

House District _____

Senate District _____

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: _____

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Dbn: Maui Portuguese Cultural Club

Street Address:

Mailing Address: P. O. Box 4035 Kahului, HI 96733

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Laura Paresa

Title President

Phone # 808 385-2410

Fax # _____

E-mail Lparesa@netzzero.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER 501c3
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Perpetuating the Portuguese Culture on Maui

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 17,675.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 17,000.00 Club fundraising monies

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

Laura E. Paresa, President

NAME & TITLE

1/18/15

DATE SIGNED



RECEIVED
1/20/16 NA

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
2. The goals and objectives related to the request;
3. The public purpose and need to be served;
4. Describe the target population to be served; and
5. Describe the geographic coverage.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$ 4,418.75	\$4,418.75	\$4,418.75	\$4,418.75	\$17,675.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position..

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

C. Federal and County Grants

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

D. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

E. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but
- (2) Not received by the applicant thereafter.

F. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Mani Portuguese Cultural Club

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries (stipend)	2,000.00	2,410.00	2,410.00	9,550.00
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	2,000.00	2,410.00	2,410.00	9,550.00
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Airline Fares x3 Mainland	1,675.50	1,675.50	1,675.50	
10. Performance Fee/Lodging				
11. Advertising Radio				
12. Advertising Newspaper				
13. Advertising Magazines				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	1,795			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	17,675.00			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	17,675.00	Lana Paresa 808 385-2410		
(b) Total Federal Funds Requested	0	Name (Please type or print) _____ Phone _____		
(c) Total County Funds Requested	0	Signature of Authorized Official _____ Date 1/18/16		
(d) Total Private/Other Funds Requested	0	Date _____		
TOTAL BUDGET	\$ 17,675.00	President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: *Mawi Portuguese Cultural Club*

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
<i>N/A</i>			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
<i>N/A</i>			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Maui Portuguese Cultural Club

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: MPCC

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	N/A				
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Maui Portuguese Cultural Club

(Typed Name of Individual or Organization)

(Signature)

Laura Paresa

(Typed Name)

(Date)

1/18/16

(Title)

1/18/16

Background and summary

The Maui Portuguese Cultural Club (MPCC) was organized in 1967 assisted by the then Mayor of Maui County, Elmer Cravalho. In 1970, MPCC was asked to build a traditional Portuguese house and garden facility at Kepaniwai Park in Iao Valley, now known as the Portuguese Heritage Garden. The newly formed club raised money to build the Portuguese Heritage house and garden by baking bread in a wood burning, outdoor, stone oven as our ancestors did, and selling it at the Maui County Fair until enough was saved to begin the project. Although the Portuguese Heritage garden is on County property, MPCC continues to maintain and care for the facilities in this section of the park. Today we are a 501c3 organization. Proceeds of our fundraising goes towards maintaining the Portuguese Heritage house and garden, offering yearly scholarships to High School Seniors of Portuguese descent and yearly club activities.

Our mission is to:

Promote Portuguese culture through community education, exhibition and participation.

Provide assistance to college bound students of Portuguese ancestry in the form of scholarship.

Support and maintain the Portuguese Heritage Garden at Kepaniwai Park, Iao Valley

Our club bakes bread, the way our ancestors did, in a traditional wood burning, outdoor oven each month that also functions as our primary fundraiser. No other Portuguese organization on Maui bakes bread in this traditional way any longer.

MPCC has a website, through which we are able to educate and share our culture and island events with the world. Scholarship applications are available to download and "Contact Us" pages are available at: [http: www.mauiportugueseculturalclub.com](http://www.mauiportugueseculturalclub.com) We usually have three to five contacts per month. The Maui Portuguese Cultural Club strives to perpetuate the Portuguese culture, cuisine, arts, traditions, crafts and ethnic dance that were brought with our ancestors from the Azores and Madeira Islands in the 1880's.

Noted in our Scholarship entry essays, where the applicant has to write an essay on "what it means to be Portuguese", we have found that most of our cultural arts, traditions, crafts and ethnic dance never enter the writings of these students. This is because they have no exposure to these important cultural flavors. Most of the essays say they are Portuguese because of the food they either make or just eat. We are far more diverse people than what can be placed on a table. Other ethnicities have large and vigorous fund raising and cultural events. The Portuguese have not. Exposure to flavors is a must or our culture will be as lost as the day the plantation told our people not to speak the Portuguese language.

Goals and objectives related to the request.

Goal 1. One tradition that remains in Portugal is a beautiful garden. Pictures taken of lavish, colorful Portuguese gardens in the Azores show how important gardens were to the Portuguese as a place of beauty, solitude, meditation and service. MPCC has in their bylaws an article that enlists us on a mission to continue to care for the Portuguese Heritage Garden in Iao Valley.

Problem:

1. Our members are old and our numbers are diminishing.

Currently, the members of the Maui Portuguese Cultural Club, are assisting the County of Maui Parks and Recreation with upkeep and maintenance of our founders' heritage garden. The County does not have the man-power to water, weed, transplant starter flowers in the garden. Prior to our involvement, the garden was sparse and neglected. A very sad sight. Kepaniwai Portuguese Heritage Garden needs constant upkeep and maintenance so that it will continue to look as beautiful as gardens are in Portugal. Upkeep has been done by a handful of younger (60 year old) members for the last 5 years. However, we have come to a crossroads where our members are no longer able physically to continue to care for the garden.

Solution: 1. Hire a garden attendant who can work 20-25 hours a week making sure the garden remains beautiful. We would like to request capital for the purpose of payroll for a gardener.

Impact:

- The Portuguese Heritage garden could become a venue for more garden weddings planned in the future. The Garden already attracts 1-2 weddings each year.
- The County charges a fee for the use of the garden for weddings, (\$100.00), and increased use could benefit the County Parks and Recreation Department for use in funding repairs of Park facilities.
- The more people are present in the garden, the less theft occurs. MPCC purchases plants, flowers, shrubs only to see the holes remaining where new plants were recently planted in the ground. The County does not have full time security so the park is left vulnerable. Each year MPCC spends \$1,000.00 on fertilizers, pesticides and plants. Each year we incur theft of over 10 plants by someone who wants to help themselves to "free plants". This year we planted anthuriums that were purchased by the club for \$12.00 each. Of the 24 planted, 10 went missing within the first month. If there were someone in the garden on a regular basis, theft would be minimized.
- (Long term plan)The Portuguese Heritage garden currently has serious drainage problems during the heavy rains that blanket this area in the winter. The garden would need to be examined by an engineer to come up with a plan to divert water that sometimes is as high as three feet in the garden.

The Maui Portuguese Cultural Club's long term improvement plans for the Portuguese Heritage garden will eventually encompass a tribute to Portuguese explorers and navigators, with Azuelos mosaic tile covered sitting areas where visitors can sit and enjoy momentary solitude, beauty and meditation.

Goal 2. There are many Portuguese cultural aspects and traditions that are being lost. Most know the Portuguese only by the food (Sweet Bread, sausage, malassadas) we are associated with. Hardly anyone makes traditional linqica anymore, the bakeries are where you find malassadas, and no one is interested in what Grandmother had to pass on to the next generation that was part of the Portuguese culinary tradition. Our cuisine, the only thing teenagers are writing about in their scholarship essays that

they seem to identify themselves with as being a part of our culture is in the process of being lost. I have noticed that the traditional Portuguese Sweet Bread, recipes brought with the Portuguese in the 1880's, is being sold and marketed commercially as "Hawaiian Sweet Bread."

Problem 2

2. Missing flavors of culture.

Cause: Lack of exposure to Portuguese Arts and Crafts

Storytelling: The Portuguese were excellent story tellers. It has been found in Portuguese archives, early renditions of "Snow White and the Seven Dwarfs", "Cinderella", "Thumbelina" and others were already in print. Exposure to the oral art of story-telling could be accomplished through local libraries and story time activities for children. Our members, dressed in traditional costume would be able to tell Portuguese folk tales to school age children in the oral way of our ancestors.

Fado: Portuguese folk songs are sung in a style called Fado. Usually a lone, female singer, accompanied by a guitar and mandolin player, will perform with soulful songs of loss, joy, love, devotion and longing. This is the traditional music of Portugal. Exposure to the art of fado can be done through classes given by a professional fado ensemble as well as requesting a performance of the art for the community at shopping centers, schools, and local cultural events. At least \$5,000.00 would be needed to transport, house and pay for the ensemble of Fado artists to come to Maui and perform a concert for the community. Most of these performers live in California or Massachusetts.

Mosaic (Azuleos) Tile: Tile work adorns every building in Portugal, every sidewalk in town, every plaza in the center of town. Exposure to the art of Mosaic tile work can be done through working in conjunction with school art teachers. Classes could be held and conducted through the Maui Portuguese Cultural Club and used to beautify the Portuguese Heritage Garden in Iao Valley.

Charmarita Dance: This traditional, costumed dance was the only way in which an unmarried male could touch the hand of an unmarried female in Portugal. Classes will be given by the members of our dance troupe to grade school students. Costumed students or dance ensemble could perform at shopping centers, grade school assemblies, and community cultural events.

Bishca: Portuguese Traditional card game: Lessons can be given then tournaments could be conducted. Young people would be attracted to this game and participate. Long ago, there were Bishca tournaments held that lasted a whole week until the final game and the winning team was announced. This event was so popular in the turn of the century that it was followed by the Maui News. Now, no one in my generation knows how to play the game.

Cuisine: Our people must be re-introduced to the cuisine of our ancestors, learn how to make sausage (Linguica), traditional fruit wine, bake bread in a wood burning stone oven as our ancestors did, learn food customs all over again. Classes could be held to learn traditional cuisine that could be conducted by the members and families of the Maui Portuguese Cultural Club utilizing facilities at the college Culinary Arts department or to the general public.

IMPACT

- Island Kama'aina of Portuguese descent will be exposed to the different cultural experiences that have been lost to them in Hawaii.
- More families will become interested in learning about their Portuguese Heritage.
- More people would like to become members of the Maui Portuguese Cultural Club.
- Children, of all ethnicities, will be exposed to and know some of the Portuguese Arts and Crafts.

Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities:

Garden: Advertise/word of mouth for part time gardener position available. Gardener will be responsible for weeding, planting, watering, raking or blowing leaf litter and occasional power washing the cement in the garden. Club members will augment the efforts of the gardener by volunteering their assistance quarterly. It is the responsibility of the club Garden Committee Chairwoman to monitor garden beautification process and work done by the gardener. The Treasurer of the club will be responsible for paying the gardener for work done, possibly through an existing employment agency already in the community. (\$2,000/quarter). MPCC will continue to budget monies for garden maintenance for purchasing plants, fertilizer, slug bait, equipment, rental of tiller/power washer, and replacement of decorative tiles that vandals destroy.

Cultural Arts and Crafts: Plan events in 2016 that introduce participants through education, performance and hands on experience so that more people can be exposed to the Portuguese culture. MPCC will hold a Festa in May with free admission to a traditional Charmarita Dance performance and collaborate with another non-profit on Maui to hold a concert with a professional Fado singer, from California, on the lawn at the Bailey House Museum. A portion of the funds raised by ticket sales will be donated to the Bailey House Museum for a win-win situation.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service:

Garden:

January – March (weeding and planting) Purchase and plant starter flowers in the garden.

April – June (fertilizing, spreading pesticides, repairs/replacements and weeding)

July – September (irrigation of plants and flowers, weeding)

October – December (maintenance of garden drainage system, tilling/fertilizing the soil)

Outcomes from provided Service: The Garden at Kepaniwai Park, Portuguese Heritage Garden, has been maintained and prepared in the above manner by club members for the last 5 years. It is increasingly more difficult for our elderly majority of members to do this strenuous work.

- Outcome in hiring a part time gardener would enable the garden to be a colorful, quiet, beautiful place, as we have kept it, without our elderly members involvement in bending, kneeling, lifting, digging tasks and allow them to pursue less strenuous tasks such as pruning, washing, painting and repairing the Portuguese Casa and garden.

- The Portuguese garden will be overseen more closely and thus averting theft.
- The Portuguese garden will have adequate drainage during heavy downpours.
- Examples of Portuguese mosaic tile and pattern work can be viewed at the park by visitors and residents of Maui County.

Cultural Arts and Crafts:

In 2016 MPCC would like to focus our efforts on traditional song and dance.

January – March

1. Prepare Costumes for MPCC men and women. Club members will be measured by a seamstress who will prepare ethnic costumes for them. MPCC will pay for the materials and the wearer will pay for the seamstress on their individual garment. They will be allowed to keep their costume to use during Festa, parade participation, school presentations and community cultural events.

2. Conduct bread making class to participants at our monthly bread bakes every first Saturday of the month throughout the year.

April – June MPCC Festa preparations begin in April for presentation in May, 2016

July – September Prepare airline, lodging and itinerary for Fado Singer's performance (s)

Advertise event on Radio, magazine and with printed posters.

October – December

1. Prepare and present a Fado Concert in conjunction with Bailey House Museum as it celebrates Hawaii's multi-ethnic cultures.

2. Teach a traditional Portuguese Christmas song about Papai Noel (Santa Claus) that is still sung today in Portugal, at a nearby elementary school.

Outcomes from Provided Service

- Residents of and visitors to Maui County will be exposed to traditional song and dance of Portugal.
- Residents of and visitors to Maui will be able to experience baking traditional stone oven bread in an outdoor wood burning oven in the traditional way.
- More exposure to tradition, education regarding our lost crafts, will bring a new understanding to young and old of our Portuguese Heritage.

Quality Assurance and Evaluation Plans

Garden: Pictures will be taken at the beginning of each quarter and compared with the previous quarter. A written report will be compiled stating work done during each quarter. At the end of the year, the club will obtain opinion from the community and visitors to the park via a short survey regarding attractiveness, cleanliness and cultural impact of the Portuguese Heritage Garden.

- Garden Committee Chairwoman will write a quarterly written report on work done in the Garden by members and paid garden attendant.

- MPCC will conduct a yearly survey of visitors and Kama'aina who visit the park. Questions on the survey will reflect community opinion about the attractiveness, cleanliness and how the garden impacts their understanding of the Portuguese culture. Results of the survey will be read to the members of the club at a General Membership meeting and direct the club on improvements for the future.
- Monitoring and documenting plant theft and compare with the previous year.
- Monitoring the amount of weddings held at the Portuguese Heritage Park and compare with the previous year.
- Information will be shared with the County of Maui Parks and Recreation Department.

Portuguese Cultural Activities – Pictures of the club at functions, education sessions and events will be taken and advertized to show our involvement. A written report will be made by the President of the club which will include measuring participation (numbers), comments (pro and con), statements made by participants at these events via random requests for feedback.

- Evaluation forms will be given out at events and functions asking for participant's feedback which relates to accomplishing our goal of educating Maui residents about the Portuguese culture.
- Be more visible in the community by offering our involvement in elementary school cultural day programs to perform Portuguese Dance, teach a song to children in the Portuguese language, teach a traditional Portuguese children's game to play. Feedback letter will be requested by parties solicited.
- Monitoring the amount of interest there is in becoming a member of MPCC via word of mouth and actual membership enrollment.
- Monitoring the amount of requests for learning more about our culture via email on our website as well as invitations to participate in cultural events in the community.

Public Purpose and need to be served

The purpose is to assist MPCC in its endeavors to perpetuate understanding of our Portuguese heritage and culture as well as keeping our Heritage Garden as beautiful as a garden would be in Portugal.

Target Population to be served

Target Population to be served will be children to adults who are interested in or never knew about our cultural diversity in all things Portuguese that we have lost in the present day.

Describe the geographic coverage

Island of Maui, Hawaii

All other sources of funding

We will continue to bake bread as our monthly fundraiser, sell jams and Jellies at our annual Festa, charge admission for Fado concert.

State and Federal Tax credits within the past three years and in this fiscal year

Non-profit status, 501c3 status

Current unrestricted assets

Unrestricted funds that the club currently has is about \$17,000.00.

Experience and capability

President Laura Paresa has been the President on MPCC for five years. Through her efforts our club had more exposure in the community, more fundraising options and rallied the members to put on its first Festa and "A taste of Portugal" dinner for the community.

Treasurer Joanne Barrett is a teacher at Waihee elementary school with a bachelor's degree in Business.

Facilities

No facilities needed

Staffing

No staffing needed

Organization chart

President – Laura Paresa Vice President – Lorraine Evans

Treasurer – Joanne Barrett Secretary – Gregory Perreira

Board members: Anita Boteilho, June Borges, Yvonne Aoki, Jackie Tavares and Ann Cravalho.

Compensation

Compensation would be given to the garden attendant and the Fado singer for her performanc. None of the Leadership or Board members of MPCC will be compensated monitarily.

Litigation

The Maui Portuguese Cultural Club does not have any litigation pending nor have in the past.

Licensure and accreditation

Maui Portuguese Cultural Club is a non profit organization with 501c3 status.

Federal and county grants

MPCC has not had any federal or county grants awarded to us.

Future sustainability if we get the grant and if we don't

If awarded the grant we will be able to have a beautiful garden as well as bring new experiences in our culture to the residents of Maui and attract more members.

If not awarded the grant we will not be able to achieve both goals. Our members are too old to do heavy work in the garden. Therefore, the garden would suffer...as well as the few die hards who continue to do heavy work...then later suffer for it later. The garden would no longer reflect the beautiful gardens in Portugal, no longer be a place of solitude and peace. MPCC would continue to have cultural events but on a smaller scale, reaching a smaller population, using our fundraisers to provide the needed capital.

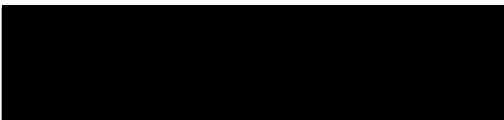
Certificate of good standing

Attached

Statement of Hope

This is the first time we (MPCC) has applied for any kind of grant. There is another Portuguese club on Maui which has been awarded large sums of grant monies to further their purposes and goals. We (MPCC) are not affiliated with this other club. It is our hope that we will be awarded what we have requested so that we can go farther than we have been physically and financially able to do, contributing our part in perpetuating the Portuguese culture and heritage on Maui.

Respectfully submitted by:



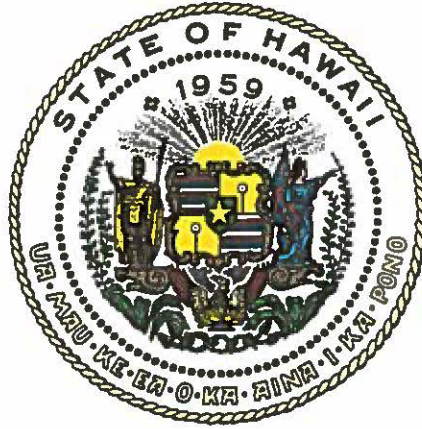
Laura Paresa

MPCC President 2016

Maui Portuguese Cultural Club

Request for Grant Monies for Cultural Projects 2016

Project	Evaluate Progress	Outcomes	Amt. needed
Portuguese Heritage Garden	Pictures before and after	A weed free garden	\$9,880.00
Beautification Project	Quarterly reports	Theft prevention	(Stipend)
*Hiring a Garden Attendant	Census of visitors from County	Graffiti Prevention	
	Damage reports/expenses	Less property damage	
*Educating visitors	Survey of Tourists/busses	More visitors to Garden	
	Feedback forms	More weddings in Garden	
	Club expenditures 2016 garden	More participation from members	
		Residents and visitors will learn	
		about the importance of a garden	
		to the Portuguese culture.	
		Support to County of Maui - Parks	
Flavors Of Portuguese Culture			
*Introducing Fado to the Island	Advertizing on Radio, newspapers, magazines the Fado Concert	Many attendees at the "Flavors of Portugal" event	\$1,500.00
			\$1,850.00
*Preparing Portuguese Food to sample other than the usual	Feedback survey	Guests will learn about the Musical Tradition of Portugal, Fado	\$2,800.00
	Number of attendees compared to last year	MPCC will attract more members	\$320.00
*Presentation of Traditional Dance and cultural costumes	All members will have traditional dress		(Performance fee air fare, lodging car rental)
	Yearly report		
	Kama'aina will be exposed to the Portuguese Culture, history, tradition, costume, folklore and cuisine		
	Publicity/Marketing for event		\$1,325.00
	Funds raised will help non profit venue, Bailey House Museum		(Publicity)
		Total Grant Request	\$17,675.00



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

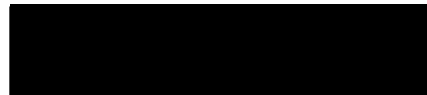
I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

MAUI PORTUGUESE CULTURAL CLUB, INC.

was incorporated under the laws of Hawaii on 02/27/1967 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 17, 2016



Director of Commerce and Consumer Affairs



RULES AND BY-LAWS CONTINUED

FOLKLORE COMMITTEE The Folklore Committee shall be responsible for conducting programs designed to foster and perpetuate Portuguese culture, traditions and history through music and dance.

FUNDS

GENERAL All monies received shall go to a general account of MPCC to pay all claims, expenses, and other sums the Board may approve. By vote of the Board, special restricted account(s) may be established such as the yearly \$1,000.00 Garden Upkeep Account.

SCHOLARSHIP FUNDS Scholarship funds will be depleted only for the purpose of awarding monies to a student/students who meet all of the criteria as stated in the scholarship guidelines. Amount depleted for award will be no less than the accrued interest and no more than \$1,500.00 in the scholarship account.

CLOSING CLUB ACCOUNTS In the unlikely event that the club should disband, all monies in club accounts shall be issued out ONLY in the form of Scholarship, following Scholarship guidelines, until depleted. Closure of accounts in the event of disbanding requires a 100% vote by the Board and a majority vote by ALL remaining members.

ORDER OF BUSINESS

ORDER OF BUSINESS The following shall constitute the order of business of the Maui Portuguese Cultural Club: 1. Call to Order. 2. Prayer. 3. Pledge of allegiance/patriotic song. 4. Attendance of Officers, Directors and Membership. 5. Minutes of the previous meeting. 6. Treasurer's report. 7. Correspondence. 8. Committee reports. 9. Reports from other Portuguese Clubs. 10. President's report. 11. Unfinished Business. 12. New Business. 13. Announcements. 14. Adjournment.

RULES OF ORDER

RULES All meetings of the Club shall be governed by the current edition of Robert's Rules of Order. If there is a provision in the Robert's Rules of Order in conflict with MPCC by-laws, the by-laws shall prevail.

BY-LAWS REVIEW AND AMENDMENTS

BY-LAWS REVIEW The by-laws of MPCC shall be reviewed every five years by a committee appointed by the President with the approval of the Board. The by-laws review committee is to recommend amendmen(s) for the benefit of MPCC.

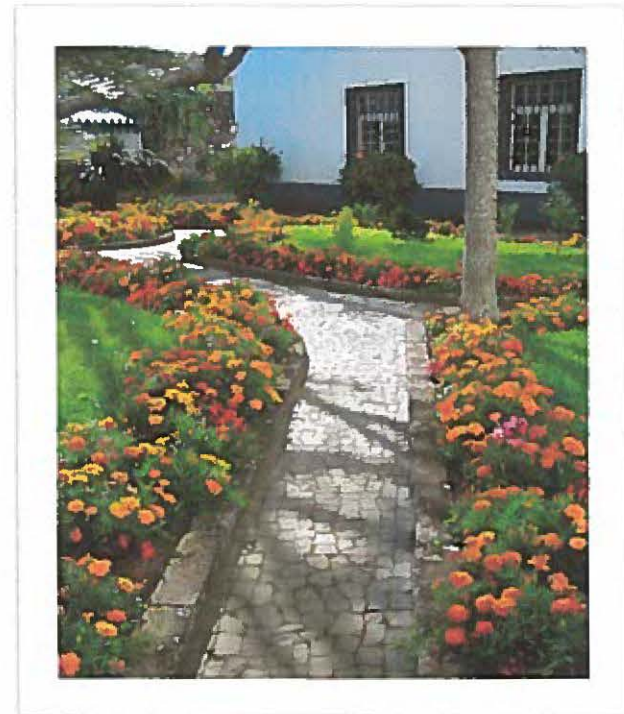
AMENDMENTS. The by-laws of MPCC may be amended by a two-thirds vote of all voting members present at any meeting. Written amendment(s) shall be distributed to the membership at least thirty (30) days prior to voting on the amendment(s).

CERTIFICATION This is a true and certified copy of the by-laws of the Maui Portuguese Cultural Club, (MPCC) as accepted and ratified by the membership on November 15, 2015 and will take effect immediately. These by-laws supercede any previous by-laws.

President: Laura Paresa
Vice President: Lorraine Evans
Secretary: Greg Perreira
Treasurer: Joanne Barrett

Maui Portuguese Cultural Club

Established in 1967



Rules and By-laws

Ratified: November 2015

MAUI PORTUGUESE CULTURAL CLUB RULES AND BY-LAWS

NAME, LOCATION AND AUTHORITY

NAME

This organization shall be known as the Maui Portuguese Cultural Club (MPCC)

LOCATION

The business of MPCC shall be located on the island of Maui at a place determined by the majority of the general membership.

AUTHORITY

MPCC is a non-profit, civil organization and is organized to function within a framework of the Charter of Registration as approved by the State of Hawaii.

OBJECTIVES

OBJECTIVES

The objectives of MPCC are:

- a. To continue Portuguese culture, traditions and history on the island of Maui.
- b. To foster good will and social relationships among members.
- c. To be actively involved in the community by education and sharing Portuguese culture, traditions and history.
- d. To encourage and assist Portuguese youth to attend institutions of higher learning.
- e. To promote and maintain the Portuguese Heritage Garden at Kepaniwai Park, Iao Valley, Wailuku.

AFFILIATION

AFFILIATION: This organization shall be non-political.

GOVERNANCE OF THE CLUB

GOVERNANCE

The governance of MPCC shall be vested in its Board of Directors (Board) with the approval and consent of the membership. The Board shall establish an annual plan to implement MPCC objectives and shall have control and management of the properties, finances and activities of MPCC. Expenditure of funds in check form shall require the signature of the Treasurer. Use of the Club bankcard is given exclusively to the President for the purchase approved supplies for the function of MPCC activities. The President and one other officer's signature shall be required upon withdrawal from the Scholarship Fund account.

RULES AND BY-LAWS CONTINUED

PUBLICITY

The President may assign an active member for this position to be/or be responsible for informing the community of MPCC objectives, programs and achievements through all media forms.

SOCIAL ACTIVITIES COMMITTEE

There will be at least one annual Social Activity. The President and appointees will be responsible for planning, preparing and acquiring food, beverages, supplies and decorations for any MPCC Social Activity. The committee shall also be responsible for the set up and cleanup of facilities and equipment used by MPCC

HOSPITALITY

The Secretary or a designated member of the Club may send the members an appropriate card (Birthday, condolence, best wishes, etc.) and a monetary gift of \$50.00 will be sent to the family of a deceased member.

SCHOLARSHIP COMMITTEE

The Scholarship Committee shall develop fundraising projects to perpetuate the scholarship grants and shall be responsible for placing scholarship grant notices with the Department of Education and other institutions. The committee shall make available scholarship application forms. The committee shall annually select three (3) or more persons to receive, review and evaluate all scholarship applications and to recommend qualifying applicants to the Board. Persons reviewing scholarship applications shall not be either of Portuguese descent or MPCC members. They shall be persons of good character and standing in the community. The committee shall follow the guidelines established by the Board as to who may apply, what documents must be submitted with the application, and what criteria is to be used in the selection.

GARDEN COMMITTEE

The Garden committee shall be responsible for the general maintenance of the Portuguese Heritage Garden, Kepaniwai Park, Iao Valley, Wailuku. Responsibilities include but are not limited to: purchasing plants, fertilizers and insecticides, rental of heavy equipment, organizing cleanup/weeding day, maintain cleanliness of the garden and the statue of Holy Mother and general maintenance of the Portuguese Casa in the park. There shall be at least two (2) membership clean up days organized per year. The founding members of MPCC built this garden and house to represent our Portuguese culture in Hawaii. The club will honor these founders by perpetuating the beauty of this garden as it is a representation of our culture to the community and visitors from around the world.

RULES AND BY-LAWS CONTINUED

ELECTED OFFICERS AND DIRECTORS.

The elected officers of MPCC shall be: a President, a Vice President, a Secretary, a Treasurer and three or more Directors.

All must be active members of MPCC. Active is defined as one who pays his/her dues, participates in at least 6 General Membership Meetings and/or who participates in at least 6 club activities during the current year.

The election of Officers and Directors shall be held in November of each year. All property of the club (photos, check book, bank card, ledgers, keys, documents, stamps, envelopes, equipment,etc.) shall be turned over to the respective incoming officer in December at the last General Membership meeting of the year.

VACANCIES

When a vacancy in any of the elective offices occurs, such vacancy shall be filled through an election by the membership at a meeting. The Board may declare an office vacant when a board member has failed to attend three (3) meetings within a six month period.

BOARD OF DIRECTORS MEETINGS

Meetings of the Board shall be held monthly, at least six (6) times during the calendar year. Special meetings may be called by the President or by the majority of the board members. The presence of fifty percent of the boardmembers shall constitute a quorum. The time and place of board meetings shall be determined by the Board. The Vice President shall inform all Board members at least seventy-two (72) hours prior to the meeting date.

STANDING COMMITTEES

Standing committees shall be established but not limited to the following:
* Hospitality * Scholarship * Historical * Folklore * Garden

SPECIAL COMMITTEES

The President, with the approval of the Board, shall appoint committees as needed.

RULES AND BY-LAWS CONTINUED

DUTIES OF OFFICERS.

PRESIDENT

The President shall be the principal officer of MPCC and shall preside over all special membership and Board meetings. He/she may sign all other MPCC communications not specified in other sections of these by-laws. The President supervise the affairs of MPCC and perform other duties as may be required of the office under these by-laws or by the General Membership.

VICE PRESIDENT

The Vice President acts for and has full authority in the event of the President's disability or absence. He/she will contact all new members and welcome them in club. His/her principal duty is to remind or inform members of approaching activities or meetings and assist in planning and executing activities.

SECRETARY

The Secretary shall record and sign the minutes of MPCC regular, special General membership meetings and Board meetings. He/she shall keep the attendance of General and Board members at meetings. The Secretary shall send out correspondence of MPCC authorized by the Board. The Secretary shall read all communications. In the absence of the Secretary, the President may appoint a member to assume the duties of the Secretary.

TREASURER

The Treasurer shall collect and receive all monies due to MPCC and record such transactions. He/she shall render a complete report of all monies received and to the members of the Board. After approval of the Board, a verbal report may be given to the General Membership. The Treasurer shall notify members who are delinquent with their payment of dues. The Treasurer shall have custody of MPCC checking account funds. The Treasurer shall deposit MPCC funds into a Club account at any insured financial institution, approved by the Board, in the State of Hawaii. He/she shall pay out funds, file and pay quarterly and year end taxes authorized by the Board. Expenditure of funds from the Scholarship Account shall require two signatures of the Treasurer and the President. Only the Treasurer's signature is required on all checks.

DUTIES OF THE COMMITTEES

MEMBERSHIP

All members of MPCC shall be responsible to recruit new members. Name, address, phone numbers, email address, and birthdate, shall be forwarded to the Board for action. Initial contact of the potential new member shall be the responsibility of the Vice President.

BOARD OF DIRECTORS

The Board of Directors (Board) shall consist of the Officers, immediate past President and three or more Directors. The Board may appoint a licensed attorney to advise MPCC should there be a need for legal counsel.

ARTICLE V MEMBERSHIP AND MEMBERSHIP MEETINGS

QUALIFICATIONS FOR MEMBERSHIP

All residents of Maui who have an interest in the objectives of MPCC and who are not associated with or a member of any other Portuguese Club on Maui, are eligible for General Membership. An Active Member is defined as a person who pays their dues and attends at least 6 meetings or 6 activities throughout the year. A Non-active Member shall be entitled to participate in club activities and meetings but will be responsible to pay his/her dues as well as the annual Social Activity.

APPLICATION FOR MEMBERSHIP

Any person, (who is not associated with or is not a member of another Portuguese Club), regardless of ethnicity, who wishes to join MPCC to pursue the goals of this organization, must complete an application and be approved by the Board. If this member should later become associated with or join another Portuguese Club, their membership in MPCC shall be terminated. MPCC expects that all members abide by an unwritten oath of loyalty to MPCC and who intend to devote their time and whole interest in perpetuating the longevity of the Maui Portuguese Cultural Club.

DUES

The dues for General membership shall be set annually by the Board with the approval of the membership. A lesser fee shall be charged for members who are under eighteen (18) years of age. Annual Dues are to be paid in the month of December each year. Members who pay after that date shall not be considered a member for quorum purposes.

TERMINATIONS

At the Board of Director's discretion, the membership, of any member may be terminated for inappropriate, criminal or detrimental behavior. The member, whose membership has been terminated, has the right to appeal either to the Board or to the membership of MPCC.

MEETINGS

Regular meetings of MPCC shall be held at least quarterly at a site specified by the Board. An annual Holiday Social Activity meeting shall be held in December. During this meeting, the outgoing president shall present a report to the membership. The officers and directors for the incoming board shall be installed. No regular business shall be discussed at the annual Holiday Social Activity meeting. Special meetings may be called by the President with the approval of the Board.

QUORUM

At any membership meeting of MPCC, the presence of one third of the General Membership shall constitute a quorum. At any General Membership Meeting, the

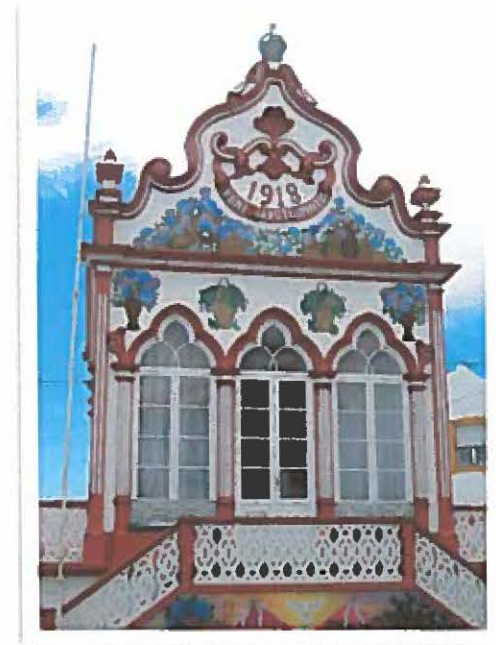
ELECTION OF OFFICERS AND DIRECTORS

NOMINATIONS COMMITTEE

At the membership meeting held in October, the President, shall appoint a nominating committee of three (3) members; none of whom shall be officers or directors of MPCC. The nominating committee shall poll the membership and prepare a ballot of consenting nominees for each office and directorship of MPCC. No nominee's names shall appear for more than one office on the ballot. Additional nominations may be made from the floor at the election meeting in November. No member may be nominated for any office unless he/she has been a regular paid, active member for at least one year and is at least eighteen (18) years of age.

ELECTIONS

The election of officers and directors shall take place at the November meeting of each year. Candidates for the various offices shall be elected by written ballots. Candidates receiving the highest number of votes for the respective offices and directorships shall be declared duly elected. The term of office shall be one (1) year. The President shall appoint two (2) ballot counters to conduct the election; none shall be nominees in the election being conducted.





A Portuguese Garden in Saõ Miguel, Azores



**Fado singer
with mandolin
and guitarra**

Freshly baked Easter sweet bread and the members of the Maui Portuguese Cultural Club in costume for the Festa at the Kepaniwai Park Portuguese Heritage Garden, in Iao Valley in 2014.

