

House District \_\_\_\_\_

Senate District \_\_\_\_\_

THE TWENTY-EIGHTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: \_\_\_\_\_

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Partners in Development Foundation

Dbas:

Street Address: 2040 Bachelot St.  
Honolulu, HI 96817

Mailing Address: 2040 Bachelot St.  
Honolulu, HI 96817

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name ALEXANDER C. SANTIAGO

Title Program Coordinator

Phone # 383-9032

Fax # 595-4932

E-mail asantiago@pidfoundation.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

OPERATING FUNDS FOR THE NO VOTE NO GRUMBLE CAMPAIGN TO INCREASE CIVIC INVOLVEMENT OF THE MOST DIS-ENGAGED SEGMENTS OF OUR SOCIETY. THE NO VOTE NO GRUMBLE PROGRAM PROVIDES TRAINING AND WORKS WITH ENTIRE COMMUNITIES TO INCREASE VOTER REGISTRATION AND ACTUAL VOTING OF THOSE WHO ARE NOT CURRENTLY ENGAGED IN OUR SYSTEM.

WE HAVE FORMED PARTNERSHIPS WITH MANY SOCIAL SERVICE AGENCIES, COMMUNITY HOSPITALS AND OTHER ORGANIZATIONS CONCERNED WITH INCREASING OUR COMMUNITIES' VOTING NUMBERS.

4. FEDERAL TAX ID # \_\_\_\_\_

5. STATE TAX ID # \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 170,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 33,750.00

SIGNATURE & TITLE OF AUTHORIZED REPRESENTATIVE

JAN E. DILL, PRESIDENT  
NAME & TITLE

1/22/2016  
DATE SIGNED



RECEIVED  
1/22/16 147

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

**This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:**

**1. A brief description of the applicant's background;**

Since 1997, **Partners in Development Foundation (PIDF)**, an IRS Section 501(c)(3) non-profit public charity, has been committed to not only strengthening the most fragile communities in Hawaii and promoting the long term success of our participants, but to strengthen and ensure sustainability and health of the whole community. Our mission is to inspire and equip families and communities for success and service using timeless Native Hawaiian values and traditions. PIDF has consistently generated a range of programs to serve families living in poverty, including initiatives in early childhood education, support for homeless families, youth mentoring, social services, culture/ language cultivation, preservation of the environment, and civic engagement. PIDF currently has 10 programs serving over 50 communities throughout the State, providing free services for families and communities that are most in need. Collectively, these programs now serve more than 10,000 people/year (over 55,000 people total since inception).

In 2006, PIDF established the **No Vote No Grumble (NVNG)** project, a non-partisan initiative focused on increasing civic engagement, registering voters, encouraging voter turnout, and educating residents to make their own informed decisions, with a focus on the underrepresented/underserved populations in Hawaii. During the course of several campaigns we have registered thousands of new voters. In addition, we have conducted numerous civic engagement trainings for social service agencies and many community organizations. The No Vote No Grumble Program has also partnered with many other like-minded agencies to host candidate debates and informational forums throughout the state.

**2. The goals and objectives related to the request;**

Goal: To increase voter turnout rates and civic engagement in Hawaii

Objective 1: In 12 months, NVNG will conduct at least 24 voter registration campaigns, focusing on communities with the lowest voter registration rates.

Objective 2: In 12 months, NVNG will increase the number of registered voters in the target communities by 10%.

Objective 3: NVNG will conduct 12 civic engagement trainings to registered voters in all targeted communities during the 12 month period.

**3. The public purpose and need to be served;**

After becoming a state in 1959, Hawaii had one of the highest percentages of registered voters participating in elections with more than 90% voter turnout. Unfortunately, since then voter turnout has declined and for years, Hawaii has had the **lowest percentage of population registered to vote and one of the lowest voter turnout rates in the nation.** With the consistently low rate of voter turnout in Hawaii, it is evident that many residents are civically disengaged and more efforts need to be made to change this. By expanding NVNG's campaign to a comprehensive year-round civic engagement program, we will be able to register more people, better prepare people for the next election, and provide more training and education to encourage sustained engagement between elections. With sustained civic engagement, we expect to see positive changes in the community. It has been shown that increasing civic participation through civic engagement breaks down the "disconnect" between individuals and the community, which is valuable in strengthening the community (*Bowling Alone: The Collapse and Revival of American Community*, Putnam, R. D., 2000). This campaign will not only strengthen the voices of the community by motivating them to act and vote, but it will also educate people on legislative issues facing their communities. Due to a disengaged public, too often bills are passed and changes are made without the knowledge of and input from those who are directly affected. For NVNG partner agencies, trainings will be provided to employees and clients on the legislative process and how to advocate for their causes, while highlighting the importance of remaining engaged.

**4. Describe the target population to be served; and**

Last year, NVNG targeted underserved/underrepresented populations in Hawaii (e.g., homeless, individuals with disabilities, etc.), by partnering with other social service agencies. NVNG first encouraged those organizations' employees to register to vote, be more civically engaged, and understand the importance of voting, so that they can be strong advocates in promoting the same for their clients.

With GIA funding, we will be able to expand our reach by also targeting communities that have historically been disengaged in the voting process and the newest generation of voters (college students, high school seniors). NVNG currently has 20 partnering agencies, including Waikiki Community Center, Hawaii Alliance of Nonprofit Organizations (HANO), We Vote Hawaii, the Council for Native Hawaiian Advancement (CNHA), Hawaiian Civic Clubs, The League of Women Voters, Lanakila Pacific, Catholic Charities Hawaii, Aloha Care, and the Hawaii State Commission on the Status

of Women. The campaign has also been supported by APIA Vote and OHA in the past, with recent support from AUW (partial funding through a project with the Waikiki Community Center) and The Coulter Foundation. In addition, NVNG has reached out to the various State Department of Health Clubhouses throughout the State and other organizations serving individuals with developmental disabilities, in efforts to increase civic engagement in this population.

**5. Describe the geographic coverage.**

The campaign will be conducted in rural and target communities where there have historically been lower rates of voter registration (e.g., Wai'anae, Kalihi, Waimānalo). We will research to identify additional target communities with historically low rates of voter registration, including neighbor island areas such as Ka'u.

In addition, NVNG will target our youth (the newest generation of voters), at universities/colleges and high schools statewide (e.g., University of Hawaii, community colleges, graduating seniors from schools in targeted areas).

By continuing to partner with other organizations and establishing new partnerships, NVNG will be able to expand our reach statewide and train community members to sustain civic engagement efforts in their community.

**II. Service Summary and Outcomes**

**The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:**

**1. Describe the scope of work, tasks and responsibilities;**

In the past, NVNG has primarily been active during election seasons. In order to have a greater reach and impact, NVNG will function year round and will conduct statewide civic training programs designed to encourage and inspire communities to engage in the voting process and to be well prepared for future elections. NVNG will educate voters on the issues facing their communities and the importance of voting and civic engagement, organize door to door canvassing that will target those areas that have historically been very low in participation, and measure the increases in voter turnouts during each election cycle. We will promote the use of absentee ballots to encourage voter participation. The staff of the NVNG program will work with existing social services organizations and other new community partners to engage their employees and clients in this effort. Tools such as social media will be used in this effort to sustain the interest level of newly engaged voters to participate in future elections.

Civic Engagement trainings will include education on the Legislative process and current issues facing their communities. Participants will be given specific steps they can take to positively change policy in order to address these community issues. Participants will learn how to participate in the Legislative process year-round and how to get others to participate as well. A likert survey will be given to participants to assess effectiveness of each training session and any increase in voter engagement.

**See attached Exhibit A (Work Plan) for more detailed information.**

**2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;**

**Quarter 1: July-September 2016**

- Create Objective Work Plan
- Hire Assistant Coordinator
- Research and organize data on past elections and campaigns
- Create Data Collection materials, including surveys on trainings
- Identify/recruit potential new partners
- Meet with current partners to schedule events and trainings
- Distribute emails/newsletters with updates, future events, etc. as additional support for partners in further pushing the message of NVNG within their networks
- Prepare training materials
- Prepare and initiate Advertising/Media Plan
- Update website with information from the Objective Work Plan

**Quarter 2: October-December 2016**

- Continue to recruit new partners & meet with current partners
- Recruit & train volunteers through NVNG Train the Trainer Program
- Implement voter registration efforts Statewide
- Provide training to newly registered voters
- Continue Advertising/Media efforts
- Update website & social media accounts, including schedule of upcoming events.
- Distribute emails/newsletters with updates, future events, etc. as additional support for partners in further pushing the message of NVNG within their networks
- Identify and recruit key partners on neighbor islands to conduct outreach efforts locally
- Train identified key partners to be able to independently sustain civic engagement efforts in their communities.

Quarter 3: January-March 2017

- Continue campaign efforts listed in Quarter 2, including identification and recruitment of key partners on a different neighbor island to conduct outreach efforts locally
- Train identified key partners to be able to independently sustain civic engagement efforts in their communities.

Quarter 4: April-June 2017

- Continue campaign efforts listed in Quarters 2 & 3, including identification and recruitment of key partners on a different neighbor island to conduct outreach efforts locally.
- Train identified key partners to be able to independently sustain civic engagement efforts in their communities.

**3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results**

- An Objective Work Plan will be created in the first month of the proposed project and will include timelines for each task/activity. An internal self-evaluation and assessment will be conducted on the Objective Work Plan to identify whether the objectives were met in the timeframe established.
- Staff will meet weekly to assess progress and discuss how to improve the campaign efforts and ensure positive outcomes.
- A likert survey will be developed and given to participants at the end of each voter education training to evaluate the effectiveness of the training. NVNG staff will review survey results to make any changes and improvements necessary.
- Trainings will be piloted at a designated PIDF program event and critically evaluated prior to implementation in the community.
- Social media analytics will be collected and analyzed to evaluate reach and effectiveness of our social media efforts.

**4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

NVNG will measure the effectiveness of our program by tracking the following against the targeted outcomes:

- increase in numbers of registered voters in targeted communities

- number of trainings provided
- number of community partners established
- number of members in social networks garnered

See attached **Exhibit A (Work Plan)** for more information.

### III. Financial

#### Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**  
See attached **Exhibit B (SPOH budget forms)**.
2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2017.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$42,500	\$42,500	\$42,500	\$42,500	\$170,000

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.**

See attached **Exhibit C** for PIDF's current and future funding.

NVNG currently receives funding from Waikiki Community Center through a grant from Aloha United Way and has funds committed from The Coulter Foundation. NVNG will be applying for additional funding from the Office of Hawaiian Affairs (OHA).

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**  
Not applicable.
5. **The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.**

NVNG does not have any government contracts or grants. See attached **Exhibit C** for government funding received by other programs under PIDF.

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.**  
\$200,000

## IV. Experience and Capability

### A. Necessary Skills and Experience

**The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.**

Partners in Development Foundation (PIDF) has 18 years of experience serving the underserved populations in Hawaii and has managed over 50 separate grants totaling over \$90 million. No Vote No Grumble, a program of PIDF, is an established civic engagement initiative in Hawaii that is equipped to address and support the civic engagement needs of the State as stated above. In the past eight years, NVNG has run four campaigns that resulted in over 5,000 newly registered voters and over 10,000 people educated on civic engagement and the importance of voting.

During the last election season in 2014, NVNG accomplished the following:

- Increased the number of registered voters and actual voting numbers in targeted communities through door to door canvassing, registration events, community events/outreach, and phone banking. As a result of these efforts, NVNG registered 738 people during 2014's election season. Voters (especially first-time and elderly) appreciated the campaign for providing immediate feedback to questions, assistance with completing registration forms, presence at community events, and the ease of access in turning in registration forms.
- Community partners & support: NVNG currently has 20 partnering agencies, including HANO, We Vote Hawaii, CNHA, Lanakila Pacific, Catholic Charities Hawaii, Aloha Care, and the Hawaii State Commission on the Status of Women. The campaign has also been supported by APIA Vote and OHA.
- NVNG, OHA, and Kanu Hawaii co-sponsored a Candidate "game" to help show voters which candidate they aligned most with on specific hot topics.
- NVNG hosted a Gubernatorial candidate forum in October 2014 that was also streamed live on 'Olelo TV and highlighted on local news networks.
- 7 Public Service Announcements showcasing local entertainers, community partners and former Hawaii US Senator Daniel Akaka were shown on both regular and local cable TV stations. NVNG's PSAs during the election season also resulted in our name being used throughout the state to inspire others to vote.



- Governor Neil Abercrombie issued a proclamation to declare October 23<sup>rd</sup> as No Vote, No Grumble Day in Hawaii.
- 27 sign waving events were held island-wide.
- 16 presentations at local universities and colleges were made.
- 23 community events were held.
- Outreach efforts were made to 16 health centers and farmer's markets.
- Participation in one (1) nationally televised parade was accomplished.

## **B. Facilities**

**The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.**

Administrative office space and equipment is being provided by Partners in Development Foundation. The office is utilized as a primary physical location for the program with computer and phone access.

## **V. Personnel: Project Organization and Staffing**

### **A. Proposed Staffing, Staff Qualifications, Supervision and Training**

**The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.**

One part-time Program Manager, one full-time Project Coordinator, and one part-time Website Project Coordinator are needed to carry out this year-round campaign. During the 2014 election season, NVNG had 4 part-time staff (Program Manager and Coordinators) as well as numerous volunteers who were needed to carry out the campaign. However, because elections have passed, we anticipate that one full-time and two part-time staff will be needed to carry out the objectives of NVNG in this next year.

In past years, PIDF Program Managers and employees have managed the NVNG campaign. PIDF Managers are active community members who are highly engaged and respected throughout the communities they serve. Past NVNG Program Managers have included: Danny Goya (Ka Pa'alana Homeless Family Education Program and Board Member of Touch a Heart Social Service Outreach), Sterling Lee (previous Manager of Ke Kama Pono Safehouse and Board member of Hawaii Juvenile Youth Services and Hoalanapua), and Alexander Santiago.

Alexander Santiago will continue as Program Manager for NVNG, overseeing the program's goals and objectives to ensure they are met in a timely manner, communicating with key community members and organizations, supervising NVNG staff, increasing voter engagement, and conducting trainings to newly registered voters. Mr. Santiago has ten years of experience working in the Legislature and teaches an advanced Graduate course in the field of Social Work concentrating on Policy analysis and civic engagement. In addition, Mr. Santiago started and led PHOCUSED (Protecting Hawaii's Ohana, Children, Under Served, Elderly and Disabled), a coalition of social service agencies advocating for social change for Hawaii's disadvantaged populations.

We will need to hire a full-time Project Coordinator to coordinate voter registration efforts throughout the State and facilitate direct contact with voters and potential voters. The Project Coordinator will be responsible for recruiting and training volunteers, organizing voter registration events, and maintaining correspondence via phone, email, and other means.

We will also need to hire a part-time Website Project Coordinator who will work closely with the Program Manager and Project Coordinator to research pertinent voter information to post on the NVNG website. This position will also be responsible for overseeing production materials and advertisements and updating the NVNG website and social media platforms.

PIDF officers will oversee the NVNG project, providing fiscal management and administrative support. PIDF has 18 years of experience managing a wide range of programs serving the Native Hawaiian community through private, State, and Federal grants.

**B. Organization Chart**

**The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.**

See attached **Exhibit D (organizational chart)**.

**C. Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Jan Dill, President- \$183,443

Laura Dang, VP of Admin/Secretary- \$113,549

Alison Masutani, VP of Operations- \$111,522

## VI. Other

### A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

### B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

### C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

No, this grant would not be used to support or benefit a sectarian or non-sectarian private educational institution.

### E. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2016-17 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2016-17, but
- (2) Not received by the applicant thereafter.

NVNG has received a three year partnership commitment from the Waikiki Community Center through its AUW grant. NVNG has also received a five year financial commitment from The Coulter Foundation.

In addition to these two sources of support, NVNG will continue to recruit volunteers and seek additional funding to continue a robust campaign effort. By continuing outreach to the community and recruiting partner agencies, we hope to build a greater network of support that will aid in sustainability of the campaign.

### F. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2015.

See attached Exhibit E.

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

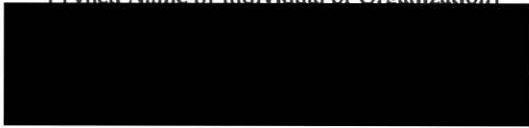
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
  
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
  
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

**Partners in Development Foundation**

(Typed Name of Individual or Organization)



1/22/14

(Date)

Jan E. Dill  
(Typed Name)

President  
(Title)

# No Vote No Grumble.

## WORK PLAN

**Goal:** To increase voter turnout rates and civic engagement in Hawaii

**Strategy:** Develop training and educational materials and conduct events to encourage civic engagement. Demonstrate the positive benefits with community partners.

Objectives	Activities/Tasks	Short-Term Outcomes	Measurements
<p>1. In 12 months, NVNG will conduct at least <b>24 voter registration campaigns</b>, focusing on communities with the lowest voter registration rates.</p> <p>2. In 12 months, NVNG will <b>increase the number of registered voters in the target communities by 10%</b>.</p>	<ul style="list-style-type: none"> <li>• Research which communities have historically low rates of voter registration in Hawaii</li> <li>• Develop and implement an Advertising/Media plan</li> <li>• Update and maintain NVNG website</li> <li>• Organize door-to-door registration drives in targeted communities</li> <li>• Attend community events and set up a NVNG booth staffed by volunteers to educate and register voters</li> <li>• Develop and print informational handouts/brochures</li> <li>• Identify and recruit 20 additional Community Partners (for a total of 40 partners)</li> <li>• Re-establish contact with past partners</li> <li>• Engage employees and clients of Community Partners (including meetings, trainings, emails/newsletters with updates,</li> </ul>	<ul style="list-style-type: none"> <li>• Additional target communities identified</li> <li>• Increase reach of NVNG efforts</li> <li>• Improve NVNG's reputation through partner affiliations</li> <li>• Increase online presence and reach</li> <li>• Strengthen relationships with partner and volunteer networks</li> </ul>	<ul style="list-style-type: none"> <li>• # currently registered voters in each target community</li> <li>• # newly registered voters in each target community</li> <li>• Social Media Analytics (posts, views, likes, clicks, etc.) to evaluate reach of information</li> <li>• # events</li> <li>• # community partners (listed on NVNG website with link to the partner's website)</li> <li>• # volunteers (Volunteer sign-in sheet)</li> <li>• # participants (Event sign-in sheets)</li> </ul>

	<p>future events, etc. to support partners in further pushing the message of NVNG)</p> <ul style="list-style-type: none"> <li>• Begin the planning process to host a Mayoral Candidate Forum in Fall 2016</li> </ul>		
<p>3. NVNG will conduct <b>12 civic engagement trainings</b> to registered voters in all targeted communities during the 12 month period</p>	<ul style="list-style-type: none"> <li>• Update Civic Engagement Training Curriculum to include:             <ul style="list-style-type: none"> <li>○ “train the trainer” on the voter registration process</li> <li>○ historical overview of how civic engagement has empowered communities</li> <li>○ how to motivate and sustain community leadership</li> </ul> </li> <li>• Update NVNG educational materials</li> <li>• Identify and secure presentation venues in high-need areas</li> <li>• Conduct at least 12 “Train the Trainer” events</li> <li>• Train approximately 20 community members at each training (240 total)</li> </ul>	<ul style="list-style-type: none"> <li>• Development and dissemination of Training and Evaluation Materials</li> <li>• Citizens are provided the information needed to become engaged</li> <li>• “Train the Trainer” events create new leaders in the community who are then able to get more people civically engaged</li> </ul>	<ul style="list-style-type: none"> <li>• # events</li> <li>• # trained (event sign-in sheets)</li> <li>• Likert-type survey to measure effectiveness of training (e.g., increased knowledge on legislative process, likelihood of participant training/sharing information with others)</li> </ul>

**Long-term Outcomes:**

- NVNG known as a trusted source for civic engagement and information
- Civic engagement is increased through commitment from community partners and trained community members
- Civic engagement is increased through improved educational methods and materials

**BUDGET REQUEST BY SOURCE OF FUNDS**

Period: July 1, 2016 to June 30, 2017

Applicant: Partners in Development Foundation -No Vote No Grumble

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>Total Federal Funds Requested (b)</b>	<b>Total County Funds Requested (c)</b>	<b>Total Private/Other Funds Requested (d)</b>
<b>A. PERSONNEL COST</b>				
1. Salaries	91,110			
2. Payroll Taxes & Assessments	10,642			
3. Fringe Benefits	16,691			
<b>TOTAL PERSONNEL COST</b>	<b>118,443</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	630			
2. Insurance	0			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	16,977			
7. Per Diem/Subsistence	90			
8. Transportation	345			
9. Media	10,000			
10. Community Events	7,500			
11. Vehicle (Mileage Reimbursement)	5,000			
12. Indirect Expense	11,015			
13	0			
14	0			
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>51,557</b>			
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>170,000</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	170,000	Stephanie Nishimura	808-595-2752	
(b)		Name (Please type or print)	Phone	
(c)				1/22/2016
(d)				Date
<b>TOTAL BUDGET</b>	<b>170,000</b>	Jan E. Dill, President		
		Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2016 to June 30, 2017

Applicant: Partners in Development Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Program Manager	1.00	\$67,500.00	50.00%	\$ 33,750.00
Project Coordinator	1.00	\$48,000.00	100.00%	\$ 48,000.00
Website Project Coordinator	0.50	\$37,440.00	50.00%	\$ 9,360.00
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>91,110.00</b>

**JUSTIFICATION/COMMENTS:**

- The part-time Program Manager will oversee the program's goals and objectives to ensure they are met in a timely manner, communicating with key community members and organizations, supervising NVNG staff, increasing voter engagement, and conducting trainings to newly registered voters. Mr. Santiago has ten years of experience working in the Legislature and teaches an advanced Graduate course in the field of Social Work concentrating on Policy analysis and civic engagement. In addition, Mr. Santiago started and led PHOCUSED (Protecting Hawaii's Ohana Children Under Served Elderly and Disabled), a coalition of social service agencies advocating for social change for Hawaii's disadvantaged populations.

- The full-time Project Coordinator will coordinate voter registration efforts throughout the State and facilitate direct contact with voters and potential voters. This position will be responsible for recruiting and training volunteers, organizing voter registration events, working with the Website Project Coordinator to update the NVNG website and social media platforms, and maintaining correspondence via phone, email, and other means.



BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2016 - June 30, 2017

Applicant: Partners in Development Foundation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2014-2015	FY: 2015-2016	FY:2016-2017	FY:2016-2017	FY:2017-2018	FY:2018-2019
None	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
JUSTIFICATION/COMMENTS:						

**BUDGET JUSTIFICATION  
PROGRAM ACTIVITIES**

EXHIBIT B

Applicant: Partners in Development Foundation

Period: July 1, 2016 to June 30, 2017

DESCRIPTION	AMOUNT	JUSTIFICATION/COMMENTS
Supplies	15,777	supplies necessary to recruit partners and volunteers. Create data collection materials, including surveys on trainings and prepare training materials.
Office Supplies	1,200	Office supplies necessary to efficiently run the program's office (software updates, copy paper, filing, labeling, and writing supplies, postage, toner/ink, etc.).
Media	10,000	Media costs to conduct public service announcements showcasing local entertainers, community partners, etc. to support the program's objectives
Community Events	7,500	Community events to rally and enlist partners, supporters, and voters. Provide training to new and potential voters in the community.
Vehicle Mileage Reimbursement	5,000	Mileage reimbursement per IRS standard mileage rate for employees' use of their personal vehicles to conduct voter registration efforts throughout the State and facilitate contact with voters and potential voters.
Indirect Expenses	11,015	9.3% of Personnel & Fringe per USDOE agreement
<b>Total:</b>	<b>50,492</b>	



EXHIBIT C

GOVERNMENT CONTRACTS AND/OR GRANTS

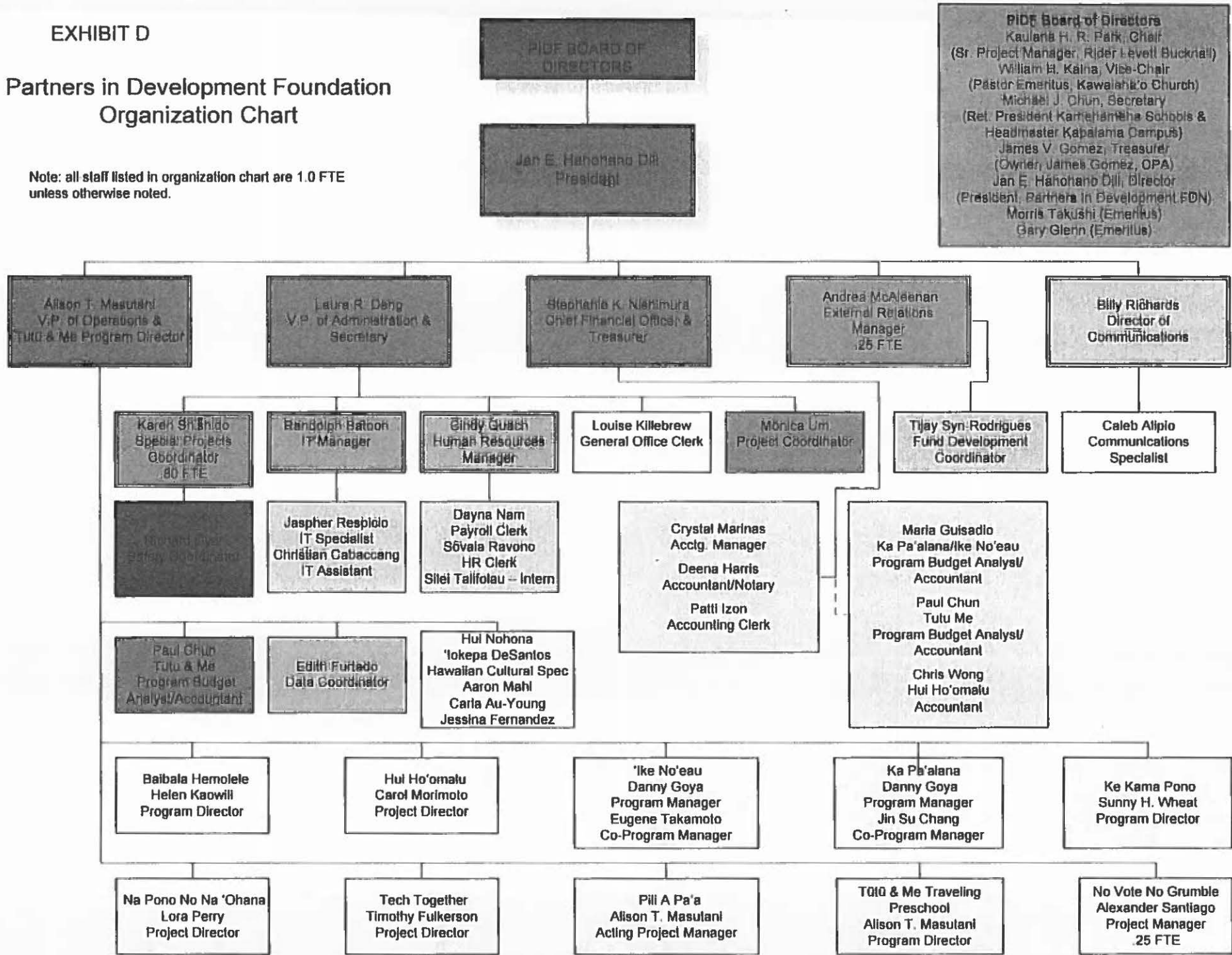
Applicant: Partners in Development Foundation

	PROGRAM/CONTRACT DESCRIPTION	Effective Dates	Agency	Govt Entity (US/State/Fed/NonKau/ Mau)	CONTRACT VALUE
1	<b>No Vote No Grumble</b> Educate and conduct voter engagement and training for seniors at Waikiki Community Center.	1/16/16 - 12/31/16	Waikiki Community Center	Non-profit	\$33,750.00
2	<b>Tutu and Me Traveling Preschool</b> S362A140022 Continue the Traveling Preschool program and expand to two more communities on the Hamakua coast of Big Island - Honokaa and Paauilo for a total of 28 communities served.  Serve two communities each on the islands of Kauai Hawaii (Waiohau, Kau)	9/1/15 - 8/31/16 9/1/16 - 8/31/17 7/1/15 - 6/30/16	USDOE - NHEA  Kamehameha Schools	U.S.  Non-profit	\$5,750,574 \$5,892,150 \$300,000
3	<b>Na Pono No Na 'Ohana</b> S362A140037 Comprehensive 4 component program (adult ed, childhood ed, parent ed, parent & child together) serving families of Waimanalo, Oahu community. Expanding services to homeless families on beaches, hidden homeless.	9/1/15 - 8/31/16 9/1/16 - 8/31/17	USDOE - NHEA	U.S.	\$1,942,722 \$2,034,590
4	<b>Ka Pa'alana Homeless Family Education.</b> S362A140034 Provide Malama Mobile Outreach services Provide preschool & family ed services at Mali and Waianae Valleys. Develop and implement Science Technology English Arts & Math (STEAM) curriculum at all Ka Pa'alana sites  Provide preschool to homeless children and caregivers on Leeward Coast	9/1/15 - 8/31/16 9/1/16 - 8/31/17 7/1/15 - 6/30/16	USDOE - NHEA  Kamehameha Schools	U.S.  Non-profit	\$4,145,546 \$4,253,911 \$300,000
5	90-NA-8259 Develop Native Hawaiian health and wellness curricula for toddler and preschool (H0&0 Alohi) and Develop Native Hawaiian health and wellness curricula parents/caregivers (Ola Mau)	8/30/15 - 8/29/16 8/30/16 - 8/29/17	USDHHS - ANA	U.S.	\$302,345 \$308,470
6	S362A150035 Establish Malama Mobile outreach services and preschool and family services in Keaukaha area of Hawaii Island.	9/15/15 - 9/14/16 9/15/16 - 9/14/17 9/15/17 - 9/14/18	USDOE - NHEA	U.S.	\$473,292 \$1,577,959 \$1,594,457
7	<b>Ke Kama Pono Safehouses</b> DHS-09-OYS-84 Staff secured, community-based residential program for at risk male youth ages 13-17 to encourage positive change and prevention from being placed in youth correctional facility	10/1/15 - 9/30/16	Dept of Human Services - Office of Youth Services	State	\$735,000
8	<b>Pu'A Pu'a</b> S362140036 Teacher development to better serve Native Hawaiian students in Kohala schools complex and expand to South Kona (Hokualoa Elementary and Kealahou Middle)	9/1/15 - 8/31/16 9/1/16 - 8/31/17	USDOE - NHEA	U.S.	\$973,253 \$1,011,992
9	<b>Ka Hana No'ou</b> S362A150042 Youth mentoring in Hawaii Island school complexes to support STEM learning and academic achievement.	9/15/15 - 9/14/16 9/15/16 - 9/14/17 9/15/17 - 9/14/18	USDOE - NHEA	U.S.	\$880,637.00 \$926,433.00 \$938,737.00
10	<b>Hui Ho'omalu</b> DHS-13-POS-713 Coordinate and lead in the recruiting, training and licensing of general resource families through consortium of subcontracted partners (i.e. Catholic Charities Hawaii & Foster Family Programs of Hawaii).	7/1/15 - 6/30/16 7/1/16 - 6/30/17 7/1/17 - 6/30/18	Dept of Human Services	State	\$4,050,000 \$4,050,000 \$4,050,000
		<b>Total Current and Future Funding</b>	<b>Federal Total:</b> <b>State Total:</b> <b>Non-Govt Total:</b>		\$33,007,064 \$12,888,990 \$633,780

EXHIBIT D

Partners in Development Foundation  
Organization Chart

Note: all staff listed in organization chart are 1.0 FTE unless otherwise noted.



**PIDE Board of Directors**  
 Kaulana H. R. Park, Chair  
 (Sr. Project Manager, Rider Levell Bucknell)  
 William H. Kaina, Vice-Chair  
 (Pastor Emeritus, Kawaiaha'o Church)  
 Michael J. Chun, Secretary  
 (Ret. President Kamehameha Schools & Headmaster Kapalama Campus)  
 James V. Gomez, Treasurer  
 (Owner, James Gomez, OPA)  
 Jan E. Hanohano Dili, Director  
 (President, Partners in Development FDN)  
 Morris Takushi (Emeritus)  
 Gary Glenn (Emeritus)



STATE OF HAWAII  
STATE PROCUREMENT OFFICE

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

**Vendor Name: PARTNERS IN DEVELOPMENT FOUNDATION**

**DBA/Trade Name: PARTNERS IN DEVELOPMENT FOUNDATION**

**Issue Date: 01/22/2016**

**Status: Compliant**

Hawaii Tax#: [REDACTED]  
 FEIN/SSN#: [REDACTED]  
 UI#: XXXXXX0127  
 DCCA FILE#: 108233

**Status of Compliance for this Vendor on issue date:**

Form	Department(s)	Status
A-6	Hawaii Department of Taxation Internal Revenue Service	Compliant Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Compliant
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

