

EDUCATION

Associate of Science, Mobile Intensive Care Technician, [REDACTED]
University of Hawaii - Kapiolani Community College

High School Diploma
Pearl City High School

PROFESSIONAL EXPERIENCE

City and County of Honolulu
Honolulu Emergency Services Department - Emergency Medical Services
Division
Honolulu, Hawaii

Mobile Emergency Care Specialist III January 2003 – Present

Supervise the activities of an advanced life support unit providing prehospital care. Manage work schedules to insure proper staffing levels are maintained to operate unit effectively. Evaluate the performance of and mentor all assigned subordinate personnel. Apprise superiors of specific training needs. Develop, plan and conduct in-service training. Ensure compliance with all procedures and departmental policies and enforced disciplinary policies. Review grievances of subordinates and recommend appropriate disposition of such case reviews, assure proper application is made, and recommend approval of all applications for leave. Supervise and participate in the preparation and maintenance of medical records and reports. Maintain appropriate stocking levels of supplies and controlled medications.

Mobile Emergency Care Specialist I, May 1993 – December 2003

Performed pre-hospital care at the advanced life support level. Functioned as the triage officer and establishes priority of treatment of multiple patients at the scene of mass casualty. Supervised as required and participated in providing general emergency first aid treatment. Participated in training and evaluation of lower level technicians, interns, students and other personnel. Prepared accurate reports and maintains complete records of cases handled. Testified in court cases as witnesses or as required. Cross-trained as an Emergency Medical Dispatcher and Staffing Desk Coordinator.

TRAINING EXPERIENCE

Certifications: ACLS, PALS, PHTLS, AMLS, EPC, BLS
State of Hawaii Paramedic License # [REDACTED]
National Registered Paramedic
Emergency Medical Dispatcher

[REDACTED]

Jane I greenwood, MICT

DEVELOPMENTAL COURSES

Ethics
Prevention of workplace violence
Prevention of sexual harassment
Drug and alcohol orientation
Fundamentals of mgmt. For public safety employees

PROFESSIONAL AFFILIATIONS & ORGANIZATIONS

Honolulu Paramedic Association.

VOLUNTEER & PUBLIC/COMMUNITY SERVICE

Children and Youth day

HONORS

EMS Employee of the Year 2005

