

House District 30
Senate District 15

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Adult Friends for Youth

Dbas:

Street Address: 3375 Koapaka Street, Suite B290, Honolulu, HI 96819

Mailing Address: 3375 Koapaka Street, Suite B290, Honolulu, HI 96819

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name SPENSER KUNISHIGE

Title Grant Coordinator

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3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

HOMELESS OUTREACH AND BACK TO SCHOOL PROJECT; STUDENT ANTI BULLYING AND VIOLENCE CONVENTION; HOMELESS YOUTH DESIGN THINKING CONFERENCE

4. FEDERAL TAX ID #:

5. STATE TAX ID #:

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2018: \$ 437,240

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 0

NAME & TITLE OF AUTHORIZED REPRESENTATIVE

AUTHORIZED SIGNATURE

DEBORAH L.K. SPENCER-CHUN, PRESIDENT & CEO
NAME & TITLE

DATE SIGNED

1/17/17



RECEIVED
1/19/17

STATE of HAWAII GIA 2017
(Fiscal Year 2018)
(Copy)

ADULT FRIENDS FOR YOUTH

TABLE OF CONTENTS:

- Cover Sheet
- Narrative
- Attachments
 - Budget
 - Organizational Chart
 - Compensation
 - Certification of Good Standing

COVER SHEET

NARRATIVE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Adult Friends for Youth (AFY) is a non-profit, 501(c) (3) that provides pioneering programs and services aimed at keeping youth in school and out of prison. AFY's services strive to keep youth resistant to drugs, bullying, and violence. AFY has been providing therapeutic prevention and mental health programs to high-risk youth for 30 years. The mission of AFY is "Redirecting lives to stop violence in order to strengthen family and community safety, while promoting well-being for all youth so that they can reach their full potential." AFY is the only non-profit agency in the State of Hawaii that works with youth gangs/violent youth groups as whole entities and redirects them from lives of destruction, drugs, and crime to prosocial, law-abiding citizens.

The genesis of AFY began as a result of a federal grant in 1984. AFY has built stronger communities and safer schools by providing customized services to individuals and families in need of support and services since 1985. AFY has received wide recognition from the community for its work with the highest-risk individuals – risk for drugs, unemployment, school dropout, and crime. Among its awards, AFY was recognized by the Mental Health America of Hawaii (MHA) in May 2008 as its Outstanding Community Mental Health Agency for its "pioneering therapeutic approach" in the field.

AFY's expertise is evidenced in its 30 years of designing and implementing effective anti-violence and anti-crime services in Hawaii's communities, while forging collaborative partnerships with the public and private sectors. We are more than an anti-gang program though our agency has worked with more than two hundred gangs since the inception of our organization. The AFY way has been to reach out to troubled, at-risk, vulnerable youth on their turf. We build professional relationships with prospective clients through our non-judgmental, compassionate approach to outreach and meet the youth where they are at. Reaching out to youth is not telling youth what to do. Our connection with youth is reflected in our therapeutic and prevention strategies where street smart, street wise approaches to outreach finds youth and family members often seeking out staff due to AFY's professional reputation in the community.

AFY demonstrates strong, lasting relationships with schools in delivering anti-bullying, anti-crime, anti-drug, and school achievement strategies throughout Oahu. AFY has the ability to

collaborate with schools, community entities, local businesses, and trade unions in developing solid partnerships and programs for youth and families. Our outreach and advocacy approaches are evident in Farrington High School and Dole Middle School (Kalihi), Central Middle School (McKinley), Kapolei High School (Kapolei), Waipahu High School (Waipahu), and Leilehua High School (Wahiawa) as we have worked tirelessly to establish positive working relationships with teachers, counselors, principals, police, and community leaders in the best interest of the youth we serve. AFY's commitment to outreach and advocacy ensures that all services, activities, and programming are meaningful and effective by taking the "whole" youth into consideration, which translates to responding and intervening in a developmentally appropriate, culturally relevant, age-specific, and gender correct manner.

AFY's experience and capabilities are evident in our existing contracts for reducing homelessness, violence, school failure, bullying, and high-risk behavior. AFY possesses the necessary experience to provide an effective Back to School Project to homeless youth as our current work extends into numerous communities (e.g., Kakaako, Downtown Honolulu, Kalihi, Waipahu, Kapolei, and Wahiawa). AFY is currently providing outreach services to Homeless youth throughout Oahu. AFY's outreach services help to heighten the potential for achieving individual as well as community goals, such as reducing extreme poverty, improving health, and accessing educational opportunities.

2. The goals and objectives related to the request;

The exigency of circumstances surrounding homeless youth dictates timely responses to empower, teach, help, and support youth in the state of Hawaii. Unfortunately, AFY cannot reach all youth with harmful behaviors to self and others. We believe that funding can change a community, give youth hope, and turn lives around. The goal of the Back to School Project (BTSP) is to provide services to homeless youth, and redirect them from school failure to achievement. The objectives of the proposal correspond with the goal, and are presented below:

AFY's objectives include:

- 1) Conduct street smart, street wise approaches to assist targeted youth;
- 2) Provide advocacy for homeless youth based on individualized service plans;
- 3) Refer youth to needed services, such as medical facilities, shelters, job training programs, food pantries and AFY's C-BASE program (or GED programs);
- 4) Get homeless and high-risk youth off the streets and make a safe return back to school as well as alternative educations such as AFY's C-BASE and GED programs.
- 5) Provide Redirectional Therapeutic (RT) groups in schools and throughout our island's communities.
- 6) Execute the 5th Annual Student Anti Bullying and Violence Convention aka P.E.A.R.L., Promoting Empathy Acceptance Respect and Love, and
- 7) Develop community resilience through implementation of a Homeless Youth Design Thinking Conference

These objectives are integrated into the proposed services, which are briefly described as follows:

Street Outreach and Advocacy

AFY's Back to School Project (BTSP) was chosen because the tenants of effective intervention for homeless youth is to provide community-based outreach and advocacy services to connect persons experiencing homelessness with essential services including, case management; workforce readiness and employment assistance; one stop work resource centers to access services; housing placement services; and legal services. AFY's team of executive staff and Redirectional Specialists (RS) will effectively implement the BTSP in two phases. Phase I is devoted to staff training and the preparation of the Homeless Youth Design Thinking Conference in partnership with Ian Kitajima of Oceanit to work toward the desired outcomes out of homelessness. Phase II addresses the community's need by offering street outreach and advocacy services consisting of access to emergency shelter, survival aid, and information as well as referral to education and vocational-based programs. BTSP workers use healthy snacks and water during the outreach efforts. The intent is to have youth begin to open up and share, get the help they need as well as stay in school and off the streets.

Successful completion of the BTSP will successfully divert unsheltered youth from engaging in unhealthy and risky behaviors, such as involvement with crime. Services are beyond the reach of many youth and their families who often believe and accept homelessness as their fate. Hence, AFY's enduring approach to empowerment and personal accountability has successfully assisted thousands of students through its clinical approach, Redirectional Therapy (RT). AFY's efforts have been far-reaching and beneficial to youth by redirecting violence to peaceful approaches, and channeling negative attitudes about school to academic achievement. Without intervention, these students become dropouts, wasting talent, and productivity. AFY's Redirectional Specialists (RS) will be the primary liaison and advocate for the youth.

BTSP's mobile outreach team will meet the needs of homeless youth through the distribution of literature and access to needed services including AFY's Clinical C-BASE Based Alternative Education Program or GED programs, medical facilities, shelters, job training programs, and food pantries. Youth need case management services, especially follow-up visits. Staff will also be available for community presentations, youth focus groups, and family outreach during this time. The program is free to all participants.

Referrals

The BTSP will connect homeless youth to appropriate resources including faith communities, health care, emergency and transitional shelters, community services, vocational training, alternative education, and public and private services in the community. BTSP staff will provide information about the laws, juvenile justice system, and community resources as well as strengthen youths' ties to family through family strengthening activities based on the case/service plan as needed.

BTSP staff will work with homeless youth in the designated service areas to seek out resources and advocate for new services when they are non-existent. AFY proposes to meet with stakeholders from BTSP's respective communities to support networking and understanding the

needs of the targeted population. The intent of council is to engage agency staff and others who interact with youth in the development, implementation, and evaluation of effective curriculum and best practices for working with the students at each targeted district.

The way forward is to use formalize arrangements with allied partners and establish collaborative agreements amongst public and private entities, including but not limited to AFY staff, youth, school officials, law enforcement personnel, and representatives from Hawaii's business community, Weed and Seed Program as well as faith-based organizations from the community. BTSP will collaborate with other public and private entities that may impact or be impacted by services. What is needed is a seamless approach for building on and enhancing community resources to provide positive learning, workforce readiness and development opportunities for homeless youth. Regular meetings with appropriate collaborative agreements (i.e., Institute for Human Services (IHS), Small Business Association (SBA), Hale Kipa, C&C, Work Hawaii Youth Service Center) will help ensure that the program is developmentally appropriate, gender specific and culturally responsive to meet the needs of targeted youth. AFY will work with the SBA, Oceanit, and other government entities to continue the process of the Social Entrepreneur Program (SEP) to better assist this population with being workforce ready and to develop prospective business plans to meet the needs of their community. Such partnerships will be sustained informally or through the establishment of a Memorandum of Understanding.

Off the Streets and Back to School

The BTSP aims to redirect homeless youth off of the street and connect them back into traditional schooling or an alternative education (GED/ C-BASE) program. AFY's first priority will be to redirect the students into a traditional high school setting. (Note: The challenge of the BTSP will be if the DOE is equipped and prepared to transition chronically truant homeless students back into the education system). Students will always be given the options to complete an alternative education program such as an online GED educational program or AFY's Clinical C-BASE Based Alternative Education Program.

Redirectional Therapy

AFY's therapeutic approach, Redirectional Therapy (RT), has helped some of the highest-risk youth on Oahu. RT is a unique--non-judgmental, non-threatening, replicable model, and has been field-tested and refined over 30 years to combat negative youth behaviors (e.g., violence, drugs, and no academic motivation). A core belief of RT is that people have the capacity to change. RT addresses the entire student, not by trying to separate an individual from the group, which is fruitless as peer groups serve as his/her supportive community. The group therapy approach, RT, has been applied to over 400 destructive/ violent youth groups and gangs over the past 30 years on the island of Oahu alone. AFY's success rate (measured by decrease or elimination of violence, and improved academic performance leading to graduation) of approximately 80 percent is staggering when compared to other programs and alternatives such as incarceration. High-risk youth and ex-gang members who have participated in AFY's programs have graduated from college with degrees in social work, culinary, liberal arts, and computer technologies. Many find success in specialized industries such as electrical

engineering, welding, automotive, and mechanics. Former clients are now working as pilots, social workers, office managers, sous chefs, and entertainers; others have completed specialized apprenticeships and joined the work force as plumbers, sheet metal workers, and carpenters through partnerships with trade unions; and many are serving the state and country as proud members of the U.S. Air Force, Army, Navy, and Marines. RT will be provided at designated school campuses and in the neighborhood.

Student Anti-Bullying and Violence Convention

This proposal features the implementation of the 5th Annual Elementary Student Anti Bullying and Violence Convention (SABVC), aka the P.E.A.R.L.; Promoting Empathy Acceptance Respect and Love and the 4th Annual middle school convention, which includes a strong dissemination component to serve as a consortium model for replication by other Counties. The P.E.A.R.L (SABVC) targets 4th, and 5th graders as well as 7th and 8th grades as requested by the schools. The P.E.A.R.L (SABVC) will increase awareness and relegate the problems associated with bullying and cyber bullying. It is imperative that AFY equip students with the necessary skills to interrupt the cycle of bullying and put bullying to a halt.

The P.E.A.R.L (SABVC) resonates kindness, empathy, friendship building, and responses to bullying (both face-to-face and online), which are the necessary skills students require for developing social-emotional competence. The conventions also include but are not limited to: addressing conflict resolution and effective decision-making. Strategically, the lessons learned in the conventions will be presented through entertainment, guest speakers, student panels, and roleplays. Hence, the agenda for the P.E.A.R.L (SABVC) is developmentally and age appropriate, which is shaped by a committee involving AFY's staff, student leaders, teachers, school administrators, parent representatives, and other community agencies.

Homeless Youth Design Thinking Conference

AFY will concentrate its efforts on community resilience through the execution of HYDTC, which resonates education, information sharing, community resources, and collaboration. The Conference includes but is not limited to community resilience in addressing the homeless crisis for youth, which will be implemented during the last quarter of the BTSP. HYDTC will be one day long and serve a total of up to 100 participants. The HYDTC requires substantial planning and resources. HYDTC embraces staff and student involvement, strong community partnerships such as Oceanit, and client feedback.

A. Program Evaluation

AFY will conduct an annual performance report by contracting with an experienced program evaluator. The report will address questions about the implementation and outcomes resulting from the proposed services.

Assessment of Program Implementation

AFY will address the following questions through its evaluation design, which are stated as follows: “Did AFY implement its services as proposed and does the agency meet its objectives?” What types of changes were made to the originally proposed program? What types of changes were made to address disparity of access, service use, and outcomes across the population of students?” What led to the changes in the original plan? What effect did the changes have on the planned interventions and the agency’s mission and goals? Who provided what services to whom, in what context, and at what cost? Was the DOE equipped and prepared to transition chronically truant homeless students back into the education system?

Assessment of Program Outcomes

“What impact has AFY had on redirecting homeless youth from to streets to school? What individual factors were associated with outcomes including race/ethnicity/age/geographic location?”

AFY and the Evaluation Consultant will meet frequently throughout the data collection and analysis phases to review the findings and to begin to develop recommendations. The consultant will be required to develop a preliminary draft report that AFY will review. A final report will be published at the end of the grant period.

The OBJECTIVES correspond with the program goals and include:

- a. 70-80 target clients will receive RT/ Outreach intervention services (to be adjusted if funding varies).
- b. 75% of target clients will reduce/terminate violent behavior.
- c. 75% of target clients will return back to school or receive alternative education services.
- d. 2,000 elementary school students will participate in the P.E.A.R.L (SABVC).
- e. 2,000 middle and high school students will participate in P.E.A.R.L (SABVC).
- f. 70-80 students will receive street smart, streetwise approaches to assist targeted youth
- g. 53-60 target clients will be referred to needed services, including but not limited to AFY’s C-BASE program (or GED programs), medical facilities, shelters, job training programs, or food pantries.
- h. Create community resilience by implementing a Homeless Youth Conference (HYDTC).
- i. 80% of HYDTC participants will gain a broader understanding of homeless youth issues and participate to explore prototype solutions out of homelessness
- j. Program evaluation will be completed at the end of the grant period.

3. The public purpose and need to be served;

According to the National Runaway Switchboard, there are approximately 1.3 million homeless youth living unsupervised on the streets, in abandoned buildings, with friends, or with strangers on any given night. The State of Hawaii has the 3rd highest population of homeless children in the nation. The City and County of Honolulu's 2015 Point-In-Time Count reveals that there are a total of 1,319 homeless youth on Oahu. Over 24.5% of all homeless youth and their families are residing in AFY's targeted area (Downtown Honolulu). Well over a third (16,000) of Hawaii's youth is living in families that are low-income.

One out of every ten children living in poverty is homeless. Homeless youth need to stay in school. Education offers a solid foundation for youth and puts them on a path for better outcomes as they grow and develop. The socio-demographic characteristics of homeless youth are further outlined below:

- The average age for a youth's first homeless episode is 14.7.
- 20-40% of all homeless youth in the U.S. identify as lesbian, gay, bisexual, or transgendered (LGBT).
- Pregnant and parenting youth are at high risk for homelessness.
- Homeless youth often suffer from severe anxiety and depression, poor health and nutrition, and low self-esteem.
- In one study, runaway youth were 3 times more likely to be diagnosed with major depression, conduct disorder, and post-traumatic stress syndrome.
- Youth that are homeless are at risk of using substances and having mental health issues.
- Many homeless youth leave home after years of physical and sexual abuse, strained relationships, addiction of a family member and parental neglect.
- Family conflict and exiting the foster care or juvenile justice system puts youth at risk of homelessness.
- Homeless youth are at greater risk of contracting AIDS or HIV-related illnesses.

AFY's experience with homeless youth reveal that many kids fear entering foster care and shelter programs because they are concerned for their personal safety. Homeless youth are at great risk of dropping out of school and delinquency. Hence, high school dropouts often lack the training or skills needed to find employment with good wages, benefits, and opportunities for advancement. Early antisocial behavior may also be the best predictor of later delinquency. Children's behavior is the result of emotional, cognitive, and environmental factors.

"Youth in many Pacific Island societies suffer disproportionately from higher adverse rates of social and behavioral outcomes, such as suicide, drug abuse, and delinquency," which is documented in *Risk and Protective Factors of Micronesian Youth: An Exploratory Study* (Okamoto, Maeda & Ushiroda, 2008). The study suggests two categories of risk factors for Hawaii's youth. The first category involves challenging life circumstances (e.g. parental drug use and financial stress in the family). The second category deals with trauma (e.g. death of a parent and violence in the community).

The best way to prevent risky behavior is to help youth achieve their full potential. AFY's BTSP focuses on giving young people the chance to develop skills, stay out of trouble, achieve school

success, and become sheltered. There is a need to respond to the youth's immediate needs for food, clothing, shelter, and medical care. BTSP RS will use healthy snacks, water, cards with AFY emergency phone numbers, and other resource lists during the outreach efforts. Our RS will also serve as counselors. Through the relationships they build, the intent is to have youth (and his or her peers) begin to open up and share. AFY's RS will be the primary liaison and advocate for the youth.

BTSP's mobile outreach team will meet the needs of homeless youth through the distribution of literature and access to needed services, such as medical facilities, shelters, City and County job training programs, food pantries and AFY's C-BASE program (other GED programs). Youth need case management services, especially follow-up visits. Staff will also be available for community presentations and meetings. AFY staff are usually available 24/7 to respond to cases as needed. The program is free to all participants.

4. Describe the target population to be served; and

The target population for the BTSP is homeless youth, ages 10 to 25 years old that are at high risk from failing and dropping out of school. Homeless youth will reside in the Farrington, McKinley, Aiea, Waipahu, and Leilehua school complexes. The target group may include homeless youth that are chronically truant, out-of-school, gang-involved, foster cared, runaway, intoxicated, pregnant or parenting, arrested, gay, lesbian, bisexual, or transgender, and out-of-control youth.

Data on the Farrington, McKinley, Aiea, Waipahu, and Leilehua school areas are taken verbatim from the Center on the Family (http://uhfamily.hawaii.edu/cof_data/profiles/communityProfiles.aspx) and are presented below:

The Farrington area consist of over 46,000 residents in Kalihi and includes 'Aiea Heights, 'Iwilei, Kalihi Kai, Kalihi Uka, Kalihi Valley, Kalihi Waena, and parts of Kamehameha Heights, Kapalama and Palama. The Farrington area also includes part of Sand Island. The Center on the Family reports that:

- The Farrington Area is home to a high proportion of residents who are 65 years or older; few of them live alone but more than half are living with a disability, the highest proportion in the State.
- This community also ranks third-highest in the State for disabilities among those ages 21 to 64.
- Almost half of this community is comprised of Filipinos. The Farrington Area has the highest percentages Statewide of Filipinos (46.7%), Asians (65.8%), and foreign-born recent immigrants (15.6%). The Farrington Area is also the home of the second-largest population of Other Pacific Islanders in the State.
- The per capita income is in the lowest 25% Statewide. Residents in this area experience higher unemployment, higher usage of welfare and food stamp assistance, and lower levels of home ownership than the State as a whole.

- More than half of the adolescents from this area who responded to a statewide survey reported community disorganization (such as graffiti and fighting), low family attachment, and poor parental supervision.
- The percentage of adults in the Farrington Area possessing high school diplomas is the lowest in the State, while the percentage of 3rd graders scoring poorly on the SAT test is high.

The McKinley area is roughly bounded by Kokea Street to the west, Kalakaua Avenue to the east, the H-1 Freeway to the north, and the Pacific Ocean to the south. Neighborhoods include Nuuanu, Liliha, Alewa Heights, and Kaka'ako.

- The median age of 45.1 compared to the State's average of 38.6.
- Of the residents in the McKinley Area, about 24.5% are Chinese, 22% are Filipino, 9.4% are Micronesian, and 8.6% are Native Hawaiian.
- The McKinley area is defined as a geographic area of great diversity: single-family residences and apartment buildings; high-rise buildings of luxury condominiums and business offices; public housing projects; downtown Honolulu and Chinatown.
- Over 60% of the McKinley High School students are receiving free or reduced-cost lunches.
- More than half of the adolescents from this area who responded to a Statewide student survey reported unsafe neighborhoods as well.
- Approximately 17.5% of adults in the McKinley area have less than a high school diploma compared to the State (10.2%).
- Two alumni organizations, the McKinley Alumni Association and the McKinley High School Foundation, support school efforts and provide additional links to the community for the school.

The Aiea area consist of over 41,000 residents in Aiea includes Newtown, Pearlridge, Aloha Stadium, and parts of Halawa, Pearl Harbor, Red Hill, Royal Summit, and Waiau. According to COTF:

- Percentage of children under age 19 is lower than average for the state.
- Community does not do well in most indicators of child and family well-being.
- Perception of safety ranks among the worst in the state among middle school students. According to Barry Villamil of mypearlcity.com (2015), "With the safety of our community being one of many concerns, it would be nice to hear how our area elected officials are working together to offer answers and solution to remedy the crisis" in regards to the homeless at Blaisdell Park.

The Waipahu area consist of 51,000 residents in Waipahu includes Waipahu, Waipio, Waikele, Robinson Heights, Royal Kunia, and parts of Village Park.

- Community ranks fourth highest in the State for percentage of recent immigrants.
- Per capita income of the Waipahu area is in the lowest 20% of the state, and the unemployment rate is slightly higher than the State average.
- 25% of 8th graders feel safe at school – the second lowest percentage in the State.

Rick Daysog of KFVE (2016) reports that residents are raising concerns about a homeless encampment in Waipahu. Homeless people, including children, live beneath the Honowai Street Bridge.

The Leilehua area consist of almost 42,000 residents and include Kunia, Waihawa, Wheeler Army Airfield, Schofield Barracks, and Whitmore Village.

- The Leilehua area has the second highest percentage of young children under the age of 5 and almost 60% of the families have children under the age of 18.
- The Leilehua area has a high unemployment rate. The per capita income is in the lowest 10% of all communities in the State.
- More than half of the adolescents from this area who responded to a statewide student survey reported unsafe neighborhoods.

Hawaii News Now (2015) reports that, “The number of homeless people in Wahiawa is growing. They live in the brush and alongside Karstern Thot and Wilson Bridge.

AFY also proposes the implementation of the 5th Annual Elementary Student Anti-Bullying and Violence Convention (SABVC), aka The P.E.A.R.L. which will reach approximately 2,000 students and the 4th Annual middle school P.E.A.R.L. reaching 2,000 students from the targeted school districts/complexes we service. AFY also proposes the implementation of a Homeless Youth Design Thinking Conference (HYDTC), which will reach up to 100 participants.

5. Describe the geographic coverage.

AFY has geographic coverage in Honolulu (notably Kalihi), Mckinley School District, Leeward Oahu (Waipahu), Aiea and Wahiawa. AFY provides services to Kalakaua and Central Middle Schools as well as Farrington, Waipahu, Kapolei, and Leilehua High Schools and their feeder middle schools. AFY’s project is designed to exclusively benefit homeless youth, ages 10 to 25 years old in the Farrington, McKinley, Aiea, Waipahu, and Wahiawa school complex districts. BTSP Redirectional Specialists will conduct outreach, intake and assessments, case planning, and community connection activities to homeless youth. If a youth is sheltered, AFY’s outreach workers will provide strengthening services to the youth and their families if a need exists. Every attempt will be made to ensure that service activity is age, gender, developmentally, and culturally relevant to the target population.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

- 1. Describe the scope of work, tasks and responsibilities;**

AFY proposes a Back to School Project (BTSP) for homeless youth in various geographic areas throughout Oahu, which include but is not limited to the Farrington, Mckinley, Waipahu, Aiea, and Leilehua school districts. Trained and qualified staff will increase school retention and positive youth development. The heart of this proposal results in redirecting 70-80 high-risk homeless youth from dropping out of school and committing acts of violence. BTSP objectives are to: 1) conduct street smart, street wise approaches to assist targeted youth, 2) advocate for homeless youth based on individualized service plans, 3) refer youth to needed services, such as medical facilities, shelters, job training programs, food pantries and AFY's C-BASE program (or GED programs), 4) get homeless and high-risk youth off the streets and make a safe return back to school as well as alternative educations such as AFY's C-BASE and GED programs, 5) provide Redirectional Therapeutic groups in schools and throughout our island's communities, 6) execute the 5th Annual Student Anti Bullying Convention, and 7) develop community resilience through implementation of a Homeless Youth Conference. These elements are integrated into the BTSP program design through its provision of services and activities, and scope of work is articulated below:

Outreach

BTSP's mobile outreach team will meet the needs of homeless youth through the distribution of literature and access to needed services including AFY's C-BASE program (or GED programs), medical facilities, shelters, job training programs, and food pantries. Youth need case management services, especially follow-up visits. Staff will also be available for community presentations, youth focus groups, and family outreach during this time. The program is free to all participants.

Transportation

Transportation is not projected to be a problem for homeless youth. AFY has three (insured) vans to help in transporting youth to shelters and other service providers if a need exists. In some cases, transportation for youth (and their families) may take place. BTSP will work with youth (and their families) to identify the modes of transportation (bus, carpooling, etc.) to support ongoing participation in service activities. AFY will also assist to help youth apply for eligible programs that may provide bus passes and other modes of transportation.

Intake and Assessment for Homeless Youth

All clients enrolled in BTSP will receive AFY's intake assessments, which will be completed by the designated RS and reviewed/approved by the BTSP supervisor. Assessments for homeless youth in the targeted complex areas will help to connect them to appropriate resources, services, and activities. AFY will apply the agency's assessment on each individual referred for BTSP services as well as the National Compliance Objective Form. The assessment takes into consideration client history of homelessness; school achievement; bio-medical conditions and complications; emotional; behavioral or cognitive conditions and complications; and readiness to change. Once completed, AFY personnel will create an interpretive summary of the assessment findings. With proper consent of the client, the assessor will also fold the results of into the

interpretive summary. The RS completes the assessments on each participant within the first week of program admission.

All intake and assessment forms are confidential and will be secured according to HIPPA requirements. The assessment will be used to determine if the homeless youth is appropriate for further services.

Admission and Orientation

Orientation serves as an opportunity to deliver the message so that each client is treated with dignity and respect by trustworthy staff that will not abuse their power or authority. AFY staff uses motivational interviewing and enhancement strategies to help each student address their ambivalence to changing patterns of homelessness and school failure. To explore ambivalence is to work at the heart of the problem. The aim is to enhance service readiness (stages of change) for students by focusing on increasing problem awareness, while advising change in a way that complements more extensive cognitive-behavioral interventions. At this time, the student and parent signs the following forms and waivers: Client Release of Information, Audio and Video Taping Releases, Client Profile, Consent to Participate in Services, Agreement to Follow Up, and Waiver of Liability.

Case Planning

An individualized service plan is developed with the homeless youth. The service plan is developed using the client's own language through "talking story." The original is placed in the client's record. Upon request (and proper consent), a copy of the client's service plan is provided to the referring agency. The referral is developed by RS personnel. As needs change and arise, client service plans are also modified. Revisions to the service plans are made as needed, and review of client issues are documented with teachers, counselors, and other professionals involved in the client's plan. When specified in the youth's service plan, family education, assessments, and psychological testing are provide by qualified, independent contractors such as licensed social workers and psychologist who may then bill for third-party (through client's insurance) reimbursements. The client's service plan contains measurable goals, timelines, and objectives. It addresses supports, interventions, and outcomes that will assist the client in getting off the streets, out of shelters, and succeed scholastically. An adjoining component of the service plan is a mechanism to track attendance of individual students and a plan to attend school.

Every attempt will be made to ensure that the service activity is age, gender, developmentally, and culturally relevant to the target population. Developmentally, for example, peer group relationships frequently trump familial bonds during adolescents where group identity supersedes individuality. Qualitatively, this is also the case with Polynesian, Micronesian, and Filipino youth where normative behavioral patterns honor group cohesiveness and relationships over rugged individualism. The "culture" of the group or gang and its identity is particularly important. Over the past 30 years, AFY's work with young women and men, in gangs and friendship groups, has taught us many lessons. Boys and girls think differently; they socialize in very different ways. Girl's acts of aggression tend to be covert. Girls and boys who use drugs

are prone to stealing, fighting, and gang membership. They run away typically at the same rate. The age of onset of delinquent behavior is later for girls than for boys. Girls usually develop antisocial behavior mainly during adolescence rather than earlier. These elements are important in delivering BTSP's services and activities.

BTSP staff will continuously monitor and evaluate the progress of the client's case plans with other public and private services providers. Regular, scheduled meetings with referral sources will assess the quality of community advocacy and outreach approaches as well as the identification of problems and interventions used to mitigate areas of concern.

Redirectional Therapy

AFY's therapeutic approach, Redirectional Therapy (RT), has helped some of the highest-risk youth on Oahu. RT is a unique--non-judgmental, non-threatening, replicable model, and has been field-tested and refined over 30 years to combat negative youth behaviors (e.g., violence, drugs, and no academic motivation). A core belief of RT is that people have the capacity to change. RT addresses the entire student, not by trying to separate an individual from the group, which is fruitless as peer groups serve as his/her supportive community. The group therapy approach, RT, has been applied to over 400 destructive/ violent youth groups and gangs over the past 30 years on the island of Oahu alone. AFY's success rate (measured by decrease or elimination of violence, and improved academic performance leading to graduation) of approximately 80 percent is staggering when compared to other programs and alternatives such as incarceration. High-risk youth and ex-gang members who have participated in AFY's programs have graduated from college with degrees in social work, culinary, liberal arts, and computer technologies. Many find success in specialized industries such as electrical engineering, welding, automotive, and mechanics. Former clients are now working as pilots, social workers, office managers, sous chefs, and entertainers; others have completed specialized apprenticeships and joined the work force as plumbers, sheet metal workers, and carpenters through partnerships with trade unions; and many are serving the state and country as proud members of the U.S. Air Force, Army, Navy, and Marines. RT will be provided at designated school campuses, in alternative education courses such as AFY's Clinical C-BASE Based Alternative Education Program, and in the neighborhood, which is described in this proposal.

AFY's Clinical C-BASE Based Alternative Education Program or G.E.D

In the past 14 years, AFY has assisted over 199 students to reach the ranks of high school graduate and in many cases post secondary education, military, vocational programs, and etc. AFY's Clinical C-BASE Based Alternative Education Program is a thoughtful reflection of infusing AFY's RT with the Department of Education's (DOE) Community School for Adults curriculum. AFY instructors are clinically trained in RT. The therapeutic component helps students address the personal issues that serve as barriers to academic success. RT cogently explores the devastation left in the wake of school failure and thoroughly covers the elements necessary to receive an alternative community education diploma.

The program is conducted within the administrative structure of the DOE's Waipahu Community School for Adults (WCSA). There are two concurrent components to the program. In the first component, students are required to complete five books and testing in the classroom:

Community Resources, Consumer Economics, Occupational Knowledge, Government & Law, and Health. The DOE requires a minimum of 30 hours on each book; AFY generally provides 50 hours of instruction. In the second component, students must complete one of the following: 100 hours and three consecutive months of work hours or 100 hours of community service.

Diplomas are earned upon completion of both components and a Mastery Exam. The impact of the AFY's Clinical C-BASE Based Alternative Education Program is broad as it provides invaluable opportunities for students to earn a high school diploma through clinical interventions, which transforms self-destructive behavior to educational success.

Community Connections

BTSP will advocate on behalf of homeless youth in order to secure the necessary resources to achieve the goals and objectives identified in the case plan. The proposed program establishes a strong collaborative and integrated approach to outreach and advocacy for homeless youth. The program also collaborates with AFY's school-based Redirectional Therapy groups that serve youth at Farrington High School as well as Dole and Central Middle Schools for those youth who do not qualify for BTSP services but are experiencing high risk for dropping out of school or behavioral problems. The BTSP will connect homeless youth to appropriate resources including faith communities, health care, emergency and transitional shelters, community services, vocational training, alternative education, and public and private services in the community. BTSP staff will provide information about the laws, juvenile justice system, and community resources as well as strengthen youths' ties to family through family strengthening activities based on the case/service plan as needed.

BTSP staff will work with homeless youth in the designated service areas to seek out resources and advocate for new services when they are non-existent. AFY proposes to meet with stakeholders from BTSP's respective communities to support networking and understanding the needs of the targeted population. The intent of council is to engage agency staff and others who interact with youth in the development, implementation, and evaluation of effective curriculum and best practices for working with the students at each targeted district.

The way forward is to use the council to formalize arrangements with allied partners and establishing collaborative agreements amongst public and private entities, including but not limited to AFY staff, youth, school officials, law enforcement personnel, and representatives from Hawaii's business community, Weed and Seed Program as well as faith-based organizations from the community. BTSP will collaborate with other public and private entities that may impact or be impacted by services. What is needed is a seamless approach for building on and enhancing community resources to provide positive learning and development opportunities for homeless youth. Regular meetings with appropriate collaborative agreements (i.e., Institute for Human Services (IHS), Small Business Association (SBA), Hale Kipa, C&C, Work Hawaii Youth Service Center) will help ensure that the program is developmentally appropriate, gender specific and culturally responsive to meet the needs of targeted youth. AFY

will work with the SBA, Oceanit, and other government entities to continue the process of the Social Entrepreneur Program (SEP) to better assist this population with being workforce ready and to develop prospective business plans to meet the needs of their community. Such partnerships will be sustained informally or through the establishment of a Memorandum of Understanding.

Strengthening Families

Behavior replacement education and new skills development are key components of the BTSP and are found to be necessary to achieve success in life. Activities for homeless youth will be designed to enhance replacement behavior options designed specifically with their needs, capabilities, and interests in mind. Developing new skills for socialization, academics, and learning will be flexible, prioritized, and completed in a practical manner. Educational activities will include an evolving mixture of learning opportunities, not limited to the following: life skills development, understanding your community, sports, computer skills, visual (media) and performing arts, and career exploration through a wide range of field trips, excursions, and hands-on activities. If a youth is sheltered, AFY's outreach workers will provide strengthening family (outreach, phoning and emailing parents/guardians, home visits, and language translations through the Project's RS) and tutoring activities if a need exists. Family strengthening activities will result in engaging families through improved communication, wrap around family services, and parental involvement. Program staff will keep flexible work schedules to accommodate familial needs.

Student Anti-Bullying and Violence Convention aka The P.E.A.R.L

This proposal features the implementation of the 5th Annual Elementary Student Anti Bullying and Violence Convention (SABVC) aka Promoting Empathy Acceptance Respect and Love (P.E.A.R.L.) and the 4th Annual middle/high school convention, which includes a strong dissemination component to serve as a consortium model for replication by other Counties. The P.E.A.R.L targets 4th, and 5th graders as well as 7th and 8th grades as requested by the schools. The P.E.A.R.L will increase awareness and relegate the problems associated with bullying and cyber bullying. It is imperative that AFY equip students with the necessary skills to interrupt the cycle of bullying and put bullying to a halt.

The P.E.A.R.L resonates kindness, empathy, friendship building, and responses to bullying (both face-to-face and online), which are the necessary skills students require for developing social-emotional competence. The conventions also include but are not limited to: addressing conflict resolution and effective decision-making. Strategically, the lessons learned in the conventions will be presented through entertainment, guest speakers, student panels, and roleplays. Hence, the agenda for the P.E.A.R.L will be developmentally and age appropriate, which are shaped by a committee involving AFY's staff, student leaders, teachers, school administrators, parent representatives, and other community agencies.

Homeless Youth Conference (HYDTC)

AFY will concentrate its efforts on community resilience through the execution of HYDTC, which resonates education, information sharing, community resources, and collaboration. The Conference includes but is not limited to community resilience in addressing the homeless crisis for youth, which will be implemented in during the last quarter of the BTSP. HYDTC will be one day long and serve a total of up to 100 participants. The HYDTC requires substantial planning and resources. HYDTC embraces staff and student involvement, strong community partnership, and client feedback.

AFY has been able to lift hundreds of high-risk youth out of their predicaments. Among other things, AFY's programs provide youth with opportunities to have fun by exploring new positive experiences, to talk about any subject without being judged or lectured to, to reflect on their lives, and to enjoy the luxury of having someone really listen to them. Preventive measures aimed at building resiliency among high-risk students and teaching our children to be safe, to make better choices, to be respectful of others can spare them the pain and suffering of substance-abuse, crime, and/or violence, while reducing the rising costs of incarceration.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

AFY's track record demonstrates that the infrastructure, capability, and experience are in place to move BTSP forward in a realistic and timely manner. The timeline for the project is for a 12-month period. The timeline will start once State officials issue the NTP. The timeline links the desired outcomes with the action planning process. The action plan will be implemented in two phases. The first phase lasts for approximately 1 month. The second phase resumes for 11 months.

In Phase I and II, staff trainings (lead by AFY administrators) will be held at the AFY office in order to ensure consistency and unity of effort. It is critical that AFY staff have an understanding of program timelines and elements in order to achieve the desired outcomes. AFY staff will apply outreach and advocacy services to homeless youth in Farrington, McKinley, Aiea, Waipahu, and Wahiawa school complexes. Outreach and advocacy involves RT group and individual counseling (min. 30/yr.), case work, documentation, reporting, collateral contacts, fieldtrips and excursions, appropriate supplies, and food as a therapeutic agent for establishing rapport with clients.

In Phase II, there is a day long HYDTC and P.E.A.R.L. The total number of individuals served through the Conference will be up to 100 participants with over 4,000 students participating in P.E.A.R.L. The HYDTC requires substantial planning and resources. HYDTC embraces staff and student involvement, strong community partnership, and client feedback.

The timeline, major tasks, and milestones for the program is outlined below:

Phase I: Month 1 (Preparation Phase)

- Set a clear vision of contractual requirements, goals, timelines, reporting requirements, evaluation protocols, and program activities. Collaborate with school administrators, and begin services at the conclusion of Phase I.

Major Tasks & Milestones for Phase I:

- Staff will collaborate with community partners and begin the outreach and advocacy services to 70-80 youth.
- HYDTC and P.E.A.R.L - planning, secure venue, coordinate partners, and secure transportation for students (to/from the Conference and Convention).

Phase II: Months 2-12 (Action Phase)

- Provide outreach and advocacy to 70-80 students in the target districts
- Refer target clients to needed services, including AFY's Clinical C-BASE Based Alternative Education Program (or GED programs), medical facilities, shelters, job training programs, and food pantries
- Continue HYDTC planning with partners.
- Implement HYDTC

Major Tasks & Milestones for Phase II:

- Conduct RT outreach and advocacy services (min. 2x/week)
- Increase well-being by providing youth with access to leisure, spiritual, cultural, vocational, educational, and community services to redirect destructive behavior
- Reduce or eliminate youth homeless and violent behavior by 75% through Redirection Therapy
- Increase educational attainment by 75% as evidenced by enrolling back in school or participating in AFY's Clinical C-BASE Based Alternative Education Program as well as G.E.D services.
- Hold daylong HYDTC and P.E.A.R.L as well as conduct evaluation meetings.
- 80% of Conference participants will express satisfaction with convention events.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

AFY's Quality Assurance Plan (QAP) and Continuous Improvement Process (CIP) are designed to meet all requirements of quarterly and/or annual contract monitoring. The QAP is designed to ensure compliance with all administrative and fiscal aspects of the contract. AFY provides documentation of all QAP activities and client records for audits scheduled by the State of Hawaii oversight agencies such the Office of Youth Services (OYS).

AFY's Quality Assurance Plan and Process-

Since AFY began, it has been involved in rigorous quality assurance activities. AFY developed a Quality Assurance Plan resulting in the implementation of a Continuous Improvement Activity Process. The Quality Assurance Plan evaluates the delivery of services, adherence to the company mission, staff implementation of evidence-based practices, utilization of services, service outcomes and numerous other areas to ensure the provision of quality care.

The Quality Assurance Plan identifies the processes of AFY's operations, which are subject to Continuous Improvement Activities and includes: 1) services, 2) record keeping, and 3) feedback mechanisms. Within each of these process areas, various domains have been identified as subject to Continuous Improvement. Objectives for each domain have been delineated and standards of quality established for each domain encompassing effectiveness, efficiency, productivity, and satisfaction. The plan identifies benchmarks for meeting these standards and delineates measures of the indicator, which include: 1) the timeline on which the domain is evaluated; the scope of the evaluation (a full vs. partial representation of the area to be measured); 3) the instrument to be used in measuring compliance with the standard; and 4) the standard to be met by each domain.

AFY has implemented this plan through the creation of a Quality Assurance Committee comprised of the President/CEO, Vice President, and Director of Redirectional Services. They meet monthly to review, evaluate, and implement improvements in AFY's behavioral health services. The committee assigns responsibility for these activities to various staff and oversees the execution of QA activities. The activities may be described as monitoring of key indicators of quality as designated in the Quality Assurance Plan. Regular reports of these monitoring activities are presented to the committee for review. The review identifies areas for improvement, which results in corrective action in those areas. Corrective actions continue to be monitored through the ongoing process of Continuous Improvement Activities.

AFY tracks all Continuous Improvement Activities on a chart that is reviewed at each monthly Quality Assurance Committee meeting. Each activity results in a report that is presented to the Quality Assurance Committee.

Record Review: The Record Review Committee meets monthly to review a random sample of 10% of active clinical charts, utilizing established review criteria. Indicators reviewed include completeness of documentation, meeting of clinical standards, and presence of accurately filled out required documents. A report summarizing findings is generated, and deficiencies are communicated to staff for corrective actions.

Satisfaction Surveys: Satisfaction Surveys are an integral part of AFY's Quality Assurance process. Surveys are conducted of clients, stakeholders, and AFY staff. Surveys are conducted at a minimum of once a year. Results are reported to the Quality Assurance Committee. Analysis of results produces corrective actions, which are evaluated through subsequent surveys.

Client Complaints, Grievances and Appeals: All client complaints, appeals and grievances, are maintained in a complaint log book and presented monthly to the QA meeting. Responses to

such complaints, appeals and grievances are submitted to the appropriate persons in writing within the required time frame. Results of actions taken are noted in the QA meeting minutes, and where warranted, studies of system improvement in response to actions taken are incorporated into the QA process.

Program Assessment: AFY agrees and is willing to undergo a program assessment and/or audit designed to assess the implementation of effective practices in working with high risk students. Based on the assessment report, AFY will develop in concert with the contracting agency, an action plan to address the areas that need improvement.

Output and Outcome Measures and Performance Indicators: AFY provides for regular (monthly and quarterly) measurement, reporting, and analysis of well-defined output, outcome measures, and performance indicators of its delivery system. AFY proposes to track a number of output and outcome measures and performance indicators, which are delineated below:

Monthly, Quarterly, Annually

- Number of clients served that month, during the quarter, and annually.
- Number of clients referred to community services.
- Number of youth receiving outreach services.
- Number clients admitted into the BTSP.
- Number of individuals involved in family strengthening.
- Status of clients in the program monthly, quarterly, and annually.
- Average days from referral to acceptance.
- Total youth referred that month, quarterly, and annually.
- Total number of unduplicated clients that month, quarter, and year.
- Problems occurring during the month, quarter, and year with corrective action taken.
- Program progress/measures of effectiveness.
- Major accomplishments during the month, quarter, and year.
- Proposed plans for the next quarter.
- Fiscal report for the month, quarter, and year.

Other Statistics:

- Client demographics.
- Number of clients who dropped out of the program.
- Number of clients who completed program services.

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

AFY internally audits quality indicators in the areas of Program Effectiveness. AFY uses the results of these measurements for improvement of its programs and activities through the Quality Assurance Plan and through the Continuous Quality Improvement process. In order to facilitate the implementation of BTSP, AFY will work closely with the City and County of Honolulu and community in developing and refining outcomes, program targets, and milestones during the terms of the contract. AFY is open to technical assistance from the City and HUD in using hardware and software to evaluate the progress of BTSP. An outline of this process is described below, but is not limited to the following:

Effectiveness

Primary Objective: Client will increase family, community support of youth’s program.
 Measure: Number of clients referred to community resources.
 Timeline: Monthly, quarterly, annually
 Instrument: Individual service plan; client chart; and logs.
 Obtained by: AFY Clinician
 Milestones: 75% of youth will be connected to community resources that meet their needs

III. Financial

Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**

Please see attached.

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2018.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$99,803.25	\$99,803.25	\$127,545.25	\$110,088.25	\$437,240.00

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2018.**

AFY is not aware of other sources of funding at this moment in time, which will be available for FY 2018.

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

Not applicable/none.

5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.

AFY has been receiving program funding from City and County contract CT-DCS-1600241. This contract is scheduled to end on May 31, 2017. The State Office of Youth Services is currently providing program funding through contract DHS-16-OYS-605. The contract is scheduled to end on June 30, 2017. The State Office of Youth Services is also currently providing program funding through contract DHS-15-OYS-501, Supplemental Contract No.2. The contract is scheduled to end on June 30, 2017.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2016.

AFY's balance of unrestricted current assets is \$850,331.20

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The BTSP is an extension of existing outreach practices that AFY performs daily. AFY has developed expertise, skills, abilities, knowledge, and experience in the provision of outreach to high-risk youth on Oahu for over 30 years. The depth and strength of our experience has been published in two books on youth gangs, evidenced through training of community professionals, and applied as evidence-based practices in our service delivery system. AFY services more than 300 youth a week. Hence, the following results were achieved through 17 grants in 2015-2016:

1. 343 students received RT intervention services.
2. 72% of students reduced/terminated violent behavior.
3. 74% of students advanced to the next grade level.
4. 98% of seniors graduated.
5. 70% of seniors enrolled into college, received employment, and/or joined the military.
6. 78% of students graduated from AFY's Clinical Based Alternative Education Program (C-BASE).

7. 4,000 students participated in AFY's Student Anti-Violence and Bullying Convention (now called The PEARL) with more than 95% indicating favorable responses about the services.
8. 42 unsheltered students received services.
9. 343 of students received outreach services.

AFY's organizational structure is equipped with features that ensure successful delivery of services to the target population. These features include a credentialed, highly-trained, diverse staff with experience in providing intervention services for at-risk youth and adults; ongoing training and supervision to foster staff retention and effective services; a strong quality assurance program; a client database management system; accountability ensured by conducting employment reference as well as criminal history and background checks to eliminate risk to youth; and policies and procedures covering selection of staff, salaries, benefits, hiring, and termination, etc.

AFY's experience and capabilities are evidenced in our existing contracts for truancy reduction, violence interruption, case management, counseling, alternative education, and outreach programming to vulnerable, often homeless, high-risk adults and juveniles. AFY has received funding from multiple sources, such as government entities, private donors, fundraising, and private foundations to enhance school and community safety over the past 30 years of service to the State of Hawaii. AFY possesses the necessary experience to provide an effective Back to School project to homeless youth as our current work extends into numerous communities (e.g., Kakaako, Downtown Honolulu, Kalihi, Waipahu, Kapolei, and Wahiawa).

AFY's proven work is demonstrated through the Outreach & Advocacy Grant (O&A) (Contract DHS-16-OYS-605) from the State of Hawaii, Office of Youth Services (OYS) in 2015. O&A targeted 15 youth. All of the milestones were exceeded during the project period. 94% remained of student's crime free. 94% of the population demonstrated improvements in their pro social behavior and/ or social competence. 82% of students increased educational competence by advancing to the next grade level.

AFY also showed success through the 2014 City and County GIA (Contract #CT-DCS-1400084). The intentions of the grant were to reduce problematic behaviors (i.e., illicit substance use and violence). Ninety-eight (98%) percent of targeted students reduced violence, 73% decreased illicit substance use, and 86% graduated or advanced to the next grade level.

AFY is currently working in collaboration with the Institute for Human Services to provide outreach services for homeless youth in the Kakaako area. Under this collaboration we are servicing 10 clients. However we have found that there is an increasing need to provide outreach services to this vulnerable population.

Community members are in full support of AFY's program model. Positive testimonies about AFY's service are available upon request, and a few are presented below:

Elden Esmeralda, Principal Kapolei High School: "I have relied on Adult Friends for Youth to assist in mediation and provide intervention for our troubled teens. Their ability to connect with the multi-array of students, as well as be available when crisis occurs, has been extremely beneficial. They provide a vital service which in turn helps to provide a safer campus for all students."

Ed Kubo, Judge of the Hawaii First Judicial Circuit Court, former Hawaii U.S. Attorney: "Adult Friends for Youth not only talks the talk, they walk the walk. AFY can be relied upon not only by law enforcement, not only by our community, but especially by schools and principals to do great work in turning lives around. They've saved lives in our community."

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

AFY's corporate office is centrally located at 3375 Koapaka Street, Suite B290, Honolulu, HI, 96819. This office hosts administrative services and our Youth Services. The facility has accessible parking for clients and is close to major bus lines providing maximum access for the majority of clients. The existing AFY services is offered in a clean, safe and secure environment and upholds all Federal and State laws pertinent to confidentiality and privacy. AFY's office is compliant with the American Disability Act (ADA). AFY employs a drug and smoke-free workplace policy with staff, volunteers, visitors, and clients.

Client charts are secured in a locked filing cabinet and in a locked office to maintain strict confidentiality of records. AFY's workplace is caring and welcoming, allowing both staff and youth of diverse backgrounds to feel safe and respected. AFY has developed a plan for making services accessible to those with hearing, speech, psychological, and other disabilities. Our plan involves a utility of resources such as Mental Health of America; Hawaii Speech, Language, Hearing Association; service directories, referral, and technical assistance.

AFY's proposed Back To School Project (BTSP) will be implemented at the prospective client's own habitat. Transportation of clients to services may be provided through AFY's vans, which are fully insured. Services may be implemented at agency sites and facilities (i.e., shelters), which meet the requirements as applicable to the client's safety, confidentiality, and well-being.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request

and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The experience and capability of AFY staff positions the program services to impact clients in a profound, professional manner. AFY has the necessary capacity and resources to achieve the desired outcomes. AFY has been providing group therapy, individual counseling, crisis intervention, and case management services to high-risk individuals since 1987. In 1989, AFY took up the charge and began working fiercely with youth gangs as well as violent and aggressive individuals.

Staff retention is vital at AFY as high-risk clients need professional stability and maturity in their lives. President and Chief Executive Officer Deborah L.K Spencer-Chun has been with AFY over 29 years (20 years in direct services). She received her B.S.W in 1990 and her M.S.W in 1993. She has taught graduate social group work classes at the Myron B. Thompson School of Social Work at the University of Hawaii, Manoa. Spencer-Chun is responsible for overall leadership, administration, and management of AFY. She also co-authored two books in regards to working with gangs. She maintains a strong relationship with AFY's Board of Directors, and provides direct services to clients and supervision to key staff as required.

Vice President McKay Schwenke graduated from Brigham Young University, Hawaii in 1989 with his Bachelors of Science in Secondary Education. Mr. Schwenke began working at AFY in 1991 as a Redirectional Specialist with gangs and in school groups. Mr. Schwenke provides instruction to practicum students, serves as the liaison to the community, works with clients, and helps establish and maintain relationships with organizations that are relevant to client services.

Director of Redirectional Services Malakai Maumalanga has been with AFY for 13 years. He attained his Bachelor's Degree in Social Work in 2006, and graduated with a Master's Degree in Social Work in 2007. He currently provides direct services to groups and individuals; mentors, shadows, and directly supervises Redirectional Specialists and practicum students; conducts intake on all new clients; and reports directly to the President and CEO of AFY.

Lisa Tamashiro attended the University of Hawaii, Manoa earning her bachelor's in Social Work in spring 2011. Lisa joined AFY in February 2010 and is Director of Operations and Special Programs. Lisa is responsible for managing the day-to-day operations necessary to ensure that the organization achieves its objectives.

Darin Kawazoe, MA, CSAC, ISSA, is the Director of the Program Development and Grant Department and Health & Wellness Instructor for AFY. Kawazoe has extensive experience in research, government grants, program reports, and grant monitoring to ensure grant compliance. Kawazoe has 27 years of grant administration including Federal grants. He is also a certified physical fitness trainer.

The remaining clinical staff consists of 6 Redirectional Specialists, one Redirectional Apprentice, and one fitness instructor.

Training meetings are conducted bi-monthly when staff can discuss specific issues and cases. Case discussion includes comments from peers and supervisors regarding how a case was conducted and what improvements could be made. Trainings are also conducted in one-to-one meetings between the clinical staff and a supervisor. Finally, an annual retreat provides the opportunity for additional formal training.

The total number of clinical staff assigned, based on FTE (Full-time employee) scale, to the project is 6.25. The AFY facility is ADA compliant and is centrally located in the City and County of Honolulu to accommodate the needs of all clients. There is one Executive Assistant for this grant, Nicole Hori provides clerical, fiscal, and administrative duties at AFY. There is also one Assistant Grant Coordinator for AFY. This person conducts research; prepares grants for submission; and assists the Director of Program Development and Grants in preparing grant-related performance reports. .

AFY's organizational structure is equipped with features that ensure successful delivery of services to the target population. These features include a credentialed, highly-trained, diverse staff with experience in providing gang intervention and services; ongoing training and supervision of program staff; a strong quality assurance program; accountability ensured by a data management system with data collection and tracking capabilities that can produce reports regarding AFY's services, outcomes, and client demographics; and a Board of Directors consisting of a wide cross section of professions that provide critical input and feedback regarding AFY services.

AFY has the expertise, skills, abilities, and knowledge to provide high-risk youth interventions. The depth and strength of AFY's experience has been published in two books on youth gangs and evidenced through training of community professionals. Staff are trained and supervised closely.

The major weakness of AFY is the need to accommodate youth waiting for services, but cannot be helped due to limited resources. Sadly, limited financial resources has caused the target population to be overlooked and become transparent.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Please see attached.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Please see attached.

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Adult Friends for Youth is not a party to any litigation.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Adult Friends for Youth provides a one-of-a-kind service for which there is no licensing or accreditation body. However, the agency has received numerous awards and recognition from the State, community, and professional organizations for its work.

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

This grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

D. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2017-18 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2017-18, but**

Our plan is to actively drive AFY's donor campaign to position each youth for a prosperous future. We will continue to rely on annual fundraising, individual donors, private foundations, pop-up events, and active board member involvement to finance AFY's program elements and services beyond the grant period. Funding is being requested to break the cycle of homelessness and enhance the potential of youth to become productive members of society. We believe that

AFY's long history of enriching the lives of students can be sustained after funding from the State expires.

We will continue to solicit donations, explain how youth are detrimental to improving the quality of life in our communities as well as recruit and train volunteers to offset program costs. AFY has improved its marketing strategies at all fronts. Our agency has focused on improving the interaction between AFY and its donors, use social media to focus on online promotion of AFY's work, and generate advocates for our students. AFY's marketing plan determines the donor audience, sets goals, defines strategies and tactics as well as tracks results. AFY's marketing plan will expand financial contributions beyond the grant period.

Every effort will be made to ensure that the youth identified in this proposal are redirected from dropping out of school and committing acts of violence. We will look to our marketing plan, Board of Directors, and fundraising strategies to assist in increasing individual donations and gifts. Finally, we are working to develop creative partnerships with donors to ensure succession and financing of AFY into perpetuity. We will implement this plan in the coming year with favorable outcomes expected in the following year.

(2) Not received by the applicant thereafter.

If the grant is not funded, AFY will pursue resources to intervene in the lives of the 70-80 students. Homeless youth proposed in this request. AFY's active Board of Directors has great responsibility. The Board's fiduciary duty will be maximized to execute the sustainability plan by assuring that AFY has the necessary funds to carry out the program for targeted youth. AFY's President/CEO will communicate the needs of targeted youth to the Board of Directors.

Considering the fundraising potential of each Board member, the expectation is that they will aggressively open doors to other donor contributions. AFY's Board of Directors has incredible experience in finance, school administration, health care, marketing, law, unions, and human resources. AFY has also strived to increase revenue through its Annual Fundraising Event since 1986. We are often surprised by the generous sponsorship and donations when we least expect it. AFY will expand and improve current fundraising initiatives, pursue

E. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2016.

Please see attached.

ATTACHMENTS

BUDGET ATTACHMENTS

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2017 to June 30, 2018

Applicant: Adult Friends for Youth

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	251,500			
2. Payroll Taxes & Assessments	27,866			
3. Fringe Benefits	34,720			
TOTAL PERSONNEL COST	314,086			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	15,899			
3. Lease/Rental of Equipment	1,963			
4. Lease/Rental of Space (includes utilities)	52,236			
5. Staff Training (conferences & Meetings)	2,395			
6. Supplies-office	1,676			
7. Supplies-Program	11,076			
8. Telecommunications	4,406			
9. Travel Local-(Gas, mileage,parking)	4,789			
10. Cleaning and Maintenance	2,815			
11. Postage	383			
12. Accounting Fees	8,931			
13. Professional Fees	1,200			
14. Payroll Prep Fees	1,236			
15. Venue Rental	2,900			
16. Equipment and Furnishings	132			
17. Vehicle Rental	3,300			
18. Vehicle Maintenance & Repair	1,317			
19. Youth Stipends	2,000			
20. Printing Publications	2,500			
21				
TOTAL OTHER CURRENT EXPENSES	121,154			
C. EQUIPMENT PURCHASES	2,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	437,240			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	437,240	Name (Please type or print) _____ Phone _____ Signature of Authorized Official _____ Date _____ Name and Title (Please type or print) _____		
(b) Total Federal Funds Requested	0			
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0			
TOTAL BUDGET	437,240			

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2017 to June 30, 2018

Applicant: Adult Friends for Youth

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Redirectional Specialist	1	\$36,000.00	55.00%	\$ 19,800.00
Redirectional Specialist	1	\$35,000.00	75.00%	\$ 26,250.00
Redirectional Specialist	1	\$35,000.00	75.00%	\$ 26,250.00
Redirectional Specialist	1	\$35,500.00	75.00%	\$ 26,625.00
Redirectional Specialist	1	\$38,000.00	50.00%	\$ 19,000.00
Redirectional Specialist	1	\$36,000.00	45.00%	\$ 16,200.00
Redirectional Apprentice	1	\$25,000.00	50.00%	\$ 12,500.00
Director of Redirectional Services	1	\$57,750.00	60.00%	\$ 34,650.00
Director of Operations and Special Programs	1	\$46,000.00	30.00%	\$ 13,800.00
Vice President	1	\$70,000.00	25.00%	\$ 17,500.00
Grant Coordinator/Data Management Specialist	0.45	\$15,750.00	10.00%	\$ 1,575.00
Director of Program Development/Health & Wellness Instructor	0.6	\$34,500.00	20.00%	\$ 6,900.00
Program Support/Executive Assistant	1	\$34,000.00	30.00%	\$ 10,200.00
President and CEO	1	\$81,000.00	25.00%	\$ 20,250.00
				\$ -
TOTAL:				251,500.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2017 to June 30, 2018

Applicant: Adult Friends for Youth

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Computers	2.00	\$750.00	\$ 1,500.00	1500
Computer Equipment	2	\$250.00	\$ 500.00	500
			\$ -	
			\$ -	
			\$ -	
TOTAL:	4		\$ 2,000.00	2,000

JUSTIFICATION/COMMENTS:

computers & equipment to assist the homeless youth to do necessary paper work, apply for jobs, apply for benefits, school work, e

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2017 to June 30, 2018

Applicant: _____

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2015-2016	FY: 2016-2017	FY:2017-2018	FY:2017-2018	FY:2018-2019	FY:2019-2020
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Adult Friends for Youth

Contracts Total: 290,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	DHS-16-OYS-605	7/1/2015-6/30/2017	Department of Human Services	State of Hawaii	100,000
2	DHS-15-OYS-501, Supplemental Contract No.2	7/1/16-6/30/17	Department of Human Services	State of Hawaii	40,000
3	C&C General Funds 16.2 (CT-DCS-1600241)	6/1/16-5/31/17	Department of Community Services	City & County of Honolulu	150,000
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**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Adult Friends for Youth

(Typed Name of Individual or Organization)



(Signature)

1/17/17

(Date)

Deborah L.K. Spencer-Chun

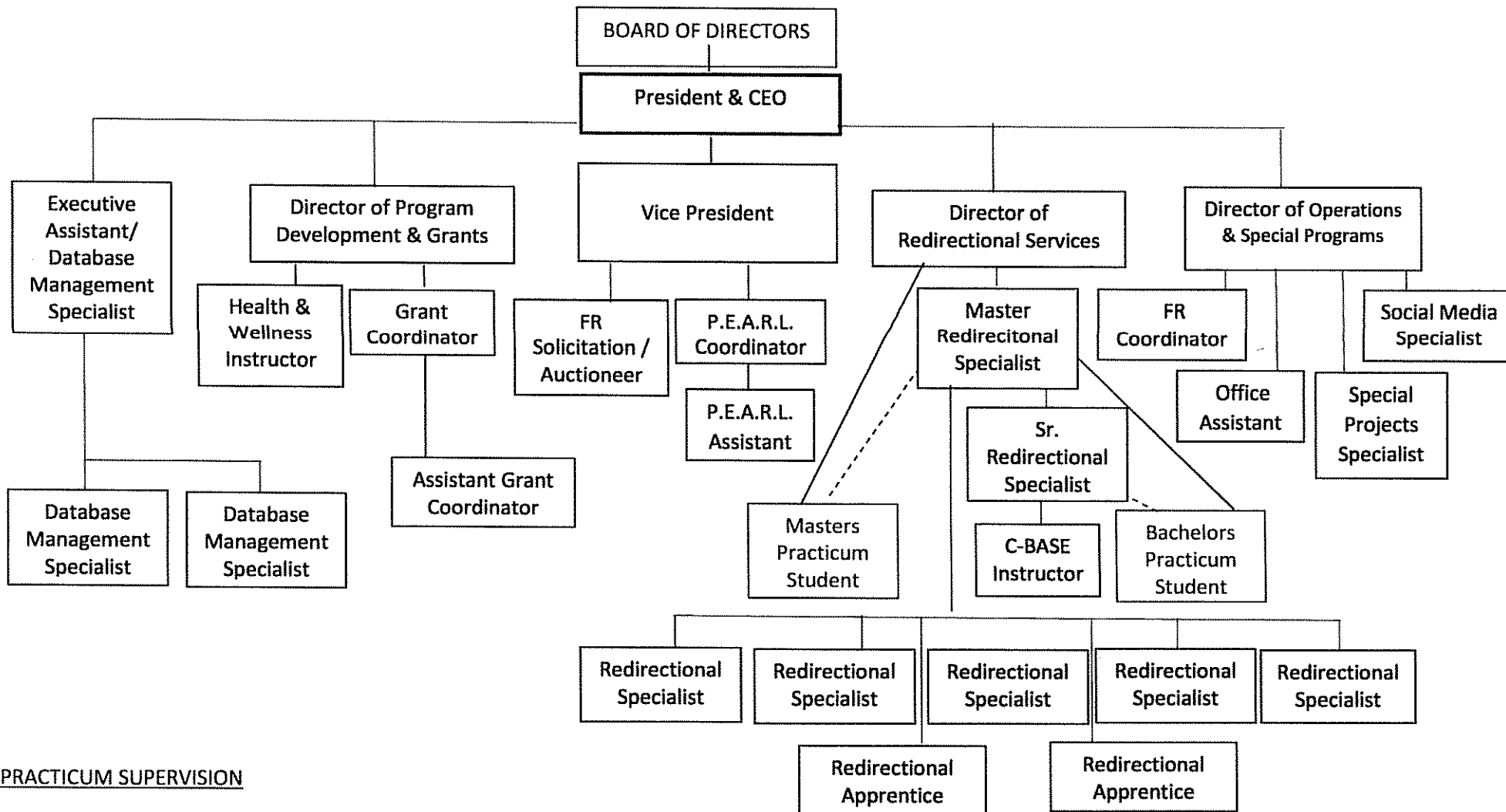
(Typed Name)

President & CEO

(Title)

ORGANIZATION CHART

Adult Friends for Youth Organization Chart



PRACTICUM SUPERVISION

Academic Supervision _____

Clinical Supervision - - - - -

Special Projects includes youth services i.e., Voter Registration, Rugby Tournament, Social Entrepreneurship, Community Service, CEO, WIA, and other except SABVC. ***President, VP and all Directors provide Redirectional services as needed (all has experience & training in providing these services.)

Rev. 9/2015

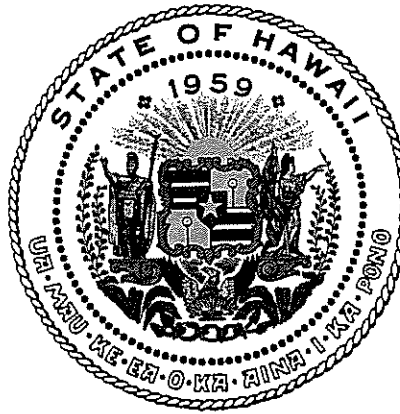
Figure 1

COMPENSATION ATTACHMENT

AFY's Top Three Compensated Employees

President and CEO	\$81,000
Vice President	\$70,000
Director of Redirectional Services	\$57,750

CERTIFICATE OF GOOD STANDING



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

ADULT FRIENDS FOR YOUTH

was incorporated under the laws of Hawaii on 12/08/1986 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 21, 2016

Director of Commerce and Consumer Affairs

