

House District \_\_\_\_\_

Senate District \_\_\_\_\_

THE TWENTY-EIGHTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: \_\_\_\_\_

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Na Leo Kakoo o Oahu, Inc.

Db/a: \_\_\_\_\_

Street Address: 2528 10th Avenue, Honolulu, HI 96816

Mailing Address:  
2528 10<sup>th</sup> Avenue, Honolulu, HI 96816

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name POHAI KUKEA SHULTZ

Title Board Member

Phone # (808) 277-3402 \_\_\_\_\_

Fax # NA \_\_\_\_\_

E-mail pohaiks@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

KE KULA KAIAPUNI O ANUENUE OLA KINO MULTI-PURPOSE ATHLETIC FACILITY

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: N/A

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 269,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_  
 FEDERAL \$ \_\_\_\_\_  
 COUNTY \$ \_\_\_\_\_  
 PRIVATE/OTHER \$ 6,587.87

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE

\_\_\_\_\_

POHAI KUKEA SHULTZ  
NAME & TITLE

1/22/16  
DATE SIGNED






Rev 12/15/15

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Na Leo Kako'o

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>	18,000	0	0	0
1. Salaries				
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
<b>TOTAL PERSONNEL COST</b>	18,000	0	0	0
<b>B. OTHER CURRENT EXPENSES</b>	0	0	0	0
1. Airfare, Inter-Island				
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	0	0	0	0
<b>C. EQUIPMENT PURCHASES</b>	0	0	0	0
<b>D. MOTOR VEHICLE PURCHASES</b>	0	0	0	0
<b>E. CAPITAL</b>	269,000	0	0	100,000
<b>TOTAL (A+B+C+D+E)</b>	287,000			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	287,000	Malia Ka'aihue	(808) 683-8722	
(b) Total Federal Funds Requested	0	Name (Please type or print)	Phone	
(c) Total County Funds Requested	0		1/21/16	
(d) Total Private/Other Funds Requested	100,000	Signature of Authorized Official	Date	
<b>TOTAL BUDGET</b>	387,000	Pohal Kukea Shultz	Treasurer	
		Name and Title (Please type or print)		

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The purpose of Nā Leo Kāko'o o O'ahu Inc. is to support the educational activities of Ke Kula Kaiapuni 'o Ānuenuē. Nā Leo Kāko'o was established by a group of parents committed to ensuring their children be educated in the language of their kūpuna. Initially, the group found themselves fundraising for various huaka'i (fieldtrips), but that responsibility quickly grew. The need to organize was also fueled by the lack of equity in various areas of their children's public education such as materials production, facilities, transportation and systemic support.

When Ke Kula Kaiapuni 'o Ānuenuē moved to its current campus in school year 1995-1996, the Nā Leo Kāko'o group continued to advocate for educational equity in our public school. We embrace the opportunity to elevate Ke Kula Kaiapuni 'o Ānuenuē for the present and future. By doing so, we can all add in our little ways to support 'ōlelo Hawai'i and to support the 'ike (knowledge) of our kūpuna (ancestors) through immersion education.

It is important to note we are not a charter school.

2. The goals and objectives related to the request;

The goal of the request is to complete plans for a multipurpose athletic facility for Ke Kula Kaiapuni o Ānuenuē. The objective is to give our students equitable opportunity to participate in a safe learning environment for health, wellness, physical education and athletics.

3. The public purpose and need to be served;

Ke Kula Kaiapuni o Ānuenuē is the only high school in the state without a gymnasium or athletic complex. Our athletes shower under a hose, change their clothes in restrooms, and lift weights in classrooms. For example, in order for

students to practice volleyball they have to walk through the Palolo housing complex to Palolo Community Park to use the gymnasium.

4. Describe the target population to be served; and  
Ke Kula Kaiapuni ‘o Ānuenue is a K-12 Hawaiian immersion public school located in Palolo Valley. The student population over the last ten years ranged from 347-403.
5. Describe the geographic coverage.

Almost half of the students are bused in from the Leeward coast from Wai’anae and Nanakuli. One fourth of the student population are from central O’ahu, including Moanalua and Kalihi. 71% of all students are bussed into the campus.

## II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

TASK	SCOPE	RESPONSIBILITY
Space Programming Developed	Planning	Project Manager(s)
Site Analysis Completed	Planning	Project Manager(s)
Secure Architectural Firm	Design	Project Manager(s)
Architectural Drawings Completed	Design	Project Manager(s)
Cost Analysis	Design	Project Manager(s)

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

PROJECT TIMELINE	STATUS	PROPOSED COMPLETION DATE
Secure Architectural Firm	In progress	May 2016
Space Planning	Not started	June 2016
Site Analysis	Not started	August 2016
Architectural Drawings and Specifications	Not started	March 2017

Cost Estimating	Not started	April 2017
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3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The Project Manager(s) will work closely with the architectural and construction teams to make sure that the design is in compliance with state and county law, and building codes. The project team will seek out community input throughout the planning and design process.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The effectiveness of this project will be measured completed each activity in accordance to the projected timeline. The project team will report to the State agency on a quarterly basis with a project standards report to ensure completion before future funds are dispersed.

### III. Financial

#### Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

Attached.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2017.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
60,000	100,000	100,00	27,000	287,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.

Aside from the requested budget. Na Leo Kako'o has also secured in-kind donations from several private firms in Honolulu to support the planning and design effort.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.

Not applicable.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.

\$6587.87

#### **IV. Experience and Capability**

##### **A. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Na Leo Kako'o is a 501c3 in compliance with all of the state and federal reporting mandates of a non-profit organization. And, has a track record of receiving and executing grants. For the purposes of this project we will engage the resources of the entire board that includes, professors, business experts and school administration. We will also be working in collaboration with the Dean of Architecture, who is a member of our community, to oversee all of the design operations.

##### **B. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Nā Leo Kako'o

Office and desk space is available for project use at Ke Kula Kaiapuni o Anuenue in the Hale Waihona Puke (Library) with internet access.



## **V. Personnel: Project Organization and Staffing**

### **A. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

As a part of this grant we are proposing two positions to support and oversee the day to day operations at a part time rate. The fiscal officer will have a minimum of a BA degree plus showcase knowledge in accounting skills and experience in managing grant budgets and government funds. The project coordinator will manage the day to day coordination with the project architect, designers, etc. The project coordinator will have a minimum of an AA degree plus three years of administrative experience. Both positions will be managed by the Project Coordinators.

### **B. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Pohai Kukea Shultz – Project Manager

Malia Ka'aihue – Co-Project Manager

Both project managers will oversee the day to day operations of the grant in aid.

### **C. Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Not applicable.

## **VI. Other**

### **A. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

**B. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

**C. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

No.

**D. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2016-17 the activity funded by the grant if the grant of this application is:

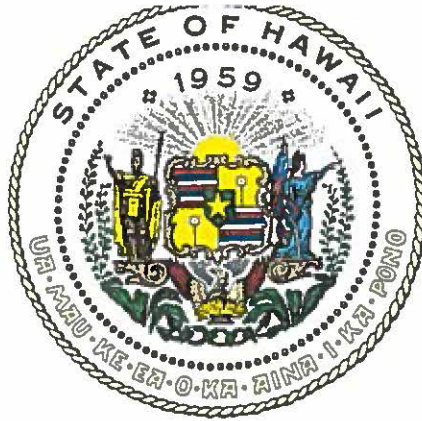
- (1) Received by the applicant for fiscal year 2016-17, but
- (2) Not received by the applicant thereafter.

Following the planning and design requested in this budget year Na Leo Kako'o will go directly into a capital campaign to raise the full amount of funds needed for the construction. We have had preliminary planning meetings with Hawaiian institutions, business leaders, non-profit leaders to strategize a viable capital campaign. We are understand clearly that this funding is a one-time opportunity.

**E. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2015.

Included in the packet.



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

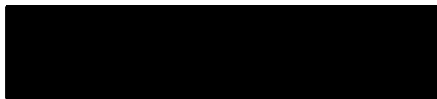
NA LEO KAKO'O O OAHU, INC.

was incorporated under the laws of Hawaii on 08/24/2011 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 20, 2016



Director of Commerce and Consumer Affairs

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Na Leo Kako'o

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>	18,000	0	0	0
1. Salaries				
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
<b>TOTAL PERSONNEL COST</b>	18,000	0	0	0
<b>B. OTHER CURRENT EXPENSES</b>	0	0	0	0
1. Airfare, Inter-Island				
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	0	0	0	0
<b>C. EQUIPMENT PURCHASES</b>	0	0	0	0
<b>D. MOTOR VEHICLE PURCHASES</b>	0	0	0	0
<b>E. CAPITAL</b>	269,000	0	0	100,000
<b>TOTAL (A+B+C+D+E)</b>	287,000			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	287,000	Matia Ka'alihue (808) 683-8722		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	Signature of Authorized Official Date		
(d) Total Private/Other Funds Requested	100,000	Pohai Kukea Shultz Treasurer		
<b>TOTAL BUDGET</b>	387,000	Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2016 to June 30, 2017

Applicant: Na Leo Kako'o

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Fiscal Officer	0.2	\$55,000.00	20.00%	\$ 11,000.00
Project Coordinator	0.2	\$35,000.00	20.00%	\$ 7,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>18,000.00</b>
<b>JUSTIFICATION/COMMENTS:</b>				
Part time administrative support.				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

Applicant: Na Leo Kako'o

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NA			\$ -	0
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NA			\$ -	0
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2016 to June 30, 2017

Applicant: Na Leo Kako'o

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2014-2015	FY: 2015-2016	FY:2016-2017	FY:2016-2017	FY:2017-2018	FY:2018-2019
PLANS	0	0	25,000	25,000	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	244,000	75,000	0	0
CONSTRUCTION	0	0	0	0	1,450,000	840,000
EQUIPMENT	0	0	0	0	0	150,000
<b>TOTAL:</b>	0	0	269,000	100,000	1,450,000	990,000
JUSTIFICATION/COMMENT see grant narrative						

**GOVERNMENT CONTRACTS AND / OR GRANTS**

Applicant: Na Leo Kako'o

Contracts Total: -

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)</b>	<b>CONTRACT VALUE</b>
1	not applicable	na	na	na	na
2					
3					
4					
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