

House District 51

Senate District _____

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: **Oahu Society for the Prevention of Cruelty to Animals**

Dba:

Street Address: 823 Olive Ave, Wahiawa, Hawaii, 96786

Mailing Address: P.O Box 861673, Wahiawa, Hawaii, 96786

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name: STEPHANIE RYAN

Title President/Executive Director

Phone # 808-349-3475

Fax # : n/a

E-mail : stephanie@oahuspca.org

3. TYPE OF BUSINESS ENTITY :

- NONPROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION, INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

A REQUEST FOR \$393,949 TO EXPAND STERILIZATION, SHELTER SERVICES FOR FERAL, ABANDONED AND NEGLECTED ANIMALS ON THE ISLAND OF OAHU

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2018 \$ 393,949.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 41,500.00
 FEDERAL \$ _____
 COUNTY \$ _____
 PRIVATE/OTHER \$ 18,000

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE

[REDACTED SIGNATURE]

AUTHORIZED SIGNATURE

STEPHANIE RYAN, PRESIDENT
NAME & TITLE

JANUARY 20, 2017
DATE SIGNED



RECEIVED

1/20/17 [Signature]

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Oahu Society for the Prevention of Cruelty to Animals (Oahu SPCA) was founded in 2009. Its mission is: *Every healthy, treatable animal will find a forever home.* The Oahu SPCA is the largest animal welfare organization in Hawaii with a no-kill philosophy, dedicated to reducing the number of homeless animals and euthanasia. In July 2009, 432 animals in Waianae were relinquished after their owner passed away. The organization rescued all 432 animals in 48 hours which marked the largest animal rescue in the history of Hawaii.

The Oahu SPCA cares for approximately 4,200 animals each year. The organization rescues animals, rehabilitates them (which includes all necessary procedures, surgeries and behavioral rehabilitation), adopts them to loving homes, and reunites pets with their owners.

The Oahu SPCA is the first organization to provide low cost veterinary services including spay and neuter services for dogs and cats. Oahu SPCA introduced to provide Hawaii an alternative to the surgical sterilization procedure – Zeuterin, Our staff is trained to educate the community and families we serve on the benefits of continued affordable veterinary care to prevent the reproduction of unwanted animals, unnecessary illness and preventable deaths. The sterilization, education and affordable animal health care we offer to the community has significantly decreased the numbers of abandoned animals on Oahu. Previously, due to the high cost of these services in the past, pet owners could not afford the cost of sterilization so many pets on Oahu remained unaltered. If left unattended, these animals are capable of reproducing at exponential rates.

The Oahu SPCA strives to reach out to more and more families. We hope to reduce the number of homeless animals since we were founded in 2009 by 50% in the next two years.

2. **The goals and objectives related to the request;**

The primary goal of the project is to increase low cost sterilization and veterinary services to our communities. Currently, the Oahu SPCA provides a variety of

services to more than 9,800 animals per year. The requested \$393,949 will support services to approximately 11,100 animals in FY18.

3. The public purpose and need to be served;

The Oahu SPCA is the first organization to provide low cost veterinary services including spay and neuter services (we provide an alternative to the surgical sterilization procedure – Zeuterin, which we introduced to Hawaii). Our staff is trained to educate the community and families we serve on the benefits of continued affordable veterinary care to prevent the reproduction of unwanted animals, unnecessary illness and preventable deaths. The sterilization, education and affordable animal health care we offer to the community has significantly decreased the numbers of abandoned animals on Oahu. Previously, due to the high cost of these services in the past, pet owners could not afford the cost of sterilization so many pets on Oahu remained unaltered. If left unattended, these animals are capable of reproducing at exponential rates.

The Oahu SPCA was founded with a no kill philosophy and is dedicated to humanely reducing the number of homeless animals through our low cost veterinary services and education. The Oahu SPCA strives to reach out to more and more families each year. Our goal is to reduce the number of homeless animals since we were founded in 2009 by 50% in FY19.

Escalating veterinary costs prevent many families from being able to sterilize their pets. However, one unaltered female dog, her mate, and their offspring can produce up to 67,000 dogs in only 6 years; and one unaltered female cat, her mate and all of their offspring can produce 370,092 in just 7 years. This creates an immense burden on the local government and animal organizations to handle so many animals. Low-cost sterilization and veterinary services available to the public at the Oahu SPCA provides the solution to reducing the number of abandoned and homeless animals.

With the funded grant, the Oahu SPCA can provide health and sterilization services to additional 11,100 animals. Providing the education for our community and affordable veterinary care prevents the reproduction of unwanted animals and the numbers of abandoned animals due to the escalating cost of veterinary services. If left unattended, these animals are capable of reproducing at exponential rates that can quickly overwhelm animal welfare agencies. Preventing animal overpopulation will save money for the local government, non-profits, protect public health and the environment. This grant will optimize and develop our new veterinary clinic that will insure our sustainability, continued success and contribute to the development of a more responsible community.

4. Describe the target population to be served;

The organization provides the lowest cost veterinary services to the public. 45% of our clients are low-income and 9% are transient. The goal is to provide Sterilization and Wellness Clinic services to as many animals and families as possible in order to eliminate animal overpopulation and abandonment due to high costs of veterinary services.

5. Describe the geographic coverage.

The Oahu SPCA serves the island of Oahu, as well as the neighboring islands. This includes intake and adoption of the overflow of animals from the Hawaiian Humane Society, Maui Humane, and stray dog rescues from Kauai and the Big Island. The Oahu SPCA has a weekend outreach program at 6 Petco locations on Oahu where we give wellness exams, inoculations and microchips to up to 300 pets each weekend. The organization is conducting monthly Petco outreach and clinics in Lihue and Maui.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Scope of work:

Within the grant period, the Oahu SPCA will intensify efforts to capture feral and abandoned pets. In FY17/18, the Oahu SPCA will take in 4,200 animals. These animals will receive all necessary surgeries including sterilization, medical care, behavioral rehabilitation and shelter.

Tasks:

Funds from this State GIA request will allow us to do the following:

1. Provide sterilization for feral animals and abandoned pets including mass trapping and sterilization of feral dog and cat colonies.
2. Provide free or low-cost veterinary services for low-income and homeless families, or reduced-fee spay/neuter and veterinary care for the public.
3. Rehabilitate stray or abandoned dogs and cats and prepare them for adoption.
4. Shelter and feed animals until they are adopted, provide all needed medical and behavioral treatment, conduct all necessary surgeries, orthopedic, stem cell and eye corrective surgeries, tumor removal, micro-chipping and inoculations.
5. Coordinate comprehensive foster care to give animals a second chance at adoption.
6. Place animals into permanent homes.
7. Oahu SPCA provides services to people as well: pet ownership training and education, training of students and volunteers in rehabilitation– from socializing to dog walking to understanding and meeting the needs of animals, and preparing them for adoption.
8. Oahu SPCA offers community services, apprenticeships for Veterinarians and Veterinary Technician, and participates in the First to Work program.

Responsibilities:

The President will be responsible for providing overall management of the grant project – oversight of the staff, financial management, and reporting of the grant.

The staff, Veterinarians, Veterinarian Technicians, and Shelter support staff will provide medical, rehabilitation, sterilization, wellness, and adoptions services. Volunteers will assist with rehabilitation and socialization of animals and provide needed services to the shelter at no cost.

1. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The Oahu SPCA proposes the following timelines:

Month 1

- A second Veterinarian, a Veterinary Technician, and a Shelter Manager to support animal, rehabilitation and adoption services will be hired and trained.
- All equipment needed to provide procedures and surgeries will be purchased and installed.
- Supplies needed to support the animals, including animal enclosures, food, medical and surgical supplies will be purchased monthly as needed.

Months 2-12

- The shelter will increase its intake of stray and abandoned animals.
- The veterinary team will provide sterilization and rehabilitation services.
- Volunteers and staff will provide support and education for families and their animals.
- Adoption Coordinator will place animals into foster homes or adopt them to new homes.

2. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Quantitative and qualitative research methodology is used to evaluate the Oahu SPCA's activities.

The organization uses Shelter Buddy® Software, which was developed specifically for animal welfare and care organizations. Shelter Buddy features streamlined records for each animal, recording everything from vet treatment received or due to their physical whereabouts in the shelter.

The Oahu SPCA tracks the number of animals sterilized by geographic location, number of animals vaccinated, number of animals rescued, rehabilitated, adopted, surrendered, returned to owners; and placed into foster care. The organization also tracks the number of foster care families participating, the number of animal care volunteers, the number of volunteers trained in specialized

animal care areas such as dog handling or cat socialization, and the number of employment opportunities provided. This data is collected to analyze the cost effectiveness of programs and their impact.

The Oahu SPCA surveys customers, partners, and staff on their level of satisfaction. From the content of information dissemination and impact on awareness and belief systems, to views of the competency of the organization and its staff and the level of customer service offered. This feedback is important to continuous quality improvement.

- 3. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness would need to be updated and transmitted to the expending agency.**

The Oahu SPCA uses the following measures of effectiveness:

- Number of rescued animals: 4,200
- Number of rehabilitated animals, including all necessary surgeries, sterilizations (with the exception of those already sterilized), inoculations and micro chipping: 4,200
- Number of animals adopted or placed into foster homes: 4,200
- Number of animals remaining in house: 225
- Number of new volunteers trained: 1,700
- Number families receiving training and education: 15,000

III. Financial

Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**

The grant application asks for the total of \$393,949, which will cover the salaries and benefits of the clinic staff (veterinarian, veterinarian technician, clinic manager) in order to meet the volume of the animals in need and reduce the number of homeless animals by 50% since the Oahu SPCA was founded.

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2017**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$98,487	\$98,487	\$98,487	\$98,487	\$393,949

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.

The Oahu SPCA is seeking funding from the following sources for 2017/18:

- Hawaii Community Foundation - \$33,000
- Aloha United Way - \$52,000
- Combined Federal Campaign - \$26,000
- Petco Foundation - \$95,000
- Ed Olson Foundation - \$25,000
- Semi Annual Fundraisers - \$257,000

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

The Oahu SPCA has not received any state or federal tax credits. It has not applied for any state or federal tax credits, nor does it anticipate doing so.

5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.

The Oahu SPCA has received:

- \$25,000 from the City and County in 2010,
- \$350,000 from the State for a capital campaign in 2014, and
- \$166,000 from the State for the spay/neutering and rehabilitation services in 2015.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2016.

The Oahu SPCA had approximately \$35,000 in unrestricted assets at the end of 2016.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Oahu SPCA is governed by its volunteer Board of Directors, who bring a wealth of experience in public education and relations, marketing, and project and financial management.

Ms. Stephanie Ryan, President and Founder of the Oahu SPCA, has more than 15 years of experience in animal rescue. Ms. Ryan has extensive animal welfare experience and served in multiple capacities in animal welfare organizations, such as the Spay Neuter Action Project (SNAP) in California and Hawaii Dog Foundation, Oahu, Hawaii.

The organization will have one full time veterinarians (currently one), three part-time veterinarians, one clinic manager, one part-time administrator and five veterinarian technicians. They are highly educated, licensed, and have 34 combined years of experience in veterinary services.

Operations and day-to-day activities are managed by a Shelter Manager and Clinic Manager and supported by the Administrative Director and Operations Manager, who possess managerial, administrative, and financial skills. Our volunteer force of 4,300 people ensures that most of the funds we receive go to the care and treatment of rescued animals.

In the last three years, the organization conducted the following verifiable projects:

- 2014 –15 purchased the land and started construction of the facilities in Kahaluu, Oahu (\$350,000 from the State for a capital campaign)
- 2015 - introduced the innovative injectable sterilization drug, Zeuterin to Hawaii and trained 18 veterinarians, including the members of Hawaii Board of Veterinary Examiners.
- 2016 – Oahu SPCA offers the low cost veterinary service as well as low cost sterilization to the public Wednesday through Sunday each week.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Oahu SPCA currently operates out of a facility in Wahiawa. It is located on 823 Olive Avenue, Wahiawa, Hawaii. It houses a sterilization clinic (625 sq. feet), an office (400 sq. feet), dog and feline enclosures (2,000 sq. feet). The facility has a public dog park and outdoor space. The facility has all necessary veterinary/medical equipment and supplies. The office space has computers and a multi-function work station (printer, scanner, copier, fax, etc.). There are phone and internet services. It is equipped with electricity and running water to maintain high sanitary standards. The facility supports medical and sheltering needs of 145 animals a day.

The organization also purchased a two-acre property in Kahaluu to build a new shelter. It is located at 47-630 Kamehameha Hwy, Kahaluu, Hawaii. The facility will have a state-of-the-art Sterilization Clinic (1,500 sq. feet) with the capacity of sterilizing 100-300 dogs and cats per week or approximately 15,600 annually. It will house an office (800 sq. feet), canine kennels (4,800 sq. feet) and

feline enclosures (3,600 sq. feet). The facility has all necessary veterinary/medical equipment and supplies. It is equipped with electricity and running water to maintain high sanitary standards. The office space has computers and a multi-function work station (printer, scanner, copier, fax, etc.). There are phone and internet services. The facility will see 750 medical visits and house 300 animals a month.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

1 additional Veterinarian, William G. Masters, is a Board Certified veterinarian with 21 years of experience in laboratory animal medicine and 13 years of experience in veterinary practice. He is experienced in operational and financial management, staff supervision and training.

Three additional part-time Veterinarians; Dr. Cheryl Hale, Dr. Ganna Yushchenko and Dr. Hilal Dogan, all have more than 7 years of experience as wellness clinic Veterinarians. They are experienced in handling the wellness clinics held each weekend throughout the island.

Three additional full-time Veterinarian Technician with seven years of experience an associate veterinarian and veterinarian technician.

Two additional part-time Veterinarian Technicians.

An additional administrator with four years of experience in shelter management and financial reporting.

1 Clinic Manager/Coordinator is to be hired. The requirements for this position are:

- 3-5 years of prior animal shelter experience or 3-5 years related experience-managing staff on a senior level.
- Bachelor's degree in Management, Business, Public Administration, Animal Studies, or Veterinary Science. (A combination of relevant work experience and education may be considered.)
- Superior oral and written communication skills, and experience in dealing with customers, donors, vendors and service provider.

- Proficiency with computers, email, and Microsoft Office software: Word, Excel, and PowerPoint.
- Experience with animal welfare and/or adoption software programs preferred.
- Knowledge of animal welfare issues with the ability and desire to do what it takes to achieve the Organization's Mission and goals.
- Certifications to administer first aid or CPR and handling the administration of drugs.
- Familiarity with 501 (c) (3) nonprofit organizations, and understanding of the role of fundraising in their revenue models.
- Experience in budgeting, strategic planning and total quality management; familiarity with financial statements would be a plus.
- Special Position Requirements: Flexibility in work schedule, and ability to work on Saturdays and/or Sundays on a regular basis.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

The highest paid positions and the salaries paid to these positions are as follows:

Position	Annual Salary
Veterinarian	\$144,000
Clinic Manager	\$ 40,000
Veterinarian (part time) x 2	\$ 48,000
Veterinary Technician x3	\$ 99,000
Veterinary Technician (part time) x 2	\$ 33,000
Administrator	\$18,000

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

The Oahu SPCA does not have any pending litigation to which it is a party nor does it have any outstanding judgments.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Licenses and/or accreditation are not required to be an animal shelter. However, the Oahu SPCA currently has one full-time and three part-time Doctors of Veterinary Medicine licensed in the State of Hawaii.

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

The Oahu SPCA does not support or benefit a sectarian or non-sectarian private education institution. The grant will not be used to support or benefit any sectarian or non-sectarian private educational institution.

D. Future Sustainability Plan

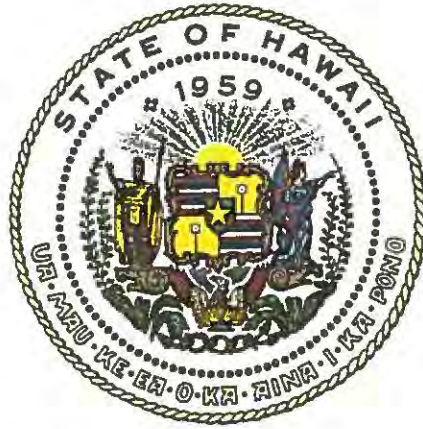
The applicant shall provide a plan for sustaining after fiscal year 2017-18 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2017-18, but
If received, the funding will allow the organization to reach to more families and animals and provide the necessary services. After the end of the funding, the organization would have an established clientele, who would continue to utilize and pay for the services. A business plan for the sterilization clinic and financial calculations demonstrate that revenues from pet owners paying fees for sterilizations and veterinary services will provide the income the Oahu SPCA needs to operate. This grant support will allow Oahu SPCA to optimize and develop our new veterinary clinic that will insure our sustainability, continued success.
- (2) Not received by the applicant thereafter.
If the organization doesn't receive the requested funds, it will continue its operations at a much smaller scale and won't be able to provide all necessary services to animals and the community. However, it will continue seeking funding support from all available sources – federal, state, county, and private.

E. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2016.

The Certificate of Good Standing is attached.



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

OAHU SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

was incorporated under the laws of Hawaii on 09/12/2008 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.


Dated: January 19, 2017

Director of Commerce and Consumer Affairs

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2017 to June 30, 2018

Applicant: Oahu Society for the Prevention of Cruelty to Animals

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	382,000			
2. Payroll Taxes & Assessments				
3. Fringe Benefits	4,173			
TOTAL PERSONNEL COST	386,173			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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11				
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13				
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16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	7,776			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	0			
TOTAL (A+B+C+D+E)	393,949			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested		Stephanie Ryan	808-349-3475	Phone
(b) Total Federal Funds Requested				
(c) Total County Funds Requested			January 20th, 2017	Date
(d) Total Private/Other Funds Requested		Signature of Authorized Official		
TOTAL BUDGET		Stephanie Ryan, President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2017 to June 30, 2018

Applicant: Oahu Society for the Prevention of Cruelty to Animals

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Director of Veterinary Medicine (Full-Time)	1	\$144,000.00	100.00%	\$ 144,000.00
Veterinarian (Part-Time) x 2	2	\$48,000.00	100.00%	\$ 48,000.00
Veterinary Technician (Full-Time) x 3	3	\$99,000.00	100.00%	\$ 99,000.00
Veterinary Technician (Part-Time) x 2	2	\$33,000.00	100.00%	\$ 33,000.00
Clinic Manager (Full-Time)	1	\$40,000.00	100.00%	\$ 40,000.00
Administrator (Part-Time)	1	\$18,000.00	100.00%	\$ 18,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				382,000.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2017 to June 30, 2018

Applicant: Oahu Society for the Prevention of Cr

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Pulse Oximeter	1.00	\$750.00	\$ 750.00	750
Portable Refridgeration	4	\$742.00	\$ 2,968.00	2968
Laptop Computer	2	\$1,082.00	\$ 2,164.00	2164
Laser Printer	1	\$298.00	\$ 298.00	298
Computer Tablet	2	\$798.00	\$ 1,596.00	1596
TOTAL:	10		\$ 7,776.00	7,776
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2017 to June 30, 2018

Applicant: Oahu Society for the Prevention of C

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2015-2016	FY: 2016-2017	FY:2017-2018	FY:2017-2018	FY:2018-2019	FY:2019-2020
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS: NOT APPLICABLE						

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Oahu Society for the Prevention of Cruelty to Animals

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Not Applicable				
2					
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**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Oahu Society for the Prevention of Cruelty to Animals

(Typed Name of Individual or Organization)



(Signature)

January 20th, 2017

(Date)

Stephanie Ryan

(Typed Name)

President

(Title)