

STACY CLAYTON
**EXPERIENCE****Executive Strategy Consultant, Strategy & Innovation
08/2015 -Present**

Leads development and oversees implementation of complex strategic projects and programs with enterprise-wide and system to system impact. Forges innovative solutions that support transformative results while synthesizing keen understanding of KS strategic goals, operational processes, and knowledge of external stakeholder interests. Provides strategic consulting, partnership and advisory services for planning, innovation, decision-making and action, to senior leaders and key internal divisions that provide organizational principles and standards that support strategy development and resourcing.

Trust Coordinator, Charles Reed Bishop Trust**12/2010 -****Present**

Support the Board of Trustees of the Charles Reed Bishop Trust (CRBT) in the execution of their duties. Coordinate, implement and update as needed the strategic plan for the CRBT. Daily manages any administrative needs of the Trust, including being the CRBT point of contact for routine administrative matters and at staff level meetings that may have impact on CRBT. Prepares and presents annual budget to Trustees for approval and execution. Coordinate with beneficiaries of the CRBT and community stakeholders to maximize the furtherance of the Trust's mission. Schedules, coordinates, and facilitates the CRBT Board of Trustees meetings. Handles all correspondence relating to the CRBT, coordinates site visits and requests for CRBT Trustees' presence or presentations, and coordinates with the Assistant to the Trustees for appointments.

**Division Director, Extension Educational Services 07/2012 -
08/2015**

Responsible for leading the strategic outreach efforts of the Extension Educational Services (EES) Division of the Kamehameha Schools (KS); and oversight of the planning, development, reporting, assessment, and success of EES and KS outreach programs. Mentors an independent group of program directors; develops short and long term goals for educational outreach programs as it relates to the implementation of the approved strategic and tactical plans goals and objectives. Provides leadership to initiate, establish and integrate collaborations to expand educational opportunities for Native Hawaiians while leveraging resources for KS and other service providers both internal and external to KS.

**Department Director, Career & Post-High Counseling & Guidance
09/2008 -
07/2013**

Responsible for leading the strategic outreach efforts of the Career and Post-High Counseling & Guidance (CPHCG) Department of the Extension Educational Services (EES) Division. This includes strategic implementation of the EES Tactical Plan as it directly relates to the leadership and

management of CPHCG's four statewide programs (est. 3,300 students) and 40+ staff members; accountability for fiscal operations (est. \$3.1 million); evaluation of programs and staff; and administration of quality control.

**Project Manager, Extension Educational Services Division
08/2006-09/2008**

Responsible for EES Project Based Management and Implementation. Oversight of the Project Management Team (4 Staff) and leading the implementation of and reporting on the EES tactical plan and related projects within the constraints of scope, cost, quality, time and stakeholder expectations (est. \$1 million). Works with the Divisional and Departmental Directors in the following areas: Planning and Analysis; Business Process Development; Systems Implementation; Resource Management; Change Management; Communication and Collaborations

Distance Edu. Coord. & Copy Center Mgr., Leeward Community College 12/94-07/06

Oversight, coordination, planning, development and execution of all college distance education (DE) activities, courses, programs, policies/procedures and budget. Participate as a Lead Representative on UHCC system-wide distance education committee. Provide instructional design development and training to college instructors for television and web course delivery. Responsible for creating/updating training materials, communication deliverables and Distance Education website. Oversight, coordination, planning, development and execution of Campus Copy Center activities, services, policies/procedures and budget. Responsible for the creation of the Copy Center strategic and implementation plan of campus-wide pay-for-print and on-demand services.

LEADERSHIP RECOGNITION & EXPERIENCE

- 2016 Featured speaker at the Hawai'i Women Leaders in Post-High Education Luncheon
- 2016-Present Chaminade University Ho'oulu STEM Scholarship Advisory Council Member
- 2015, *2016 Honolulu Regional Action Planning Team - Core & *Piko Member
- 2015 Recognized as a UHCC (LCC) Distinguished Alumni
- 2014-Present Mō'ili'ili Redevelopment Plan Co-lead - Hui Ho'opili 'Āina
- 2014-Present Honolulu Community College Chancellor Advisory Board Member
- 2013-2015 Castle Complex Funders' Group Member

EDUCATION & TRAINING

University of California at San Diego

█ Certification in College Counseling

University of Hawaii - Manoa

█ Masters of Education - Educational Technology

█ Bachelors of Arts - Communication

Training: Developing Strategic Leadership, Communicating Effectively, Change Management, Team Development, Design Thinking, Leading Through Transitions,

