

House District   1  

Senate District   4  

THE TWENTY-NINTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:  
Hamakua Youth Foundation, Inc.

Db/a: Hamakua Youth Center

Street Address: 45-3396 Mamane St, Honokaa, HI 96727

Mailing Address: PO Box 381, Honokaa, HI 96727

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name T. MAHEALANI MAIKU'I

Title Executive Director

Phone # 808-775-0976

Fax # \_\_\_\_\_

E-mail hamakuayouthcenter@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

HAMAKUA YOUTH & TEEN CENTER

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2018: \$ 80,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_  
 FEDERAL \$ \_\_\_\_\_  
 COUNTY \$ \_\_\_\_\_  
 PRIVATE/OTHER \$ \_\_\_\_\_

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[Redacted Name]

JACK ZIMMERMAN, PRESIDENT  
NAME & TITLE

1/17/17  
DATE SIGNED



RECEIVED  
1/20/17 *ma*

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Hamakua Youth Center (HYC) was started as a grassroots project in 1996 by a group of community members who saw the need for youth to have a safe place to be during non-school hours. For 13 years, the YWCA sponsored and partially supported the HYC. The Hamakua Youth Foundation, Inc. (HYF), a community grassroots 501(c)3 organization, that took over management of the Center on July 1, 2009 consisted of a core staff together with a growing group of community volunteers. Since its conception, HYF has been dedicated to creating a free and nurturing youth service program for ages 7-18 during non-school hours. We engage youth in environmental sustainability and stewardship, provide Hawaiian culture and arts education, developing youth leadership skills, offer academic tutoring, mentoring, and connecting youth and their families with social service agencies.

The Center offers programs daily after-school, during intersessions, occasional weekends and summer breaks to school age youth in Honokaa. HYC continually strives to encourage life skills guided by traditional Hawaiian values - **aloha, kokua, malama & mahalo**. Currently we are planning to expand our media/music/video recording/production as well as traditional Hawaiian as well as contemporary arts and crafts and holiday themed craft activities. HYC is the only facility in the Hamakua District that focuses primarily on programs for elementary through high school youth. After-school alternatives for youth are limited and our youth are at risk for unhealthy behaviors based on the family economic and dynamics in our community.

Our basic objectives are to 1) expand the scope of our cultural programs to acquaint youth with the multi-cultural nature of the Hamakua District, 2) provide both traditional and contemporary agricultural opportunities, 3) offer a wider range of creative training in the arts, 4) initiate a comprehensive internship program for older youth to connect them with local business, professional and agricultural opportunities, and 5) establish a permanent teen center in Honokaa. To support this expansion, we plan to offer additional training to staff and volunteers, and assist parents to enable youth to identify and correct unhealthy behaviors in their families. We aim to design programs that build a strong self-concept, respect for others and the ability to engage in productive teamwork.

have longed for such activities. When youth learn about their local culture through chants, songs, planting, harvesting, preparation of food and traditional living patterns, the experiences become an integral part of their lives. Besides all the other activities, preparing snacks and meals at no cost to participants or their families invites the Center into their lives quite personally. As HYC builds stronger and stronger partnerships with community organizations and individuals, the cohesive effect of the Center's program expands.

During the past twenty years HYC's regular activities have included group games, hula, meal prep (consumption and clean up), monthly themed arts and crafts activities, tutoring, assistance with research and other homework support. Staff and volunteers take a personal approach to every youth entering the door with an emphasis on aloha, lifetime learning and building self-esteem. Many participants consider HYC their home away from home and have renamed it "Our House", which reflects their collective feelings of ownership in their community ohana.

HYF recently conducted a needs assessment for both the youth attending Honoka'a Intermediate and High School and adults in the Honoka'a community. We have over 750 total surveys to guide us in future expansion of special interest classes. The survey also led to the formulation of an Internship Program in this next cycle of the Center's growth for older youth that provides a variety of apprenticeships and provides teenagers opportunities to develop basic job skills. We plan to launch this program as part of the proposed program with internships in construction, agriculture, repair, retail sales and restaurant service,

Our program has grown from 15-20 youth attendees daily to 25-30 ages 5-12 years old, with 5 youth tutors. Our current facility does not allow the amount of space needed to operate multiple activities at the same time. The new space will allow us the multi-functional use. It will also allow teens to have a space where they express themselves in a non-impacting way that will alter younger participants' behavior. . Establishing a sustainable permanent facility, including the proposed teen center, will allow us to serve younger and older youth in greater balance. Our goal is to have our constituency be about 60% under 12 years old, 35% between 12 – 17, and 5% over 18 years old.

4. Describe the target population to be served; and

The Hamakua Youth Foundation serves the high need population of Hawai'i Island's Hamakua District. Hamakua's population of 7,800 continues to experience a high poverty and unemployment rate which is 1.5 times the State average. The majority of working parents whose children are served by the center spend an average of 12 to 14 hours a day out of the home, which creates an extensive amount of unsupervised time. As a result, HYC is seeing a substantial number of underserved children. We serve over 600 youth monthly – an average of 25-30 youth each day.

Opening the Teen Center has significant implications regarding the populations we will be serving. Most important, approximately two-thirds of the high school students that attend Honoka'a School are from Waimea and thus use the regular school bus on a daily basis. Consequently, if the teen center is to serve more than the students who live in Honoka'a and its

Hamakua coast is approximately 50 miles long, along the ocean beginning at O'okala and ending at Waipi'o Valley. The district covers over 580 square miles and stretches south through the central plateau to the summit of Mauna Loa. The rainfall due to the prevailing trade winds produces steep erosional valleys and cliffs. The lush vegetation and lack of sandy beaches sharply contrasts with other regions of the island. The dominating geographic feature in Hamakua is Mauna Kea and remains rural in nature and primarily used for agriculture and ranching.

## II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

HYC first wants to expand current classes, activities, and programs offered. After identifying, what our youth want to do by compiling a comprehensive needs assessment survey. Over 650 students and approximately 100 adults in our community completed the survey. Results indicate students want, in order of popularity, 1) culinary arts, 2) music, 3) cultural classes, 4) agriculture, and 5) arts. Therefore, our curriculum could expand to include teaching how to cook meals, play ukulele, additional cultures within our community, gardening and animal care; and photography. This list is not conclusive, but represents only the beginning of our efforts to attract our underserved youth in relevant and engaging classes.

The *Connecting to the 'Aina* project will be conducted from July 2017 to June 2018. The project provides our multicultural youth with experiential learning opportunities to expand their horizons through agriculture, fine arts, humanities and the traditions of our Hawaiian culture. These programs will also include parents and families of participant to help rebuild and strengthen family bonds strained due to economic hard times.

The project includes five main activities, including lauhala weaving, plant propagation, Hawaiian implement making, hula dancing, and farmers' market. We estimate these programs will serve 100 unduplicated individuals. Most participants will take multiple, if not all, of the programs but these activities are designed to be flexible for the users so if they are not able to attend one session they can still continue participating.

The hula dancing, implement making and farmers' market activities will be year round. Hula normally takes about three hours per week while the implement making is four hours per week. The farmer's market is twice a month for five hours each so the total time of activities for just the year-round programs is 12 hours per week.

We schedule programs throughout the year and designed to create a fourth year-round activity. The schedule listed below provides approximate dates for the individual sessions. The lauhala weaving is two hours per week for 16 weeks; the plant propagation is six hours per week for 24 weeks. These programs provide a total of over 800 hours of activities. When compared to

involved in the proposed program will attend as part of the program.

- Makahiki - Hawaiian games - (Jul 2017 - Jun 2018) - Twice a week (two hours each class)
- Establish, promote and run the Ka Hamakua Makahiki during Oct/Nov 2017

Connecting to the 'Aina timeline is:

Plant Propagation – two 12-week sessions, (Apr – Jun & Aug – Oct 2017) - Twice a week for 24 weeks (three hours per class)

Open youth-run booth at Hamakua Harvest farmers' market (Aug)

Keiki garden at Hamakua Harvest (Jul 2017 – Jun 2018) – ongoing agriculture program

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

HYC use educators and leaders steeped in Hawaiian culture and others who can convey the rich values-based knowledge that exists in our community to schedule a variety of values-based activities, including presentations, and group discussions. These kupuna (elders) will assist activities, and intergenerational activities. Staff and kupuna will gather periodically during the service delivery period as well as at the conclusion to discuss program successes and possible weaknesses. This process will lead to corrective action if necessary to ensure quality assurance, continued youth participation and program success. We will use standard methodology consisting of additional discussions to correct problems, and creating a plan with timeframes to implement corrective action and allow sufficient time for follow-up. As our programs develop, the executive director and staff will develop further evaluation to monitor, evaluate and improve the results. While we are attempting to create safeguards for the community youth, we will be attempting to connect with underserved youth as a prevention to anti-social behavior

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

An easily identified objective will be the purchase, renovation and implementation of the new permanent home of the Hamakua Youth & Teen Center. Our program will expand from serving only 25-30 youth a day to being able to care for 60 youth and 15-20 teens a day.

HYF provides character-building, service-learning, after-school training for green job sector employment involving environmental stewardship, nature conservatory and resource management. We are building an educational pathway to career development to serve inexperienced and underserved youth living in a rural environment. Our measure of effectiveness will focus on providing job-skills and sustainable vocational training and evolve into internships that can lead to civically engaged youth in sustainable employment in related

listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

HYF does not have any, nor anticipate applying for any, state or federal tax credits.

5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.

We have not received any federal funding and this is the only state funding grant we applied for in 2016. We have received allocation from Hawaii County non-profit funding of \$32,500 for 2014-2015 but only \$15,000 for 2015-2016. In 2016-2017 we requested for \$37,500 but only received \$9,500. In 2017-2018, we are requesting an increase to \$60,000 to accommodate our expanding enrollment.

Over the last 7 years that we have been operating as an independent non-profit organization, we have raised over \$1,000,000. Almost \$260,000 has come from donations and fundraising events. Less than \$230,000 has been from public funding of which approximately \$180,00 was from the County of Hawaii and the remaining \$50,000 came from the State of Hawaii via Office of Youth Services. The breakdown of funding sources is below:

- Grants - \$510,000 - 51%
- Donations - \$260,000 - 26%
- County - \$180,000 - 18%
- State - \$ 50,000 - 5%

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2016.

The balance of unrestricted current assets as of December 31, 2016 is \$27,650. This gives us a cash reserve of approximately two months. The amount is broken out below:

- Cash in Bank is \$17,597
- Accounts Receivable is \$200
- Other Assets are \$265

#### **IV. Experience and Capability**

##### **A. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The YWCA founded the Hamakua Youth Center in 1996 as a prevention program for youth. Over the past 19 years, the program has offered youth in the Hamakua District consistent

## **B. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The HYF's Hamakua Youth Center, located at 45-3396 Mamane Street in Honoka'a, is directly across the street from Honoka'a Elementary/Intermediate and High Schools, making it readily accessible to students. The 900 square foot rented facility includes a homework and computer lab with four internet connected workstations with several printers, a social area, a kitchen and a music recording studio. The center is attended daily by 25-30 or more youth aged 7-17 years who flock to the center to enjoy the company of peers and access resources in a safe, bully-free zone. In addition to utilizing our drop-in center, HYC utilize outdoor facilities at the county parks, Volcano National Park, and Kalopa State Park, Kamehameha Schools' Kahalu'u Manowai in Kona, and private taro farms in Waipi'o Valley.

We are currently in the process of procuring a new facility to expand our program to include a separate teen center and increase the capacity of the youth center. Since this is a significant venture, we would like to develop the business plan to identify all of the risks and benefits to obtaining this property. This plan would include additional labor cost for maintaining and developing the building as well as capital cost to repair the current building to meet safety codes and limit liability.

## **V. Personnel: Project Organization and Staffing**

### **A. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

All staff has or will have at least two years of experience working with youth in a variety of settings, including outdoor garden and forestry work, youth councils, art and crafts, Hawaiian cultural activities and crafts, and indoors at our drop-in center.

Executive Director leads the center's program implementation team in organizing activities, including scheduling of activity times, guest speakers, and staff schedules. Purchases and distributes necessary program materials and supplies. Leads or participates in special program activities that provide direct services to youth participants. Submits program activity updates and collaborates with the fiscal director, to monitor program expenses, participant attendance, and the results of programs and activities. Both directors provide assistance to HYF and other evaluators in completing evaluation and required participant survey forms.

life-affirming environment for youth with clearly established pathways of communications among staff, board, youth, volunteers and the community of Hamakua. We envision the organization as both a business and family and see no inherent inconsistencies in youth, parents, volunteers, staff, board, and community working together in a professional and personal way. The board fulfills the basic requirements of a non-profit board of directors.

See the attached organization chart showing the proposed organization of the Hamakua Youth Center including the agriculture and program coordinators to be developed in the business plan for the agriculture program. Currently the center only employs the executive director, one activity specialist and contracts the fiscal officer.

### **C. Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

The annual budget includes salaries for an executive director, program coordinator, and two part time activity specialists that totals \$92,000. We also have a fiscal director that works as an independent contractor and is budgeted under contractor labor.

- Executive Director - \$42,000
- Activity Specialist – (2 part time) \$24,000
- Fiscal Director (contractor)- \$15,000
- Program Coordinator – \$26,000 (mid 2017)
- Agriculture Coordinator – to be determined (mid 2018)

Future salaries will be required for the agricultural coordinator. Compensation for these positions will be determined in the business plan, as will the funding sources, job requirements and responsibilities.

## **VI. Other**

### **A. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

HYF does not have any pending litigation or outstanding judgements.

### **B. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

HYF does not have any special licensure or accreditation relevant to this request.

### **C. Private Educational Institutions**



## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2017 to June 30, 2018

Applicant: Hamakua Youth Foundation, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	20,000	0	16,000	56,000
2. Payroll Taxes & Assessments				2,000
3. Fringe Benefits	5,000		1,000	8,000
<b>TOTAL PERSONNEL COST</b>	<b>25,000</b>		<b>17,000</b>	<b>66,000</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance	2,000			5,000
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	6,000			26,000
5. Staff Training				
6. Supplies	22,000		4,000	3,000
7. Telecommunication				1,500
8. Utilities	2,000			4,000
9. Professional Fees	6,000		5,000	3,000
10. Operations	7,000		11,000	12,000
11. Contract labor	8,000			26,000
12. Transportation/travel	2,000		1,000	1,000
13. Food/beverage			2,000	3,000
14. Building Renovation		50,000	20,000	
15.				
16.				
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19.				
20.				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>55,000</b>	<b>0</b>	<b>23,000</b>	<b>84,500</b>
<b>C. EQUIPMENT PURCHASES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E. CAPITAL</b>	<b>0</b>	<b>50,000</b>	<b>20,000</b>	<b>0</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>80,000</b>	<b>50,000</b>	<b>60,000</b>	<b>150,500</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	80,000	Doug Connors 808-775-0976		
(b) Total Federal Funds Requested	50,000	Name (Please type or print) Phone		
(c) Total County Funds Requested	60,000	[Redacted Signature]		
(d) Total Private/Other Funds Requested	150,500	Date 1/17/17		
<b>TOTAL BUDGET</b>	<b>340,500</b>	Jack Zimmerman, President Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2017 to June 30, 2018

Applicant: Hamakua Youth Foundation, Inc.

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$42,000.00	20.00%	\$ 8,400.00
Activity Specialist	1	\$24,000.00	37.50%	\$ 9,000.00
Program Coordinator	1	\$26,000.00	10.00%	\$ 2,600.00
				\$ -
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<b>TOTAL:</b>				<b>20,000.00</b>
<b>JUSTIFICATION/COMMENTS:</b>				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2017 to June 30, 2018

Applicant: Hamakua Youth Foundation, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
None			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
None			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2017 to June 30, 2018

Applicant: Hamakua Youth Foundation, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2015-2016	FY: 2016-2017	FY:2017-2018	FY:2017-2018	FY:2018-2019	FY:2019-2020
PLANS	0	0	0			
LAND ACQUISITION	0	0	0			
DESIGN	0	0	0			
CONSTRUCTION	0	0	0			
EQUIPMENT	0	0	0			
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>JUSTIFICATION/COMMENTS: None for this grant</b>						

**GOVERNMENT CONTRACTS AND / OR GRANTS**

Applicant: Hamakua Youth Foundation, Inc.

Contracts Total: \$ 159,500

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY</b> (U.S. / State / Haw / Hon / Kau / Mau)	<b>CONTRACT VALUE</b>
1	County of Hawaii - Non Profit grant	7/1/16 - 6/30/17	County	Hawaii	9,500
2	State of Hawaii - Grant-in-aid	7/1/16 - 6/30/17	Office of Youth Service	State	40,000
3	County of Hawaii - Non Profit grant (applied)	7/1/17 - 6/30/18	County	Hawaii	60,000
4	USDA rural development	7/1/17 - 6/30/18	USDA	US	50,000
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**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

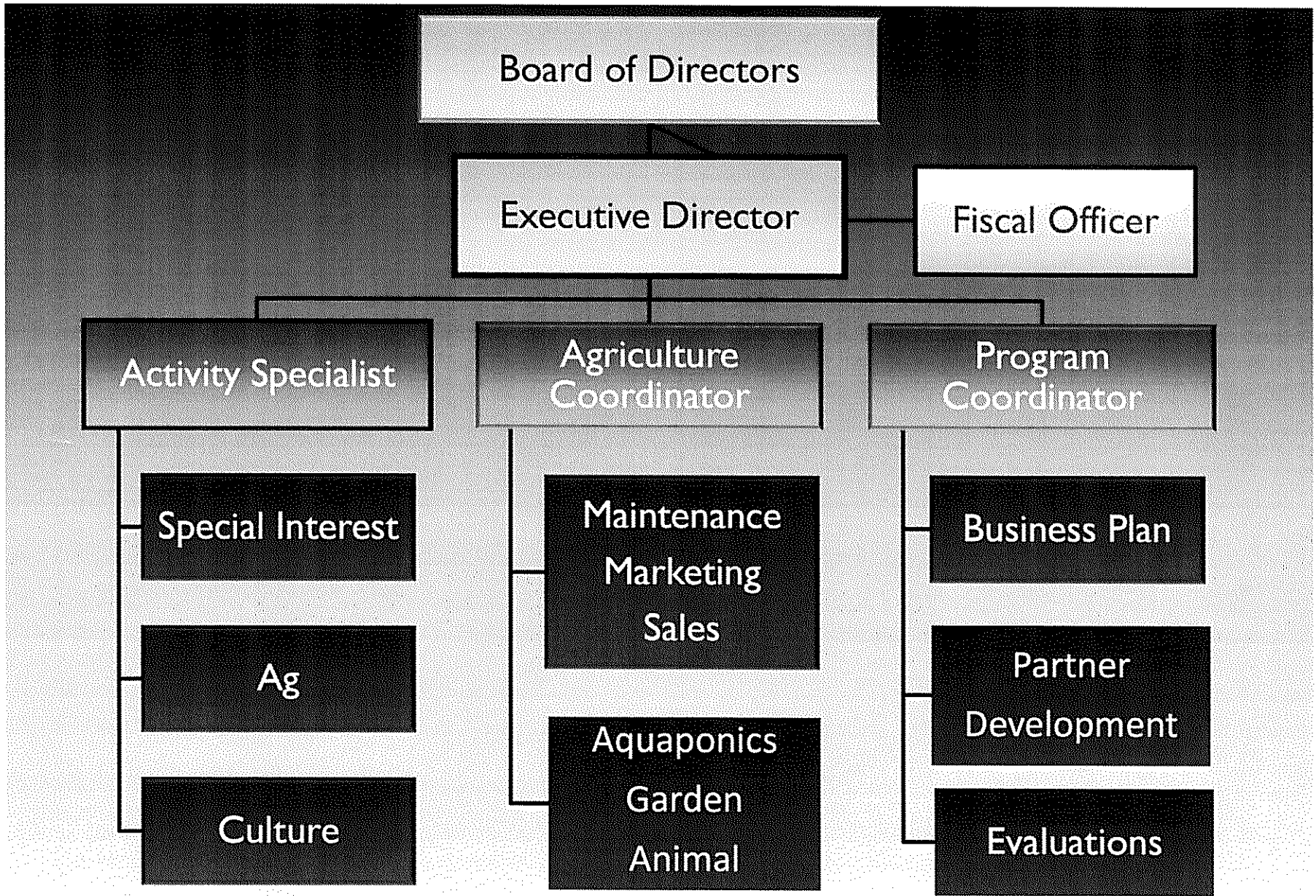
Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hamakua Youth Foundation, Inc.  
(Typed Name of Individual or Organization)

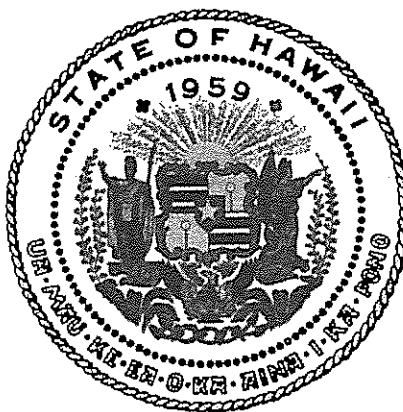


1/17/17  
(Date)

Jack Zimmerman,  
(Typed Name) President  
(Title)



Hamakua Youth Center Functional Chart



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

**HAMAKUA YOUTH FOUNDATION**

was incorporated under the laws of Hawaii on 05/11/2009 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 18, 2016

Director of Commerce and Consumer Affairs

