

House District 2nd
Senate District 5,6,7

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Maui Hui Malama

Db:

Street Address: 375 Mahalani Street Wailuku, HI 96793

Mailing Address: 375 Mahalani Street Wailuku, HI 96793

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name V. PUALANI ENOS

Title Executive Director

Phone # 808-244-5911

Fax # 808-242-0762

E-mail pualani.enos@mauihui.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

PERSONAL PATHWAYS TO ENABLE YOUTH TO BE HIGH PERFORMERS IN THE WORKPLACE.

4. FEDERAL TAX ID #:

5. STATE TAX ID #:

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2018: \$ 300,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____
FEDERAL \$ _____
COUNTY \$ 282,843
PRIVATE/OTHER \$ _____

V. PUALANI ENOS, EXECUTIVE DIRECTOR
NAME & TITLE

1/18/17
DATE SIGNED



RECEIVED

1/19/17 na

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Since 1973, Hui Malama has provided educational services to more than 26,000 Maui County residents, more than half of them at-risk youth (ages 11-24). This year, Maui Hui Malama (formerly Hui Malama Learning Center) will be restructuring the organization to increase its capacity to more efficiently and effectively carry out its Mission to inspire, nurture and empower youth to pursue careers that bolster our islands' economy, increase self-reliance and provide for future generations.

The Overarching Problem

Research has shown time and again that despite the best intentions and resources, the majority of change initiatives and good ideas fall short of its desired outcome.

While there is a wide array of contributing factors to this issue, there is a common denominator – the failure can be traced back to a lack of clarity of the problem, as well as the initiative/good idea itself. Although this issue is not new, the breadth, depth and pace of change in today's society is making it a lot more difficult. Persistent issues such as homelessness and the widening education gap are becoming harder to solve. The challenge has been exacerbated as more complex and emerging issues such as climate change and sustainability have gained attention and immediacy. Consequently, the ramifications are beginning to escalate. For example, the upward pressure on the limited resources we collectively have to work with across our society is exponentially increasing.

The Specific Context and Approach

While Maui Hui Malama (MHM) has had success providing services for the under-served youth on Maui for more than forty years, it too has recently felt the impact of the changing landscape. As MHM reflected on its situation it recognized the obvious need to change, but with deep change within the organization versus incremental. MHM will develop and finalize an organizational learning model that leverages the concept of system thinking and adaptive leadership as its platform for deep change. The model emphasizes the need for "clarity" as the foundational first step to a systemic and systematic approach. In other words, clarity as the 21st century practice that each community member/service provider can have confidence in to achieve its own goals while optimizing the entire community/system. Once the frameworks are finalized MHM

will address the Knowing-Doing gap – MHM will be prepared to put concept into practice in order to begin building its own confidence and capabilities. By doing so MHM hopes to transform the way research-based/best practices are implemented for address the complex problem of transforming invisible youth to invincible youth.

Hui Malama's near term goal (within five years) is to prepare clients who have been unsuccessful in traditional educational settings to be dependable, committed, top producers in entry-level jobs in any of Maui's driving industries and complete any education or training necessary to do so. Hui Malama's mid-term goal (within 10-years) is to provide local businesses with their best performing, most committed middle-managers. Hui Malama's long-term goal is to provide businesses in Hawaii with the most caring, innovative and productive leaders across all major industries, education and government. Hui Malama is requesting funding in the amount of \$300,000.00 to design, implement, assess, and refine programs that provide the structure and support to youth to construct the navigational foundation(be, learn, do) essential to build, pursue and refine their unique personal path over a lifetime.

2. The goals and objectives related to the request;

Today, Maui Hui Malama's vision is to transform Maui's at-risk youth into thriving community members with the ability to adapt, grow and excel in their career and personal journey. To do this, Hui Malama focuses on rebuilding the person – a “being” that can serve as the foundation for “learning” and “doing” the necessary things for an enriching life as a positive workplace, family and community contributor.

In order to achieve these goals, Hui Malama is requesting funding in the amount of \$300,000 to build its capacity to evolve how it provides services to Maui's at-risk youth through a systems design approach to create high social impact that is connected, proactive and offers a continuum that can be replicated by other organizations to address any complex social problem. Over the past year, MHM has created a Community CARE learning organizational model to address the learning-doing gap. This model provides a systems thinking approach to address the complex social issues facing our target population. This dynamic learning approach of Shared Caring involves clarity of purpose, capturing the holistic perspective necessary for an adaptive and collective approach to desired outcomes. Next, it utilizes frameworks as a lens to assess the operational design, actual and desired performance outcomes so that it may reimage, refine and refocus on the levers that present possibilities to optimize, innovate and transform desired outcomes. Building and utilizing the CARE model will enable MHM to design, execute for desired outcomes, utilizing feedback and reflection to evolve ourselves, the conceptual framework, possibilities, outcomes to expand learning that can be shared to inspire and scaffold continued learning by others. Maui Hui Malama's design will build, execute, and evolve holistic youth development and wellness programs are that inspire, nurture and empower older youth and young adults to become higher skills performers and positive contributors to bolster our island's economy, increase self-reliance and provide for future generations.

Hui Malama Services and activities that will address community need:

Implementing and improving our CARE design, Maui Hui Malama's comprehensive approach will:

- 1) Provide clients with guidance and support to practice the weaving together a continuum of resources and opportunities to support a lifetime of learning, development and achievement of personal goals.
- 2) Support clients to build the discipline, skills and knowledge to successfully complete secondary and post-secondary education and training programs to ensure clients are competitive and successful in the today's ever-changing global economy.
- 3) Offer and connect clients with programs and services that best prepare them for Youth 21st century workforce opportunities in Hawaii.
- 4) Support, guide and foster the ability of older youth and young adults to create a personal pathway and build the navigational foundation to create, pursue and refine their own unique personal pathway over a lifetime.

In every aspect of service delivery, Maui Hui Malama will support and assist clients to gain understanding of how previous experiences impact their ability to achieve success and overcome obstacles in school, community, home and work settings through ongoing intensive assessments which includes supporting clients to achieve the emotional, mental, economic stability and health and wellness to learn, do and grow. This includes addressing basic needs like personal hygiene, appropriate dress, transportation and physical health through balanced meals, medical and dental health and refraining from at-risk behaviors (smoking, using alcohol and drugs, selling alcohol and drugs, criminal behavior, destructive use of social media, etc.)_Assisting clients to learn personal and professional etiquette in difference circumstances and contexts to develop appropriate communication and behavioral skills to make the most out of opportunities and overcome challenges.

3. The public purpose and need to be served;

Maui Hui Malama's intensive, holistic and individualized intervention provides high needs youth who have been previously unsuccessful to and thus are unprepared to complete their high school diploma or GED and at high-risk of a life of unemployment or underemployment. Failure to obtain requisite basic education or enter the workforce leads to youth remaining or entering into expensive social service, criminal justice, mental health, and public housing and public assistance systems into adulthood. The public purpose served is to provide a supportive, safe environment that coordinates community resources so forgotten youth can realize their potential to be positive contributors to Maui's economy, environment and community rather than remaining on the destructive path that will result in perpetuating intergenerational dependency on subsidies, social services and criminal justice interventions.

Maui Hui Malama has achieved success in supporting individuals from this target population to achieve academic, work and personal success. Through its restructure, Maui Hui Malama's greater goal is to transform itself to make greater, sustained social impact through building its capacity as a learning organization using systems design mindset so it may continue evolve its

design in order to achieve broad, proactive sustained impacts for this underserved target population. Through practice and implementation, MHM seeks to share this design model with other non-profits leaders, funders and supporters in order to achieve sustained, meaningful social impact across complex social issues.

4. Describe the target population to be served; and

Since 1973, Hui Malama has provided educational services to more than 26,000 Maui County residents, more than half of them at-risk youth (ages 11-24). Youth come from all reaches of Maui County and across demographics, although most students fall just above or below the poverty line and are part Hawaiian. Our participants represent the diverse and multi-ethnic make of our island including those of Hawaiian, Portuguese, Japanese, Chinese, Filipino, European/Caucasian, Latin American, African American, Mexican, and other Pacific Islands ancestry.

About 90% of the students have learning, emotional, cognitive, social or physical issues that have not been identified or properly addressed in other school settings. Close to 70% of our students have been displaced or living in unstable living conditions due to lack of housing, parental discord, abuse or violence at home or school, chronic health or mental health issues, or some extreme traumatic event at school. Hui Malama serves students who are currently enrolled in public, charter, private or other homeschool programs who have a long history of poor performance or young adults (18-24) who did not complete high school. 97% of clients have long histories of absenteeism/truancy increased attendance that results in youth being 2-7 grade levels behind in math, reading and writing. Poor performance is due to poor attendance, lack of participation, failure to produce acceptable school work, disruptive behavior, or trauma at school, community or home. Youth report skipping classes, attending schools where students are intoxicated and drugs are exchanged/sold on campus. Youth form unproductive classroom behaviors such as using cell phones, social media and sleeping during class. Hui Malama believes that these behaviors stem from negative world views and poor attitudes often consistent with the client's unsuccessful experiences at home or within their learning environments.

5. Describe the geographic coverage.

Primarily, Maui Hui Malama serves between 125-150 highest needs youth across the island of Maui, including central, upcountry, south and west Maui. Maui Hui Malama also serves clients from Molokai, Lanai, Oahu, Kauai and Hawaii Island who are placed in foster or out of home placements on Maui.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Strategic/Operational Approach and Targets for 2017 and 2018

Hui Malama's approach to developing the whole person, aims to address participant's short-, mid-, and long-term needs and goals. Our highly intensive and personalized support services identify root issues and step-by-step addresses all aspects of the participant's life including their emotional, social and mental state and stability, habits and skills, behavior in various learning, work and group settings. To ascertain a fuller understanding, Hui Malama begins by identifying, assessing, and facilitating the resources historically and currently available in the youth's ecosystem that has led the participant to current status. The ecosystem includes family, community, school, work, natural environment, peer group and spirituality. Upon identifying needs, strengths and short-, mid-, and long term goals, Hui Malama guides and nurtures each youth to develop a customized Personal Plan that will provide youth with the attributes and ability to adapt and grow with the ever changing challenges and environment. Hui Malama seeks to provide youth with the fundamental tools to be "builders" as opposed to "maintainers" in the workforce and leadership that organizations can rely on to enrich the work environment and tackle the challenges of the 21st century in innovative ways.

Hui Malama is committed to transforming diverse high needs youth who have fallen behind traditional educational standards into graduates with "potential" – not just their given gifts but the ability to best utilize what they have (both strengths and weaknesses) in any situation to figure things out. Hui Malama's goal in the next five years is to prepare every youth who becomes a participant to be students who can become dependable, committed, top producers in entry-level jobs across all of Maui's driving industries and complete any education or training necessary to do so. Hui Malama's goal in 10-years is to provide local businesses with their best performing, most committed middle-managers. Hui Malama's 20 year goal is to provide businesses in Hawaii with the most caring, innovative and productive leaders across all major industries, education and government.

Our experience is that people will not learn or do unless they have the motivation to learn, change and do. Once participants feel stable and safe, they can participate in activities that allow them to believe in themselves. To establish this, participants must have confidence and trust in the intentions, competencies, commitment, and predictability of those in charge. Hui Malama inspires and empowers youth, their caregivers and other stake holders, previously hopeless and exhausted, to once again believe in the capability and potential of these youth to be positive and productive contributors in their community, at a job and at home. Once inspired and nurtured, youth, caregivers and stakeholders commit to an ongoing process of developing the learning, doing skills, and character to navigate a personal pathway to realize their unique goals over a lifetime.

1. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Hui Malama utilizes a tiered approach to enrollment to determine whether that current educational, youth development and work preparedness offerings from existing services are in fact able to meet client needs and develop client strengths. Through acting as a hub of community services, support to caregivers, and facilitator/liaison between other community

providers, we are able to successfully coordinate holistic services so that youth can positive contribute, perform and succeed. Hui Malama prioritizes services to participants who have nowhere else to go due to their highly negative experiences during elementary and middle school years, high absenteeism from school due to being 3-6 years behind their grade level and/or highly complicated personal and family situations.

Hui Malama takes referrals from state and county agencies – taking the youth that other systems have rejected, refused or found unfit to attend their programs. Hui Malama works with families who are no longer welcome or eligible to other programs and who would otherwise be unsupervised and without any academic/behavioral development activities during the school day. Due to the growing needs, complexity and severity of our most invisible and forgotten youth over the past two years, we have increased the hours, comprehensiveness and breadth of our services to do whatever it takes to address participant needs and build on their strengths. Services are highly individualized and involve significant time and resources to convene, coordinate, supplement and attract a variety of supports and resources to create a continuum of support that scaffolds a lifetime of learning and development for each participant. Hui Malama, with other community resources successfully re-integrates youth into public school, private school, online charter or to obtain their GED through the Adult school.

MHM seeks to utilize service delivery work to engage community to develop learning partnerships between clients, service providers, community members, funders, government entities and other stakeholders to devise community-driven and client informed solutions to address complex social problems through meaningful social impact.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

In FY18, Hui Malama proposes to serve 75 unduplicated participants through 1) Intake, counseling and referrals 2) Intensive assessments to identify root issues and history leading to current situation; 3) Coordinate and facilitate critical services to achieve goals and address basic needs, health care, social services, behavioral health services, housing, education, and employment; and 4) provide and access services to support clients to successfully complete academic, learning, programs and 5) offer and connect clients with workforce preparedness skills, knowledge and opportunities for entry level positions on Maui and in Hawaii. Clients participating in MHM services come with significant behavioral and social challenges and are significantly behind in skills, knowledge, discipline and initiative. For this reason, Participants will participate in receiving services for significant hours and for multiple quarters. Due to highly complex histories, their need for intensive services, with service providers whom they trust, in a safe, predictable environment is critical to realizing positive outcomes. Hui Malama seeks to coordinate and provides critical services for an increasing number of forgotten youth which are not provided by any other program in Maui County.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

MHM will consistently monitor, evaluate and see to improve impact through a systems mindset utilizing the Hui Malama Community CARE Model developed by the Executive Director with expertise of Business Consultant, Mel Horikami, Founder and President of Optimum Business Solutions over a two-year period. This adaptive and interative business model ADEPt, informs this adapted model which has been customized for Hui Malama. Design and implementation is also being informed by nationally recognized experts in systems thinking and design thinking intended to realize social impact.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

FY2017 Program Evaluation					
Projected Impacts (List appropriate measure -- number of persons, activities, etc.)					
	Annual Goal	Q1	Q2	Q3	Q4
Total Unduplicated Persons Served:	75 clients	-	-	-	-
Outcome 1: MHM will expand and improve its recruitment and initial screening and assessment to reach 75 clients who will either <ul style="list-style-type: none"> • choose to participate in other alternative programs, • receive support services to achieve success in DOE schools, online, credit recovery, charter or private school. Receive support services to transition to programs or services that will assist client in achieving personal goals..	75	25	25	25	0
Outcome 2: 35 clients will participate in an intensive assessment and develop social competence and capacity through engagement in client developed Customized Personal Plan. Client goals, progress and improvement will be tracked regularly and documented.	35 clients	15	22 total = 7 new 15 continuing	25 total = 10 new 15 continuing	35 total = 10 new 25 continuing

<p>Outcome 3: 30 clients will participate in MHM activities to improve life, work skills, learning skills to make progress and achieve continuing education goals of personal plan.</p>	30 clients	15	22 total = 7 new 15 continuing	25 total = 10 new 15 continuing	30 total = 5 new 25 continuing
<p>Outcome 4: 30 clients will participate in workforce preparedness and job seeking activities to make progress, achieve and refine personal plan goals. Progress will be documented in personal plan and clients will develop a Personal Portfolio (includes self-assessment shown through products/photos, and assessment by job skills mentors, work place coaches, and partner mentors.) which will serve as a resume.</p>	30 clients	5	15 total = 10 new 5 continuing	25 total = 7 new 15 continuing	30 total = 5 new 25 continuing
<p>Output 5: MHM will implement year 2 of its organizational restructuring plan to utilizing structure, procedures and processes developed in 2017 to implement its Community CARE model for social impact through assessing, refining and evolving its organizational framework and personal pathway conceptual framework. MHM will improve the design for recruitment and intake screening, hub of community services program, and continuing learning program. It will also stand up its job programs from design and methodology successes learned in 2017. MHM will also meet or exceed 2018 milestones set in MHM's strategic business plan finalized in 2017.</p>	Design, data and learning summary from 2017-2018 utilizing CARE Model	In progress	In progress	In progress	Report Findings

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2018.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
75,000	75,000	75,000	75,000	300,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2018.

Confirmed funding for 2018:

County of Maui \$283,843 (conditioned upon meeting outcome targets of 2017 and available funding)

Applications have been submitted – determinations to be made for June 2017:

Kamehameha Schools Community Investing \$200,000

Office of Hawaiian Affairs \$200,000

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
None

5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.
For Fiscal Year 2017 we are receiving:
County of Maui \$283,843
Office of Youth Services - \$57,000
Grants in Aid \$300,000
Pending Notification/NOT CONFIRMED: Office of Hawaiian Affairs – \$224,000

5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2016.
\$288,942

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Hui Malama has earned its reputation for excellent service delivery from Federal, State, County, and private funders as well as program auditors who have noted our commitment and ability to provide an integrated continuum of services that is measured by clearly defined outcomes. Hui Malama has over 12 years of experience in delivering teen pregnancy prevention, violence and substance abuse prevention classes and related activities to youth ages 11-18 through service contracts with OYS and BESSD and exceeded all outcomes for previous GIA funding. Hui Malama consistently exceeds milestones and targets for County budget line grants and private grants. Hui Malama consistently utilizes lessons learned to inform revision and expansion of services. Staff have been trained in a number of culturally-based, values driven curricula that is research-based and integrates best practices, teen pregnancy prevention, violence prevention and other substance abuse prevention programs. Over the past two years, Hui Malama has expanded

our services to work more intensively and extensively with caregivers to enable us to better understand participants' individualized needs and craft highly individualized services to effectively respond the complex histories and present strengths and needs of each participant.

Over the past few years, Hui Malama's unique contribution to Maui's community of service providers is to focus on all aspects of the participant's and their caregiver's lives, acting as the hub of community services, as the catalyst and facilitator of ongoing support and reinforcement. Our role is to create an ever-growing web of support for youth, a web that is strengthened and expanded over time to adjust to shifts within the family, community, peer, environment, school and work. This highly personalized, intensive and comprehensive engagement with participants over many months and years requires that we work with a smaller number of youth. As youth re-connect to a healthy ecosystem and re-build his or her identity, hope and motivation increases.

Hui Malama develops strategies in collaboration with formal and informal community resources to help each youth reframe his or her story to turn the very circumstances that caused these participants to fall behind into advantages. This critical shift in perspective happens through three deliberate strategies: 1) viewing the participant from a holistic perspective to discern each individual's unique identity, situation and strengths, 2) establishing a growth mindset – viewing each milestone in the participant's life as a point in a marathon or triathlon as opposed to a sprint, and 3) to approach current and future goals in relation to a connected ecosystem from which to form a systemic, systematic and dynamic learning and life-long development system.

At the same time, MHM seeks to transform itself from an agency that focuses on activities to one that intentionally and purposefully designs, assesses, executes and refines activities to create a continuum of connected and proactive high impact to address Hawaii's most complex and long-standing social problems.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Hui Malama is located in Wailuku, Maui, Hawaii. The facility is a 2 story building with approximate 3000 square footage; containing 3 classrooms, a multi-purpose conference room, front office, staff offices, kitchen, ADA lift, 2 restrooms along with ADA ramps in front and rear of the building. There is 2000 square feet of usable landscape surrounding the building where the school/community garden is located. Through partnership with Lokahi Pacific, Hui Malama utilizes 500 square feet of shaded outdoor space where a small lele, native garden and rock contemplation area has been built. This space is used for Morning Oli, guest lecturers, cultural demonstrations and a space for participants to have separate space for reflection and meditation when exhibiting behaviors that are inconsistent with community values and disruptive to group activities.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Key Program Personnel: Hui Malama has over forty years' experience servicing at-risk youth who are unwilling or unable to attend traditional educational, extracurricular and community activities. The Programs Director, is responsible for agency operations, fiscal management, program design and efficacy, board relationships and community alliances. She is also the Strategic Designs and Innovations Director, responsible for leading restructuring Hui Malama through a systems thinking/designs approach and ensuring alignment with framework and outcomes goals through learning organizational strategies. She will lead MHM's efforts to increase the impact of collaborative relationships with community resources, business partners, and service agencies. The Programs Delivery Manager will ensure the integrity and efficacy of structure, procedures and processes to meet objectives and outcome targets. He/she will oversee all staff ensure design is implemented and monthly/annual objectives are met in a timely manner, with high quality and efficiency. He/she will facilitate execution of design to identify, coordinate, work with and support all relevant community resources to support client success. Finance, human resources, facilities and grants management is overseen by the Programs Director who works closely with a new fiscal management team that includes a part-time finance assistance who is mentored and supervised by independent contractor -- a high level accountant with 20 years of nonprofit finance management -- who work in coordination with Simplicity by Altres to whom we have outsourced Human Resources and Payroll. He/She will oversees and manages the tracking and assessments related to each client achieving steady progress of Personal Plans. The Programs Assistant is responsible for supporting the Programs Director and Programs Delivery Manager in managing and reporting program operations/evaluation to client support services are executed efficiently and effectively on a daily basis. She also ensure timely completion of data collection, management related to clients' ongoing assessments, progress and milestone achievement for operations, reporting and learning model. The Continuing Education Youth Coach assists in executing services to ensure each client's academic, work preparedness, job skills and personal development activities to ensure academic achievement and learning progress work toward customized personal plan goals. She will act as the liason with the adult school, certification, college and extension service programs. The Job Programs Coach will support research and technology development, design and implement all efforts related to work to learning experiences, including closely tracking mentor interactions, outcomes and client achievement in work preparedness and job skills activities. The Personal Pathway Youth Coach serves as a support and catalyst between caregivers and mentors, instructors, community partners and supporters. All staff will serve as workplace coaches and tutors. Tutors will provide remedial tutoring related to math, science and related content reading to support students who have missed several years of school and therefore are missing foundational knowledge. Independent contractor tutors will be engaged to fulfill tutoring needs that cannot be satisfied by the Tutor.

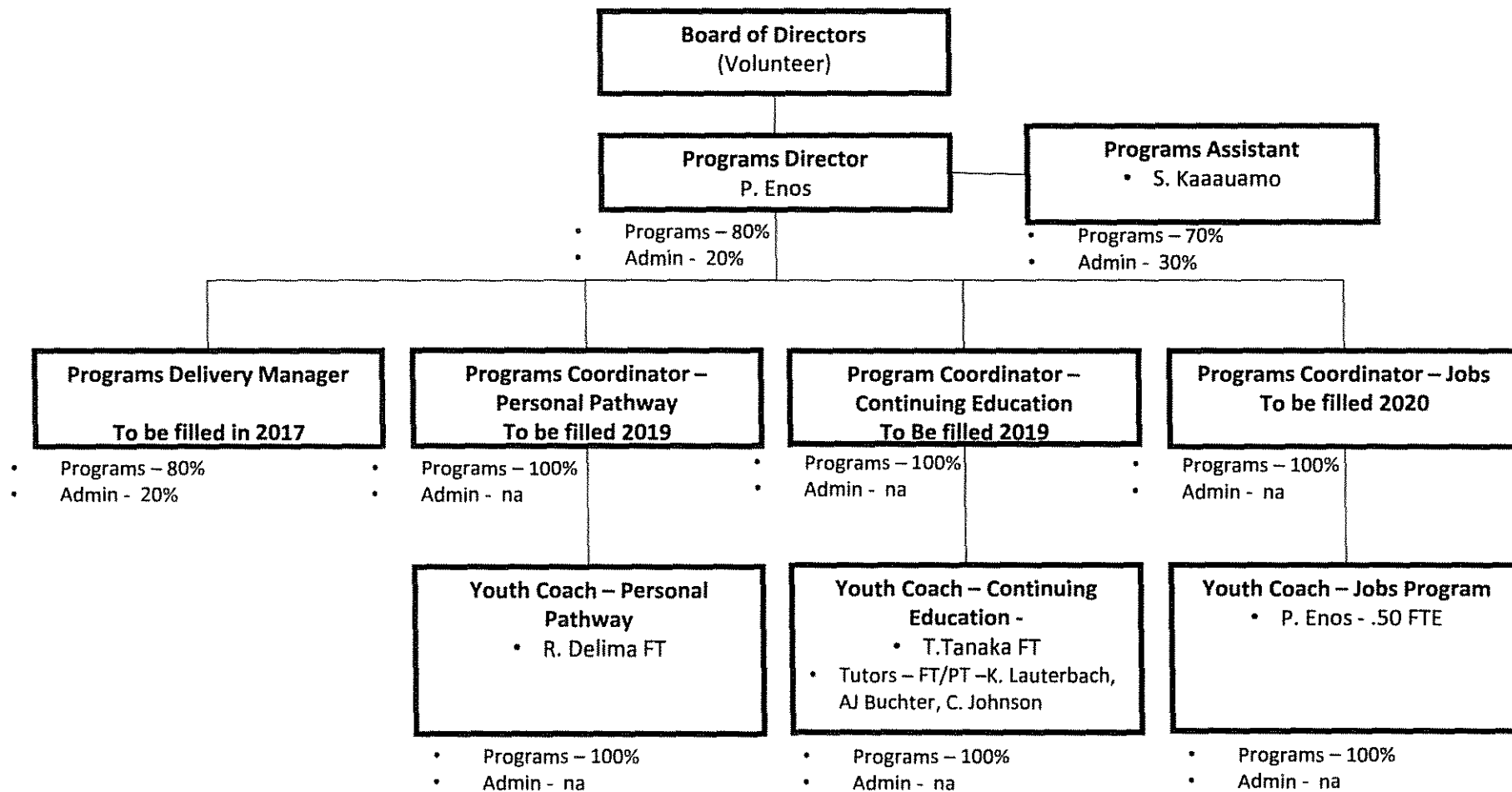
The Staff meets frequently to ensure efficient and high quality execution of desired outcomes, including weekly progress meetings, utilizing the CARE model. The Programs Director, Pualani Enos, is an attorney with over 20 years' experience as a teacher in experiential, multidisciplinary advocacy, education and research aimed at at-risk, disenfranchised youth and families. Since returning to Maui in 2006, she has participated in several statewide and county leadership and professional development activities, networks and boards. Finance Consultant, Nancy Bulosan-Marvin, has over 20 years of accounting experience, including work in the private sector, education, non-profit, and grants management. The Programs Delivery Manager will have significant experience in managing service delivery for high risk populations. The Program assistant (include from staffing chart in KSBE) The Personal Plan coach has over 20 years of experience in banking and operations and significant involvement with Hawaii DOE, private education and community athletics and community service programs. All Program staff have related college credits, work experience related to life skills and technical training and remedial teaching for high risk populations. Staff have experience working with human service resources, have demonstrated commitment to working with high risk and marginalized populations, and the ability to work collaboratively to implement innovative, experiential learning programs. Volunteers and Employer Mentors act as speakers, host service learning and community education activities, assist students in exploring local job opportunities, offer job shadowing and internship opportunities.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



Maui Hui Malama Organization Chart



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C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Executive Director/Strategy & Design/Program Director and Job Coach Lead: \$95,000
Program Delivery Manager: \$66,000
Youth Coach Continuing Learning: \$52,000

VI. Other

A. Litigation

Hui Malama is not involved in any litigation nor are there any outstanding judgements.

B. Licensure or Accreditation

Hui Malama has no special qualifications, including but not limited to licensure or accreditation relevant to this request.

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Hui Malama is not a school, but provides holistic support, coordination and supplemental services to Hawaii's social, family law, criminal justice, mental health, health care, housing, and workforce development services agencies helping disadvantaged public school students on Maui by connecting them to services and resources they need to complete their studies with a high school diploma or a Graduate Equivalency Degree ("GED"). Hui Malama assists families who have been unsuccessful in public education for generations to assist youth to be successful in DOE or Adult School by attaining their degree from these systems as only a part of a comprehensive personal pathway to achieve success throughout their lifetime. This educational objective is a single step in a larger program to build the participants capacity to succeed and recognize their capacity as a positive contributors to Hawaii's economy, environment, and community. Today, that diploma or GED is a prerequisite to success in life since it is the foundation to almost any career or occupation. Hui Malama's services help to prevent life-long dependency of youth and young adults who come from families who have been dependent and involved in expensive public assistance, social service, health, mental health, substance abuse, housing and child abuse and neglect interventions for generations. Through intensively working with highly complex cases in tandem with other state and county funded

services, Hui Malama provides a critical role in supporting participants to gain independence from these systems and save the state monies for the adult life of these participants. Hui Malama provides critical support and coordination of services for disadvantaged youth so that they are on a path to success beyond obtaining high school diplomas or GEDs, as part of a larger goal of finding, keeping and advancing in the work place, to be self-sufficient so they are not reliant on public assistance, publicly funded housing, food assistance, and are not in need of long-term social services related to criminal activity, violence, substance abuse or child abuse and neglect. Hui Malama itself is not a private educational institution in purpose, function or goals.

D. Future Sustainability Plan

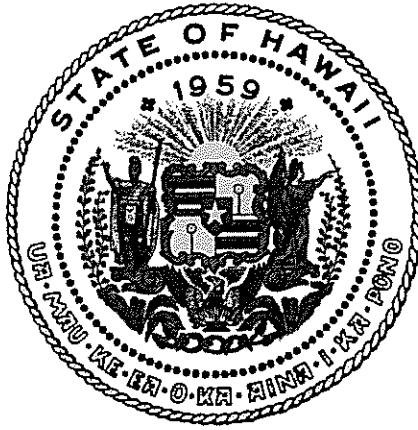
The applicant shall provide a plan for sustaining after fiscal year 2017-18 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2017-18, but
- (2) Not received by the applicant thereafter.

Over the past 18 months, the Executive Director, Pualani Enos, has participated in two statewide leadership programs, acting as the only outer island representative in each cohort. Hui Malama has also been fortunate to receive hundreds of volunteer hours from Business Management Consultant, Mel Horikami, of Optimum Business Solutions and has recently engaged his consulting to execute the Maui Hui Malama Community CARE learning model. Mr. Horikami has over 30 years of business management where he served in leadership positions for several years. Through his experience as a business strategist professor at Hawaii Pacific University and as a consultant for Hawaii Department of Education, Mr. Horikami has also provided expertise related to education, workforce preparedness and labor needs in Hawaii. Through these experiences, the Executive Director has developed expanded business and financial management skills, and has been working closely with board, organizational volunteers, public and private funding sources, as well as local business support. Through a five-year strategic business plan that has been developed over the past two years with Mel Horikami, MHM intends to achieve financial sustainability that includes investments by social investors, predictable annual contributions by Maui businesses to reduce reliance on public funding.

E. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2016.



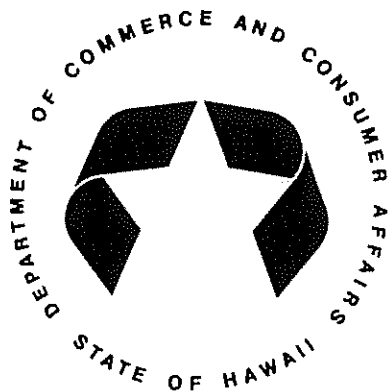
Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

MAUI HUI MALAMA

was incorporated under the laws of Hawaii on 06/15/1973 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 17, 2017

Catharine P. Owaiki-Cole

Director of Commerce and Consumer Affairs

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2017 to June 30, 2018

Applicant: Maui Hui Malama

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)	TOTAL BUDGET
A. PERSONNEL COST					
1. Salaries	149,580		133,080	29,573	312,233
2. Payroll Taxes & Assessments	10,613		10,613	2,358	23,584
3. Fringe Benefits	7,275		7,274	1,617	16,166
TOTAL PERSONNEL COST	167,468	0	150,967	33,548	351,983
B. OTHER CURRENT EXPENSES					
1. Telecommunications	4,068				4,068
2. Publication & printing			1,000		1,000
3. Professional fees - Program	63,149		16,500		79,649
4. Lease/Rental of Equipment			667		667
5. Program supplies	10,315		11,000	6,000	27,315
6. Program activities	19,000		42,143	10,182	71,325
7. Professional Development & Training			18,000	2,000	20,000
8. Travel expense				1,400	1,400
9. Transportation			11,500		11,500
10. Stipends					0
11. ADMIN COST - Personnel	10,247		9,036	2,631	21,914
12. ADMIN COST - Insurance	3,163		2,788	812	6,763
13. ADMIN COST - Rent/Utilities/Maintenance	4,488		3,954	1,151	9,593
14. ADMIN COST - Bank fees/PR processing	460		381	118	959
15. ADMIN COST - Equipment rental	1,117		786	287	2,190
16. ADMIN COST - Dues/Subscriptions/Adv	949		837	244	2,030
17. ADMIN COST - Office supplies	431		380	111	922
18. ADMIN COST - Staff/Board	719		634	185	1,538
19. ADMIN COST - Telecom/Postage/Printing	1,754		1,513	450	3,717
20. ADMIN COST - Other	12,672		10,757	3,251	26,680
TOTAL OTHER CURRENT EXPENSES	132,532	0	131,876	28,822	293,230
C. EQUIPMENT PURCHASES					
D. MOTOR VEHICLE PURCHASES					
E. CAPITAL					
TOTAL (A+B+C+D+E)	300,000	0	282,843	62,370	645,213
SOURCES OF FUNDING			Budget Prepared By: <i>Nancy Pualani Enos</i> Pualani Enos 808-244-5911 [Redacted] Phone 1/18/17 [Redacted] Date		
(a) Total State Funds Requested	300,000				
(b) Total Federal Funds Requested					
(c) Total County Funds Requested	282,843				
(d) Total Private/Other Funds Requested	62,370				
TOTAL BUDGET	645,213		V. Pualani Enos, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2017 to June 30, 2018

Applicant: MAUI HUI MALAMA _____

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Youth Programs Director/Youth Coach Job Plan	1.0 FTE	\$95,000.00	50.00%	\$ 47,500.00
Youth Programs Assistance	1.0 FTE	\$38,000.00	50.00%	\$ 19,000.00
Youth Coach Personal Pathways	1.0FTE	\$40,000.00	50.00%	\$ 20,000.00
Youth Coach Cointinuing Education	1.0 FTE	\$52,000.00	50.00%	\$ 26,000.00
Youth Programs Program Delivery Manager	1.0 FTE	\$66,000.00	56.18%	\$ 37,080.12
				\$ -
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				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
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TOTAL:				149,580.12
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2017 to June 30, 2018

Applicant: MAUI HUI MALAMA

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Equipment Rental			\$ 1,117.00	0
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ 1,117.00	
JUSTIFICATION/COMMENTS To rent tents, chairs, tables for workforce preparedness trainings off-site				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2017 to June 30, 2018

Applicant: Maui Hui Malama _____

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2015-2016	FY: 2016-2017	FY:2017-2018	FY:2017-2018	FY:2018-2019	FY:2019-2020
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:	0					
JUSTIFICATION/COMMENT not applicable - not requesting capital funding						

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Maui Hui Malama

Contracts Total: 557,248

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Personal Pathways to Enable Youth	7/1/2016-6/30/2018	County of Maui	Maui	282,843
2		7/1/2017-6/30/2018	Office of Haw'n Affairs	State	212,035
3		7/1/2017-6/30/2018	Office of Youth Services	State	62,370
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**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISSED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Maui Hui Malama
(Typed Name of Individual or Organization)
 _____
(Signature) 1/10/17
(Date)

V. Pualani Enos Executive Director
(Typed Name) (Title)