

House District 7
Senate District 4

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST -- OPERATING

GRANT REQUEST -- CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Waikoloa Dry Forest Initiative Inc.

Db/a:

Street Address: **68-3720 Lua Hoana Pl.**
Waikoloa, HI 96738

Mailing Address:
PO Box 384087
Waikoloa, HI 96738

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Jen Lawson

Title Executive Director

Phone # (808) 494-2208

Fax # _____

E-mail jen@waikoloadryforest.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL
 OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Ho'ōla Hou-Bringing the native dryland forest of Waikoloa back to life through forest restoration, education and community participation

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 51,644.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____
FEDERAL \$ _____
COUNTY \$ _____
PRIVATE/OTHER \$ 10,000.00

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

Rev 12/15/15

Jennifer Lawson Executive Director
NAME & TITLE

DATE SIGNED



RECEIVED
1/20/16 *na*

Application for Grants

I. Background and Summary

1. A brief description of the applicant's background;

WDFI was formed by a group of Waikoloa Village residents that wanted to ensure that the unique lowland dry forest in which their community was built would persist and thrive for many generations. Our mission is to preserve, protect and restore a native dry forest ecosystem through land management, outreach, education and grassroots advocacy. WDFI became an officially incorporated 501(c)(3) nonprofit in 2011, but a committee working with the Waikoloa Village Outdoor Circle began working toward establishing an independent forest preserve in 2005. Today, WDFI manages a 275 acre lowland dry forest preserve and restoration project that protects some of the last remaining lowland dry forest. WDFI is comprised of a five member volunteer Board of Directors, one full time executive director, two part-time staff members and many, many volunteers. We are a very efficient group with lots of enthusiasm and dedication to our mission and we are consistently accomplishing ambitious land management and outreach goals in our community. We have been able to secure cost-share grants with federal and state agencies and have been the recipients of government and private foundation grants that have helped us to grow and develop our programs over the past five years. We have developed ongoing programs which include invasive species control, wildfire mitigation, native plant propagation, planting, outreach and education. WDFI's outreach and education efforts include hosting the Wiliwili Festival annually, five years of our Waikoloa Future Foresters educational program for children, and our Visitors and Volunteers program which includes interpretive tours through the forest preserve, educational visits from school groups and service days from local and visiting organizations and individuals.

2. The goals and objectives related to the request;

The proposed Ho'ōla Hou project will increase our capacity to protect, promote and restore native Hawaiian forest and to provide high quality experiences within the preserve for visitors and volunteers. The goal of this request is to obtain the remaining funds, and leverage available funds, to provide salaries for a full-time project manager and our current part-time staff to carry out our projects and programs. With the addition of a full-time project manager we would be able to better manage the preserve, provide more opportunities for local youth and adults to experience and learn in the forest and give our administrative staff more time to focus on long-term sustainability. We will also be able to accommodate more of the schools, organizations and tour groups that would like to visit the preserve by growing our programs that provide experiential learning opportunities in one of Hawaii's rarest ecosystems. Adding another full-time staff member to our team would also allow us to build our programs and our amenities to better serve our visitors, volunteers and our community. We will also be able to allocate

other staff resources to fundraising, program development and capital improvements including the construction of an on-site educational center and open hours within the preserve. Eventually, we will serve many more visitors, student field trips, workshops and “talk story” sessions for our community to keep our local residents engaged in dry forest conservation and provide educational, eco-tourism opportunities for visitors.

3. The public purpose and need to be served;

Ho‘ōla Hou can mean *to live again*. The purpose of the Ho‘ōla Hou project is to bring the dryland forest of Waikoloa back to life through natural resource management, community education and participation. There is a great need for dry forest conservation and restoration on our islands and in our community. Hawaiian dryland forests are among the rarest ecosystems in the world and provide habitat for a substantial portion of Hawaii’s endangered species. These forests are important to Hawaii’s ecosystems, watersheds and people. The Waikoloa Dry Forest Preserve is home to some of the rarest dry forest plant species and some of the most magnificent remaining Wiliwili trees in the lowlands of Hawai‘i Island. Forest preserves and restoration efforts like ours are critical to the survival of many plant and animal species that are unique to Hawai‘i. With the loss of the dryland forests we also risk losing Hawaiian culture and practices that have developed around, and with, the dryland forest. WDFI’s efforts protect and promote many native species that have been extirpated from much of their natural range. Forest restoration also reduces erosion, offsets carbon emissions, increases water quality and reduces fuels in areas that are now prone to wildfire due to colonization by invasive grasses. In addition to land management and forest restoration, our efforts are also benefiting our community. Our outreach and educational programs were formed because there is a general lack of understanding of the dry forest in Hawai‘i, the services that they provide, the species that they include and the devastated state that they are currently in. We educate our community about these special places and inspire volunteerism and stewardship through experiential learning. We have an opportunity to improve public understanding of the benefits of forests within our communities by providing training opportunities, interpretive tours and presentations about native dryland forests in Hawai‘i. Our programs allow us to reach many different organizations and community members, educate them about our forest and provide memorable, meaningful experiences in the dry forest.

4. Describe the target population to be served;

WDFI serves a growing number of adults and children by providing opportunities to experience, learn and participate in a forest restoration effort. There are roughly 6,500 residents in Waikoloa and it is no longer just a retirement community. There are many working families living in the village now and there are more than 100 children in each grade level at Waikoloa Elementary and Middle School. We think it is important that these kids have safe, outdoor activities without having to leave Waikoloa, so we host programs and activities for children and community work days for families. We also

serve as a resource for many local and visiting groups that are interested in learning from the forest and our restoration efforts while giving something back to the land. There is a growing interest in dryland forest out there and few places to experience them with interpretive tour and service components; we see this as an opportunity to reach our land management goals while educating the community. We are also located in the vicinity of several resorts which gives us the opportunity to educate and engage part-time residents and visitors that may otherwise not be exposed to native Hawaiian ecology.

5. Describe the geographic coverage.

The project takes place within the Waikoloa Dry Forest preserve in Waikoloa Village in the South Kohala district of Hawai'i Island. The property is owned by the Waikoloa Village Association, which is a homeowners association in Waikoloa Village, and has been leased for the purpose of conservation to the Waikoloa Dry Forest Initiative through 2087. Our programs reach residents and visitors on Hawai'i Island, particularly North Kona, South Kohala and North Kohala, but also reach people in other districts and islands and many visitors form out of state.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities;

The purpose of our work in the Waikoloa Dry Forest and the Ho'ōla Hou project is to restore the dryland forest through natural resource management and community education. We are off to a good start, but as the project grows, and programs expand, we need to increase our staff to include a full-time project manager to meet all of our goals. The project manager will help WDFI to achieve the goals of the Ho'ōla Hou project and our contract with the Forest Stewardship Program which are the two land management projects that WDFI has secured partial funding for. Both of these projects combine natural resources management, outreach and education and we have developed implementation plans and schedules for field work. Land management responsibilities include fuel reduction, weed management, pest management, irrigation, seed collection, native plant propagation, planting, leading volunteer excursions, building trails, fence inspections, equipment maintenance and oversight of contractors, interns and volunteers. One of the biggest threats to the preserve in Waikoloa is wildfire, and one of the most important things that we do is manage a system of fuelbreaks. The fuels reduction work will include a minimum of 50 acres of fuel break maintenance and clearing of non-native grasses and other vegetation in order to stop or slow a wildfire. As we continue to expand our restoration work we consequently have more land that requires weed control to aid in the establishment of the native plants. Weed management includes incipient weed detection and eradication, manual and chemical control of non-native plants within restoration area (about 25 acres) and around wild trees within the preserve. Pest management is becoming increasingly important; as we see more native plants producing fruit and seeds we also see an increase in rodent activity. Rodent management will

include trapping and replenishing bait in traps to control rodents within 30 acres where restoration work is taking place. Additional pest management work will include monitoring and control of insect pests on native trees. Each year we are attempting to replace 15 acres of non-native vegetation with native plants through a combination of planting and seed broadcasting. This work includes collecting seeds from 35 different native, lowland dry forest plants, propagation and care at our on-site nursery, planting, broadcasting and irrigation installation. Irrigation work also includes planning, valve installation and maintenance. The project manager will also assist with a minimum of 20 student field trips throughout the year. Staff will also provide educational, guided tours and coordinate a minimum of 15 volunteer days. This will include planning work sites and activities, providing information about the natural and cultural history of the forest, information about our work and instruction for safe, effective work days. With a full-time staff member in the field we will be able to double the number of volunteer and tour opportunities at the preserve and expect to see a correlated increase in participation. With a project manager to take over management of the preserve our current full-time staff will be able to focus on organization priorities such as fundraising, business planning, donor relations, reporting, and program development. This is an important transition for WDFI to make if we want to continue the momentum that we have as an organization, as a forest restoration project and as a conservation leader and resource in our community.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Action	Timeframe	Impact
Recruit and hire new staff	July 2016-August 2016	Increase our field staff to accommodate expanding restoration areas
Begin implementation of fuel breaks and weed control for FY17	July 2016-June 2017	Will maintain 50 + acres of fuelbreaks to protect 275 acres of dryland forest and control weeds in 25 acres of restoration areas
Begin implementation of FY17 planting/seed broadcasting	October 2016-March 2017	Will establish native plants on 15 acres including 14 endangered species
Continue ongoing gpest control for FY17	July 2016-June 2017	Protect remaining uhiuhi and Wiliwili trees from rodents and decrease number of seed predators in the preserve
Schedule 15 volunteer days to coincide with planting days	October 2016-March 2017	Will increase volunteerism, increase abundance of native plants within the preserve and educate our community about

		the dryland forest preserve
Schedule student field trips for the 2016-2017 school year	August 2016-May 2017	Educate local and visiting students (20 groups; average of 15 students) about dryland forest
Develop fundraising plans including business plans for commercial activities	November 2016-January 2017	Help move our organization toward financial sustainability

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

We collect data in the preserve to measure the results of our restoration efforts as well as data about our reach and impact in our community. On the land we measure everything that we do. We track our staff time dedicated to the following activities: fuels management, invasive plant management, pest control, planting, nursery work and seed collection, trail building, fence maintenance and irrigation work. By tracking staff time dedicated to each activity we can create realistic management plans, work plans and budget for land management. We can also more accurately predict what we would be able to accomplish with more staff or fewer staff depending on funding. This also helps us to assess whether new projects or additional work is feasible with the resources we have at hand. We also collect data to measure the amount of work accomplished in each of these areas. This includes acres of fuels managed, lengths of firebreaks created, acres of invasive vegetation control, acres of land planted, number of plants grown and planted and the lengths of trails created. We also collect data to measure the quality of our work so that we can be informed of our failures and successes and adjust our plans accordingly. We inventory each of our restoration sites annually to measure the survival rates of our plantings, by species, and to measure natural regeneration of native plants within these areas. For rare plants we collect additional information including growth, presence of reproductive structures, presence of pests and an overall health assessment. Existing wild trees are visited several times throughout the year for health assessments and seed collection. We count the number of seeds collected from each parent tree and store this data in GIS so that we can compare fruiting seasons over multiple years and look for correlations with rainfall, management actions and pest infestation data. We also collaborate with outside agencies to collect data on the infestation levels of the Erythrina Gall Wasp on wiliwili trees and the biocontrol releases on site to help combat this pest. This information has helped us to target specific trees for seed collection and prioritize management efforts. We also track the staff time dedicated to outreach and education efforts. Splitting staff time between land management and outreach and education can be difficult so tracking time really helps us prioritize and make sure that we are dedicating enough time to each area. We also track participation in all of our programs. We track the number of volunteers and visitors separately and also record the amount of time that people spend in the forest preserve. We also ask visitors and volunteers for zip codes so that we can assess the level of participation locally, island and state wide and also by

tourists and part time residents. Visitors that come to the preserve as part of a class or other community group are also recorded so that we can look at participation levels by school, grade level or community organization over time. Repeat visits indicate that our programs are interesting, effective and important to particular people or groups in our community.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

We will report measures of effectiveness which include

- Land Management Measures
 - Number of plants and increase in areas replanted with native species
 - Acreage of weed-free buffers and fuel breaks maintained
 - Assessments of wild native tree health and increase in native cover due to restoration efforts
- Outreach and Education Measures
 - Number of volunteers and visitors and visitor demographic data
 - Visitor satisfaction and education survey data
 - Testimonials of group leaders, community leaders, cultural practitioners, teachers students and tourists
- Financial Sustainability Measures
 - Provide reports of fundraising efforts, campaign outcomes and funds generated
 - Provide summaries of fundraising plans and business plans developed

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
Attached
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2017.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$30,000.00		\$21,644.00		\$51,644

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.

We have secured funding from the Forest Stewardship Program and the Atherton Family Foundation for use in fiscal year 2017 and have several grant proposals pending. In addition to increasing our membership and private donations that support our work in the Waikoloa Dry Forest we will be seeking funding from the following sources for fiscal year 2017:

- Federal:
 - USFWS Partners for Fish and Wildlife Program
 - State of Hawai‘i:
 - Kaulunani Urban and Community Forestry Program
 - County of Hawai‘i:
 - County of Hawai‘i Non-Profit Grant
 - Hawai‘i Tourism Authority
 - Foundations:
 - Hawai‘i Community Foundation FLEX Grants
 - Vance Wall Foundation
 - Bill Healy Foundation
 - Cooke Foundation
 - Atherton Family Foundation
 - Corporate:
 - Young Brothers
 - Hawaii Water Service Company
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
Not Applicable
5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.
- USDA NRCS Wildlife Habitat Incentives Program (FY2009-2012)
 - Department of Land and Natural Resources, Division of Forestry and Wildlife Forest Stewardship Program (FY2012-2019)
 - Kaulunani Urban and Community Forestry Grant (FY2015 & FY2016)
 - County of Hawai‘i Non-Profit Grant (FY2016)
 - County of Hawai‘i Contingency Relief Funds (FY2016)
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.
Total unrestricted assets = \$28,474.72

IV. Experience and Capability

A. Necessary Skills and Experience

Prior to the formation of WDFI, volunteers that later formed the 501(c)(3) wrote management plans for a federal cost share program through the USDA NRCS Habitat Incentives Program. A total of \$181,816 were awarded in reimbursements to help with the construction of our fence and initial pest control and planting. We were named cooperator of the year in 2011.

In 2010, a similar contract was approved through the State's Forest Stewardship Program. Our Executive Director renegotiated the terms of this project in 2013. This ten year project will total \$465,380 in cost share reimbursements which aid many aspects of our work including native plant propagation, planting, fuels reduction and outreach.

Since WDFI was formed in 2011 we have been expanding our programs and our community of supporters. In early 2012, WDFI was granted a 75 year extension to our lease of the 275 acres of land that we have turned into a forest preserve.

Our team has the knowledge, expertise and enthusiasm to keep moving the project and the organization forward. For the past four years our Executive Director, Jen Lawson, has been developing programs, raising funds, managing the preserve and successfully growing the organization and our community of supporters. Jen has seven years of experience working in conservation and community education in Hawai'i. Her degree in botany and her experience in natural resource management, endangered species management and outdoor education has been an asset in the formation of the forest preserve, developing management plans and implementing forest restoration activities. She has also successfully managed contracts, grants, staff and volunteers for the past four years. The new position created by this request will report directly to the Executive Director and will work closely with our existing staff.

Since 2012 our staff has grown to include three part-time staff members and seasonal interns. Our restoration technicians have education and experience in natural resource management and outdoor education. They also possess the technical expertise to manage the dry forest preserve, prioritize restoration activities and implement management plans. This project will involve the creation of an additional position that will be full-time. Our Executive Director will consult our current technicians for the selection process and they will also play important roles in training and support of our new project manager.

In addition to our staff resources our Executive Director has cultivated a network of strong partnerships. She is a founding member of the Dry Forest Hui o Hana. The hui is a unique group made up of federal, state and non-profit groups that are working in west Hawai'i, mauka and makai, to conserve cultural and natural resources. Our group represents Waikoloa Dry Forest, Pu'u Wa'awa'a Forest Reserve, Ka'upulehu Dryland

Forest, The Nature Conservancy Marine Program at Kīholo Bay, Mauna Kea Forest Restoration Project and Kaloko Honokōhau National Historical Park. We pool our resources, expertise and energy once a month and make sizeable progress toward the management goals unique to each site. This partnership improves communication between agencies and helps managers stay on top of current issues, policies, threats, research and conservation priorities. Jen's is also a member of the South Kohala Coastal Partnership Working Group and a partner in the Wai 2 Kai initiative funded through the UH Sea Grant. Working together with a large number of community members and scientists ensures that our staff and efforts are relevant in the larger conservation picture in Hawai'i.

B. Facilities

The Waikoloa Dry Forest Preserve has basic facilities that are necessary for staff and volunteers to implement the Ho'ōla Hou project including storage, shaded areas, vehicles and an on-site nursery for growing native plants. Our offices are located in private residences of our Board President and Executive Director. Additional office space is limited to community buildings and conference rooms for meetings. We are looking into additional off-site office space for staff at the Spencer House in Waimea and will be able to rent office space in the event that staff can no longer provide adequate space.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Executive Director-Jen Lawson

Our Executive Director holds a BS in Biology (Botany) and has been managing the Waikoloa Dry Forest Preserve and all associated programs for the past four years. Jen successfully manages contracts, grants and staff. Project timelines and priorities will be set by the Executive Director. She will continue to provide support and oversight to all staff and report to the Board of Directors.

Project Manager-Pending

This request would leverage available funds to create a new full-time project manager position. WDFI will be seeking a candidate that holds Bachelor's Degree or higher in natural resource management, biology, botany, forestry, ecology or other related field. The candidate will also have experience working in conservation and natural resource management planning and implementation with knowledge of native Hawaiian and invasive plant species. The Project Manager is responsible for the overall management of the Waikoloa Dry Forest preserve and implementing the tasks outlined in the Ho'ōla Hou project. The project manager will oversee part time staff in the future.

The project manager will work closely with the Executive Director in coordinating outreach and educational programs, visits and events. The project manager reports to the Executive Director.

Restoration Technicians- Jessica Middleton & Kealaka'i Knoche

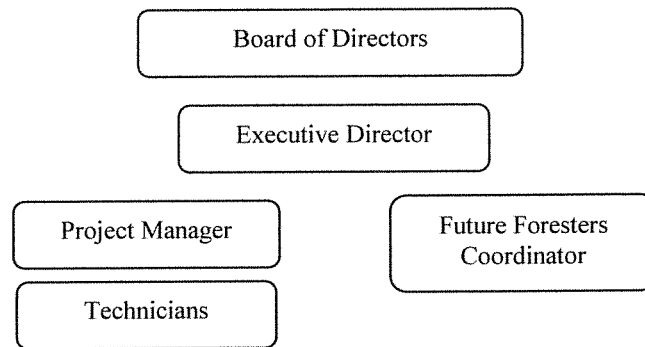
Our technicians have a combined 15 years of experience in conservation and land management. Neither of these technicians can fill a full-time position, but see the need for a larger staff to implement our projects. Our technicians will provide hands-on training to our new hires, oversee staff and assist with the implementation of the Ho'ōla Hou project which includes both land management and support of on-site educational programs. The technicians will continue to report to the Executive Director until such time has passed that the Project Manager can adequately supervise the technicians.

Future Foresters Coordinator-Dena Sedar

Dena has an MS in archaeology and expertise in community outreach and education concerning natural and cultural resources. Dena and the Future Foresters program are somewhat autonomous from the Ho'ōla Hou project, but she does offer support with activities for children and adults as her schedule permits.

B. Organization Chart

Waikoloa Dry Forest Initiative



C. Compensation

All Directors all uncompensated volunteers. Our Executive Director's annual salary is \$55,000. Our two technicians are part-time hourly and receive compensation equal to \$37,440/yr or \$18/hr.

VI. Other

A. Litigation

Not Applicable

B. Licensure or Accreditation

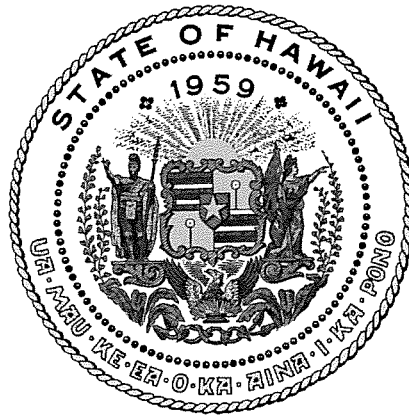
Not Applicable

C. Private Educational Institutions

This grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

D. Future Sustainability Plan

Funding of this request will help our staff to better sustain our programs and our organizations by providing the staff needed to fulfil our land management, outreach and educational goals and allowing our Executive Director to dedicate more time to fundraising and business planning. Some of our work is partially funded through the Forest Stewardship Program under the Department of Land and Natural Resources. Through this program WDFI has funding for some of our land management and outreach initiatives through 2019. We continue to seek grant funding from diverse sources to leverage this secured funding and are developing plans for other income sources. We are working toward increasing private donations and sponsorship to sustain our project, programs and staff so that we become less reliant on grants over time. We have cultivated a small non-voting membership and hope to grow our annual membership and donor base in future years. We have been steadily increasing the proportion of income coming from private donors for the past four years. In 2015, 24% of our income came from private donations, while 76% came from a variety of private and government grants. In fiscal year 2107 we hope to increase private donations to 35% of our budget. WDFI is in the beginning stages of creating a business plan that would incorporate a commercial native plant nursery to help sustain our programs and our staff. WDFI is also in the planning stages of opening up a thrift shop in Waikoloa to earn income for the project. This planning and the associated capital campaigns, are good examples of projects that our executive director can focus on in the upcoming year if the GIA funds are awarded and we are able to properly staff the preserve.



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

WAIKOLOA DRY FOREST INITIATIVE INC.

was incorporated under the laws of Hawaii on 06/15/2011 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 23, 2015



Director of Commerce and Consumer Affairs



BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Applicant: Waikoloa Dry Forest Initiative

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	45,244		10,000	74,756
2. Payroll Taxes & Assessments	6,400			6,580
3. Fringe Benefits				14,700
TOTAL PERSONNEL COST	51,644		10,000	96,036
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				13,940
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				13,940
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	51,644		10,000	109,976
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	45,244	Jen Lawson (808) 494-2208		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	10,000	Jan. 12, 2016		
(d) Total Private/Other Funds Requested	116,376	Signature of Authorized Official Date		
TOTAL BUDGET	171,620	Jen Lawson Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2016 to June 30, 2017

Applicant: Waikoloa Dry Forest Initiative

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$55,000.00	10.00%	\$ 5,500.00
Project Manager	1	\$45,000.00	80.00%	\$ 36,000.00
Restoration Technician	0.5	\$37,440.00	10.00%	\$ 3,744.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				45,244.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

Applicant: Waikoloa Dry Forest Initiative

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				N/A
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				N/A
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2016 to June 30, 2017

Applicant: Waikoloa Dry Forest Initiative

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2014-2015	FY: 2015-2016	FY:2016-2017	FY:2016-2017	FY:2017-2018	FY:2018-2019
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:	N/A	N/A	N/A	N/A	N/A	N/A
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Waikoloa Dry Forest Initiative

Contracts Total: 707,267

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Wildlife Habitat Incentives Program: Waikoloa Dry Forest Restoration Project	FY 2009-2012	NRCS	US	181,816
2	Forest Stewardship Program: Waikoloa Dry Forest Restoration Project	FY 2010-2019	DLNR	State	465,381
3	Kaulunani Urban and Community Forestry Grant: Wiliwili Festival	FY 2015	DLNR	State	
4	Kaulunani Urban and Community Forestry Grant: Wiliwili Festival	FY 2016	DLNR	State	5,570
5	Hawaiian Culture and Natural Resources Program: Ho'ola Hou	Jan 1, 2014-Dec 31, 2014	HTA-County	Hawai'i	25,000
6	Hawaiian Culture and Natural Resources Program: Ho'ola Hou	Jan 1, 2015-Dec 31, 2015	HTA-County	Hawai'i	20,000
7	Non-Profit Grant: Future Foresters	Jul 1 2015, Jun 30 2016	County	Hawai'i	7,000
8	Contingency Relief Funds: Outreach and Education	Jul 1 2015, Jun 30 2016	County	Hawai'i	2,500
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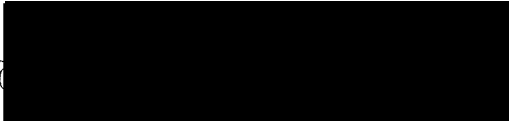
**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Waikoloa Dry Forest Initiative	
(Typed Name of Individual or Organization)	
	01/12/16
	(Date)
Jennifer Lawson	Executive Director
(Typed Name)	(Title)