

House District _____

Senate District _____

**THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: _____

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Whitmore Economic Development Group

Dbn:

Street Address: 1116 Whitmore Ave
Wahiawa, Hawaii 96786

Mailing Address: PO Box 880658
Wahiawa, Hawaii 96786

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name ANDREW PURDY

Title Board Member

Phone # (808) 389-8937

Fax # (808) 692-6123

E-mail kona.purdy@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

GIA CIP REQUEST FOR WHITMORE ECONOMIC DEVELOPMENT GROUP

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 55,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____
 FEDERAL \$ _____
 COUNTY \$ _____
 PRIVATE/OTHER \$ 1,100.31

Andrew Purdy, Board Member
NAME & TITLE

1/22/2014
DATE SIGNED



RECEIVED
1/22/16

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

The Whitmore Economic Development Group (WEDG) was founded in 2013 with the mission of providing resources for a sustainable and diverse agricultural business community in the central Oahu region. WEDG, in partnership with the Agribusiness Development Corporation (ADC), Hawaii Asia Pacific Association (HAPA), and other organizations, is working to establish an agricultural regime defined by best practices, systems management, technological innovation, and regional branding.

WEDG is currently seeking a Capital Improvement Project Grant-In-Aid award of \$55,000 to create a business incubator that grows, nurtures, and sustains small businesses and economic development in the Central Oahu region through public and private partnerships. This incubator, located in the Whitmore Agribusiness-Tech Park, will host and house private organizations and public agencies that support small business owners and farmers with starting and/or scaling up their operations, spurring economic growth, increasing food security, and furthering efforts in the region thereby creating and establishing a sustainable and vibrant agricultural and food processing innovation center.

In creating this business incubator, we are implementing a successful business hub model that has been replicated not only within our state, but nationally and internationally. Project partners and advisors possess the expertise, technical experience, and industrial knowledge required to establish, initiate, expand and sustain our efforts.

WEDG is acutely aware that Hawaii is severely disadvantaged by its reliance upon a single industry (tourism) for economic sustainability during the 21st century. In the Central Oahu community of Wahiawa where pineapple once reigned as the most significant export crop produced, we recognize – with great urgency – the need for a fresh and diverse approach to agriculture with great potential to invigorate and rejuvenate economic growth and sustainability.

In 2009, Wahiawa was designated as a Neighborhood Revitalization Strategy Area (NRSA); thereby, recognizing and acknowledging that our community is significantly composed of low- to moderate-income households in dire need of economic revitalization. Our project will contribute to addressing this specific socio-economic need.

II. Service Summary and Outcomes

The CIP-GIA award of \$55,000 will support necessary repairs, renovation and upgrades to remaining portions of the former Dole Office building located within the new Whitmore AgriBusiness Tech Park. The current tenant, a representative from the Wahiawa Community-Based Development Organization, occupies a smaller, renovated portion of the building. It is anticipated that the majority of repair and renovation work will require three to six months, including appropriate electrical wiring and hi-speed fiber optic cable installation. As necessary, smaller repair/upgrade issues (i.e., patch and paint) will be ongoing. Renovations involve space design and allocation to include and not be limited to conference and meeting room(s), office machine hub, office supply pantry, individual work spaces and offices. Upon completion, WEDG will implement and facilitate a business incubator hub that grows, nurtures, and sustains small/start-up agriculturally related initiatives that support economic development in the Wahiawa-Whitmore community.

The renovation work will be a collaborative partnership with private contractor Andre Bungat, co-owner of 1st Choice Maintenance, LLC. The scope of work includes but is not limited to: (a) repairs to walls, doors, other flat surfaces; (b) termite damage repairs; (c) painting; (d) restorative flooring; and, (e) air conditioner installation. The contractual amount is \$30,000 and includes the cost of lumber, hardware and miscellaneous tools/apparatus, window glazing compound, and paint. \$10,000 is allocated toward the purchase of office equipment leasing contracts, air conditioning, and carpeting/floor covering. The remaining \$15,000 is allocated to WEDG partnership contribution toward re-roofing the entire structure, which is sorely in need of corrective work to ensure the integrity and overall value of the existing structure.

We propose quarterly funding in the respective amounts of: \$47,500, \$2,500, \$2,500 and \$2,500 for a total award amount of \$55,000 as provided in the enclosed budget form(s).

WEDG's proposed project is critical to the health and sustainability required to support and enhance the revitalization of Central Oahu's once vibrant agricultural standing. The 21st century is an opportune time to reinvigorate Hawaii's agricultural communities with diversity, technology, collaborative partnerships and visionary planning that is actionable and achievable. The capital improvement initiative that WEDG proposes toward the establishment of a recognized and replicable model of a business incubator hub is not only relevant, but crucial.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2017.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
47,500	2,500	2,500	2,500	55,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.
 In addition to our private fundraising efforts, our resource development team is looking to seek funding from the following private organizations: Hawaii Community Foundation for Atherton Foundation Capacity Building Grant, Lannan Foundation of Santa Fe, Gerbode Foundation of San Francisco, the Friends of Hawaii Charities; as well as public funding from USDA Rural Business Development Grant.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

 Not Applicable
5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.

 Not Applicable
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.
 \$9,065.31

IV. Experience and Capability

A. Necessary Skills and Experience

WEDG was specifically established to help spur agricultural economic growth and innovation in the Central Oahu region. Its board members, advisors and consultants have an aggregate of over 75 years of experience in areas including but not limited to: (1) business development and administration, (2) nonprofit social service delivery, and (3) capacity- and community-strengthening. This is especially significant and relevant to revitalizing the Whitmore/Wahiawa area. There is no organization more committed to serving this Central Oahu community and residents through its main primary industry of agriculture than WEDG..

B. Facilities

WEDG and the resulting business incubator will be located in a portion of the former Dole Office at 1116 Whitmore Ave Wahiawa, HI 96786. The GIA CIP grant will help to renovate, retrofit, and outfit the space.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Project Team Members:

Alex Kanamu – Alex is a community member, active and engaged in organizations and programs that serve the Whitmore community. Alex is also a business owner and will be tasked with general oversight of the project. He is committed and will see the project through to completion.

Brandon Askew – As a founding and board member of the Honolulu Impact Hub, Brandon has been instrumental in the conception, development and management of a sustainable hub that will provides resources and economic development opportunities for the community. Brandon will oversee the installation of information technology equipment during the construction phase and will manage facility usage during the operational phase of the project.

Christopher La Chica – With more than a decade of experience in web and app design, Christopher has a Bachelor of Science degree in Computer Science and Masters of Fine Arts degree in Web Design and New Media. Christopher will support the development and installation of the Technology Stack and infrastructure for the project.

B. Organization Chart

WEDG Board of Directors - Project Oversight
Alex Kanamu – Lead Team Member

C. Compensation

Not Applicable. Organization is completely volunteer run.

VI. Other

A. Litigation

Not Applicable

B. Licensure or Accreditation

Not Applicable

C. Private Educational Institutions

Not Applicable

D. Future Sustainability Plan

The business incubator will use a membership model and the project is planned to be self-sustaining once the public and private funding is complete.

E. Certificate of Good Standing (If the Applicant is an Organization)

Attached

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Applicant: Whitmore Economic Development Group

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	10,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	45,000			
TOTAL (A+B+C+D+E)	55,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	55,000	<i>Andrew Pundy</i> 808-384-2537 <small>Name (Please type or print) Phone</small>		
(b) Total Federal Funds Requested		 <small>Name (Please type or print) Phone</small>		
(c) Total County Funds Requested		 <small>Signature of Authorized Official Date</small>		
(d) Total Private/Other Funds Requested		<i>1/22/2016</i> <small>Date</small>		
TOTAL BUDGET	55,000	<i>Andrew Pundy, Board Member</i> <small>Name and Title (Please type or print)</small>		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

Applicant: Whitmore Economic Development Grou

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Rukus ZoneFlex R700 Indoor wireless Access Point	2.00	\$1,000.00	\$ 2,000.00	
Cisco Small Business 200 Series SLM2048T Smart SG200-50 Gigabit Switch	1	\$500.00	\$ 500.00	
Color Laser Printer	1	\$1,000.00	\$ 1,000.00	
Wiring / Network Install and Configuration	1	\$4,000.00	\$ 4,000.00	
70" 4K vizio tv	1	\$2,000.00	\$ 2,000.00	
Benq MW571 projector	1	\$500.00	\$ 500.00	
TOTAL:	7		\$ 10,000.00	

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2016 to June 30, 2017

Applicant: Whitmore Economic Development Gr

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2014-2015	FY: 2015-2016	FY:2016-2017	FY:2016-2017	FY:2017-2018	FY:2018-2019
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION			45000			
EQUIPMENT			10000			
TOTAL:			55,000			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Whitmore Economic Development Group

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1					
2					
3					
4					
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**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Whitmore Economic Development Group
(Typed Name of Individual or Organization)



(Signature)

1/22/2016

(Date)

Andrew Purdy
(Typed Name)

Board Member
(Title)



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

WHITMORE ECONOMIC DEVELOPMENT GROUP

was incorporated under the laws of Hawaii on 02/20/2014 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 20, 2016



Director of Commerce and Consumer Affairs