

## **EDUCATION**

Master of Arts in Theology/Marriage and Family Counseling, Fuller Theological Seminary, Pasadena, California,

Bachelor of Arts, Psychology, University of Hawaii-Manoa,



## **EXPERIENCE**

Social Services Manager – First Circuit Court, Family Court, Juvenile Client Services, Judiciary, SOH, (Effective start date: 12/12/16)

Management and administrative oversight for Juvenile Client Services Branch in Family Court inclusive of the following Juvenile programs: Special Services, Intake and Probation, Detention Services, Juvenile Drug Court, Family Drug Court, and Girls Court. Additionally, this position serves in a number of ancillary administrative roles and capacities such as the Compact Administrator for the Interstate Compact for Juveniles (ICJ).

Project Coordinator - First Circuit Court, Adult Client Services, Judiciary, SOH, Aug. 2011 - Present

Oversight, management, and coordinative responsibilities for the Interagency Council on Intermediate Sanctions or ICIS which applies evidence-based practices to the reduction of recidivism for adult offenders. The scope of this position is broad and involves ongoing involvement with interagency stakeholders and staff on all levels. The nuances of this position are varied and involves a variety of moving components like program management, grant management, procurement with vendors, maintaining data driving measures for analyses, training coordination for criminal justice staff and stakeholders statewide, coordinating working and policy level meetings as well as numerous sub committees, and etc. This position assigned to the Adult Client Services Branch of the First Circuit, formerly known as Adult Probation.

**Supervisor** - First Circuit Court, Adult Client Services, Judiciary, SOH, Sept. 2003 - Aug. 2011

Oversight and management responsibilities for unit operations and the supervision of Probation Officer tasked with monitoring /supervising adult offenders placed on court/probation status for domestic violence offenses. This position is assigned to the Probation Unit II, Adult Client Services Branch, Supervision II Section.

Program Administrator – First Circuit Court, Family Court, Judiciary, SOH, Mar. 2001 - Sept. 2003

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Oversight, management, and supervision responsibilities for the Juvenile Drug Court (JDC) program. This included developing and implementing policies and procedures, standard operating procedures, strategic planning, preparing legislative reports, complying with federal funding (grant) reporting requirements, budget oversight, MIS development, facilities management, supervision of professional and support staff, managing daily operations, coordinating and managing court proceedings, interagency involvement/liaison consistent with MOU, and developing program and court forms.

Supervisor – First Circuit Court, Family Court, Judiciary, SOH, Feb. 1998 - Mar. 2001

(This positions requirement were the same as the **Supervisor** position listed above.)

Supervisor – First Circuit Court, Family Court, Judiciary, SOH, Oct. 1994 - Feb. 1998

Oversight, management, and supervision responsibilities for unit operations and Court Officers tasked with conducting custody evaluations for court divorce and paternity cases. This position was assigned to the Custody Investigation Unit, Adult Services Branch.

Court Officer – First Circuit Court, Family Court, Judiciary, SOH, Jan. 1990 - Oct. 1994

Provided family counseling, court diversion and intervention to preadjudicated juvenile status offenders and minor law violators. This position was assigned to the Family Crisis Services Unit, Juvenile Intake and Family Crisis Services Branch.

Probation Officer – First Circuit Court, Family Court, Judiciary, SOH, Jun. 1989 - Jan. 1990

Provided case management and supervision to adjudicated juvenile offenders placed on court status. This position was assigned to the Leeward Probation Unit, Children and Youth Services Branch.

Social Worker - Child Protective Services, Department of Human Services, SOH Dec. 1986 - May 1989

Responsible for answering and responding to reports of child abuse as reported on the hotline. This involved assessing and initiating any needed intervention/investigation to determine the degree of risk and imminent harm to children, adolescents, and teens under the age of majority. This position was assigned to the Protective Services Intake Unit.

Social Worker - Catholic Charities, Honolulu, HI, Sept. 1986 - Dec. 1986 Provided individual, marital, and family counseling. This position was assigned to the Family Services Unit.

Social Worker - Hollygrove, Los Angeles, CA, Mar. 1983 - May 1986
Provided play therapy to emotionally disturbed latency age victims of abuse. Additionally provided individual and marital counseling as well as led parenting groups for parents of victims. Prepared court reports and made reunification and other recommendations in the best interest of the victim. Also provided case and behavioral management to victims as well as informed any behavior milieu applied in treatment. This position was located at Hollygrove, a residential treatment facility for abused and emotionally disturbed children.

## **REFERENCES**

Available upon request.