



House District 1 st & 2 nd Senate District	THE TWENTY-NINTH LEGISLATURE APPLICATION FOR GRANTS CHAPTER 42F, HAWAII REVISED STATUTES	Log No: _____ For Legislature's Use Only
Type of Grant Request: <input checked="" type="checkbox"/> GRANT REQUEST – OPERATING <input type="checkbox"/> GRANT REQUEST – CAPITAL		
"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities. "Recipient" means any organization or person receiving a grant.		
STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____ STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____		
1. APPLICANT INFORMATION: Legal Name of Requesting Organization or Individual: Gregory House Programs Dba: Street Address: 200 N. Vineyard, #A310; Honolulu, HI 96817 Mailing Address: 200 N. Vineyard, #A310; Honolulu, HI 96817	2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION: Name Jon Berliner Title Executive Director Phone # 808-592-9048 Fax # _____ E-mail jonb@gregoryhouse.org	
3. TYPE OF BUSINESS ENTITY: <input checked="" type="checkbox"/> NON PROFIT CORPORATION INCORPORATED IN HAWAII <input type="checkbox"/> FOR PROFIT CORPORATION INCORPORATED IN HAWAII <input type="checkbox"/> LIMITED LIABILITY COMPANY <input type="checkbox"/> SOLE PROPRIETORSHIP/INDIVIDUAL <input type="checkbox"/> OTHER _____ 4. FEDERAL TAX ID #: [REDACTED] 5. STATE TAX ID #: [REDACTED]	6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST: Shelter Plus Care for people living with HIV/AIDS on the Island of O'ahu. 7. AMOUNT OF STATE FUNDS REQUESTED: FISCAL YEAR 2018: \$586,400.00	
8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST: <input type="checkbox"/> NEW SERVICE (PRESENTLY DOES NOT EXIST) <input checked="" type="checkbox"/> EXISTING SERVICE (PRESENTLY IN OPERATION)		
SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST: STATE _____ FEDERAL \$42,000.00 COUNTY \$ _____ PRIVATE/OTHER _____		
TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE: [REDACTED] Jon Berliner Executive Director 1/20/17 <small>AUTHORIZED SIGNATURE</small> <small>NAME & TITLE</small> <small>DATE SIGNED</small>		



Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

- 1. A brief description of the applicant's background:** Incorporated in 1988 and recognized by the IRS as a 501(c)(3) not for profit entity, Gregory House Programs (GHP) is a highly regarded provider of housing related programs for people living with HIV/AIDS (PLWH). For nearly thirty years, GHP has fulfilled its mission "to provide affordable housing assistance and support services to PLWH in Hawai'i" through the implementation of high quality, culturally responsive, and consumer based programs. Services provided by GHP are designed to provide access for the most socio-economically disadvantaged, disenfranchised, and highest risk members of the HIV/AIDS community - those often not welcomed by the traditional social service systems.

Gregory House Programs continues to build upon its vision that "persons living with HIV/AIDS in Hawai'i have safe and stable housing with access to supportive services they need to lead satisfying lives with dignity."

- 2. The goals and objectives related to the request:** The purpose of GHP proposed FY 2018 Grant in Aid application is to support its Shelter Plus Care services. Shelter Plus Care services is rental assistance provided in sync with a broad range of case managed services. The overall program is designed to ensure medically fragile people living with HIV/AIDS maintain adequate housing. The specific goal and objective is to provide 40 households with shelter plus care services.
- 3. The public purpose and need to be served:** It isn't difficult to find evidence that successful HIV treatment and improved health outcomes are a direct correlation to stable housing. In fact, per the U.S. Department of Housing and Urban Development (HUD) "stable housing allows persons living with HIV/AIDS to access comprehensive healthcare and adhere to complex HIV/AIDS drug therapies." Furthermore, with strict adherence to anti-retroviral therapy (ART), it is possible for PLWH to live long and healthy lives with a significantly reduced risk of transmitting the virus. Because there is no cure for HIV, PLWH must manage the virus through medication for the rest of their lives. Stable housing is crucial to managing HIV. Without stable housing, individuals may not be able to get into a routine of taking daily medication, may not have a place to store their medication, or may have their prescriptions lost or stolen. For this reason and so many others, housing is a necessary structural intervention to help PLWH achieve



viral suppression and end the HIV/AIDS epidemic. This is especially true for the homeless or at risk for homelessness PLWH that are also mentally ill and/or battling substance abuse who are most likely to be (or are at greater risk of) chronic homeless.

Gregory House Programs have developed a broad set of programs and services designed to maximize access, minimize fragmentation, and emphasizing success in finding, securing, and retaining housing for PLWH throughout the state. This is particularly important given the lack of affordable housing and an unsheltered homeless population that continues to grow at alarming rates. Hawai'i has the highest homeless rate per capita than any other state in the nation at 487 persons for every 100,000 people¹. The overall cost of living is also a key indicator with ABC News rating Hawai'i as the 2016 most expensive state in the U.S.² and CBS news identifying Honolulu as the third most expensive city in the country³. While the city and state continue efforts to find relief for the housing and homeless crisis, including the Governor's extension of the 2015 emergency proclamation on homelessness, the situation is so dangerously uncontrolled that any resolution seems elusive.

It is well known that stable housing is a key indicator for positive health outcomes. This is especially true for PLWH as "studies indicate being homeless or marginally-housed is common among PLWH and associated with poorer levels of HAART access and sub-optimal treatment outcomes⁴." However, it isn't as simple as providing someone with shelter and according to the U.S. Department of Housing and Urban Development "housing should be used as a structural intervention to improve health outcomes for PLWH⁵..." Statistics like these drive GHP's service delivery model with the understanding that stable supportive housing is a crucial partner towards sustained suppressed viral load and the prevention HIV transmission.

Finally, the Executive Committee of Partners in Care, the O'ahu Continuum of Care network made a decision in late 2016 to not renew an existing permanent housing project with GHP. As a result of this decision, a total of sixty individuals, including children (forty-four households), are at severe risk of becoming homeless in 2017. As of this writing, the only foreseeable way to prevent this from happening is through the generous support of the FY 2018 Grant in Aid.

¹ KITV News, November 30th, 2015; <http://www.kitv.com/story/30472547/hawaii-has-highest-homeless-per-capita-rate-in-nation>

² ABC News Point, August 9th, 2016; <http://www.abcnews.com/top-10-most-expensive-states-to-live-in-america-2015/>

³ CBS News, ND; <http://www.cbsnews.com/pictures/10-most-expensive-cities-in-america/4/>

⁴ Milloy, M., Marshall, B. D., Montaner, J., & Wood, E. (2012). Housing Status and the Health of People Living with HIV/AIDS. *Current HIV/AIDS Reports*, 9(4), 364-374. doi:10.1007/s11904-012-0137-5

⁵ HUD, HOPWA In Focus, December 8th, 2016; https://www.hudexchange.info/resources/documents/HOPWA-In-Focus-Structural-Intervention.pdf?utm_source=HUD+Exchange+Mailing+List&utm_campaign=9e5be98770-HOPWA+In+Focus%3A+Structural+Intervention+-+12%2F8%2F16&utm_medium=email&utm_term=0_f32b935a5f-9e5be98770-18485897



4. **Describe the target population to be served:** There is very little data specific to the HIV/AIDS community in Hawai'i, however, mentioned earlier the State of Hawai'i Point in Time Count for 2016 identified 56 PLWH in emergency shelters or living outdoors. However, GHP estimates the actual amount to be nearly three times what was found in the count. In fact, during its current reporting period GHP has 230 active participants' in its programs – all of whom are in supportive housing, transitional settings, or homeless or at great risk for homelessness. Based upon historical experience, GHP participants are representative of the overall target population in which about 51% are of ethnic minority (including 27% Hawaiian or Pacific Islander, and 20% Asian); 100% are “low income” or “very low income” meaning that they are at or below 100% of federal poverty; 69% are dependent upon government benefits including Medicare/Medicaid; and 46% are certified disabled. Of those participating in GHP programs, 61% have a CDC-defined diagnosis of AIDS with the remainder having a diagnosis of HIV infection but have not yet progressed to AIDS. Based upon historical experience, more than 90% of GHP program participants are impoverished, experience substance abuse and mental illness related barriers to housing, and have chronic comorbidities and disability.
5. **Describe the geographic coverage:** Services are available throughout the Island of O'ahu.

II. Service Summary and Outcomes

1. **Scope of Work:** For more than twenty years, GHP has provided Shelter Plus Care services for people living with HIV/AIDS who are homeless or at-risk for homelessness. These services provide a variety of permanent housing opportunities accompanied by a range of supportive services essential for participant success. Specific services to be provided within the scope of this proposal include: 1) Rental assistance services; 2) Housing navigation; and 3) Medical case management. A minimum of 40 households will be served through this project.
2. **Timeline:** The proposed services already exist and those supported by FY 2018 Grant in Aid funding will be ongoing throughout the project period.
3. **Quality Assurance:** Quality assurance, evaluation, and improvement is a core process for GHP. The organizational culture creates an understanding that the housing status of clients is positively impacted by the efficacy, quality, and safety of services delivered. This is further reinforced in the organizations belief that quality assurance and evaluation comes from all facets of the agency including: 1) Program participants; 2) Service delivery; 3) Program oversight; 4) Administrative & fiscal management; and 5) Facilities. Because of this the scope



of GHP's quality and evaluation activities center on indicators agency-wide and uses data from the following sources:

- i. Annual consumer satisfaction surveys
- ii. Resolution of client grievances
- iii. Employee satisfaction
- iv. Client outcomes
- v. Monthly, quarterly, and annual program, administrative, and fiscal reports.
- vi. Community needs assessments
- vii. Client chart reviews
- viii. Compliance & risk management

4. **Measures of Effectiveness:** The following list of measures of effectiveness will be the base for progress reporting to the state through the expending agency:

- A. Total number of enrolled program participants
- B. Percent of total who maintained and improved medical stability as a result of program participation
- C. Total number of hours of comprehensive case management and coordination services per enrolled client
- D. Total number of housing navigation services per enrolled client
- E. Percent of participants with documented improved tenancy skills and financial stability.

III. Financial

Budget

- 1. Required budget forms are attached.
- 2. It is anticipated the total grant amount will be billed in equal quarterly amounts.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$146,600	\$146,600	\$146,600	\$146,600	\$586,400

- 3. There are no other funding sources GHP is seeking for this program currently.
- 4. **Tax Credits:** Not applicable, GHP have not received, nor does it anticipate applying for any state or federal tax credits.
- 5. There are no other federal, state, or county contracts pending for this program.
- 6. **Assets:** As of December 31st, 2016 the GHP unrestricted current assets are \$282,838.00



IV. Experience and Capability

- A. **Necessary Skills and Experience:** Gregory House programs has been meeting the housing needs of PLWH for twenty-eight years and throughout this time has demonstrated experience, expertise, and capability in the design, implementation, and management of programs and services like those proposed.

Since its inception, GHP has evolved and adapted its service structure to ensure they're fulfilling its mission and vision through the provision of highly effective and quality services. Its first service, a transitional shelter for up to 11 people, has grown dramatically into the nine program service provider it is today. The foundation of GHP's operational model and resulting experience comes from key programs including:

1. **Gregory House:** A transitional shelter operating since 1988 offering adults at risk for homelessness a safe, clean, and healthy environment as they begin to prepare themselves for long term or permanent housing. More than 500 people have called Gregory House home for as long as two years.
2. **Temporary Shelter & Emergency Assistance:** For up to two weeks, GHP provides emergency shelter for homeless through its Temporary Shelter Program. Participants are accommodated at the YMCA or an economy type hotel for up to two weeks while more stable arrangements are being set up. The Emergency Assistance Program provides people with emergency financial assistance for rent, security deposits, or to assist with keeping tenant utilities on. Both of these programs have been operating since 1989. Combined, the programs have served over 500 individuals.
3. **Rent Subsidy Program:** For 27 years, GHP have provided temporary rent subsidies for participants as a means to establishing a foundation for independent living. Since beginning in 1989 nearly 1,000 people have benefited from this program.
4. **Housing for People with AIDS:** The GHP's HOPWA program has been providing tenant based rental assistance for nearly 60 households each month since 1996.
5. **Community Housing Services:** Since 2002, GHP have provided assistance with rental applications, housing searches, inspections, and applications for subsidies like Section 8.
6. **Shelter Plus Care:** Shelter plus care provides permanent supportive housing and coordinated case management for forty-four households of formerly homeless individuals and families. It has been operating since 1994. *Due to*



discontinued funding, this program is in jeopardy of closing in 2017, though GHP is actively looking for replacement funding. HUD has

provided guidance to the continuum of care to prioritize transitioning households losing subsidies seamlessly to other subsidy programs. The GHP remains committed to continuing to provide case management services to these households after subsidy transfer to ensure continuity of care.

7. **Community Residential Program:** The Community Residential Program, the focus of this proposal, has been operating since 2005. Mentioned earlier, the CRP emphasizes access to homeless PLWH who also suffer from mental illness and/or substance abuse.
8. **Save the Food Basket:** Assumed by GHP in 2012 to prevent its closure, this program is designed to supplement the nutrition and diet needs of PLWH with low to very low income without which would not otherwise have access to food.
9. **Coordinated Statewide Homeless Initiative:** Since April 2016, GHP has provided individuals and families financial assistance toward security deposits and rent to prevent homelessness or help people out of homelessness. The state funds distributed by Aloha United Way assists people on the brink of homelessness, including, but not limited to PLWH.

- B. **Facilities:** The Shelter Plus Program uses rental housing in the community and does not have designated facilities for this project.

V. **Personnel: Project Organization and Staffing**

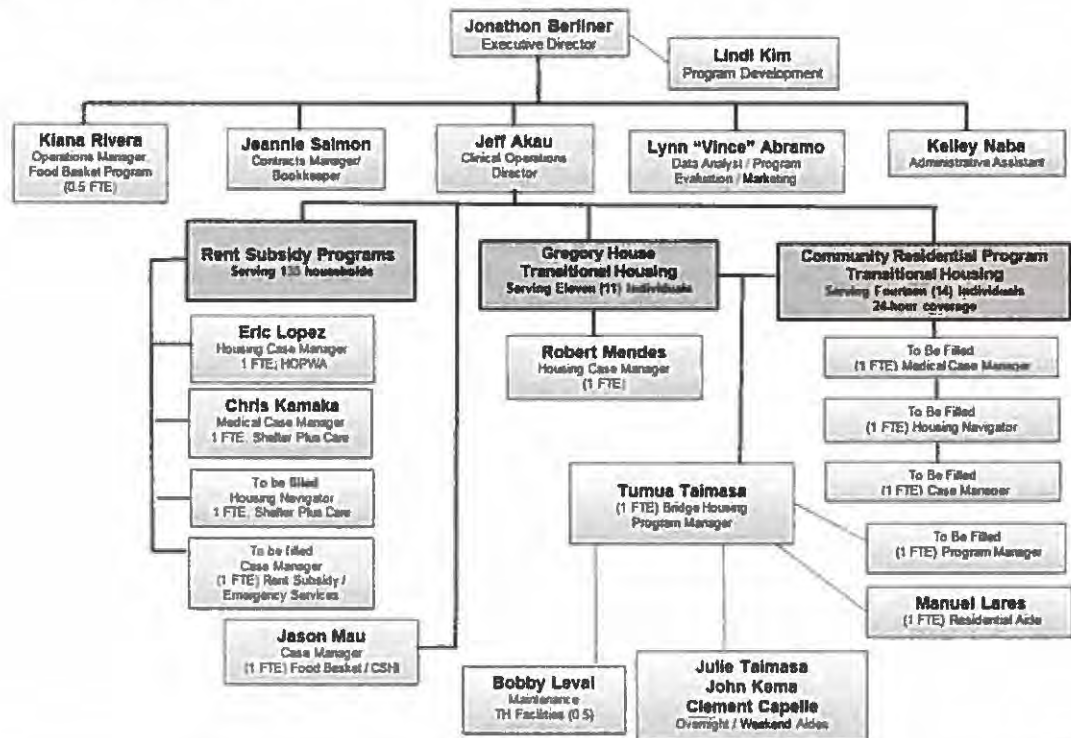
- A. **Proposed Staffing, Staff Qualifications, Supervision and Training:** Gregory House Programs has assembled a highly effective, qualified, and competent team to operate its CRP bridge housing program and serve its clients. Specific positions include:
 - a. **Housing Navigator:** The Housing Navigator, a key position in the FY 2018 Grant in Aid request, is the primary contact for program participants enrolled in the program. The housing navigator provides linkages to permanent, affordable housing services; maintains on-going housing stock inventory and relevant connections; navigates clients through the search, location, and relocation into permanent suitable housing for independent living; works with clients to coordinate financial arrangements between clients and landlords; ensures rentals are consistent with HUD standards, and more. The housing navigator works closely with federal and state housing programs and facilitates applications to appropriate housing programs. The housing



navigator will also provide ongoing support for clients who have moved into independent living and graduated from the CRP program.

- b. **Medical Case Manager:** Advocates for services, coordinates care, provides individual case planning and support to the program participants to ensure access to and utilization of medical, dental, behavioral health, and substance abuse services clients need, including enrolling clients in medical insurance.

B. Organization Chart



- C. **Compensation:** Gregory House Programs is governed by a volunteer Board of Directors. The following staff are those three highest paid employees of the organization, none of which will be funded by the request.

1. **Jon Berliner, Executive Director:** \$116,689.00 per year
2. **Accountant, Jeannie Salmon:** \$68,246.00 per year
3. **Program Development, Lindi Kim:** \$62,400.00 per year

VI. Other

- A. **Litigation:** Gregory House Programs is not currently involved in any pending or active litigation.



- B. Licensure or Accreditation:** Not applicable. Special licensure, accreditation, or other requirements are not necessary to operate the program or provide services.
- C. Private Educational Institutions:** The GHP request will not be used to support or benefit a sectarian or non-sectarian private educational institution.
- D. Future Sustainability Plan:** Mentioned earlier, the Community Residential Program has been in operation for more than a decade and has operated on government contracts, foundation grants, and private donations. This has been an effective method of sustainability which GHP will continue to implement.
- E. Certificate of Good Standing (If the Applicant is an Organization):** Please see Certificate of Good Standing attached.



BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2017 to June 30, 2018

Applicant: Gregory House Programs

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	95,000			
2. Payroll Taxes & Assessments	14,250			
3. Fringe Benefits	14,250			
TOTAL PERSONNEL COST	123,500			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Rental Assistance Services	462,900			
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSE	462,900			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	586,400			
SOURCES OF FUNDING	Budget Prepared By:			
(a) Total State Funds Requested	<div style="font-family: cursive; font-size: 1.2em; color: blue;"> Jon Burliner 592-8722 </div>			
(b) Total Federal Funds Requested	<div style="display: flex; justify-content: space-between;"> Name (Please type or print) Phone </div>			
(c) Total County Funds Requested	<div style="display: flex; justify-content: space-between;"> [REDACTED] 1/20/17 </div>			
(d) Total Private/Other Funds Requested	<div style="display: flex; justify-content: space-between;"> Signature of Authorized Official Date </div>			
TOTAL BUDGET	<div style="display: flex; justify-content: space-between;"> <div style="font-family: cursive; font-size: 1.2em; color: blue;"> Jon Burliner </div> </div>			
	<div style="display: flex; justify-content: space-between;"> Name and Title (Please type or print) </div>			
	<div style="font-family: cursive; font-size: 1.2em; color: blue;"> Executive Director </div>			



Budget Justification – Equipment & Motor Vehicles Not Applicable

Applicant: Gregory House Programs

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				



Budget Justification – Capital Project Details Not Applicable

Applicant: Gregory House Programs

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2015-2016	FY: 2016-2017	FY:2017-2018	FY:2017-2018	FY:2018-2019	FY:2019-2020
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						



GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Gregory House Programs

Contracts Total: 42,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Shelter Plus Care	Through 11/2017	HUD	U.S.	42,000
2					
3					
4					
5					
6					
7					
8					
9					



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Gregory House Programs

[Redacted Signature]

Jon Berliner, Executive Director

1/20/12
(Date)

(Typed Name)

(Title)



Certificate of Compliance



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

GREGORY HOUSE PROGRAMS

was incorporated under the laws of Hawaii on 07/13/1988 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 17, 2017

Director of Commerce and Consumer Affairs