

House District 46
Senate District 22

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): DEPARTMENT of HEALTH

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Wahiawa Center for Community Health

Dbn:

Street Address: 302 California Ave, Wahiawa HI 96786

Mailing Address:

P.O. Box 860339, Wahiawa, HI 96786 2036

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name BEV HARBIN

Title Executive Director

Phone # 808-591-0000

Fax # 808-968-1295

E-mail bevharbin@wahiawacenterforcommunityhealth.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

IMPROVING ACCESS TO HEALTHCARE IN RURAL OAHU: WAHIAWA

4. FEDERAL TAX ID #: 

5. STATE TAX ID #: 

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 2,600,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 250,000
FEDERAL \$ _____
COUNTY \$ _____
PRIVATE/OTHER \$ _____


BEV HARBIN, EXECUTIVE DIRECTOR _____
NAME & TITLE

DATE SIGNED



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Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

1. A brief description of the applicant's background.

The Wahiawa Center for Community Health (WCCH) was incorporated in 2012 and recognized as an IRS 501(c)(3) with the mission: "In the spirit of Aloha and compassion, the WCCH provides access to affordable, quality health care and wellness services to promote a healthy community." The WCCH is a 'Senator Inouye Legacy Project', whose vision was to ensure this geographically isolated area was adequately served with primary medical care.

WCCH has worked diligently with partners to: conduct extensive needs assessments of the service area; obtain U.S. Department of Agriculture (USDA) designation as a 'rural' community; and have the population designated by the U.S. Department of Health and Human Services (HRSA) as a Medically Underserved Population (MUP). This work lays the foundation for WCCH to secure status as a Federally Qualified Health Center (FQHC), and receive ongoing base funding from HRSA to serve uninsured and underinsured residents.

When fully operational, WCCH's services will consist of primary care, (including pediatrics and OB/GYN), behavioral health, oral health care, care coordination, and on-site pharmacy services. By the end of the second year of operations, WCCH will serve around 6,000 unduplicated patients.

2. The goals and objectives related to the request.

The goal for this project is to develop facilities and clinical capacity to serve Wahiawa's low-income residents. The objective of this project is to purchase, renovate and revitalize 5,535 square feet in the Wahiawa Medical Building at 302 California Avenue. This space is currently occupied by two medical practices comprised of physicians (Dr. Abundo and Dr. Perlas) that are scheduled to retire in 2016. WCCH will absorb their patient base of 6000.

Built in 1977, the medical building is well situated in downtown Wahiawa, along the major bus line that runs through town. The offices are modestly serviceable and in dire need of improvements: infrastructure, equipment and fixtures are past their useful life; and the interior desperately needs renovation. WCCH intends to demolish the interior and outfit the space for comprehensive primary care services as the main clinic and administrative offices. The design will support the Patient Centered Health Care Home model.

3. The public purpose and need to be served.

WCCH will improve access to healthcare for most or all of its vulnerable populations. The area's MUP designation is a result of the inadequate number of primary care clinicians and the area's poor socio-economic indicators. *This is the only MUP in Hawai'i that is not within the immediate service area (or served by) an existing FQHC – a gap WCCH is going to fill.*

Currently, Hawai'i DOH is working to designate the Wahiawa – Waialua areas as a Health Professional Shortage Area (HPSA) by HRSA. The number of health care providers in the Wahiawa area continues to decline even as the population of low to moderate income and homeless in the area is increasing. All of the area's primary care providers are at capacity, none are accepting new patients, and there are only three practicing pediatricians in Wahiawa, all of whom intend to retire in 2016.

4. Describe the target population to be served.

The WCCH service area is home to about 43,000 residents, with these demographic characteristics:

Racial and Ethnic Diversity. The area is home to both ethnically and racially diverse populations. The racial/ethnic groups report themselves as White (43.5%), Asian (34%), Two or More races (19%), Hispanic (17%), Black or African American (11%), and Native Hawaiian and Other Pacific Islander (9%). (US Census Bureau, 2015). 25.3% speak another language than English at home, which is greater than the national rate (21%) and in line with the rate in the state of Hawaii (25%). 44 percent of those who spoke some other language reported that they did not speak English "very well". (US Census Bureau, 2015) In recent years, there has also been an increase of limited English proficient Micronesian immigrants to the area.

Population and Age. Minors (18 and under) in the region make up 24.1% and seniors (65 and older) make up over 17% of the population (US Census Bureau), 2015. Youth and seniors comprise nearly 41% of the population whom are considered among the most medically vulnerable populations in a given community (CDC 2014). 57% of elementary students participate in free or reduced meal programs (Kids Count Data Center, 2012) and 35% are on Medicaid.

Poverty. A total of 44% of Wahiawa's population are at or below 200% of poverty (2010 U.S. Census), placing them at a greater risk of health disparities and pre-mature death. Many lack transportation, are underinsured and in need of accessible and affordable primary care.

Health Indicators. Data from the 2012 State of Hawai'i Primary Care Needs Assessment Data Book provides additional insight to the service area:

1. Wahiawa has the most pregnancies with "less than adequate prenatal care" in Honolulu County – 29.4% versus county at 25.8%.
2. 27.5% of Wahiawa adults are obese, the fourth highest rate in the state and compared to the state average of 21.9%
3. 21% of residents smoke (15.3% county; 16.1% state)
4. 11.2% are adults with diabetes, the third highest in the state (9.0% county; 8.8% state)
5. The number of adults with high blood pressure (29.1%) is relatively consistent with county and statewide rates (29.0% and 28.4% respectfully).
6. The stroke mortality, 48.0/100,000 rate is 10% higher than county and state rates (37.7% and 38.2%), a possible link to insufficient preventive and primary care and geographical barriers.
7. Wahiawa has the third largest population of unsheltered homeless men, women, and children (2013 State of Hawai'i Department of Human Services, Homeless Programs Office Point in Time Count)

5. Describe the geographic coverage.

The WCCH Service Area includes all the residents of Wahiawa, an area defined as ZIP Code 96797. This includes Census Tracts 90-95 plus Tract 100 Block 9. The geographic area includes: Wahiawa, Helemano; Whitmore; Wilikina; Schofield Barracks (Census Tract 90); and Wheeler Air Force Base (Census Tract 95). For the purposes of this application 'Wahiawa' will be used as an inclusive term for all of these geographic areas.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities

Scope of work and tasks. Access to State GIA Funds is vital to establish facilities that are needed for WCCH's rural and medically underserved communities. The renovation and construction project will create the first patient centered medical home for the Wahiawa Center for Community Health (WCCH). It will be located inside the Medical Arts Building at 320 California.

WCCH will purchase the following medical practices and facilities.

Unit Number	Square Footage	Intended Use
106	4,743	Main Medical Clinic
208	792	Administration

Unit 106 will become the main medical clinic. It has not had any major renovations or improvements since it was built 39 years ago. It will be demolished, renovated and equipped with up-to-date infrastructure, communication and medical equipment. Unit 208 will serve as the administration office and will receive adjustments to air-conditioning for proper maintenance of IT and computer systems.

Renovation to Unit 106 will enhance office space, registration, hallways, and examination areas to ensure ideal multi-disciplinary workflow for WCCH's integrated care approach.

New medical equipment, practice management systems, electronic medical records and new IT infrastructures and telecommunications will provide efficiencies in health care while controlling costs over the long term.

Tasks. These tasks will be completed in the project:

Architectural, engineering services and permitting - Architect to provide interior design and project management services. Also, schematic design, design development, construction documents and bidding review. Mechanical, plumbing, fire protection, electrical, structural, IT acoustics and permit processing will be completed.

Construction: Main Medical Clinic (Unit 106)

- *Demolition.* Complete demolition and removal of all existing HVAC, plumbing, electrical, walls, ceiling, flooring and finished goods. HAZMAT Survey and assumed abatement and disposal of asbestos containing materials. Lead containing paint mitigation.
- *Construction of new 4743 sq.ft. Medical Clinic:* Framed interior walls, acoustical tile ceiling, new HVAC system and refrigerant system; new dedicated split system for server room; new plumbing to 15 sinks and 4 restrooms; excavation and backfill for new

plumbing, new power, lighting, communication rough-in; flooring wall cabinets in exam rooms and casework for offices, and waiting room; commercial toilets, commercial window shades, metal door frames and wood doors, interior paint and permits.

Communications: IT Cabling Infrastructure

- Wall phone, wi-fi and data outlets, Category 6 cabling for computer network access and VOIP communications, overhead paging, interior distribution (security) and interior communication room build-out.

Responsibilities

Bev Harbin, Executive Director (ED) will be in charge of the project to serve as the Facilities Project Manager. She will provide overall management and oversight of the renovations, contracts and progress. She will approve additional work and changes to plans as needed and oversee communication and convene weekly/bi-weekly status meetings.

Jim Ellsworth, Chief Financial Officer (CFO) will manage procurement and ensure funds are expended on a timely basis and approve invoice payments. Accounting procedures will be compliance, applicable to WCCH's policy of control and County, State and Federal regulations. Jim will attend weekly or bi-weekly status meetings with the architect, ED and Construction Committee, and prepare and submit budget and progress reports to the WCCH Board.

David Bylund and *Gary Marshall* of Architects Hawaii Limited (AHL) have been contracted to lead the project. Mr. Bylund heads AHL's Healthcare Studio and designed several health facilities across Hawaii, including the John A. Burns School of Medicine. AHL will be responsible for the design, drawing plans and working with the general contractor, structural, mechanical and electrical engineers. AHL will prepare a detailed schedule for the project in logical steps and budget time required to meet deadlines, and for obtaining necessary permits and licenses.

AHL will hire a *General Contractor* for the project; the architect will direct the work of the Contractor. The Contractor will have the authority to hire and direct all subcontractors and staff retained for the project, and participate in status meetings.

A bookkeeper (TBA) will be hired to track financial data, invoices and the activities of the architect, general contractor and other consultants retained for this project. He/she will address patient, visitor and employee safety during the project and attend status meetings.

2. Annual timeline for accomplishing the results or outcomes of the service.

PROJECT TIMELINE	2016 - 2017				2017 -2018			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Purchase Main Clinic and Admin Office, Units 106 & 208	■							
AHL Schematics - Design & Development	■							
Construction documents Produced	■							
Bidding		■						
Permitting		■	■					
Demolition and Construction				■	■	■	■	
Equipment Requisition, Delivery & Installation						■	■	
Construction/Renovations Complete							■	

3. Quality assurance and evaluation plans for the request.

ED Bev Harbin, the architect and contractor, are responsible for monitoring and evaluating the renovation project. Quality assurance includes the following:

- A construction committee will meet bi-weekly to monitor the project. It is comprised of 7 WCCH board members including Board President, Mary Talon; Treasurer, June Jones; Doug Aton; Scott Harada; Jay Raymundo, Joy Mahiko and the WCCH ED, Ms. Harbin.
- WCCH will conduct weekly or bi-weekly status meetings of the ED, CFO, architect, project manager and general contractor, and the members of the Construction Committee.
- ED will provide monthly reports to the WCCH Board of Directors to ensure that the project is proceeding in the forecasted timeframe and within the budget and scope approved by the Board of Directors.
- Ongoing oversight and evaluation by the general contractor to ensure that construction standards are as required by the State of Hawaii and applicable code and that the facility is being constructed per specifications.
- CFO oversight will serve to ensure compliance proper documentation of expenditures and accounting procedures.
- In addition to the ongoing monitoring of the project the WCCH will conduct a financial audit to ensure that the organization complies with Generally Accepted Accounting Principles.

4. List the measure(s) of effectiveness.

The effectiveness of the WCCH project will be determined by the completion of tasks within the projected timeline, as evaluated by the ED, Construction Committee and the Architect. See the timeline contains more details.

III. Financials

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**

The budget sheets are included in this application.

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2017.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
\$1,700,000	\$300,000	\$300,000	\$300,000	\$2,600,000

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.**

In 2017, WCCH will seek \$1,550,000 from the following sources: McInerny Foundation, Harry and Jeanette Weinberg Foundation, U.S. Department of Health, Health Resources & Service Administration, ‘New Access Point’ funding, and a capital campaign of small foundations and donors – the WCCH “3iii”.

Previous funding: Over the past 3 years, WCCH has received \$500,000 in grants from foundations and donors such as HMSA, Atherton, AlohaCare, Kaiser Permanente, United Health Alliance and the State GIA.

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

WCCH has not, nor is it anticipating to apply for or been granted any state or federal tax credits.

- 5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.**

See ‘Government Contracts and Grants’ attached.

- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.**

WCCH has *no* unrestricted current assets as of December 31, 2015.

IV. Experience and Capability

A. Necessary Skills and Experience

WCCH ensures that the design and construction professionals are licensed and experienced to successfully complete a renovation the size and scope of this project. See the qualifications of key staff for the renovation in the section below, *V. Personnel: Project Organization and Staffing*.

Board Governance. The Board of Directors has a Construction Committee comprised of seven board members, which includes the President and Treasurer. They meet at least bi-weekly and are responsible for evaluating all matters regarding facilities, and for reporting to the full Board.

B. Facilities

WCCH intends to acquire the medical practices and facilities of Drs. Manuel Abundo, MD, located at 302 California Avenue, Suite 106 and of Dr. Danilo Perlas, MD, located at 302 California Ave, Suite 208 in Wahiawa (the Medical Practices and the Facilities, respectively).

WCCH is entering into a contract to acquire, subject to appropriate due diligence, for the acquisition of the assets of the Medical Practices and to lease the Facilities for up to three years. It is anticipated that the employees, physicians, nurse practitioners of the private practices will be retained for patient continuity of care. In addition, the Facility owners are providing an *exclusive three-year option to purchase* the Facilities.

Upon execution of the acquisition agreements, immediate remedial work will begin at both sites to prepare them for interim operations (pending the renovations expected to take place between 2017-18). Remedial work will include providing compliant patient access and normal new tenant improvements such as flooring and wall coverings.

Full renovation will transform the facilities layout to better suit a medical home delivery model and using care teams for effective, patient centered care. As WCCH executes its startup plan, it will grow in terms of expanding its clinical capacity and increasing the number of patients significantly. WCCH anticipates to be operating at the full capacity of the Facilities by 2018. The renovated facilities' new layout and the new operating equipment and the adoption of patient centered medical home care models will be sufficient to provide a high quality medical home that is accessible to most or all of the underserved or underinsured people of Wahiawa.

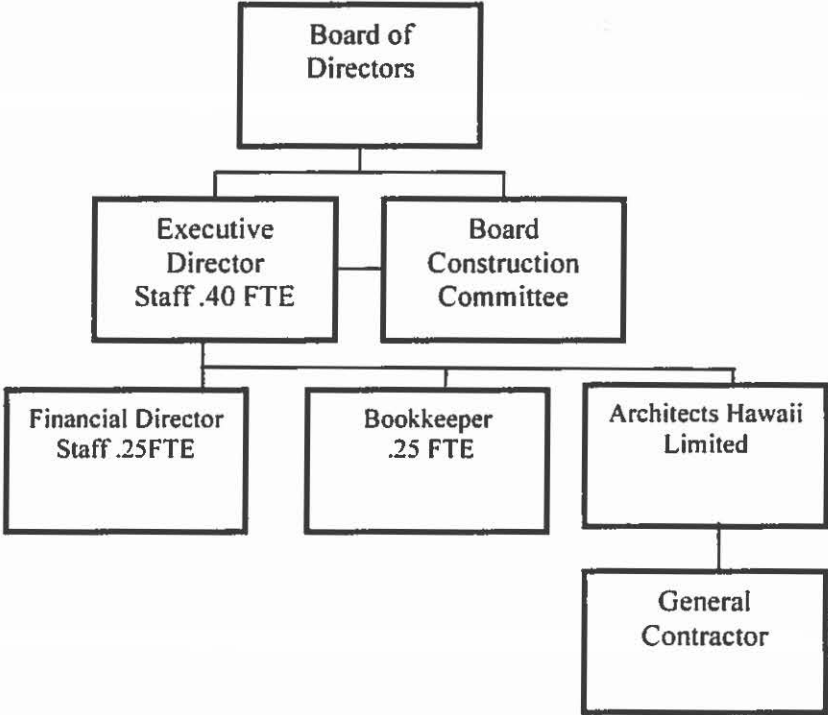
V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Executive Director, Bev Harbin: Ms. Harbin will lead this project as WCCH's ED and Facilities Project Manager. Bev has been involved with the WCCH, literally, from the beginning and has been successful in securing grant monies, developing contractual arrangements for leasing and purchase agreements, successful collaborative partnerships.. She has experience in overseeing construction as a private entrepreneur and has recruited, developed, and retained WCCH's Board of Directors and provides organizational leadership and training. Bev has also initiated and monitored the Wahiawa service area's the various recognitions and designations necessary to move the development of WCCH forward and to become eligible for federal funds. She has 30 years of experience in leading health, education and a spectrum of development projects.

James Wm. Ellsworth (CFO) began his career as a Certified Public Accountant; he has provided consulting services for start up health care organizations from 2012 through 2015. Mr. Ellsworth also served as Executive Director of Capitol Health Network, a consortium of federally qualified health centers, behavioral health and other community health service providers. During his tenure he tripled the safety net primary care capacity, created a clinically integrated behavioral health network, and adopted population health management tools within the medical home setting. Previously, Mr. Ellsworth served as Executive Director of El Dorado County Community Health Center. From 2004 to 2012, Mr. Ellsworth helped develop EDCCHC from a start-up community clinic into a self-sustaining federally qualified community health center providing integrated primary medical care and behavioral health services to over 11,000 low-income residents of the region.

B. Organization Chart: WCCH Construction Project



C. Compensation

A contract for \$55,280.95 was paid to Project Development Coordinator (Bev Harbin) in 2015. WCCH currently has no paid staff.

VI. Other

A. Litigation

WCCH is not involved in any litigation and does not have any outstanding judgments.

B. Licensure or Accreditation

WCCH is a nonprofit 501(c)3 organization as designated by the U.S. Internal Revenue Service and will apply for a HRSA New Access Point Grant to become a Federally Qualified Health Center as designated by the U.S. Department of Health, Health Resources and Services Administration in 2016 which posting has been anticipated since November 3, 2015 according to the HRSA website.

C. Private Educational Institutions

Not applicable.

D. Future Sustainability Plan

WCCH has identified two paths to achieve the status as a Federally Qualified Health Center (FQHC), via a New Access Point (NAP) award or through an administrative qualifying process that designates an organization as a FQHC – Look Alike. Recently, HRSA announced that it would likely be accepting applications for New Access Points (NAP) in the near future. These applications are highly competitive and require the health center to be compliant with all FQHC requirements.

Successful selection gives a health center the FQHC designation along with *an enhanced reimbursement methodology including operating costs and substantial, ongoing grants for providing services to underinsured patients*. WCCH is determined to compete in this NAP competition and is preparing its application. Alternatively and in addition to the NAP application (in case WCCH is unsuccessful in its application), WCCH will be seeking FQHC Look Alike status. The process for receiving FQHC Look Alike status is rigorous and time consuming. There are many prerequisites, including six months of prior operations as a health center with audited financials. All of the required services and structures of a FQHC are required to be in place at the time of application.

Additional sources of revenue are expected. The WCCH 3iii Capital Campaign has begun and will continue to bring in funding from health insurers, donors and other foundations, including the McNerny Foundation and the Harry and Jeanette Weinberg Foundation.

E. Certificate of Good Standing

Certificate of Good Standing for WCCH is included in this application.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Applicant: The Wahiawa Center for Community Health

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	96,774			
2. Payroll Taxes & Assessments	8,710			
3. Fringe Benefits	14,516			
TOTAL PERSONNEL COST	120,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
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18				
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20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	325,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	2,155,000			1,080,000
TOTAL (A+B+C+D+E)	2,600,000			1,080,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	2,600,000	Beverly Harbin 808 343 4508		
		Name (Please type or print) Phone		
		BEV HARBIN 42,389		
(d) Total Private/Other Funds Requested		Date		
TOTAL BUDGET	2,600,000	<div style="background-color: black; width: 150px; height: 20px; margin-bottom: 5px;"></div> Name and Title (Please type or print) BEV HARBIN EXECUTIVE DIRECTOR		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2016 to June 30, 2017

Applicant: The Wahiawa Center for Community Health

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$150,000.00	40.00%	\$ 60,000.00
Finance Director (CFO)	1	\$110,000.00	25.00%	\$ 27,500.00
Bookkeeper	1	\$37,096.00	25.00%	\$ 9,274.00
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				\$ -
TOTAL:				96,774.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

Applicant: The Wahiawa Center for Community Health

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Medical Equipment			\$ -	
Exam Room (table, vitals, sharps, chairs)	6	\$10,000.00	\$ 60,000.00	\$ 60,000.00
Patient Check in (scales, Thermoscan)	4	\$1,000.00	\$ 4,000.00	\$ 4,000.00
Laboratory (sterilization, centrifuge, hemocue, fridge)	2	\$5,000.00	\$ 10,000.00	\$ 10,000.00
Procedures Room (hand pieces)	2	\$3,000.00	\$ 6,000.00	\$ 6,000.00
Ultrasound Machine	1	\$5,000.00	\$ 5,000.00	\$ 5,000.00
EKG Machine	1	\$8,000.00	\$ 8,000.00	\$ 8,000.00
Furniture: Clinic & Administration (per room: desks, chairs, cabinets)	6	\$2,000.00	\$ 12,000.00	\$ 12,000.00
Phone System & Connectivity	1	\$90,000.00	\$ 90,000.00	\$ 90,000.00
Electronic Practice Management System: licenses & support	1	\$50,000.00	\$ 50,000.00	\$ 50,000.00
Care coordination: data analytics, population health tools: license an	1	\$25,000.00	\$ 25,000.00	\$ 25,000.00
Accounting System Incl Payroll and HR tools	1	\$10,000.00	\$ 10,000.00	\$ 10,000.00
PCs, Tablets and software	10	\$1,500.00	\$ 15,000.00	\$ 15,000.00
Photocopier, scanner, printer	2	\$15,000.00	\$ 30,000.00	\$ 30,000.00
TOTAL:	38		\$ 325,000.00	325,000

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2016 to June 30, 2017

Applicant: The Wahiawa Center for Community I-

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2014-2015	FY: 2015-2016	FY:2016-2017	FY:2016-2017	FY:2017-2018	FY:2018-2019
PLANS						
LAND ACQUISITION			\$1,080,000	\$500,000		
DESIGN			\$150,000	\$30,000		
CONSTRUCTION	\$250,000		\$925,000	\$450,000	\$170,000	
EQUIPMENT				\$100,000	\$100,000	
TOTAL:	\$250,000		\$2,155,000	\$1,080,000	\$270,000	
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Wahiawa Center for Community Health

Contracts Total: 375,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	City and County GIA CT-DCS-1400101	1/30/2014	Dept of Comm Svcs	Honolulu County	\$ 93,750
2	City and County GIA CT-DCS-1500394	6/30/2015	Dept of Comm Svcs	Honolulu County	\$ 31,250
3	State GIA, ACT 134 SLH 2013 amend ACT 122 SLH 2014	12/31/2015	Dept of Health	State	\$ 250,000
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**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

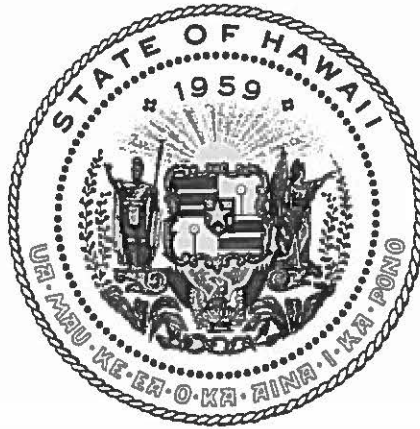
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.


(Signature)
Bev Harbin, Executive Director
(Typed Name)
 01/22/2014
(Date)



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

THE WAHIAWA CENTER FOR COMMUNITY HEALTH

was incorporated under the laws of Hawaii on 01/25/2012 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 21, 2016



Director of Commerce and Consumer Affairs