

House District 11

Senate District 6

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Roman Catholic Church in the State of Hawaii

Dbas:
Hale Kau Kau Program

Street Address:
25 W. Lipoa St.
Kihei, HI 96753

Mailing Address:
(same as above)

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name NICK SAFKO

Title Development Coordinator, Hale Kau Kau

Phone # 808-875-8754

Fax # 808-875-4674

E-mail nsafko@rcchawaii.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

PROGRAM ENHANCEMENT FOR HOMEBOUND FOOD DELIVERY COMPONENT OF THE HALE KAU KAU PROGRAM AND STAFF RESTRUCTURING TO IMPROVE EFFECTIVENESS AND SUSTAINABILITY.

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: W20353808-01

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2018: \$100,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$0
 FEDERAL \$0
 COUNTY \$100,000
 PRIVATE/OTHER \$347,320

TYPE NAME AND TITLE OF AUTHORIZED REPRESENTATIVE
[REDACTED]

REV. MSGR. TERENCE WATANABE, EXECUTIVE DIRECTOR
NAME & TITLE

JANUARY 17, 2017
DATE SIGNED



Application for Grants

I. Background and Summary

1. A brief description of the applicant's background.

Hale Kau Kau (HKK) is a nonprofit community program under St. Theresa Church in Kihei, which is under the Roman Catholic Church in the State of Hawaii (RCCH). Even though HKK is housed at St. Theresa Church, it is a non-discriminatory program that serves people of any faith/ religious belief and operates under the teamwork of staff and volunteers of many faiths. It is the only program in Maui that serves and delivers a hot meal 365 days per year. For the past twenty-six years HKK has maintained a simple mission to alleviate hunger by providing nutritious meals to the homebound and hungry in a safe, loving and supportive environment.

Hale Kau Kau began in the summer of 1991 with the help of St. Theresa Church and the local community. After years of feeding the hungry on-site, HKK identified a new need in the community. With a new commercial grade kitchen facility it became possible for the program to start delivering meals to the homebound elderly, sick and disabled. For most of HKK's clientele, this may be the only meal they eat each day, making the program's mission a critical part of the human services offered to the Maui community.

Along with serving the homeless and hungry on-site from our kitchen and delivering meals to the homebound, Hale Kau Kau also partners with Keolahou Church in North Kihei to provide emergency food boxes to families and individuals in need. These clients are those who have the means to prepare their own meals, but lack the funds and resources to purchase their own food.

Since the program began we have seen an increase in the number of meals served on-site and delivered to our homebound clients. The number of meals served per year by Hale Kau Kau continues to increase, which reflects the findings in the "State of Hawaii Homeless Point in Time 2016" report and the Maui County Office on Aging's "Four Year Area Plan on Aging". Since 2012 the homeless population on Maui has risen 31% and with the current economic climate in conjunction with the closing of the sugar plant, it's expected that these numbers will only increase in the coming year. The senior demographic has also seen a steady increase and the County of Maui projects that by 2020, 17% of the county's population will be sixty-five years or older. As both of these populations continue to grow, Hale Kau Kau's goal is to be able to continue meeting the needs of the community. Without HKK most of our clients, especially the homebound, would not have a resource to meet this basic human need.

Along with the increase in homebound clients, another challenge faced by the program is the significant cost of fresh fruit, vegetables and protein. Due to the nature of the program and clientele, Hale Kau Kau is dedicated to serving nutritious meals. Because of the dietary restrictions of most of our homebound clients, the program takes great care in providing proper meals for each individual client. This is extremely costly when added to the base expenses of meal delivery supplies.

Hale Kau Kau proposes to continue our mission to feed the hungry and increase our meal service with the growing demand of clients, especially in the area of homebound elderly, sick and disabled clients. This increase in service also requires additional staffing in order to meet the demands of the community. Mainly, HKK would benefit greatly from adding a Volunteer Coordinator to our staff. Currently, the program has four paid staff members and a part time security guard, but the main heart and soul of the program is the volunteer base. HKK operates under the teamwork of an average of 84 volunteers per week plus 20 on-call substitute volunteers. Half of these volunteers deliver daily meals to the homebound and the other half assists our lead cook in the kitchen preparing and serving meals.

Every evening Hale Kau Kau delivers 80-100 meals to clients throughout South Maui, from North Kihei to Makena. The program also serves 70-110 men, women and children every evening. These clients are typically homeless or the working poor, and come from all over Maui County.

This request is for \$100,000 for our homebound meal program and staff restructuring. Even though the Roman Catholic Church in the State of Hawaii is the main applicant for this grant, 100% of the proposed grant would go towards funding Hale Kau Kau.

2. The goals and objectives related to the request.

- a. To increase homebound meal delivery as the population of homebound clients continues to grow in the South Maui area.
- b. To continue providing hot nutritious meals to all clients, and to provide for our homebound clients' dietary restrictions.
- c. To ensure that no clients go hungry. This extends to our homebound clients and our walk-up homeless/working poor clients.
- d. To increase staffing and create a new position of Volunteer Coordinator. A Volunteer Coordinator would also be responsible for working with the homebound clients' insurance companies so the program can bill insurance for delivered meals. This goal includes restructuring the program and balancing the job duties of each employee and to offer competitive wages in order to retain quality employees.

3. The public purpose and need to be served.

Hale Kau Kau serves a wide range of clients, but our main client base is the homebound elderly, sick, and disabled demographic. The 65+ age group is one of the fastest growing populations in Hawaii. This age group is also living longer today than any other period in history. HKK's mission is to feed the hungry with compassion and aloha as well as never having to turn away a potential client because of lack of resources.

According to the "Maui County Data Book 2015" the 65+ population of South Maui is as follows: Kihei- 10.0% of the population, Makena- 15.2% of the population, and Wailea- 19.1%

of the population. As the elderly population of Maui continues to increase it is also necessary for the Hale Kau Kau program to grow to keep up with the demand for human services, especially one which serves a basic human need. Our homebound clients are referred to the program from the County of Maui Office on Aging, physicians, social workers, and senior housing programs such as Hale Makua and Hale Mahaolu. Most of these clients have dietary restrictions that need to be taken into consideration when preparing meals. With the rising cost of food supplies, the increase number of clients, and the increase in number of dietary restrictions, the program has seen an increase of spending in the area of food supplies.

Hale Kau Kau serves 150 meals per day, 1050 meals weekly, and 54,600 meals per year with only one cook on duty. HKK's current staffing can only serve so many clients and we need to restructure our program in order to grow with the demand. This involves creating a new position of Volunteer Coordinator. Currently, the program operates with the assistance of an average of 84 volunteers per week and 20 on-call substitutes. The volunteer coordination responsibilities fall on the Program Director and the entire operations of the HKK program cannot run as efficiently as possible. Managing our volunteer staff has reached a point of being a full-time position. Creating this position will allow for the Program Director to focus on managing the general operations and sustainability of the program.

Volunteers are the local community, mainland visitors, snowbirds, court mandated community service participants, high school students, and retirees all needing training and supervision.

4. Describe the target population to be served.

Hale Kau Kau's main demographic is the homebound elderly, sick and disabled. These clients are referred to the program by outside agencies and most of them are below poverty level.

The program also serves the homeless and working poor. Most of these clients are self-reported homeless and living well below the poverty level according to a survey that was carried out over the course of 2016 in conjunction with the Family Life Center and the County of Maui.

For most of our clients- homebound, homeless, and working poor- Hale Kau Kau provides the only meal they eat each day. One of our goals is to make sure that none of our clients go to bed hungry.

5. Describe the geographic coverage.

Hale Kau Kau's homebound meal delivery serves the entire South Maui area covering 43.65 square miles. We have six delivery routes and utilize 42 drivers per week.

Hale Kau Kau's on-site meal service provides for residents from all over Maui. Most of these clients are located in the South Maui area, but they also travel by car and bus from other parts of the island.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities.

Homebound Client Referrals- Hale Kau Kau receives client referrals from the County of Maui Office on Aging, physicians, social workers, and senior housing programs such as Hale Makua and Hale Mahaolu. Once a client has been referred to the program, a home visit is conducted to establish a relationship with the client and to screen the premises for safety of the volunteer drivers. After the site visit is conducted meal delivery begins immediately to the client's home. The program serves clients in the South Maui area from Sugar Beach to Makena. This territory is broken down into six driver routes, and daily meal delivery requires 42 volunteers per week. All meals delivered to the homebound are free of charge to all clients.

Meal Preparation and Distribution- One staff cook leads 42 volunteers per week in preparing and distributing nutritious meals every week. Once the meals are prepared, they are boxed and bagged for delivery.

On-site Meal Service- Hale Kau Kau offers a daily meal service from our kitchen walk-up window. This service is free of charge and anyone who is hungry is welcome to dine on-site. Most of these clients are homeless or the working poor. The program does not discriminate and does not have any requirements for a free hot meal. Some are visitors from Europe, Asia, and the mainland.

Emergency Food Supply Distribution- Every Friday Hale Kau Kau, in partnership with Keolahou Church in North Kihei, distributes food supplies to individuals and families in crisis. These clients have the means to prepare their own meals but seek our assistance because they lack the funds and resources to purchase their own food. In order to access the food pantry clients must register, have ID and proof of residency in Maui.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service.

HKK's annual timeline is to serve 350 unduplicated persons by June 30, 2018.

Program Component	Goal	Frequency/ Deadline
Homebound Meal Delivery	27,010 meals	Daily/ 365 days per year
On-site Meal Service	27,590 meals	Daily/ 365 days per year
Emergency Food Box Distribution	1,800 food boxes	Weekly; 52 times per year

Thanksgiving Day Meal (Table Service & Entertainment)- Requires 100 volunteers for 5 days before the event.	250 meals	Annual; Thanksgiving Day
Christmas Day Meal (Table Service, Entertainment & Gifts)- Requires 100 volunteers for 5 days before the event.	300 meals	Annual; Christmas Day

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results.

Going into our 26th year of service to the community, Hale Kau Kau has developed best practices in all areas and components of the program; meal service and delivery, and emergency food box distribution.

Quality assurance and evaluation will be monitored through the use of:

- a. Daily meal count records.
- b. Periodic home visits to homebound clients.
- c. Annual surveys to determine satisfaction of homebound clients.
- d. Training for volunteer staff to adopt best practices of the program.
- e. Supervision of volunteers and staff members.
- f. Strategic plans to correct any mistakes made and avoid repeating mistakes moving forward.

Hale Kau Kau provides monthly, quarterly, and annual reports to Maui Food Bank, the Judiciary Second Circuit Court, the County of Maui Dept. of Housing and Human Concerns, HKK Advisory Board, and the Dept. of Health Food Safety Program.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The effectiveness of staff restructuring and the homebound meal delivery component will be measured through:

1. Reporting on program profits and losses.
2. Reporting on meal counts for the fiscal year.
3. Client evaluations to determine satisfaction of the meal service.
4. Quarterly goals and benchmarks for each staff member.
5. Staff performance reviews.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

See attached documents.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2018.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$25,000	\$25,000	\$25,000	\$25,000	\$100,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2018.

Fundraiser	Goal	Frequency/ Deadline
St. Patrick's Day Dinner Fundraiser	\$1,500	Annual; March
Annual Dinner & Live/Silent Auction Fundraiser	\$100,000	Annual; March
Mulligan's On The Blue Golf Tournament Fundraiser	\$9,000	Annual; November
Stomp Out Hunger 5K Run/ 1 Mile Walk	\$2,000	Annual; Fall
Visitor Industry Charity Walk	\$3,000	Annual; Spring

Other Sources:

- a. Voluntary Donations
 Individuals, family trusts, and businesses make unsolicited donations throughout the year. The program does solicit end of the year holiday giving once per year in the winter.
- b. Hawaii Community Foundation & Other Private Foundations
 The program plans to seek funding from the HCF this year, along with other smaller funds from Private Foundations.
- c. County of Maui Grant
 The program will continue to seek funding from the County of Maui.

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

Not Applicable.

5. **The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.**

County of Maui Department of Housing & Human Concerns
(\$100,000 grant for fiscal year 17-18)

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2016.**

Hale Kau Kau has no unrestricted assets.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Hale Kau Kau has been serving the Maui community for over twenty-five years. Over that course of time it has grown and adapted to the needs of the community and has become an integral part of the human services offered in South Maui. HKK has remained a thriving organization since it first began in 1991 and has maintained strong partnerships with Keolahou Church, Kihei Lutheran Church and Trinity Episcopal Church By-The-Sea to carry out its mission to feed the hungry with compassion and aloha.

Hunger is a universal need, and Hale Kau Kau works to address and alleviate this need in our community by providing hot, nutritious meals every night, 365 days a year. Meals are prepared on-site at our kitchen. These meals are served to clients on-site from our walk up window and

delivered to the homebound elderly, sick and disabled in South Maui, all free of charge. These nutritious meals include protein, salad, fruit, vegetables, a carbohydrate and dessert. We are the only organization on Maui who serves a hot meal every single day, and we have done so for twenty-five years. Hale Kau Kau serves an average of 56,000 meals per year and has served over 1.2 million meals over the past twenty-five years.

Hale Kau Kau has a proven track record and ability to continue carrying out its mission to feed the hungry. This can be seen through the number of meals consistently served/delivered without fail, 365 days per year. This is also recognized from the endorsement given to the program from the County of Maui. HKK has been a recipient of grant contracts from the County of Maui Department of Housing and Human Concerns dating back to 2010.

Since 2000, Hale Kau Kau has been affiliated with the Hawaii State Judiciary Second Circuit Court. The program's success and reputation in the community has allowed for this partnership to provide the program with volunteers. In exchange, HKK reciprocates the relationship by giving these volunteers a stable and compassionate place to fulfill their community service requirements. This partnership has been an invaluable support to the program due to the fact that it heavily relies on dedicated volunteers to be able to feed the hungry 365 days per year.

Hale Kau Kau has maintained a partnership with the Maui Food Bank. This enables the program to purchase food supplies at a discount. While this can be significant for the program, we are always subject to availability of supplies.

Lastly, in 2016 Hale Kau Kau received recognition from the United States Senate, Senator Mazie Hirono, for being Maui's only "soup kitchen", recognition from the County Council of Maui for 25 years of dedicated service to the community, and a proclamation from Governor David Ige and Lieutenant Governor Shan Tsutsui announcing March 4, 2016 as "Kale Kau Kau Day".

Contracts:

County of Maui, Department of Housing and Human Concerns
Grants Management Division, received funding for over the past three years
Hale Kau Kau receives annual operational funding as well as a one-time capital fund in fiscal year 15-16.

State of Hawaii Second Circuit Court

The program has a contractual agreement for individuals to fulfill mandated community service requirements at Hale Kau Kau.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Hale Kau Kau is located on the campus of St. Theresa Church in Kihei. The program utilizes two spaces on the campus, one being the HKK Office and the other being the HKK Kitchen. The Program Director, Development Coordinator and future Volunteer Coordinator work out of the office which is equipped with all the necessary technology and telecommunications needed to run the program.

The Hale Kau Kau Kitchen is a certified 1000 square foot commercial grade kitchen that receives a Green Placard from the State Department of Health. This facility is equipped with, but not limited to, the following:

- Walk-in freezer
- Walk-in refrigerator
- Additional freezer and refrigeration units
- Two- three compartment industrial sinks for cleaning all equipment used in food preparation
- Six-burner gas stove
- Three gas ovens
- Six tray commercial steamer oven
- 140 quart Hobart mixer
- Pantry for dry storage
- Three work stations
- Two hand sinks

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The staffing proposed in this request is for a full-time Volunteer Coordinator, as well as increasing the rest of the staff's salaries closer to fair market value in order to retain quality employees. Without a Volunteer Coordinator, managing 100+ volunteers ends up falling on the Program Director and Development Coordinator. Since the daily operation of the program is the most important and immediate need, these responsibilities take away from other significant, yet not immediate, responsibilities of the Program Director and Development Coordinator.

Hale Kau Kau's current staff members have extensive experience and many years of service in similar areas to this organization. This ensures that our staff is able and qualified to work in the capacity of each of their positions. This also allows for stability within each current position.

The Volunteer Coordinator position requests to be charged 100% to the proposed Grant In Aid. The Program Director and Development Coordinator requests to be partially charged to the proposed Grant In Aid (See attached budget sheets for percentages).

Current Staff:

Program Director- responsible for coordination and implementation of the daily operations of the program; writes all reports; manages the lead cook; develops and maintains relations with partner organizations; responsible for purchasing food supplies and operational supplies; tracks daily meal counts; manages homebound client referrals and intake; manages the kitchen and driver volunteers; executive chef. Food service certified, ten years' experience in the industry or related area, and bachelor's degree.

Development Coordinator- seeks and applies for funding opportunities; oversees the program's annual fundraiser; manages donor database; manages public relations; maintains the program website and social media; responsible for creating and distributing quarterly newsletters. Experience in development or non-profit or other related area, and bachelor's degree.

Lead Cook- prepares the menu and meals five days per week; supervises 42 volunteers per week. Food safety certified.

Assistant Cook- prepares the menu and meals two days per week. Food safety certified.

Security- provides security services daily during on-site meal service. Trained and certified.

All staff positions require a criminal background check.

Volunteer Staff- Hale Kau Kau is staffed with 100+ volunteers that fall into three different categories; kitchen, delivery, and fundraiser. Our kitchen crew assists the cooks in preparing and serving the daily meals. This group preps the food, cooks, and washes dishes after the meal service.

Our delivery team drives meals to our homebound clients. Whenever possible this group observes the homebound client and residence in order to report any findings to the office.

Throughout the year HKK holds various fundraisers, the largest being our Annual Dinner & Live/Silent Auction. Another team of 50-60 volunteers assists with the execution of these events. The scope of their responsibilities revolve around soliciting donations/auction items, publicity, selling tickets, organizing auction items, and executing the events.

Proposed Staff:

Volunteer Coordinator- recruits, screens and trains volunteers; coordinates volunteer schedules; writes training manuals; coordinates homebound client referrals; responsible for billing clients' insurance companies for homebound meals delivered; responsible for maintaining volunteer records and timesheets; manages community service volunteers referred by the Second Circuit Court and handles all reports needed for court appointed volunteers.

One of the most important aspects of this position is to be able to work with clients' insurance companies to be able to bill for meals delivered. Currently, the program loses approximately \$213,000 per year not having the staffing needed to bill insurance companies.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached document.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Proposed grant request:

Program Director	\$56,000
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Development Coordinator	\$49,000
Volunteer Coordinator	\$38,000

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Because of the structure of the corporation, Hale Kau Kau is required to apply for GIA funds under the Roman Catholic Church in the State of Hawaii. This GIA application is solely for the Hale Kau Kau program and in no way would this funding benefit RCCH or St. Theresa Church.

While RCCH does have pending litigation, **neither St. Theresa Church (the sixth largest Roman Catholic Church in Hawaii) nor Hale Kau Kau has any pending litigation.**

Below is a list of RCCH's pending litigations, which have nothing to do with the Hale Kau Kau program at St. Theresa Church. By this point in time some of the following litigations may have been dissolved, dismissed or settled. In addition to this list, three more sex abuse lawsuits were filed against the Diocese of Honolulu in 2016. The following is from the RCCH:

RCCH is among the defendants named in pending legal actions brought pursuant to H.R.S. Section 657-1.8 [Civil Actions Arising From Sexual Offenses]. Its liability, if any, is vicarious. These suits seek indeterminate damages primarily for psychological injury. RCCH has settled many of these claims and is engaged in continuing judicially supervised mediation of the others. RCCH is optimistic that most, if not all, will be resolved without further litigation. None of these lawsuits concerns the Cathedral Basilica of Our Lady of Peace or the Cathedral Parish.

The cases still pending are enumerated below. As indicated below, several have been settled and await formal dismissal. Others are tentatively settled. Others are in active mediation.

In addition, on January 14, 2016, RCCH initiated suit against First Insurance Company, Ltd., ("FICOH") to enforce its rights under numerous insurance policies

issued by FICOH to RCCH that cover almost all of the claims described in the suits enumerated below.

There are no outstanding judgments.

All cases enumerated below have been filed In the First Circuit Court, State of Hawaii, except those marked USDC (United States District Court, Hawaii). All plaintiffs' names are under judicial seal except where shown.

#	Date Complaint Filed	Plaintiff	Civil No.	Status
1.	05/24/12	John Roe 1	12-1-1467-05 VLC	Tentative settlement.
2.	11/07/12	John Roe 3	12-1-2771-11 KTN	In Mediation
3.	11/07/12	John Roe 4	12-1-2771-11 KTN	In Mediation
4.	12/04/12	John Roe 5	12-1-3039-12 GWBC	In Mediation
5.	03/01/13	John Roe 6	13-1-0608-03 GWBC	Tentative settlement.
6.	03/01/13	John Roe 7	13-1-0608-03 GWBC	Tentative settlement.
7.	03/19/13	John Roe 9	13-1-0821-03 VLC	Tentative settlement.
8.	03/19/13	John Roe 10	13-1-0821-03 VLC	Tentative settlement.
9.	05/08/13	John Roe 11	13-1-1373-05 RAN	Settled. Dismissal pending
10.	06/13/13	John Roe 15	13-1-1698-06 KTN	Settled. Dismissal pending
11.	10/22/13	John Roe 20	13-1-2829-10 KTN	Tentative settlement.
12.	10/22/13	John Roe 21	13-1-2830-10 ECN	Tentative settlement.
13.	10/22/13	John Roe 22	13-1-2831-10 JHC	Settled. Dismissal pending
14.	03/11/14	John Roe 23	14-1-0636-03 KKS	In Mediation
15.	03/10/14	John Roe 24	14-1-0616-03 ECN	In Mediation
16.	03/10/14	John Roe 26	14-1-0618-03 KKS	In Mediation
17.	04/04/14	John Roe 27	14-1-0855-03 ECN	Settled. Dismissal pending
18.	03/20/14	John Roe 28	14-1-0619-03 RAN	In Mediation
19.	03/10/14	John Roe 29	14-1-0620-03 GWBC	In Mediation
20.	04/22/14	John Roe 31	14-1-1018-04 RAN	In Mediation
21.	04/22/14	John Roe 34	14-1-1019-04 KKS	In Mediation
22.	04/21/14	John Roe 36	14-1-1004-04 ECN	In Mediation

Applicant: Roman Catholic Church in the State of Hawaii
 St. Theresa Church, Kihei
 Hale Kau Kau Program
 Request- \$100,000

#	Date Complaint Filed	Plaintiff	Civil No.	Status
23.	04/22/14	John Roe 37	14-1-1020-04 JHC	In Mediation
24.	04/21/14	John Roe 38	14-1-1005-04 JHC	In Mediation
25.	04/23/14	John Roe 39	14-1-1046-04 VLC	In Mediation
26.	04/23/14	Jane Roe 42	14-1-1043-04 JHC	Settled. Dismissal pending
27.	04/23/14	John Roe 43	14-1-1045-04 GWBC	Settled. Dismissal pending
28.	10/18/13	John Doe (II)	13-1-2800-10 VLC	In Mediation
29.	03/27/14	John Doe (III)	14-1-0783-03 JHC	In Mediation
30.	02/21/13	D.L.	13-1-0502-12 GWBC	In Mediation
31.	02/21/13	G.L.	13-1-0502-12 GWBC	In Mediation
32.	02/21/13	P.T-A.	13-1-0502-12 GWBC	In Mediation
33.	02/21/13	W.C.	13-1-0502-12 GWBC	In Mediation
34.	05/22/13	M.G.	13-1-0502-12 GWBC	In Mediation
35.	05/22/13	W.B.	13-1-0502-12 GWBC	Settled. Dismissal pending
36.	05/22/13	Y.P.	13-1-0502-12 GWBC	In Mediation
37.	02/21/13	L.S.	13-1-0502-12 GWBC	In Mediation
38.	02/21/13	R.J.K.	13-1-0502-12 GWBC	In Mediation
39.	02/21/13	S.C.	13-1-0502-12 GWBC	Settled. Dismissal pending
40.	10/09/14	C.P.	14-1-2127-10 RAN	Settled. Dismissal pending
41.	04/17/15 06/12/15 (Amended)	J.S.	15-1-0708-04 KKS	In Mediation
42.	07/19/15	E.L.	15-1-1195-06 VLC	In Mediation
43.	10/04/13	Douglas Arruda	13-1-2672-10 RAN	In Mediation
44.	12/06/13	Troy Franks	13-1-3188-11 RAN	Settled. Dismissal pending
45.	03/20/14	Edward Saunders	14-1-0731-03 RAN	In Mediation
46.	04/21/14	Lionel McCormack	USDC CV14-00191 SOM-BMK	In Mediation
47.	04/22/14	David Husted	USDC CV14-00192 SOM-BMK	In Mediation

Insurance Litigation

Roman Catholic Church In The State Of Hawaii vs. First Insurance Company of Hawaii, Ltd., Civil No. 16-1-0071-01 JNC, filed January 14, 2016, Circuit Court of the First Circuit, State of Hawaii.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

- Hawaii State Department of Health Green Placard
- Food Establishment Permit #M404130

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

D. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2017-18 the activity funded by the grant if the grant of this application is:

- (1) **Received by the applicant for fiscal year 2017-18, but**
- (2) **Not received by the applicant thereafter.**

Hale Kau Kau continually seeks and applies for funding appropriate to the mission of the organization. HKK also holds multiple fundraisers throughout the year, the largest fundraiser being the Annual Dinner and Live/Silent Auction.

Due to a turnover of staffing in late 2015 and 2016, Hale Kau Kau is seeking funding to restructure the staffing needs of the organization as well as funding for our homebound meal delivery program. This turnover included the Development Coordinator position which set the organization back financially because there wasn't a qualified staff member to seek funding opportunities throughout most of Fiscal Year 15-16 and 16-17. If the requested Grant In Aid is

received, it will allow the organization to re-establish a healthy financial baseline and help with employee retention.

If the Grant In Aid is received for Fiscal Year 17-18, but not thereafter, restructuring should allow for the organization to meet the funding needs of the program. Once a Volunteer Coordinator is on staff the organization will be able to start billing insurance companies for the meals delivered to homebound clients. Since there is no one able to take on this responsibility the organization loses approximately \$213,000 per year from not having the manpower to bill insurance companies. With this increase in revenue the program will be much closer to being self-sustainable.

E. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2016.

See attached document.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Roman Catholic Church in the State of Hawaii - St. Theresa Church - Hale Kau Kau Program



January 17, 2017

(Date)

Rev. Msgr. Terrence Watanabe

(Typed Name)

Executive Director

(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2017 to June 30, 2018

Applicant Roman Catholic Church in the State of Hawaii - St. Theresa Church, Hale Kau Kau Program

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	60,000		47,102	107,401
2. Payroll Taxes & Assessments				11,471
3. Fringe Benefits				24,188
TOTAL PERSONNEL COST	60,000		47,102	143,060
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				0
2. Insurance				4,900
3. Lease/Rental of Equipment				0
4. Lease/Rental of Space				0
5. Staff Training				0
6. Supplies			3,900	5,320
7. Telecommunication				5,200
8. Utilities				39,000
9. Food & Food Related Supplies	40,000		48,998	13,780
10. Facility Maintenance				21,000
11. Postage & Freight				6,500
12. Fundraising Expenses				75,000
13. Contract Services				10,710
14. Printing				12,850
15. Professional Fees				10,000
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	40,000		52,898	204,260
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	100,000		100,000	347,320
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	100,000	Amy Maeda 808-875-8754		
(b) Total Federal Funds Requested	0	Phone		
(c) Total County Funds Requested	100,000	01.18.2017		
(d) Total Private/Other Funds Requested	347,320	Date		
TOTAL BUDGET	547,320	Amy Maeda, Program Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2017 to June 30, 2018

Applicant: Roman Catholic Church in the State of Hawaii - St. Theresa Church, Hale Kau Kau Program

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Program Director	1	\$56,000.00	20.00%	\$ 11,000.00
Development Coordinator	1	\$49,000.00	22.00%	\$ 11,000.00
Volunteer Coordinator	1	\$38,000.00	100.00%	\$ 38,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
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				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				60,000.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2017 to June 30, 2018

Applicant: Roman Catholic Church in the State of Hawaii - St. Theresa Church, Hale Kau Kau Program

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2017 to June 30, 2018

Applicant: Roman Catholic Church in the State of Hawaii - St. Theresa Church, Hale Kau Kau Program

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2015-2016	FY: 2016-2017	FY:2017-2018	FY:2017-2018	FY:2018-2019	FY:2019-2020
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENT Not Applicable						

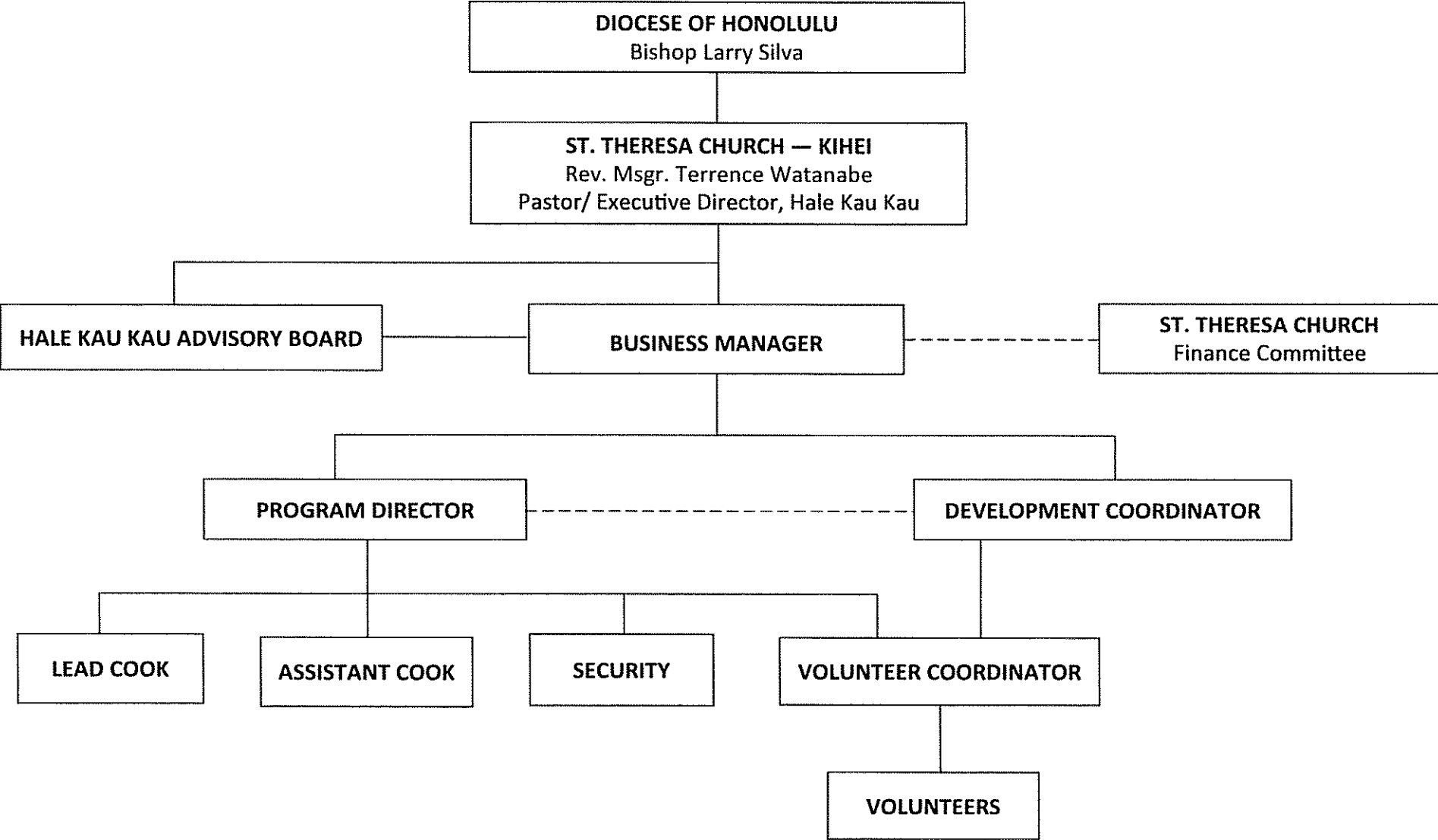
GOVERNMENT CONTRACTS AND / OR GRANTS

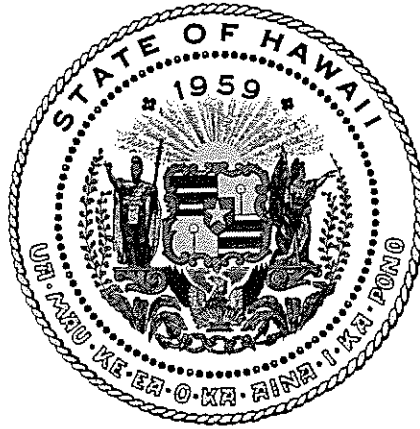
Applicant: Roman Catholic Church in the State of Hawaii - St. Theresa Church, Hale Kau Kau Program

Contracts Total: 100,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	County of Maui Grant	Fiscal Year 17-18	DHHC	Maui	100,000
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
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21					
22					
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25					
26					
27					
28					
29					
30					

Roman Catholic Church in the State of Hawaii—St. Theresa, Kihei—Hale Kau Kau Organizational Chart





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

ROMAN CATHOLIC CHURCH IN THE STATE OF HAWAII

was incorporated under the laws of Hawaii on 06/18/1924 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 05, 2017

Director of Commerce and Consumer Affairs



Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: June 4, 2014

Person to Contact:

Roger Meyer ID# 0110429

Toll Free Telephone Number:

877-829-5500

Employer Identification Number:

[REDACTED]

Group Exemption Number:

0928

United States Conference of Catholic
Bishops
3211 4th Street, NE
Washington, DC 20017-1194

Dear Sir/Madam:

This responds to your May 19, 2014, request for information regarding the status of your group tax exemption.

Our records indicate that you were issued a determination letter in March 1946, that you are currently exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, and are not a private foundation within the meaning of section 509(a) of the Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(i).

With your request, you provided a copy of the *Official Catholic Directory for 2014*, which includes the names and addresses of the agencies and instrumentalities and the educational, charitable, and religious institutions operated by the Roman Catholic Church in the United States, its territories, and possessions that are subordinate organizations under your group tax exemption. Your request indicated that each subordinate organization is a non-profit organization, that no part of the net earnings thereof inures to the benefit of any individual, and that no substantial part of their activities is for promotion of legislation. You have further represented that none of your subordinate organizations is a private foundation under section 509(a), although all subordinates do not all share the same sub-classification under section 509(a). Based on your representations, the subordinate organizations in the *Official Catholic Directory for 2014* are recognized as exempt under section 501(c)(3) of the Code under GEN 0928.

Donors may deduct contributions to you and your subordinate organizations as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to them or for their use are deductible for federal estate and gifts tax purposes if they meet the applicable provisions of section 2055, 2106, and 2522 of the Code.


Subordinate organizations under a group exemption do not receive individual exemption letters. Most subordinate organizations are not separately listed in Publication 78 or the EO Business Master File. Donors may verify that a subordinate organization is included

in your group exemption by consulting the *Official Catholic Directory*, the official subordinate listing approved by you, or by contacting you directly. IRS does not verify the inclusion of subordinate organizations under your group exemption. See IRS Publication 4573, *Group Exemption*, for additional information about group exemptions.

Each subordinate organization covered in a group exemption should have its own EIN. Each subordinate organization must use its own EIN, not the EIN of the central organization, in all filings with IRS.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

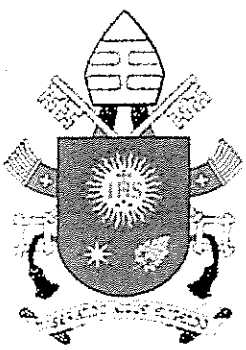
Sincerely,

A handwritten signature in black ink that reads "Tamera Ripperda". The signature is written in a cursive, flowing style.

Tamera Ripperda
Director, Exempt Organizations

CALIFORNIA • MICHIGAN • MINNESOTA • MISSISSIPPI • MISSOURI • WEST VIRGINIA • NEW YORK • NEVADA
NORTH DAKOTA • PENNSYLVANIA • SOUTH CAROLINA • SOUTH DAKOTA • MARYLAND • ARKANSAS
ALABAMA • COLORADO • ARIZONA • MAINE • TEXAS • UTAH • ALASKA
IOWA • LOUISIANA • WISCONSIN • TENNESSEE • IDAHO
GEORGIA • DELAWARE • ILLINOIS • KANSAS • NORTH CAROLINA • OREGON • NEBRASKA • KENTUCKY
NEW HAMPSHIRE • NEW JERSEY • NEW MEXICO • CONNECTICUT • FLORIDA • MASSACHUSETTS
INDIANA • OKLAHOMA • RHODE ISLAND • MONTANA
HAWAII • WASHINGTON • VIRGINIA • VERMONT • WYOMING • OHIO

1817



2014

The Official Catholic Directory

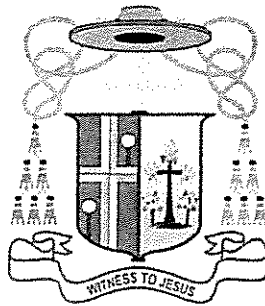
Anno
Domini

2014

Published Annually by
P. J. Kennedy & Sons

Diocese of Honolulu

(*Diocesis Honoluluensis*)



**Most Reverend
CLARENCE R. SILVA**

Bishop of Honolulu; ordained May 2, 1975; appointed Bishop of Honolulu May 17, 2005; consecrated July 21, 2005. *Bishop's Office: 1184 Bishop St., Honolulu, HI 96813.*

Chancery Office: 1184 Bishop St., Honolulu, HI 96813. Tel: 808-585-3300; Fax: 808-521-8428.

Web: www.catholicahawaii.org

Square Miles 6,435.

Corporate Title: The Roman Catholic Church In The State Of Hawaii.

Comprises all of the Hawaiian Islands.

The Hawaiian Islands were annexed as a Territory of the United States in 1898. Hawaii became the 50th State of the Union on August 21, 1959.

In 1826, a Prefecture-Apostolic was erected for the Hawaiian Islands and entrusted to the Fathers of the Sacred Hearts of Jesus and Mary (Picpus). The Very Rev. Alexis Bachelot, S.S.C.C., was the first Prefect-Apostolic. He arrived with his companions in Honolulu on the 7th of July, 1827. In 1844, the Islands were erected a Vicariate Apostolic. Diocese erected Sept. 10, 1941.

For legal titles of parishes and diocesan institutions, consult the Chancery Office.

STATISTICAL OVERVIEW

Personnel					
Bishop	1	Lay Ministers	59	High School Students	1,651
Priests: Diocesan Active in Diocese	33	Welfare		Elementary Students	5,241
Priests: Diocesan Active Outside Diocese	4	Health Care Centers	1	Total Students under Catholic Instruction	17,784
Priests: Retired, Sick or Absent	17	Total Assisted	8,296	Teachers in the Diocese:	
Number of Diocesan Priests	54	Homes for the Aged	1	Priests	4
Religious Priests in Diocese	56	Total Assisted	772	Brothers	17
Total Priests in Diocese	112	Special Centers for Social Services	2	Sisters	21
Extern Priests in Diocese	37	Total Assisted	41,800	Lay Teachers	669
Permanent Deacons in Diocese	60	Educational		Vital Statistics	
Total Brothers	31	Diocesan Students in Other Seminaries	10	Receptions into the Church:	
Total Sisters	160	Total Seminarians	10	Infant Baptism Totals	2,242
Parishes		Colleges and Universities	1	Minor Baptism Totals	215
Parishes	66	Total Students	2,650	Adult Baptism Totals	182
With Resident Pastor:		High Schools, Diocesan and Parish	3	Received into Full Communion	151
Resident Diocesan Priests	25	Total Students	721	First Communions	1,753
Resident Religious Priests	20	High Schools, Private	4	Confirmations	1,251
Without Resident Pastor:		Total Students	1,388	Marriages:	
Administered by Priests	21	Elementary Schools, Diocesan and Parish	21	Catholic	372
Missions	2	Total Students	4,902	Interfaith	154
Professional Ministry Personnel:		Elementary Schools, Private	4	Total Marriages	526
Brothers	2	Total Students	1,221	Deaths	1,630
Sisters	9	Catechesis/Religious Education:		Total Catholic Population	162,288
				Total Population	1,392,313

Former Prelates—Very Rev. ALEXIS BACHELOT, S.S.C.C., ord. 1820; appt. Pref. Apost. 1826; died Dec. 5, 1837; Most Revs. LOUIS MARGRET, S.S.C.C., ord. Sept. 23, 1828; appt. Pref. Apost. 1838; appt. Vicar Apost. 1844; consecrated at Santiago Oct. 31, 1847; Titular Bishop of Arathia; died June 11, 1882.; HERMAN KOECKEMANN, S.S.C.C., ord. May 31, 1862; appt. Coadjutor May 17, 1881; cons. at San Francisco Aug. 21, 1881; Titular Bishop of Olba; Succeeded June 11, 1882; died Feb. 22, 1892.; GULSTAN ROPERT, S.S.C.C., ord. May 26, 1866; cons. at San Francisco, Sept. 12, 1892; Titular Bishop of Panopolis; died Jan. 4, 1903.; LIBERT H. BOEYNAEMS, S.S.C.C., ord. Sept. 11, 1881; cons. at San Francisco, July 25, 1903; Titular Bishop of Zeugma; died May 13, 1926.; STEPHEN P. ALENCASTRE, S.S.C.C., ord. April 5, 1902; cons. at Los Angeles as Coadjutor, Aug. 24, 1924; Titular Bishop of Arabissus; Vicar Apost. May 13, 1926; died Nov. 9, 1940.; JAMES J. SWENEY, ord. June 20, 1925; appt. May 20, 1941; cons. at San Francisco, July 25, 1941; died June 19, 1968; JOHN J. SCANLAN, ord. June 22, 1930; cons. Sept. 21, 1954 as Auxiliary Bishop; appt. Apostolic Admin. Nov. 10, 1967; succeeded to see March 6, 1968; retired June 30, 1981; died Jan. 31, 1997; JOSEPH A. FERRARIO, ord. May 19, 1951; cons. Jan. 13, 1978 as Auxiliary Bishop; succeeded to see June 25, 1982; retired Oct. 12, 1993; died Dec. 12, 2003; FRANCIS X. DILORENZO, ord. May 18, 1968; cons. March 8, 1988 as Auxiliary Bishop of Scranton; appt. Apostolic Admin. Oct. 12, 1993; succeeded to see November 29, 1994; appt. Bishop of Richmond March 31, 2004.

Offices at the Chancery

Chancery—1184 Bishop St., Honolulu, 96813-2858. Tel: 808-585-3300; Fax: 808-521-8428. Office

Hours: Mon.-Fri. 8-4.

Office of the Bishop—Most Rev. CLARENCE R. SILVA; DENISE OLIVEIRA, Admin. Asst. Tel: 808-585-3356. Office Hours: Mon.-Fri. 8-4.

Vicar General and Moderator of the Curia—Very Rev. GARY L. SECOR; ELINA SIMON, Administrative Asst./Notary Pub. Tel: 808-585-3346.

Episcopal Vicar for Clergy—Rev. MANUEL HEWE; DARLENE CACHOLA, Administrative Asst. Tel: 808-585-3343.

Vocations Director—Rev. PASCUAL ABAYA. Tel: 808-585-3355.

Director of Permanent Deacons—Deacon CLARENCE DECAIRES.

Censor Liborum—Rev. Msgr. JOHN MUTISO MBINDA.

Diocesan Ecumenical and Interfaith Director—Rev. JACK RYAN.

Vicars Forane—Revs. DENNIS KOSHIKO, East Honolulu; JOHN W. BERGER, West Honolulu; MICHEL DALTON, O.F.M.Cap., Leeward Oahu; HERMAN GOMES, S.S.C.C., Windward Oahu; KONELIO FALETOTI, West Hawaii; MICHAEL G. SCULLY, S.J., East Hawaii; RAMELO SOMERA, Kauai; Rev. Msgrs. TERRENCE A.M. WATANABE, Maui, Lanai; JOHN MUTISO MBINDA, Central Oahu and Molokai.

Finance Office—Tel: 808-585-3300; Fax: 808-521-8428. LISA SAKAMOTO, Diocesan Finance Officer; MARVIN CHOY, Controller.

Hawaii Catholic Herald—Tel: 808-533-1791; Fax: 808-585-3381. Most Rev. CLARENCE R. SILVA, Publisher; PATRICK DOWNES, Editor.

Facilities Management—VINCENT A. VERNAY, Mgr. Tel: 808-585-3334.

Human Resources and Background Screening—DARA FERREIRA, PHR, Dir. Tel: 808-585-3306.

Land Asset Management—MARLENE DE COSTA, Dir.

Tel: 808-585-3332.

Office of Worship—Deacon MODESTO R. CORDERO, Dir. Tel: 808-585-3342.

Offices at St. Stephen Diocesan Center

St. Stephen Diocesan Center—6301 Pali Hwy., Kaneohe, 96744-5224. Tel: 808-203-6700; Fax: 808-261-7022. SARRINA IZAGUIRRE, Asst. Admin. Tel: 808-203-6724. Office Hours: Mon.-Fri. 8-4.

Chancellor, Archivist and Executive Director of Hawaii Catholic Conference—Deacon WALTER H. YOSHIMITSU. Tel: 808-203-6735.

Administrative Assistant and Notary—NETTIE LOU PEILER. Tel: 808-203-6715.

Tribunal and Canonical Affairs—Send prenuptial files to this address: 6301 Pali Hwy., Kaneohe, HI 96744. Tel: 808-203-6766. Very Rev. MARK J. GANTLEY, J.C.L., Judicial Vicar & Dir. Canonical Affairs; Rev. STEVE NGUYEN, J.C.L., Defender of the Bond & Promoter of Justice; ANNE KIRBY, J.C.L., Defender of the Bond; MARY L. DUDDY, Moderator of the Tribunal Chancery/Notary Pub. Tel: 808-203-6766. Email: mary_duddy@rchawaii.org.

Mission Cooperative Program—Very Rev. MARK J. GANTLEY, J.C.L., Dir. Tel: 808-203-6766.

Hawaii Catholic Schools—MICHAEL M. ROCKERS, Ed.D., Supt. Tel: 808-203-6764; LOVEY ANN DE REGO, Assoc. Supt. Tel: 808-203-6755.

Office of Religious Education—JAYNE MONDOY, M.A., Dir. Tel: 808-203-6745.

Office for Youth & Young Adult Ministry—LISA GOMES, Dir. Tel: 808-203-6743.

Office of Stewardship and Development—MARK J. CLARK, Dir. Tel: 808-203-6728.

Deacon Formation Office—Deacon JOHN A. COUGHLIN,

D.R.E. Students 562.

WAIPO, RESURRECTION OF THE LORD (1886) Rev. William Kunisch; Deacon Ernest Libarinos Sr. Office: 94-1260 Lumikula St., Waipahu, 96797. Tel: 808-676-4700; Fax: 808-676-4534. Email: resurrect001@hawaii.rr.com.
Catechesis/Religious Program—Yuko D. Ornellas, D.R.E. Students 110.

ISLAND OF HAWAII

County of Hawaii

HAWI, SACRED HEART (1905) Rev. Robert W. Schwarzaupt; Deacon Thomas J. Adams. Office: P.O. Box 220, 96719. Tel: 808-889-6436; Fax: 808-889-5698. Email: sacredheart@hawaii.rr.com.
Res.: 55-3374 Akoni Pule Hwy., 96719.
Catechesis/Religious Program—Tel: 808-889-0674. Students 68.

HILO, St. JOSEPH (1860) [CEM] Revs. Samuel E. Loterte, S.S.S.; Clifford Barrios, S.S.S., Parochial Vicar; Deacons Julio Akapito; Robert Cyr. Office: 43 Kapiolani St., 96720. Tel: 808-935-1465; Fax: 808-969-1665. Email: stjosephchurch@stjosephilo.com. Web: stjosephilo.org.
School—(Grades PreK-12), High School: 1000 Ululani St., 96720. Tel: 808-961-0424 (Pre-school); 808-935-4935 (Elementary School); 808-935-4936 (High School); Fax: 808-935-6894 (Elementary); 808-969-3019 (High School). Web: www.sjshilo.org. Pre-School/Elementary School: 999 Ululani St., 96720. Deacon LeRoy Andrews, Prin.; Marie Roberts, Preschool Dir.; Theresa Burian, Elem. Vice-Prin.; Susan Wehrsig, H.S. Vice-Prin.; Janin Malinowski, Elem. School Librarian; Miri Sumida, High School Librarian. Deacons 1; Lay Teachers 31; PreK - 49; K-8 - 161; H.S. - 59 269.

Catechesis/Religious Program—Chrislyn Villena, C.R.E. & Youth & Young Adult Min. Students 167.
HONAUANU, St. BENEDICT (1899) Rev. Alfred Rebuldela.

Office: 84-5140 Painted Church Rd., Captain Cook, 96704. Tel: 808-328-2227; Fax: 808-328-8482. Email: sstbenedictsch@hawaii.rr.com.
Catechesis/Religious Program—Cheryline Ono, D.R.E. Students 47.

Mission—St. John the Baptist Kealakekua.

HONOKAA, OUR LADY OF LOURDES (1870) [CEM] Rev. Juan Pablo Galeano, Admin. Office: P.O. Box 129, 96727. Tel: 808-775-9591; Fax: 808-775-0591. Email: ourladyof001@hawaii.rr.com.

Res.: 45-5028 Plumeria St., 96727.
Catechesis/Religious Program—Students 71.

KALUA-KONA, St. MICHAEL THE ARCHANGEL (1840) Revs. Konelio Faletoi; Anthony W. Rapozo, Parochial Vicar; Pablo Bustamante, Parochial Vicar for Hispanic Min.

Office: 75-5769 Alii Dr., 96740. Tel: 808-326-7771. Email: info@onecatholicohana.org. Web: www.onecatholicohana.org.

Catechesis/Religious Program—Students 83.

Mission—Holy Rosary Kalaea.

Mission—Immaculate Conception 76-5960 Mmalahoa Hwy., Holualoa, 96725.

Mission—St. Paul Honolulu.

Mission—St. Peter by the Sea Kahaluu.

KEAUKAHA (HILO), MALIA PURA O' KALANI (MARY GATE OF HEAVEN) (1929) Revs. Joseph Hennen; Robert Stark, S.S.S., Parochial Vicar.

Office: P.O. Box 222, Hilo, 96721. Tel: 808-935-9338; Fax: 808-935-3865.

Res.: 326 Desha Ave., Hilo, 96720.
Catechesis/Religious Program—Students 20.

LAUPAHOEHOE, St. ANTHONY (1926) Rev. Michael G. Scully, S.J., Admin.

Office: P.O. Box 339, 96764. Tel: 808-962-6538; Fax: 808-962-6971.

Catechesis/Religious Program—Dorothy DeConte, D.R.E. Students 4.

MOUNTAIN VIEW, St. THERESA (1930) Rev. Carmelito Redondo, Admin.

Office: P.O. Box 37, 96771. Tel: 808-968-6233; Fax: 808-968-6215. Email: stcmv1@gmail.com.

Catechesis/Religious Program—Students 62.

Mission—Holy Rosary Keaau.

NAALEHU, SACRED HEART (1846) [CEM] Rev. Martin Mwanshibula, Admin.

Office: P.O. Box 150, 96772. Tel: 808-928-8208; Fax: 808-928-8295. Email: hrc.shc@gmail.com.

Res.: 95-5558 Mmalahoa Hwy., 96772. Tel: 808-929-7474.

Catechesis/Religious Program—Hazel Tobias, C.R.E. Students 21.

PAHALA, HOLY ROSARY (1885) [CEM] Rev. Martin Mwanshibula, Admin.

Office: P.O. Box 760, 96777. Tel: 808-928-8208; Fax: 808-928-8395. Email: hrc.shc@gmail.com.

Church: 96-3143 Pihake St., 96777.

Catechesis/Religious Program—Jeanette Castillo, C.R.E. Students 15.

PAHOA, SACRED HEART (1882) Rev. Gregorio Apuya, Admin.; Deacon Julio Akapito.

Office: 15-3003 Pahoa Village Rd., 96778. Tel: 808-965-8202; Fax: 808-965-5144. Email: shpaho@gmail.com.

Catechesis/Religious Program—Mailia Naiga, C.R.E. Students 48.

PAPAIAKU, IMMACULATE HEART OF MARY (1923) [CEM] Rev. Michael G. Scully, S.J., Admin.; Deacon LeRoy Andrews.

Office: P.O. Box 79, 96781. Tel: 808-964-1240 (Office); 808-963-5434 (Residence); Fax: 808-964-5313.

Catechesis/Religious Program—Oarlene Wingate, D.R.E. Students 59.

Mission—Good Shepherd [CEM] Honoum, 96728.

WAIHEA (KAMUELA), ANNUNCIATION (1965) [CEM] Revs. Robert W. Schwarzaupt; Stephen A. Macedo, Parochial Vicar; Deacon Larry Ignacio.

Office: P.O. Box 301, Kamuela, 96743. Tel: 808-885-4196; Fax: 808-887-1220. Email: annchhi@hawaii.rr.com.

Res.: 65-1235 Kawaihae Rd., Kamuela, 96743.

Catechesis/Religious Program—Tel: 808-887-1203. Jane Aganus, D.R.E. Students 121.

Mission—Ascension, Puako

ISLAND OF KAUAI

County of Kauai

KALAEHO, HOLY CROSS (1909) [CEM] Rev. Edison Pamintuan, M.S.

Office: P.O. Box 487, 96741. Tel: 808-332-8011; Fax: 808-332-7749. Email: holycrosschurch@hawaii.rr.com.

Res.: 2-2370 Kaunuaui Hwy., 96741.

Catechesis/Religious Program—Students 60.

Mission—Sacred Heart P.O. Box 487, Eleele, 96741.

KAPAA, St. CATHERINE (1887) Revs. Ramelo Somera, Admin.; German Somera, Parochial Vicar; Deacon Manuel Pascua.

Office: 5021-A Kawaihau Rd., 96746. Tel: 808-822-4804 (Residence); 808-822-7900 (Office); Fax: 808-822-3014. Email: kauaistcatherine@hawaii.rr.com. Web: www.kauaistcatherine.org.

School—(Grades PreK-8) Tel: 808-822-4212; Fax: 808-823-0991. Email: scsoffice@st-catherineschool.org. Web: www.st-catherineschool.org. Celina Haigh, Prin.; Gloria Aquí, Librarian. Lay Teachers 14; PreK 16; K-8 145.

Catechesis/Religious Program—Students 93.

Mission—St. Sylvester 2390 Kolo Rd., Kilauaea, 96754.

Mission—St. William 5292 Kuhio Hwy., Hanalei, 96714.

KEKAHA, St. THERESA (1944) [CEM] Rev. Arnel Soriano, M.S.; Deacon James Bostick. In Res., Rev. Enrique C. Lapuebla Jr., M.S.

Office: P.O. Box 159, 96752. Tel: 808-337-1548; Fax: 808-337-1548. Email: sttheresac@yahoo.com.

School—(Grades K-8), 8320 Elepaio Rd., 96752. Tel: 808-337-1351; Fax: 808-337-1714. Email: sttheresa_kekaha@yahoo.com. Mary Jean Buza-Sims, Prin.; Adela Chavez, Librarian. Sisters 2; Lay Teachers 7; Students 71.

Catechesis/Religious Program—Tel: 808-346-0943. Dr. Hannah Johncheck, O.S.F., D.R.E. Students 43.

Convent—P.O. Box 429, 96752. Tel: 808-337-9661. Sr. Janet Rose, O.S.F., Supr. Franciscan Sisters of Christian Charity 4.

Mission—Sacred Hearts 9496 Kaunuaui Hwy., Waimea, 96796.

KOLOA, St. RAPHAEL (1841) [CEM] Rev. Augustine Uthuppu, M.S.; Deacon Thomas P. Contrades. In Res., Rev. Rene Bisailon, M.S. (Retired).

Office: 3011 Hapa Rd., 96756. Tel: 808-742-1955; Fax: 808-742-1845. Email: straphael@hawaii.rr.com.

Catechesis/Religious Program—Students 85.

LIHUE, IMMACULATE CONCEPTION (1884) [CEM] Rev. William Shannon; Deacon William A. Farias.

Office: 4453 Kapala Rd., 96766. Tel: 808-245-2432; Fax: 808-246-2571.

Catechesis/Religious Program—MaryAnn Bode, C.R.E. Students 178.

ISLAND OF LANAI

County of Maui

LANAI CITY, SACRED HEARTS (1930) [CEM] Rev. Jose Macoy, Admin.

Office: P.O. Box 630784, 96763. Tel: 808-565-6837; Fax: 808-565-9052. Email: sacredheartslanai@yahoo.com.

Catechesis/Religious Program—Tel: 808-565-7070. Jessie Myers, D.R.E.; Wilma Koep, Asst.

D.R.E. Students 69.

ISLAND OF MAUI

County of Maui

HAIKU, St. RITA (1922) Rev. Rufino Gepiga, Admin. Office: 655 Haiku Rd., 96708. Tel: 808-575-2601; Fax: 808-575-2063.

Catechesis/Religious Program—Students 28.

Mission—St. Gabriel [CEM], Keanae.

HANA, St. MARY (1859) [CEM] Rev. Ronilo Villa. Office: P.O. Box 219, 96713. Tel: 808-248-8030; Fax: 808-248-8042. Email: hanastmary@gmail.com.

Res.: 5065 Hana Hwy., 96713.

Catechesis/Religious Program—Tel: 808-248-7417. Esse Sinenci, D.R.E. Students 22.

Mission—St. Peter Puuiki.

Mission—St. Paul Kipahulu.

Mission—St. Joseph Kaupo.

KAHULUI, CHRIST THE KING (1932) [CEM] Revs. Adondee Arrellano, M.S.; Joseph C. Pilotin, M.S., Parochial Vicar; Deacons Cornelio Pulido; Kenneth Bissen Jr.

Office: 20 W. Waken Ave., 96732. Tel: 808-877-6098; Fax: 808-463-3747. Web: www.ctkchurchmaui.org.

School—Child Development Center (Pre-School), 211 S. Kaulawahine St., 96732. Tel: 808-877-3587; Fax: 808-871-8101. Lay Teachers 7; Students 55.

Catechesis/Religious Program—Tel: 808-877-3674; Fax: 808-463-3747. Sr. Angela Laurenzo, C.S.J., D.R.E. Students 245.

Convent—Sisters of St. Joseph of Carondelet

KIHEI, MAUI CO., St. THERESA (1928) Rev. Msgr. Terrence A.M. Watanabe; Rev. Wilson Buitrago, Hispanic Ministry Chap.; Deacon Lawrence S. Franco. In Res., Rev. James Orsini (Retired).

Office: 25 W. Lipoa St., 96753. Tel: 808-879-4844; Fax: 808-879-0045. Email: info@saint-theresa.com. Web: www.saint-theresa.com.

Catechesis/Religious Program—Candice Lyla Pinault, D.R.E. & Pastoral Assoc. Students 193.

KULA, HAWAII CO., OUR LADY QUEEN OF THE ANGELS (1940) Rev. Bruno L. Genilla, Admin.

Office: 9177 Kula Hwy., 96790-9464. Tel: 808-878-1261; Fax: 808-878-3105. Email: kechurch@hawaii.rr.com. Web: www.kulacatholiccommunity.org.

Catechesis/Religious Program—Tel: 808-878-3838. Mary Jean Bega, D.R.E. Students 57.

Mission—Holy Ghost (1899) 4300 Lower Kula Rd., Waiaka, 96790-9464.

Mission—St. James the Less (1851) Ulupalakua.

LAHAINA, MAUI CO., MARIA LANAKILA (VICTORIOUS MARY) (1846) [CEM] Revs. Joseph Pathiyil, M.F.; Kuriakose Nadooparambil, M.F., Parochial Vicar.

Office: 712 Waince St., 96761-1511. Tel: 808-661-0552; Fax: 808-661-1670. Email: info@marialanakila.org. Web: www.marialanakila.org.

School—Sacred Hearts School, (Grades K-8), 239 Dickenson St., 96761. Tel: 808-661-4720; Fax: 808-667-5363. Email: principal@ SacredHeartsSchool.net. Web: www.sacredheartsschool.net. Susan Hendricks, Interim Prin. Lay Teachers 16; Students 163.

Catechesis/Religious Program—Students 95.

Mission—Sacred Hearts Office Rd., Honokahua (Kapalua), Maui Co. 96761.

MAKAWAO, HONOLULU, St. JOSEPH (1851) [CEM] Revs. Geronimo Castro, M.S.; Leonard Ssemptij, Parochial Vicar.

Office: 1294 Makawao Ave., 96768. Tel: 808-572-7652; Fax: 808-573-2278.

School—St. Joseph Early Learning Center, (Grades PreSchool) Tel: 808-572-6235; Fax: 808-572-0748. Helen Souza, Dir. Sisters 2; Lay Teachers 6; Students 48.

Catechesis/Religious Program—Sr. Georgina Delgado, O.P., D.R.E. Students 101.

Convent—57 Dominican Ln, 96768. Sr. Georgina Delgado, O.P., Supr. Dominican Sisters of the Most Holy Rosary 2.

PAIA, MAUI CO., HOLY ROSARY (1866) [CEM] Rev. Elias F. Escanilla, Admin.; Deacon Patrick Constantino.

Office: 954 Baldwin Ave., 96779-9605. Tel: 808-579-9551; Fax: 808-579-8714.

Catechesis/Religious Program—Tel: 808-579-9551. Students 10.

WAIHEE, HONOLULU, St. ANN (1935) [CEM] Rev. Dionisio G. DeLota Jr., Admin.

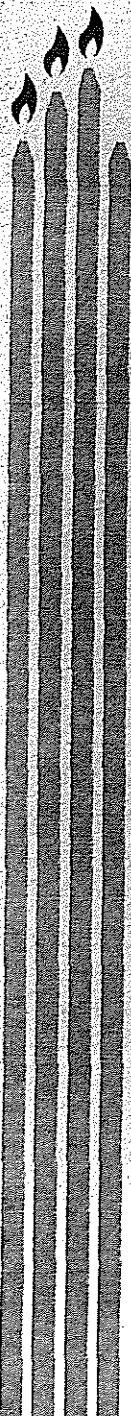
Office: 40 Kuhinia St., 96793-9216. Tel: 808-244-3284; Fax: 808-244-3284.

Catechesis/Religious Program—Students 30.

Mission—St. Francis Xavier [CEM] Kahakuloa, 96793.

WAILUKU, MAUI CO., St. ANTHONY OF PADUA (1846) [CEM] Revs. Roland Bunda, S.M.; John Klobuka, S.M., Parochial Vicar; Deacons Hiram Haupu; Stephen Maglente. In Res., Rev. James Allen

THIRD
SUNDAY
OF
ADVENT



ST. THERESA ROMAN CATHOLIC CHURCH

Serving Kihei and all of South Maui, Hawaii

New parishioners are always welcome. Please register at the parish office.

OUR CALLING

- Model Jesus
- Become Community
- Grow in our Faith and Spirituality
- Put Faith into action
- Practice Stewardship

Pastor:

Rev. Msgr. Terrence A.M. Watanabe

Hispanic Chaplain:

Rev. Wilson Anibal Butrago

In-Residence:

Rev. Jim Orsini, Retired

Pastoral Associate/Director of

Religious Education:

Candie Lyla Pinaula

Youth Minister / LifeTeen program

Catholic Young Adult Fellowship:

Kalae Martin

Business Manager:

Paul Corarito

Office Manager:

Kate Dostert

Receptionist / Secretary:

Music Director:

Marsha Pascua

Choirs:

Adult - Kathy Worley

LifeTeen - Frank Chargualaf

Tongan - Loma Falekaono

Pastoral Council:

Joe Mitchell, Chair - 874-4016

Finance Committee:

Dick Quinn, Chair

Stewardship Committee:

Dale Webster

Engaged Encounter:

www.hawaiiicee.org

Marriage Encounter:

Anne & Ray Matascl 874-5517

www.hawaiiwme.org



Rooted in Jesus - We Love and Serve Others

DAILY DINNER PROGRAM

This ministry welcomes anyone in need.
Served: Mon to Fri, 5p - 6p / Sat & Sun 4:30p - 5:30p
Meals delivered to the homebound, sick, elderly & disabled.
Seniors are always welcome to deliver.

Contact: Richard Hoang, Program Director
Phone: (808) 875-8754
Fax: (808) 879-4674
Email: halekaukau@saint-theresa.com

Advocate: Marriage Tribunal

Candie Lyla Pinaula

Retrouvaille:

A Lifeline for Troubled Marriages

www.retrouvaille.org

Inmaculate Heart Radio: KCIC AM 740

Ambassador: Gail Mitchell - 874-4016

Eucharist of the Sick:

Contact the parish office if there is someone at home or in the hospital that would like to receive Eucharist.

GIFT SHOP:

Open after all weekend Masses

LIFE TEEN Website

<https://sites.google.com/site/sainttheresalifeTeen/>

youthministry@saint-theresa.com

WEEKEND MASS SCHEDULE:

Sat. 5:30 p.m. / 7:00 p.m. - Misa Espanol Sun 7:00 a.m. / 9:30 a.m. / 5:30 p.m. LifeTeen Life-Nites follow the 5:30pm Mass

WEEKDAY MASS SCHEDULE:

Mon-Fri 7:00 a.m.

RECONCILIATION:

Saturday, 4:30 - 5:00 p.m.

(or by appointment)

Baptism:

Parents & godparents must register for (3) formation classes.

See office for forms and scheduled dates.

Sacrament of Matrimony:

Parishioners and mainland visitors are asked to make arrangements at least (1) year in advance.

Attendance at an Engagement Encounter weekend is mandatory.

Anointing of the Sick:

Evening Prayer with Anointing of the Sick 6:30 p.m. (last Tuesday of odd-numbered months)

Religious Education Classes:

Grades K-5 Sun. 8:15a.m. - 9:15am

Grades 6 thru Confirmation

Wed 7:00 p.m. - 8:00pm

Adult Sacramental Preparation:

Tuesday 7:00 p.m.

R.C.I.A.

*Rite of Christian Initiation of Adults

Please contact the office.

Funeral Services:

Please contact the parish office

before meeting with the

funeral director/ mortuary.

Grief Support Meeting:

Last Friday of every month at

Christ the King, Kahului - St. Marianne room.

Contact Lucy Peros, 877-7045

F.A.C.E. MAUI 879-3195

(Faith Action for Community Equity)

Catholic Charities Hawaii:

Thelma Akita-Kealoha 873-4673

Knights of Columbus

Grand Knight: James Petrie 419-1772

Meetings: Monthly - 3rd Thurs

Office Hours: 8:00 a.m. - Noon, 1:00 p.m. - 5:00 p.m. Monday - Friday Staff Meeting: Tuesday 10:00am - 1:00 pm

Phone: (808) 879-4844 Fax: (808) 879-0045 E-Mail: sttheresamaui@rcchawaii.org www.saint-theresa.com

Pastor Day Off: Monday

25 W Lipoa St. • Kihei HI 96753

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STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

Vendor Name: St. Theresa Church, Roman Catholic Church of Hawaii

DBA/Trade Name: St. Theresa Church, Roman Catholic Church of Hawaii

Issue Date: 09/14/2016

Status: Compliant

Hawaii Tax#: W4041797801

New Hawaii Tax#:

FEIN/SSN#:

UI#:

DCCA FILE#:

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information