

Louise Cayetano

████████████████████
████████████████████
████████████████████

Work Experience

Fern Elementary School, Honolulu, HI

Elementary teacher, September 1991-Present

- Establish clear objectives for lessons, units, and projects and communicate these to students in ways they can be understood
- Adjust instruction to meet the varying needs of students (accommodations)
- Instruct students individually and in groups, using various teaching methods and strategies
- Provide a variety of resources and materials to enhance student engagement and learning
- Prepare, administer and grade assessments of student work and communicate these scores to the student
- Observe and evaluate students' performance, behaviors, and social development and communicate these to appropriate school personnel as needed.
- Meet with parents and guardians to discuss their children's progress
- Confer with parents, guardians, teachers, counselors, to resolve students' behavioral and academic problems
- Enforce administrations policies and rules governing student behaviors

Education

University of Hawaii, Honolulu, HI

BEd & Professional Diploma

Central Washington University, Ellensburg, WA

Additional Skills

- Facilitative management training
- 10- Key by touch
- Experience with both PC and MAC computers