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GOVERNOR



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December 30, 2016

TO: Senate Ways and Means Committee
WAM Budget Chief Sabrina Nasir s.nasir@capitol.hawaii.gov

House Finance Committee
FIN Budget Chief Alberto Vargas a.vargas@capitol.hawaii.gov

THROUGH: Douglas S. Chin 
Attorney General

FROM: David T. Moore 
Administrative Services Manager

SUBJECT: 2017 Budget Briefing Testimony

This is in response to Senator Jill Tokuda and Representative Sylvia Luke's memo dated December 5, 2016, please see the attached response from the Department of the Attorney General.

If you have any questions or concerns, please don't hesitate to call David T. Moore, Administrative Services Manager at 586-1289.

Thank you.

**2017 Legislative Budget Briefing
January 2017**

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A. MISSION STATEMENT

Legal Services

To provide excellent legal services to the State of Hawaii by offering advice and counsel to its client agencies, assisting in implementing policy decisions, and aiding the core activities of its client agencies. Carrying out this mission includes (1) appearing for the State in civil and criminal cases when the State is a party; (2) investigating violations of state laws, enforcing the laws, and prosecuting those who violate the law; (3) preparing legal opinions for the Governor, Legislature, and the heads of state departments; (4) advising state officials on legal matters so they can faithfully execute their duties and responsibilities; and (5) defending and representing state officials and employees when they are sued for actions that have occurred as part of their official duties.

Hawaii Criminal Justice Data Center (HCJDC)

To provide complete, accurate, and timely criminal justice information for use by all criminal justice and certain authorized non-criminal justice agencies throughout the State and to provide a statewide system of civil and criminal identification based on fingerprints and demographics.

Child Support Enforcement Agency (CSEA)

To provide assistance in obtaining support (both financial and medical) for children through locating parents, establishing paternity, establishing support obligations and enforcing those obligations.

B. HOW CURRENT ECONOMIC AND FISCAL CONDITIONS ARE AFFECTING THE DEPARTMENT

Legal Services

Although economic conditions have improved since the 2008 recession, the state understandably has remained conservative in its approach to budgeting. Budget restrictions and vacancy savings budgeted at 8.9% of payroll have impacted the department and at times increased the time frame for getting work product to clients and the number of pending assignments. However, everyone has been doing the best they can, and the department wishes to express its appreciation to the Legislature for the additional funding it provided last year to bring our deputy attorneys general closer to parity with other government attorneys in the State. We expect the additional funding will help us retain and recruit strong attorneys for the department. This is especially important as we expect the volume of work faced by the department to continue to increase, as it has for the past several years.

Hawaii Criminal Justice Data Center (HCJDC)

The HCJDC continues to support the State's mission critical criminal justice systems, which require 24x7 on-call services to law enforcement and criminal justice agencies. This is a high priority for the HCJDC and all such agencies that depend upon these criminal justice services to maintain public safety for the State of Hawaii.

These systems include Criminal Justice Information System (CJIS)-Hawaii, the statewide Automated Fingerprint Identification System (AFIS) and facial recognition system, the statewide system/database of booking information (otherwise known as the Green Box System), the Lights-Out Transaction Controller (LOTC) which ties together these systems in the real-time positive identification process, connectivity to the FBI's National Crime Information Center (NCIC), as well as the Hawaii Integrated Justice Information Sharing (HIJIS) program.

CJIS-Hawaii is the state's central repository for criminal history information and is an integral component of the State's criminal identification, background check, rap back, and HIJIS programs. With over 4,000 users accessing this system and relying on the programs it supports, the database and operating technical platform must be kept up-to-date and configured to maximize its performance. Throughout the years, there has been no budget line item to maintain this mission critical system; rather, monies from the program's operating budget were put toward its maintenance. Those funds are no longer sufficient to continue supporting the system.

The HIJIS program got its initial start through federal grant funding and brings together state and county agencies to foster collaboration across jurisdictions and provide critical information in a more efficient means that improves public safety. Federal funds, while

available for projects and new initiatives, are no longer readily available to sustain programs. In order to ensure the continuity of the program and services it provides the core infrastructure needs to be supported locally.

After 11 years, the statewide AFIS is finally being upgraded. The State has entered into a 5-year lease purchase, and on-going lease payments are partially budgeted with federal funds supplementing the total amount. Once operational, budgeted maintenance payments will need to be reviewed to ensure they are sufficient to cover overall maintenance costs.

The newest initiative being developed by the HCJDC is in the form of updates to the existing Rap Back program. This updated service will allow authorized agencies to be notified of activity, such as arrests, on individuals, both locally and nationally. This eliminates the need for one agency to issue repeated background checks for a person in the database. With Rap Back, authorized agencies can receive on-going status notifications of any criminal history reported to CJIS-Hawaii or the FBI once the initial background check has been completed. By using fingerprints to identify people who have been arrested and prosecuted, Rap Back provides a nationwide notice to authorities regarding subsequent actions.

Child Support Enforcement Agency (CSEA)

CSEA receives 66% of its funding from the federal government. For every \$1 that the agency receives from the state general fund, \$2 is received from the federal government. Any budget restriction to CSEA's general fund appropriation reduces the agency's available funds by three times the amount. This impacts CSEA's ability to fill vacancies and maintain its quality of customer services

In addition, CSEA, in partnership with the Federal Office of Child Support Enforcement, is committed to improve its operations according to federal performance effectiveness measures. They are 1) percentage of children born out of wedlock where paternity is established, 2) percentage of cases with a child support order, 3) level of performance in collecting current support, 4) level of performance in collecting arrearage, and 5) cost-effectiveness of the program. The Agency is awarded with federal incentive money every federal fiscal year based on its performance in these categories after an annual data reliability audit. The incentive funds are used to supplement, but not to supplant, the agency's general and federal funding sources for operational purposes. Over the years, it has become increasingly difficult to raise the incentive awards due to the steady rise in the number of cases with no increase in general fund appropriation and staff resources. In fiscal year 2016, CSEA's overall caseload rose to 134,000 and support payments collected reached \$123 million.

C. FEDERAL FUNDS

Legal Divisions

No impact at this time.

Crime Prevention and Justice Assistance Division

No impact at this time.

Hawaii Criminal Justice Data Center (HCJDC)

HCJDC is not immediately impacted by the loss of federal funds; however, dwindling federal grant funds could have a significant negative impact on the continuity of the HIJIS program, personnel to support the Sex Offender Registration program which includes investigators and deputy attorneys general and the State's ability to supplement on-going lease purchase payments for the statewide AFIS upgrade.

Declining federal funds and the non-existent earmark funds have had a significant impact to the HIJIS program which got its initial start with federal funds (Office of Community Oriented Policing Services (COPS) Technology Program, CFDA No. 16.710). HIJIS is making strides in its service offerings as a member of the Open Justice Broker Consortium. This membership is critical as it provides 500 hours of justice-related technical support to both maintain and expand its offerings; licenses usage of any services developed by other member agencies, and provides subject matter expertise in keeping HIJIS in a lead position on the national justice stage. Without continued membership in the OJBC, HIJIS initiatives would either need to cease, timelines would be delayed or services may be needed from other 3rd party vendors resulting in a higher cost to the State. A budget request has been submitted to continue membership in this Consortium using State funds.

The Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) Office supports a grant program (CFDA No. 16.750) to assist states with developing and/or enhancing programs designed to implement the Sex Offender Registration and Notification Act (SORNA) under the Adam Walsh Act. This grant has funded positions in the department to support the sex offender registration program. In recent years, however, requests for continued personnel funding has not been well-received and awards in this area have been on the decline. Positions will be funded partially through FY17 but thereafter, non-federal funds will need to be sought to meet this payroll expense.

Child Support Enforcement Agency (CSEA)

Federal Funds continue to be available at match rate of 66% federal to 34% state funds. This is a 2:1 match rate, one of the best offered to fund entitlement programs. In

general, federal funds are available to match all state funds appropriated without limit. The agency is under strict federal regulations that require all personnel and other expenditures be completely related to child support activities. If this requirement is not met the federal government will not provide the matching funds.

D. APPROACH TO DEVELOP AGENCY BUDGET

All division supervisors were asked to submit budget requests to the Administrative Services Manager (ASM), which were reviewed for merit and prioritized. Calculations of costs (Form A) were developed by the ASM and reviewed with the Attorney General and First Deputy Attorney General. Requests were then reprioritized and submitted to Budget and Finance.

E. BUDGET REQUEST

Significant budget requests are;

Legal Divisions

1. \$600,000 of general funds increases the Litigation Fund budget to \$2 million.

The State is sued often for monetary and injunctive relief. Many of these cases are high value and many have far-reaching policy implications. Even when lawsuits filed against the State are of little or no merit, the State still must expend significant resources on to defend itself. The only way that the Attorney General can adequately defend the State is to have the financial resources to investigate these cases, conduct necessary discovery, and hire experts that can counter the allegations being made by opposing litigants.

2. \$120,250 in general funds to cover cost increases for rent and dues.

Increase to Dues of \$72,250 (National Association of Attorneys General, Hawaii Bar Association, Conference of Western Attorneys General and Commission on Uniform Legislation), plus rent increases of \$48,000. Note this request does not include the just announced dues increase amounting to \$7,070 for the department.

3. Three positions and \$179,976 in FY2018 and \$347,952 in FY2019 in interdepartmental funds (U) to provide increased services to client agencies.

Adding Legal Clerk to assist with DOE matters and two Deputies, one for Charter Schools and one for the Hawaii Public Housing Authority.

4. \$255,000 in FY2018 and \$60,000 in FY2019 in federal/special funds to relocate the Medicaid Fraud Control Unit.

Authorized from DAGS to relocate Medicaid Fraud Control Unit from the 10th floor of

the Melim Building due to added space requirements, security deficiencies and necessary repairs and maintenance.

5. \$2.5 million to provide funding for State Security Operations.

The State must be prepared to provide Law Enforcement Officers (ATG, DLNR and PSD) for purposes of security and to ensure the safety of the public during incidents involving civil disobedience or disruption.

Crime Prevention and Justice Assistance Division

1. \$50,000 for the Juvenile Justice Information System (JJIS) staff on Vmware and Websphere, DB2, ReHat System, and NIEM training. In 2016, the Next Generation JJIS was launched, a modernization project replaced the original, mainframe-based JJIS with a browser-based architecture using Java and J2EE, Websphere and DB2 running in a virtualized Linux environment. The modernization effort was a significant technological change for JJIS staff. The technical training of the JJIS staff is essential to support the Next General JJIS, which is a 24x7, mission critical, statewide application. The training will maximize performance and minimize downtime that allows the JJIS user community to perform their jobs more efficiently and effectively by providing them with the information they require when they need it.

Hawaii Criminal Justice Data Center (HCJDC)

1. \$110,000 in general funds to provide CJIS-Hawaii with the most current version of licenses and support which includes licenses for the database, application development tools, application server, testing tools, and security tools.
2. \$95,000 in general funds to fund the membership of the Hawaii Integrated Justice Information Sharing (HIJIS) program to the Open Justice Broker Consortium (OJBC) and to provide funds for the hosting of the HIJIS portal.
3. \$101,000 in general funds to provide additional funding to maintain the statewide Automated Fingerprint Identification System (AFIS).

Child Support Enforcement Agency (CSEA)

1. None.

Department of the Attorney General
Functions

Table 1

<u>Division</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Legal Services				
	Represents the State in civil litigation in which the State is a party.	Number of cases completed and the outcomes.	ATG100	HRS§28-1
	Provides legal services to State agencies and employees; drafts and approves as to form the legality of various documents.	Number of legal opinions and advice issued and number of contracts and legislative bills reviewed.	ATG100	HRS§28-1, §28-3, & §28-4
	Prosecutes criminal offenses, such as Medicaid fraud, elder abuse, welfare fraud, tax fraud, unemployment fraud, organized crimes, and other crime against the public order; initiates, develops, and performs or coordinates programs and activities on the subject of crime	Number of cases and investigations completed and the amount of judgments collected for the State.	ATG100	§28-91
	Conducts civil, criminal, and administrative investigations.	Number of investigations completed.	ATG100	HRS§28-11, §28-2.5
	Recovers money owed to the State.	Amount of money recovered.	ATG100	HRS§40-82, §128D-.5, §480-14 & §231-9
	Regulation of Charitable Solicitation and Charitable Oversight	Oversight of the charitable solicitation activities of over 4,000 registered charitable organizations, 1,500 charitable organizations that have been granted an exemption from registration, and 225 registered professional solicitors and fundraising counsel; provide ongoing technical support for users of the online systems which are the charitable solicitation registration system, online exemption from registration application, online fundraiser system, and public Hawaii Charity Registration database; work with developers that provide ongoing maintenance the online system; collection of approximately \$950,000 in annual fees by registered charitable organizations, and registered professional solicitors and fundraising counsel, respond to and investigate complaints regarding non-profit charities and solicitation fraud; review dissolutions of public benefit corporations; provide oversight of charitable trusts and private foundations.	ATG 100	HRS ch. 467B & HRS ch. 414D.
Hawaii Criminal Justice Data Center				
	Responsible for the statewide criminal justice information system (CJIS-Hawaii), the statewide Automated Fingerprint Identification System (AFIS), Sex Offender Registration, National Crime Information Center (NCIC), and Expungements.	Average number of days to enter disposition data and complete expungements; percentage of completed dispositions; State ID applicants served; crime scene hits; registered and compliant sex offenders; average number of days to complete criminal history record checks and submission of fingerprint records to the FBI.	ATG231	HRS§846, HRS 846E, HRS Section 831-3.2
Child Support Enforcement Agency				
	Administers the Child Support Enforcement Program, which involves initiating legal or administrative actions required to secure financial support for children.	Number of cases establishing paternity and support orders established, plus percentage of current support collections and delinquent support collected.	ATG500	HRS§576D

Department of the Attorney General
Department-Wide Totals

Table 2

Fiscal Year 2017				
Act 124/16 Appropriation	Restriction	Emergency Appropriations	Total FY17	MOF
\$ 31,716,325.00	-\$1,301,720		\$ 30,414,605.45	A
\$ 3,410,965.00			\$ 3,410,965.00	B
\$ 11,522,136.00			\$ 11,522,136.00	N
\$ 21,136,232.00			\$ 21,136,232.00	P
\$ 6,174,732.00			\$ 6,174,732.00	T
\$ 15,332,123.00			\$ 15,332,123.00	U
\$ 6,630,290.00			\$ 6,630,290.00	W
\$ 95,922,803.00	\$ (1,301,719.55)	\$ -	\$ 94,621,083.45	Total
Fiscal Year 2018				
Act 124/16 Appropriation	Reductions	Additions	Total FY18	MOF
\$ 31,716,325.00		\$ 3,600,188.00	\$ 35,316,513.00	A
\$ 3,410,965.00		\$ 97,314.00	\$ 3,508,279.00	B
\$ 11,522,136.00		\$ 127,454.00	\$ 11,649,590.00	N
\$ 21,136,232.00		\$ 232,307.00	\$ 21,368,539.00	P
\$ 6,174,732.00		\$ -	\$ 6,174,732.00	T
\$ 15,332,123.00	\$ (188,845.00)	\$ 451,138.00	\$ 15,594,416.00	U
\$ 6,630,290.00		\$ -	\$ 6,630,290.00	W
\$ 95,922,803.00	\$ (188,845.00)	\$ 4,508,401.00	\$ 100,242,359.00	Total
Fiscal Year 2019				
Act 124/16 Appropriation	Reductions	Additions	Total FY19	MOF
\$ 31,716,325.00		\$ 3,550,188.00	\$ 35,266,513.00	A
\$ 3,410,965.00		\$ 48,564.00	\$ 3,459,529.00	B
\$ 11,522,136.00		\$ 127,454.00	\$ 11,649,590.00	N
\$ 21,136,232.00		\$ 86,057.00	\$ 21,222,289.00	P
\$ 6,174,732.00		\$ -	\$ 6,174,732.00	T
\$ 15,332,123.00	\$ (188,845.00)	\$ 619,114.00	\$ 15,762,392.00	U
\$ 6,630,290.00		\$ -	\$ 6,630,290.00	W
\$ 95,922,803.00	\$ (188,845.00)	\$ 4,431,377.00	\$ 100,165,335.00	Total

Department of the Attorney General
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted in Act 124/16 (FY17)			Governor's Submittal (FY18)				Governor's Submittal (FY19)			
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$
ATG100	Legal Services	A	243.31	23.52	\$ 24,894,437	253.14	26.02	\$ 27,679,757	11.19%	253.14	26.02	\$ 27,629,757	-0.18%
		B	24.60	0.50	\$ 3,410,965	24.60	-	\$ 3,545,696	3.95%	24.60	0.00	\$ 3,496,946	-1.37%
		N	5.20	9.95	\$ 11,522,136	5.20	9.70	\$ 11,782,423	2.26%	5.20	9.70	\$ 11,782,423	0.00%
		P	12.66	7.00	\$ 3,042,681	13.98	5.50	\$ 3,153,067	3.63%	13.98	5.50	\$ 3,006,817	-4.64%
		T	-	-	\$ 3,943,508	-	-	\$ 3,943,508	0.00%	0.00	0.00	\$ 3,943,508	0.00%
		U	107.11	30.50	\$ 15,332,123	117.61	27.50	\$ 15,859,098	3.44%	117.61	27.50	\$ 16,027,074	1.06%
		W	4.90	1.00	\$ 3,218,449	5.25	1.00	\$ 3,279,528	1.90%	5.25	1.00	\$ 3,279,528	0.00%
ATG231	Hawaii Criminal Justice Data Center	A	25.50	-	\$ 1,764,005	25.50	-	\$ 2,070,005	17.35%	25.50	0.00	\$ 2,070,005	0.00%
		P	-	-	\$ 1,450,000	-	-	\$ 1,450,000	0.00%	0.00	0.00	\$ 1,450,000	0.00%
		W	23.50	-	\$ 3,411,841	23.50	-	\$ 3,411,841	0.00%	23.50	0.00	\$ 3,411,841	0.00%
ATG500	Child Support Enforcement Agency	A	74.80	0.34	\$ 4,657,883	74.80	0.34	\$ 4,657,883	0.00%	74.80	0.34	\$ 4,657,883	0.00%
		P	145.20	0.66	\$ 16,643,551	145.20	0.66	\$ 16,643,551	0.00%	145.20	0.66	\$ 16,643,551	0.00%
		T	-	-	\$ 2,231,224	-	-	\$ 2,231,224	0.00%	-	-	\$ 2,231,224	0.00%
ATG TOTALS			<u>666.78</u>	<u>73.47</u>	<u>\$ 95,522,803</u>	<u>688.78</u>	<u>70.72</u>	<u>\$ 99,707,581</u>	<u>4.38%</u>	<u>688.78</u>	<u>70.72</u>	<u>\$ 99,630,557</u>	<u>-0.08%</u>
ATG TOTALS BY MOF													
		A	343.61	23.86	31,316,325	353.44	26.36	34,407,645	9.87%	353.44	26.36	34,357,645	-0.15%
		B	24.60	0.50	3,410,965	24.60	-	3,545,696	3.95%	24.60	-	3,496,946	-1.37%
		N	5.20	9.95	11,522,136	5.20	9.70	11,782,423	2.26%	5.20	9.70	11,782,423	0.00%
		P	157.86	7.66	21,136,232	159.18	6.16	21,246,618	0.52%	159.18	6.16	21,100,368	-0.69%
		T	-	-	6,174,732	-	-	6,174,732	0.00%	-	-	6,174,732	0.00%
		U	107.11	30.50	15,332,123	117.61	27.50	15,859,098	3.44%	117.61	27.50	16,027,074	1.06%
		W	28.40	1.00	6,630,290	28.75	1.00	6,691,369	0.92%	28.75	1.00	6,691,369	0.00%
ATG TOTALS			<u>666.78</u>	<u>73.47</u>	<u>95,522,803</u>	<u>688.78</u>	<u>70.72</u>	<u>99,707,581</u>	<u>4.38%</u>	<u>688.78</u>	<u>70.72</u>	<u>99,630,557</u>	<u>-0.08%</u>

Department of the Attorney General
Budget Decisions

Table 4

Prog ID	Sub-Org	Description of Request	MOF	Initial Department Requests						Budget and Finance Recommendations						Governor's Decisions						
				FY18			FY19			FY18			FY19			FY18			FY19			
				Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	
ATG100	AA	Full year salary additions	U			181,800			181,800			181,800			181,800			181,800			181,800	
ATG100	AA	Adj. federal DHS reimbursement rate	A	1.50		118,004	1.50		118,004	1.50		118,004	1.50		118,004	1.50		118,004	1.50		118,004	
			U	(1.50)		(173,004)	(1.50)		(173,004)	(1.50)		(173,004)	(1.50)		(173,004)	(1.50)		(173,004)	(1.50)		(173,004)	
ATG100	AA	Cost increases rent and dues	A			120,000			120,000			110,000			110,000			110,000			110,000	
ATG100	EA		A			10,250			10,250			10,250			10,250			10,250			10,250	
ATG100	AA	Litigation Fund increase	A			600,000			600,000			200,000			200,000			600,000			600,000	
ATG100	AA	AV-IT Legal Technical Asst.	A	1.00		60,500	1.00		76,800													
ATG100	AA	Increase costs for Tax & Charities operating costs	B			70,000			70,000			70,000			70,000			70,000			70,000	
ATG100	AD	JJIS Technical training	A			75,000			50,000			50,000			-			50,000			-	
ATG500	GA	Add Information Security Officer position	A	0.34		11,900	0.34		23,800													
			P	0.66		27,184	0.66		54,368													
ATG100	AI	Transfer out three Investigator positions to PSD.	U		(3.00)	(188,845)		(3.00)	(188,845)							(1.00)	(63,370)		(1.00)	(63,370)		
ATG100	AA		U													(2.00)	(125,475)		(2.00)	(125,475)		
ATG100	AA	Client funded position - DOE & ERS	U	4.00		440,580	4.00		579,440						3.00	179,976	3.00	347,952				
ATG231	BC	CJIS-Hawaii software licenses	A			110,000			110,000			110,000			110,000			110,000			110,000	
ATG100	AC	Add unbudgeted positions	N		2.00	225,177		2.00	225,177	2.00		225,177	2.00		225,177			2.00	225,177		2.00	225,177
			A		2.50	176,616		2.50	176,616							1.00	69,900	1.00	69,900		1.00	69,900
			N		(2.50)	(55,982)		(2.50)	(55,982)							(0.75)	(97,723)	(0.75)	(97,723)		(0.75)	(97,723)
			P			250,000			250,000													
ATG100	AA	Add Deputy to service PSD	A	1.00		72,200	1.00		94,000													
ATG231	BC	HJIS membership in OJBC	A			95,000			95,000			95,000			95,000			95,000			95,000	
ATG500	GA	Add one Trainer position	A	0.34		7,748	0.34		15,496													
			P	0.66		19,069	0.66		38,138													
ATG100	AA	Funds to implement Police Review Board	A	1.00		77,190	1.00		84,720													
ATG231	BA	AFIS maintenance	A			101,000			101,000	-		101,000			101,000	-		101,000			101,000	
ATG100	AI	Law enforcement training and investigations	U	7.00		405,236	7.00		457,040													
			A	5.00		400,180	5.00		523,840													
ATG231	BC	CJIS-Hawaii support	A			40,000			40,000													
ATG100	AA	Add Office Assistant for Notary program	A	0.65		38,622	0.65		37,322													
			W	0.35		(17,332)	0.35		(4,772)													
ATG100	AB	Relocate Medicaid Fraud Control Unit	B			27,000			12,000			63,750			15,000			63,750			15,000	
			P			180,000						191,250			45,000			191,250			45,000	
ATG100	AA	Restore funding for Career Criminal Prosecution Program	A			700,000			700,000													
			A		(3.00)		(3.00)			(3.00)		(163,966)	(3.00)		(163,966)	(3.00)		(163,966)	(3.00)		(163,966)	
ATG100	AA	Corrections to Means of Financing	B		(0.50)	(38,457)		(0.50)	(38,457)			(0.50)	(36,436)		(0.50)	(36,436)		(0.50)	(36,436)		(0.50)	(36,436)
			P		0.50	41,057		0.50	41,057			0.50	41,057		0.50	41,057		0.50	41,057		0.50	41,057
			U	3.00		262,366	3.00		262,366	3.00		262,366	3.00		262,366	3.00		262,366	3.00		262,366	
ATG100	AA		State Security Operations	A															2,500,000			2,500,000

Proposed Budget Reductions

Prog ID	Sub-Org	Description of Reduction	Impact of Reduction	MOF	FY18			FY19			FY17 Restriction (Y/N)
					Pos (P)	Pos (T)	\$\$\$\$	Pos (P)	Pos (T)	\$\$\$\$	
ATG100	AI	Transfer three Investigator positions to Public Safety Department (PSD).	PSD will hire Investigators to handle their internal cases	U		(1.00)	\$ (63,371)		(1.00)	\$ (63,371)	N
ATG100	AA			U		(2.00)	\$ (125,475)		(2.00)	\$ (125,475)	N
ATG100	AA	Imanage Upgrade	Modifications should be complete in FY2017	A			\$ 55,000		\$ 55,000		
ATG100	AA	Prolaw Upgrade	Modifications should be complete in FY2017	A			\$ 55,000		\$ 55,000		
ATG100	AA	Funds for Career Criminal Prosecutions Units	Request for additional funds submitted	A			\$ 700,000		\$ 700,000		
ATG100	AA	Vacation Payout	Will need additional funds	A			\$ 281,914		\$ 281,914		
ATG100	AA	Vacancy Savings	Offset below	A			\$ 65,000		\$ 65,000		
ATG100	AA	Office Supplies	None	U			\$ 3,600		\$ 3,600		
ATG100	AC	Empower Oahu, Chapter 42F Contracts	None	A			\$ 200,000		\$ 200,000		
ATG100	AD	Other Current Expenses	offset above	A			\$ (35,000)		\$ (35,000)		
ATG100	CJ	Other Current Expenses	offset above	A			\$ (30,000)		\$ (30,000)		
ATG231	BC	Dues and Subscriptions	Request for additional funds submitted	A			\$ 85,000		\$ 85,000		
ATG231	BC	Svcs of Fee Basis Other than State Employee	CJIS-Hawaii performance and security may be compromised	A			\$ 40,000		\$ 40,000		
ATG500	GA	Keiki System Feasibility Study	Study should be completed in FY2-17	A			\$ 231,161		\$ 231,161		
ATG500	GA	Keiki System Feasibility Study		P			\$ 448,724		\$ 448,724		

Department of the Attorney General
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept- Wide Priority	Description of Addition	Justification	MOF	FY18			FY19		
								Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
ATG100	AA	NG	1	1	Full year salary additions	Full year salaries of positions added last year	U			181,800			181,800
ATG100	AA	AR	2	2	Adj. federal DHS reimbursement rate	The reimbursement rate by federal DHS declines due to increasing ohana fostering children	A	1.50		118,004	1.50		118,004
							U	(1.50)		(173,004)	(1.50)		(173,004)
ATG100	AA	AR	3	3	Cost increases rent and dues	Rate increases	A			120,000			120,000
ATG100	EA						A			10,250			10,250
ATG100	AA	AR	4	4	Litigation Fund increase	Increase cases being handled	A			600,000			600,000
ATG100	AA	AR	5	5	AV-IT Legal Technical Asst.	Improve technological capabilities in the court room	A	1.00		60,500	1.00		76,800
ATG100	AA	NG	6	6	Increase costs for Tax & Charities operating costs	Cost increases for on line services	B			70,000			70,000
ATG100	AD	AR	7	7	JJIS Technical training	JJIS upgraded and staff need additional training to maintain the system	A			75,000			50,000
ATG500	GA	AR	1	8	Add Information Security Officer position	Federal audit indicated need for this position	A	0.34		11,900	0.34		23,800
							P	0.66		27,184	0.66		54,368
ATG100	AI		8	8.5	Transfer out three Investigator positions to PSD.	PSD to handle their own internal investigations	U		(3.00)	(188,845)		(3.00)	(188,845)
ATG100	AA						U						
ATG100	AA	NG	9	9	Client funded position - DOE & ERS	Clients requesting more services	U	4.00		440,580	4.00		579,440
ATG231	BC	AR	1	10	CJIS-Hawaii software licenses	Licenses needed for on-going operations	A			110,000			110,000
ATG100	AC	NG	10	11	Add unbudgeted positions	To handle additional federal funds	N		2.00	225,177		2.00	225,177
ATG100	AI	AR	11	12	Internet Crimes Against Children	Federal funds are not meant to be used for staffing. But for training and operations	A		2.50	176,616		2.50	176,616
							N		(2.50)	(55,982)		(2.50)	(55,982)
							P			250,000			250,000
ATG100	AA	AR	12	13	Add Deputy to service PSD	PSD has increased demands for services	A	1.00		72,200	1.00		94,000
ATG231	BC	AR	2	14	HJIS membership in OJBC	Membership to OJBC provides technical support and subject matter expertise to keep HJIS in lead position on national justice stage	A			95,000			95,000
ATG500	GA	AR	2	15	Add one Trainer position	To replace senior staff training due to increase caseloads	A	0.34		7,748	0.34		15,496
							P	0.66		19,069	0.66		38,138
ATG100	AA	AR	13	16	Funds to implement Police Review Board	Act 161 SLH2016 created the Board but only funding for FY2017	A	1.00		77,190	1.00		84,720
ATG231	BA	AR	3	17	AFIS maintenance	To provide full maintenance coverage for upgraded system	A			101,000			101,000
ATG100	AI	AR	14	18	Law enforcement training and Investigations	Five Trainers to get all State Law Enforcement Officers to meet CALEA standards and seven	A	7.00		405,236	7.00		457,040
							U	5.00		400,180	5.00		523,840
ATG231	BC	AR	3	19	CJIS-Hawaii support	To assure uninterrupted service for growing number of users	A			40,000			40,000
ATG100	AA	NG	15	20	Add Office Assistant for Notary program	Legal Clerks have been helping to support the two person Notary office. These Clerks are needed to handle increase case volume	A	0.65		38,622	0.65		37,322
							W	0.35		(17,332)	0.35		(4,772)
ATG100	AB	NG	16	21	Relocate Medicaid Fraud Control Unit	Existing space, furniture and fixtures have deteriorated and need be replaced.	B			27,000			12,000
							P			180,000			
ATG100	AA	AR	17	22	Restore funding for Career Criminal Prosecution Program	Funds needed/being requested by county Prosecutors	A			700,000			700,000
ATG100	AA	NG	18	23	Corrections to Means of Financing	General funded positions are being used for client work due to high volume and high general fund vacancy savings budgeted	A	(3.00)			(3.00)		
							B		(0.50)	(38,457)		(0.50)	(38,457)
							P		0.50	41,057		0.50	41,057
							U	3.00		262,366	3.00		262,366

Department of the Attorney General
Proposed Budget Additions

Table 6

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Addition Type</u>	<u>Prog ID Priority</u>	<u>Dept-Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
ATG100	AA				State Security Operations		A			2,500,000			2,500,000
ATG100	AA				Collective Bargaining		A			588,564			588,564
							B			29,157			29,157
							U			268,282			268,282
							W			26,116			26,116
ATG100	AB				Collective Bargaining		B			8,260		8,260	
							P			34,768		34,768	
ATG100	AC				Collective Bargaining		N			132,833		132,833	
							P			3,177		3,177	
ATG100	AI				Collective Bargaining		P			36,534		36,534	
ATG231	BC				Collective Bargaining		A			55,737			55,737
							P			10,300			10,300
							W			34,963			34,963
ATG500	GA				Collective Bargaining		A			94,906			94,906
							P			242,024			242,024

Department of the Attorney General
FY17 Restrictions

Table 7

<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Restriction</u>	<u>Difference Between Budgeted & Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
ATG100	AA	A	\$24,894,437	\$ 980,625	\$ 23,913,812	3.94%	We will be requesting a reduction in the restriction due to the unusually high vacancy savings required by our budget.
ATG231	BA	A	\$1,764,005	\$ 88,200	\$ 1,675,805	5.00%	In order to meet personnel expenditures, will need to move funding from other current expenses which means maintenance and renewal of licenses for critical systems which support law enforcement/public safety agencies will need to be delayed or altogether cancelled.
ATG500	GA	A	\$4,657,883	\$ 232,894	\$ 4,424,989	5.00%	The 5% restriction has a more substantial impact on ATG500's budget because for every dollar of general fund the federal government matches with two dollars, CSEA will then lose \$684,982 in total. This reduction is going to severely hamper the agency's ability to fill vacant positions, to meet operational needs, and to maintain the quality of customer services.

Department of the Attorney General
 Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
NONE						

Department of the Attorney General
Expenditures Exceeding Appropriation Ceilings in FY16 and FY17

Table 9

<u>Prog ID</u>	<u>MOF</u>	<u>Date</u>	<u>Appropriation</u>	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceiling</u>	<u>Legal Authority</u>	<u>Recurring (Y/N)</u>	<u>GF Impact (Y/N)</u>
				NONE					

Department of the Attorney General
 Intradepartmental Transfers in FY16 and FY17

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
6/30/2016	A			\$ 185,000	ATG500	4.2%	ATG100	0.8%	ATG500 Restrictions Release and transferred to ATG100 to cover Allotment Deficit per approved Form A-21	N

Department of the Attorney General
Non-General Funds

Table 11

Name of Fund	Purpose	Statutory Reference	MOF	Beginning FY17 Unencumbered Cash Balance	Estimated FY17 Revenues	Estimated FY17 Expenditures and Encumbrances	Estimated FY17 Net Transfers	Estimated FY17 Ending Unencumbered Cash Balance	Balance in Excess of Program Needs
Medicaid Investigation Recovery Fund 302	Special Fund to deposit Medicaid Investigation and fraud settlements which supports Medicaid Fraud Control Unit	HRS 28-91-5	B	\$ 1,241,127.00	\$ 390,339.00	\$ 521,543.00	\$ -	\$ 1,109,923.00	\$ -
DNA Registry Special Fund 305	Funds to be used for DNA collection, testing, and related costs.	HRS 706-603	B	\$ 27,607.00	\$ 30,000.00	\$ 40,000.00	\$ -	\$ 17,607.00	\$ -
Tobacco Enforcement Special Fund 307	To enforce Chapters 675, 486P, and 245, HRS and related statutes and programs.	HRS 28-15	B	\$ 500,000.00	\$ 2,000,000.00	\$ 1,250,000.00	\$ 750,000.00	\$ 500,000.00	\$ -
Solicitation of Funds for Charitable Purposes Special Fund S-326	Funds to be used for the enforcement of Chapter 467B, and the oversight of charities.	HRS 467B-15	B	\$ 1,813,870.00	\$ 985,000.00	\$ 1,750,000.00	\$ -	\$ 1,048,870.00	\$ -
Criminal Forfeiture Revolving Fund 320	To serve as an operating account for the Asset Forfeiture Program.	HRS 712A-16(4)	W	\$ 529,277.00	\$ 600,000.00	\$ 296,000.00	\$ -	\$ 833,277.00	\$ -
Criminal History Record Improvement Revolving Fund S-321	Fund was established to receive fees collected for services related to criminal history record information NOTE: Includes FBI and NCIC fees that pass through this fund.	HRS 846-10.6	W	\$ 1,599,761	\$ 2,400,000	\$ 2,600,000	\$ -	\$ 1,399,761	\$ -
Notary Public Revolving Fund S-325	Funds to be used for all notary public program costs.	HRS 456-9.5	W	\$ 63,271.00	\$ 150,000.00	\$ 150,000.00	\$ -	\$ 63,271.00	\$ -
Litigation Settlement Clearance Account T-901	To serve as a clearing account to facilitate the holding and timely disbursement of litigation funds.	Comptroller's Approval	T	\$ 119,553.00	\$ 800.00	\$ -	\$ -	\$ 120,353.00	\$ -
Antitrust Trust Fund T-908	Funds used for the enforcement of Antitrust Laws.	HRS 28-13	T	\$ 47,544.00	\$ 164,260.00	\$ 14,804.00	\$ 147,834.00	\$ 49,166.00	\$ -
Litigation Deposits Trust Fund Account 909	Funds to account moneys received through any civil action in which the State is a party.	HRS 28-16	T	\$ 4,736,169.00	\$ 7.00	\$ -	\$ 300,000.00	\$ 4,436,176.00	\$ -
Criminal Forfeiture Bond Holding Account 905	Bond monies (Cost Bond) posted by a person who alleged property interest in property seized for administrative forfeiture.	§ 712A-10(4) and (9), HRS	T	\$ 12,500.00	\$ 6,000.00	\$ 5,000.00	\$ -	\$ 13,500.00	\$ -
Seized Funds - Final Disposition Pending Account T-906	Fund seized for administrative or judicial forfeiture which can be ordered returned back to claimant, forfeited to the State.	§ 712A, HRS	T	\$ 457,160.00	\$ -	\$ -	\$ 100,000.00	\$ 357,160.00	\$ -
Federal Community Restitution - T-912	Fund was established to receive federal restitution payments related to drug cases where there is no identifiable victim ("community restitution).	S.735, Antiterrorism and Effective Death Penalty Act of 1996	T	\$ 3,355.67	\$ -	\$ -	\$ -	\$ 3,355.67	\$ -
VOCA Victim Assistance - S-14-205	To enhance the quality of justice for crime victims by providing support services such as counseling, group support, crisis hotline, shelters, and support through the criminal justice system and to increase the willingness of victims to cooperate with pol	PL 98-473 Victims of Crime Act of 1984	N	\$ -	\$ 757,141	\$ 757,141	\$ -	\$ -	\$ -

Department of the Attorney General
Non-General Funds

Table 11

<u>Name of Fund</u>	<u>Purpose</u>	<u>Statutory Reference</u>	<u>MOF</u>	<u>Beginning FY17 Unencumbered Cash Balance</u>	<u>Estimated FY17 Revenues</u>	<u>Estimated FY17 Expenditures and Encumbrances</u>	<u>Estimated FY17 Net Transfers</u>	<u>Estimated FY17 Ending Unencumbered Cash Balance</u>	<u>Balance in Excess of Program Needs</u>
VOCA Victim Assistance - S-15-205	To enhance the quality of justice for crime victims by providing support services such as counseling, group support, crisis hotline, shelters, and support through the criminal justice system and to increase the willingness of victims to cooperate with pol	PL 98-473 Victims of Crime Act of 1984	N	\$ -	\$ 2,342,684	\$ 2,342,684	\$ -	\$ -	\$ -
VOCA Victim Assistance - S-16-205	To enhance the quality of justice for crime victims by providing support services such as counseling, group support, crisis hotline, shelters, and support through the criminal justice system and to increase the willingness of victims to cooperate with pol	PL 98-473 Victims of Crime Act of 1984	N	\$ -	\$ 1,240,607	\$ 1,240,607	\$ -	\$ -	\$ -
Edward Byrne Memorial JAG - S-14-206	To assist states and local governments in addressing drugs and violent crimes and to assist in the improvement of the criminal justice system.	PL 100-690, The Anti-Drug Abuse Act 1988	N	\$ 561,395	\$ 12,000	\$ 573,395	\$ -	\$ -	\$ -
Edward Byrne Memorial JAG - S-15-206	To assist states and local governments in addressing drugs and violent crimes and to assist in the improvement of the criminal justice system.	PL 100-690, The Anti-Drug Abuse Act 1988	N	\$ 851,627	\$ 6,000	\$ 857,627	\$ -	\$ -	\$ -
Edward Byrne Memorial JAG - S-16-206	To assist states and local governments in addressing drugs and violent crimes and to assist in the improvement of the criminal justice system.	PL 100-690, The Anti-Drug Abuse Act 1988	N	\$ 799,693	\$ -	\$ 799,693	\$ -	\$ -	\$ -
Edward Byrne Memorial JAG - S-17-206	To assist states and local governments in addressing drugs and violent crimes and to assist in the improvement of the criminal justice system.	PL 100-690, The Anti-Drug Abuse Act 1988	N	\$ -	\$ 862,956	\$ 862,956	\$ -	\$ -	\$ -
FY 2015 SJS Program - S-16-208	To support the crime research functions of the Statistical Analysis Center, which is established within CPJAD.	Justice System Improvement Act of 1979	P	\$ -	\$ 27,072	\$ -	\$ 27,072	\$ -	\$ -
FY 2016 SJS Program - S-17-208	To support the crime research functions of the Statistical Analysis Center, which is established within CPJAD.	Justice System Improvement Act of 1979	P	\$ -	\$ 53,988	\$ -	\$ 53,988	\$ -	\$ -
Violence Against Women Act - S-14-213	To assist states and local units of government to develop and strengthen effective law enforcement and prosecution strategies to combat violent crimes against women, and to develop and strengthen victim services in cases that involve violent crimes agains	Violent Crime Control and Law Enforcement Act of 1994	N	\$ -	\$ 502,606	\$ 502,606	\$ -	\$ -	\$ -
Violence Against Women Act - S-15-213	To assist states and local units of government to develop and strengthen effective law enforcement and prosecution strategies to combat violent crimes against women, and to develop and strengthen victim services in cases that involve violent crimes agains	Violent Crime Control and Law Enforcement Act of 1994	N	\$ -	\$ 910,906	\$ 910,906	\$ -	\$ -	\$ -

Department of the Attorney General
Non-General Funds

Table 11

<u>Name of Fund</u>	<u>Purpose</u>	<u>Statutory Reference</u>	<u>MOF</u>	<u>Beginning FY17 Unencumbered Cash Balance</u>	<u>Estimated FY17 Revenues</u>	<u>Estimated FY17 Expenditures and Encumbrances</u>	<u>Estimated FY17 Net Transfers</u>	<u>Estimated FY17 Ending Unencumbered Cash Balance</u>	<u>Balance in Excess of Program Needs</u>
Violence Against Women Act - S-16-213	To assist states and local units of government to develop and strengthen effective law enforcement and prosecution strategies to combat violent crimes against women, and to develop and strengthen victim services in cases that involve violent crimes agains	Violent Crime Control and Law Enforcement Act of 1994	N	\$ -	\$ 1,061,994	\$ 1,061,994		\$ -	\$ -
Residential Substance Abuse Treatment - S-14-214	To assist states to develop and implement residential substance abuse treatment programs in correctional facilities.	Omnibus Crime Control and Safe Streets Act of 1968 (RSAT)	N	\$ -	\$ 174,635	\$ -	\$ 174,635	\$ -	\$ -
Residential Substance Abuse Treatment - S-15-214	To assist states to develop and implement residential substance abuse treatment programs in correctional facilities.	Omnibus Crime Control and Safe Streets Act of 1968 (RSAT)	N	\$ -	\$ 53,982	\$ -	\$ 53,982	\$ -	\$ -
Residential Substance Abuse Treatment - S-16-214	To assist states to develop and implement residential substance abuse treatment programs in correctional facilities.	Omnibus Crime Control and Safe Streets Act of 1968 (RSAT)	N	\$ -	\$ 54,181		\$ 54,181	\$ -	\$ -
FY 2014 Sex Assault Services Program - S-15-216	To provide intervention, advocacy, and accompaniment (e.g., accompanying victims to courts, medical facilities, police departments, etc.), support services, and related assistance for adult, youth, and child victims of sexual assault, family and household	P.L. 109-162 VAWA 2005 42 U.S.C. Section 14043G	P	\$ -	\$ 62,251	\$ 62,251	\$ -	\$ -	\$ -
FY 2014 Sex Assault Services Program - S-16-216	To provide intervention, advocacy, and accompaniment (e.g., accompanying victims to courts, medical facilities, police departments, etc.), support services, and related assistance for adult, youth, and child victims of sexual assault, family and household	P.L. 109-162 VAWA 2005 42 U.S.C. Section 14043G	P	\$ -	\$ 308,254	\$ 308,254	\$ -	\$ -	\$ -
FY 2015 Coverdell National Forensic Science Improvement Act - S-16-228	To improve the quality, timeliness, and credibility of forensic laboratories for criminal justice purposes.	Omnibus Crime Control and Safe Streets Act of 1968, Section 201, as amended; Anti-Drug Abuse Act of 1988, Public Law 100-690	N	\$ -	\$ 55,975	\$ 55,975		\$ -	\$ -
FY 2015 John R. Justice Grant Program - S-16-257	Provides loan repayment assistance for local, state, and federal public defenders and local and state prosecutors who commit to continued employment as public defenders and prosecutors for at least three years.	FY 2010 42 USC Section 3797CC-21	P	\$ -	\$ 22	\$ 22	\$ -	\$ -	\$ -
FY 2015 John R. Justice Grant Program - S-17-257	Provides loan repayment assistance for local, state, and federal public defenders and local and state prosecutors who commit to continued employment as public defenders and prosecutors for at least three years.	FY 2010 42 USC Section 3797CC-21	P	\$ -	\$ 32,515	\$ 32,515	\$ -	\$ -	\$ -

Department of the Attorney General
Non-General Funds

Table 11

<u>Name of Fund</u>	<u>Purpose</u>	<u>Statutory Reference</u>	<u>MOF</u>	<u>Beginning FY17 Unencumbered Cash Balance</u>	<u>Estimated FY17 Revenues</u>	<u>Estimated FY17 Expenditures and Encumbrances</u>	<u>Estimated FY17 Net Transfers</u>	<u>Estimated FY17 Ending Unencumbered Cash Balance</u>	<u>Balance in Excess of Program Needs</u>
FY 2015 SORNA Reallocation Project - S-16-260	Reallocated funds from the Edward Byrne Memorial Justice Assistance Grant Program are awarded to states who have not substantially implemented the Sex Offender Registration and Notification Act (SORNA) to assist their state towards SORNA compliance.	FY 12 42 USC 37050 et seq; 42 USC Sec 16925(c)	P	\$ -	\$ 46,501	\$ -	\$ 46,501	\$ -	\$ -
Hawaii HIDTA Award - S-16-262	To reduce drug trafficking and drug production in the United States by: 1) facilitating cooperation among federal, state, local, and tribal law enforcement agencies to share information and implement coordinated enforcement activities; 2) enhancing law enforcement intelligence sharing among agencies; 3) providing reliable law enforcement intelligence needed to design effective enforcement strategies and operations; and 4) supporting coordinated law enforcement strategies which maximize use of available resources to reduce the supply of illegal drugs into HIDTA designated areas. Hawaii has been a HIDTA designated area since 1999.	Public Law 113-6	P	\$ 7	\$ 303,124	\$ 303,131	\$ -	\$ -	\$ -
FY 2015 PREA Reallocation Funds - S-16-505	Reallocation of penalized funds from the FY 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - State Formula Funds. Funds are to be used to assist Hawaii to achieve full compliance with the Prison Rape Elimination Act (PREA).	FY 14 (BJA-PREA Reallocation) 42 USC 3750 et seq.; 42 USC 15607(c)	P	\$ -	\$ 23,251	\$ -	\$ 23,251	\$ -	\$ -
FY 2015 VOCA VA Training Grant - S-16-509	The purpose of this grant is to provide each state and territory with funding to support training and technical assistance for victim assistance grantees and others who work with crime victims.	PL 98-473 Victims of Crime Act of 1984; 42 USC 10603(a) & (b) and 42 USC 1063(c)(1)(A)	P	\$ -	\$ 147,757	\$ 147,757	\$ -	\$ -	\$ -
National Criminal History Improvement Program (NCHIP) Fund	Fund was appropriated to receive funds from the NCHIP grant program which implements provisions of the Brady Handgun Violence Prevention Act, the National Child Protection Act of 1993, and the 1994 Crime Bill.	N/A	P	\$ 33,470	\$ 1,353,900	\$ 1,386,871	\$ -	\$ 499	\$ -
Community Oriented Policing Services (COPS) Technology Program Grant Fund	Fund was appropriated to receive funds from the COPS grant program which provides funding to hire and train community policing professionals, acquire and deploy cutting edge crime-fighting technologies, and develop and test innovative policing strategies.	N/A	P	\$ 22,756	\$ 201,000	\$ 223,756	\$ -	\$ -	\$ -

Department of the Attorney General
Non-General Funds

Table 11

<u>Name of Fund</u>	<u>Purpose</u>	<u>Statutory Reference</u>	<u>MOF</u>	<u>Beginning FY17 Unencumbered Cash Balance</u>	<u>Estimated FY17 Revenues</u>	<u>Estimated FY17 Expenditures and Encumbrances</u>	<u>Estimated FY17 Net Transfers</u>	<u>Estimated FY17 Ending Unencumbered Cash Balance</u>	<u>Balance in Excess of Program Needs</u>
Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) Office Grant Fund	Fund was appropriated to receive funds from the SMART grant program to develop and/or enhance programs to implement the Sex Offender and Registration Notification Act (SORNA) under the Adam Walsh Act (AWA).	N/A	P	\$ 50,423	\$ 341,191	\$ 386,352	\$ -	\$ 5,262	\$ -
Child Support Enforcement Agency Trust Fund S-250	The account is established to account for the federal share of the Child Support Enforcement Program, Title IV-D program's operating costs.	HRS 576D	P	\$ 923,584.00	\$ 10,000,000.00	\$ 10,500,000.00	\$ -	\$ 423,584.00	\$ -
Temporary Deposit - Child Support Enforcement Services T-902	To record the deposit of incentive payments earned for child support enforcement services	HRS 576D	T	\$ 274,195.00	\$ 1,650,000.00	\$ 1,800,000.00	\$ -	\$ 124,195.00	\$ -
Child Support Enforcement Agency Trust Fund T-999	The account is established for depositing and distributing child support collections.	HRS 576D	T	\$ 22,575,274.00	\$128,000,000.00	\$ 126,000,000.00	\$ -	\$ 24,575,274.00	\$ -

Department of the Attorney General
Vacancy Report as of November 30, 2016

Table 12

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 day hires	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
ATG100	AA	10/27/2016	12/12/2016	37659	Office Assistant II	N	SR06	03	P	1.00	A	\$ 26,418	24,627.20	Y	N		N/A		1
ATG100	AI	10/1/2016	12/12/2016	119453	Investigator V	N	SR24	73	P	1.00	A	\$ 52,000	-	Y	N		N/A		1
ATG100	AA	12/31/2013	12/16/2016	40287	Information Technology Band C	N		23	P	1.00	A	\$ 90,039	85,416.00	Y	N		N/A		1
ATG100	AA	11/1/2016	12/16/2016	101389	Supvg Deputy Attorney General	Y	SRNA	73	P	1.00	A	\$ 116,550	118,200.00	Y	N		N/A		1
ATG100	AA	8/31/2014	12/29/2016	40975	Investigator V	N	SR24	73	P	1.00	U	\$ 49,964	55,244.80	Y	Y	1.00	20		1
ATG100	AA	8/1/2016	1/3/2017	100999	Supvg Deputy Attorney General	Y	SRNA	73	P	1.00	A	\$ 124,855	123,816.00	Y	N		N/A	TA	1
ATG100	AA	9/26/2016	1/3/2017	40441	Office Assistant II	N	SR06	03	P	1.00	A	\$ 13,277	27,768.00	Y	N		N/A		1
ATG100	AA	5/16/2016	1/9/2017	118092	Investigator V	N	SR24	73	T	1.00	U	\$ 53,161	55,244.80	Y	Y	1.00	3		1
ATG100	AA	8/31/2016	1/9/2017	38324	Human Resources Assistant IV	N	SR11	63	P	1.00	A	\$ 29,911	29,993.60	Y	Y	1.00	1		1
ATG231	BC	5/10/2016	1/30/2017	47584	Account Clerk II	N	SR08	03	P	1.00	W	\$ 25,668	26,707.20	Y	Y	1.00	3		10
ATG100	AI	11/8/2015	2/1/2017	117552	Investigator VI	N	SR26	73	T	1.00	N	\$ 61,077	59,737.60	Y	Y	1.00	5		25
ATG231	BC	9/13/2016	2/1/2017	117715	Office Assistant IV	N	SR10	03	P	1.00	W	\$ 39,988	28,872.00	Y	N		N/A		26
ATG500	GA	12/31/2015	2/1/2017	118486	Legal Clerk	N	SR14	03	P	1.00	A/P.34	\$ 41,140	46,188.00	Y	N		N/A		27
ATG100	AA	8/1/2013	2/28/2017	40555	Legal Assistant III	N	SR20	13	P	1.00	A	\$ 50,629	51,312.00	Y	N		N/A		7
ATG100	AA	10/1/2016	3/1/2017	49338	Investigator VI	N	SR26	73	P	1.00	U	\$ 61,938	59,737.60	Y	Y	1.00	1		80
ATG100	AI	8/25/2013	3/1/2017	117968	Deputy Attorney General	Y	SRNA	73	P	1.00	U	\$ 60,600	104,000.00	Y	Y	1.00	1		11
ATG100	AA	3/12/2016	3/1/2017	111531	Deputy Attorney General	Y	SRNA	73	P	1.00	A	\$ 64,646	76,008.00	Y	N		N/A		12
ATG100	AA	5/18/2016	3/1/2017	111093	Litigation Secretary	Y	SRNA	63	T	1.00	A	\$ 57,759	55,752.00	Y	N		N/A		13
ATG100	AA	8/24/2016	3/1/2017	100312	Deputy Attorney General	Y	SRNA	73	P	1.00	A	\$ 79,987	84,012.00	Y	N		N/A		14
ATG100	AA	9/3/2016	3/1/2017	121831	Legal Clerk	N	SR14	03	P	1.00	U	\$ 33,591	33,716.80	Y	N		N/A		15
ATG100	AI	10/21/2016	3/1/2017	118087	Deputy Attorney General	Y	SRNA	73	P	1.00	A	\$ 50,000	97,212.00	Y	N		N/A		16
ATG100	CU	11/1/2016	3/1/2017	49322	Legal Secretary	N	SR18	03	P	1.00	A	\$ 56,600	41,064.00	Y	N		N/A	TA	17
ATG100	AA	11/19/2016	3/1/2017	118266	Legal Assistant III	N	SR20	73	P	1.00	U	\$ 43,649	45,348.00	Y	N		N/A		18
ATG100	AA	11/30/2016	3/1/2017	100143	Deputy Attorney General	Y	SRNA	73	P	1.00	U	\$ 76,979	90,012.00	Y	N		N/A		19
ATG231	BC	2/20/2015	3/1/2017	119457	Information Technology Band C	N		13	P	1.00	P	\$ 75,548	78,996.00	Y	N		N/A		20
ATG231	BA	9/1/2016	3/1/2017	117919	Criminal ID Technician II	N	SR12	03	P	1.00	W	\$ 37,452	33,720.00	Y	N		N/A		21
ATG231	BA	9/30/2016	3/1/2017	48959	Criminal ID Technician IV	N	SR17	03	P	1.00	A	\$ 48,024	33,716.80	Y	N		N/A		22
ATG500	GA	8/10/2015	3/1/2017	42607	Legal Assistant III	N	SR20	13	P	1.00	A/P.34	\$ 42,696	43,812.00	Y	N		N/A		23
ATG500	GA	10/1/2015	3/1/2017	37330	Cashier II	N	SR12	03	P	1.00	A/P.34	\$ 36,468	37,980.00	Y	N		N/A		24
ATG500	GA	12/31/2015	3/1/2017	37332	Support Payments Officer	N	SR15	03	P	1.00	A/P.34	\$ 48,024	49,968.00	Y	N		N/A		28
ATG500	GA	2/4/2016	3/1/2017	40701	Legal Assistant III	N	SR20	13	P	1.00	A/P.34	\$ 48,000	45,576.00	Y	N		N/A		29
ATG500	GA	4/14/2016	3/1/2017	26165	Support Payments Officer	N	SR15	03	P	1.00	A/P.34	\$ 51,924	35,112.00	Y	N		N/A		30
ATG500	GA	7/9/2016	3/1/2017	52815	Legal Assistant III	N	SR20	13	P	1.00	A/P.34	\$ 46,140	45,348.00	Y	N		N/A		31
ATG100	AA	8/3/2015	3/1/2017	1454	Legal Clerk	N	SR14	63	P	1.00	A	\$ 40,914	41,064.00	Y	N		N/A		32
ATG100	AA	2/13/2016	3/1/2017	118272	Legal Assistant III	N	SR14	63	P	1.00	A/U.34	\$ 60,000	33,720.00	Y	N		N/A		33
ATG100	AA	7/1/2016	3/1/2017	38322	Legal Clerk	N	SR14	63	P	1.00	A	\$ 32,360	32,460.00	Y	N		N/A		34

Department of the Attorney General
Vacancy Report as of November 30, 2016

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ATG100	AA	7/1/2016	3/1/2017	118348	Litigation Assistant	Y	SRNA	73	T	1.00	A	\$ 59,873	59,820.00	Y	N		N/A		35
ATG100	AC	7/30/2016	3/1/2017	119338	Crim Jus Plng Spec	Y	SRNA	13	T	1.00	A	\$ 65,205	59,208.00	Y	N		N/A		36
ATG100	AA	8/1/2016	3/1/2017	34737	Legal Assistant III	N	SR20	73	P	1.00	A	\$ 63,260	62,112.00	Y	N		N/A		37
ATG100	AA	11/28/2016	3/1/2017	47123	Legal Secretary	N	SR18	03	P	1.00	A	\$ 51,767	51,924.00	Y	N		N/A		38
ATG500	GA	10/4/2015	3/1/2017	118483	Account Clerk III	N	SR11	03	P	1.00	A/P.34	\$ 28,829	29,993.60	Y	Y	1.00	4		39
ATG500	GA	1/4/2016	3/1/2017	110179	Office Assistant III	N	SR08	03	P	1.00	A/P.34	\$ 29,988	32,460.00	Y	N		N/A		40
ATG500	GA	1/25/2016	3/1/2017	37331	Cashier II	N	SR12	03	P	1.00	A/P.34	\$ 33,720	36,468.00	Y	N		N/A		41
ATG500	GA	2/27/2016	3/1/2017	37459	Cashier II	N	SR12	03	P	1.00	A/P.34	\$ 32,424	32,460.00	Y	N		N/A		42
ATG500	GA	3/14/2016	3/1/2017	38418	Office Assistant III	N	SR08	03	P	1.00	A/P.34	\$ 36,468	37,980.00	Y	N		N/A		43
ATG500	GA	4/4/2016	3/1/2017	38416	Office Assistant III	N	SR08	03	P	1.00	A/P.34	\$ 29,928	26,700.00	Y	N		N/A		44
ATG500	GA	6/7/2016	3/1/2017	118488	Office Assistant IV	N	SR10	03	P	1.00	A/P.34	\$ 28,872	31,236.00	Y	N		N/A		45
ATG500	GF	1/30/2016	3/1/2017	38060	Office Assistant III	N	SR08	03	P	1.00	A/P.34	\$ 27,768	26,707.20	Y	N		N/A		92
ATG100	CU	5/30/2015	4/1/2017	48449	Legal Assistant III	N	SR20	13	P	1.00	A	\$ 57,284	43,812.00	Y	N		N/A		2
ATG100	AA	12/31/2015	4/1/2017	25938	Legal Assistant III	N	SR20	13	P	1.00	A	\$ 54,079	53,364.00	Y	N		N/A		4
ATG100	AA	9/7/2016	4/1/2017	8580	Legal Clerk	N	SR14	63	P	1.00	A	\$ 37,781	39,492.00	Y	N		N/A		5
ATG231	BC	9/16/2016	4/1/2017	37411	Account Clerk III	N	SR11	03	P	1.00	A	\$ 32,460	35,112.00	Y	N		N/A		6
ATG500	GA	6/1/2016	4/1/2017	41119	Information Technology Band B	N		13	P	1.00	A/P.34	\$ 42,696	49,056.00	Y	N		N/A	TA	86
ATG500	GF	7/13/2016	4/1/2017	31192	Office Assistant IV	N	SR10	03	P	1.00	A/P.34	\$ 31,212	29,988.00	Y	N		N/A		88
ATG500	GA	8/16/2014	5/1/2017	117869	Social Service Assistant IV	N	SR11	03	P	1.00	A/P.34	\$ 29,988	29,993.60	Y	Y	1.00	12		46
ATG100	AA	12/30/2015	5/1/2017	34074	Legal Assistant III	N	SR20	73	P	1.00	U	\$ 65,803	45,344.00	Y	Y	1.00	2		3
ATG500	GA	2/6/2015	5/1/2017	117861	Social Service Assistant IV	N	SR11	03	P	1.00	A/P.34	\$ 26,700	29,993.60	Y	Y	1.00	5		47
ATG100	AA	5/1/2016	5/1/2017	118745	Legal Assistant III	N	SR20	13	P	1.00	B	\$ 51,978	51,036.00	Y	N		N/A		74
ATG500	GA	3/7/2015	6/1/2017	117871	Social Service Assistant IV	N	SR11	03	P	1.00	A/P.34	\$ 29,988	29,993.60	Y	N		N/A		48
ATG500	GB	1/4/2016	6/1/2017	102113	Child Supp Hearings Officer	Y	SRNA	73	P	1.00	A/P.34	\$ 77,412	83,520.00	Y	N		N/A		49
ATG100	CU	6/24/2015	6/1/2017	110697	Office Assistant III	N	SR08	03	T	1.00	U	\$ 29,000	26,707.20	Y	Y	1.00	2		63
ATG100	CU	9/23/2015	6/1/2017	39454	Legal Assistant III	N	SR20	13	T	1.00	U	\$ 56,202	53,364.00	Y	N		N/A		65
ATG100	CU	3/7/2016	6/1/2017	43213	Legal Clerk	N	SR14	03	T	1.00	U	\$ 33,720	36,468.00	Y	N		N/A	TA	72
ATG100	CU	6/17/2016	6/1/2017	43212	Office Assistant III	N	SR08	03	T	1.00	U	\$ 28,000	26,707.20	Y	Y	1.00	1		75
ATG100	CU	7/1/2016	6/1/2017	101221	Legal Assistant III	N	SR20	13	T	1.00	U	\$ 51,930	51,036.00	Y	N		N/A		76
ATG100	CU	8/25/2016	6/1/2017	39453	Office Assistant III	N	SR08	03	T	1.00	U	\$ 28,000	26,707.20	Y	N		N/A		78
ATG100	CU	9/16/2016	6/1/2017	41709	Legal Assistant III	N	SR20	13	P	1.00	U	\$ 65,736	64,608.00	Y	N		N/A		79
ATG100	CU	11/1/2016	6/1/2017	11561	Legal Clerk	N	SR14	03	P	1.00	U	\$ 49,500	36,468.00	Y	N		N/A	TA	81
ATG500	GC	3/1/2016	6/1/2017	40050	Office Assistant III	N	SR08	03	P	1.00	A/P.34	\$ 32,450	33,720.00	Y	N		N/A		84
ATG500	GA	4/7/2016	6/1/2017	117868	Social Service Assistant IV	N	SR11	03	P	1.00	A/P.34	\$ 32,460	29,988.00	Y	N		N/A		85
ATG500	GA	7/1/2016	6/1/2017	110033	Information Technology Band B	N		13	P	1.00	A/P.34	\$ 51,960	53,100.00	Y	N		N/A		87
ATG500	GF	8/10/2016	6/1/2017	32428	Child Support Encf Spclt IV	N	SR22	13	P	1.00	A/P.34	\$ 69,364	51,036.00	Y	N		N/A		89

Department of the Attorney General
Vacancy Report as of November 30, 2016

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ATG500	GA	8/24/2016	6/1/2017	118487	Legal Clerk	N	SR14	03	P	1.00	A/P.34	\$ 35,112	36,468.00	Y	N		N/A		90
ATG500	GA	10/1/2016	6/1/2017	29528	Office Assistant IV	N	SR10	03	P	1.00	A/P.34	\$ 28,872	28,872.00	Y	N		N/A		91
ATG500	GA	8/12/2014	5/1/0217	119165	General Professional IV	N	SR22	23	P	1.00	A/P.34	\$ 49,814	47,400.00	Y	N		N/A		8
ATG500	GA	8/1/2014	5/1/0217	40922	Office Assistant IV	N	SR10	03	P	1.00	A/P.34	\$ 44,388	44,388.00	Y	N		N/A	TA	9
ATG500	GA	10/1/2015	6/1/0217	29210	Information Technology Band B	N		13	P	1.00	A/P.34	\$ 60,780	57,720.00	Y	N		N/A		53
ATG500	GA	2/11/2015	6/1/0217	118493	Legal Assistant III	N	SR20	13	P	1.00	A/P.34	\$ 49,332	43,812.00	Y	N		N/A	TA	93
ATG231	BC	8/16/2011	FY2018	119339	Office Assistant IV	N	SR10	03	T	1.00	P	\$ 30,000	27,756.00	Y	N		N/A		50
ATG231	BC	11/29/2011	FY2018	119341	Investigator V (SOR)	N	SR24	73	T	1.00	P	\$ 28,884	27,756.00	Y	N		N/A		51
ATG231	BC	3/30/2013	FY2018	119342	Investigator V (SOR)	N	SR24	73	T	1.00	P	\$ 27,756	27,756.00	Y	N		N/A		52
ATG100	AA	6/1/2005	FY2018	116698	Investigator VI	N	SR26	73	T	1.00	U	\$ 56,255	59,737.60	Y	Y	1.00	26		54
ATG100	AE	11/1/2006	FY2018	111854	Investigator V	N	SR24	73	P	1.00	B	\$ 55,000	55,244.80	Y	Y	1.00	2		55
ATG100	AA/AJ	11/18/2007	FY2018	118775	Investigator V	N	SR24	73	P	1.00	A/B.5	\$ 56,255	55,244.80	Y	Y	1.00	24		56
ATG100	AI	12/2/2007	FY2018	118374	Investigator V	N	SR24	73	T	0.50	U	\$ 26,000	-	Y	Y	0.50	11		57
ATG100	AA	5/3/2008	FY2018	116466	Investigator V	N	SR24	73	P	0.50	U	\$ 28,127	27,622.40	Y	Y	0.50	10		58
ATG100	AA	12/17/2010	FY2018	116407	Investigator V	N	SR24	73	T	1.00	U	\$ 53,161	55,244.80	Y	Y	1.00	9		59
ATG100	AE	3/8/2011	FY2018	111855	Investigator V	N	SR24	73	P	1.00	B	\$ 55,000	55,244.80	Y	Y	1.00	20		60
ATG100	AE	10/30/2011	FY2018	117669	Investigator V	N	SR24	73	P	1.00	B	\$ 56,202	55,244.80	Y	Y	1.00	20		61
ATG100	AA	4/13/2013	FY2018	118093	Investigator V	N	SR24	73	P	1.00	U	\$ 56,255	55,244.80	Y	Y	1.00	9		62
ATG100	AI	7/15/2015	FY2018	117189	Investigator V	N	SR24	73	T	1.00	N	\$ 55,505	55,244.80	Y	Y	1.00	6		64
ATG100	AA	10/10/2015	FY2018	116482	Investigator V	N	SR24	73	T	1.00	U	\$ 54,300	55,244.80	Y	Y	1.00	24		66
ATG100	AA	12/25/2015	FY2018	116786	Investigator V	N	SR24	73	T	1.00	U	\$ 56,255	55,244.80	Y	Y	1.00	4		67
ATG100	AA	1/9/2016	FY2018	121497	Investigator V	N	SR24	73	T	1.00	U	\$ 53,400	-	Y	Y	1.00	1		68
ATG100	AI	1/16/2016	FY2018	111761	Investigator V (ICAC)	N	SR24	73	T	1.00	N	\$ 55,505	55,244.80	Y	N		N/A		69
ATG100	AA	1/31/2016	FY2018	36763	Investigator V	N	SR24	73	P	1.00	U	\$ 75,628	55,244.80	Y	Y	1.00	6		70
ATG100	AI	2/13/2016	FY2018	117420	Investigator V (ICAC)	N	SR24	73	T	1.00	N	\$ 55,505	55,244.80	Y	N		N/A		71
ATG100	AA	4/2/2016	FY2018	118088	Investigator V	N	SR24	73	P	1.00	U	\$ 62,185	55,244.80	Y	Y	1.00	3		73
ATG100	AI	7/2/2016	FY2018	119454	Investigator VI	N	SR26	73	P	1.00	U	\$ 52,000	59,737.60	Y	Y	1.00	2		77
ATG100	AB	11/21/2016	FY2018	33220	Investigator V	N	SR24	73	P	1.00	B/P.25	\$ 52,535	59,736.00	Y	N		N/A		82
ATG100	AI	10/6/2015	FY2018	121499	Investigator V	N	SR24	73	P	1.00	U	\$ 53,400	-	Y	Y	1.00	5		83
										100.00						29.00			

Department of the Attorney General
Positions Filled from July 1, 2015 to November 30, 2016

Table 13

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
ATG100	AA	7/16/2015	117245	Deputy Attorney General	Y	SRNA	73	P	U	1.00	62,610	1.00	7,417	N
ATG100	AA	7/31/2015	3932	Receptionist	N	SR07	03	P	A	1.00	34,934	1.00	3,039	N
ATG231	BC	7/31/2015	32941	Information Technol Spclt V	N	SR24	13	P	A	1.00	56,202	1.00	5,599	N
ATG100	AA	8/3/2015	31022	Legal Clerk	N	SR14	03	P	A	1.00	40,914	1.00	3,422	N
ATG100	AA	8/3/2015	102657	Deputy Attorney General	Y	SRNA	73	P	U	1.00	84,649	1.00	5,518	Y
ATG100	AA	8/3/2015	118762	Human Resources Asst IV	N	SR13	63	P	A	1.00	47,851	1.00	2,810	Y
ATG100	AA	8/3/2015	119295	Sec to the Special Asst to the AG	Y	SRNA	63	P	A	1.00	56,031	1.00	5,084	N
ATG100	AA	8/10/2015	121495	Deputy Attorney General	Y	SRNA	73	P	U	1.00	72,520	1.00	6,534	N
ATG100	AC	9/1/2015	121720	Criminal Justice Plannng Spec.	Y	SRNA	13	T	N	1.00	57,204	1.00	4,934	N
ATG500	GA	9/1/2015	40022	Social Service Assistant IV	N	SR11	03	P	A/P.34	1.00	31,236	1.00	2,603	N
ATG100	AA	9/16/2015	102612	Deputy Attorney General	Y	SRNA	73	P	A	1.00	95,851	1.00	7,267	Y
ATG100	AA	9/23/2015	47686	Legal Assistant III	N	SR20	13	P	A	1.00	51,978	1.00	4,786	N
ATG500	GA	10/5/2015	112593	Information Technol Spclt IV	N	SR22	13	P	A/P.34	1.00	49,914	1.00	4,088	N
ATG500	GA	10/12/2015	49320	Human Resources Spclt II	N	SR20	73	P	A/P.34	1.00	39,450	1.00	3,931	N
ATG100	AA	10/16/2015	37659	Office Assistant II	N	SR06	03	P	A	1.00	26,418	1.00	2,053	N
ATG500	GF	10/16/2015	40801	Office Assistant III	N	SR08	03	P	A/P.34	1.00	27,700	1.00	2,225	N
ATG231	BC	10/19/2015	119136	Office Assistant IV	N	SR10	03	P	A	1.00	29,988	1.00	2,499	Y
ATG100	AA	11/2/2015	44231	Legal Secretary	N	SR18	03	P	A	1.00	40,914	1.00	3,291	N
ATG100	AA	11/3/2015	102640	Deputy Attorney General	Y	SRNA	73	P	A	1.00	83,095	1.00	7,325	Y
ATG100	AA	11/9/2015	100095	Deputy Attorney General	Y	SRNA	73	P	A	1.00	93,240	1.00	7,250	N
ATG500	GA	11/9/2015	38415	Office Assistant III	N	SR08	03	P	A/P.34	1.00	27,872	1.00	2,314	N
ATG100	AA	11/16/2015	52798	Office Assistant IV	N	SR10	63	P	A	1.00	31,068	1.00	2,705	N
ATG100	AI	11/16/2015	120728	Deputy Attorney General	Y	SRNA	73	P	N	1.00	67,973	1.00	7,418	Y
ATG100	AA	12/8/2015	101256	Deputy Attorney General	Y	SRNA	73	P	U	1.00	66,300	1.00	7,600	N
ATG100	AE	12/9/2015	111544	Investigator V	N	SR24	73	P	B	1.00	55,000	1.00	4,603	Y
ATG100	AA	12/14/2015	101880	Deputy Attorney General	Y	SRNA	73	P	A/U .5	1.00	72,830	1.00	6,017	N
ATG100	AA	12/16/2015	100981	Deputy Attorney General	Y	SRNA	73	P	A	1.00	75,636	1.00	8,034	N
ATG100	AB	12/16/2015	34764	Investigator V	N	SR24	73	P	P/B.75	1.00	52,534	1.00	5,176	N
ATG500	GA	12/21/2015	25948	Secretary III	N	SR16	63	P	A/P.34	1.00	46,188	1.00	3,039	N
ATG100	AA	12/22/2015	6477	Investigator V	N	SR24	73	P	A	1.00	56,255	1.00	4,603	N
ATG100	AA	12/29/2015	32755	Office Assistant III	N	SR08	03	P	A	1.00	37,781	1.00	2,314	N
ATG100	AA	12/29/2015	112836	Investigator V	N	SR24	73	T	U	1.00	53,161	1.00	4,603	Y
ATG100	AA	12/29/2015	118774	Investigator V	N	SR24	73	T	A	1.00	53,161	1.00	4,603	Y
ATG100	AA	12/30/2015	121068	Human Resources Technician VI	N	SR15	63	P	N	1.00	39,490	1.00	4,681	N
ATG100	AA	1/4/2016	41166	Legal Assistant III	N	SR20	73	P	A	1.00	63,260	1.00	3,779	N
ATG100	AA	1/4/2016	119289	Deputy Attorney General	Y	SRNA	73	P	B	1.00	77,700	1.00	9,160	Y
ATG500	GA	1/4/2016	102651	Child Supp Enf Admtr	Y	SRNA	93	P	A/P.34	1.00	106,006	1.00	9,310	N
ATG500	GA	1/4/2016	110177	Office Assistant III	N	SR08	03	P	A/P.34	1.00	27,872	1.00	2,225	N
ATG500	GB	1/4/2016	102117	Child Supp Hearings Manager	Y	SRNA	93	P	A/P.34	1.00	84,996	1.00	8,193	N
ATG100	AA	1/5/2016	100100	Deputy Attorney General	Y	SRNA	73	P	A	1.00	95,851	1.00	9,185	N

Department of the Attorney General
Positions Filled from July 1, 2015 to November 30, 2016

Table 13

ATG100	AD	1/5/2016	102386	JJIS Analyst	Y	SRNA	13	P	A	1.00	59,940	1.00	4,624	N
ATG500	GA	1/6/2016	38421	Office Assistant III	N	SR08	03	P	A/P.34	1.00	27,872	1.00	2,225	N
ATG100	AA	1/12/2016	116441	Investigator V	N	SR24	73	T	U	1.00	53,161	1.00	4,603	N
ATG100	AA	1/16/2016	100094	Deputy Attorney General	Y	SRNA	73	P	A	1.00	111,391	1.00	10,084	N
ATG100	AA	1/19/2016	116465	Investigator VI	N	SR26	73	P	U	1.00	56,255	1.00	5,599	Y
ATG500	GF	1/19/2016	31307	Office Assistant IV	N	SR10	03	P	A/P.34	1.00	41,064	1.00	2,406	N
ATG100	AE	1/20/2016	117668	Investigator V	N	SR24	73	P	B	1.00	56,202	1.00	4,603	N
ATG100	AI	1/20/2016	117837	Investigator V	N	SR24	73	T	A	1.00	28,055	1.00	4,603	N
ATG100	AI	1/20/2016	119453	Investigator V	N	SR24	73	P	A	1.00	52,000	1.00	4,603	N
ATG100	AE	1/21/2016	110953	Legal Clerk	N	SR14	03	P	B	1.00	35,112	1.00	3,422	N
ATG231	BA	2/1/2016	118393	Criminal ID Technician III	N	SR14	03	P	W	1.00	41,040	1.00	3,422	N
ATG500	GA	2/1/2016	41119	Information Technology Band B	N	SR22	13	P	A/P.34	1.00	42,696	1.00	4,088	N
ATG500	GF	2/16/2016	29528	Office Assistant IV	N	SR10	03	P	A/P.34	1.00	54,358	1.00	2,406	Y
ATG500	GF	2/16/2016	40801	Office Assistant III	N	SR08	03	P	A/P.34	1.00	27,700	1.00	2,225	N
ATG100	AA	2/18/2016	100424	Deputy Attorney General	Y	SRNA	73	P	A/U .5	1.00	60,871	1.00	6,802	N
ATG100	AA	2/29/2016	111570	Deputy Attorney General	Y	SRNA	73	P	U	1.00	70,452	1.00	7,834	Y
ATG100	AA	3/1/2016	10596	Legal Clerk	N	SR14	03	P	U	1.00	49,753	1.00	2,810	N
ATG500	GA	3/1/2016	34963	Information Technology Band A	N	SR20	13	P	A/P.34	1.00	60,775	1.00	3,779	N
ATG100	AA	3/7/2016	101388	Deputy Attorney General	Y	SRNA	73	P	U	1.00	84,948	1.00	7,000	N
ATG100	AA	3/14/2016	41803	Office Assistant III	N	SR08	03	P	A	1.00	28,768	1.00	3,165	N
ATG500	GA	3/14/2016	52815	Legal Assistant III	N	SR20	13	P	A/P.34	1.00	46,140	1.00	3,779	N
ATG500	GA	3/14/2016	117868	Social Service Assistant IV	N	SR11	03	P	A/P.34	1.00	32,450	1.00	2,499	Y
ATG100	AB	3/16/2016	29624	Investigator VI	N	SR26	73	P	P/B.75	1.00	72,165	1.00	6,299	N
ATG100	AB	3/16/2016	34172	Investigator V	N	SR24	73	P	P/B.75	1.00	52,868	1.00	5,176	N
ATG100	AA	3/30/2016	121390	Deputy Attorney General	Y	SRNA	73	P	U	1.00	75,250	1.00	5,350	N
ATG100	AA	4/1/2016	100096	Deputy Attorney General	Y	SRNA	73	P	A	1.00	96,385	1.00	7,684	N
ATG100	AB	4/1/2016	30850	Auditor IV	N	SR22	13	P	P/B.75	1.00	57,891	1.00	4,425	Y
ATG100	AI	4/5/2016	117825	Investigator V	N	SR24	73	T	U	1.00	52,000	1.00	4,603	N
ATG100	AA	4/11/2016	112402	Deputy Attorney General	Y	SRNA	73	P	U	1.00	84,649	1.00	5,934	Y
ATG100	AA	4/18/2016	121547	Deputy Attorney General	Y	SRNA	73	P	B	1.00	93,240	1.00	6,017	N
ATG100	AA	4/19/2016	112489	Deputy Attorney General	Y	SRNA	73	P	U	1.00	77,911	1.00	7,413	N
ATG500	GA	4/25/2016	42394	Cashier Clerk	N	SR08	03	P	A/P.34	1.00	27,872	1.00	2,225	N
ATG500	GA	4/27/2016	117866	Social Service Assistant IV	N	SR11	03	P	A/P.34	1.00	29,988	1.00	2,499	N
ATG100	AA	5/2/2016	36723	Legal Clerk	N	SR14	63	P	A	1.00	34,934	1.00	2,810	N
ATG500	GA	5/2/2016	110169	Support Payments Officer	N	SR15	03	P	A/P.34	1.00	29,492	1.00	2,926	N
ATG100	AA	5/17/2016	102058	Deputy Attorney General	Y	SRNA	73	P	A	1.00	96,050	1.00	6,434	Y
ATG100	AA	5/18/2016	46063	Legal Assistant III	N	SR20	13	T	U	1.00	49,185	1.00	4,425	N
ATG100	AE	5/24/2016	110966	Deputy Attorney General	Y	SRNA	73	P	B	1.00	78,000	1.00	7,767	Y
ATG500	GA	5/26/2016	110177	Office Assistant III	N	SR08	03	P	A/P.34	1.00	27,872	1.00	2,225	N
ATG100	AA	6/1/2016	101213	Deputy Attorney General	Y	SRNA	73	P	A	1.00	116,550	1.00	9,310	N
ATG100	AA	6/6/2016	100097	Deputy Attorney General	Y	SRNA	73	P	U	1.00	83,406	1.00	6,434	N
ATG500	GA	6/6/2016	38417	Office Assistant III	N	SR08	03	P	A/P.34	1.00	30,036	1.00	2,225	N
ATG231	BC	6/13/2016	117715	Office Assistant IV	N	SR10	03	P	W	0.00	29,988	1.00	2,406	N
ATG500	GA	6/14/2016	102650	Admin Proc Branch Chief	Y	SRNA	93	P	A/P.34	1.00	87,996	1.00	7,100	N

Department of the Attorney General
Positions Filled from July 1, 2015 to November 30, 2016

Table 13

ATG100	AA	6/16/2016	40710	Legal Assistant III	N	SR20	73	P	A	1.00	46,185	1.00	3,779	N
ATG100	AA	6/16/2016	47314	Auditor IV	N	SR22	73	P	A	1.00	67,257	1.00	4,603	N
ATG100	AA	6/17/2016	40444	Legal Clerk	N	SR14	63	P	A	1.00	34,934	0.80	2,810	N
ATG500	GC	6/27/2016	39885	Investigator III	N	SR20	13	P	A/P.34	1.00	67,736	1.00	3,779	N
ATG500	GE	6/29/2016	40799	Office Assistant III	N	SR08	03	P	A/P.34	1.00	27,768	1.00	2,225	N
ATG100	AA	7/1/2016	119250	Legal Assistant III	N	SR20	13	P	A	1.00	43,649	1.00	4,425	N
ATG100	AI	7/1/2016	121064	Deputy Attorney General	Y	SRNA	73	P	N	1.00	67,973	1.00	6,669	N
ATG100	AA	7/5/2016	110242	Deputy Attorney General	Y	SRNA	73	P	U	1.00	90,343	1.00	6,300	Y
ATG100	AA	7/5/2016	117555	Legal Clerk	N	SR14	03	P	A	1.00	39,347	1.00	2,810	N
ATG500	GA	7/5/2016	31195	Child Support Enfc Splct IV	N	SR22	13	P	A/P.34	1.00	49,914	1.00	4,088	N
ATG231	BA	7/11/2016	48958	Criminal ID Technician III	N	SR14	03	P	A	1.00	44,388	1.00	4,164	N
ATG100	AA	7/28/2016	117606	Legal Clerk	N	SR14	03	P	A	1.00	42,542	1.00	2,810	Y
ATG100	CU	8/3/2016	121422	Deputy Attorney General	Y	SRNA	73	P	A	1.00	81,500	1.00	5,000	N
ATG100	AA	8/10/2016	112837	Investigator V	N	SR24	73	T	U	1.00	53,161	1.00	4,603	Y
ATG500	GA	8/10/2016	118468	Deputy Attorney General	Y	SRNA	73	P	A/P.34	1.00	57,708	1.00	5,000	N
ATG231	BC	8/16/2016	119340	Office Assistant IV	N	SR10	03	T	P	1.00	29,102	1.00	2,406	N
ATG100	AE	8/16/2016	111856	Investigator V	N	SR24	73	P	B	1.00	55,000	1.00	4,603	Y
ATG100	AA	8/22/2016	119116	Deputy Attorney General	Y	SRNA	73	P	A	1.00	66,325	1.00	6,667	Y
ATG231	BC	8/22/2016	119438	Information Technology Band B	N	SR24	13	P	W	1.00	62,424	1.00	4,603	N
ATG231	BC	9/1/2016	117520	Office Assistant IV	N	SR10	03	P	W	1.00	28,836	1.00	2,406	Y
ATG500	GE	9/12/2016	30964	Support Payments Officer	N	SR15	03	P	A/P.34	1.00	46,188	1.00	2,926	N
ATG500	GA	9/20/2016	118481	Deputy Attorney General	Y	SRNA	73	P	A/P.34	1.00	75,000	1.00	5,000	N
ATG100	AI	9/21/2016	121316	Investigator V	N	SR24	73	P	A	1.00	52,000	1.00	4,978	Y
ATG100	AA	9/26/2016	101171	Deputy Attorney General	Y	SRNA	73	P	A/U .5	1.00	86,763	1.00	5,000	N
ATG100	AB	9/26/2016	30098	Legal Assistant III	N	SR20	13	P	P/B.75	1.00	43,981	1.00	3,779	Y
ATG100	AA	9/30/2016	11597	Legal Clerk	N	SR14	63	P	A	1.00	34,934	1.00	2,810	N
ATG100	AA	10/3/2016	37478	Legal Clerk	N	SR14	03	P	A	1.00	34,934	1.00	2,810	N
ATG100	AA	10/11/2016	50195	Investigator VI	N	SR26	73	P	A/U .5	1.00	60,842	1.00	4,978	N
ATG100	AI	10/11/2016	112931	Investigator VI	N	SR26	73	P	A	1.00	75,000	1.00	4,978	Y
ATG100	AA	10/11/2016	116408	Investigator V	N	SR24	73	T	U	1.00	51,314	1.00	4,603	Y
ATG100	AI	10/11/2016	118369	Investigator V	N	SR24	73	T	N	1.00	55,505	1.00	4,603	N
ATG100	AI	10/11/2016	121498	Investigator V	N	SR24	73	T	P	1.00	53,400	1.00	4,603	N
ATG100	AI	10/11/2016	117946	Investigator V	N	SR24	73	P	A	1.00	52,000	1.00	4,603	Y
ATG100	AI	10/11/2016	118101	Investigator V	N	SR24	73	T	A	1.00	30,000	1.00	4,603	N
ATG100	AA	10/11/2016	118091	Investigator V	N	SR24	73	T	A	1.00	53,161	1.00	4,603	Y
ATG100	AA	10/17/2016	118266	Legal Assistant III	N	SR20	73	P	U	1.00	43,649	1.00	3,779	Y
ATG100	AB	10/17/2016	31525	Investigator IV	N	SR22	73	P	P/B.75	1.00	52,534	1.00	4,253	Y
ATG100	AI	10/17/2016	117968	Deputy Attorney General	Y	SRNA	73	P	N	1.00	60,600	1.00	8,667	Y
ATG100	AA	10/21/2016	101207	Deputy Attorney General	Y	SRNA	73	P	A	1.00	82,064	1.00	7,927	N
ATG100	AI	10/21/2016	122150	Deputy Attorney General	Y	SRNA	73	P	N	0.50	32,825	1.00	8,101	Y
ATG100	CU	10/25/2016	106063	Deputy Attorney General	Y	SRNA	73	P	U	1.00	85,000	1.00	6,551	Y
ATG100	AA	11/1/2016	102661	Deputy Attorney General	Y	SRNA	73	P	U	1.00	84,649	1.00	6,450	Y
ATG100	AB	11/16/2016	29622	Auditor III	N	SR20	13	P	P/B.75	1.00	49,332	1.00	4,088	N
ATG100	AI	11/21/2016	117188	Investigator V	N	SR24	73	T	U	1.00	55,505	1.00	4,978	N

Positions Established by Acts other than the State Budget as of November 30, 2016

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
ATG 100	AC	8/2/2016	Section 128, Act 119 SLH 2015,	122082	Criminal Justice Planning Specialist	Y	n/a	13	T	N	1	62,112	N	N
ATG 100	AC	8/9/2016	amended by Act 124 SLH 2016	122087	Grants and Planning Branch Chief VOCA	Y	n/a	13	T	N	1	78,624	Y	N
ATG 231	BC	7/20/2026		122063	NCHIP Project Analyst	Y	n/a	13	T	P	1	60,000	N	N
ATG 231	BC	9/6/2016		122143	NARIP Program Manager	Y	n/a	13	T	P	1	82,000	N	N

Department of the Attorney General
Overtime Expenditure Summary

Table 15

Prog ID	Sub-Org	Program Title	MOF	FY16 (actual)			FY17 (estimated)			FY18 (budgeted)		
				<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent	<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent	<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent
ATG100		Legal Services	M	\$38,565,779	\$118,010	0.31%	\$42,133,114	\$129,811	0.31%	\$43,397,107	\$142,792	0.33%
ATG231		Hawaii Criminal Justice Data Cen	M	\$ 2,190,585	\$ 84,616	3.86%	\$ 2,267,255	\$ 93,078	4.11%	\$ 2,335,273	\$102,386	4.38%
ATG500		Child Support Enforcement Ager	A/P	\$ 9,997,749	\$ 7,453	0.07%	\$11,462,644	\$ 8,198	0.07%	\$11,806,523	\$ 9,018	0.08%
		M = Multiple MOF										
		A = 34% ; P = 66%										

Department of the Attorney General
Active Contracts as of December 1, 2016

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Term of Contract			Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S	
						Date Executed	From	To						
ATG500	P	\$ 3,408	M	\$ 408,959	\$ 136,320	10/1/2009	10/1/2009	9/30/2019	Sumikawa, Bert M. & Ellen S.	CSEA Kauai Office Lease	DAGS Leasing quarterly billing	N	L	A (0%) / P (66%)
ATG500	P	\$ 8,155	M	\$ 481,361	\$ -	4/6/2011	4/1/2011	2/29/2016	Gulsons, LLC	CSEA Maui Office Lease	DAGS Leasing quarterly billing	N	L	A (0%) / P (66%)
ATG500	A / P	\$ 4,483	M	\$ 376,606	\$ -	6/1/2007	6/1/2007	5/31/2014	WKSP Limited Partnership	CSEA Hilo Office Lease	DAGS Leasing quarterly billing	N	L	A (23%) / P (66%)
ATG500	A / P	\$ 2,266	M	\$ 133,672	\$ 29,458	3/15/2012	9/1/2012	7/31/2017	C&A Properties LLP	FSU Kona Office Lease	Owner's monthly billing	N	L	A (34%) / P (66%)
ATG500	A / P	\$ 5,407	M	\$ 405,510	\$ 70,291	10/31/2012	4/1/2011	7/31/2017	Loihi Holdings LLC	FSU Hilo Office Lease	Owner's monthly billing	N	L	A (34%) / P (66%)
ATG500	A / P	\$ 9,349	M	\$ 517,522	\$ -	5/1/2011	5/1/2011	3/31/2016	Castle & Cooke Commercial	FSU Oahu Office Lease	Owner's monthly billing	N	L	A (34%) / P (66%)
ATG100	B	\$ 9,192	M	\$ 661,828	\$ -	3/20/2007	1/1/2007	12/31/2012	Melim Building, Ltd	Medicaid Fraud / CJD Office Lease	Owner's monthly billing	N	L	B (100%)
ATG100	B	\$ 8,988	M	\$ 602,676	\$ -	3/20/2007	1/1/2007	12/31/2012	Melim Building, Ltd	Tobacco Enforcement Unit / CJD Office Lease	Owner's monthly billing	N	L	B (100%)
ATG100	A	\$ 11,672	M	\$ 560,433	\$ -	6/13/2008	7/1/2008	5/31/2013	Melim Building, Ltd	Criminal Justice Division Office Lease	Owner's monthly billing	N	L	A (100%)
ATG100	A	\$ 1,307	M	\$ 77,085	\$ -	4/6/2011	4/1/2011	2/29/2016	GLACS, LLC	Family Law Division Kona Office Lease	DAGS Leasing quarterly billing	N	L	A (100%)
ATG100	A	\$ 9,277	M	\$ 1,113,240	\$ 630,836	12/9/2011	2/1/2012	1/31/2022	James Campbell Company LLC	Family Law Division Kapolei Office Lease	Vendor's monthly billing	N	L	A (100%)
ATG100	A	\$ 13,254	M	\$ 1,484,419	\$ 901,272	8/7/2012	9/1/2012	1/31/2022	James Campbell Company LLC	Family Law Division Kapolei Office Lease	Vendor's monthly billing	N	L	A (100%)
ATG100	A	\$ 498	M	\$ 29,384	\$ -	3/1/2011	4/1/2011	4/30/2016	1955 Main Street Partnership	Family Law Division Maui Office Lease	DAGS Leasing quarterly billing	N	L	A (100%)
ATG100	A	\$ 6,304	M	\$ 378,240	\$ 302,588	07/01/2015	07/01/2015	06/30/2020	Xerox Corp	Copier Machine Lease	By AG Proper Pool Monthly Billing	N	E	Various
ATG100	A	\$ 556	M	\$ 33,389	\$ 11,686	04/01/2012	04/01/2012	03/31/2017	Xerox Corp	Copier Machine Lease	By ADMIN per Monthly Billing	N	E	GYA-892644
ATG100	A	\$ 870	M	\$ 52,200	\$ 26,100	12/31/2012	01/01/2013	12/31/2017	Xerox Corp	Copier Machine Lease	By CRD per Monthly Billing	N	E	BG-0961965
ATG100	A	\$ 203	M	\$ 12,199	\$ -	11/19/2008	12/01/2008	11/30/2013	Xerox Corp	Copier Machine Lease	By FLD-Kauai per Monthly Billing	N	E	GBP-237148
ATG100	A	\$ 178	M	\$ 10,664	\$ -	03/14/2009	03/14/2009	03/14/2015	Xerox Corp	Copier Machine Lease	By FLD-Kona per Monthly Billing	N	E	GBP240801
ATG100	A	\$ 665	M	\$ 39,897	\$ 7,979	07/11/2011	07/11/2011	07/11/2016	IKON Office Solutions	Copier Machine Lease	By CJD-TEU per Monthly Billing	N	E	C31004058
ATG100	A	\$ 126	M	\$ 7,560	\$ 378	09/29/2011	10/01/2011	10/01/2016	Xerox Corp	Copier Machine Lease	By CPJA-SOT per Monthly Billing	N	E	XMK289351
ATG231	A	\$ 414	M	\$ 24,840	\$ 21,531	11/09/2015	11/09/2015	11/09/2020	Xerox Corp	Copier Machine Lease	By HCJDC-Kekuanao'a per Monthly	N	E	XC/C700FCRSRV
ATG500	A / P	\$ 1,511	M	\$ 90,667	\$ 9,067	12/22/2010	12/22/2010	12/22/2015	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	GYA-888636
ATG500	A / P	\$ 56	M	\$ 3,359	\$ 336	12/22/2010	12/22/2010	12/22/2015	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	LBP-356957
ATG500	A / P	\$ 316	M	\$ 18,974	\$ 1,897	12/22/2010	12/22/2010	12/22/2015	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	XKP-509978
ATG500	A / P	\$ 420	M	\$ 25,187	\$ -	04/29/2009	04/29/2009	04/15/2014	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	WTD-066212
ATG500	A / P	\$ 494	M	\$ 29,637	\$ -	08/06/2008	08/06/2008	08/06/2013	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	WTD-727217
ATG500	A / P	\$ 780	M	\$ 46,792	\$ -	04/29/2009	04/29/2009	04/15/2014	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	GYA-890782
ATG500	A / P	\$ 31	M	\$ 1,856	\$ -	08/26/2008	08/26/2008	08/26/2013	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	YHT-184819
ATG500	A / P	\$ 31	M	\$ 1,856	\$ -	06/17/2009	06/17/2009	06/17/2014	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	YHT-184822
ATG500	A / P	\$ 494	M	\$ 29,637	\$ -	08/26/2008	08/26/2008	08/26/2013	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	VDR-558465
ATG500	A / P	\$ 360	M	\$ 21,600	\$ -	06/17/2009	06/17/2009	06/17/2014	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	FKA-941260
ATG500	A / P	\$ 401	M	\$ 24,067	\$ 6,418	08/29/2011	10/01/2011	10/01/2016	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	XKP-522983
ATG500	A / P	\$ 401	M	\$ 24,068	\$ 6,418	08/29/2011	10/01/2011	10/01/2016	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	XKP-523007
ATG500	A / P	\$ 780	M	\$ 46,792	\$ 12,478	09/23/2011	10/01/2011	10/01/2016	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	GYA-890782
ATG500	A / P	\$ 467	M	\$ 16,816	\$ -	04/28/2011	04/25/2011	04/25/2014	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	
ATG500	A / P	\$ 19	M	\$ 1,138	\$ 664	05/24/2013	06/01/2013	06/01/2018	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	YHR-697137
ATG500	A / P	\$ 302	M	\$ 18,138	\$ 15,115	08/08/2013	08/29/2013	08/29/2018	Xerox Corp	Copier Machine Lease	By CSEA per Monthly Billing	N	E	
ATG500	A / P	\$ 25,371	M	\$ 2,055,033	\$ 359,631	11/23/2009	11/23/2009	08/18/2016	Redmane Technology LLC	Maintenance and Support of Child Support System	By CSEA per Monthly Billing	Y	S	
ATG500	A / P	\$ 3,153	M	\$ 75,677	\$ -	07/01/2013	07/01/2013	06/30/2015	Star Protection Agency	Security Services for CSEA Maui Office	By CSEA per Monthly Billing	Y	S	
ATG500	A / P	\$ 15,153	M	\$ 363,664	\$ -	06/10/2013	06/10/2013	05/26/2015	Aloha Data Services, Inc.	File Conversion Services/Scan Case Files	By CSEA per Monthly Billing	Y	S	

Department of the Attorney General
Active Contracts as of December 1, 2016

Table 16

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S	
ATG500	A / P	\$ 537	O	\$ 27,912	\$ 930	08/15/2013	08/15/2013	08/14/2015	Arekat Pacific Security, Inc.	Security Services for CSEA Oahu Branch Office	By CSEA per Monthly Billing	Y	S	
ATG100	B	\$ 500.00	M	\$ 30,000	\$ 7,000	8/26/2011	8/26/2011	8/26/2016	IKON Office Solutions	Software Maintenance	By TEU per Monthly Billing	Y	E	
ATG-231	P	billed for time as services are provided	O	\$ 144,200.00	\$ 117,085.00	10/1/2014	10/1/2014	9/30/2017	eWorld Enterprise Solutions	Green Box Upgrade and Maintenance Support	HCJDC per billing received	N	S	
ATG-231	P	billed for time as services are provided	O	\$305,080	\$ 29,852.00	4/16/2014	4/16/2014	12/31/2016	Rematics LLC	LOTG Projects Support and Maintenance	HCJDC per billing received	N	S	
ATG-231	P	billed for time as services are provided	O	\$ 571,080.00	\$ 522,988.00	1/6/2015	1/6/2015	12/31/2016	SEARCH Group Inc	Services for HIJIS Data Exchanges	HCJDC per billing received	N	S	
ATG-231	A/W/P	\$ 28,842	M	\$ 2,002,488.00	\$ 28,842.00	5/1/2012	5/1/2012	12/31/2016	MorphoTrak LLC	Maintenance on Statewide AFIS	HCJDC per billing received	N	G/S	
ATG-231	A/P	billed as deliverables are met	O	\$ 3,007,422.00	\$ 300,744.00	12/1/2014	12/1/2014	12/31/2019	MorphoTrak LLC	Upgrade of Statewide AFIS	HCJDC per billing received	N	G/S	
ATG-231	P	billed for time as services are provided	O	\$ 23,700.00	\$ 3,149.00	1/8/2014	1/8/2014	1/7/2017	Pacific Business Forms	Printing Services for the Sex Offender Verification Forms	HCJDC per billing received	N	S	
ATG-231	n/a	n/a	n/a	n/a	n/a	1/8/2016	1/8/2016	1/7/2017	Fieldprint	Civil Electronic Fingerprinting Services - Fieldprint provides services and sends information, including fingerprints, to the State electronically; they collect a fee directly from the applicants for their services	HCJDC receives transaction reports from Fieldprint monthly as to the number of fingerprints collected/sent	N	S	
ATG500	(34%) / P (66%)	\$ 888.79	M			09/18/2015	10/01/2015	10/01/2020		D125 COPIER-PRINTER	By CSEA per Monthly Billing	N	E	BGO-968851
ATG500	(34%) / P (66%)	\$ 29.39	M			09/17/2015	10/01/2015	10/01/2020		WORKCENTRE 3615DN	By CSEA per Monthly Billing	N	E	A2T-383354
ATG500	(34%) / P (66%)	\$ 320.12	M			09/17/2015	10/01/2015	10/01/2020		XC70	By CSEA per Monthly Billing	N	E	E2B-654350
ATG500	(34%) / P (66%)	\$ 120.14	M			09/17/2015	10/01/2015	10/01/2020		C70EFI	By CSEA per Monthly Billing	N	E	R7B-552304
ATG500	(34%) / P (66%)	\$ 327.61	M			09/18/2015	10/01/2015	10/01/2020		WC7970P	By CSEA per Monthly Billing	N	E	BOW-592580
ATG500	(34%) / P (66%)	\$ 1,006.03	M			09/18/2015	10/01/2015	10/01/2020		D125 COPIER/PRINTER	By CSEA per Monthly Billing	N	E	BGO-968855
ATG500	(34%) / P (66%)	\$ 1,006.03	M			09/18/2015	10/01/2015	10/01/2020		D125 COPIER/PRINTER	By CSEA per Monthly Billing	N	E	BGO-968850
ATG500	(34%) / P (66%)	\$ 230.70	M			08/26/2015	09/01/2015	09/01/2020		W7970P	By CSEA per Monthly Billing	N	E	BOW-591842
ATG500	(34%) / P (66%)	\$ 353.40	M			08/26/2015	09/01/2015	09/01/2020		W7970P	By CSEA per Monthly Billing	N	E	BOW-591612
ATG500	(34%) / P (66%)	\$ 353.40	M			08/30/2012	09/01/2012	09/01/2017		WC7545P PRINTER	By CSEA per Monthly Billing	N	E	XKP-547835
ATG500	(34%) / P (66%)	\$ 372.58	M			07/15/2014	08/01/2014	08/01/2019		XC560 PRINTER	By CSEA per Monthly Billing	N	E	XPN-552590
ATG500	(34%) / P (66%)	\$ 261.80	M			08/28/2015	09/01/2015	09/01/2020		W7855PT TANDEM	By CSEA per Monthly Billing	N	E	MX4-756473
ATG500	(34%) / P (66%)	\$ 18.96	M			05/24/2013	06/01/2013	06/01/2018		WORKCENTRE 3550	By CSEA per Monthly Billing	N	E	VMA-576447
ATG500	(34%) / P (66%)	\$ 127.97	M			07/29/2014	08/01/2014	08/01/2019		XC570 FIERY SVR	By CSEA per Monthly Billing	N	E	B3G-485463
ATG500	(34%) / P (66%)	\$ 1,006.03	M			09/15/2015	10/01/2015	10/01/2020		D125 COPIER/PRINTER	By CSEA per Monthly Billing	N	E	BGO-968854

Department of the Attorney General
Active Contracts as of December 1, 2016

Table 16

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S	
ATG500	(34%) / P (66%)	\$ 53.18	M			04/24/2015	05/01/2015	05/01/2020		WORKCENTRE 3615	By CSEA per Monthly Billing	N	E	A2T-377537
ATG500	(34%) / P (66%)	\$ 53.18	M			04/24/2015	05/01/2015	05/01/2020		WORKCENTRE 3615	By CSEA per Monthly Billing	N	E	A2T-199952
ATG500	(34%) / P (66%)	\$ 53.18	M			04/24/2015	05/01/2015	05/01/2020		WORKCENTRE 3615	By CSEA per Monthly Billing	N	E	A2T-377533
ATG500	(34%) / P (66%)	\$ 367.43	M			09/17/2016	10/01/2015	10/01/2020		XC70 PRINTER	By CSEA per Monthly Billing	N	E	E2B-654349
ATG500	(34%) / P (66%)	\$ 120.14	M			09/18/2015	10/01/2015	10/01/2020		C70EFI	By CSEA per Monthly Billing	N	E	R7B-552312
ATG500	(34%) / P (66%)	\$ 367.43	M			09/18/2015	10/01/2015	10/01/2020		XC70 PRINTER	By CSEA per Monthly Billing	N	E	E2B-654486
ATG500	(34%) / P (66%)	\$ 120.14	M			09/18/2015	10/01/2015	10/01/2020		C70EFI	By CSEA per Monthly Billing	N	E	R7B-550371
ATG500	(34%) / P (66%)	\$ 302.30	M			08/29/2013		08/29/2018		WORKCENTRE 7775	By CSEA per Monthly Billing	N	E	RFX-018755
ATG500	(34%) / P (66%)	\$ 213.55	M			06/16/2014	06/16/2014	06/16/2019		W7855PT TANDEM	By CSEA per Monthly Billing	N	E	MX4-135295
ATG500	(34%) / P (66%)	\$ 213.55	M			07/21/2014	07/21/2014	07/21/2016		W7855PT TANDEM	By CSEA per Monthly Billing	N	E	MX4-135531

Department of the Attorney General
Capital Improvements Program (CIP) Requests

Table 17

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept-</u> <u>Wide</u> <u>Priority</u>	<u>Senate</u> <u>District</u>	<u>Rep.</u> <u>District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY18 \$\$\$</u>	<u>FY19 \$\$\$</u>
					NONE			

Department of the Attorney General
CIP Lapses

Table 18

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Lapse Amount</u> \$\$\$\$	<u>Reason</u>
		NONE			

Department of the Attorney General
Program ID Sub-Organizations

Table 19

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
ATG100	AA	Legal Services	Provide legal counsel to the various State agencies
ATG100	AB	Medicaid Fraud Unit	Investigate and prosecute medicaid fraud cases
ATG100	AC	Justice Assistance	Utilize federal and state funds and non-financial resources to address crime problems and criminal justice system issues
ATG100	AD	Juvenile Justice Information System	Develop and maintain a statewide computerized juvenile offender information system that includes status offenders and runaways
ATG100	AE	Tobacco Tax Unit	Enforce the Master Settlement Agreement with tobacco companies and enforce tobacco tax stamp program.
ATG100	AI	Investigations Unit	Investigate civil and criminal cases in protection of the State and it's various agencies.
ATG100	AJ	Investigations Unit	
ATG100	CJ	Research and Prevention	Research crime issues and report comprehensive crime statistics; plan, develop, and implement education and crime prevention programs to promote community safety; & assist in locating, recovering, and reuniting missing children and runaways with their families
ATG100	CU	Collections Unit	Collection of debts owed the State and various agencies
ATG100	EA	Commission on Uniform Legislation	Promotion of uniform state legislation recommended by the National Conference of Commissioners on Uniform State Laws.
ATG231	BA	Criminal Identification	Maintain a statewide system of criminal identification, including the Automated Fingerprint Identification System (AFIS).
ATG231	BC	Hawaii Criminal Justice Data Center	Responsible for the statewide criminal justice information system (CJIS-Hawaii), Sex Offender Registration, National Crime Information Center (NCIC), the Hawaii Integrated Justice Information Sharing (HIJIS) program, and Expungements.
ATG231	BD		Same as BC. This sub-org had to be created because eBuddi could not accommodate more than 4 MOFs.
ATG500	GA	Child Support Enforcement Agency	Provide child support services such as order establishment and modifications, case enforcement, as well as child support payment collections and disbursements
ATG500	GB	Office of Child Support Hearings	Resolve child support disputes for administrative proceedings initiated through the Child Support Enforcement Agency (CSEA) fairly, impartially, and expeditiously
ATG500	GC	Maui Family Support Unit	Provide paternity establishment services for child support purposes
ATG500	GC	Maui CSEA Unit	Provide child support services such as order establishment and modification, case enforcement, as well as child support payment collections
ATG500	GE	Lihue CSEA Unit	Provide child support services such as order establishment and modification, case enforcement, as well as child support payment collections
ATG500	GF	Hilo CSEA Unit	Provide child support services such as order establishment and modification, case enforcement, as well as child support payment collections

Department of the Attorney General
Organization Changes

Table 20

<u>Year of Change</u> FY18/FY19	<u>Description of Change</u>
FY 15	Investigations Division: Re-establish Investigator V, pos. no. 117825, NTE date: 6/30/2016.
FY 15	Child Support Enforcement Agency: Establish pos. no. 38060, Office Assistant III.
FY 15	Criminal Justice Division (CJD) and Civil Recoveries Division (CRD): Reorganization of Asset Forfeiture Program. Move pos. no. 49331, Assest Forfeiture Mgr; pos. no. 49329, Legal Asst III; and pos.no. 49330 Legal Clerk from CJD to CRD.
FY 15	Criminal Justice Division (CJD) and Investigations Division (INV): Reorganization of Internet Crimes Against Children Unit. Move pos. no. 117552, Investigator VI; pos. no. 117420 & 111761, Investigator V, from INV to CJD.
FY 15	Criminal Justice Division: Establish Info Tech Spclt, pos. no. 121979.
FY 15	Investigations Division: Temporary reallocation of Investigator V, pos. no. 17645, 49338, 41852, 50195,112931, 116465, 116698, and 119454 to level VI. NTE date: 6/30/2016.
FY 16	Investigations Division: Abolish Investigator V pos. no. 33404 and 117838; Investigator IV, pos. no. 49324, effective 7/29/2016.
FY 16	Investigations Division: Extend temporary reallocation of Investigator V, pos. no. 17645, 41852, 49338, 50195, 112931, 116465, 116698, and 119454 to level VI. NTE date: 6/30/2017.
FY 16	Hawaii Criminal Justice Division: Abolished Info Tech Spclt IV, pos. nos.: 119498.
FY 16	Hawaii Criminal Justice Division: Establish NCHIP Program Analyst, pos. nos.: 122063, nte 9/30/17 and NARIP Program Manger, pos. no. 122143, nte 9/30/17.
FY 16	Civil Recoveries Division: Temporary redescription of Legal Assistant III, pos. no. 121417 &121419, to Legal Clerk, nte 6/30/17.
FY 16	Criminal Prevention and Justice Assistance Division: Add pos. no. 122082, Criminal Justice Planning Spclt and pos. no. 122087, Grants and Planning Branch Chief
FY 16	Employment Law Division: Redescribe Office Assistant III, pos.no. 38322 to Legal Clerk.
FY 16	Criminal Justice Division: Establish Deputy Attorney General, pos. no. 122150.
FY 16	Labor Division: Establish Office Assistant III, pos. no. 122198.
FY 16	Health and Human Services Division: Establish Deputy Attorney General, pos. no. 122170.
FY 16	Civil Recoveries Division: Establish Legal Assistant III, pos. no. 122151.
FY 16	Commerce and Economic Division: Establish Deputy Attorney General, pos. no. 122138.
FY 16	Investigations Division: Reallocation of Investigator IV, pos. no. 40975, to level V.
FY 16	Tax and Charities Division: Establish Legal Assistant III, pos. no. 122169.

DEPARTMENT OF THE ATTORNEY GENERAL
OFFICE OF THE ATTORNEY GENERAL
FUNCTIONAL STATEMENT

The Attorney General shall administer and render State legal services, including furnishing of written legal opinions to the governor, legislature and State departments and officers, represent the State in civil actions in which the State is a party; approve as to legality and form all documents relating to the acquisition of any land or interest in lands by the State; and unless otherwise provided by law, prosecute cases involving violations of State laws and cases involving agreements, uniform laws or other matters which are enforceable in the courts of the State. The Attorney General shall be charged with such other duties and have such authority as heretofore provided by common law or statute.

DEPARTMENT OF THE ATTORNEY GENERAL
COMMISSION TO PROMOTE UNIFORM LEGISLATION
FUNCTIONAL STATEMENT

The Commission to Promote Uniform Legislation is placed in the Department of the Attorney General to provide advise on matters relating to the promotion of uniform legislation in accordance with Chapters 3 (Uniformity of Legislation) and 26-7 (Department of the Attorney General, Hawaii Revised Statutes. The Commission consists of five members appointed by the Governor and confirmed by the State Senate, who service with compensation for a term of four years.

**DEPARTMENT OF THE ATTORNEY GENERAL
ADMINISTRATIVE SERVICES OFFICE
FUNCTIONAL STATEMENT**

The Administrative Services Office (ASO) provides the Department with budgeting, accounting, personnel, data processing, purchasing, and other internal support services.

ACCOUNTING/BUDGETING STAFF:

- Provides budget staff assistance to the Office of the Attorney General in the development of the Department's long-range plans.
- Coordinates the development of the Department's executive budget request.
- Provides or coordinates justification of the Department's budget request to the Department of Budget and Finance and the Legislature.
- Assists in the development of the Department's legislative budget testimonies.
- Coordinates the development of the Department's multi-year program and financial plan. May recommend changes based on input from divisions.
- Coordinates the development of the Department's budget execution/operational plans based on the appropriations act and other pertinent special acts involving appropriations.
 - Prepares allotment for various programs of the Department.
 - Assists programs and division in implementing various programs and provisos of the appropriation act.
 - Installs and maintains budgetary controls for the Department.
 - Prepares financial reports as required by the Attorney General, the Department of Budget and Finance, and the Legislature.
 - Advises or recommends adjustments to the Department's budget to responsible personnel.
- Provide budgeting advice and staff services to the Department's federal grants programs.
 - Develops and maintains the Department's accounting system based on general governmental accounting principles and in accordance with State policies and procedures.
 - Maintains a system of fund accounts in accordance with State accounting requirements.
- Maintains records of the Department's fiscal records and provides necessary financial data as requested by authorized personnel.
 - Reconciles departmental records with Department of Accounting and General Services Records.
 - Performs or advises divisions on purchasing activities.
 - Develop and install accounting systems and monitors Department's federal grants and funds and advises program managers on general accounting procedures, as necessary.
 - Computes processes and transmits payroll for preparation of warrants.
- Accounts for monies received by the Department and bills vendors and other state agencies for monies due the Department.

PERSONNEL STAFF

- Advises the Office of the Attorney General, supervisors and employees regarding current personnel management practices, existing personnel rules and regulations, and provisions contained in the collective bargaining agreements.
- Advises and assist in classification and pricing actions.
- Coordinates the civil service recruitment activities for the Department and assists with recruitment of attorneys.

- Assists Department's operating units in planning for their personnel needs.
- Establishes and maintains a centralized system of recording and reporting personnel transactions.
- Reviews and make initial recommendation on worker's compensation cases.
- Maintains personnel files for the Department.
- Coordinates and arranges for the Department's safety program, incentive and service awards program, and other personnel related programs.
- Develops and maintains the Department's Affirmative Action Plan.
- Advises management of organization matters and updates organizational plans.

DATA PROCESSING AND TELECOMMUNICATIONS STAFF

- Coordinates the development of the overall office automation plans for the legal services program.
- As needed, assists other departmental programs with data processing requirements.
- Performs as EDP liaison with the Electronic Data Processing Division of the Department of the Department of Budget and Finance.
- Coordinates the telecommunications activities of the Department.
- Upon request, advises the Office of the Attorney General on the data processing activities and requirements of the Department.
- Troubleshoots EDP problem areas and coordinates EDP related training for the Department.
- Administers the word processing activities of the Department.
- Maintains inventory of data processing and telecommunications equipment.

LIBRARY SERVICES

- Provides law librarian services to personnel in the Department of the Attorney General, other state agencies, and the Legislature.
- Oversees administration and the day-to-day activities of the Department's library.
- Administers the Department's legal services reference information system; as needed, provides, training in the use of the legal services information to the attorney and other appropriate staff of the Department.
- Develop policies and procedures in the operation of the library.

INTERNAL SUPPORT SERVICES STAFF

- Provides intra-departmental messenger services.
- Provides telephone and receptionist services for the Department.
- Maintains a central supply room for the Department.

DEPARTMENT OF THE ATTORNEY GENERAL
ADMINISTRATION DIVISION
FUNCTIONAL STATEMENT

The Administration Division provides legal services to the Office of the Governor; Office of the Lieutenant Governor; Department of Accounting and General Services; Department of Budget and Finance (including the Employees Retirement System and the Hawaii Employer-Union Health Benefits Trust Fund); Department of Business, Economic Development and Tourism (Land Use Commission); Office of Elections; Research Corporation of the University of Hawai'i; Campaign Spending Commission; Judiciary; Department of Taxation (Tax Review Commission); Department of Human Services (Commission on Status of Women and Commission on Fatherhood); the Legislature; and the Department of the Attorney General non-legal services divisions (Crime Prevention and Justice Assistance Division and Hawai'i Criminal Justice Data Center).

Legal services are also provided to the boards, commissions, and agencies which are either administratively assigned to the executive departments, or which are otherwise entitled to receive such services.

LEGAL STENO SERVICES

The Legal Steno Services section provides legal clerical support services to the Administration Division.

DEPARTMENT OF THE ATTORNEY GENERAL
CHILD SUPPORT ENFORCEMENT AGENCY
FUNCTIONAL STATEMENT

Under the Department of the Attorney General, the Child Support Enforcement Agency (CSEA) is responsible for providing the guidance and direction to the Child Support Enforcement Program.

ADMINISTRATION

The Administration is responsible for planning, directing, controlling, and coordinating the statewide activities and operations of the Child Support Enforcement Agency. The Administration is also responsible for policy development, program monitoring and evaluation, complaint resolution, administrative staff functions, interpretation of laws and regulations affecting the overall Child Support Enforcement program's goal and priorities, as well as operation of units located on each of the major islands which are responsible for conducting child support enforcement activities in their respective counties.

The Administration coordinates the legal or administrative action required in order to secure support for children. Conducts special studies and reviews to determine the extent of conformance to program policies; provide field services in order to assist county units in operating the program; coordinate and interpret policies and procedures in connection with the program as well as in implementing major program changes. Develops and presents public service information briefings and announcements regarding child support enforcement services. Prepares budget proposals and justification, legislative testimonies, and reports relating to child support. Receives and reviews customer complaints; process incoming correspondence and referrals.

FINANCIAL & TECHNOLOGY MANAGEMENT OFFICE

The Financial & Technology Management Office is responsible for three sections: Statewide Disbursement, General Accounting, and Information Technology. The State Disbursement function is responsible for support payment collections and disbursements in the manner in compliance with the State and Federal requirements in the Child Support area. General Accounting takes care of the agency's invoice and procurement processing, accounting records, banking relations, State and Federal reporting, and other miscellaneous accounting functions. The Information Technology section is responsible for the daily operational maintenance of the KEIKI system through computer programming, data processing, informational retrieval, and user interfaces.

Overall, the Financial & Technology Management Office coordinates the day-to-day support payment processing, accounting and system operations for CSEA.

Information Technology Section

The Information Technology Section is responsible for the development, operation, and maintenance of a statewide automated data processing and information retrieval system, KEIKI, mandated by the federal government in 1988. There are three Units that provide integral support to the KEIKI system and its users; The Systems Unit, the Applications Unit, and the Technical Support Unit.

The Information Technology Section coordinates the systemic operations of the Child Support Enforcement Agency; technical staff services in data control function relating to electronic data processing for the departments; computer processing functions, job submission/controls, input/output processing, and processing operational matters with the Electronic Data Processing Division and Department of Budget and Finance.

Systems Unit

The Systems Unit is responsible for network connections to any site (i.e. mainframe, workstations, servers, etc.), system maintenance of the Agency's networks (i.e. LAN, WAN, etc.), and advises staff on the information/data processing and telecommunications operations.

The Systems Unit maintains and upgrades the LANs, WANs, and email server. Coordinates any security modifications, standards and procedures for maintenance, monitors traffic on the network; troubleshoots network, computer hardware and computer software problems. Maintains inventory of all Agency telecommunication/data lines and evaluates and recommends additional/reduction or telecommunication/data lines based upon various situations (i.e. budget reduction, staffing, etc.).

Applications Unit

The Applications Maintenance Unit is responsible for the maintenance and development of mainframe applications; user interfaces; interface scheduling and tracking; and updating the various Child Support Enforcement Division forms under the Family Support Act.

The Applications Maintenance Unit coordinates and conducts direct programming for computer systems and systems testing; determines programming resources, establishes schedules, tracks progress, and prepares progress reports. Analyzes and evaluates various operating procedures, project resources and capacity problems, work methods, and practices relative to KEIKI. Reviews needs of staff for additional or specialized training.

Technical Support Unit

The Technical Support Unit will be responsible for maintaining user support workstations and "Hotline" issues which the staff encounters, provide day-to-day operational support for more than two hundred (200+) personal computers and printers (e.g. install computer hardware and software, troubleshoot hardware and software problems, perform simple hardware repairs, coordinate more difficult repairs with the State's self-maintenance group or private hardware vendors, and etc.) maintain the Agency's hardware and software inventory, conduct user training, and perform some miscellaneous clerical tasks.

The Technical Support Unit coordinates the technical support for the staff through receiving telephone or email messages in regards to hardware and software problems. Provides operational support of installing, troubleshooting, and coordinating computer hardware and software repairs and problems. Coordinates technical on-site assistance, instruction, and training to users on a variety of computer applications.

STATEWIDE DISTRIBUTION SECTION

The Statewide Distribution Section is responsible for maintaining the individual records of recipients and assists in preparing statements and reports in the Child Support Program. The section understands program regulations and interpretation of laws in keeping all records up to date and adhering to deadlines in collection of data necessary for the preparation of reports in order to meet stringent Federal reporting requirements.

Collections Unit

Receives and reviews support obligation records checking and clarifying for correctness of information. Coordinates the collection, computation, and preparation of incentive payments for intra-state and inter-state collection services.

Disbursement Unit

Reviews and prepares control ledgers, reconciles accounts, and prepares vouchers for disbursement of funds for incentive payments, erroneous deposits and payments of excess collections.

GENERAL ACCOUNTING SECTION

The General Accounting Section is responsible for reviewing, analyzing, and reconciling monthly bank statements, updating and maintaining the CSEA bank accounts, reconciling the automated child support system data, and preparing statistical and financial reports.

The General Accounting Section coordinates the preparation of financial statements and reports to reflect appropriate actions of adjustments and maintenance of all deposits and disbursement that comply with State and Federal rules and regulations. Processes all fiscal transactions for the Division such as purchase orders, travel requests, and payments. Section maintains records of appropriations, expenditures; develops implements and maintains internal fiscal policies and procedures.

ADMINISTRATIVE SUPPORT SERVICES OFFICE

The Administrative Support Services Office is responsible for administrative, clerical, and personnel support for the Child Support Enforcement Agency. The Administrative Support Services Office coordinates all personnel services and requests that comply with State Policies, procedures, rules, and regulations. The office with its clerical staff provides clerical support for the employees in State Administration. The Administrative Support Services Office performs administrative functions to assist the Administrator, such as coordinating the preparation of budget and program plans and preparing appropriate justification; conducting special administrative studies for the Administrator which include defining the problems, conducting background research and other fact finding, analyzing the information, preparing alternatives and making recommendations.

Human Services Section

The Human Resources Section is responsible for providing services to all personnel functions required at the division level in matters relating to personnel administration including recruitment, position classification, organizational analysis, labor relations, training, safety, etc.

The Human Resources Section coordinates all personnel support for the division in securing employees of their benefits; informing supervisors and employees regarding personnel laws, rules, regulations, policies, procedures, collective bargaining agreements, and classification and compensation matters. Coordinates training programs on the laws, principles, concepts, practices, rules and regulations in a technical and professional aspect of all personnel functions. Process appropriate personnel forms for recruitment, workers compensation, leave of absence, etc. in a timely manner. Keep the administrator informed of the status of any disciplinary action.

ADMINISTRATIVE CLERICAL SUPPORT SECTION

The Administrative Clerical Support Office is responsible for providing secretarial, administrative, and office managerial support services for the Child Support Enforcement Agency's State Administration Office. Responsibilities include providing receptionist, fiscal personnel, clerical, and budgetary support.

The Administrative Clerical Office Support Office coordinates and reviews correspondence, memoranda, reports and other materials requiring the Administrator's approval and/or signature. Receives and screens all telephone, or personal queries, complaints and requests, and determines which requires the Administrator's attention and which can be referred to other Child Support administrative staff. Coordinates all legislative matters for the office, including following upon on hearings schedules and bill status, collection committee reports, and monitoring of bills that are interest and have impact on the Child Support Enforcement Agency program. Receives and handles all administrative questions, from other departments and governmental agencies pertaining to the various aspects of the Child Support Enforcement Agency.

POLICY AND PROCEDURES OFFICE

The Policy and Procedures Office is responsible for program development activities, including developing policies and procedures, preparing the State plan, and evaluating the CSEA program and for reviewing federal and state statutes, federal regulations, etc., to identify program requirements, options, etc.

The Policy and Procedures Office conducts special studies including defining the problems, conducting background research and other fact finding, analyzing the information, preparing alternatives and making recommendations; coordinates and oversees the completion of reports and grant application requests, drafts proposed legislation, policies, procedures, rules and regulations.

COMPLAINTS RESOLUTION OFFICE

The Complaints Resolution Office under the direction of the Administrator investigates complaints concerning child support services to determine validity of the complaint and appropriate corrective action to resolve recurring problems.

The Complaints Resolution Office recommends systemic changes to procedures to resolve recurring problems and complaints and improve general processing of work. They provide technical guidance and advice regarding child support enforcement problems, investigations, and administrative reviews. They gather and analyze pertinent data, prepare detailed reports and plans of coercive action, and respond to complainants and representatives via written correspondence, letters, and telephone calls.

CLERICAL OPERATIONS SUPPORT OFFICE

The Clerical Operations Support Office is responsible for processing incoming and outgoing mail, entering appropriate data into the automated child support enforcement system (KEIKI) for control and maintenance of the files of all child support cases.

The Clerical Operations Support Office coordinates and processes case correspondence; researches case information to determine proper actions based on information contained in the KEIKI file and generates responses to the appropriate case participant. Segregates correspondence for referral to other units for proper disposition. Process incoming and outgoing mail for all branches such as opening, date/time stamping individual pieces, calibrate and operate mail machine, operate and maintain high speed printers for batch printing of correspondence mailed pieces.

ADMINISTRATION PROCESS BRANCH

The Administrative Process Branch is responsible for prosecuting cases on behalf of the Child Support Enforcement Division for the establishment, modification, and enforcement of support obligations owed to dependent children by parents, via an expedited administrative process in accordance with state and federal laws.

The Administrative Process Branch coordinates the enforcement of child support obligations. Serves as representatives in administrative hearings dealing with the establishment, modification, and termination of child support. The branch prepares and reviews legal documents and correspondence following strict State and Federal guidelines and deadlines, making sure that the follow-up is compliant with administrative orders, and certifies case files kept by the Child Support Enforcement Agency are properly executed and filed.

OAHU OPERATIONS BRANCH

The Oahu Operations Branch is responsible for the complex operational needs of the Child Support Enforcement Agency. The Branch, through the Case Management Unit, Call Center Unit, and the Enforcement Units, is responsible for providing quality customer service to

custodial and absent parents who have child support cases; providing case management services, conducting investigative inquiries; determining actions for verification of paternity, support obligations, administrative orders, and fraud; and responding to and resolving customer complaints.

The Oahu Operations Branch coordinates enforcement of support obligations; reviews, verifies and updates CSEA records and applies all available enforcement remedies to enforce the support order. The branch performs phone answering services and walk-in services to client to resolve problems and issues associated with their child support cases; prepares written responses to daily correspondence received using knowledge and understanding of Child Support Enforcement statutes, regulations, and procedures.

HAWAII FAMILY SUPPORT AND OPERATIONS BRANCH AND MAUI OPERATIONS BRANCH

The Hawaii Family Support and Operations Branch and the Maui Operations Branch are responsible for maintaining child support case files, establishing child support obligations, monitoring for compliance, providing case management services and undertaking enforcement actions both administratively and judicially where necessary, to collect child support in their respective districts. These two branches are also responsible for paternity establishment cases on their respective island.

In accordance with federal, State, Attorney General rules, regulations, and policies, and under the provision of state and federal laws for all CSEA activities performed for credit and collection, the branches coordinate the support of customer service for all case participants in their respective districts; prepare financial information necessary for collections and distributions of child support; and receive and process complex correspondence requiring investigation and review.

KAUAI OPERATION BRANCH

The Kauai Operations Branch is responsible for all functional activities listed above for the Hawaii Family Support and Operations Branch and Maui Operations Branch, except for establishing paternity for children.

OAHU FAMILY SUPPORT BRANCH

The Oahu Family Support branch is responsible for establishing paternity cases for Honolulu County. In addition this Branch provides three forms of legal service to the Division.

The first legal service is a Deadbeat Parent Unit. This unit investigates Child Support cases where the arrears are \$10,000 or higher and they have not made voluntary payments for at least two years. Cases are investigated and then taken to court for contempt hearings for non-payment.

The investigation aspect of the Deadbeat Parent Unit is a very active and important part of this Branch. In addition, the Deadbeat Parent Unit is instrumental in negotiating arrears settlements as part of their enforcement function. This unit works cases state-wide.

The second legal service is provision of a Deputy Attorney General position. This position represents CSED in Family Court on all appeals, enforces liens against a non-custodial parent that has a debt. Takes both non-custodial and custodial parents to court to recover funds owed to CSED.

Finally, the third legal service is a position that represents CSED in all: Financial Institution Data Match (FIDM) cases, Insurance Match cases, Bankruptcies, and other related matters where funds are attached or seized to satisfy Child Support arrearages. This position also files in Probate cases, lien enforcement and QDRO actions.

DEPARTMENT OF THE ATTORNEY GENERAL
CIVIL RECOVERIES DIVISION
FUNCTIONAL STATEMENT

The Civil Recoveries Division (CRD) systematically recovers and collects moneys ranging from accounts receivable, dishonored checks, delinquent loans, salary and benefit overpayments, complex delinquent child support cases, unpaid traffic fines, civil judgments, delinquent patient accounts, property damage claims, lease rents, construction litigation, contract disputes and miscellaneous fees owed to the State and its agencies. CRD also administers the Asset Forfeiture Coordination Program which administers the disposition of forfeiture petitions and manages the storage, maintenance, liquidation, and distribution of assets seized and forfeited.

This division represents the State in major contract or construction disputes.

DEPARTMENT OF THE ATTORNEY GENERAL
CIVIL RIGHTS LITIGATION DIVISION
FUNCTIONAL STATEMENT

The Civil Rights Litigation Division (CRLD) provides legal defense to the State, its departments, agencies and certain State employees¹ in lawsuits or other claims that involve allegations of constitutional and civil rights violations. This defense includes, but is not limited to, answering legal complaints filed in court, investigating claims, conducting discovery, filing motions as determined to be necessary, and representing State interests at arbitrations, mediations and/or trials. The Civil Rights Litigation Division does not have responsibility for providing general advice and counsel to any State department or agency, except as may be directed by the Attorney General.

The Civil Rights Litigation division also provides assistance to the Attorney General as requested on matters related to civil rights issues, and interfaces with the State Risk Management Office regarding relevant lawsuits and claims.

In addition to deputies, the staff of the Civil Rights Litigation Division includes a legal secretary, legal clerks, legal assistants, and, if available, student help. These persons provide clerical and paralegal support to the Division.

¹ Representation of State employees by the Department of the Attorney General is discretionary pursuant to Hawaii Revised Statutes Section 662-16 and is based upon a determination that the employee was acting within the course and scope of his or her employment when the alleged negligent or wrongful act occurred.

DEPARTMENT OF THE ATTORNEY GENERAL
COMMERCE AND ECONOMIC DEVELOPMENT DIVISION
FUNCTIONAL STATEMENT

The Commerce and Economic Development Division (CED) provides a full range of legal services including advice and counsel, document, rules, and legislation review, and advocacy in litigation in administrative and judicial fora for its client departments. (CED currently provides legal services to the Department of Commerce and Consumer Affairs, the Department of Business, Economic Development and Tourism, the Department of Agriculture, and their attached agencies. CED also advises agencies with tax deferring benefit programs including deferred compensation and tuition savings programs.)

Enforces the antitrust laws, investigates alleged violations of antitrust laws, and advises the Attorney General on antitrust policy.

Administers chapter 456, Hawaii Revised Statutes, which involves the commissioning and regulation of notaries public and handles inquiries and complaints about notaries public and their practices. statement.

DEPARTMENT OF THE ATTORNEY GENERAL
CRIMINAL JUSTICE DIVISION
FUNCTIONAL STATEMENT

The primary function of the Criminal Justice Division (CJD) is to discharge the Attorney General's responsibilities as the State's chief law enforcement officer. The division also administers the Medicaid Fraud program, and the Internet Crimes Against Children Task Force for the State. The functions of the division include the following:

- Review and prosecute, if appropriate, cases referred to the Attorney General's Office for criminal action.
- Provide advice and counsel to clients regarding crimes and criminal procedure.
- Provide assistance to office of the Prosecuting Attorney in each county.
- Coordinate investigations and prosecutions of crimes occurring in more than one county.
- Coordinate legislative advocacy on crimes and criminal justice.
- Assist or represent the Attorney General in organizations and committees concerning crimes, criminal justice, and criminal procedure.
- Respond to inquiries by members of the public about criminal laws and procedure or the criminal justice system, and provide information or refer the public to the appropriate agency.

MEDICAID FRAUD BRANCH

- Plan, supervise and coordinate the criminal and civil investigations and prosecutions of fraud and abuse in the administration of the Medicaid Program.
- Initiate appropriate civil actions for the recovery of funds due the Medicaid program as a result of fraud and abuse by providers.
- Receive complaints of abuse and neglect of Medicaid patients in health care facilities and take required action.
- Be responsible for conducting legal preparation and prosecution of cases for trial. Coordinate the investigation of case with Deputy Attorney General and carry out the assignment through to completion.
- Conduct specialized criminal and civil investigations of all incidents of alleged fraud and abuse involving any party who receives federal funds through the Social Security Act (Medicare and Medicaid).
- Submit reports and required applications to Federal Agencies to obtain funds.
- Provide legal clerical services and other related office services such as maintaining all case files, scheduling of appointments for staff, and ordering of supplies and equipment.
- Plan, supervise, review financial data and reports; advise and assist in the presentation of financial data in civil and criminal trials of individuals or businesses in Medicaid provider fraud cases.
- Prepare financial reports of individual or business firms and request verification of payment claims.

INTERNET CRIMES AGAINST CHILDREN UNIT

- Plans, supervise, and review the work of investigators engaged in ICAC investigations and forensic computer analysis.
- Receive, analyze cases dealing with internet crimes against children.
- Prepare and execute search warrants, and conducts arrests.
- Operation and maintenance of the Computer Forensic Laboratory.

LEGAL CLERICAL SERVICES

- Provide secretarial and administrative services for the division.
- Provide typing, filing, copying and other related clerical services for the division.
- Maintain confidential files for the division.

DEPARTMENT OF THE ATTORNEY GENERAL
CRIME PREVENTION AND JUSTICE ASSISTANCE DIVISION
FUNCTIONAL STATEMENT

The Crime Prevention and Justice Assistance Division (CPJAD) serves as the central agency which provides the Attorney General, the chief law enforcement office of Hawaii, with the information and resources needed to address crime and crime prevention issues.

RESEARCH AND STATISTICS BRANCH

Develops, directs, and coordinates the major crime and crime prevention research projects of the division. Also collects, compiles, and reports uniform crime statistics for the state.

- Plans, organizes, coordinates, and conducts research studies.
- Prepares comprehensive written reports and other publications that may be required for the Uniform Crime Reporting service based on research findings.
- Evaluates projects and their impact for other branches of the division.
- Disseminates and presents research findings to interested individuals, groups, and appropriate government agencies.
- Establishes and maintains effective working relationships with other agencies, national clearinghouse and between branches of the division.

GRANTS AND PLANNING BRANCH

Maintains information on financial (federal and state funds) and non-financial resources that may be available to assist in improving the coordination of crime policies and service delivery of the criminal justice and juvenile justice systems.

- Identifies and evaluates overall needs and concerns of the criminal and juvenile justice agencies in the State.
- Seeks, applies for, and administers federal and other resources.
- Provides financial and technical assistance to the state and county agencies.
- Monitors projects for adherence to contractual agreements, program goals, and expenditures plans.
- Completes and submits required federal fiscal and program reports on a timely basis.
- Facilitates meetings and prepares materials for the Department's crime-related committees such as the governor's Committee on Crime, Violence Against Women Planning Committee, and Statewide Gang Task Form. Facilitates informal interagency meetings for coordination of criminal justice issues.
- Establishes and maintains effective working relationships with other criminal and juvenile justice agencies, federal and other state agencies, and between branches of the division.

COMMUNITY AND CRIME PREVENTION BRANCH

Develops, directs, and coordinate the major education and crime prevention training activities.

- Assists community groups, educators, and agencies to develop community crime prevention programs.
- Plans, develops, and implements education and crime prevention training projects.
- Promotes public-private partnerships in the development of community and crime prevention programs and activities.
- Coordinates video documentaries and public service announcements to assist citizens in developing the knowledge and confidence to become involved in preventing crimes and avoid becoming victims of crime.

- Establishes and maintains effective working relationships with the media, government agencies, private service providers, business, corporations, and community groups and between branches of the division.

JUVENILE JUSTICE INFORMATION SYSTEM

Provides information to juvenile agencies on juveniles in the juvenile justice system in a timely, efficient, and effective manner. Insures that the information system responds to the juvenile justice system agencies' needs.

- Develops, maintains, and enhances the statewide, computerized juvenile information system.
- Maintains involvement of the juvenile justice agencies in the development and operations of the system through the Juvenile Justice Information System Committee and other ad hoc groups.
- Trains juvenile justice system personnel in their agencies' maintenance of the information system.
- Provides juvenile justice data to the other branches of the division for research and evaluation purposes.

MISSING CHILDREN'S CLEARINGHOUSE

- Assist and coordinate the efforts of government agencies in locating , recovering, and protecting missing children.
- Maintain access to national databases to locate suspected abductor and missing children to assist law enforcement agencies.

DEPARTMENT OF THE ATTORNEY GENERAL
EDUCATION DIVISION
FUNCTIONAL STATEMENT

The Education Division (EDU) provides legal services to the Department of Education, including the two hundred sixty-eight (268) Department of Education public schools, the Board of Education, the Hawaii State Public Libraries System, the Hawaii Teacher Standards Board, the Charter School Review Panel, the Charter School Administrative Office, including the thirty-one (31) public charter schools, and the Department of Health as it relates to *Felix* matters. The Legal Support Services section provides legal clerical support services to the Education Division.

DEPARTMENT OF THE ATTORNEY GENERAL
EMPLOYMENT LAW DIVISION
FUNCTIONAL STATEMENT

The Employment Law Division (ELD) provides legal representation and advice to the Department of Human Resources Development and to all state departments and agencies, except UH and HHSC, on employment-related issues. The division represents all state employers in mandatory arbitration hearings, administrative agency hearings, and civil litigation involving disputes over employment matters with the State's employees.

In addition to providing legal representation to the Department of Human Resources Development, Office of Collective Bargaining, Counties' and State Civil Service Commissions (Merit Appeals Boards), the division provides legal assistance to all State departments, agencies and programs in all personnel-related matters.

DEPARTMENT OF THE ATTORNEY GENERAL
FAMILY LAW DIVISION
FUNCTIONAL STATEMENT

The Family Law Division (FLD) provides representation at Family Court and other legal services, to various State agencies. Specifically, the Division:

- Represents the Department of Human Services (DHS) in child welfare cases (CWS) instituted pursuant to Chapter 587, Hawaii Revised Statutes (HRS). Services extend to Permanent placements for children, including adoption and legal guardianship.
- Represents the Department of Education (DOE) in educational neglect and truancy cases pursuant to Chapter 587, and 471, HRS.
- Represents the Department of Health in involuntary hospitalization for mental health reasons, and works closely with mental health professionals affiliated with public and private health care facilities.
- Represents DHS in dependent adult protective proceedings instituted under the provisions of Chapter 346, HRS;
- Provides representation to the Office of the Public Guardian (OPG) in proceedings brought under Article V of Chapter 560, HRS, where that office is petitioning to be appointed guardian of the person of an incapacitated adult or is assisting others to be so appointed;
- Represents DOH, DOE, and DHS in situations where those agencies, as service providers, are brought into court for juvenile matters pursuant to Chapter 571, HRS;
- Works with the Family Court, the Children's Justice Center, the client agencies, and others on matters involving policies and procedure related to those areas in which FLD provides legal services.

The Division's support staff includes a legal secretary, legal clerks, clerk typists, and legal assistants, all of whom provide clerical or other support to the Division.

DEPARTMENT OF THE ATTORNEY GENERAL
HAWAII CRIMINAL JUSTICE DATA CENTER
FUNCTIONAL STATEMENT

The Hawaii Criminal Justice Data Center (HCJDC) manages statewide criminal justice information systems, the statewide criminal justice telecommunications network, and criminal identification resources, all in support of the statewide integrated criminal justice process in Hawaii.

Information Systems

To develop, implement, and operate comprehensive and integrated statewide criminal justice information and identification systems to support Hawaii's criminal justice systems.

Criminal Justice Information

To manage data as a resource, to be collected, stored, disseminated, and controlled as inter-related data designed to meet the needs of multiple types of criminal justice users. To provide statistical analysis and reports in response to agency user operational needs.

Criminal Justice Services

To process criminal history record expungements, requests for fingerprint-based and name-based criminal history background checks, and requests for public criminal history record information. To manage the statewide sex offender registration and verification program.

Teleprocessing Network

To provide telecommunications capability for accessing intrastate, interstate, and national criminal justice information systems and data.

Technical Assistance

To provide specialized Information Technology (IT) assistance related to data processing, security, telecommunications, criminal justice information systems, and infrastructure support.

Identification

To establish and maintain a statewide system of criminal identification.

OFFICE OF THE ADMINISTRATOR

Provides overall direction and leadership to the HCJDC in the management and administration of statewide criminal justice information systems, and of the criminal identification program, as outlined in the agency function statement.

Provide Clear Planning Stages for HCJDC (strategic and administrative)

This includes the estimation, projection, and scheduling of future requirements, and the resources needed to meet them. To continually revise these projections as requirements become more clearly defined. The Office of the Administrator is also responsible for initiating and maintaining plans that are responsive to the mission/goals of the entire agency, and for keeping the criminal justice agencies and other impacted users fully aware of these plans. Fundamental elements of these plans are:

- The development of project selection, definition, scheduling, reporting, and control.
- The selection and integration of technologically current equipment and software.
- The scheduling of personnel needs, by type.
- Scheduling of physical and administrative support resource requirements.

Provide Management and Overall Project(s) Administration

Management refers to the organization and direction of the branches and the responsibilities and activities assigned to each branch, through the respective branch chiefs. Overall project(s) administration includes the following:

- The definition of project goals and objectives.
- The assessment of priorities and resource allocation for agency projects, including readjustments of priorities and resources agency-wide, when required.
- The monitoring of overall performance and resource usage of all projects.
- Interagency administrative coordination.

Provide Financial Management

The analysis of cost records, management of the operating budget, oversight of procurement, coordination of branch fiscal requirements, long-range fiscal planning and budgeting, and other financial services.

Provide Personnel Management

The administration of staffing and personnel programs. Principle functions include:

- Personnel resource management and planning.
- Recruitment and selection.
- Performance evaluation.
- Administration of employees' time and attendance records.
- Maintenance of position descriptions and allocations.
- Labor Relations.
- Health and Safety requirements.
- Maintenance of general personnel transaction records.

Provide Legislative Planning and Support for the HCJDC

Planning refers to appropriate legislation required to support and/or implement changes and initiatives for the programs and systems managed by the HCJDC. Activities for legislative support include the following:

- Preparation and submittal of draft legislation required by the HCJDC programs, including budget-related submittals and testimony.
The monitoring of all legislative bills and resolutions introduced in a session.
- The drafting of legislative information sheets and active testimony for legislative bills and resolutions having direct impact to the HCJDC programs.
- Follow-up on action required on Acts passed that impact any HCJDC program.

Provide Planning and Support of Federal Mandates and Congressional Legislation

Planning refers to federal legislation required to implement changes and initiatives passed by Congress. Activities for Congressional legislative support include the following:

- Preparation and submittal of legislation at the state level that may be required to effectuate the Congressional legislation passed.
- The monitoring of legislation at the federal level, including participation in federal working groups, councils, and user groups to address any administrative concerns.
- Startup action to initiate any program changes required

Identify and Administer Grant Funding Sources for the HCJDC Program

Activities under this function include the following:

- Research and identify potential funding sources for new initiatives identified via strategic planning for the agency.
- Coordinate the application process, including the required budget information.
- Administer the appropriation, procurement and expenditure of grant funds and coordinate reporting and compliance requirements.

Provide a Reporting Function

To translate technical measures of progress and performance into commonly understood standards and reports, and to provide regular administrative reports on planning, project performance, and resource utilization.

ADMINISTRATIVE SUPPORT SERVICES OFFICE

Provide General Administrative Support

The management of ongoing operating business responsibilities. This includes:

- Secretarial and clerical assistance.
- General record keeping and files maintenance.
- Maintenance of inventory for the HCJDC equipment, including those located at user sites.
- Maintenance of the agency's physical office facilities.

Provide Financial Support

Principle functions include:

- Maintenance of general and non-general fund accounts.
- Payroll records.
- Procurement and cost records.
- Expenditure control.
- Contracts maintenance.
- Fiscal report and statistics.
- Audits.
- Regulatory compliance.

Provide Grant Support

Principle functions include:

- Coordination of Application Process.
- Grant Reporting Requirements.
- Grant Expenditure Records.
- Federal grant compliance, including match requirements.
- Research of new grant initiatives for the HCJDC.

SYSTEM SERVICES BRANCH

To plan and manage the technical and operational resources for the HCJDC IT systems maintained, electronic interfaces to national systems, and all IT projects undertaken and managed by the HCJDC. To provide statewide strategic and tactical IT planning for these systems. To coordinate and manage the responsibilities of the following sections:

Technical Services Section

To provide technical assistance for the IT infrastructure required to support systems administered by the HCJDC.

Telecommunications Network

- Plan, develop, and manage the statewide criminal justice telecommunications infrastructure required to support connectivity of authorized users to the HCJDC IT systems.
- Maintain network performance and availability levels that meet the requirements of the HCJDC IT systems.
- Assist user agencies with inter-connection to HCJDC services.

Data Administration

- Establish and maintain policies and procedures governing the internal control processes related to database management.
- Plan for, design, and install databases used by the HCJDC statewide IT systems and LAN.
- Establish and administer standards for data structures, data dictionaries, access methods and utilization.
- Manage space allocation and storage devices for all application systems.

Technical Assistance and Installation Support

- Provide expert technical assistance in troubleshooting hardware/software problems that are referred from users or other HCJDC sections/branches.
- Implement software and hardware products including database, teleprocessing facilities, and IT computer system components.
- Develop or acquire materials and courses for the development and maintenance of computer knowledge and skills among the HCJDC's IT staff and management. This includes all levels of technical knowledge required to maintain and/or use the operational systems supported by the HCJDC.

Systems Architecture Strategic Planning

- Research and identify IT alternatives for managing the HCJDC's present and future IT requirements.
- Monitor the performance and availability levels of the system components.
- Provide back-up and security tools for the IT infrastructure of the HCJDC IT systems.

Security

Develop and administer security standards for the HCJDC IT systems designed to monitor and protect the security and integrity of data, to provide recovery and back-up options, and to prevent the unauthorized use of the telecommunications network.

Application Services

- Plan and direct the IT staff resources as they relate to the design, development, implementation and maintenance of application software.
- Develop and maintain policies and procedures for IT functions governed by the Systems Development Life Cycle, including requirements, business needs, analysis, programming, testing, implementation, documentation, and ongoing maintenance.
- Responsible for IT application support for the collection, storage, and processing of statewide criminal justice information, including ad hoc requests for data.
- Serve as technical liaison between the agency and vendors of third-party application systems.

Change Control

Plan and direct the statewide implementation of new or updated changes to hardware and/or software in all of the computer-based IT system components under the HCJDC. Maintain and update internal change control policies and procedures for these statewide systems.

User Support /Operations Section

To serve as the first Point Of Contact for technical and operational assistance for authorized statewide criminal justice users of CJIS-Hawaii, and to maintain the quality and availability of the information at the highest levels practicable. To advise and assist the Administration in identifying future operational requirements for CJIS-Hawaii, including the necessary resources for personnel, fiscal, capital, and other operational needs.

Data Quality Assurance

- Establish and administer statewide policies and procedures for the entry and access of information into the HCJDC operational systems by criminal justice user agencies.

- Develop and administer the CJIS-Hawaii Delinquent Disposition Reporting Plan and to proactively evaluate statewide delinquent disposition rates by agency and jurisdiction, and to provide resources to address the problem and priority items effectively.
- Develop and direct regular state level audits of criminal justice information, as it relates to accuracy, completeness, timeliness, and relevance of reporting disposition information, and provide recommendations on data quality improvements, as applicable.

Automated Criminal Justice Interfaces

- Provide operational support for the production runs of external criminal justice agency electronic interfaces to CJIS-Hawaii.
- Plan for and manage staff resources to maximize the efficient evaluation of data being transmitted via the electronic interfaces to CJIS-Hawaii, and to improve the level of accurate and timely posting of information.
- Develop the functional requirements for all new state and national level electronic interface initiatives, consistent with established technical standards for CJIS-Hawaii.

User Support

- Maintain availability of the HCJDC's statewide operational criminal justice information systems (CJIS-Hawaii, including all of its subsystems) to authorized users, as much as is practicable, and provide timely notification of downtimes to designated technical staff for action.
- Maintain a statewide Help Desk Facility for data, desktop, hardware, or software problems related to CJIS-Hawaii.
- Authorize access to and use of CJIS-Hawaii by the end-users.
- Responsible for recommendations on future operational requirements for CJIS-Hawaii, including the necessary resources for personnel, fiscal, and capital needs.
- Responsible for the production jobs for operational systems under the HCJDC, and for the dissemination of production reports.
Responsible for the statewide training plan for new users and new applications as required.
- Responsible for the operations documentation library, including Help System documentation.
- Responsible for back-up clerical support services, including the typing of reports and disposition of equipment that is the responsibility of the HCJDC.

IDENTIFICATION SERVICES BRANCH

To manage and administer statewide policies and procedures related to identification systems for criminal justice and non-criminal justice users sex offender registration/notification, and statewide training for the identification systems maintained by the HCJDC. To advise and assist the Administration with strategic planning for the HCJDC programs under this branch. To provide these services by coordinating and managing the following sections:

Criminal Identification Section

To plan, manage, and coordinate a statewide identification system of offenders arrested and other records received from contributing law enforcement, custodial and judicial agencies in the State of Hawaii. This includes the following functions:

- Establish policies and procedures for the management and operation of the statewide Automated Fingerprint Identification System (AFIS) and facial recognition system, including activities to monitor workload throughput, and support quality control.
- Responsible for the fingerprint-based positive identification of first-time and repeat offenders including any associated arrest information.
- Responsible for a statewide training program for all identification systems managed by the HCJDC.
- Serve as the State's Point of Contact and Single Source Contributor for Hawaii's electronic transmissions to and from the Federal Bureau of Investigation's (FBI) national Integrated Automated Fingerprint Identification System/Interstate Identification Index (IAFIS/III) system.

- Responsible for state level III program requirements, including III information and responses for arrest/disposition information from out-of-state law enforcement agencies.
- Responsible for all electronic state fingerprint-based checks for statutorily authorized state agencies.

Dissemination Services Section

To provide authorized services to the public and non-criminal justice users of CJIS-Hawaii information. This includes the following functions:

Sex Offender Registration Unit:

- Responsible for the statewide sex offender registration program, including the 90-day verification requirements.
- Responsible for the monitoring and followup on non-compliant convicted sex offenders.
- Responsible for the maintenance and monitoring of data quality on the sex offender website.
- Responsible for program compliance with the FBI's National Sex Offender Registry reporting requirements.
- Responsible for the authorized dissemination of sex offender information to criminal justice users, non-criminal justice users, outside agencies, and the general public.

Expungement of Arrest Records

Responsible for the expungement of arrest records for all qualified applicants, including the coordination required from other city, county, state and national criminal justice agencies.

Criminal History Record Check Unit

- Management of the statewide Public Access Facility and the State's online criminal history website (eCrim) that disseminates conviction information to the general public.
- Responsible for the dissemination of criminal history record information for all statutorily authorized purposes at both the state and national levels.
- Responsible for the capture and monitoring of the quality of fingerprints required for non-criminal fingerprint-based background checks, both manually and via electronic capture on site and at outside agencies.

DEPARTMENT OF THE ATTORNEY GENERAL
HEALTH AND HUMAN SERVICES DIVISION
FUNCTIONAL STATEMENT

The Health and Human Services Division (HHSD) furnishes legal services to the Department of Health and the Department of Human Services, except for family court matters.

These legal services include general advice and counsel to all programs, assistance in rule making, review of and advice on contracts, advice to boards and commissions, preparation of legal opinions, environmental enforcement actions and licensing enforcement actions both in administrative forums and in court, and litigation and appeals in state and federal courts..

DEPARTMENT OF THE ATTORNEY GENERAL
INVESTIGATIONS DIVISION
FUNCTIONAL STATEMENT

The Investigations Division (INV) conducts a broad range of investigations involving suspected or actual violations of criminal, civil, and administrative laws, rules, regulations or other legal requirements.

INVESTIGATIVE SERVICES SECTION

- Conducts special investigations dealing with confidential matters such as crime, subversive activities, public employees and officers, malfeasance and other sensitive matters.
- Provides investigative services in accordance with the Uniform Criminal Extradition Act.
- Conducts investigations of municipal and State agencies for nonconformance to policies or regulations.
- Reviews and conducts necessary investigations for all applications for pardon, commutation of criminal sentence, final discharge from parole, petitions for writ of habeas corpus, and other matters regarding disposition of persons convicted of criminal offenses, submitted to the Office of the Governor through the Board of Pardons, Parole or through independent sources.
- Conducts immediate investigations of patient abuse and neglect at Hawai'i State Hospital.
- Conducts investigations of Hazardous Waste violations.

TOBACCO TAX SECTION

Conducts enforcement of the Tobacco Tax law, which began on April 1, 2001. The law requires that no individual package of cigarettes may be sold or offered for sale to the general public unless affixed with a stamp required under Chapter 245, HRS. Statewide enforcement is provided on a continuous basis.

CLERICAL SERVICES

Provides all clerical and other support services to Chief Investigator and staff.

DEPARTMENT OF THE ATTORNEY GENERAL
LABOR DIVISION
FUNCTIONAL STATEMENT

The Labor Division provides legal services and litigation support, including agency appeals, to the Department of Labor and Industrial Relations and boards and agencies administratively attached to that department, including the State Fire Council, Office of Community Services, Office of Language Access, and Workforce Development Council. In connection with its enforcement of the various labor laws, the division also collects penalties, fines, and reimbursements. The Labor Division also currently advises and represents the Medical Board of the Employees' Retirement System.

DEPARTMENT OF THE ATTORNEY GENERAL
LAND/TRANSPORTATION DIVISION
FUNCTIONAL STATEMENT

The attorneys in the Land/Transportation Division (LTD) provide assistance on all legal matters to their clients who are the Department of Transportation, the Board of Land and Natural Resources, Department of Land and Natural Resources (including the Commission on Water Resource Management, Kaho'olawe Island Reserve Commission, and the Island Burial Councils for Hawaii, Oahu, Kauai/Niihau, Molokai, and Maui/Lanai).

This work includes the preparation of written legal opinions and advice, client counseling, reviewing legislation and administrative rules, assisting on legal issues at board and commission meetings, and being responsible for numerous types of lawsuits including eminent domain and quiet title actions, actions concerned with public land trust matters, appeals from administrative agencies, and other civil actions exclusive of torts that are assigned to another division. The division routinely prepares and reviews a great many land documents including the governor's executive orders setting aside public lands to various public uses, deeds, leases, permits, licenses and easements. The legal steno services section provides a full range of clerical support to the deputies and legal assistant of the division.

DEPARTMENT OF THE ATTORNEY GENERAL
OFFICE OF CHILD SUPPORT HEARINGS
FUNCTIONAL STATEMENT

The Office of Child Support Hearings (OCSH) establishes, modifies, enforces, suspends, and terminates support obligations owed to dependent children by parents, via an administrative process in accordance with state and federal laws.

HEARINGS STAFF

- Hears and determines child support proceedings.
- Issues orders, including default and consent orders, which may include establishing, modifying, enforcing, suspending, and terminating support.
- Schedules cases for the administrative process branch and the child support enforcement agency, as requested by the CSEA.
- Develops written procedures for hearings officer training, and research and development for the child support hearings program as required by federal law.
- Establishes and maintains liaison with all family support divisions, county and state attorneys and courts.
- Reviews, evaluates, and recommends amendments to state and federal child support laws, administrative rules, and regulations.

CLERICAL SERVICES

- Provides clerical support services for the Office of Child Support Hearings staff in such general areas as correspondence, purchasing, and inventory; and specific program areas as support cases, amendments to present child support laws and administrative rules, reciprocal support cases and divorce order to show cause cases.
- Provides clerical support services for the Administrator of the Child Support Hearings.
- Schedules cases for the administrative hearing process.
- Performs clerical functions necessary for the operation of the section.

DEPARTMENT OF THE ATTORNEY GENERAL
PUBLIC SAFETY, HAWAIIAN HOME LANDS AND HOUSING DIVISION
FUNCTIONAL STATEMENT

The Public Safety, Hawaiian Home Lands and Housing Division (PSHHD) provides legal services to the Department of Public Safety and its attached commissions and agencies which include the Hawaii Paroling Authority, Crime Victim Compensation Commission, Correctional Industries Advisory Committee and the Corrections Population Management Commission, the Department of Hawaiian Home Lands, Hawaii Public Housing Authority, Hawaii Housing Finance and Development Corporation and the Hawaii Community Development Authority.

The Legal Steno Services section provides legal stenographic support to the Public Safety, Hawaiian Home Lands and Housing Division.

The legal services provided by this division includes advice and counsel to client departments and agencies on a variety of issues including advice to boards and commissions, assistance in rule making, preparation of legal opinions, contract, legislation and other documentation review, eviction, foreclosure and eminent domain actions, administrative appeals and other state and federal litigation and related appeals. The division is also responsible for handling extradition and pardon requests on behalf of the State, correspondence and communication with the public and the media on behalf of the department on matters relating to its clients, and the defense of the State in quasi-criminal matters, such as habeas corpus petitions and petitions under Rule 40 of the Hawaii Rules of Penal Procedure.

DEPARTMENT OF THE ATTORNEY GENERAL
SPECIAL ASSIGNMENT DIVISION
FUNCTIONAL STATEMENT

The Special Assignment Division provides legal services on any special assignment as determined by the attorney general, or assistant attorney general. The Steno Services section provides stenographic services for the Special Assignment Division.

DEPARTMENT OF THE ATTORNEY GENERAL
TAX AND CHARITIES DIVISION
FUNCTIONAL STATEMENT

The Tax and Charities Division (TCD) provides legal representation and advice to the Department of Taxation and other state departments and agencies, primarily in the areas of:

- Tax appeals and other tax litigation in State and Federal Courts.
- Tax legislation,
- Tax related administrative rules
- Tax audits and investigations
- Procurement
- Opinions and advice.

The division also represents the Department of Taxation in federal bankruptcy cases. The division represents the Attorney General, as *parens patriae*, in the oversight and enforcement of laws pertaining to charitable trusts, public charities, public benefit corporations, and private foundations.

The division is also responsible administering and enforcing the department's registration and bonding function for charitable organizations, professional solicitors and professional fundraising counsels under chapter 467B, Hawaii Revised Statutes, and the enforcement of the State's charitable solicitation laws. The division is the custodian of certifications by charities that issue charitable gift annuities under HRS § 431:204(b).

The division also provides oversight over public benefit corporations under chapter 414D, Hawaii Revised Statutes, including reviewing the proposed dissolution of public benefit corporations and the sale of substantially all of their assets.

The division is also responsible for reviewing the proposed acquisition of nonprofit hospitals under section 323D-73, Hawaii Revised Statutes.

The division also responds to governor's referrals and responds to inquiries from legislators in connection with addressing legislative concerns.

The Legal Steno Services section provides legal stenographic services for the Tax Division.

DEPARTMENT OF THE ATTORNEY GENERAL
TORT LITIGATION DIVISION
FUNCTIONAL STATEMENT

The Tort Litigation Division (TLD) provides defense against legal claims made against the State, its departments, agencies and certain State employees². The Tort Litigation Division does not have primary responsibility to give advice and counsel to any State department or agency, to conduct criminal prosecutions, nor to collect monies owed to the State.

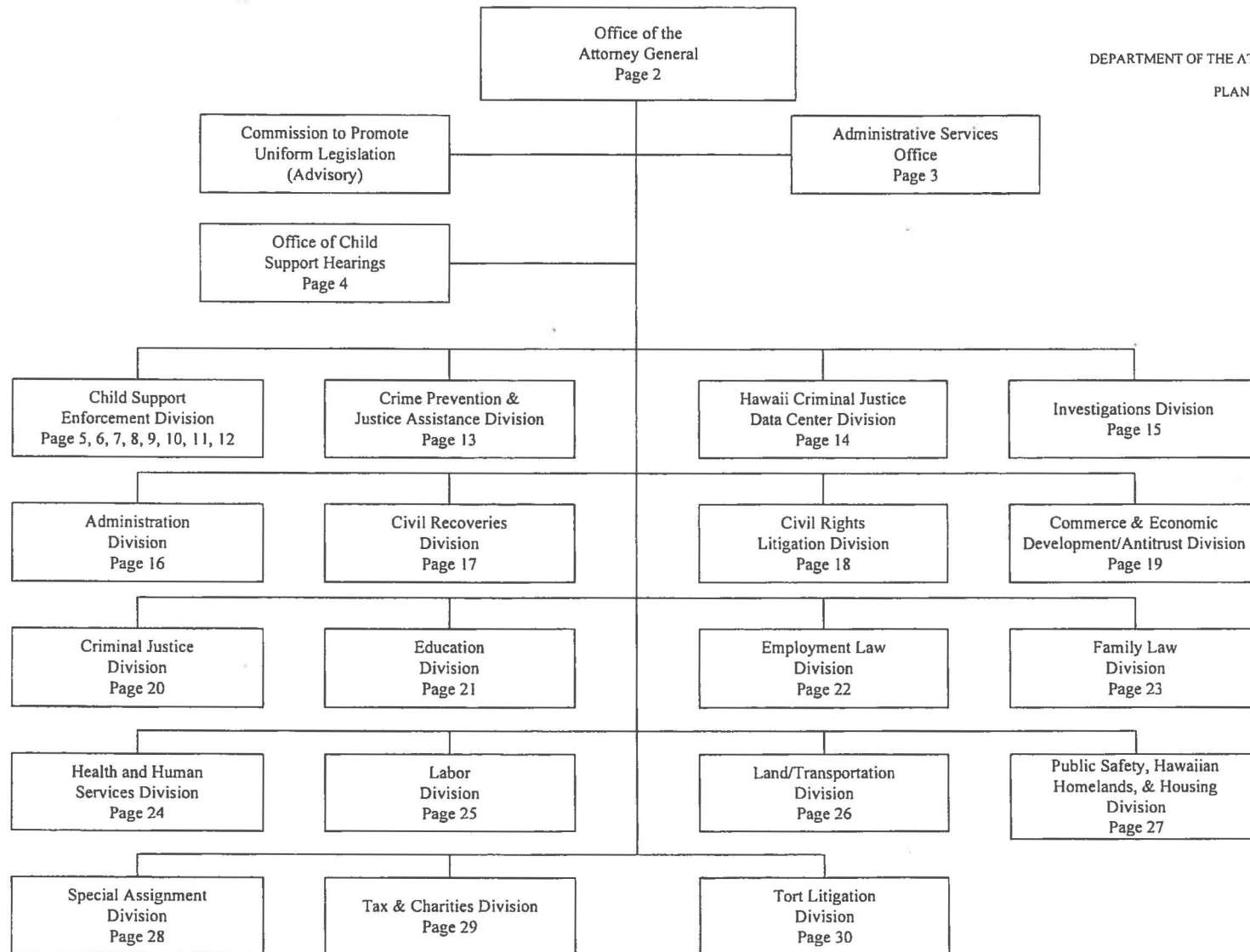
The Tort Litigation Division provides legal services to all State departments and agencies that are sued, or have affirmative claims for relief made against them, in personal injury, property damage and/or other tort claims.

In addition to deputies, the staff of the Tort Litigation Division includes a legal secretary, legal clerks, legal assistants, and if available, student help. These persons provide clerical and paralegal support to the Division.

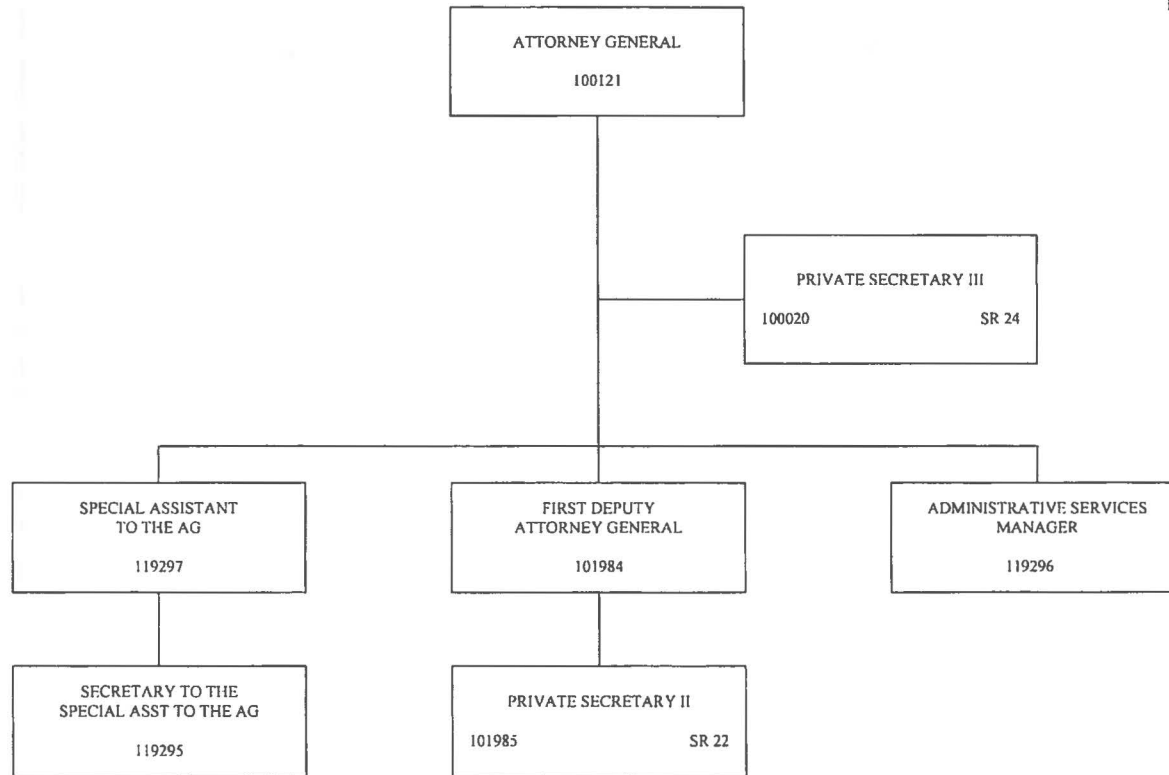
The services provided by the Division include:

- Accepting service of legal complaints for the Attorney General
- Answering legal complaints made against the State
- Investigating claims and conducting discovery on claims
- Representing State interests at arbitrations, mediations and trial
- Assisting in training State departments and agencies on tort liability issues, when requested
- Drafting or monitoring legislation relevant to litigation
- Advising the State Risk Management Office regarding tort claims against the State

² Representation of State employees by the Department of the Attorney General is discretionary pursuant to Hawaii Revised Statutes Section 662-16 and is based upon a determination that the employee was acting within the course and scope of his or her employment when the alleged negligent or wrongful act occurred.

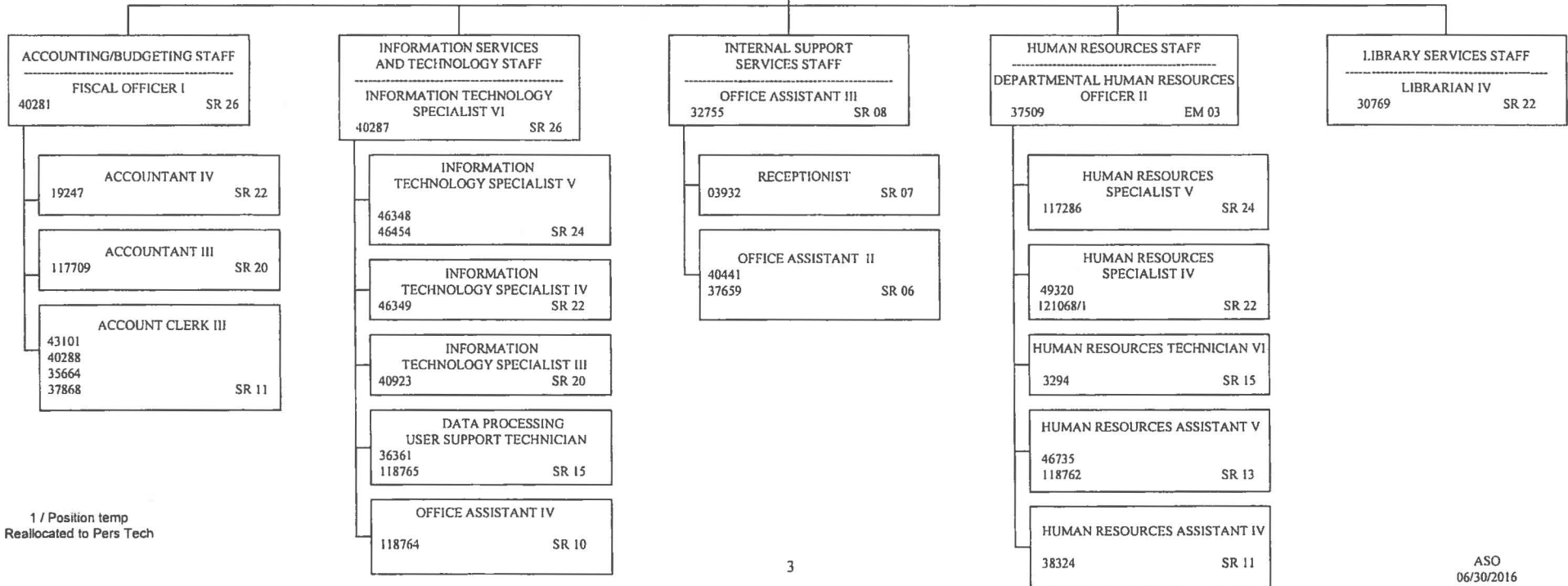


STATE OF HAWAII
DEPARTMENT OF THE ATTORNEY GENERAL
OFFICE OF THE ATTORNEY GENERAL
POSITION ORGANIZATION CHART



ADMINISTRATIVE SERVICES OFFICE

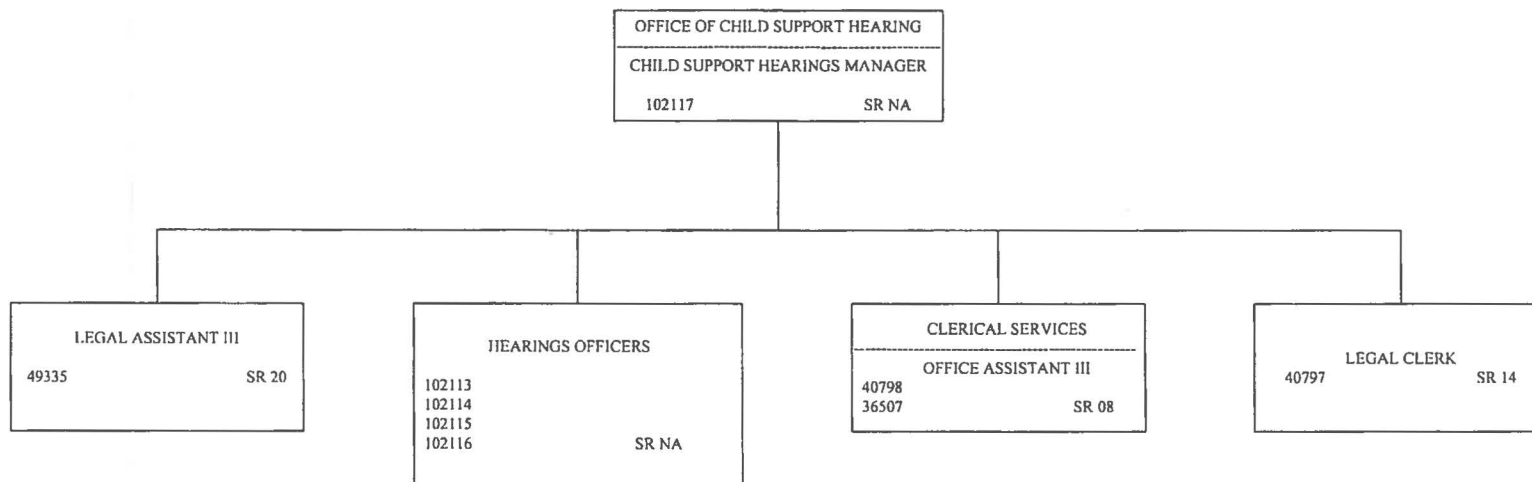
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 119296 SR NA



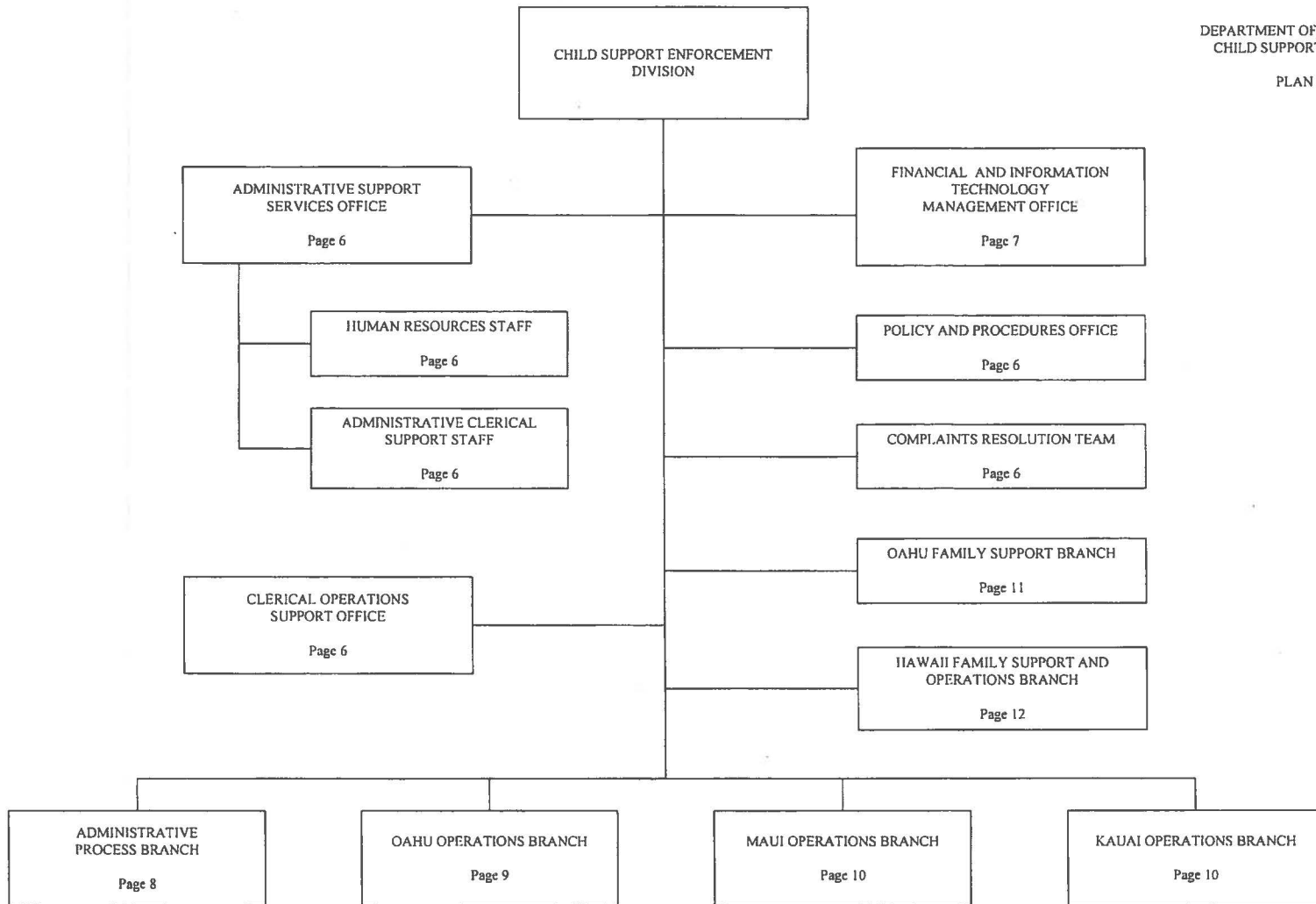
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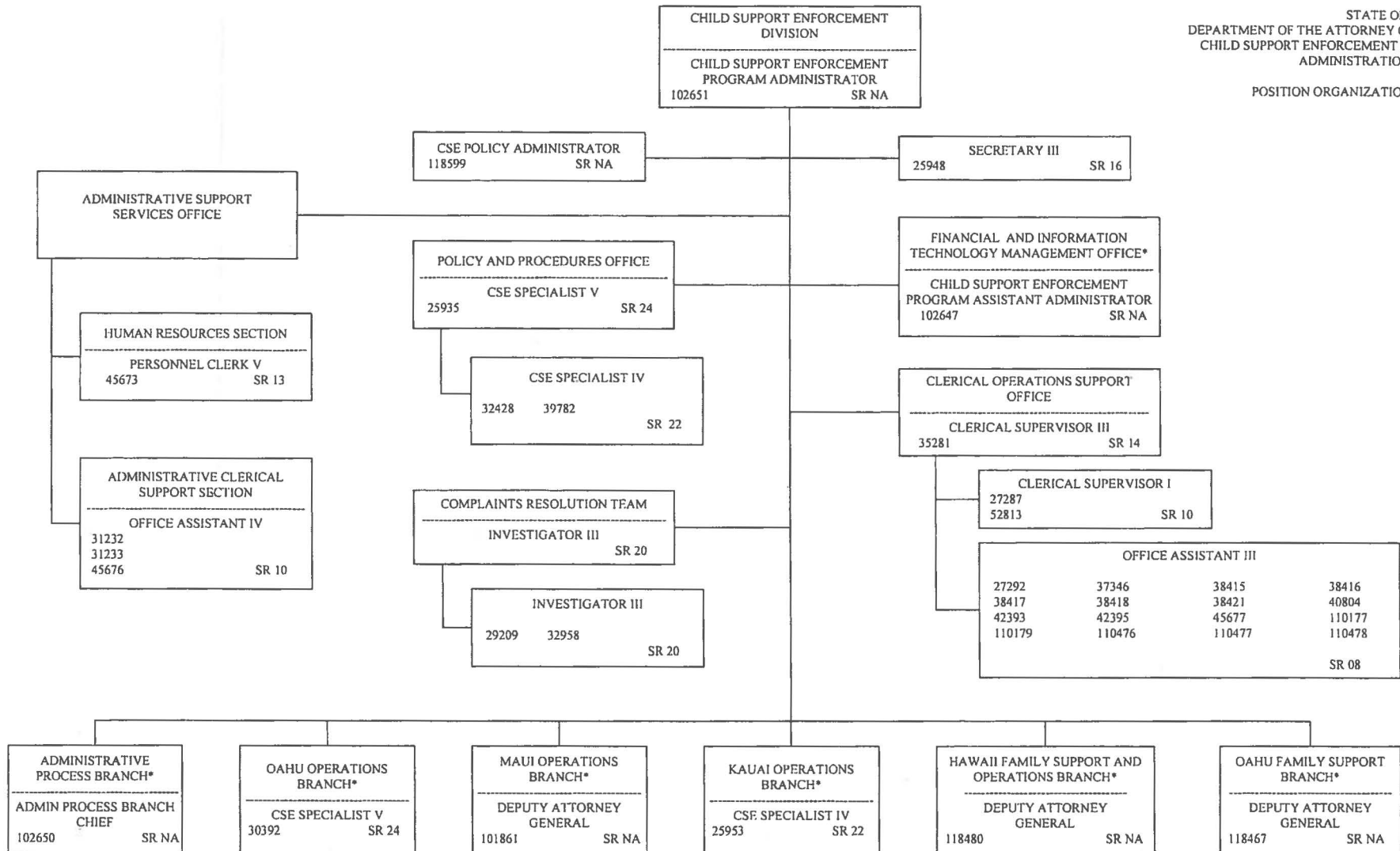
STATE OF HAWAII
DEPARTMENT OF THE ATTORNEY GENERAL
OFFICE OF CHILD SUPPORT HEARINGS

POSITION ORGANIZATION CHART

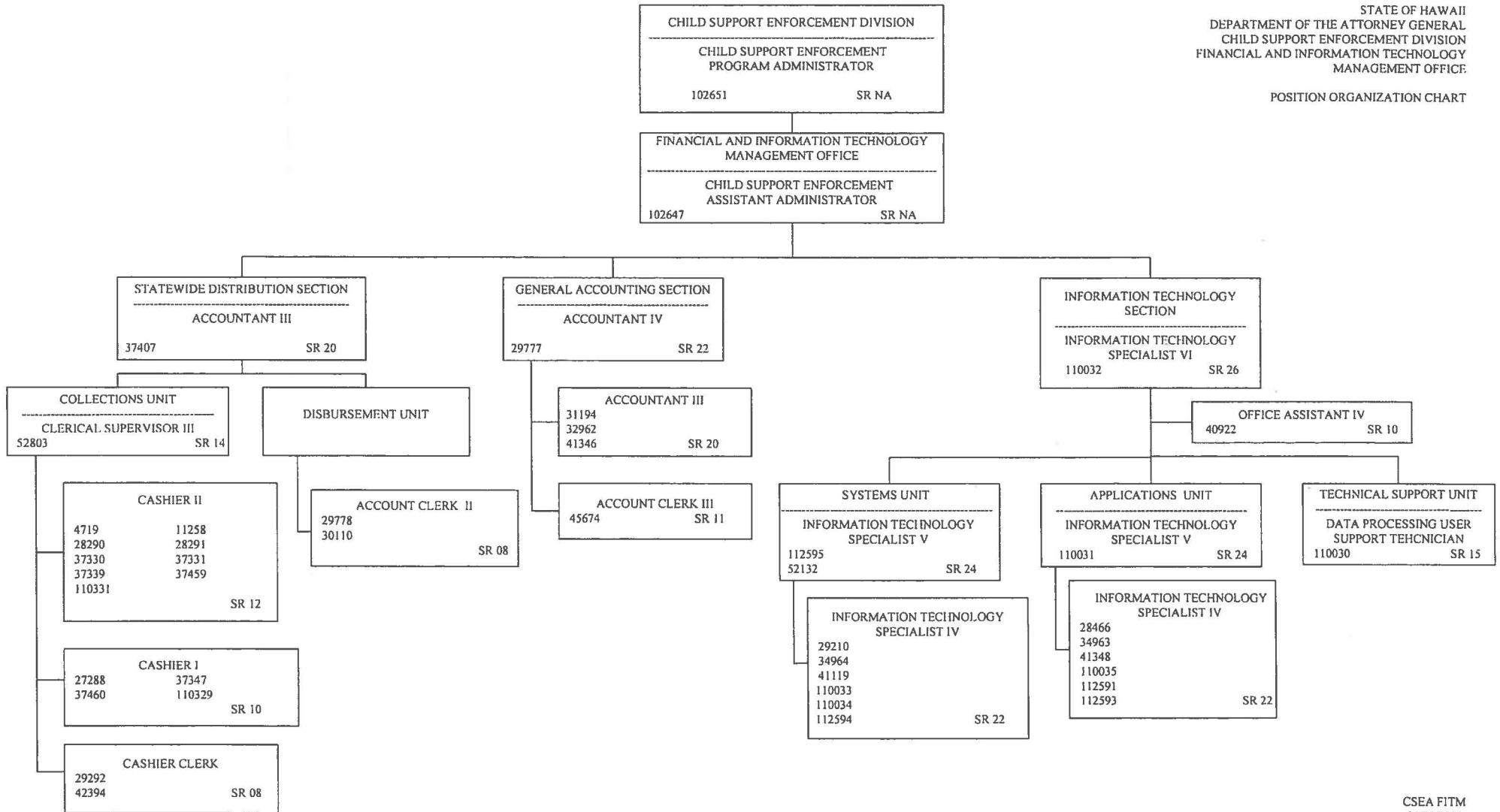


PLAN OF ORGANIZATION CHART



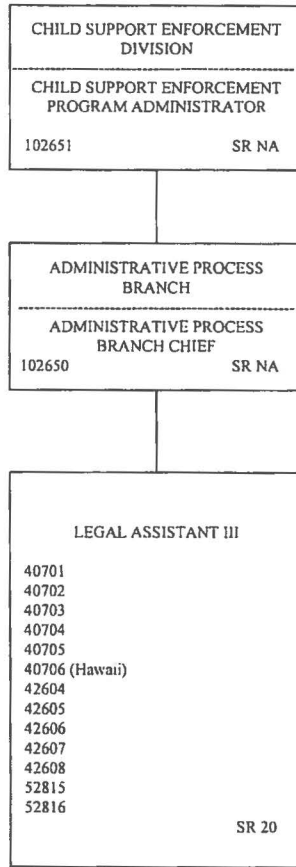


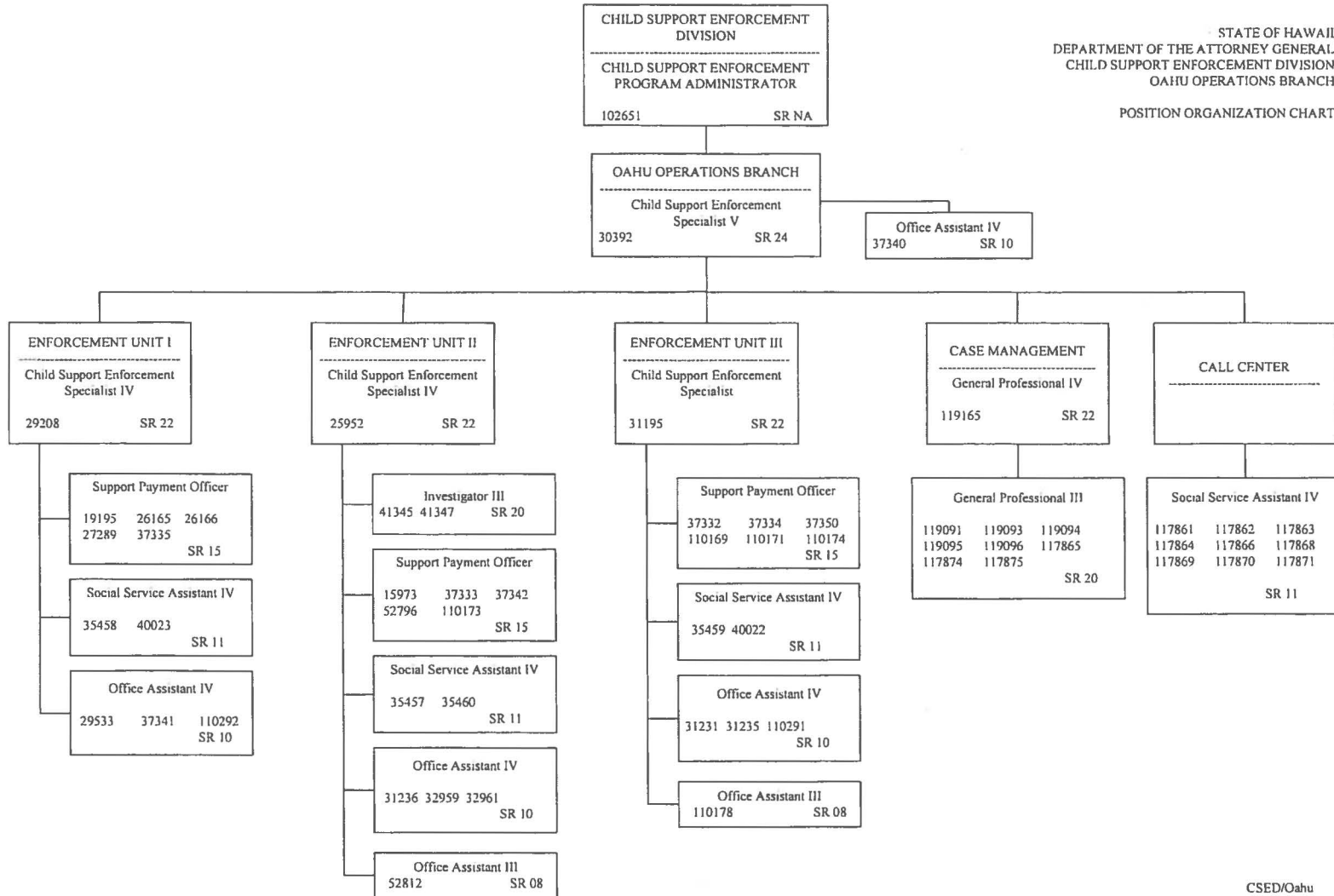
* Refer to following pages

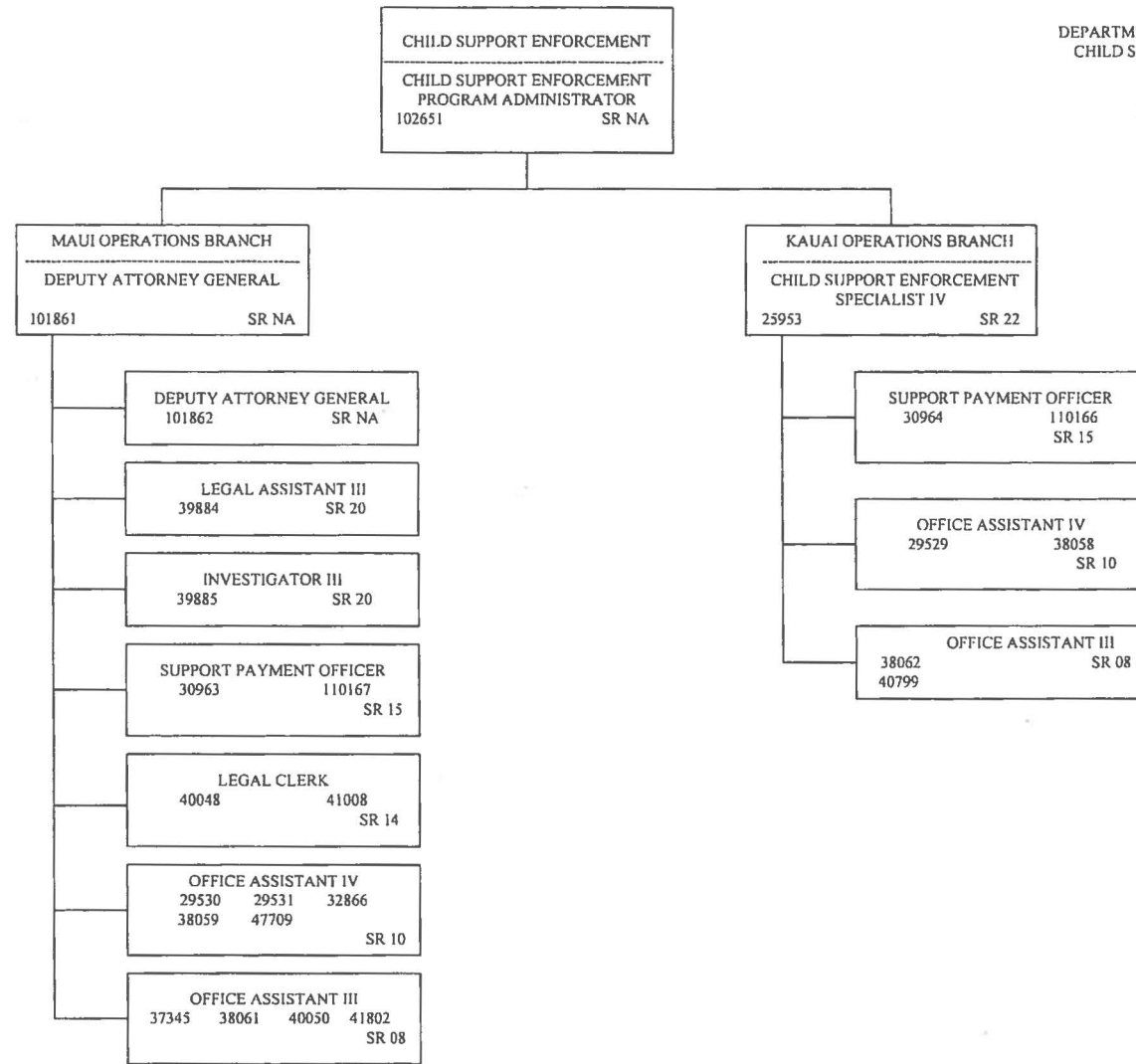


STATE OF HAWAII
DEPARTMENT OF THE ATTORNEY GENERAL
CHILD SUPPORT ENFORCEMENT DIVISION
ADMINISTRATIVE PROCESS BRANCH

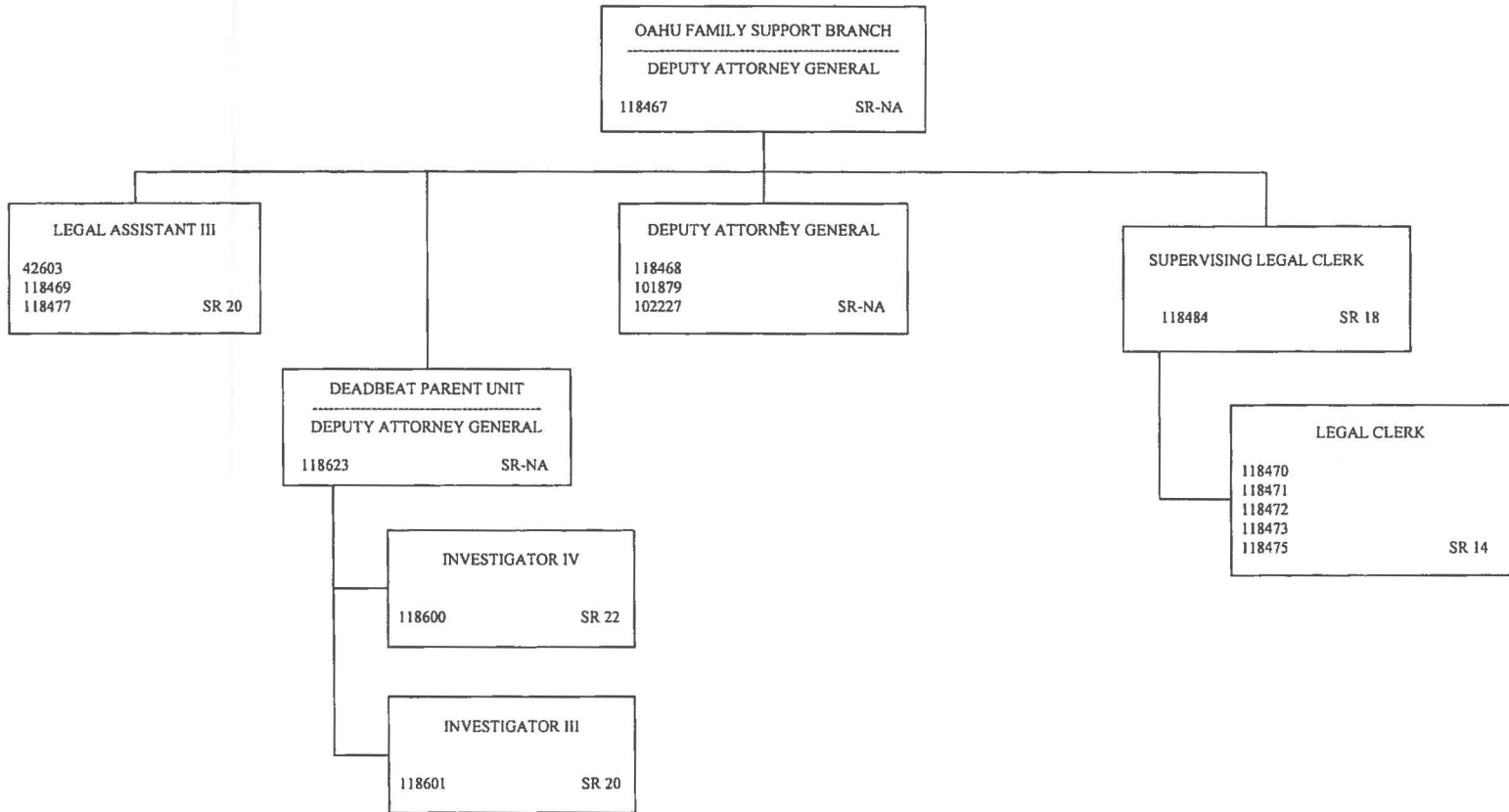
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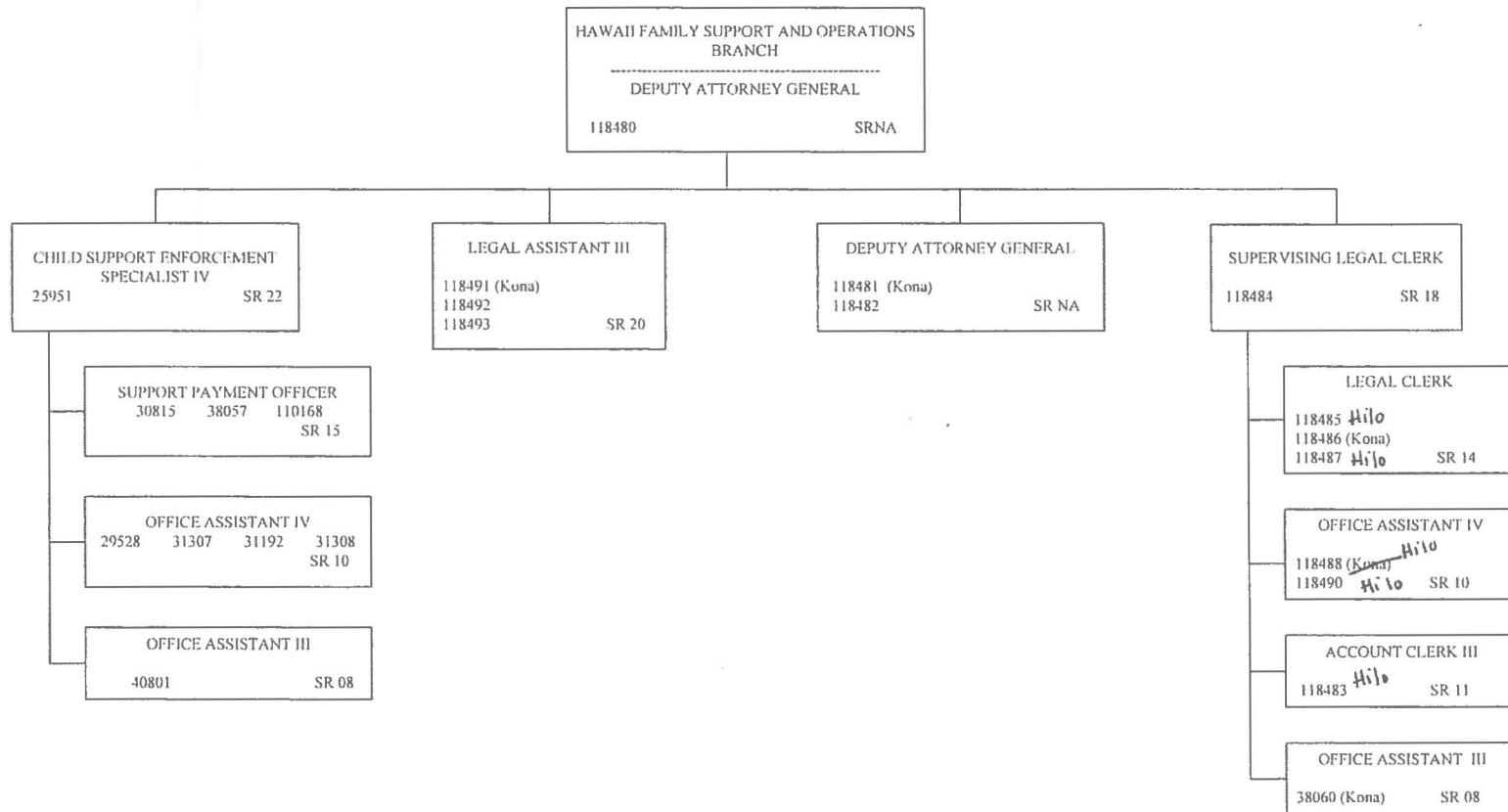


STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 CHILD SUPPORT ENFORCEMENT DIVISION
 OAHU FAMILY SUPPORT BRANCH
 POSITION ORGANIZATION CHART

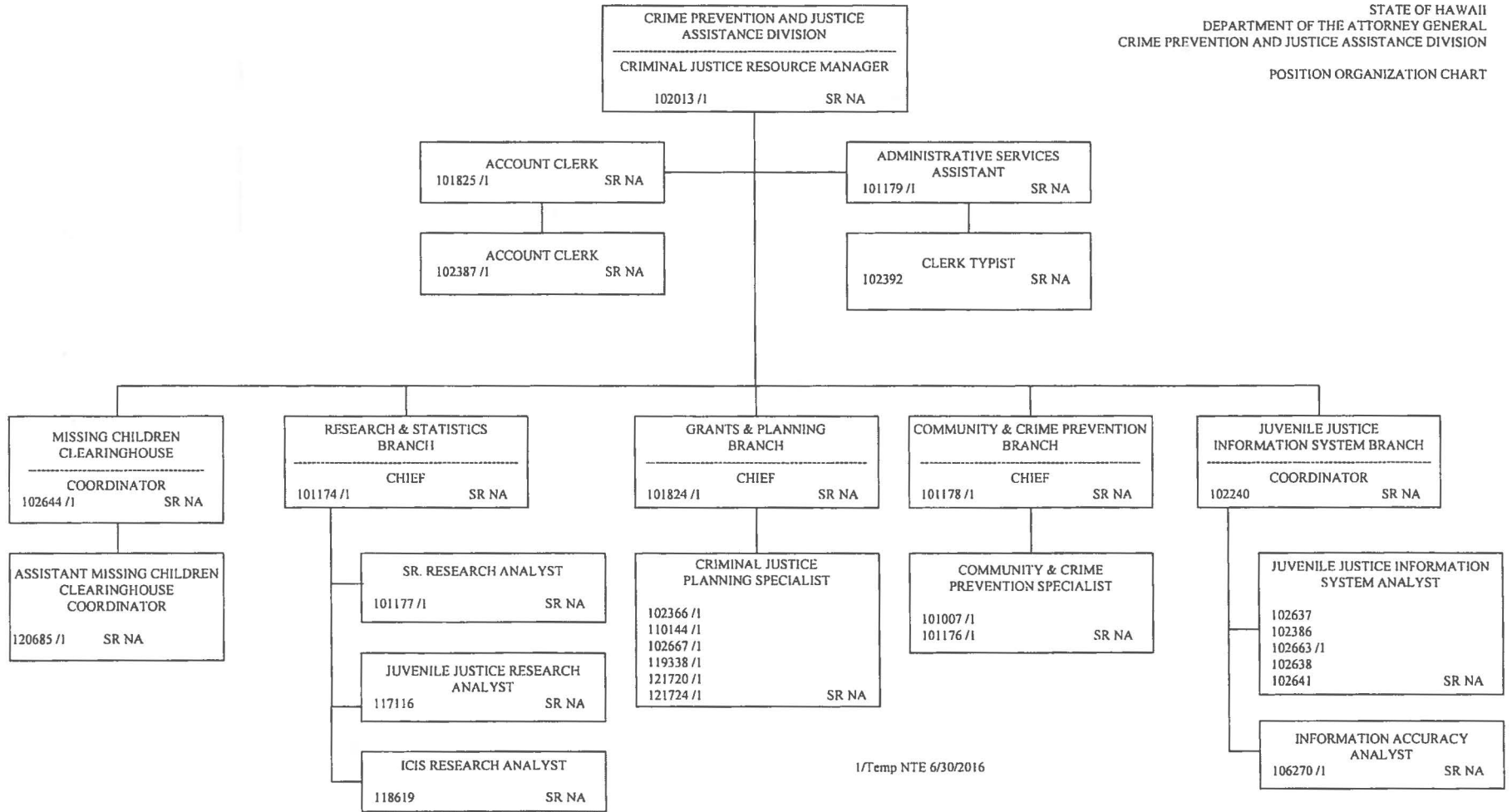


STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 CHILD SUPPORT ENFORCEMENT DIVISION
 HAWAII FAMILY SUPPORT AND OPERATIONS BRANCH

POSITION ORGANIZATION CHART

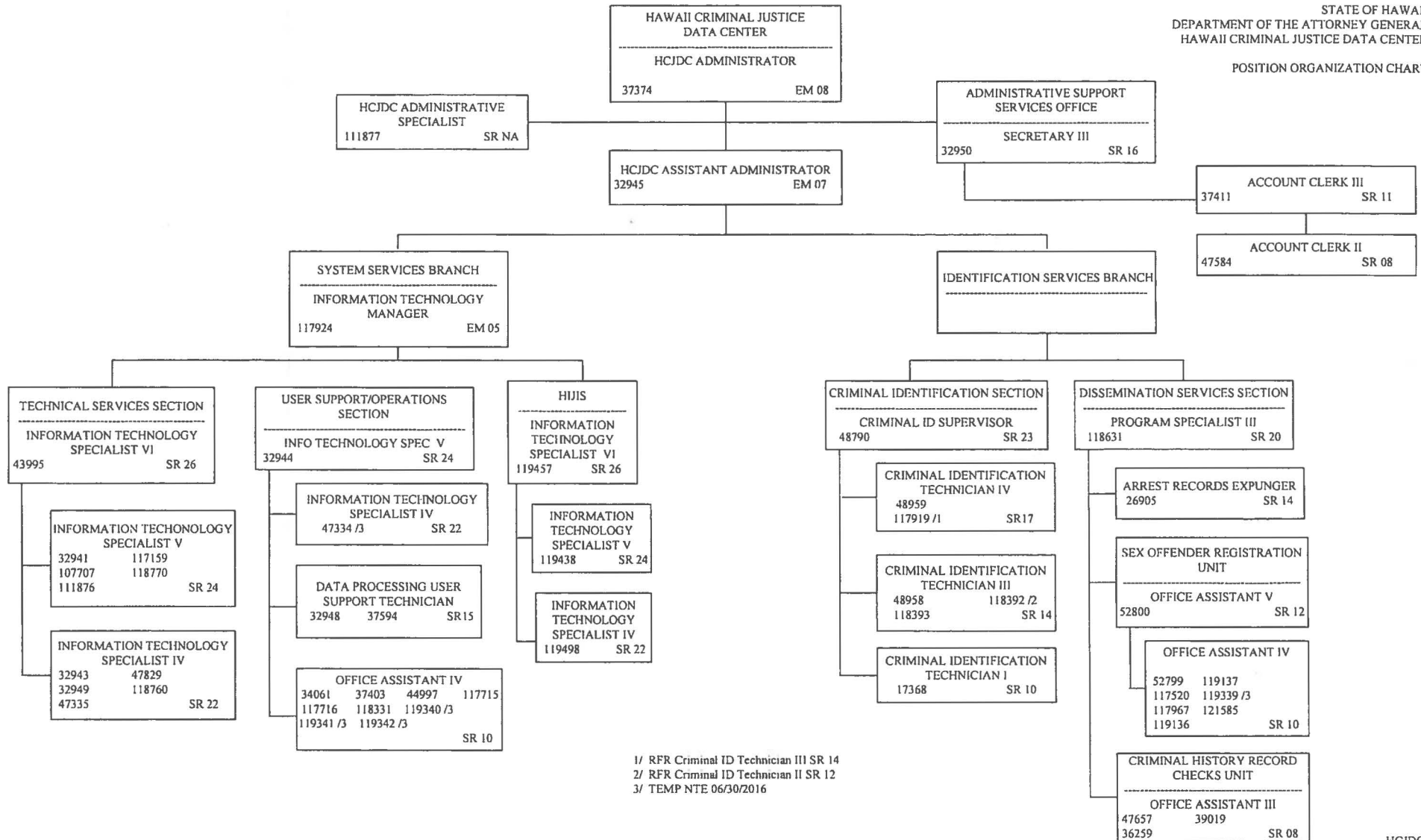


STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 CRIME PREVENTION AND JUSTICE ASSISTANCE DIVISION
 POSITION ORGANIZATION CHART



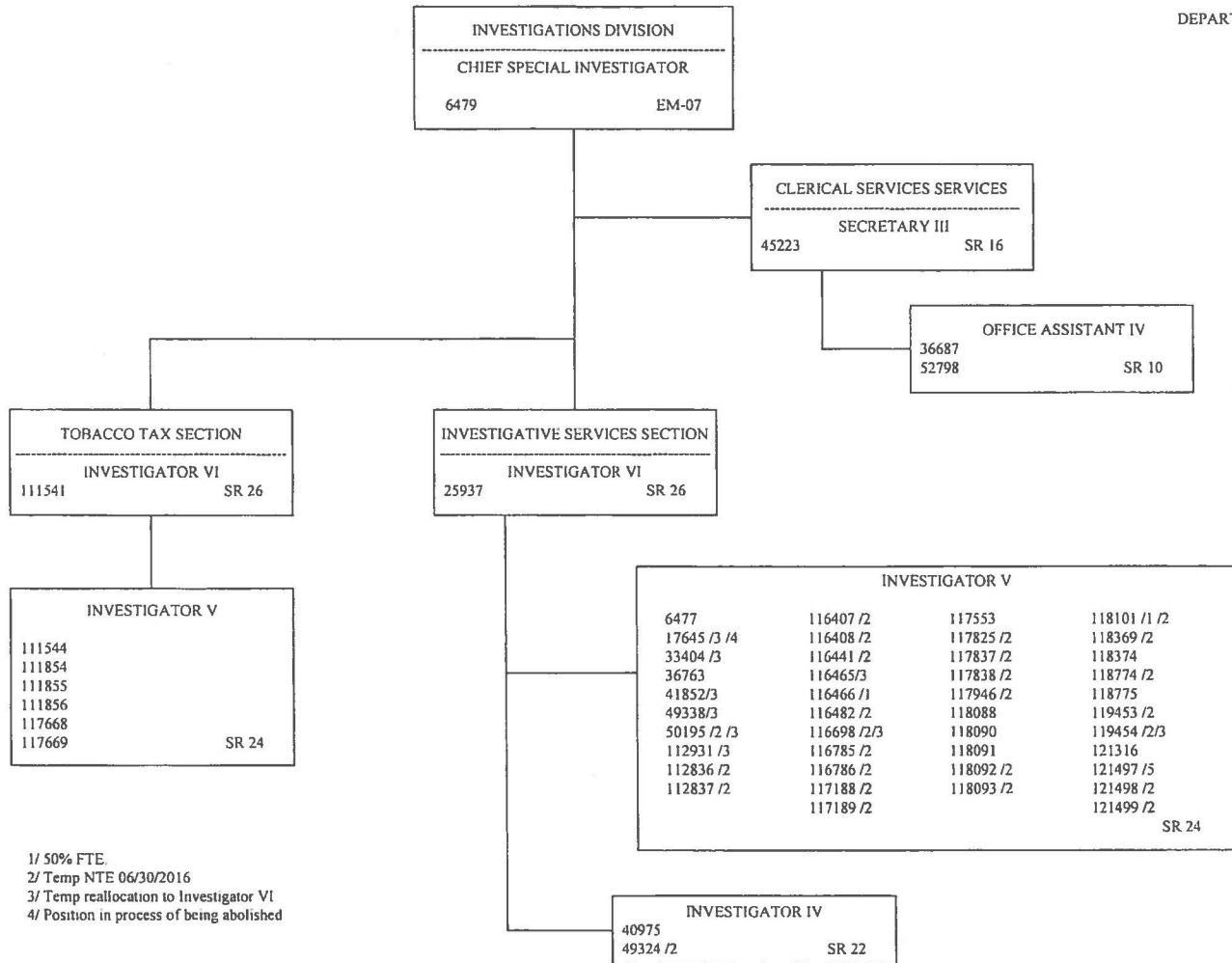
1/Temp NTE 6/30/2016

POSITION ORGANIZATION CHART



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2/ RFR Criminal ID Technician II SR 12
3/ TEMP NTE 06/30/2016

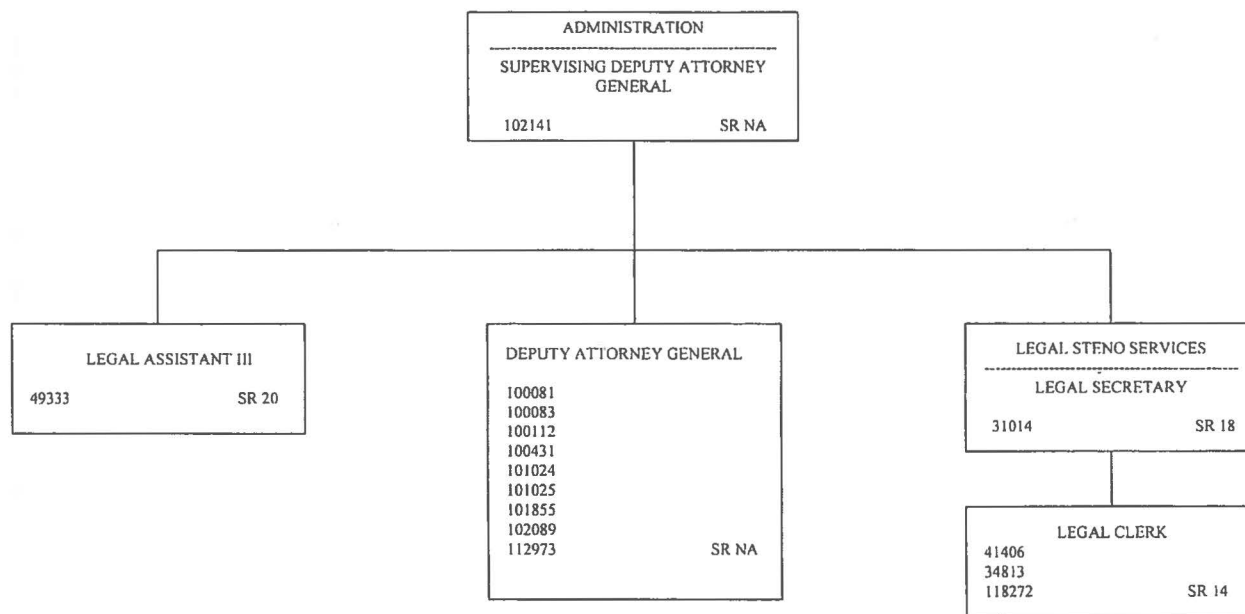
STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 INVESTIGATIONS DIVISION
 POSITION ORGANIZATION CHART

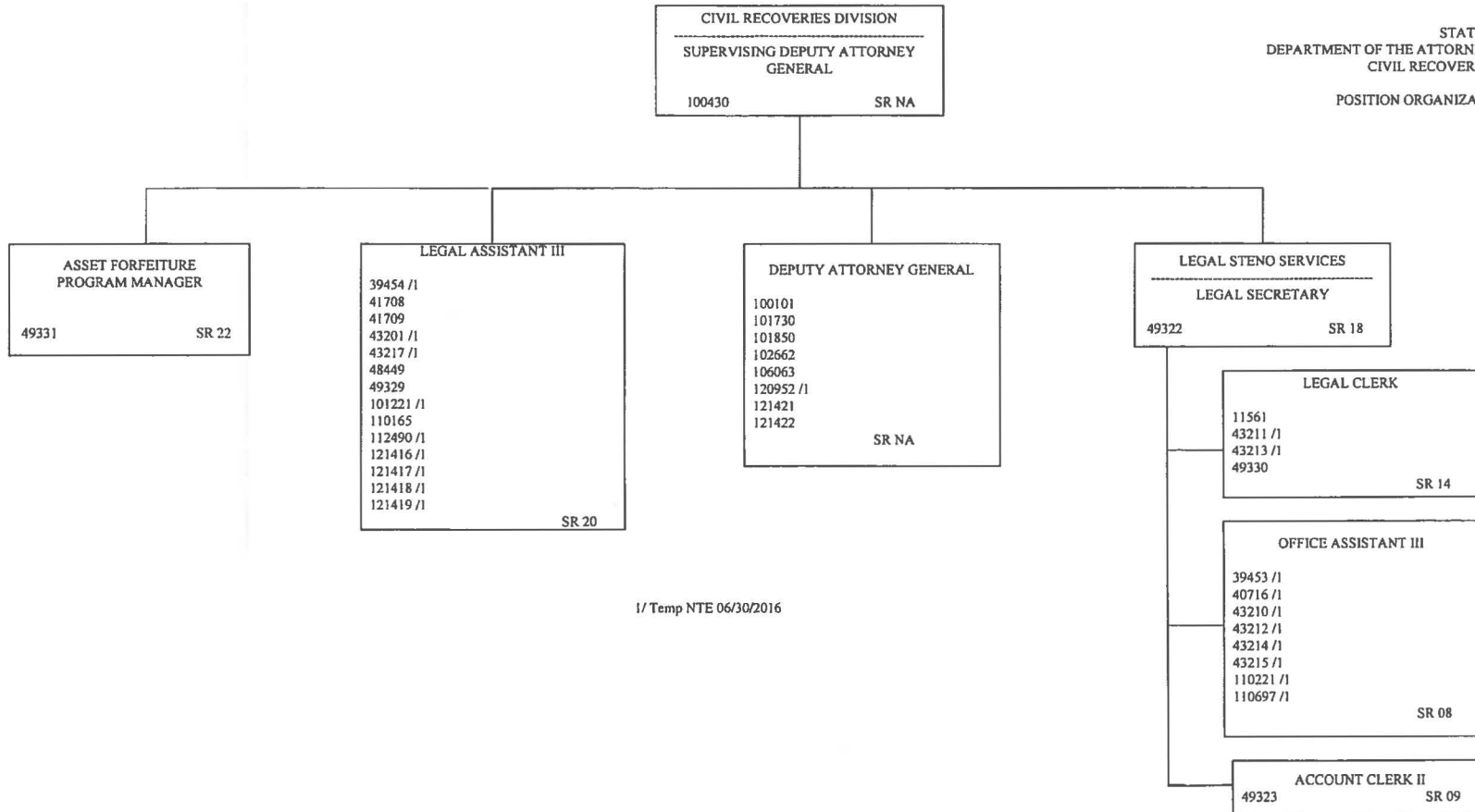


1/ 50% FTE.
 2/ Temp NTE 06/30/2016
 3/ Temp reallocation to Investigator VI
 4/ Position in process of being abolished

STATE OF HAWAII
DEPARTMENT OF THE ATTORNEY GENERAL
ADMINISTRATION DIVISION

POSITION ORGANIZATION CHART

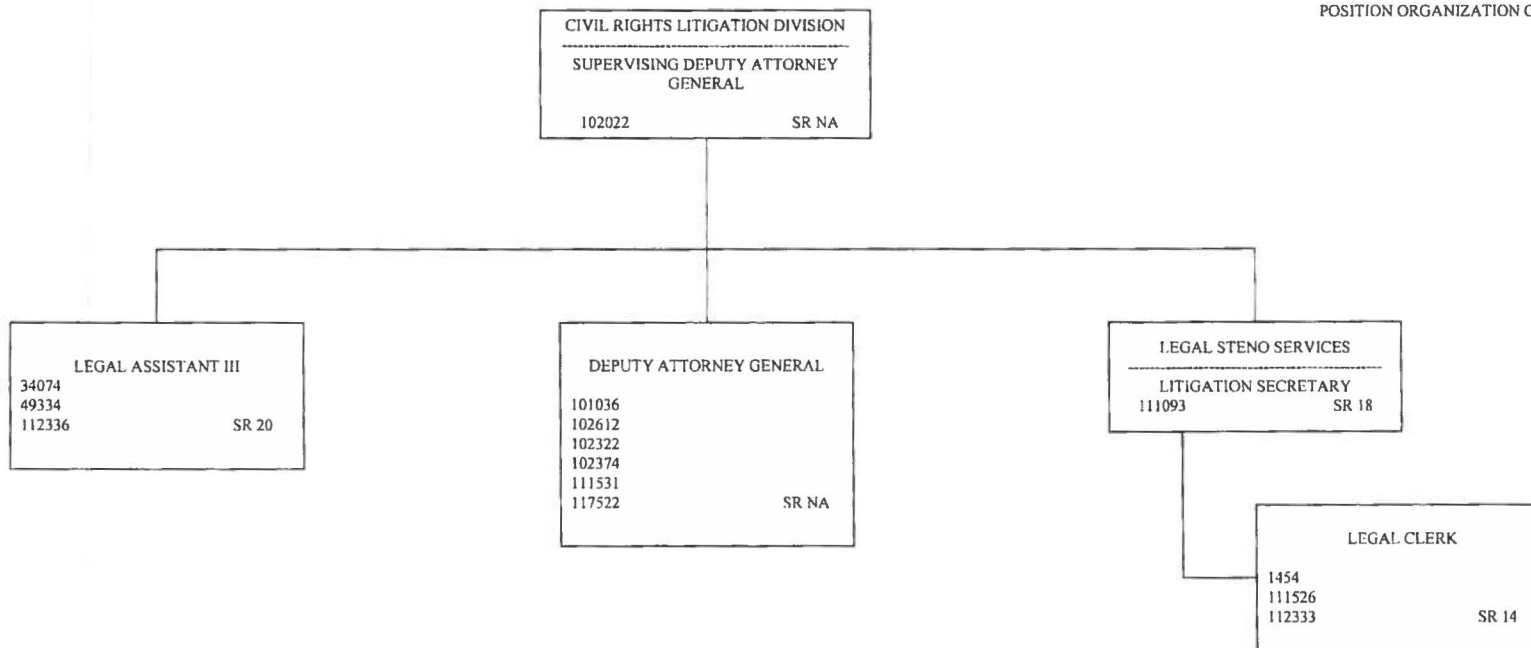


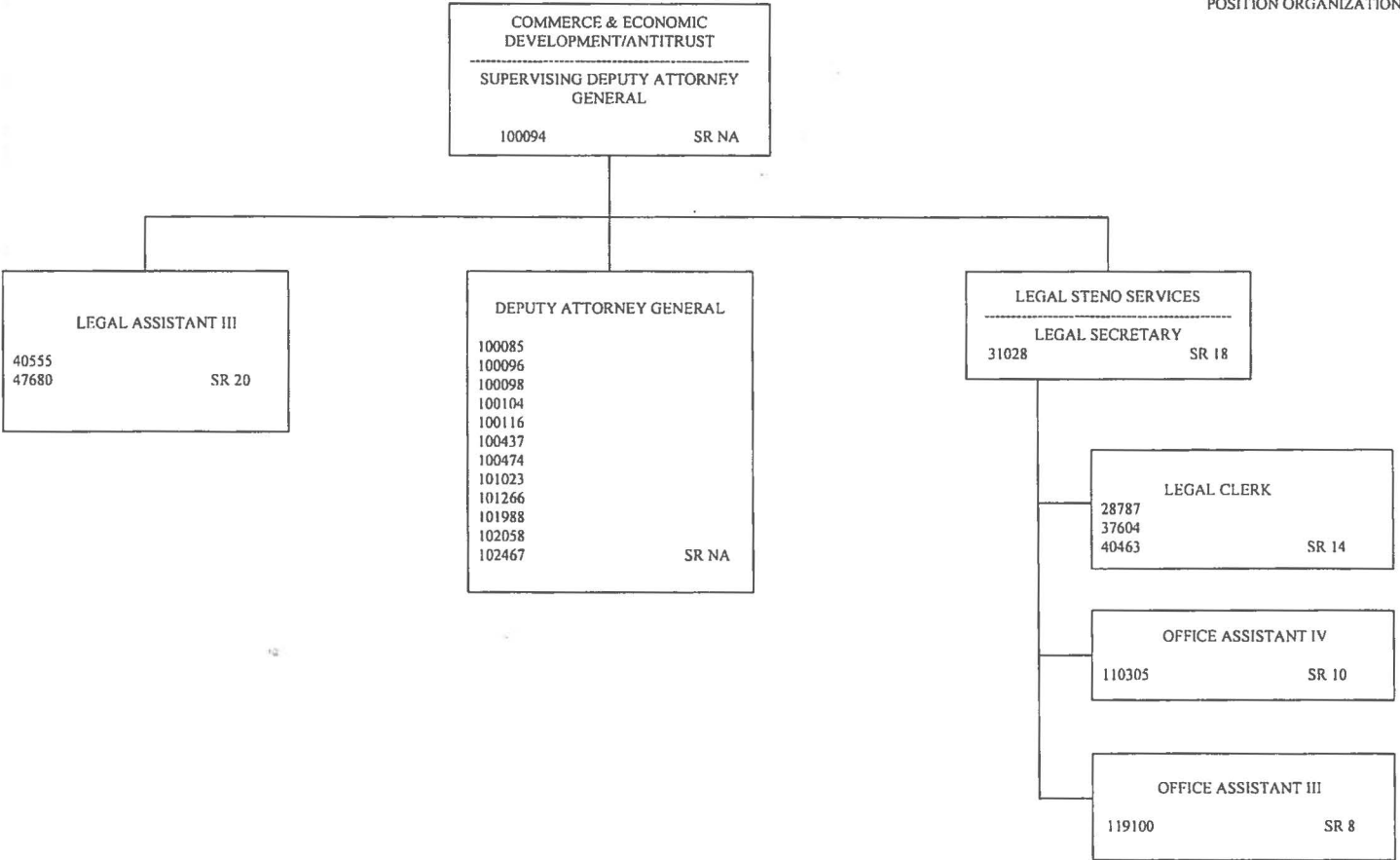


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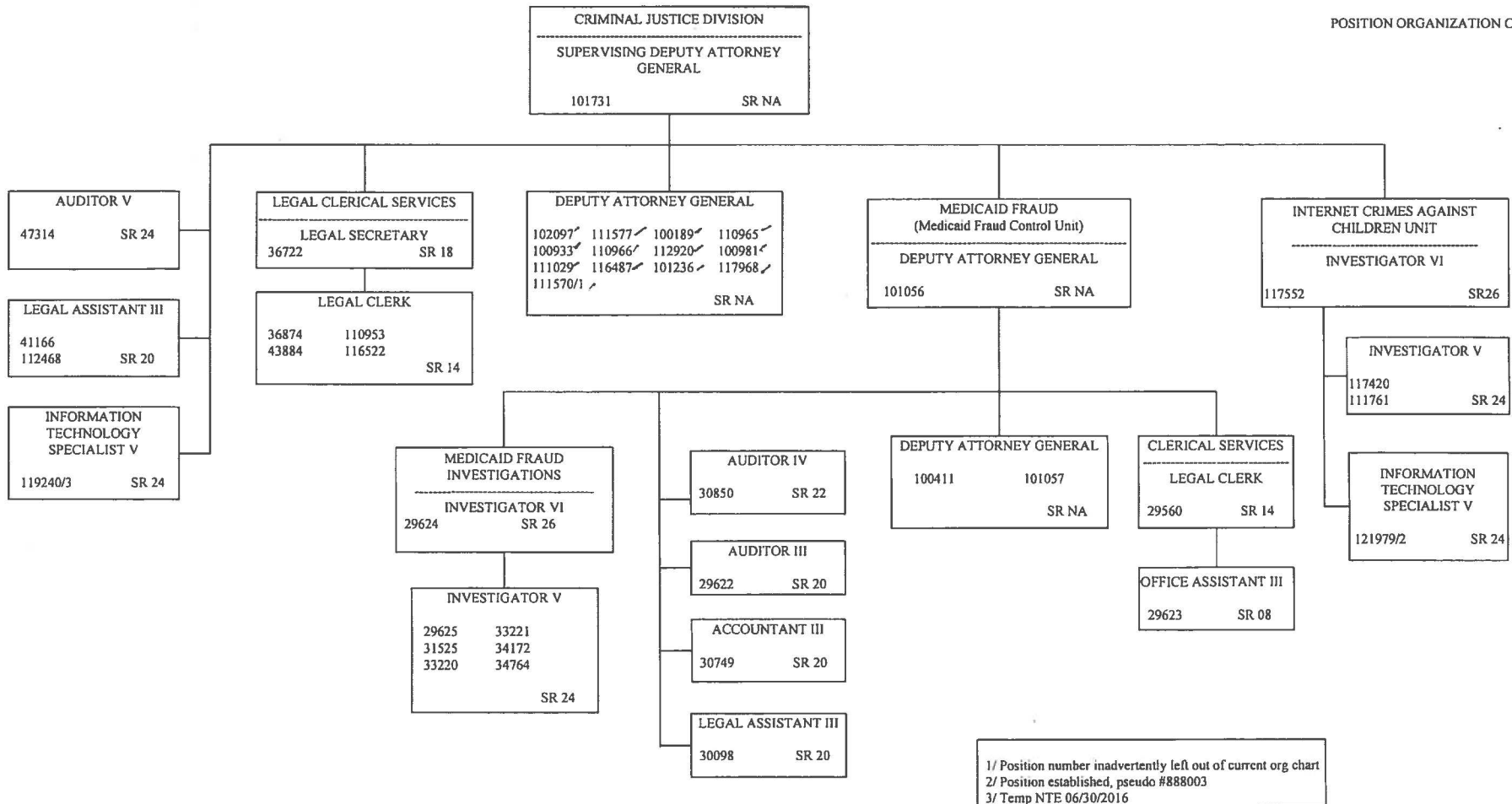
STATE OF HAWAII
DEPARTMENT OF THE ATTORNEY GENERAL
CIVIL RIGHTS LITIGATION DIVISION

POSITION ORGANIZATION CHART



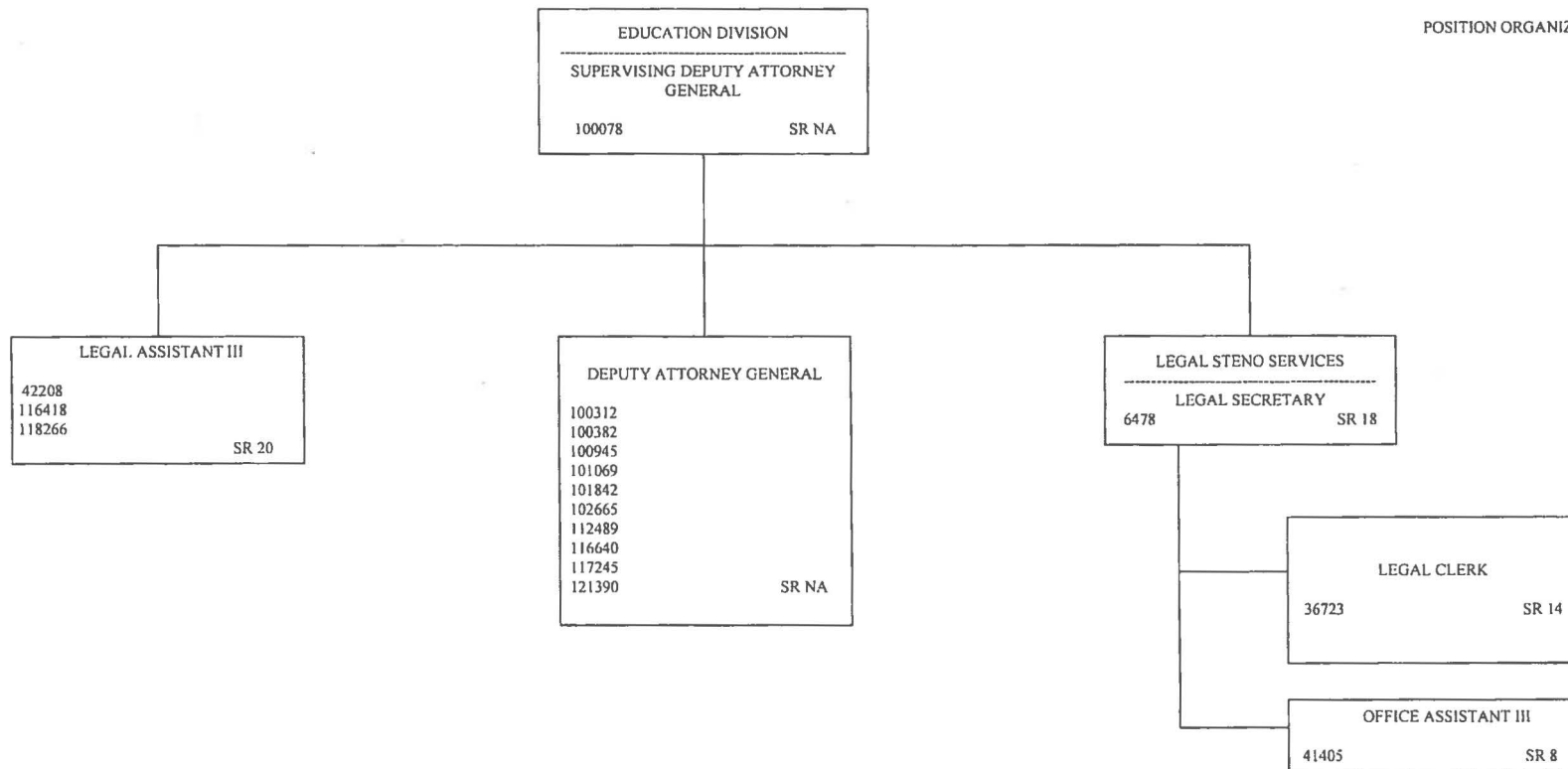


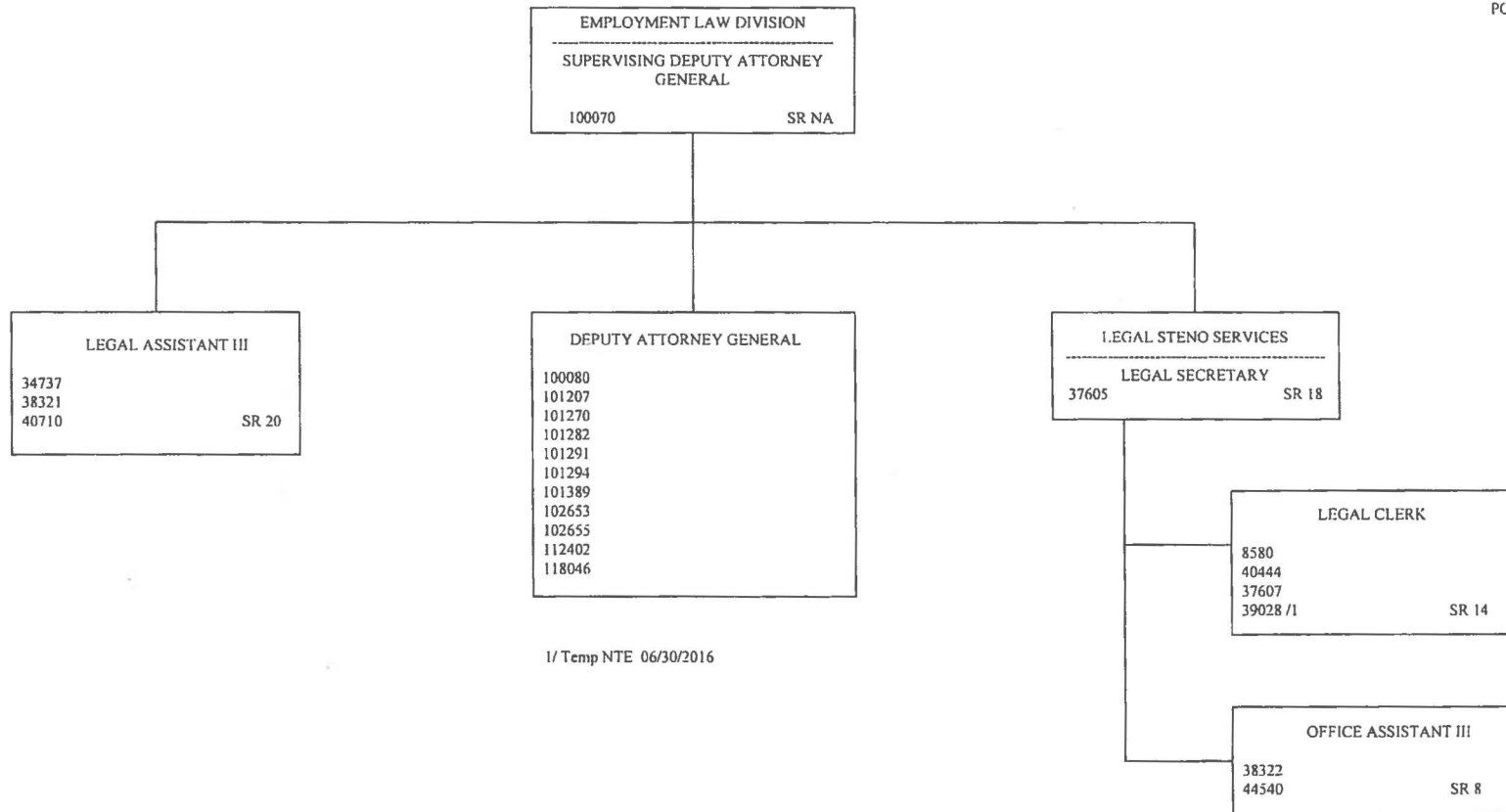
POSITION ORGANIZATION CHART

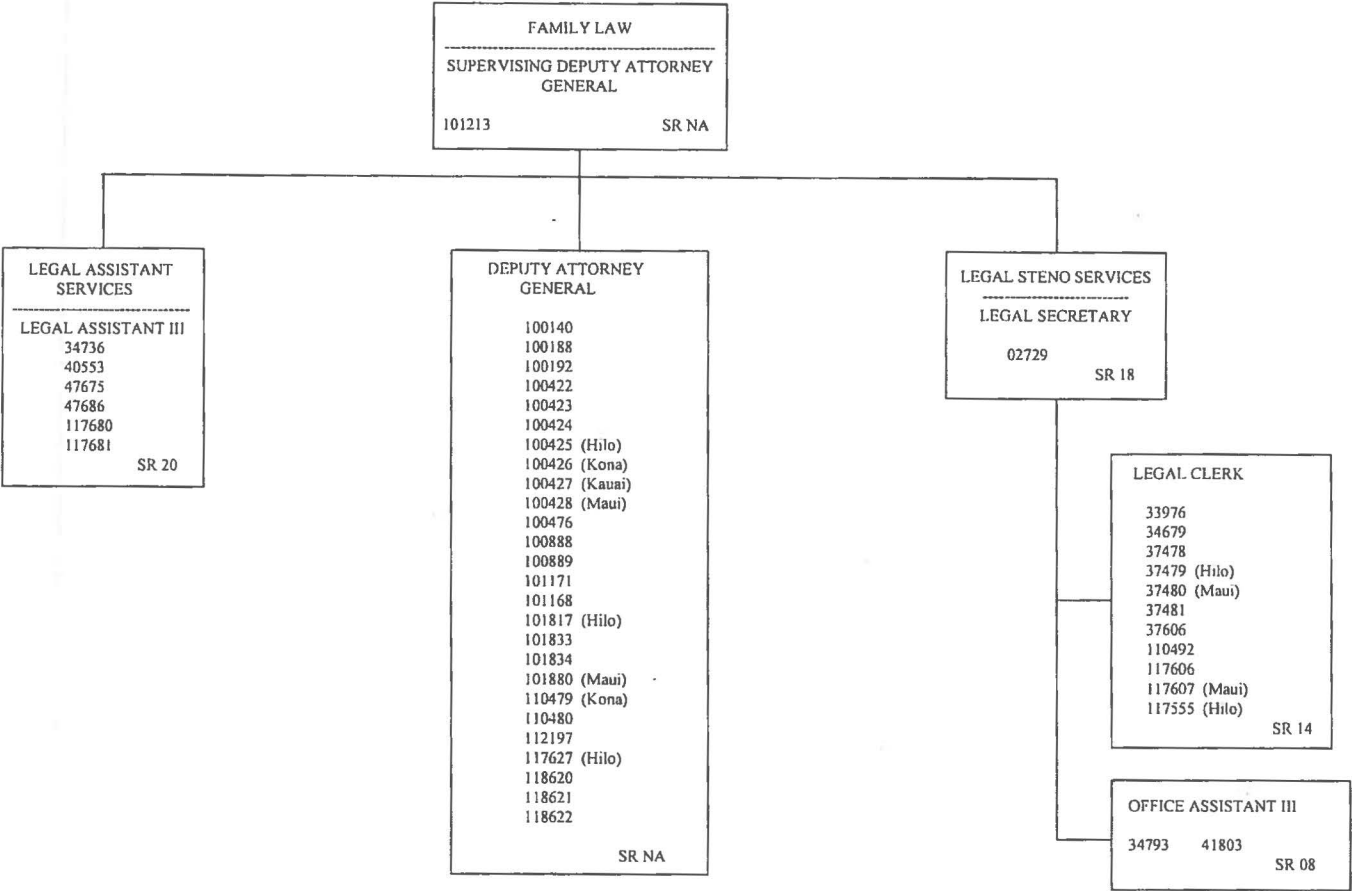


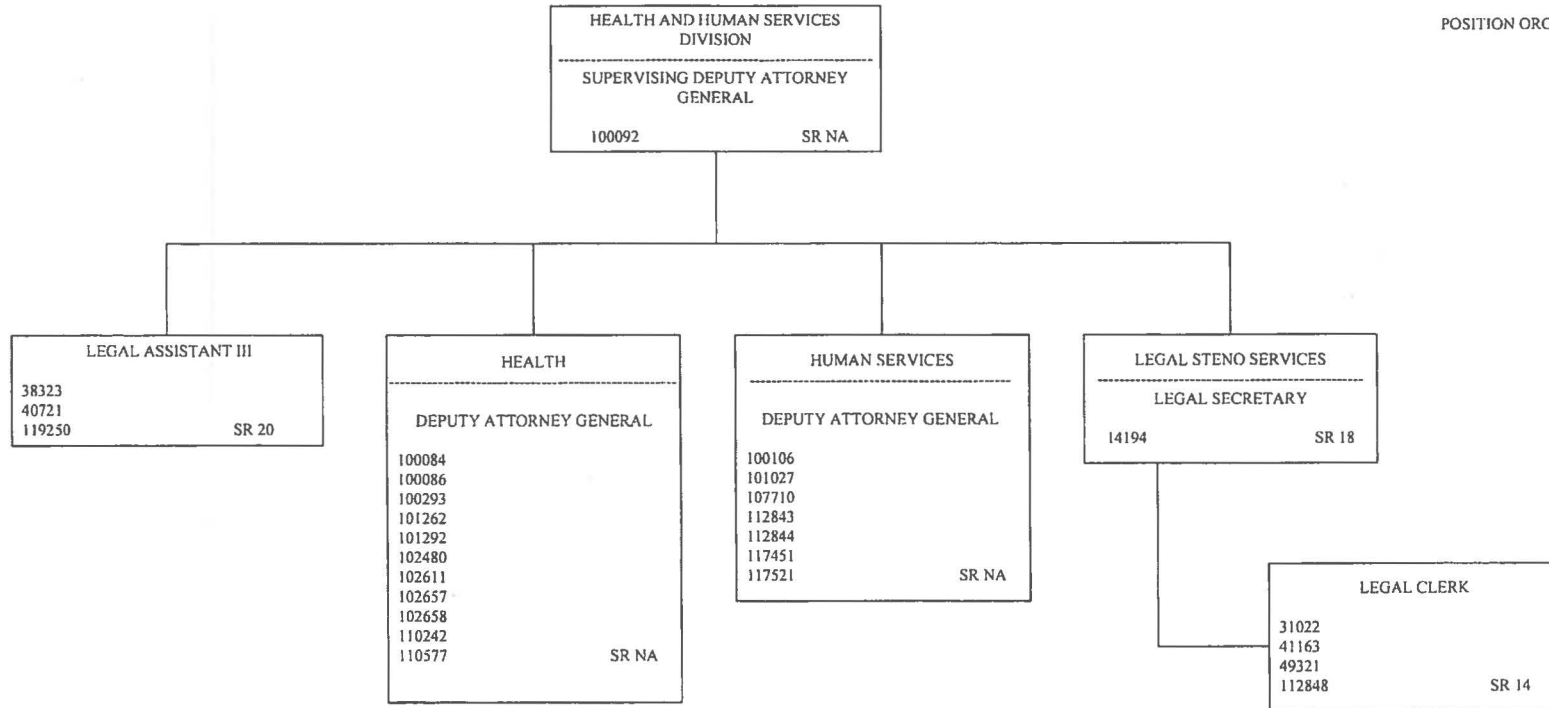
1/ Position number inadvertently left out of current org chart
 2/ Position established, pseudo #888003
 3/ Temp NTE 06/30/2016

STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 EDUCATION DIVISION
 POSITION ORGANIZATION CHART

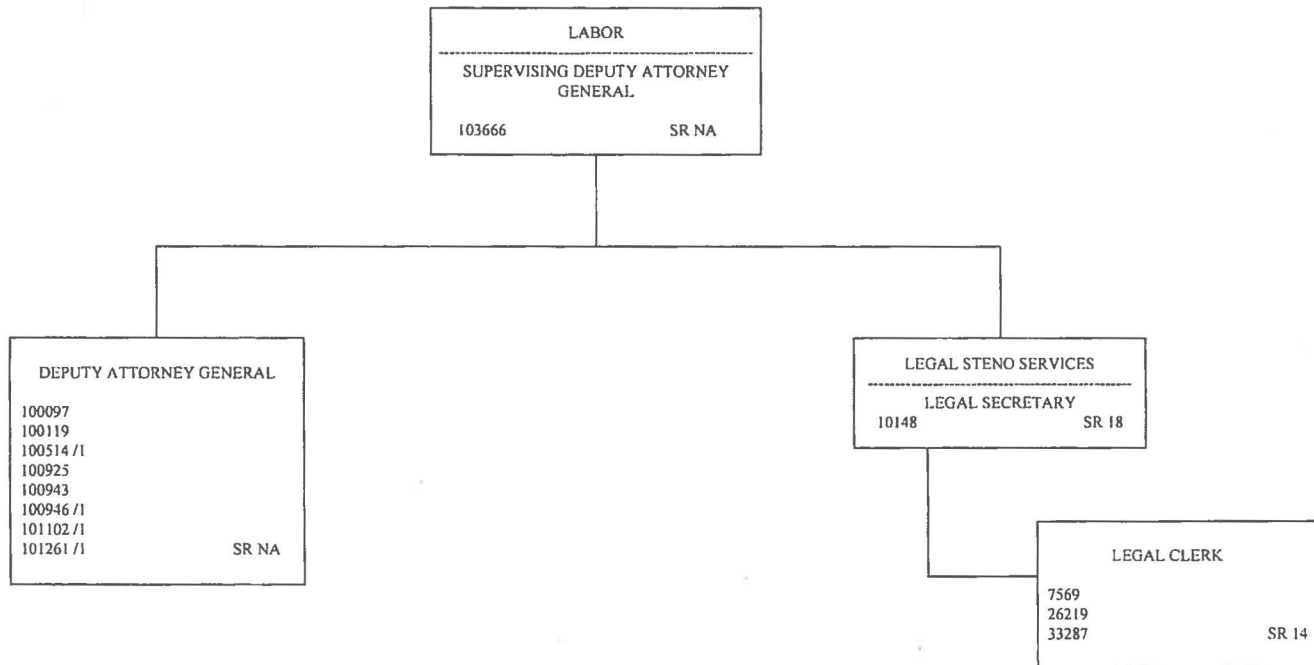






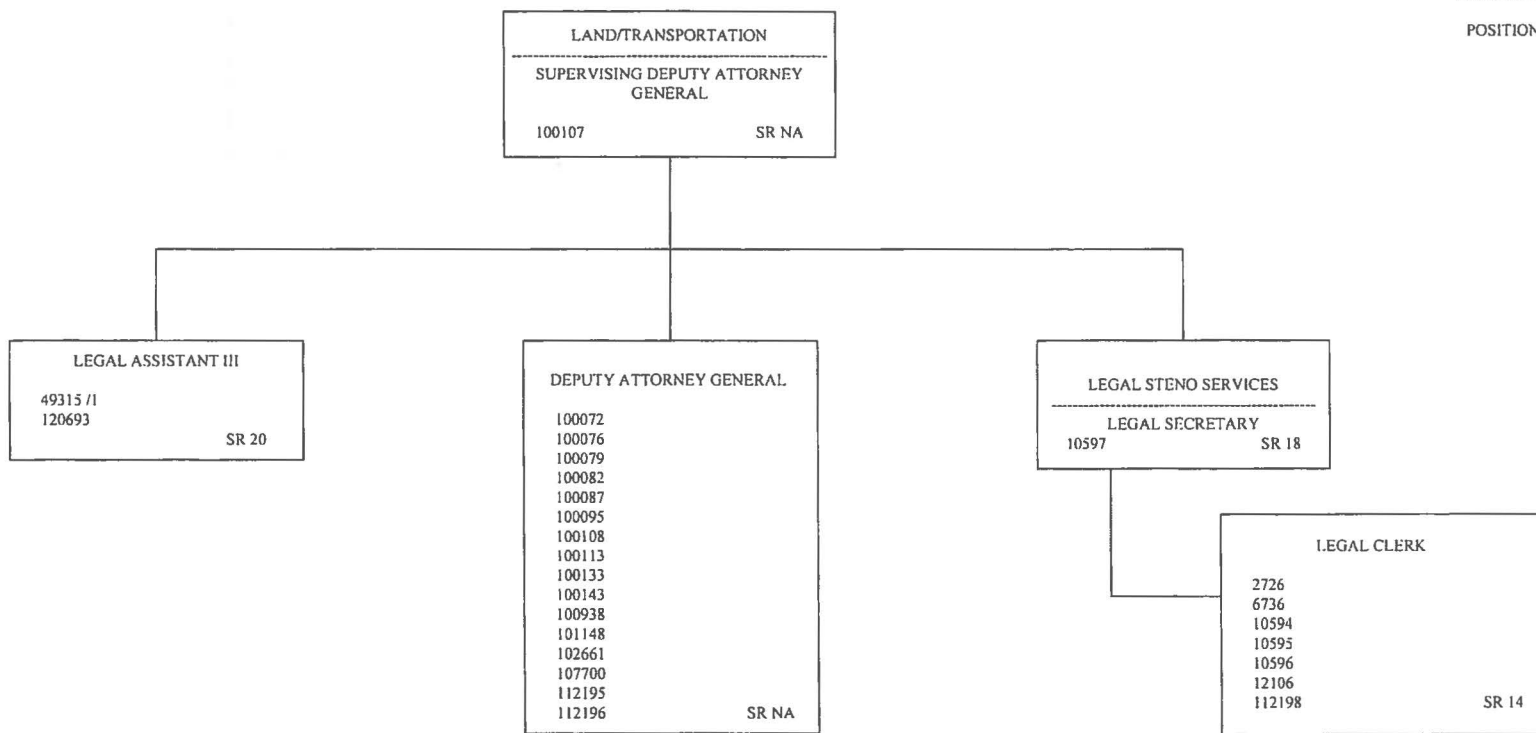


STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 LABOR DIVISION
 POSITION ORGANIZATION CHART



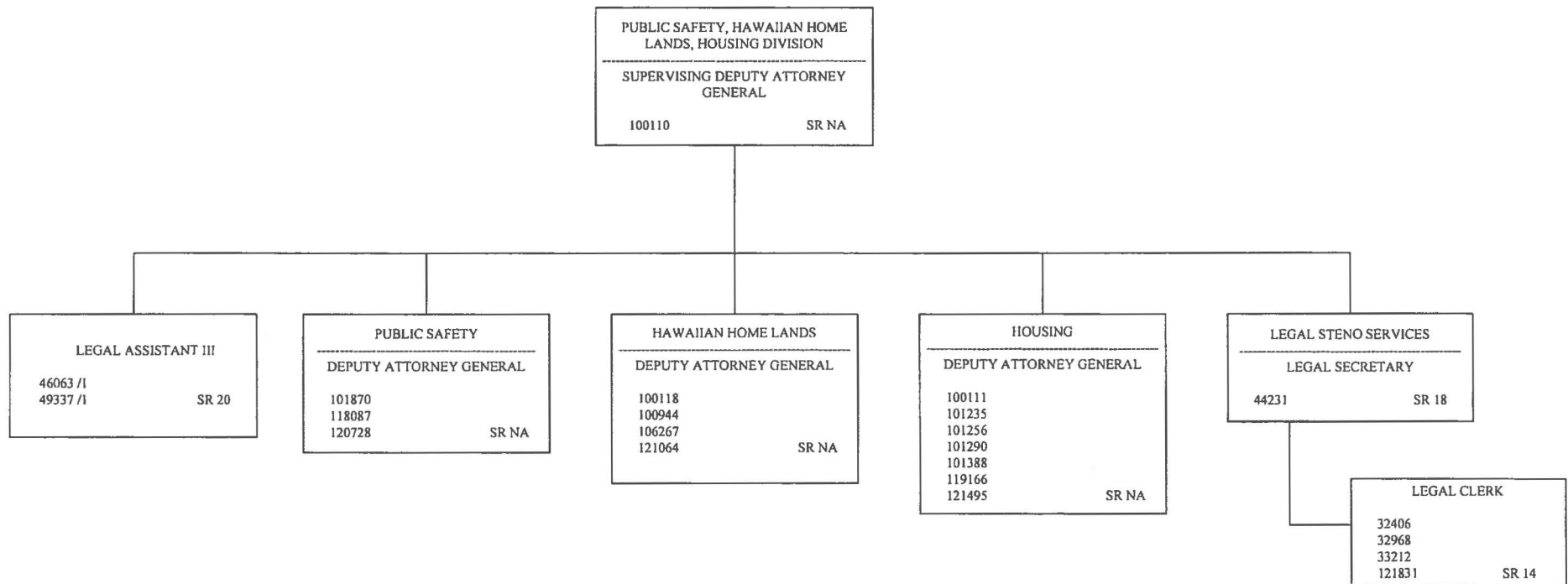
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STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 LAND/TRANSPORTATION DIVISION
 POSITION ORGANIZATION CHART



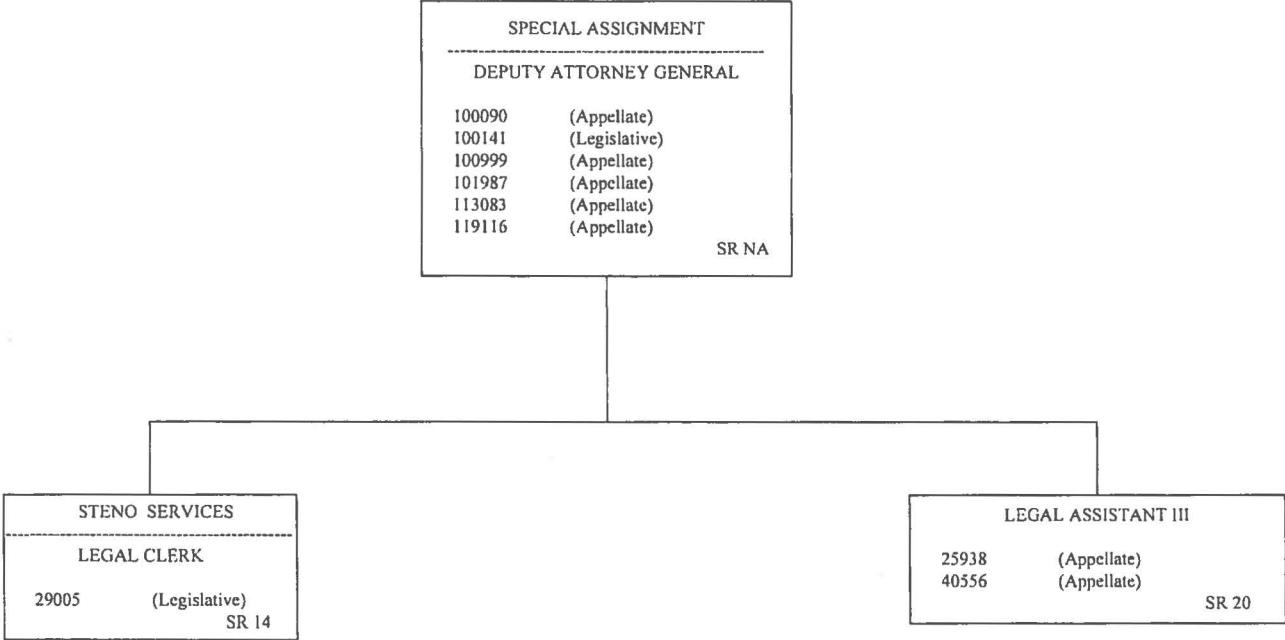
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POSITION ORGANIZATION CHART

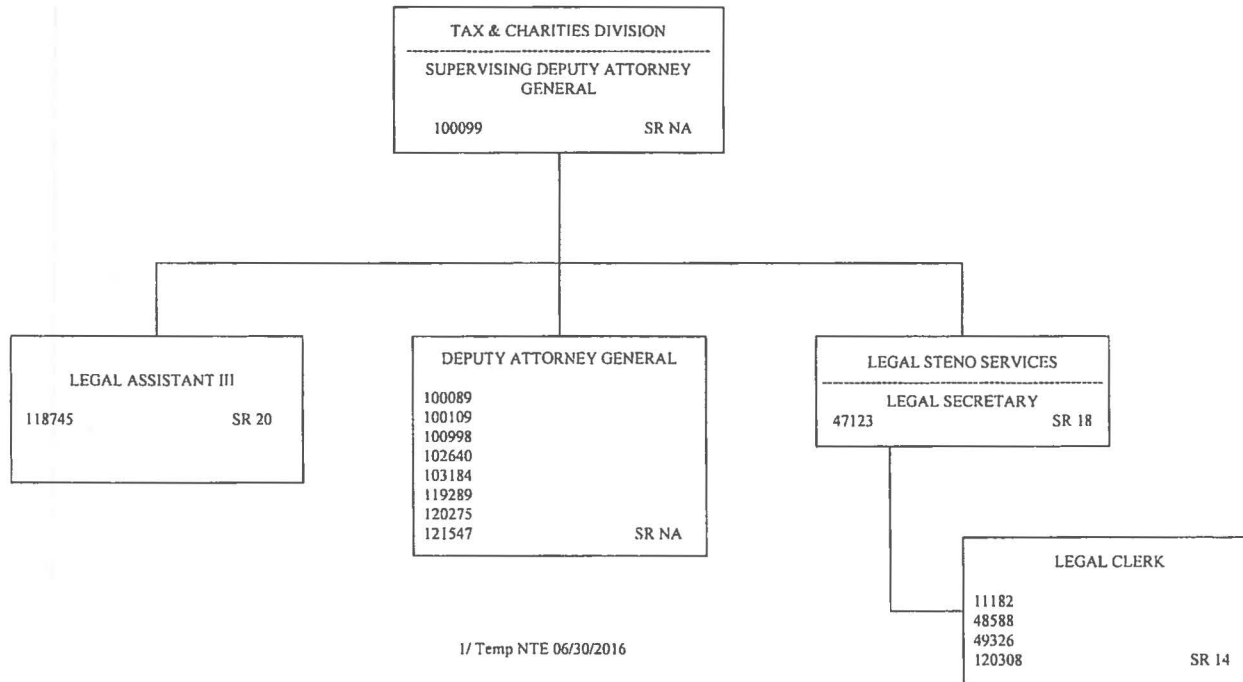


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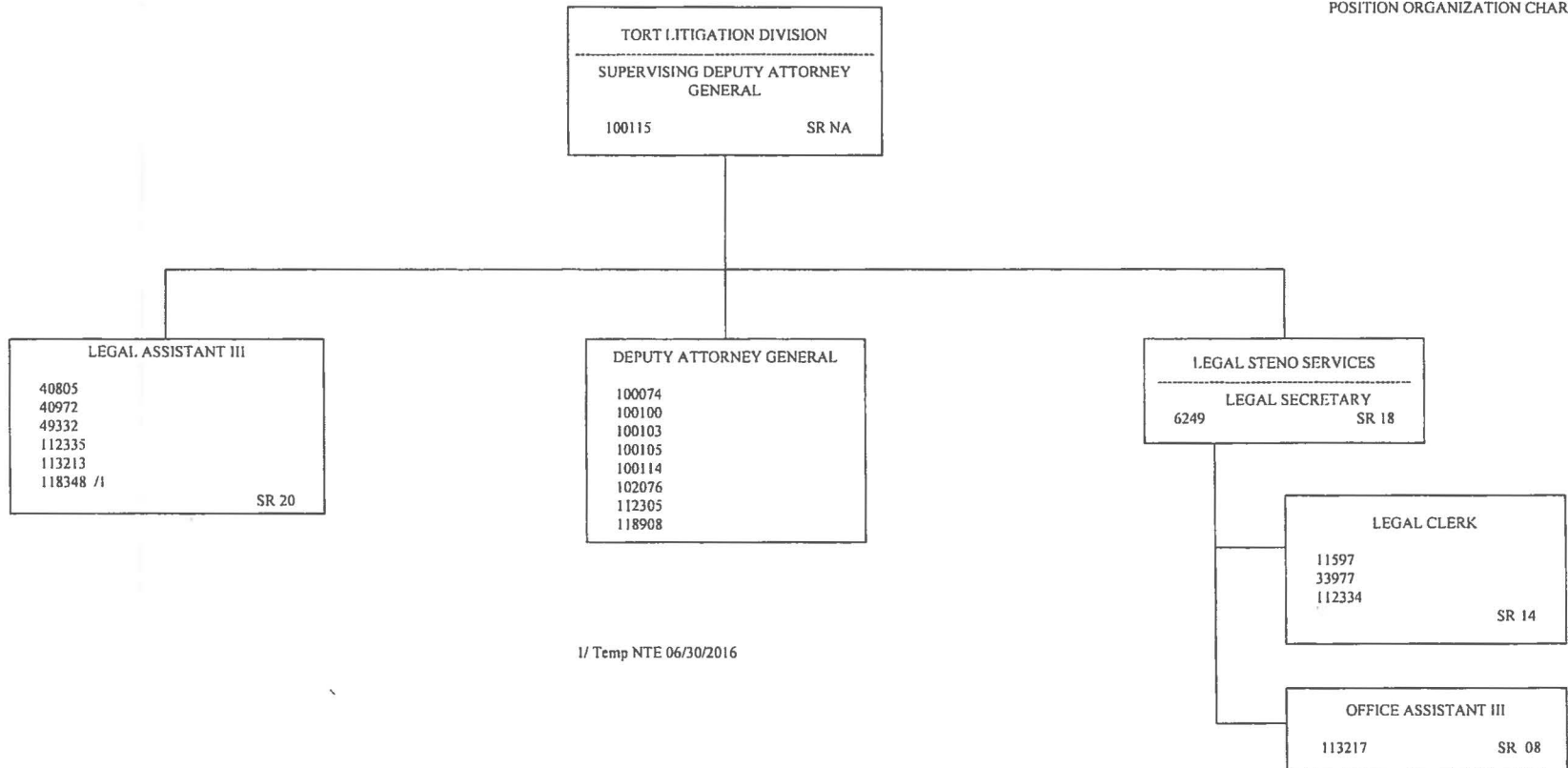
STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 SPECIAL ASSIGNMENT DIVISION
 POSITION ORGANIZATION CHART



POSITION ORGANIZATION CHART



STATE OF HAWAII
 DEPARTMENT OF THE ATTORNEY GENERAL
 TORT LITIGATION DIVISION
 POSITION ORGANIZATION CHART



1/ Temp NTE 06/30/2016