

House District 44

Senate District 21

THE TWENTY-EIGHTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Waianae Economic Development Council  
87-151 Liliana Street  
Waianae, HI 96792

P.O. Box 737  
Waianae, HI 96792

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Joseph Lapilio  
President and CEO  
(808) 265-3975  
jwl3@thewedc.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

WAIANAЕ MOKU 2030 – COMMUNITY CAPACITY BUILDING

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

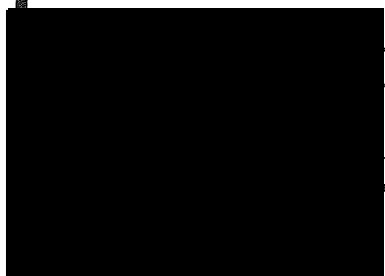
FISCAL YEAR 2017: \$ 271,620

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 271,620  
 FEDERAL \$ \_\_\_\_\_  
 COUNTY \$ \_\_\_\_\_  
 PRIVATE/OTHER \$ \_\_\_\_\_



Joseph Lapilio, President and CEO

NAME & TITLE

January 21, 2016

DATE SIGNED



RECEIVED

1/21/16 ML

## Application for Grants

### I. Background and Summary

#### 1. A brief description of the applicant's background:

The Wai`anae Economic Development Council (WEDC) was formed to identify and develop economic opportunities on the Wai`anae Coast. Its mission is to create the conditions for the community to flourish based on its rich resources – its culture, history, natural resources and people. The Wai`anae Economic Development Council will accomplish this mission by adhering to the following operating principles:

- Create value for our community, our clients, and their customers;
- Build relationships among businesses and within the community; and
- Demonstrate respect for our clients, our community and its culture.

To fulfill its mission, the Wai`anae Economic Development Council has taken on the following roles and responsibilities:

- Building capacity by providing training and ongoing technical assistance.
- Improving access to financing, capital and other resources.
- Facilitating the promotion and marketing of Wai`anae Coast products and services.
- Developing new companies, activities and partnerships, particularly those that stimulate further development and help existing businesses.

Our goals over the next three years include:

- Supporting and strengthening the community's nonprofit sector by providing workshops, seminars and consulting services.
- Providing an online library of resources to assist local organizations with their planning and project development efforts. These resources will include an annual directory of community resources and businesses. Our resource library will include planning documents from initiatives taken in the community over the last thirty years.
- Identifying and working with community partners to build the infrastructure needed to stimulate business development.

The Wai`anae Economic Development Council will meet these goals with the support of experienced leadership in community economic development, collaboration with experienced partners in the field of business development, and with ongoing participation of the community. The Wai`anae Economic Development Council's network of provider agencies and partners include the following:

- Wai`anae Coast Comprehensive Health Center
- Queen Lili'uokalani Children's Center (Wai`anae Unit)

- o Hi`ilei Aloha, LLC
- o Native Hawaiian Hospitality Association
- o Wai`anae Coast Rotary Club
- o Native Hawaiian Chamber of Commerce
- o Hawai`i Technology Institute

The members of the Board of Directors are experienced in various areas within the field of community planning and development, and business development. All are residents of the Wai`anae Coast and have worked in various capacities in the community over the course of their careers. Each has extensive experience in the public and private sectors and have established positive and productive relationships at all levels of government, in the business community and in the community.

**2. The goals and objectives related to the request;**

The Wai`anae Economic Development Council was formed to build the capacity of the Wai`anae Coast’s nonprofits and community organizations to facilitate economic development and job creation for low income communities and individuals. This goal will be achieved by meeting the following objectives:

- (a) Build the capacity of nonprofits and community organizations to establish the organizational skill sets needed to implement long term community and economic development plans.
- (b) Facilitate community-based, strategic and business planning processes that build the support of internal and external constituencies needed to ensure broad-based and long term support.
- (c) Improve access to capital and other resources to implement capital improvement projects and to fund operating costs related to these projects and to these organizations’ long term plans.
- (d) Provide ongoing monitoring, technical assistance and monitoring during compliance phases of these projects to increase their rate of success.

**3. The public purpose and need to be served;**

Current census data for the Wai`anae Coast indicates three census tracts of high concern. These three census tracts include the following for the following reasons:

Census Tract	Community	Poverty Rate (%)	AMI (%)
98.01	Makaha	25.4	56.96
97.01	Wai`anae Valley	30.1	51.95
96.03	Ma`ili	21.0	89.00

The poverty rates for these census tract is exceedingly high and place these tracts in a “distressed communities” designation according to many federal programs. To address the issues that stem from such negative economic conditions, a concerted approach is needed to address fundamental causes of poverty and build, in the community, an infrastructure capable of stimulating and supporting economic growth.

The approach being proposed in this proposal is to build this infrastructure according to principles of community based economic development. This requires that development be supported by the community with continuous community participation in the decisions relating to any developments proposed and taking place. In addition, development needs to take into account the community’s strengths and to take these assets as the foundation for the types of development projects to be undertaken. This would include the community’s natural resources, its people and the area’s history and culture. Third, to improve the sustainability of economic projects in the community, the projects we will work on will be indigenous to the community.

The focus of community development initiatives needs to be directed to strengthening organizations in the community that have the ability to plan, develop and manage initiatives that will have an impact on decreasing the poverty rates and increasing incomes in these three census tracts. These initiatives need to identify proposals for development that will increase employment opportunities for residents with programs that create businesses and jobs.

Support to the community would include, but not be limited to the following areas:

- Identifying and utilizing appropriate organizational and legal structures
- Developing board and community leadership
- Planning, developing and managing projects
- Strategic, business and fund development planning
- Financial planning, accounting and reporting
- Identifying and working with government programs
- Managing grants and contracts

The window of opportunity is narrow. As is happening in all communities in Hawai`i, a small but increasing number of high income individuals and families are acquiring homes in all communities, including those like the Wai`anae Coast, that have been historically categorized as low income. An infusion of a few high income households has changed the average household incomes in communities. This change will be reflected in census data that indicates a change average median income (AMI) that would suggest improvements in the community’s economic condition. Unfortunately, many of these high income residents are not full time residents. What would typically be an economic stimulant in the community has minimal impact on the economic conditions of the community. Nothing significantly changes in the community’s economic picture. The result is an increasing disparity in incomes within the community. There is no benefit to the community.

**4. Describe the target population to be served; and**

Services will be offered to community and civic groups, nonprofits and tax-exempt organizations on the Wai`anae Coast. Special attention will be given to organizations in and/or serving Census Tracts 98.01 (Makaha), 97.01 (Wai`anae Valley) and 96.03 (Ma`ili).

**5. Describe the geographic coverage.**

The Wai`anae Economic Development Council is located on the Wai`anae Coast and serves organizations located in and/or serving the Wai`anae Coast.

## **II. Service Summary and Outcomes**

### **1. Describe the scope of work, tasks and responsibilities;**

The Wai`anae Economic Development Council will provide training and technical assistance (TTA) to community organizations and nonprofits on the Wai`anae Coast that will build the capacity of the community. The primary mode of delivery will be through monthly training sessions, quarterly workshops and conferences, online tools (website based) and newsletters (hard copy and electronic). These activities will be open to the public and available to any organization or individual. The training and technical assistance will be provided at no cost but participants may be charged to cover expenses not addressed by this grant-in-aid request.

The Wai`anae Economic Development Council will ensure that all training notifications as well as communication during training sessions be provided in a manner that is effective for persons with hearing, visual, and other communications-related disabilities consistent with Section 504 of the Rehabilitation Act of 1973.

When training facilities are needed, the Wai`anae Economic Development Council will use training facilities and services that are physically accessible to persons with disabilities. Where physical accessibility is not achievable, the Wai`anae Economic Development Council will give priority to alternative methods of product delivery that offer programs and activities to qualified individuals with disabilities in the most integrated setting appropriate in accordance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794) and its implementing regulations at 24 CFR Part 8, and Title II/Title III of the Americans with Disabilities Act as applicable. Furthermore, the Wai`anae Economic Development Council will ensure that electronic and information technology is made available to persons with disabilities on a comparable basis as it is made available to persons without disabilities.

The Wai`anae Economic Development Council proposes to provide training and technical assistance using several processes and delivery systems. These will include the following:

#### Monthly Workshops

The Wai`anae Economic Development Council will work with its partner organizations and consultants to host monthly workshops on topics identified in assessment exercises, from surveys, interviews of community leaders and funding agencies. Workshops will be set up with sufficient time to inform community leaders of the event and completed workshops will be placed on the online resource library to be created on an online resource library (see below).

The Wai`anae Economic Development Council will work to ensure quality control of these monthly workshops. Quality control methods will include clearly articulating measurable outcomes for each workshop prior to conducting the session, verbally

articulating objectives at the beginning of each workshop session, and with participant evaluations conducted at the completion of the workshop.

Direct Technical Assistance.

Organizations receiving individual TTA will be identified with an intake form that will assess the organization's organizational structure, leadership capacity, community support and community impact and benefit. The intake form is attached.

Organizations selected for individual TTA will be tax-exempt with demonstrated active status with the State of Hawai`i Department of Commerce and Consumer Affairs and a Letter of Determination from the Internal Revenue Service. In some cases, organizations will be included in training if acquiring tax-exempt status is a component of the work plan. Organizations must also be located in a low-income community or primarily serving low income communities and/or individuals.

Organizations selected for individual TTA will be required to meet at least one of the following criteria: (1) Potential for job creation in the next two years; or (2) Demonstrated ability to solicit and secure capital for operating and/or capital campaigns.

The Wai`anae Economic Development Council will select organizations and participating TTA partner(s), who will prepare a detailed work plan with measureable goals, set timelines and deliverables supportive of training and technical assistance need(s).

Topics included in individual TTA will provide support to organizations embarking on plans that will enhance community infrastructure (including physical plant proposals; facilities and programs that will provide education, employment and training; expand the community's manufacturing sector; and create opportunities in the tourism industry; and construction of affordable housing). These topics will include:

- Organizational and legal structures
- Board and leadership training and development
- Project planning, development and management
- Strategic, business and fund development planning
- Financial planning, accounting and reporting
- Identifying and working with government programs
- Grants and contract management and compliance

Throughout the service period, the Wai`anae Economic Development Council will work to ensure quality control of the work of participating partners relative to the approved work plan and timeframes to assure successful delivery.

Just prior to completion of each TTA service, the Wai`anae Economic Development Council will facilitate an evaluation by the beneficiary of the

services received. The Wai`anae Economic Development Council will review survey results with the participating partner(s), identify strong and weak points and incorporate actions for improvement.

#### Online Resource Library

The Wai`anae Economic Development Council will establish an online resource bank for community leaders and nonprofit organizations. This online site will provide information on community development topics and resources, funding and grant opportunities, and serve as a communications vehicle for Wai`anae Coast residents and organizations to share information, make announcements, and communicate on progress and issues.

The Wai`anae Economic Development Council will work to ensure quality control of the Online Resource Library. Quality control methods will include clearly articulating measurable outcomes, visitor counts, and with surveys of community leaders and practitioners to determine value and relevance of the service.

#### Printed Materials and Tools

The Wai`anae Economic Development Council will identify and/or develop materials for training including guides, self-assessment tools, evaluation forms and bibliographies of resource materials. Materials will be used and/or shared at conferences, workshops and posted on the Online Resource Library.

#### Community Development Conferences

Conferences are opportunities for participants to learn from each other, share the lessons learned in the course of their own community and organizational development challenges and successes; meet others doing similar work and to identify emerging trends, opportunities and strategies that will impact on their planning and development.

The Wai`anae Economic Development Council will work with its partner organizations to convene at least one community development conference in the program year.

The Wai`anae Economic Development Council will work to ensure the conference is of the highest quality and benefit to the community. We will work with Wai`anae Coast residents and organizations to identify the outcomes needed, the content necessary to meet these outcomes and the providers most qualified and experienced to deliver the information need. Quality control methods require we clearly articulate measurable outcomes, verbally articulate conference objectives, and conduct evaluations so participants can contribute their suggestions for future training.



**2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;**

The following is the anticipated timeline for this project:

<b>Mo</b>	<b>Activities</b>	<b>Outcomes</b>
1	Launch Monthly Workshops	Workshops start with 10 participants 7 participants rate the session favorably 30 organizations contacted
2	Identify individual consultation recipients Start individualized consultation Monthly Workshop	5 projects identified for individual consultation 15 participants in the Workshop session 12 W participants rate the session favorably
3	Monthly Workshop Develop print materials Launch Online Resource Library Continue individualized consultation s	20 participants in the Workshop session 15 participants rate the session favorably Resource library launched with 20 hits 10 agencies receive individual consultations
4 – 6	Monthly Workshop Continue individualized consultation	25 participants in the Workshop session 20 participants rate the session favorably
7	Convene Wai`anae Coast CD Conference Identify individual consultation recipients Start individualized consultation Monthly Workshop	150 attendees at the conference 5 projects identified for individual consultation 25 participants in the Workshop session 20 participants rate the session favorably
8 – 12	Monthly Workshop Continue individualized consultation	25 participants in the Workshop session 20 participants rate the session favorably

**3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**

The Wai`anae Economic Development Council CEO will serve as the program director for this initiative. As the program director, the CEO will also serve as the compliance and quality control officer.

- Prepare compliance review procedures linked to program requirements and intended results.
- Review materials, subject matters and procedures used for all program and capacity building.
- Serve as single-point of compliance oversight to assure consistency and accuracy.
- Determine and take action for any quality issues that arise.

Procedures and activities to evaluate performance of TTA activities will be established by The Wai'anae Economic Development Council. These will include the following;

- Developing work plans for TTA recipients assigned individualized consultation.
- Articulating measurable outcomes for each project activities in the work plan.
- Conducting pre- and post- evaluation at each TTA activity.
- Articulating activity objectives at each training event.
- Evaluations by the Program Director with adjustments as needed.

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

The following are the measures of effectiveness that will be used to determine the program's achievements.

- Twelve workshops will be convened (one per month).
- Each workshop will be attended by 20 participants.
- 15 will view the workshop favorably.
- The online resource library will be fully operational by Month 3.
- 10 organizations will receive individualized services in the program year.
- A community development conference will be held in the second half of the year.
- 150 people will attend the conference.

### III. Financial

#### Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
78,628	71,428	71,428	71,428	292,912

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.**

We are applying for designation in the third round of the Promise Zone Program in the US Department of Agriculture. Success in securing this designation is contingent on several criteria: (1) there is significant and demonstrative demonstration of support from local and state governments, local nonprofits and foundations and residents of the community; (2) projects have been identified that are catalytic to community development needs and are ready; and (3) the community and its agencies are prepared to proceed. If designated as a Promise Zone community, we will receive support to navigate and coordinate federal programs and funding opportunities and staffing assistance. The application is due February 2016.

We are applying for designation as a Community Based Development Organization with the US of Housing and Urban Development. We are working with the City and County of Honolulu Department of Community Services to complete and submit this application. If awarded this designation, our community will receive support from the Honolulu Department of Community Services with technical assistance and preferential treatment with Community Development Block Grant Funding. This is a significant contribution to helping the community move forward. The application is due in February.

There will be other sources of funding that will be pursued but these will be identified as WEDC identifies and works with local organizations and the projects they want to develop.

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

We have not received any state or federal tax credits.

- 5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.**

The Wai`anae Economic Development Council is not receiving any program funding at this time. We received our 501(c)(3) in September 2015. Applications will be submitted for program funding once designations identified in #3 above are secured.

- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.**

The Wai`anae Economic Development Council had no unrestricted assets at the end of 2015.

## IV. Experience and Capability

### A. Necessary Skills and Experience

The Wai`anae Economic Development Council is governed by a Board of Directors who volunteer and bring a wealth of experience and expertise in community economic development. The members of the board are also active members of the Wai`anae Coast community and bring a broad perspective to the planning and implementation of the organization's larger goals. The members of the board of directors include:

Joseph Lapilio, President and CEO of the Wai`anae Economic Development Council, has worked on the Wai`anae Coast for more than forty years. Joseph is a community and organizational development consultant. He was the executive director of the Wai`anae Coast Coalition for eleven years and coordinated community projects focused on economic development including leading the Wai`anae Business Center for five years. Joseph is active in the community including the Wai`anae Coast Rotary Club, the Lualualei Hawai`ian Civic Club and the Native Hawai`ian Chamber of Commerce, among others. Joseph will serve as the Program Director for this application, if it is funded.

Dan Gomes is the Vice-President of the Board of Directors. He is also a member of Ulu Mau Development LLC, a firm specializing in business developments benefiting the Wai`anae Coast. Prior to this, Dan was the business manager at Wai`anae High School and responsible for the planning and construction of the culinary arts facility (including a certified kitchen) at the school. Dan is retired from Pitney Bowes where he was the District General Manager. Dan is active in the community as a member of the board of directors for the Wai`anae Coast Comprehensive Health Center and a member of the board of directors for the Wai`anae Boys and Girls Club. He is also a member of the Wai`anae High School Community Council.

Gail Gomes is the Secretary-Treasurer and a member of the Board of Directors for the Wai`anae Economic Development Council. Gail is the editor of Westside Stories, the community's monthly newspaper and she is noted for her awareness of the community. Gail has served on the Wai`anae Coast Neighborhood Board, the Neighborhood Commission with the City and County of Honolulu and the Wai`anae Coast Rotary Club. Gail will be responsible for coordinating the publication of community business directory and convening community meetings to solicit input from residents and businesses.

Frances Ah Nee is a member of the Board of Directors. She is the branch manager for Bank of Hawai`i in Wai`anae. Frances is active in the community as a member of the Wai`anae Coast Rotary Club. Frances assists with business development classes and other support activities to current and local businesses.

Verna Landford-Bright is a member of the Board of Directors. She has lived on the Wai`anae Coast most of her life and is currently a Job Specialist with the City and

County of Honolulu, Department of Community Services, WorkHawaii Program. She has had this position for 16 years. Prior to this, Verna was a case manager with the Wai`anae Mental Health Center. Verna is an active member of the Wai`anae Coast community. She was a member of Valley of Rainbows until 2015. She volunteers as a case manager for the Visitor Aloha Society of Hawai`i where she assists visitors in need. Verna is a member of the Wai`anae High School Alumni Foundation where she was a Co-Founder and President for five years. She is a member of the Research Committee with the Wai`anae Coast Comprehensive Health Center. Her passion and skills are in case management where she is able to work with people.

The Wai`anae Economic Development Council is also home to a cadre of associates who bring broad range of experience and education. These associates are residents of the community and work on the coast in a variety of fields including education, employment training, business and nonprofit management and law, among others.

## **B. Facilities**

At the time of this application, the Wai`anae Economic Development Council is an applicant for facilities on the Wai`anae Coast to locate its offices. This application is pending.

When workshop or conference facilities are needed, the Wai`anae Economic Development Council will utilize public facilities. The Wai`anae Economic Development Council will use training facilities and services that are physically accessible to persons with disabilities. Where physical accessibility is not achievable, the Wai`anae Economic Development Council will give priority to alternative methods of product delivery that offer programs and activities to qualified individuals with disabilities in the most integrated setting appropriate in accordance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794) and its implementing regulations at 24 CFR Part 8, and Title II/Title III of the Americans with Disabilities Act as applicable.

On-site training and technical assistance services will be conducted at the recipient organization's facilities or at facilities or locations they choose.

**V. Personnel: Project Organization and Staffing**

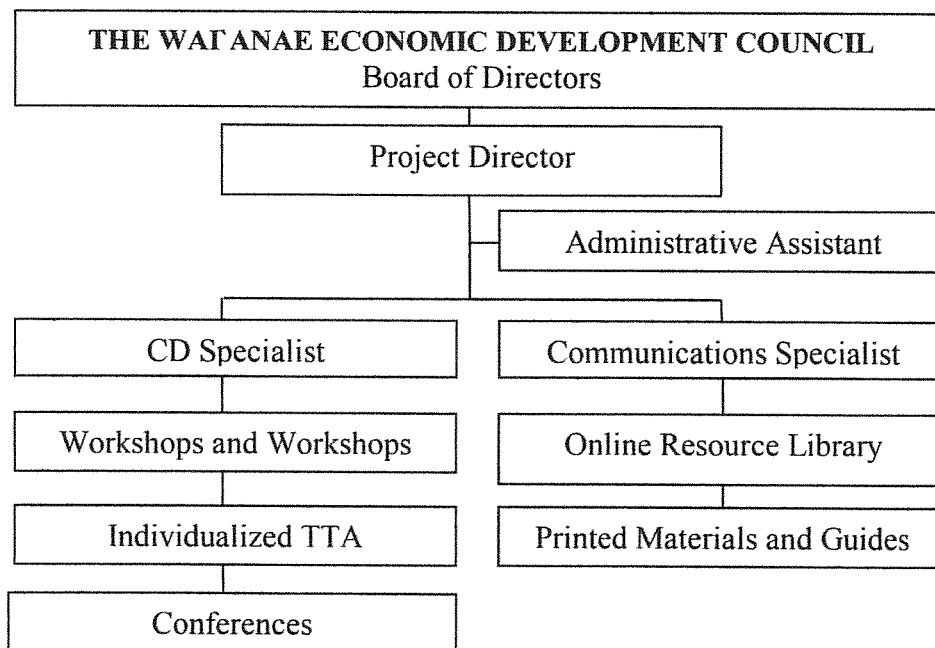
**A. Proposed Staffing, Staff Qualifications, Supervision and Training**

Joseph Lapilio, is the organization’s President and Chief Executive Officer and will serve as the Program Director (.66 FTE), if this application is funded. He is an experienced nonprofit executive and has served in a number of organizations and has demonstrated experience in large projects. (A resume is attached to this application). The other staff positions needed for this project include an Administrative Assistant (.5FTE), A Community Development Specialist (1FTE), and a Communications Specialist (1FTE). These positions will be filled if this application is funded.

Training, when needed, will be secured through contracted services with organizations that are able to provide the level of expertise needed. These organizations will include the Native Hawai`ian Hospitality Association, Hi`ilei Aloha LLC and other experienced providers.

A contract will be established with an accounting firm to manage funds received. This contractor will maintain financial records and provide financial reports.

**B. Organization Chart**



**C. Compensation**

At the time of this application, all members of the Board of Directors volunteer their time and services at no cost. The organization has no staff.

If funded, the Wai`anae Economic Development Council will hire staff and contractors to provide the services outlined in this proposal.



## **VI. Other**

### **A. Litigation**

The Wai`anae Economic Development Council does not have any pending litigation to which it is a party nor does it have any outstanding judgments.

### **B. Licensure or Accreditation**

Licenses and/or accreditation are not needed at this point.

### **C. Federal and County Grants**

No federal or county grants were awarded in the past year.

### **D. Private Educational Institutions**

This grant, if awarded, will not be used to support or benefit a sectarian or non-sectarian private educational institution.

### **E. Future Sustainability Plan**

A business plan outlining the revenue projections of this effort is being completed. Preliminary revenue projections indicate that a combination of training, technical assistance, and financing support to clients can generate the resources needed to maintain this program.

### **F. Certificate of Good Standing (If the Applicant is an Organization)**

A copy of the current certificate of good standing from the Director of Commerce and Consumer Affairs is attached.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Applicant: Waianae Economic Development Council

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	(c)	(d)
<b>A. PERSONNEL COST</b>				
1. Salaries	162,000	162,000		
2. Payroll Taxes & Assessments (.08)	12,960	12,960		
3. Fringe Benefits (.33)	53,460	53,460		
<b>TOTAL PERSONNEL COST</b>	<b>228,420</b>	<b>228,420</b>		
<b>B. OTHER CURRENT EXPENSES</b>				
1. Insurance	2,000	2,000		
2. Telecommunications - Telephone	3,600	3,600		
3. Telecommunications - Internet	1,800	1,800		
4. Office Supplies	2,400	2,400		
5. Computer Software	1,000	1,000		
6. Utilities	8,400	8,400		
7. Accounting - Contracted	6,000	6,000		
8. TTA/Instructors - Contracted	6,000	6,000		
9. Conference Expenses	7,000	7,000		
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>38,200</b>	<b>38,200</b>		
<b>C. EQUIPMENT PURCHASES</b>	<b>5,000</b>	<b>5,000</b>		
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>	<b>0</b>		
<b>E. CAPITAL</b>	<b>0</b>	<b>0</b>		
<b>TOTAL (A+B+C+D+E)</b>	<b>271,620</b>	<b>271,620</b>		
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	271,620		(808) 265-3975	
(b) Total Federal Funds Requested			(print) Phone	
(c) Total County Funds Requested			1/21/2016	
(d) Total Private/Other Funds Requested			ed Official Date	
<b>TOTAL BUDGET</b>	<b>271,620</b>	_____, President (Please type or print)		



# BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

Applicant: Waianae Economic Development Council \_\_\_\_\_

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Desktop Computers	3	\$800.00	\$ 2,400.00	
Laptop Computer	1	\$1,200.00	\$ 1,200.00	
LED Projector	1	\$900.00	\$ 900.00	
Printer	1	\$500.00	\$ 500.00	
		\$	-	
<b>TOTAL:</b>	<b>6</b>		<b>\$ 5,000.00</b>	

**JUSTIFICATION/COMMENTS:** Equipment will be purchased for this project. The desktop units will be for the CEO/Program Director, the Community Development Specialist and Administrative Assistant. The laptop will be used by the Communications Specialist. The projector will be used for community meetings, presentations and training.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:** No motor vehicles will be purchased or leased for this project.

# BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2016 to June 30, 2017

Applicant: Waianae Economic Development C

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED FY:2015-2016	OF FUNDS FY:2015-2016	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015			FY:2016-2017	FY:2017-2018
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
<b>TOTAL:</b>	0	0	0	0	0	0
<b>JUSTIFICATION/COMMENTS: Funds requested are for operating costs.</b>						

# GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Waianae Economic Development Council

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau )	CONTRACT VALUE
1.					
2.	Not Applicable				
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISSED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Waianae Economic Development Council



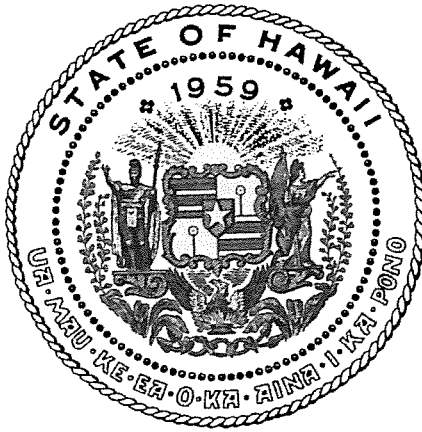
\_\_\_\_\_  
(Organization)

\_\_\_\_\_  
January 21, 2016

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
President

\_\_\_\_\_  
(Title)



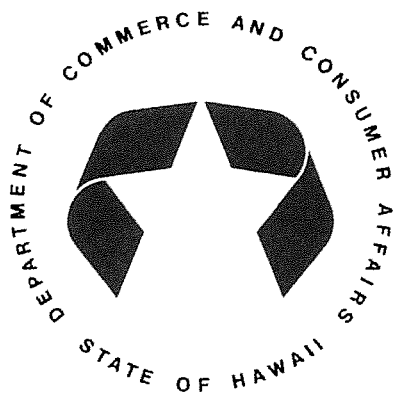
## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

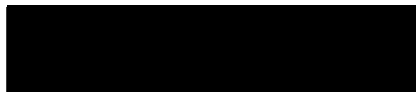
**WAIANAE ECONOMIC DEVELOPMENT COUNCIL**

was incorporated under the laws of Hawaii on 08/21/2014 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 13, 2016



Director of Commerce and Consumer Affairs