Shannon J. Carrier



Professional Experience:

SMC Property Solutions, Inc. Wailuku, HI

Real estate redevelopment and investing Owner/Manager/Investor

- Research about the available plots in the city and suburbs and retrieve information about the owners
- Meet with the plot owners and negotiate to acquire the land
- Meet with architects and provide specifications of the land and discuss possible measures for utilizing the land
- Discuss and finalize plans for the demolition and re-development of residential and commercial spaces
- Look after the maintenance of existing structures and provide support to the residents
- Prepare sales and revenue reports
- Identified areas of improvement in the acquisition and construction process
- Supervised construction and renovation of all buildings during my tenure
- Suggested redevelopment of smaller buildings as residential cum commercial projects
- Appointed new vendors and worked with the procurement manager to purchase all raw materials
- Prepared requisite reports

Maui Family Support Services Wailuku HI

Fatherhood Involvement Team Coordinator/Teen Voices Facilitator

- Develop and implement a creative outreach plan to engage Fathers.
- Coordinate and facilitate a safe nonjudgmental group for parenting teens and young adults specifically concentrating on fathers and male caregivers.
- Provide education and support for fathers and male care givers.

- Assist in creating press releases, public service announcements, and program brochures.
- Develop and implementing peer leadership and mentoring component.
- Encourage and support male involvement in programming, providing input into program service development and design, and provide opportunities for leadership/leadership development.
- Oversee Budgets for all 6 Ohana Support Programs.
- Supervise staff of 9 through weekly supervisions, time sheet reviews, and evaluation.
- Develop and expand community relationships with schools, county, funders, and grant specialists.
- Master trainer certified for following Curriculum- LifeSkills, Success Highways, 24/7 Dad, Inside out Dad, 7 Habits of a 24/7 Dad

AMP Church Kahului HI

## Senior Leader

- Devise ways in which congregation membership can be expanded.
- Organize and engage in interfaith, community, civic, educational and recreational activities sponsored by or related to there Religion.
- Respond to requests for assistance during emergencies or crises.
- Train leaders of church, community, and youth group.
- Perform administrative duties such as overseeing building Management, ordering supplies, contracting for services and Repairs, and supervising the work of staff members and volunteers.
- Supervise staff and volunteers utilizing team building and reflective supervision.

Grace Church Maui Pukalani, HI Youth & College Director

- Lead adventure outings including game nights, camping, fishing, & Hiking trips.
- Implement program plans by ordering needed materials, scheduling Speakers, reserving space, and handling other administrative details.
- Collaborate with other ministry members to establish goals and objectives for religious education programs, and to develop ways to encourage program participation.
- Scheduled special events such as camps, conferences, meetings, seminars, and retreats.

• Identify and recruit potential volunteer workers.

Oak Hill Church Kaufman, TX Head Pastor/District Youth Director

- Prepare and deliver sermons and other talks.
- Plan and lead religious education programs for their congregations.
- Identify and recruit potential volunteer workers.
- Conduct special ceremonies such as weddings, funerals, and confirmations.
- Young adult outings- Led trips with outdoor adventures including white water rafting, zip line tours, horseback riding, hiking.
- Train leaders of church, community, and youth groups.
- Organize and engage in interfaith, community, civic, educational, and recreational activities sponsored by or related to there religion.
- Organize and lead regular religious services.

## Education:

South Western Assemblies of God University Waxahachie, TX
Degree in Professional Development

Christ for the Nations institute
Dallas, TX
Assoc. Degree in Professional Development & Youth Development

## Additional Skills

- ♦ Lead numerous outings over the years that involved details and safety.
- ♦ EMT A Training in 1991
- ♦ Master Trainer for various curriculum
- ♦ Safety coordination
- ♦ Supervised large volunteer base as well as paid staff