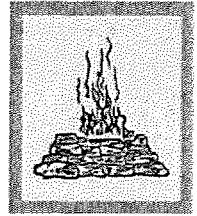

LĀNA'I CULTURE & HERITAGE CENTER

E Ho'ohanohano 'ana i ka wā mamua, a e Ho'olako 'ana i ka mua aku!
(Honoring the Past, and Enriching the Future!)

A Non-Profit Charitable, Museum, Research and Educational Organization
P.O. Box 631500 · Lāna'i City, Hawai'i 96763 (808) 565-7177 · info@Lanaichc.org · www.Lanaichc.org



Keahiakawelo—
ka lāma o Lāna'i

January 11, 2017

Senate Committee on Ways and Means
State Capitol, Rm. 207
Honolulu, HI 96813
Attn: GIA

Re.: Application for GIA Consideration from the Lāna'i Culture & Heritage Center

Aloha – Honorable Committee Members:

On behalf of the families of Lāna'i, I submit the attached application for a Grant in Aid to support cultural literacy and care of fragile material culture resources on the island of Lāna'i.

The application provides you with an overview of the significant work we have undertaken on Lāna'i over the last 10 years. While small and often overlooked, the history of Lāna'i's people is intimately connected to the history of all Hawai'i's people. We are working to continue this work and help build an informed and thoughtful generation of future residents and island leaders.

Please help us carry this work forward. If you have any questions, or if I may be of assistance, please do not hesitate to contact me (ph. 808.565.7177, cell 808.563.0787, email: kepa@lanaichc.org).

Na'u no me ka ha'aha'a o ke aloha (with humble aloha),

Kepā Maly

Directors and Officers:

Pamela Alconcel
Sheila Black
Joan de la Cruz
Martha Haia Evans
Michele Holsomback
John Mumford
John Schaumburg
Warren Osako
Kehau Watson, PhD.

Executive Director:
Kepā Maly

Advisor:
Colbert Matsumoto

**Administrative
Volunteer:**
Onaona Maly

Staff:
Mikala Enfield

Enc. GIA Application Packet

*"Hanohano Lāna'i i ke kauna'oa, koku kapa 'ahu'ula kau po'ohiwi!"
(Lāna'i is distinguished by the kauna'oa, which rests upon its shoulders like a feather cloak!)*

House District 13

Senate District 7

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Lanai Culture and Heritage Center

Dba:

Street Address:
730 Lanai Ave.
Lanai City, HI 96763

Mailing Address:
P.O. Box 631500
Lanai City, HI 96763

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name KEPA MALY

Title Executive Director

Phone # (808) 565-7177

Fax # not applicable

E-mail kepa@lanaichc.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

LANAI CURATORIAL & CULTURAL LITERACY INITIATIVE

4. FEDERAL TAX ID # _____

5. STATE TAX ID # _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2018: \$ 64,500

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ 39,000

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE

[Redacted Signature]

AUTHORIZED SIGNATURE

KEPA MALY, EXECUTIVE DIRECTOR
NAME & TITLE

Jan 11, 2017
DATE SIGNED



RECEIVED

1/12/17 *na*

Application for Grants

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Lāna'i Culture & Heritage Center (LCHC) is a 501(c)(3) non-profit organization dedicated to the perpetuation and appreciation of Lāna'i's rich cultural heritage and natural history. We seek to inspire people to be informed, thoughtful, and active stewards of our island's heritage by preserving, interpreting, and celebrating its natural history, Hawaiian traditions, diverse cultures, storied places, and ranching and plantation era histories. Our theme is: "*E ho 'ohanohano 'ana i ka wā ma mua, a e ho 'olako 'ana i ka mua aku!*" meaning "Honoring the Past, Enriching the Future!"

LCHC was envisioned in the late 1980s in response to community concerns about the transition from a plantation economy to a resort economy. LCHC was incorporated and granted non-profit status in 2007 to implement the vision for place-based education and interpretive services, engagement in cultural and natural resource field stewardship, and Hawaiian language and oral history programming. Since 2007, LCHC has served tens of thousands of residents and visitors through a range of museum, classroom, and field programs. LCHC provides leadership for historic preservation and restoration projects on the island; place-based educational programming for students and adults; interpretive services for visitors; and management of a public museum and archival space located in the center of Lāna'i City that opened in 2010 and houses a growing collection of 40,000-plus items.

2. The goals and objectives related to the request;

The Lāna'i Curatorial & Cultural Literacy Initiative seeks to preserve historical collections that serve as the foundation for island education by providing opportunities for community members to step into roles as curators of their own history, while facilitating community understanding of place and cultural heritage, especially among the younger generation who will actively and responsibly participate in planning the future of Lāna'i.

Objective 1: To ensure proper management and sustainable stewardship of historical collections that tell the story of Lāna'i through professional consultation and cultivation of curatorial skill sets among community members.

Objective 2: To increase community knowledge of the history, cultural heritage, and places of Lānaʻi by increasing direct interactions with historical collections, improving access to archived items, and encouraging collection of their own family histories.

Objective 3: To increase cultural literacy amongst Lānaʻi youth through an intensive four-week place- and stewardship-based experiential learning summer enrichment program.

We aspire to build curatorial interest and capacity within the Lānaʻi community by engaging and inspiring individuals who may: a) provide long-term volunteer support for on-going preservation efforts; b) reach into their own family histories and gain skills to collect and preserve their own family treasures and stories; and c) pursue career opportunities in historical preservation, cultural practices, and /or natural resource conservation.

3. The public purpose and need to be served;

Lānaʻi is a small island community of 3,200 residents--there is but one town, one school, and no traffic lights. As in other undeveloped rural areas, the community struggles with a depressed economy and under-resourced educational system. Public resources for historical preservation and place-based education, as well as on-island professional curatorial capacity, are non-existent. It is abundantly clear that if the heritage of Lānaʻi—as well as its contributions and relationship to the larger state community—is to be preserved, we must conserve and perpetuate knowledge through its artifacts, historical papers and photos, material culture and oral histories. These fragile resources serve as the foundation for cultivating the cultural literacy of the island’s younger generation—connecting the past with the present and future. If we don’t do this, no one else will. The Lānaʻi Culture & Heritage Center (LCHC) is the only community organization on island providing archival resources, support for archaeological and historical preservation projects, and place-based stewardship and interpretive services; and also support important natural resource conservation efforts. The programs serve both residents and island visitors. No other institution in the State of Hawaiʻi is undertaking the important responsibility of documenting the history of Lānaʻi and building a stewardship ethic for our island legacy landscape.

Though underrepresented in the predominant statewide discourse, Lānaʻi has a rich culture and history from pre-contact to present that still survives today. Hawaiians have lived on Lānaʻi for nearly 1,000 years, with archaeological evidence indicating that more than 6,000 people lived sustainably on the island. In the 1850s-1860s, the island was used as a Mormon colony as the first place where they tried to settle before LaCie, and the first western business endeavors and ranching operations initiated. By the early 1870s, Walter M. Gibson had acquired most of the island of Lānaʻi through private and leasehold interests, making it one

of the few privately owned islands of Hawaiʻi. By the 1890s, just 175 native Hawaiian residents remained, leaving indigenous culture, history, knowledge, and traditional practices that developed to mirror the surrounding natural environment at risk of loss. In 1895, Lānaʻi played a pivotal role in an attempt to reinstate Queen Liliʻuokalani after her overthrow. Later in 1922, the island was home to the world's largest pineapple population. Also of significance are accounts of the plantation labor movements and the evolution of democracy in Hawaiʻi as they played out on the island, especially during the 1950s. Private ownership of Lānaʻi has changed several times and impacted the community with each changeover—the most recent of which was purchase of the island by Larry Ellison in 2012.

LCHC maintains a growing collection of 40,000-plus items that tell the story of the island of Lānaʻi, including: 432 linear feet of archived historical papers, photos, and maps dating as far back to 1878; 2,500 indigenous Hawaiian artifacts; 500 plantation tools and family memorabilia; 166 oral history recordings; and 2,500 digitized records dating back to 1828 in both English and the Hawaiian language. Many of the collection's records and pieces exist nowhere else. LCHC's paper collections are especially vulnerable to environmental conditions and require immediate rehabilitation. Many items were filed in highly acidic folders that cause discoloration, stapled or otherwise secured with metal clips that rust and deteriorate the paper, or are adhering to one another as a result of glues used in envelopes and bindings. Ignoring this need would deprive present and future generations of exploring the history of Lānaʻi.

Many families on Lānaʻi struggle economically (household income is \$10,000/year below the State median) and their youth may leave to seek educational and economic opportunities elsewhere, often never returning to live on the island. Lānaʻi's depressed economy has made it difficult for remaining businesses and the community to fund its educational system, including with respect to Hawaiian cultural programs and connecting students with the legacy of their island home's past in order to build informed decision-makers and leaders for the future. LCHC created the E ʻIke Hou Iā Lānaʻi summer enrichment program to fill this gap as the only organization on island providing programming for Lānaʻi youth to learn about who they are, in their own landscape. Our place-based curricula are effective tools for engaging students and making learning relevant, with studies demonstrating that such an approach has positive impacts on a young person's socio-emotional wellbeing, their experience of "traditional" education and relationship with their teachers, and civic engagement.

In an effort to allow youth to understand and act upon the depth and extent of cultural resources that are part of Lānaʻi's landscape, a significant collection of archival-historical research has been compiled for the curricula. This information is integral to the process of documenting archaeological and cultural landscapes. The program encourages students to respect natural, cultural and archaeological resources, and provides students with exposure to what it can be like to pursue a

career in preservation and resource management. Guests who visit field class project sites engage with students and leaders, sharing island history. Facets of the field work and other data collected during the program (such as GPS data, photos, and maps) are integrated into larger programs that enrich the guest experience.

4. Describe the target population to be served;

The Lānaʻi Curatorial & Cultural Literacy Initiative will involve the following Lānaʻi residents:

- 15 adult volunteer community members and LCHC staff in curatorial work over the course of two months for a total time commitment of at least 14 working days each. Each participant will be paid a \$1,500 stipend and an application process will be established if interest exceeds the number of positions available.
- 10 high school students in curatorial work throughout the school year as a part of their community service learning hours.
- 35 youth ages 12-18 in a four-week summer enrichment program comprised of place-based experiential learning and teaching of cultural literacy

The Lānaʻi Culture & Heritage Center provides long-time island families, new residents, students of all ages, visitors, and business interests with a sense of place and attachment to the unique cultural and natural histories of Lānaʻi. We average 12,000 to 15,000 contacts each year, with approximately 30% representative of our resident or former resident population, including many students our only K-12 school as well as UH-Maui College Annex on island. As a result of the proposed initiative, residents and visitors alike will benefit from increased preservation of and access to items in LCHC's collection offering further insight into the Lānaʻi's history, while students will gain access to newly acquired language resources and place-based knowledge unique to the island. Another important outcome from the curatorial component will be to increase access to digitized historical and cultural information of Lānaʻi on a global level. Statistics tracked by our webmaster indicate more than 54,000 visits to our website annually.

5. Describe the geographic coverage.

The geographic coverage of this project will be the island of Lānaʻi, which comprises a land area of 140 square miles—13 miles wide and 17 miles long at its longest point.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Professional consultation, curatorial training, and community stewardship of LCHC's collections will span the following activities:

- Assisting individual families with collecting and preserving their own family histories and memorabilia
- Development and implementation of an uniform LCHC collections policy as well as archival storage/handling protocols
- Detailed inventorying of collections, including identification, sorting, classification, and indexing of items
- Digitization of paper collections
- Photographing of artifacts, memorabilia, and material culture
- Transfer of audio and videography to modern playback capacity
- General treatment of papers, photos, stone, wood, and textiles
- Exhibiting techniques
- Continued development of online archive
- Incorporation of newly uncovered texts, maps, stories, and photos to contribute continued development of cultural literacy curricula for the summer enrichment program

The four-week E ʻIke Hou Iā Lānaʻi summer enrichment program will use existing grade-appropriate curricula to implement the following experiential learning activities led by LCHC staff and guest cultural practitioners/instructors:

- Archival research, reading, and analysis of historical records (in both English and Hawaiian) related to natural history of sites to be visited
- Mapping, assessment of current environmental conditions, and archaeological fieldwork at historically- and culturally-important stewardship sites
- Project-based restoration of traditional dry- and wet-land cultivation systems, fishponds, and contemporary western agriculture and aquaculture
- A week-long session in canoe voyaging and traditional navigation that incorporates historical narratives of Lānaʻi settlement and native Hawaiian life from early accounts (1828-1930)

- Documentation of learning through student-led creative writing, group presentations, murals depicting landscape lessons, and short films that will be added to LCHC's archive

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

July 2017 – Recruit professional State Archivist and Conservation Curators

August 2017 – Contract with State Archivist and Conservation Curators executed, telephone call to held to begin planning, and travel arranged

September 2017 – State Archivist and Conservation Curators conduct first visit to LCHC, create inventory documentation, and develop curation plan

October 2017 – Begin announcements for community curatorial training

November 2017 – First community curatorial training held

December 2017 – Second community curatorial training held

January 2018 – Begin curatorial work on collection

February 2018 – Begin planning for summer enrichment program including invitation of cultural practitioners and instructors, recruitment of youth participants from Lānaʻi High School, and compilation of curriculum workbook

March to April 2018 – Finalize instructor and youth participant commitments

May 2018 – End curatorial work on collection; finalize summer enrichment program schedule and logistics; print curriculum workbook; arrange travel and accommodations for off-island cultural practitioners and instructors

June 2018 – Implement four-week, five days per week summer enrichment program; final reporting

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Before they begin serving as curatorial volunteers, community members and high school students will complete a questionnaire that documents their baseline level of values, knowledge, skills, and engagement with regard to Lānaʻi historical preservation efforts and their own family collections/stories. Staff observations, volunteer testimonies, and informal interviews will be conducted throughout and at the end of the project in order to capture impacts and areas of improvement.

Daily attendance will be recorded and pre- and post-activity tests will be administered to monitor progress of our summer enrichment program youth participants.

Informal feedback will be regularly collected from meetings and periodic conversations with staff and participants to further monitor project progress and to make adjustments to project activities as needed. All evaluation materials will be kept in the LCHC office, reviewed by Program Director and Executive Directors, and shared with the LCHC Board of Directors and funders as required in order to illustrate progress toward project goals.

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

- 15 community members and LCHC staff receive curatorial training
- 1,160 service learning hours contributed by high school student and adult volunteer curators
- 15,000-plus pages preserved in an archivally sound environment, digitized, OCR recognized, or transcribed
- 7 finding aides created for current collections covering photos, maps, newspapers, journals, documents, oral histories and artifacts
- 100s of newly uncovered archival resources incorporated into place-based and cultural literacy curricula
- 35 youth participate in summer enrichment program
- 100% of youth in summer enrichment program report improved cultural literacy—knowledge, skills, and appreciation for Hawaiian culture and Lāna'i

III. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**

See attached.

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2018.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
22,250	15,250	12,750	14,250	64,500

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2018.**

Hawai'i Community Foundation
 Hawai'i Tourism Authority
 Institute of Museum and Library Services
 National Oceanic and Atmospheric Administration
 National Park Service
 Office of Hawaiian Affairs

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

Not applicable.

5. **The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.**

See attached.

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2016.**

Unrestricted funds on 12/31/16 are \$79,010.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

LCHC is now in its tenth year of operation. Residents of Lāna'i have participated (through 26,000 repeat visits) in a wide range of our museum, classroom, and field programs. The remaining 60,000 contacts have been by visitors to the island.

We bring a decade of experience leading historical preservation activities on Lāna'i, including establishment and management of a public archival space since 2010. We also work with Pūlama Lāna'i, the majority (98%) landowner of Lāna'i, and the State Department of Land and Natural Resources at the Kaunolū-Keālia Kapu Heritage Complex and the 800-year old Waia'ōpae Fishpond. Our work involves developing preservation plans that protect the integrity of each site while educating the public about their significance to the history and culture of the island. LCHC engages 40-80 community members in monthly fieldwork and stewardship activities in projects such as the Waia'ōpae Fishpond restoration, restoring trails at heritage sites to improve access, and planting koa and other native trees at sites around the island.

LCHC also increases access by the general public to information on heritage sites across the island through our information guides and interpretive signs. In 2016, we developed an innovative website and app to connect residents and visitors with the rich bio-cultural legacy of Lāna'i through a grant from the Hawai'i Tourism Authority's Natural Resources Program. The website and app guide visitor through the history of each site and highlight important features, while also encouraging responsible and safe access. It is the culmination of more than 45 years of research into the island's archaeology and history and includes 115 locations ranging from Lāna'i City's historic buildings, to the sacred landscape of Keahiakawelo. The Society of Hawaiian Archaeology recently awarded the 2016 Cultural Stewardship Award to Kepā Maly, LCHC Executive Director, for this and other work to preserve and share the island's history and culture.

The E 'Ike Hou Iā Lāna'i summer enrichment program stems from an educational initiative that has been growing over the last nine years. It gained national recognition when it was funded through a three-year grant from the U.S. DOE Native Hawaiian Education Act program from 2012-2015. During the last five years, the summer enrichment program has successfully served 35-45 Lāna'i students (ages 12-18) each year. Pre- and post-activity test results demonstrate significant growth in program participants' appreciation and understanding of Hawaiian culture and language, as well as a greater connection to the community as a result of the program.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

LCHC's main facility is a museum and archival space located in the former Dole Administration Building in the heart of Lānaʻi City. This facility is open to the public Monday-Saturday and is free of charge. It houses our collections, and is a place where members of the public can research and learn about Lānaʻi's history, participate in workshops, and attend community events. The space is also home to our Distance Learning Center, which provides virtual connections between Lānaʻi teachers and students with educators and students around the State and the country. LCHC facilities are climate controlled, with the temperature set at 72°F / 60% humidity in the exhibit room, main office/archive collection, and in the closed archive (DAB 124). We have a professional security system to keep collections safe, and back-ups of computer data are regularly updated offsite.

External facilities are also used to implement our programs. For classroom space, Lānaʻi High and Elementary School (LHES) allows us to use their facilities and equipment to deliver workshops, group activities, and computer work as part of our E ʻIke Hou summer enrichment program. LCHC's agreement with LHES has been in place for 5 years. Field sites include the Kaunolū-Keālia Kapu Heritage Complex, Waiaʻōpae Fishpond, and others of archeological or natural importance across the island. We have strong relationships with landowners, experts, and community members that are necessary to ensure responsible and safe access to these sites. LCHC has permission from landowner Pūlama Lānaʻi to access the Kaunolū-Keālia Kapu Heritage Complex for on-site fieldwork and stewardship activities for E ʻIke Hou summer enrichment program students and community members, as well as to facilitate drafting of the site preservation and interpretation plan. The current right of entry agreement between LCHC and Pūlama Lānaʻi is valid until July 31, 2019.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Shelly Preza, Program Director – Shelly was born and raised on Lānaʻi where she will return to assume the role of Program Director for LCHC in June 2017 after her graduation from Harvard University. She will be responsible for coordinating and administering all activities of this project. For five years, Shelly coordinated student groups for LCHC's summer enrichment program, taught Hawaiian cultural history, and conducted museum tours.

Kepā Maly, Executive Director – Kepā is the founder of LCHC and has been responsible for development and implementation of its museum and field stewardship programs. He was raised on Lānaʻi, is recognized in the State and nationally as a subject matter expert in Hawaiian history, and has worked in interpretive/educational, research, cultural resource management, and museum exhibit and curatorial fields for 40 years. Kepā will provide overall program and fiscal oversight of the project, and has managed many federal, state, county, and private foundation grants over the years.

Mikala Enfield, Operations Assistant/Interpreter – Mikala Enfield, will provide administrative support for this project, including assistance with completing evaluation and submitting program reports. Mikala was also born and raised on Lānaʻi and has worked with LCHC as an interpreter in the museum and administrative support staff to our Executive Director since 2008.

State Archivist and Conservation Curators – a State Archivist and two Conservation Curators will be contracted to inventory, train, and oversee the procedures of preserving our Lānaʻi collections. Recruitment will occur through a call for contractors sent out to members of Association of Hawaiʻi Archivists.

Cultural Practitioners/Instructors – a group of highly skilled cultural practitioners and Ph.D. professionals in cultural, natural and educational programs will serve as instructors for the summer enrichment program. Although we have yet to confirm our group of teachers for 2017 and 2018, we expect to attract a similar group as in previous years. Past teachers have included: Kimokeo Kapahulehua, Hokuao Pellegrino, Kaipo Matsumoto, Moana Eisele, and Muffet Jourdane. These individuals represent expertise in agriculture, fishpond management, canoe sailing, Hawaiian language, kapa-making, and cultural anthropology and archaeology.

In-Kind Staff Support from Pūlama Lānaʻi – up to eight staff of landowner Pūlama Lānaʻi will provide field support for the summer enrichment program, in addition to use of five vans and trucks.

Videography Instructor - Additional support for the summer enrichment program will be provided by Anthony Pacheco, an experienced videographer and resident of Lānaʻi who has taught video production to program participants for the past 5 years. Anthony will be contracted to teach students the basics of camera operation, editing and storytelling and helps them to produce short films that summarize their learning during the program.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose

organization, include an organization chart that illustrates the placement of this request.

See Attachment A

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

LCHC currently employs only one paid staff member and a volunteer Executive Director. An additional paid staff member will be hired this upcoming summer:

- Program Director (to be hired in June 2017) - \$60,000
- Operations Assistant/Interpreter (current employee) - \$36,000

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

D. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2017-18 the activity funded by the grant if the grant of this application is:

- (1) *Received by the applicant for fiscal year 2017-18, but*
- (2) *Not received by the applicant thereafter.*

LCHC has continually built relationships on-island, in the state, nationally, and internationally to support program development and capacity-building. We possess strong working relationships with educators at Lānaʻi High and Elementary School, archaeologists and other experts, cultural practitioners from across the State, as well as landowners and community members on Lānaʻi. Rather than selling a product, we freely share the history of our island home and seek to encourage good stewardship by residents, land owners, and visitors. LCHC will continue to regularly reach out to foundations and potential donors to acquire financial support as well as build community capacity needed to sustain programming.

E. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2016.

See Attachment B

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2017 to June 30, 2018

Applicant: Lānaʻi Culture & Heritage Center

BUDGET CATEGORIES	Total State GIA Funds Requested (a)	Total Other State Funds Requested (b)	Total Federal Funds Requested (c)	Total Private In-Kind Secured (d)
A. PERSONNEL COST				
1. Salaries	40,000		18,333	37,500
2. Payroll Taxes & Assessments	3,200		1,467	
3. Fringe Benefits	4,800		2,200	
TOTAL PERSONNEL COST	48,000		22,000	37,500
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	1,500	3,000	5,000	
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies		4,000	17,997	
7. Telecommunication				
8. Utilities				
practitioners/instructors, community curatorial volunteers	7,500	10,000	25,500	
inventory, large scanner, OCR, GIS mapping			4,500	1,500
11. Volunteer support	2,500			
conservation curators, videography instructor	2,000		13,000	
13. Indirect costs	3,000	3,000		
14				
15				
16				
17				
TOTAL OTHER CURRENT EXPENSES	16,500	20,000	65,997	1,500
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	64,500	20,000	87,997	39,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State GIA Funds Requested	64,500	Kepā Maly		(808) 565-7177
(a) Total Other State Funds Requested	20,000	Name (Please type or print)		Phone
(b) Total Federal Funds Requested	87,997			Jan. 11, 2017
(d) Total Private/Other Funds	39,000			Date
TOTAL BUDGET	211,497	Kepā Maly, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2017 to June 30, 2018

Applicant: Lāna'i Culture & Heritage Center

This budget form is not applicable to this project

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS: This grant request does not include funds for equipment or motor vehicles.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2017 to June 30, 2018

Applicant: Lāna'i Culture & Heritage Center

This budget form is not applicable to this project

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2015-2016	FY: 2016-2017	FY:2017-2018	FY:2017-2018	FY:2018-2019	FY:2019-2020
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENT: This is not a capital grant request.						

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Lāna'i Culture & Heritage Center

Contracts Total: 1,015,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / U.S.)	CONTRACT VALUE
1	Cultural Literacy Place-Based Education Initiative	1/1/16 - 12/31/16	Hawaii Tourism Authority	State	40,000
3	Cultural Literacy Place-Based Education Initiative	9/1/12-8/31/15	Dept. of Education	U.S.	975,000
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**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Lāna'i Culture & Heritage Center
(Typed Name of Individual or Organization)

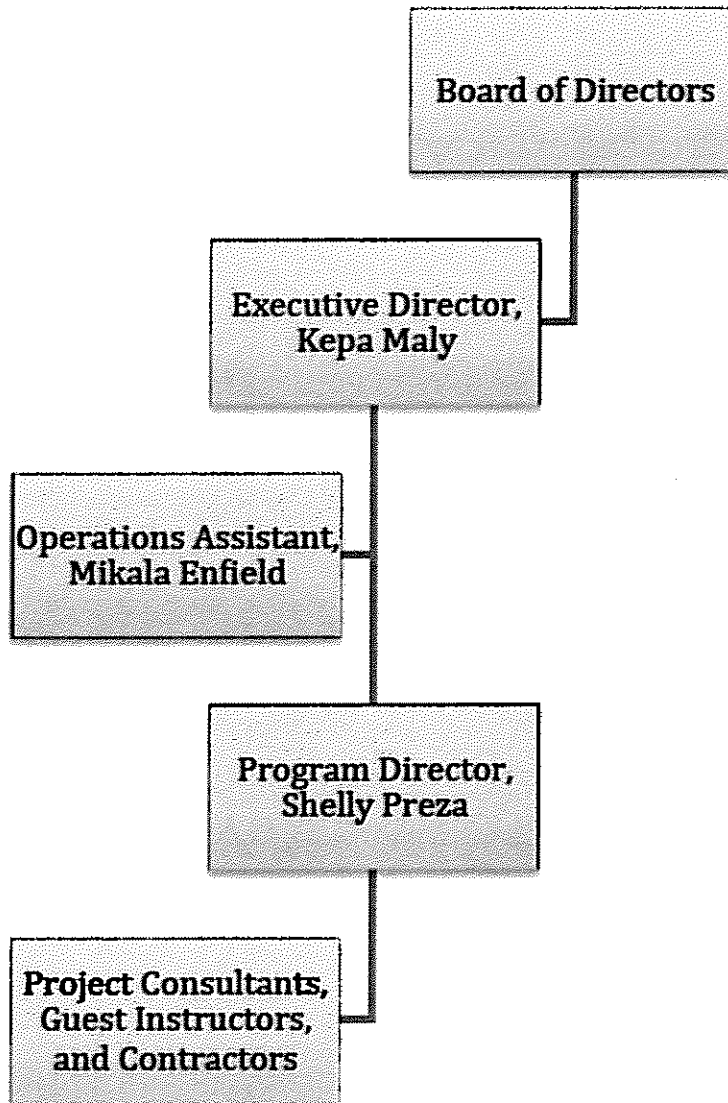

(Signature)

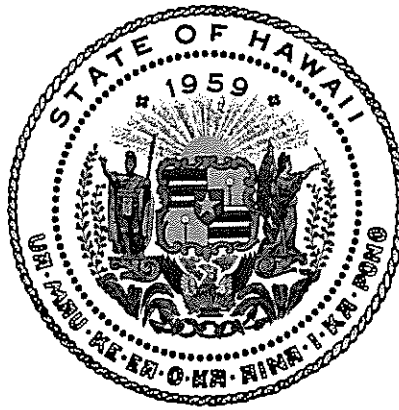
Jan. 11, 2017
(Date)

Kepā Maly
(Typed Name)

Executive Director
(Title)

Organizational Chart Lāna‘i Culture & Heritage Center





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

LANA'I CULTURE & HERITAGE CENTER

was incorporated under the laws of Hawaii on 01/03/2007 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 10, 2017

Director of Commerce and Consumer Affairs

