

DAVID Y. IGE
GOVERNOR



CATHERINE PAYNE
CHAIRPERSON

STATE OF HAWAII
STATE PUBLIC CHARTER SCHOOL COMMISSION
(‘AHA KULA HO‘ĀMANA)

<http://CharterCommission.Hawaii.Gov>
1111 Bishop Street, Suite 516, Honolulu, Hawaii 96813
Tel: (808) 586-3775 Fax: (808) 586-3776

DATE: January 7, 2016

TO: Senator Jill Tokuda, Chair
Senate Committee on Ways and Means

Representative Sylvia Luke, Chair
House Committee on Finance

FROM: Tom Hutton, Executive Director
State Public Charter School Commission

SUBJECT: Budget Briefing Testimony

Chair Tokuda, Chair Luke, and members of the Committees:

The State Public Charter School Commission (“Commission”) appreciates this opportunity to submit this testimony on its budget requests.

MISSION STATEMENT

The statutory mission of the Commission is “to authorize high-quality public charter schools throughout the State.” (HRS 302D-3(b)). The Commission’s strategic vision for the chartering of these high-quality schools is that they provide excellent and diverse educational options for Hawaii’s families, prepare our students for future academic or career success, and contribute meaningfully to the continued improvement of Hawaii’s public education system as a whole.

ECONOMIC AND FISCAL CONDITIONS

Hawaii’s 34 public charter schools currently enroll 10,493 students in school year 2015-2016, which represents a slight increase of 53 students from school year 2014-2015 and essentially the same proportion of overall statewide public school enrollment, at about 5.8 percent. This school year, Ka’u

Learning Academy opened its doors to 99 students, bringing the total number of charter schools in Hawaii back to 34 after the closure of one school, Halau Lokahi Charter School, at the end of the school year.¹

Most of the charter schools' state funding is provided on a per-pupil basis based on the operating appropriation to the Department of Education (DOE) and the schools' pro rata enrollment compared to the total public education enrollment. Per-pupil funding has increased from about \$6,009 in 2013-2014 to \$6,846 for the current fiscal year 2015-2016, but, as is detailed in the Commission's 2014-2015 Annual Report, the Commission's analysis of financial data submitted by the schools suggests that the schools continue to deplete operating reserves to a degree that raises sustainability concerns if funding does not continue to increase.

The charter schools are in the second year of the current three-year charter contract, which incorporates academic, financial, and organizational performance measures. In November 2015 the Commission adopted the charter contract renewal process and criteria that will determine each school's eligibility for a subsequent charter contract based on school performance under these measures. The heightened expectations embodied in the Commission's performance framework and contract renewal criteria, while necessary and overdue, pose real administrative and related fiscal challenges to the charter schools, many of which are small and lightly-staffed.

As was recognized in actions taken by these Committees during the 2015 Session, the per-pupil funding structure has shortcomings. Two examples related to staffing costs were discussed by the Committees last Session, were addressed partially in the short term by a proviso in the Executive Budget adopted last Session, and are reflected in the Commission's budget request below as a longer-term and more complete solution. The most important issue, however, as these Committees are well aware, is the continued unavailability of funding to support charter school facilities needs. Capital improvement project requests from charter schools, while included every year in the Commission's budget request (this year's being no exception) historically have not been approved.

To address this problem, the Legislature last Session adopted Act 234, which among other things calls for the Legislature, beginning this Session, to consider making an appropriation and bond authorization to the Commission for the design, planning, construction, repair, and maintenance of public charter school improvements to address issues of health, safety, and legal compliance; expand or improve instructional space; provide for food services; or provide restroom facilities. The appropriation and bond authorization are to be separate from, and in addition to, any appropriation made to charter schools.

The Commission stands prepared to work closely with the Committees as the Legislature considers an appropriation and bond authorization this Session to begin dealing with this longstanding issue. As in recent Sessions, the Commission also is prepared to offer alternatives for the Legislature's consideration in the event it should prefer another approach for the current Session from that envisioned last Session when it passed the bill that became Act 234.

¹ The closure of Halau Lokahi in May 2015 was the result of the school's inability to meet its financial obligations. The Commission revoked the school's charter in March with an effective date of May 31, 2015, in order to allow the students still remaining at the school to complete the academic year. As of this writing a settlement has tentatively been reached with the school's landlord, its largest creditor.

Despite the challenges of opening and operating a successful charter school, the Commission has received notices of intent to apply for a charter from eight eligible applicants in its current applications cycle. The Commission will be reviewing and evaluating the applicants to identify high quality applications for charter award. Under the Commission's more rigorous applications process, no applications were approved during the most recent applications cycle. Any charter contracts awarded to applicants this year will result in charter schools opening in school year 2017-2018.

FEDERAL FUNDS

Charter schools are included with the DOE's Federal programs since the DOE is the prime recipient. The Federal Budget Contract Act sequester resulted in an approximately 5 percent cut for non-defense discretionary funding, including most education programs such as Title I, Part A; Title II, Part A; Title III; IDEA, Part B; and Impact Aid.

On January 1, 2015, the Commission was awarded a four-year federal grant to build, develop and expand voluntary, high-quality pre-kindergarten programs for children from low-and moderate-income families. The grant, totaling \$14,881,368 over the next four years, will serve a total of 920 children. The Commission's grant was the only award made in the nation that focused solely on charter schools.

Four charter schools on the island of Hawaii each have opened a pre-kindergarten classroom to income-eligible four-year-olds beginning in the 2015-2016 school year. Two of these schools are Hawaiian immersion schools. In addition, professional development opportunities starting in the current school year are being made available to all of the schools that eventually will participate in the grant over its four-year term.

BUDGET REQUEST

The original budget request for the charter schools as submitted to the Department of Budget and Finance in October included funding categorized as School Operations and Commission Operational Expenses. Thanks to legislation adopted by this body in 2014, the budget for the charter schools and Commission now are separate and result in the funding of the Commission without impacting the charter schools' per-pupil funding.

School Operations

Pursuant to the per-pupil funding formula that is based on DOE appropriations and relative enrollment, a reduction of approximately \$2.6 million in per-pupil funding is included in the Governor's supplemental budget package based on forecasted enrollment.

Estimated grants and donations to charter schools were self-reported by 24 of the 34 charter schools for fiscal year ended June 30, 2015, for a total of approximately \$7,333,500. Grants were provided during the year by other institutions, notably including Kamehameha Schools. For some charter schools, the donations and grants received represent as much as 40% of their total receipts. While this support is helpful and has been an element of support for these charter schools for many years, it also comes with many conditions, and private funders often are reluctant to provide funding to meet the basic needs of schools that they feel are the responsibility of the government.

This year’s capital improvement project requests from charter schools are listed below. In addition, the Commission made one request for funds to be prioritized and disbursed to schools for commercial kitchens. These requests were made in previous years but unfortunately were not included in the Governor’s budget package.

Project Title	Total cost
KAWAIKINI PCS PHOTOVOLTAIC PANEL ARRAY, KAUAI	216,000
UNIVERSITY LABORATORY SCHOOL REPLACEMENT BUILDING, OAHU	17,000,000
KAWAIKINI PCS SAFETY LIGHTING AND ACCESSIBILITY, KAUAI	204,000
KAWAIKINI PCS LIBRARY AND COMPUTER LAB, KAUAI	500,000
HALAU KU MANA PCS COMPLIANCE & IMPROVEMENTS, OAHU	550,000
UNIVERSITY LABORATORY SCHOOL FACILITIES RENOVATION, OAHU	4,000,000
WEST HAWAII EXPLORATIONS ACADEMY FOOD SCIENCE SERVERY BUILDING, HAWAII	1,525,000
KANUIKAPONO MULTIPURPOSE BUILDING, KAUAI	325,000
COMMISSION REQUEST FOR FUNDING FOR COMMERCIAL KITCHENS FOR CHARTER SCHOOLS, STATEWIDE	5,000,000
Total	29,320,000

Commission Operational Expenses

The Commission has made supplemental budget requests totaling \$972,300 that were excluded from the Governor’s budget package. These requests include funding for 1) hard-to-fill incentive pay for teachers; 2) National Board Certified Teacher awards, 3) Commission staff salary adjustments, and 4) additional functionality of Epicenter, the online charter school monitoring and reporting platform. The Commission respectfully asks the Committees to consider three of these requests.

1. Hard-to-fill incentive pay (\$700,500): As all public charter schools employ Hawaii State Teachers Association (HSTA) Bargaining Unit 5 teachers and are obligated to pay hard-to-fill teacher incentive pay, this request is made as a follow-up to the Special Provisions Section 127 of the Executive Budget bill (Act 119, SLH 2015), which provided that “the general fund appropriation for charter schools (EDN 600) shall be considered the non-facility appropriation for charter school students;...” and further provided that:

“for the purposes of this section, all grant appropriations issued pursuant to chapter 42F, Hawaii Revised Statutes, and funds appropriated for teacher recruitment and retention incentive for hard-to-fill positions shall be excluded from non-facility appropriations for the department of education and charter schools;....”

The budget proviso recognizes that with the increase of the hard-to-fill teacher incentive from \$1,500

to \$3,000 per teacher per year starting in fiscal year 2015-2016, the financial impact of this requirement on the nine charter schools located in the designated “hard-to-fill” areas has doubled. Up until fiscal year 2015-2016, charter schools in the designated areas had to use their per-pupil funds to fulfill this HSTA contractual obligation. This meant not only that the amount of funding that went to the charter schools was calculated based on the DOE budget and not on the actual cost for charter schools to provide the incentive pay, but also that the resulting funds were spread across all 34 schools rather than directed at the schools that are obligated to pay the bonuses.

The budget proviso partly addressed this problem by separating the funds for the hard-to-fill incentive pay from the per-pupil funding so that they could instead be directed to those schools that have to make the payments. The Commission is very grateful to the Committees for this short-term action. However, the amount budgeted was based on a calculation of the costs of the incentives for DOE teachers only, and it since has been determined to be insufficient even for that. This means that charter schools that have to pay the incentive, as well as the DOE, will need to make up the difference. The impact of this shortfall can be significant on the affected schools, many of which are small and have lean budgets.

To resolve the problem and meet the collectively bargained obligation, the Commission is requesting a separate allocation of funds, similar to the DOE’s. To avoid this allocation from being considered non-facility per-pupil funds as described above, the Commission recommends the allocation be made to EDN 612 to enable the specific distribution of funds to those schools that are required to pay the bonus. To fund the incentives directly out of per-pupil funding, assuming this were even legally permitted, would have a significant negative impact on funding for the other schools.

2. National Board Certified Teacher awards (\$90,000): Statutorily mandated bonuses for teachers who have earned National Board Certification present the same problem for public charter schools as does the hard-to-fill incentive pay. Those charter schools that employ these teachers presently must pay this incentive from out of their per-pupil funding. But, as with hard-to-fill incentive pay, the funding that charter schools receive is based on the DOE budget, not on the true cost of providing the bonuses, and these per-pupil funds are spread across all charter schools, not just those that employ National Board certified faculty members.

The relevant statutory provision is as follows:

§302A-706 Teacher national board certification incentive program. (a) There is established within the department the teacher national board certification incentive program to recognize and support exemplary teaching practice by supporting public school teachers who have achieved national board certification under the certification program of the National Board for Professional Teaching Standards. The teacher national board certification incentive program shall provide:

- (1) A \$5,000 bonus per year for each public school teacher who maintains current national board certification;
- (2) \$1,500 upon completing all components of the certification program of the National Board for Professional Teaching Standards;
- (3) A reimbursement of the remainder of the national board certification application fee upon achievement of national board certification; and

(4) An additional \$5,000 bonus per year for each public school teacher who maintains current national board certification and who teaches at:

(A) A school in a focus, priority, or superintendent's zone, or other similar designation, as determined by the department;

(B) A school with a high turnover rate, as determined by the department; or

(C) A hard-to-fill school, as determined by the department.

(b) The incentive program shall include a mentoring component that encourages and enables national board-certified teachers to assist other teachers and share their teaching expertise. [L 2004, c 51, §38; am L 2007, c 228, §1; am L 2015, c 107, §1]

As with hard-to-fill incentives, the Commission is requesting a separate allocation of funds for this award, to be made to EDN 612 to enable the discrete distribution of these funds to those schools with teachers who have earned this distinction.

3. Commission staff salary adjustments (\$96,800): The hiring of the Commission's staff commenced in February of 2013 and was complete by October of that year. The budget appropriation for the Commission, as with all state departments and agencies, is made on an incremental basis. The salary funding level for this agency has not been incrementally increased, since staffing level and positions have not changed since the Commission was first created in the 2013-2015 biennium budget. Further, it has come to the Commission's attention that the Commission's predecessor administration office, the Charter Schools Administration Office (CSAO), never provided salary information for consideration whenever HGEA contracts were up for collective bargaining renegotiations. As a result, since July of 2013 the Commission has not received additional funds for its staff salaries with the budget appropriations as have other state agencies.

The Commission will provide staff information going forward for consideration when the HGEA contract is up for renegotiation. In the meantime, the Commission requests funding to cover salary increases equitable to collective bargaining appropriations had the staff information been provided for consideration when the HGEA contract was up for renegotiation. This will help address the need for reasonably equitable compensation for positions of similar complexity and responsibility across the State. As a result of staff transfers to and from the Commission from other agencies, the Commission has learned that working for the Commission frequently entails greater responsibility, less pay, or both, when compared to like positions in other agencies. This correction represents a step toward addressing that problem and is one of basic fairness for all state employees.

CONCLUSION

The State Public Charter School Commission appreciates the opportunity to discuss these issues with the Committees this Session and thanks the Chairs and Members of the Committees for your continuing support of Hawaii's 34 public charter schools and their 10,494 students. The Commission remains prepared to work with the Legislature and other stakeholders to find additional innovative ways to improve learning options and opportunities for Hawaii's students.

Department of Education - Charter Schools
 Prioritized List of Functions

Table 1

Priority	Description of Function	Activities	Prog ID(s)	Statutory Reference
1	Continually monitor the performance and legal compliance of the public charter schools it oversees .	Monitoring activity to include review/analysis of reports submitted by schools, assessments as required by Strive HI, and visits to schools to review and observe operations and documents.	EDN612	302D-17(a)
		Annually publish and provide, as part of its annual report to the Board of Education and the Legislature, a performance report for each public charter school it oversees.		302D-17(b)
2	Authorize high-quality public charter schools throughout the State.	Solicit and evaluate charter applications; approve quality applications and decline weak or inadequate charter applications.	EDN612, EDN600	302D-3, 302D-5

Department of Education - Charter Schools
Department-Wide Totals

Table 2

Fiscal Year 2016				
Act 119/15 Appropriation	Restriction	Emergency Appropriations	Total FY16	MOF
\$ 79,392,862.00			\$ 79,392,862.00	A
\$ 2,004,550.00			\$ 2,004,550.00	N
			\$ -	
			\$ -	
			\$ -	
			\$ -	
\$ 81,397,412.00	\$ -	\$ -	\$ 81,397,412.00	Total
Fiscal Year 2017				
Act 119/15 Appropriation	Reductions	Additions	Total FY17	MOF
\$ 79,370,756.00	\$ (2,610,602.00)		\$ 76,760,154.00	A
\$ 2,004,550.00			\$ 2,004,550.00	N
			\$ -	
			\$ -	
			\$ -	
			\$ -	
\$ 81,375,306.00	\$ (2,610,602.00)	\$ -	\$ 78,764,704.00	Total

Department of Education - Charter Schools
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted by Act 119/15 (FY16)			Governor's Submittal (FY17)			Percent Change of \$\$\$\$
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	
EDN600	Charter Schools	A	-	-		-	-		0
EDN612	Charter Schools Commission & Admin	A	16.12		\$ 1,033,061	16.12		\$ 1,033,061	0
EDN612	Charter Schools Commission & Admin	A	1.88		\$ 115,700	1.88		\$ 115,700	0

Department of Education - Charter Schools
Budget Decisions

Table 4

Prog ID	Sub-Org	Description of Request	MOF	Initial Department Request FY17			Budget & Finance Recommendation FY17			Governor's Decision FY17		
				Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
EDN 600		Per Pupil adjustment based on DOE's supplemental FY17 Budget	A			\$ -			\$ (2,610,602)			\$ (2,610,602)
EDN 600		Funding For Labor Arbitration	A			\$ (100,000)			\$ (100,000)			\$ (100,000)
EDN 612		Funding For Labor Arbitration	A			\$ 100,000			\$ 100,000			\$ 100,000
EDN 612		Funding for hard-to-staff incentive	A			\$ 700,500			\$ -			\$ -
EDN 612		Funding for National Board Certified Teacher incentive	A			\$ 90,000			\$ -			\$ -
EDN 612		Funding for Commission staff salary increases	A			\$ 96,800			\$ -			\$ -
EDN 612		Funding for annual subscription fee for additional functionality of Authorizer Monitoring Software	A			\$ 85,000			\$ -			\$ -

Department of Education - Charter Schools
Proposed Budget Reductions

Table 5

Prog ID	Sub-Org	Description of Reduction	Impact of Reduction	MOF	FY17			FY16 Restriction (Y/N)
					Pos (P)	Pos (T)	\$\$\$	
		None						

Department of Education - Charter Schools
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	FY17		
								Pos (P)	Pos (T)	\$\$\$
EDN 612		AR	1		Funding for hard-to-staff incentive	To continue the budget proviso which separated the funds for hard-to-fill incentive pay from the per pupil funding so they could be directed to those schools that have to make the payments.	A	-	-	\$ 700,500
EDN 612		AR	2		Funding for National Board Certified Teacher incentive	Similar to hard-to-fill incentive, separate funds to be directed to those schools with teachers who have earned this distinction.	A	-	-	\$ 90,000
EDN 612		NC	3		Funding for Commission staff salary increases	CSAO (prior to Commission) did not provide information for last collective bargaining negotiation for BU5. This funding will enable staff to receive collective bargaining increases as other State BU-5 employees have.	A	-	-	\$ 96,800
EDN 612		AR	4		Funding for annual subscription fee for additional functionality of Authorizer Monitoring Software	Significant expansion of the platform's functionality for use by school staff, school governing boards, and Commission.	A	-	-	\$ 85,000

Department of Education - Charter Schools
FY16 Restrictions

Table 7

<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Restriction</u>	<u>Difference Between Budgeted & Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
EDN 600		A	0	\$ 6,800	\$ (6,800)	-100.00%	Restricton represents 10% of a GIA approved for Hawaii Public Charter Schools Network. Total GIA approved: \$68,000
EDN 612		A	366939	\$ 20,000	\$ 346,939	94.5%	General Restriction - This restriction will reduce the amount of monitoring visits to outer island schools the Commission can make.
EDN612		A	366939	\$ 20,000	\$ 346,939	94.5%	Contingency Restriction - This restriction will reduce the amount of monitoring visits to outer island schools the Commission can make.

Department of Education - Charter Schools
 Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
	None					

Department of Education - Charter Schools
 Intradepartmental Transfers in FY15 and FY16

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
3/31/2016	A	-	-	\$ 100,000	EDN 600	0.13%	EDN 612	7.1%	To exclude arbitration funds from per pupil funds.	N

Department of xxx
Table 11 Instructions

COLUMN	DATA ELEMENT	DEFINITION
A	State Expending Agency	State entity authorized to expend the funds as authorized by the appropriation or as delegated by the Governor. Select from drop-down menu. See legend below.
B	Program I.D.	The unique identifier for the specific program responsible for carrying out the program consisting of the abbreviation for the State entity followed by the organization number for the program. Format: XXX###
C	Award Number	The identifying number assigned by the awarding Federal Agency, such as the federal grant number, federal contract number or the federal loan number that appears in the federal award document.
D	CFDA No.	The number associated with the published description of Federal assistance program in the Catalog of Federal Domestic Assistance. Only applies to grants and loans. A list of CFDA codes can be searched at: https://www.cfda.gov/index?s=program&tab=list&mode=list Format: ##.###.
E	Award Description	Award title and description with purpose of funding action.
F	Awarding Federal Agency	Name of the federal agency that awarded and administers the award on behalf of the funding agency. Select from drow-down menu. See agency list below.
G	Award Amount	For Grants: The total amount of the award. For Loans: The total amount of the loan obligated by the Federal Agency; the face value of the loan. For Contracts: The total amount obligated by the Federal Agency.
H	Award Amount Allocated to the Program ID in Column B	Enter the portion of the total award amount allocated to this Program ID. For example, if a federal award in the amount of \$500 is allocated to only AGR100, the "Award Amount" and the "Award Amount Allocated to the Pgm ID in Column B" would both be \$500. However, if the \$500 will be allocated to AGR100, AGR200 and AGR300, in the amounts of \$100, \$250 and \$150, respectively, the "Award Amount" would be the \$500 for all three program IDs but the "Award Amount Allocated to the Pgm ID in Column B" would be \$100 for AGR100, \$250 for AGR200 and \$150 for AGR300.
I	State Appropriation Symbol	The account number established in FAMIS. The appropriation account is a combination of 4 fields: Fund Type, Fiscal Year, Appropriation Account Number, and Dept. Code. If an award has appropriation symbols for multiple fiscal years, enter the symbol for the first fiscal year. Format: X-YY-###-X
J	State Fund Match (If Any)	The amount of state funds necessary to match the award.
K	Contact Name	Name of the individual at the program level responsible for performance of the award.
L	Contact Phone No.	Phone no. of the individual at the program level responsible for performance of the award.
M	Contact Email	Email of the individual at the program level responsible for performance of the award.
	LEGEND:	
	State Expending Agency	
A (AGR)	Department of Agriculture	
B (BED)	Department of Business, Economic Dev & Tourism	
C (LNR)	Department of Land and Natural Resources	
D (TRN)	Department of Transportation	
E (EDN)	Department of Education	
F (UOH)	University of Hawaii	

Department of xxx
Table 11 Instructions

Table 11

G (DEF)	Department of Defense	
H (HTH)	Department of Health	
I (HHL)	Department of Hawaiian Home Lands	
J (JUD)	Judiciary	
K (HMS)	Department of Human Services	
L (LBR)	Department of Labor and Industrial Relations	
M (AGS)	Department of Accounting and General Services	
N (ATG)	Department of Attorney General	
O (BUF)	Department of Budget and Finance	
P (HRD)	Department of Human Resources Development	
Q (GOV)	Office of the Governor	
R (CCA)	Department of Commerce and Consumer Affairs	
S (LTG)	Office of the Lieutenant Governor	
T (TAX)	Department of Taxation	
V1 (PSD)	Department of Public Safety	
Z1 (OHA)	Office of Hawaiian Affairs	
	Federal Agency	
	Dept. of Agriculture	
	Dept. of Commerce	
	Dept. of Defense	
	Dept. of Education	
	Dept. of Energy	
	Dept. of Health and Human Services	
	Dept. of Homeland Security	
	Dept. of Housing and Urban Development	
	Dept. of Justice	
	Dept. of Labor	
	Dept. of State	
	Dept. of the Interior	
	Dept. of the Treasury	
	Dept. of Transportation	
	Dept. of Veterans Affairs	
	Corporation for National & Community Svc	
	Environmental Protection Agency	
	General Services Administration	
	NASA	
	National Science Foundation	
	Nuclear Regulatory Commission	
	Office of Personnel Management	
	Small Business Administration	
	Social Security Administration	
	U.S. Agency for International Development	

Department of Education - Charter Schools
 Non-General Funds

Table 12

<u>Name of Fund</u>	<u>Purpose</u>	<u>Statutory Reference</u>	<u>MOF</u>	<u>Beginning FY16 Unencumbered Cash Balance</u>	<u>Estimated FY16 Revenues</u>	<u>Estimated FY16 Expenditures and Encumbrances</u>	<u>Estimated FY16 Net Transfers</u>	<u>Estimated FY16 Ending Unencumbered Cash Balance</u>	<u>Balance in Excess of Program Needs</u>
None									

Department of Education - Charter Schools
 Vacancy Report as of November 30, 2015

Table 13

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date of Vacancy</u>	<u>Expected Fill Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>Perm. Temp (P/T)</u>	<u>FTE</u>	<u>MOF</u>	<u>Budgeted Amount</u>	<u>Actual Salary Last Paid</u>	<u>Authority to Hire (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>	<u># of 89 Hire Appts</u>	<u>Describe if Filled by other Means</u>	<u>Priority # to Retain</u>
EDN612		11/16/2015	2/1/2015	COM2002	Operations & Applications Specialist	Y		5	P	1.00	A	\$ 53,602	\$ 54,502	Y	N	0	N/A	1
EDN612		7/1/2013	Not known	COM2004	Office Assistant	Y		3	P	1.00	A	\$ 36,663	\$ -	Y	N	0	N/A	2

Department of Education - Charter Schools
 Personnel Separations from July 1, 2014 to November 30, 2015

Table 14

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Separation Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
EDN612		8/8/2014	COM6001	Organization Performance Mgr	Y		6	P	A	1.00	\$ 81,108	1.00	\$ 82,008
EDN612		9/23/2014	COM2004	Admin Support Specialist	Y		6	P	A	1.00	\$ 36,663	1.00	\$ 36,900
EDN612		2/2/2015	COM2001	Chief Operations Officer	Y		6	P	A	1.00	\$ 88,163	1.00	\$ 92,008
EDN612		5/18/2015	COM2004	Admin Support Specialist	Y		6	P	A	1.00	\$ 36,663	1.00	\$ 36,900
EDN612		11/14/2015	COM5002	Academic Performance Specialist	Y		6	P	A	1.00	\$ 51,540	1.00	\$ 52,440

Department of Education - Charter Schools
 Positions Filled from July 1, 2014 to November 30, 2015

Table 15

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
EDN612		7/7/2014	COM5001	Academic Performance Manager	Y		6	P	A	1.00	\$ 81,108	1.00	\$ 82,008	N
EDN612		11/10/2014	COM5005	Federal Programs Manager	Y		6	P	A/N	1.00	\$ 64,000	1.00	\$ 75,000	N
EDN612		12/1/2014	COM2001	Chief Operations Officer	Y		6	P	A	1.00	\$ 88,163	1.00	\$ 92,008	
EDN612		1/22/2015	COM5002	Academic Performance Specialist	Y		6	P	A	1.00	\$ 51,540	1.00	\$ 52,440	
EDN612		7/22/2015	COM2004	Admin Support Specialist	Y		3	P	A	1.00	\$ 36,663	1.00	\$ 44,900	

Department of Education - Charter Schools
 Unauthorized Positions as of November 30, 2015

Table 16

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
EDN 612		1/5/2015			PreKindergarten Grant Mgr	Y		6	T	N	1.00	\$ 65,900	Y	N

Department of Education - Charter Schools
Overtime Expenditure Summary

Table 17

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Program Title</u>	<u>MOF</u>	<u>FY15 (actual)</u>			<u>FY16 (estimated)</u>			<u>FY17 (budgeted)</u>		
				<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent	<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent	<u>Base</u> Salary \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent
EDN 612		Charter Schools Commission & Admin	A	\$ 1,038,217	\$ -	0.0%	\$ 933,061	\$ -	0.0%	\$ 933,061	\$ -	0.0%

Department of Education - Charter Schools
Overpayments as of November 30, 2015

Table 19

<u>Name of Employee</u>	<u>Date of Over-payment</u>	<u>Gross Amount Overpaid</u>	<u>Amount Recovered</u>	<u>Balance</u>	<u>Category</u>				<u>Reason for Overpayment</u>	<u>Referred to Attorney General</u>
					<u>Employed Occurred > 2 Years</u>	<u>Employed Occurred < 2 Years</u>	<u>Not Employed Occurred > 2 Years</u>	<u>Not Employed Occurred < 2 Years</u>		
None										

Department of Education - Charter Schools
Active Contracts as of December 1, 2015

Table 20

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>-</u> <u>Outstanding</u> <u>Balance</u>	<u>Term of Contract</u>			<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is</u> <u>Monitored</u>	<u>POS</u> <u>Y/N</u>	<u>Category</u> <u>E/L/P/C/G/S</u>
						<u>Date</u> <u>Executed</u>	<u>From</u>	<u>To</u>					
EDN 612	A	\$ 7,690	M	\$ 467,878.00	\$ 444,807	11/23/2015	9/1/2015	8/31/2020	1103, LLC	Office space lease	monthly review of invoices	N	L
	A	\$ 864	M	\$ 51,840.00	\$ 49,248	7/13/2015	9/2/2015	8/31/2020	Xerox Corporation	Office copier lease	monthly review of invoices	N	E
	A	\$ 1,125	M	\$ 27,000.00		7/6/2015	7/1/2015	6/30/2020	Net Enterprises	Network monitoring	monthly review of invoices	Y	S

Department of Education - Charter Schools
 FY16 Appropriation Status

Table 21

Act/ Year	ProgID	Seq No.	Description	Comments	MOF	FY16 Appropriation			Amount used as of November 30			Comments
						Temp Pos.	Perm. Pos.	Amount	Temp Pos.	Perm. Pos.	Amount	
119/2015	EDN600		Add funds for collective bargaining	Appropriation disbursed to schools	A			1,972,386			1,783,418	Amount of funds disbursed equals funds provided by B&F.

Department of Education - Charter Schools
Capital Improvements Program (CIP) Requests

Table 22

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide</u> <u>Priority</u>	<u>Senate</u> <u>District</u>	<u>Rep.</u> <u>District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY17 \$\$\$</u>
EDN 600	1	1	8	15	KAWAIKINI PCS PHOTOVOLTAIC PANEL ARRAY, KAUAI	C	216,000
EDN 600	2	2	11	23	UNIVERSITY LABORATORY SCHOOL REPLACEMENT BUILDING, OAHU	C	17,000,000
EDN 600	3	3	8	15	KAWAIKINI PCS SAFETY LIGHTING AND ACCESSIBILITY, KAUAI	C	204,000
EDN 600	4	4	8	15	KAWAIKINI PCS LIBRARY AND COMPUTER LAB, KAUAI	C	500,000
EDN 600	5	5	11	24	HALAU KU MANA PCS COMPLIANCE & IMPROVEMENTS, OAHU	C	550,000
EDN 600	6	6	11	23	UNIVERSITY LABORATORY SCHOOL FACILITIES RENOVATION, OAHU	C	4,000,000
EDN 600	7	7	3	6	WEST HAWAII EXPLORATIONS ACADEMY FOOD SCIENCE SERVERY BUILDING, HAWAII	C	1,525,000
EDN 600	8	8	8	15	KANUIKAPONO MULTIPURPOSE BUILDING, KAUAI	C	325,000
EDN 600	9	9	13	26	COMMSION REQUEST FOR FUNDING FOR COMMERCIAL KITCHENS FOR CHARTER SCHOOLS, STATEWIDE	C	5,000,000

Department of Education - Charter Schools
CIP Lapses

Table 23

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Lapse Amount</u> <u>\$\$\$\$</u>	<u>Reason</u>
		None			

Department of Education - Charter Schools
Division Resources

Table 24

<u>Division</u>	<u>Associated Program IDs</u>						
EDN 600 - Charter Schools							
EDN 612 - Charter Schools Commission & Admin							

Department of Education - Charter Schools
Program ID Sub-Organizations

Table 25

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
		None	

Department of Education - Charter Schools
Organization Changes

Table 26

<u>Year of Change</u> <u>FY16/FY17</u>	<u>Page</u> <u>Number</u>	<u>Description of Change</u>
		See attached

Insert new page for State Public Charter School Commission staff position chart (as of 6.30.15)

