

House District(s) 25

Senate District(s) 13

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
DAUGHTERS OF HAWAII

Dbn:

Street Address: 2913 Pali Highway, Honolulu, HI 96817

Mailing Address: 2913 Pali Highway, Honolulu, HI 96817

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name BONNIE RICE

Title REGENT

Phone # 808-595-6291

Fax # 808-595-4395

E-mail bonnie@thericepartnership.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

QUEEN EMMA SUMMER PALACE - RESTORATION & PRESERVATION INTERIOR PROJECT

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019:
\$ 260,400.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 3,000

TV [REDACTED] IVE

BONNIE RICE, REGENT

1-18-2018

AUTHORIZED SIGNATURE

NAME & TITLE

DATE SIGNED

JAN 19 2018 *[Handwritten Signature]*

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

History of the Daughters of Hawai'i

Over 100 years ago, concerned about the disappearance of Hawaiian culture, a group of seven women who were descendants of missionary families founded the Daughters of Hawai'i (DOH) in 1903, forming a 501(c)(3) nonprofit organization whose purpose was "to perpetuate the memory and spirit of old Hawai'i and of historic information, and to preserve the nomenclature and correct pronunciation of the Hawaiian language.

As of October 2017, the membership of the Daughters of Hawai'i was reported at 1,049 Daughters, of which 420 were Lifetime members. Membership is open to all women who are lineal descendants of a resident of Hawai'i before 1880. In response to women without the lineal descendant criteria who wanted to be members, an auxiliary support category, Calabash Cousins, was created and opened to the general public. As of October 2017, the membership of the Calabash Cousins was reported as 356, of which 60 were Lifetime members. Thus, the total membership of the Daughters of Hawai'i, as of October 31, 2017, stood at 1405.

The Daughters of Hawai'i's mission is as relevant today as it was in 1903. Simply stated, it is "to perpetuate the historic culture, language and place sites of Hawai'i. With a remarkable record of stepping up to *preserve* Hawai'i's irreplaceable historic palaces, Queen Emma Summer Palace in Nu'uuanu, O'ahu, and Hulihe'e Palace in Kailua-Kona on Hawai'i Island; and commemorating Hawai'i's history, the Daughters of Hawai'i is a venerable, irreplaceable, volunteer organization that is essential to the preservation and stewardship of both palaces and the Hawaiian culture. For over a century, the Daughters' have managed and led preservation and operational efforts with dedicated and competent volunteers who shared their knowledge, expertise, and most importantly their passion to save Hawai'i's palaces for all of Hawai'i and the world for all future generations to come.

In the past 115 years, much has changed in Hawai'i and those changes have dramatically affected service organizations where volunteers are critical to the operation and stewardship of nonprofits. In today's culture a great number of women work outside the home, leaving a diminished number of volunteers with time to devote to volunteering in the community. Additionally, with the significant growth of tourism in Hawai'i over 100 years, the Daughters of

Hawai'i determined that they needed to move the organization into more of a business model to enable a sustainable future.

To address this "new normal", the Daughters of Hawai'i hired a permanent full-time operations manager to manage, operate and lead both palaces and assist with the Daughters of Hawai'i organization. It has been nearly a year since Kanoelani Renaud became the Daughters of Hawai'i's new Operations Manager and it is very evident that her wealth of knowledge and management skills, and her pleasant professional attitude has made a huge contribution to the organization and both palaces, as a whole. This was the right decision to enable our future success.

Queen Emma Summer Palace

Built in 1848, the home that was to become Queen Emma Summer Palace was shipped from Boston to Hawai'i and assembled on the lush Nu'uuanu Valley property, in its cool, comfortable upland climate. John Kaleipaihala Young II, Kuhina Nui of the Hawaiian Islands, bought the estate in 1850 and upon his death in 1857, bequeathed it to his only niece, Queen Emma.

Originally called Hanaiakamalama (The Southern Cross), the property was the summer retreat of Queen Emma from 1857 to 1885, her husband King Kamehameha IV (until his death in 1863), and their son, Prince Albert Edward Kauikeaouli Leiopapa a Kamehameha (until his death in 1862).

In 1869, Queen Emma added the Edinburgh Room in preparation for events surrounding a visit by the Duke of Edinburgh (England's Queen Victoria's second son, Prince Alfred). After the death of Queen Emma in 1885, the Royal Hawaiian Government bought the estate and, at one point, planned to tear it down to build a baseball field, until the Daughters of Hawai'i successfully intervened and began their historic preservation and stewardship of the property.

The home was restored by the Daughters of Hawai'i from 1913 to 1915, named it Queen Emma Summer Palace, and opened it to the public in 1917, as the first historic house museum in the state. Currently, the palace is open 7 days a week, offering admittance and guided tours for a fee, a Hawaiiana gift shop, and programs and activities in Emmalani Hale (which is also available as a rental facility).

Queen Emma Summer Palace is on the National Register of Historic Places and the Hawai'i Register of Historic Places and has a 65-year lease from the State Department of Land and Natural Resources which originated on January 11, 1973. Once the lease expires in 2038, it is the desire of the Daughters of Hawai'i to continue to partner with the State Department of Land and Natural Resources with a renewed long-term lease.

Hulihe'e Palace

Hulihe'e Palace in Kailua-Kona on the island of Hawai'i was built in 1838, on an oceanfront site with a commanding view of the sea. Built as a residence for the first governor of Hawai'i, John Adams Kuakini, Hulihe'e Palace is the oldest and one of the most historically significant sites on

Hawai'i Island. Favored by Hawai'i's ali'i, more members of Hawaiian royalty lived there than at any other residence in all of the Hawaiian Islands.

Although major renovations made by King Kalakaua in 1885 enlarged the palace, he died in 1891 and the palace fell into ruin. By 1924, the neglected property was up for sale, and the Daughters worked with the Territory of Hawai'i to purchase the palace and lease it to the Daughters to preserve, maintain, and care for. In 1928 Hulihe'e Palace was dedicated and opened to the public as a historic house museum.

Today, Hulihe'e Palace welcomes thousands of residents and visitors each year to the spacious historic home, containing rare treasures that belonged to Hawaiian royalty invoking the spirit of old Hawai'i. Hulihe'e Palace is open Monday - Sunday, offering guided tours for a fee, a Hawaiiana gift shop, community celebrations and facility rentals for private events. It is on the National Register of Historic Places and the Hawai'i Register of Historic Places. The site is on a long-term lease to the Daughters of Hawai'i from the State Department of Land and Natural Resources.

Programs and Activities

Beyond restoration and preservation of the palaces, the Daughters achieve their mission of educating the public and offering programs and activities with classes in the Hawaiian language and crafts; lessons in hula and 'ukulele; tours for people of all ages, especially children; periodic special exhibits and programs related to Hawaiian history and culture, such as the annual cultural Hawaiian Festival, *A Day At Queen Emma Summer Palace* and *A Day At Hulihe'e Palace*.

An important aspect of the Daughters' preservation work relates to publications that they spearhead and publish about Hawai'i's culture, history and preservation efforts. More than 10 titles have been published, including *Treasures of the Hawaiian Kingdom*, a history of both palaces, now in its third printing and translated into Japanese; *Hawaiian Furniture and Hawai'i's Cabinetmakers 1820-1840*, considered a masterpiece of research into what had previously been a neglected subject; and most recently, *Na Lani Kaumaka, Daughters of Hawai'i, A Century of Historic Preservation* by Barbara Del Piano, which commemorates the Daughters' founding and preservation efforts from 1903 to 2005.

2. The goals and objectives related to the request;

Although the volunteers of the Daughters of Hawai'i have taken great care of Queen Emma Summer Palace over the past 104 years, the weather of Nuuanu Valley and the list of deferred maintenance items led them to realize that a restoration project was in order to continue the preservation of this historic home.

In January 2017 the Daughters of Hawai'i made a request for \$600,000 to the restoration of Queen Emma Summer Palace to the Hawai'i State Legislature, to restore the interior and exterior of mainly the Edinburgh Room, which had been added to the palace in 1869 in preparation for events surrounding a visit by the Duke of Edinburgh (England's Queen Victoria's second son,

Prince Alfred). The Daughters were gratified by an award of \$400,000; a demonstration of support that is greatly appreciated. The DOH board made the decision to focus first on the exterior project to mitigate the deteriorated outside wall of the Edinburgh Room, thus restoring the water leak causing much of the damage.

The Daughters of Hawai'i is requesting a \$260,400 CIP Grant-in-Aid from the Hawai'i State Legislature for restoration and preservation work that is needed in the interior of the Edinburgh Room of Queen Emma Summer Palace, a property that is valued for its historical significance, architectural elegance and what it means to the people of Hawai'i who consider its cultural heritage priceless.

The goals and objectives of the Daughters of Hawai'i's interior restoration and preservation project of the Edinburgh Room of Queen Emma Summer Palace are:

1. To repair, restore and preserve the integrity of the palace;
2. To ensure the safety and security, at the entrance and exit areas;
3. To repair, restore and preserve the Edinburgh Room;
5. To have a Maintenance Plan for the palace for the next 20 years.

3. The public purpose and need to be served;

When the U.S. Congress passed the 1966 National Historic Preservation Act, it recognized that "the historical and cultural foundations of the Nation should be preserved as a living part of our community life and development in order to give a sense of orientation to the American People." This Act led to the creation of the National Register of Historic Places, and the Hawai'i State Register of Historic Places in 1971.

When the Daughters of Hawai'i was founded in 1903, it was long before "historic preservation" entered the public consciousness. Yet, the vision of the descendants of the New England missionaries and Hawaiian ruling ali'i has fostered 114 years of local preservation activities serving generations of residents and visitors with human-scaled insights and perspectives into the Hawaiian Monarchy, its royal families and their accomplishments.

Through efforts of the Daughters of Hawai'i to continue to preserve, restore and improve Queen Emma Summer Palace, the Daughters will carry their work forward to ensure the palace building is sound and secure, enabling cultural programs, exhibits and activities to continue.

The economic, cultural, environmental, and educational benefits of historic preservation are interconnected to the living memory of our community, its institutions and its resources. For example, Kamehameha IV and Queen Emma were instrumental in the founding of many enduring Hawai'i institutions including what is now The Queen's Medical Center, St. Andrews Cathedral, St. Andrews Priory for Hawaiian girls (now the co-ed St. Andrews Schools) and St. Alban's School (now 'Iolani School).

Historic Hawai'i Foundation further defines the public benefits of historic preservation as important investments in the present and future. Historic preservation enriches the community

with the tangible presence of past eras and historic styles; teaches local heritage and the understanding of the past; fosters cultural respect by its citizens and visitors; and encourages environmental sustainability by restoring and re-using historic buildings rather than demolishing and disposing of them.

Heritage tourism is another important community benefit. Many visitors are fascinated by historic events, and seek the direct experience of visiting the sites where history was made. Heritage tourists, among the fastest-growing group of visitors, provide tax dollars to our state and revenue for our hospitality and travel industries.

Winston Churchill's words eloquently express the Daughters of Hawai'i's purpose and value to our community: "One of the signs of a great society is the diligence with which it passes culture from one generation to the next. This culture is the embodiment of everything the people of that society hold dear. When one generation no longer esteems its own heritage, and fails to pass the torch to its children, it is saying in essence, that the very foundational principles and experiences that make the society what it is are no longer valid. What is required when this happens and the society has lost its way is for leaders to arise who have not forgotten the discarded legacy and who love it with all their hearts."

4. Describe the target population to be served; and

The target population to be served includes residents and visitors of all ages, including educators, historians, Hawaiian scholars and other organizations interested in the Hawaiian Monarchy period. Commercial targets would be event planners, destination wedding coordinators and the advertising/film industries. Each year Queen Emma Summer Palace is visited by thousands of guests, especially school children. In the past two weeks alone, two groups visited; one with 68 students and another with 75 students and a few smaller group tours.

5. Describe the geographic coverage.

Because Hawai'i is comprised of eight islands over a span of 400+ miles, geographically, the majority of our reach is the population on O'ahu and visitors from around the world. The Palace is visited by neighbor island residents, both individuals and groups. The publications that the Daughters of Hawai'i spearhead and publish are one way in which we reach out, beyond O'ahu's shores, to tell our story.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The project addresses important major interior restoration work at Queen Emma Summer Palace, mainly in the Duke of Edinburgh Room. Well-known Historic Preservation Architect, Glenn Mason, who has guided the Daughters of Hawai'i with historic preservation advice and expertise

over many decades for both palaces, provided guidance for the list below of the preservation and restoration scope of work.

The list is broken down into what is needed on the interior of the Edinburgh Room. This process includes opening up some walls to determine if the problem is central to what can be seen or presents a more complex, larger and more serious situation, and entails a larger scope of the work to be done. Therefore, as in all historic preservation work, the plans would need to be adjusted to do the proper and complete restoration.

The project architect will be responsible with overseeing the work meets historic preservation standards. This responsibility will be included in the design fees. The architect and contractors will be chosen through a bidding process.

1. Interior repairs and re-construction in the Edinburgh Room:
 2. Remove and store furniture during construction.
 3. Remove existing carpet and install new carpet.
 4. Remove existing wall finishes to studs, replace termite damage, and install new boards on studs. Attach exterior sheathing to studs.
 5. Repair interior doors, strip, repair, paint and reinstall.
 6. Install new wallpaper on muslin.
 7. Paint casings, trims and bases (both interior and exterior).
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

After receiving formal notice that the GIA award for the Palace preservation and restoration project has been awarded, the Daughters will:

- Create an RFP to secure a project architect and contractors
- Oversee contractor bidding / select contractor
- Secure a building permit
- Outline a more definitive timetable for each stage of the project.

Once the funds have been released, the restoration and preservation work will begin. It estimated that the project will be completed in one year, from the date of receiving the funds.

RFP, Contractors selected/Permit secured	July 2018 - October 2018
Project Restoration and Preservation	November 2018 - June 2019

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The quality assurance and evaluation plans will be created and managed by the project architect and the Daughters' 3rd Regent (in charge of maintenance and grounds) for the Palace. Local

vendors with experience in historic preservation will be subcontracted for specific project areas. The project team expects to accomplish the most vital repairs and maximize economies of scale with the least disruption to the operation of the museum by lining up project vendors, sub-contractors well in advance, and by creating a timeline for project benchmarks and completion dates.

The Board of Directors of the Daughters of Hawai'i is ultimately responsible for quality assurance and evaluation. Periodic review of project plans and timelines by the project architect, Regent (CEO), and the 3rd Regent will be monitored monthly during the restoration project with corrective actions taken as required to ensure compliance with Historic Preservation requirements and to stay on schedule.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Project effectiveness will be measured in a number of ways to ensure that all facets are taken into consideration to report the project's success to all necessary State agencies. This list includes:

1. Documentation - Before, during and after photos will be taken to have a record of what was accomplished, especially for those areas that might turn out to be bigger problem areas, once the interior or exterior walls have been removed. This visual report will spell out to funders, historic preservation professionals and especially to the Daughters of Hawai'i, why the organization must keep abreast of all restoration and preservation situations and have them addressed in a timely way.
2. Cost effectiveness - keeping to the proposed timeline will be an effective tool to stay focused on the project to be as efficient and as cost-effective as possible.

Quality of the historic preservation and restoration work - will be essential to upholding the distinction and excellence that the historic Queen Emma Summer Palace deserves. The project architect and his/her staff will follow this aspect throughout the restoration project and will be instrumental in guiding the Daughters when decisions need to be made.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))

- c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$ 50,000	\$ 90,000	\$ 67,700	\$ 67,700	\$ 235,400

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

IV. Experience and Capability

1. **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The history of the Daughters of Hawai'i is fully documented in the most recent Daughter's publication, *Na Lani Kaumaka - Daughters of Hawai'i - A Century of Historic Preservation*, by Barbara Del Piano, published in 2005. It would be too lengthy to outline the many challenges and the great successes that the Daughters' accomplished in the past 115 years for the preservation of many of the historic and cultural sites, which the Daughters of Hawai'i is now associated with. Most notably is the historic restoration and preservation of Queen Emma Summer Palace and Hulihe'e Palace. Suffice it to say that the Daughters of Hawai'i, from its inception, has been resourceful and tenacious to securing success in all that they do. Whatever

talent or skill or knowledge that was needed, they were dogged in getting the help that they needed.

Beyond their focus on restoration and preservation, the Daughters of Hawai'i has successfully operated their nonprofit volunteer organization, which is managed by a 16-member Board of Directors, raised funds from government sources, private foundations, ticket and merchandise sales, special events, and corporate and individual donations, and manages the operations of both palaces. Once both palaces grew, paid staffing became necessary, and currently includes: museum docents, office and membership management, book keeping and gift store management.

The organization has worked directly with experienced preservation architects and contractors for past repairs and restoration work to the properties, as funding has allowed. The most recent major renovation to the Queen Emma Summer Palace was completed in 2014 to repair and paint the floors, and purchase new rugs for the various rooms.

This grant application was prepared with the guidance of Glenn E. Mason, AIA, President of Mason Architects, Inc. who has hands-on experience as project architect for three past, small restorations at the Queen Emma Summer Palace. Work included repairs, painting, design of display cabinets, and adaptation of the basement for use as office space. These projects were completed in 2014, 1996 and 1986 respectively. Mr. Mason has also worked extensively on the design of restoration at 'Iolani Palace, Phases 9 through 21, from 1980 to 2015.

Other selected examples of his recent work on other notable historic building projects include: Lana'i Theater, which included building two theaters in the shell of the original theater space, removing a 1990s addition from the front of the building and restoring elements missing from the historic exterior facade. Completed in 2014.

Royal Mausoleum Cyclical Maintenance Plan, Honolulu, Hawai'i. Prepared report on six historic structures and the site of the Royal Mausoleum, and the more modern Caretaker's Cottage and the Restroom Building. In addition to updating the MAI report done in 2007, inspection report forms were prepared and a matrix of projects and costs prepared for the next 15-year period. Completed in 2013.

While Mr. Mason is well qualified to serve as project architect, the Daughters will undertake a formal three-bid process to hire the project architect and necessary contractors.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

While the Daughters of Hawai'i manage both Hulihe'e Palace and the Queen Emma Summer Palace, this request only focuses on Queen Emma Summer Palace. In 1915, the Daughters of Hawai'i gained custody of the Queen Emma Summer Palace at 2913 Pali Highway in Honolulu. The initial restoration of Queen Emma's estate as the first historic house museum in Hawai'i and was opened to the public in 1917. The Daughters of Hawai'i has 21 years remaining on its 65-year lease from landowner State Department of Land and Natural Resources.

Presently, the Palace looks much the same as it did during the time of Queen Emma (1857-1885). The house measures approximately 50' 5" across the front and 73' 6" in depth (including lanais) with a basement under all but the lanai areas. The main portion of the house is rectangular with a wide central hall, high ceilings and floor-length shuttered casement windows. Its foundation is lava rock rubble, the exterior walls are white clapboard, and the flooring, some of it believed to be original, is black painted board. The house has a hipped roof with cedar shingles.

Queen Emma added the large Duke of Edinburgh Room at the rear of the house for special events by enclosing a former lanai. Emmalani Hale, an L-shaped adjacent building, was added in 1955 for restroom facilities and to create more space for classes, lectures and other activities.

V. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The staffing for the project includes a project architect and contractors.

The project architect position will be bid to three vendors including Glenn E. Mason, AIA, as he has 40 years of architecture experience, in both preservation of historic structures and in design of new projects.

For the projected 12-months duration of the capital restoration and preservation project, the Daughters' Regents, project architect and project manager will oversee and assure quality of construction and code compliance when applicable.

Contractors will provide all necessary labor and personnel. The RFP for contractors will be developed and will cite the specialties required for each section of the project, i.e. construction, restoration, painting, etc. It will be sent out to bid to at least three contractors.

All workers on site will complete the Daughters orientation tour prior to the start of work. Contractors and vendors will be chosen based on professional qualifications, competencies and referrals, and will be subject to a competitive bidding process.

The Board of Directors of the Daughters of Hawai'i is responsible for quality assurance and evaluation of all hired consultants and contractors.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Organizational Chart is attached.

3. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

DOH Operations Manager	\$48,000.00
Hulihe'e Palace, Office Manager	\$42,016.00
DOH Office Manager	\$36,290.00

VI. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

There is no litigation or outstanding judgments against this organization.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

There is no litigation or outstanding judgments against this organization.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable to the Daughters of Hawai'i.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2018-19, but

(b) Not received by the applicant thereafter.

(1) Plan for sustainability if an award is received:

a. The Maintenance Plan will dictate a list of items to monitor regularly, along with

timeline that each inspection should take place. Problem areas will be reported and mitigation work will ensue within a given timetable (determined after discussion with historic preservation architect).

b. Based on the current restoration and preservation project, data will be collected, discussed, and scrutinized to enable better planning for the future.

c. The annual budget of the Daughters of Hawai'i will set aside a set amount of funds each year for each palace, to be restricted to the maintenance, restoration and preservation of said palaces.

5. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

6. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

The Certificate of Good Standing, dated January 18, 2017 is attached.

7. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

The project will help ensure the Queen Emma Summer Palace can continue to welcome the public in support of the Daughters' purpose: "to perpetuate the memory and spirit of old Hawai'i and of historic facts, and to preserve the nomenclature and correct pronunciation of the Hawaiian language."

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: _____ Daughters of Hawai'i

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	260,400			25,000
SOURCES OF FUNDING		Budget Prepared By: <i>Kanoelehua Renaud</i> Kanoelehua Renaud, Operations Manager 808-595-6291 Name (Please type or print) Phone		
(a) Total State Funds Requested	235,400	Signature of Authorized Official Date <i>Kanoelehua Renaud</i> January 18, 2018 Name and Title (Please type or print) Kanoelehua Renaud, Operations Manager		
(b) Total Federal Funds Requested				
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested	25,000			
TOTAL BUDGET	260,400			

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: _____ Daughters of Hawai'i _____

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: _____ Daughters of Hawai'i _____

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: _____ Daughters of Hawai'i _____

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION		400000	235400	25000	0	0
EQUIPMENT						
TOTAL:			235,400			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: DAUGHTERS OF HAWAII

Contracts Total: 400,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Restoration of Queen Emma Summer Palace	Beginning: 7/1/2017	DLNR	State	400,000
2					
3					
4					
5					
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30					

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

DAUGHTERS OF HAWAII

(Typed Name of Individual or Organization)



(Signature)

January 18, 2018

(Date)

BONNIE RICE

(Typed Name)

REGENT

(Title)

QUEEN EMMA SUMMER PALACE
2913 PALI HIGHWAY
HONOLULU, HAWAII 96817
TELEPHONE (808) 595-8291
FAX (808) 595-4395



HULIHE'E PLACE
75 5718 ALI'I DRIVE
KAILUA-KONA, HAWAII 96740
TELEPHONE (808) 329-9555
FAX (808) 329-1321

January 18, 2018
Hawaii State Legislature
State Capitol, Room 306
Honolulu, HI 96813

RE: 2018 GIA Proposal

Aloha Legislators,

As the current Regent of the Daughters of Hawaii, I am honored to lead and work with talented and dedicated volunteers of the Daughters of Hawaii, who manage and care for Queen Emma Summer Palace in Nuuanu Valley on Oahu and Hulihe'e Palace in Kailua-Kona on Hawaii Island.

As we move into this new year of 2018, we are delighted to celebrate the 115th Anniversary of the Daughters of Hawaii organization and recognize the many volunteers who have made the palaces what they are today; palaces of beauty, culture and heritage for all of Hawaii and visiting guests.

In 1903 the original seven founding members of the Daughters of Hawaii were visionaries who were the first pioneers in historic preservation in the islands. They possessed the strength of character, deep religious convictions and strong family values to lead these efforts. We wish to recognize all of our volunteers and thank them for their tireless effort to preserve and protect Hawaii's treasures.

We are grateful to the Hawaii State Legislature for the 2017 GIA Grant Award of \$400,000 for the exterior restoration of Queen Emma Summer Palace. Paperwork has begun to secure a building permit for the exterior work, which we anticipate will begin this coming fall.

Completion of the restoration work on QESP will focus on the interior portions that need remediation. This 2018 GIA Grant Proposal for \$260,400 is being submitted to assist in this endeavor. Mahalo for the opportunity to submit this GIA proposal. Thank you for your consideration.

Mahalo nui loa,

[REDACTED]

Bonnie Rice, Regent
Daughters of Hawaii

Daughters of Hawai'i
BOARD OF DIRECTORS, 2017-2018

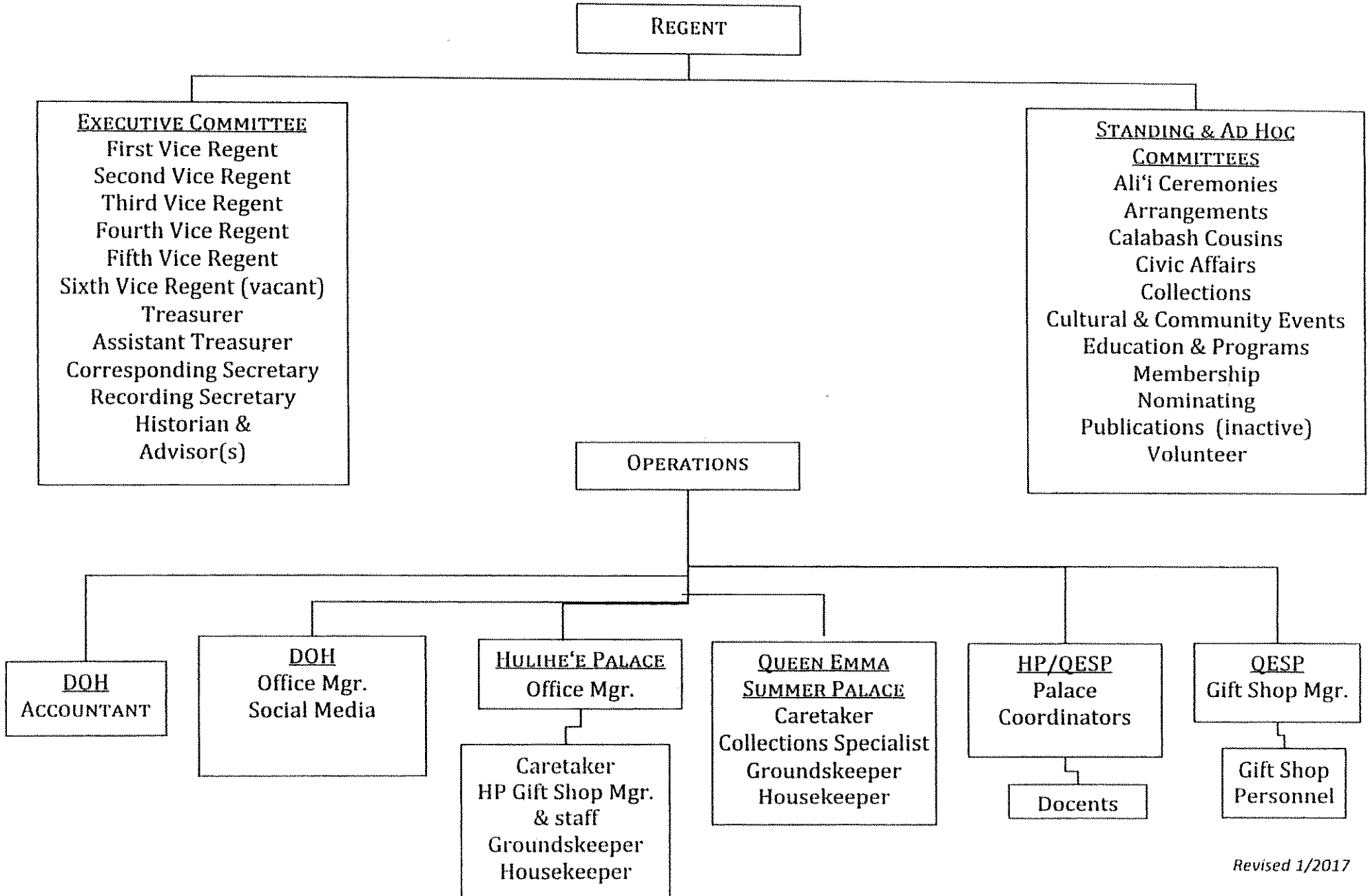


Regent	Bonnie Rice 2895 Kalākaua Ave., # 209, Honolulu 96815	bonnie@thericepartnership.com	585-7782
1st Vice Regent	vacant		
2nd Vice Regent	Ulu Zuttermeister-Black 45-1072 Grote Road, Kaneohe HI 967744	ulublack@yahoo.com	247-3902
3rd Vice Regent	Suzie Petersen 3452 Kahawalu Dr., Honolulu 96817	suzanneepetersen@gmail.com	595-4417 551-6819 cell
4th Vice Regent	Faye Daniel 77-140 Queen Kalama Ave., Kailua-Kona 96740	fayedaniel@yahoo.com	808-322-2553
5th Vice Regent	Pammy Smith Chock 3-4684 Kuhio Hwy., Lihue, HI 96766	pammy@daughtersofhawaii.org	808-245-1815 808-645-0126 cell
Recording Secretary	vacant		
Corresponding Secretary	Janis Kane 47-020 B Hui Iwa Place, Kaneohe, HI 96744	jcpkane@gmail.com	227-0431
Treasurer	Bonnie Rice 2895 Kalākaua Ave., # 209, Honolulu 96815	bonnie@thericepartnership.com	585-7782
Asst. Treasurer	vacant	jillb10@hotmail.com	783-3740
Historian	Makalena Shibata 98-522 Kilipohe Street, Aiea HI 96701	gihula@gmail.com	782-3410
Auditor	C.W. Associates		228-2176
Advisor	Kim Birnie Barbara Nobriga	k kb@aloha.net B.nobriga@hawaii.rr.com	383-1651 322-9944

COMMITTEE CHAIRMEN 2017-2018

Ali'i Ceremonies	vacant		
Co-Arrangements	Geri Kahale - P.O. Box 342170, Kailua 96734 Bernie Kalama - 435-B Manono St., Kailua 96734	Geri.Kah@hotmail.com bkalama66@gmail.com	286-8515 721-7240
Calabash Cousins	Inger Hojfeldt 3138 Wai'alae Ave. #410, HNL 96816	IngerHoj@aol.com	735-6671 342-1444 cell
Collections	Naomi Losch 972 Kainui Drive, Kailua 96734	nlosch@hawaii.rr.com	261-9038 791-4628
Membership Chairman	Lauren Avery 67-1232 Puehale Place, Kamuela, HI 96743	lavery1@hawaii.rr.com	808-371-2502
Programs & Education Chairman	Kim Birnie 285 Hamakua Drive, Kailua, HI 96734	k kb@aloha.net	227-0431

ORGANIZATIONAL CHART

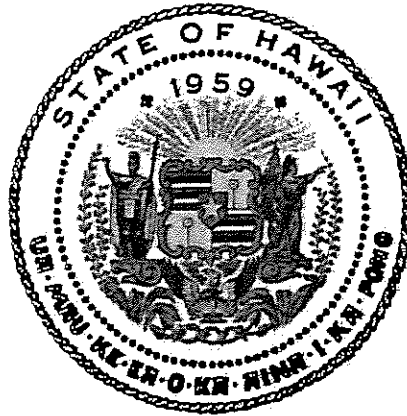



QUEEN EMMA SUMMER PALACE

Breakdown of Budget Cost for INTERIOR Work

27-Oct-17

Line		
No.	Description	Budget Cost
Construction		
1	Protection and barriers	\$5,500
2	Repair interior doors. Strip of lead paint, wood repair, paint, reinstall	\$23,000
3	Remove all existing wall finishes from Edinburgh Room to studs	\$13,200
4	Install new boards on studs, replacing termite damaged sheathing	\$33,000
5	Attach exterior sheathing to studs from inside using clips	\$11,000
6	Procure and install historic wall paper on muslin in Edinburgh Room	\$32,800
7	Paint casings, trims and bases in Edinburgh Room	\$5,500
8	Mobilization, demobilization, insurance, bonding, General Contractor's Marku	\$43,400
Daughters of Hawaii Costs		
16	Remove and dispose of existing carpet, tack strips, etc. in Edinburgh Room	\$3,500
17	Packing materials	\$3,000
18	Movers for all furniture	\$7,500
19	Climate controlled storage of furniture (\$3.5k per month)	\$10,500
20	New carpet in Edinburgh Room, materials and installation	\$35,000
21	Permit fees	\$4,500
Design and Construction Administration Costs		
22	Architecture and Engineering Fees (not-to-exceed)	\$29,000
TOTAL INTERIOR CONSTRUCTION COST ESTIMATED		\$260,400
Escalated to February 2019 construction start		



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

DAUGHTERS OF HAWAII

was incorporated under the laws of Hawaii on 04/17/1915 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 18, 2018

Director of Commerce and Consumer Affairs

