

House District 23

Senate District 11

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): LABOR, OFFICE OF COMMUNITY SERVICES

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Manoa Heritage Center

Dbas: Not Applicable

Street Address: 2859 Manoa Road
Honolulu, Hawaii 96822

Mailing Address: Same as Above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name MARGO VITARELLI

Title Education Director

Phone # (808) 988-1287

Fax # (808) 988-5763

E-mail margomhc@hawaiiantel.net

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

CONSTRUCTION OF VISITOR EDUCATION CENTER

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 500,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE	\$ <u>1,000,000</u>
FEDERAL	\$ <u>0</u>
COUNTY	\$ <u>0</u>
PRIVATE/OTHER	\$ <u>1,921,530</u>

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]

SCOTT POWER, BOARD PRESIDENT
NAME & TITLE

JANUARY 21, 2016
DATE SIGNED



RECEIVED
1/21/16 [Signature]

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Manoa Heritage Center (MHC) is a non-profit organization established in 1996 by preservationists Sam and Mary Cooke, with the mission of promoting an understanding of the natural and cultural heritage of Hawaii by caring for and sharing a cultural landscape centered on Kukaoo, a sacred heiau, a Native Hawaiian garden, and the historic home and collections. Nestled in the heart of lush Manoa Valley, the Center serves as a living classroom that is a doorway to Hawaiian culture and history. Both the heiau and the Cooke home, Kualii, are listed on the National Register of Historic Places.

For the past 17 years, MHC has been committed to ensuring that this cultural and historic site is preserved for today's visitors as well as for future generations. Over the past eight years, MHC has expanded its programs progressively from a solid foundation of cultural, historical and archaeological research, the development of an interpretive plan, to the present day guided tour offerings.

Each year, MHC welcomes over 2,000 visitors to its site, the majority of whom are students from Title I schools. In an effort to reach more at-risk students from Title I schools and low-income communities, MHC offers a bus subsidy which covers 100% of the school's transportation costs to the site, in addition to offering cultural activities free of charge to all students and teachers.

2. The goals and objectives related to the request;

MHC plans to construct a 2,000 sq. ft. Visitor Education Center which will feature a display area, multi-purpose room for presentations and workshops, kitchen, adequate restrooms, offices, storage, and ample parking with direct access from Oahu Avenue. An additional 1,000 sq. ft., two-story building will house maintenance equipment, with a security cottage above.

Additional features of the project include a raised lawn for performances, bus roundabout, open courtyard area, level and easily accessible pathways, an expansion of the Native Hawaiian Garden, and interpretive signage.

Once constructed, the new Visitor Education Center will offer visitors of all ages a greater variety of customized educational tours and presentations, as well as serve more diverse audiences through additional space for hands-on activities, exhibits and workshops. Through ADA accessible pathways, ample parking and direct access for school buses from Oahu Avenue, students and visitors of all ages will have greater access to MHC's educational, cultural and historic programs and activities.

The expanded Native Hawaiian garden will include additional native and Polynesian-introduced plants in thematic arrangements that will serve as a teaching tool, demonstrating how plants were essential for survival, providing food, clothing, medicine, tools and shelter to Native Hawaiians.

3. The public purpose and need to be served;

The current visitor center, originally built to be a home, has limited accessibility since school buses are too large to enter the grounds from Manoa Road, and the City Bus route does not stop on Manoa Road. In order to enhance its environmental and cultural programs to benefit more students and visitors, MHC will need to include a greater variety of activities and presentations that will require additional space, access and flexibility.

Once constructed, the new Visitor Education Center will enable MHC to customize tours and presentations to meet the diverse needs of visitors of all ages through additional space for hands-on activities, exhibits and workshops, as well as through the expanded garden, which will be thematically arranged by ecosystem or plant use. A greater number of visitors will be able to access MHC's rich educational programs, since there will be ample parking, direct access for school buses from Oahu Avenue, and a bus turnaround.

The new Center will also provide ample space for students to interact with historical artifacts, including traditional Hawaiian tools, objects, and implements. The multipurpose room will be designed to incorporate multifunctional modular furniture to encourage cooperative and individual work to extend learning across the curriculum through activities such as poem writing or bookmaking.

Teachers from across the state will be able to come to the Center's multipurpose room to participate in workshops throughout the year to engage in a wider variety of historical and environmental experiences, with relevant teaching strategies aligned with curriculum standards.

4. Describe the target population to be served; and

Each year, MHC welcomes visitors of all ages, including residents, international guests, members of community organizations, and students from public, private and charter schools from throughout the state. Over 60% of MHC students come from Title I Schools, as well as communities which have experienced the negative effects of rising poverty levels.

Each year, educators from private and public schools also visit the Center to receive training through educational workshops, or to attend such gatherings as the Native Hawaiian Education Association Conference.

MHC's target population also includes "Wounded Warriors" from the Schofield Barracks Wellness Program. Many of these soldiers indicate that they find walking along the trails and working in the garden both calming and restorative as they continue to cope with the effects of Post-Traumatic Stress Disorder (PTSD).

Upon completion of the Visitor Education Center, MHC anticipates the number of people served annually to be approximately 3,000, with students residing in low-income communities representing the largest percentage increase.

5. Describe the geographic coverage.

The Visitor Education Center will benefit visitors from all parts of Oahu, the Neighbor Islands, the mainland, and from other countries.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Grant-in-aid funds would be used toward construction of the new Visitor Education Center. In addition, funds may be used to purchase and install furniture, fixtures, and equipment, as well as other related costs. MHC's staff and planning team will work with the general contractor to establish milestones, and regularly report progress to the Board to ensure that the Visitor Education Center is constructed according to specifications, timeline and budget.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The Building Permit was approved in December 2015. Vertical construction of the Visitor Education Center is anticipated to begin in February 2016, with estimated completion by June 30, 2017.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

MHC's staff and planning team will work with the landscape architect and general contractor to establish milestones, and regularly report progress to the Board to ensure that the Visitor Education Center and Native Hawaii Garden expansion is constructed according to specifications, timeline and budget.

MHC has an advisory board of distinguished members of the Native Hawaiian community who establish protocol and guidelines for the care and use of Kūkāʻō Heiau. MHC also has access to experts in Hawaiian culture, history and language to provide assistance with this project. MHC partners with community organizations such as the Bishop Museum, Lyon Arboretum, University of Hawaii Museum Studies Program, Hawaii Nature Center, University of Hawaii School of Education, Malama Manoa, and Historic Hawaii Foundation, each of which welcomes collaboration.

MHC will keep statistics on the number of visitors to the site to measure the increase in visitors upon completion of the Visitor Education Center. MHC will also conduct surveys and interviews of tour participants, as well as collect feedback forms at the conclusion of tours. Results will be regularly reported to the Board to ensure that the programs and activities are meeting the diverse needs of visitors.

MHC estimates that a minimum of 90% of visitor surveys, interviews, and feedback will indicate visitor satisfaction and a heightened awareness and appreciation for Hawaii's natural resources.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The MHC staff and planning team will review the specific and measurable quality goals of the planning and construction phases, and will meet regularly with the landscape architect and general contractor to determine major milestones, as well as evaluate the progress and financial costs associated with completion of the Visitor Education Center.

III. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2017.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$250,000	\$250,000	\$0	\$0	\$500,000

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.**

MHC submitted a \$100,000 grant request to the City for Grant-in-Aid funding in November 2015. A \$500,000 grant from the state will complete funding for vertical construction of the new Visitor Education Center and ensure that construction remains on schedule.

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

This does not apply.

5. **The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.**

2013 State Grant-in-Aid \$1,000,000

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.**

MHC's balance of unrestricted current assets as of December 31, 2015: \$186,911.93.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience

and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Thanks to the vision and strong leadership of founders Sam and Mary Cooke, Manoa Heritage Center continues to preserve and interpret the natural history of Manoa Valley for students, educators, and visitors of all ages.

The land on which the over 800-year-old heiau stands is private property originally given to Charles Montague Cooke in 1901 as a wedding present from Mr. and Mrs. C.M. Cooke, Sr., and now owned by Mary Cooke. When the Cookes purchased the land from Sam's father in 1992, the heiau had deteriorated due to years of tropical encroachment. With a desire to preserve and perpetuate this cultural resource, the Cookes brought in archaeologists, traditional cultural experts and a Native Hawaiian stone mason, Billy Fields, who together restored the site in a joining of traditional knowledge and modern research.

After the heiau's restoration in 1994, the Cookes successfully established a Native Hawaiian garden that showcases an extensive collection of Native Hawaiian and Polynesian-introduced plants, many of them on the endangered species list. The garden is home to one of the largest collections of Native Hawaiian plants in the Honolulu area that is accessible to students and the public. The expanded garden will add to an already impressive array of plants, but will further promote cultural awareness through the thematic arrangement of plants according to ecosystem or plant use, such as medicinal, dye making, cordage making, hula-related or food production.

MHC has approximately 30 volunteer docent guides who will be ready to incorporate the enhanced cultural activities and interpret the site for students, seniors, and soldiers. These docents undergo a 6-week docent guide training class for leading tours, with an emphasis on Manoa history, Hawaiian cultural practices, the uses of native plants, and tour giving strategies and techniques. Equipped with well-researched historical and cultural information, the docents bring the Manoa Heritage Center site to life, thus inspiring visitors to feel a personal connection to a special place that inspires each to care for the aina.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The new Visitor Education Center will be ADA compliant, and pathways surrounding the new facility will be level and accessible to young children, seniors, and the physically challenged. The current Center was originally built to be home, and does not have

sufficient space for expanded activities or presentations that require additional space, access and flexibility. The Center also has limited accessibility since school buses are too large to enter the grounds from Manoa Road, and the City Bus route does not stop on Manoa Road. The proposed facility will be located on a 36,480 sq. ft. lot adjacent to the heiau with ample parking and direct access to the Honolulu City Bus line from Oahu Avenue.

V. **Personnel: Project Organization and Staffing**

A. **Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Education Director

The educational activities at Manoa Heritage Center are under the direction of Margo Vitarelli, who is in her 8th year as Education Director. Margo holds a Master of Arts in Pacific Island Studies and a Bachelor of Arts in Anthropology from the University of Hawaii. Margo brings a wide range of expertise to Manoa Heritage Center, including her extensive experience in education, having been an instructor, curriculum developer, and teacher trainer. As Education Director, Margo is responsible for the design and coordination of educational activities for students, newsletter, reports and publications, docent guide training program, docent enrichment sessions, photography and documentation.

Program Manager

Aloha McGuffie serves as Manoa Heritage Center's Program Manager, and is responsible for special event coordination and planning, tour scheduling, docent guide communications, data collection, website management, public relations, reports and documentation, and MHC's financial records. Aloha's experience in public relations and reservations, along with her expertise in Hawaiian culture and language make her an invaluable asset to the Center.

Assistant Development Officer

Assistant Development Officer Emily Fay is responsible for fund raising, data base management, and developing/managing relationships with donors and prospective donors. Emily holds a B.A. in Politics and International Relations from Lancaster University, England, and has 20 years of experience in working with non-profit organizations, including the University of Hawaii Foundation where she served as the Director of Development.

Native Hawaiian Garden Caretaker

Anthony Ortiz, an agricultural specialist, is the caretaker of the Native Hawaiian plant garden and will maintain the expanded native plant and Polynesian-introduction garden. Ortiz plays an integral part in communicating plant information and lore by sharing his expertise with visitors and coordinating “service learning” with students who volunteer to work in the garden.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See Attached Organizational Chart.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Manoa Heritage Center’s annual salaries paid to the highest employees by position are as follows:

Education Director \$53,132
Grounds Keeper \$12,060

There are no other persons on MHC’s payroll.

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

This does not apply.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

This does not apply.

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

This does not apply.

D. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2016-17 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2016-17, but**
- (2) Not received by the applicant thereafter.**

A total of \$2,921,530 has been raised to date toward the estimated \$3.5 million construction costs of the new Visitor Education Center. MHC submitted a \$100,000 request to the City for Grant-in-Aid funding in November 2015. An additional \$500,000 award through State Grant-in-Aid funds would enable MHC to complete funding toward vertical construction.

Since its inception, Manoa Heritage Center has put into place strong internal systems and sound fiscal management to enable the organization to operate its programs effectively and efficiently. MHC's policies and procedures ensure that revenues cover its programs while enabling the organization to fulfill its mission. MHC regularly evaluates the effectiveness of current funding strategies, as well as identifies opportunities to cultivate partnerships with local organizations, businesses, corporations and foundations.

Recognizing that fundraising alone cannot sustain an organization, the Board of MHC has worked to establish an endowment for the new Visitor Education Center, which will provide a substantial income each year to maintain operations.

E. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2015.

Manoa Heritage Center's Certificate of Good Standing is attached.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Applicant: Manoa Heritage Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	\$0	\$0	\$0	\$0
2. Payroll Taxes & Assessments	\$0	\$0	\$0	\$0
3. Fringe Benefits	\$0	\$0	\$0	\$0
TOTAL PERSONNEL COST	\$0	\$0	\$0	\$0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	\$0	\$0	\$0	\$0
2. Insurance	\$0	\$0	\$0	\$0
3. Lease/Rental of Equipment	\$0	\$0	\$0	\$0
4. Lease/Rental of Space	\$0	\$0	\$0	\$0
5. Staff Training	\$0	\$0	\$0	\$0
6. Supplies	\$0	\$0	\$0	\$0
7. Telecommunication	\$0	\$0	\$0	\$0
8. Utilities	\$0	\$0	\$0	\$0
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	\$0	\$0	\$0	\$0
C. EQUIPMENT PURCHASES	\$0	\$0	\$0	\$0
D. MOTOR VEHICLE PURCHASES	\$0	\$0	\$0	\$0
E. CAPITAL	\$500,000	\$0	\$100,000	\$0
TOTAL (A+B+C+D+E)	\$500,000	\$0	\$100,000	\$0
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$500,000	Scott Power	(808) 782-3010	
(b) Total Federal Funds Requested	\$0	Name (Please type or print)	Phone	
(c) Total County Funds Requested	\$100,000		January 21, 2016	
(d) Total Private/Other Funds Requested	\$0	Signature of Authorized Official	Date	
TOTAL BUDGET	\$600,000	Scott Power, Board President		
		Name and Title (Please type or print)		
<p>Note: A total of \$2,921,530 has been committed to date toward the Visitor Education Center's estimated \$3.5 million costs for construction. The total budget figure of \$600,000 above reflects the amount to be raised in 2016-2017 to complete funding for vertical construction.</p>				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

Applicant: Manoa Heritage Center

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2016 to June 30, 2017

Applicant: Manoa Heritage Center

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED FY:2016-2017	OF FUNDS REQUESTED FY:2016-2017	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2014-2015	FY: 2015-2016			FY:2017-2018	FY:2018-2019
PLANNING AND DESIGN	\$150,000					
LAND ACQUISITION						
CONSTRUCTION AND RELATED COSTS	\$800,000	\$1,971,530	\$500,000	\$100,000	\$0	\$0
EQUIPMENT						
TOTAL:	\$950,000	\$1,971,530	\$500,000	\$100,000	\$0	\$0

JUSTIFICATION/COMMENTS: Once State Grant-in-Aid funds are released, they will be used toward construction of the new Visitor Education Center. Funds may also be used toward the purchase and installation of furniture, fixtures, and equipment, as well as for other related costs as necessary. MHC submitted a \$100,000 to the City for GIA funding in November 2015. A \$500,000 award from State GIA funds would complete funding for vertical construction and ensure that construction remains on schedule.

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Manoa Heritage Center

Contracts Total: \$1,000,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	2013 State Grant-in-Aid	May 2013-Apr 2016	Hawaii State Legislature	State	\$1,000,000
2					
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**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:


- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Manoa Heritage Center

(Typed Name of Individual or Organization)



(Signature)

January 21, 2016

(Date)

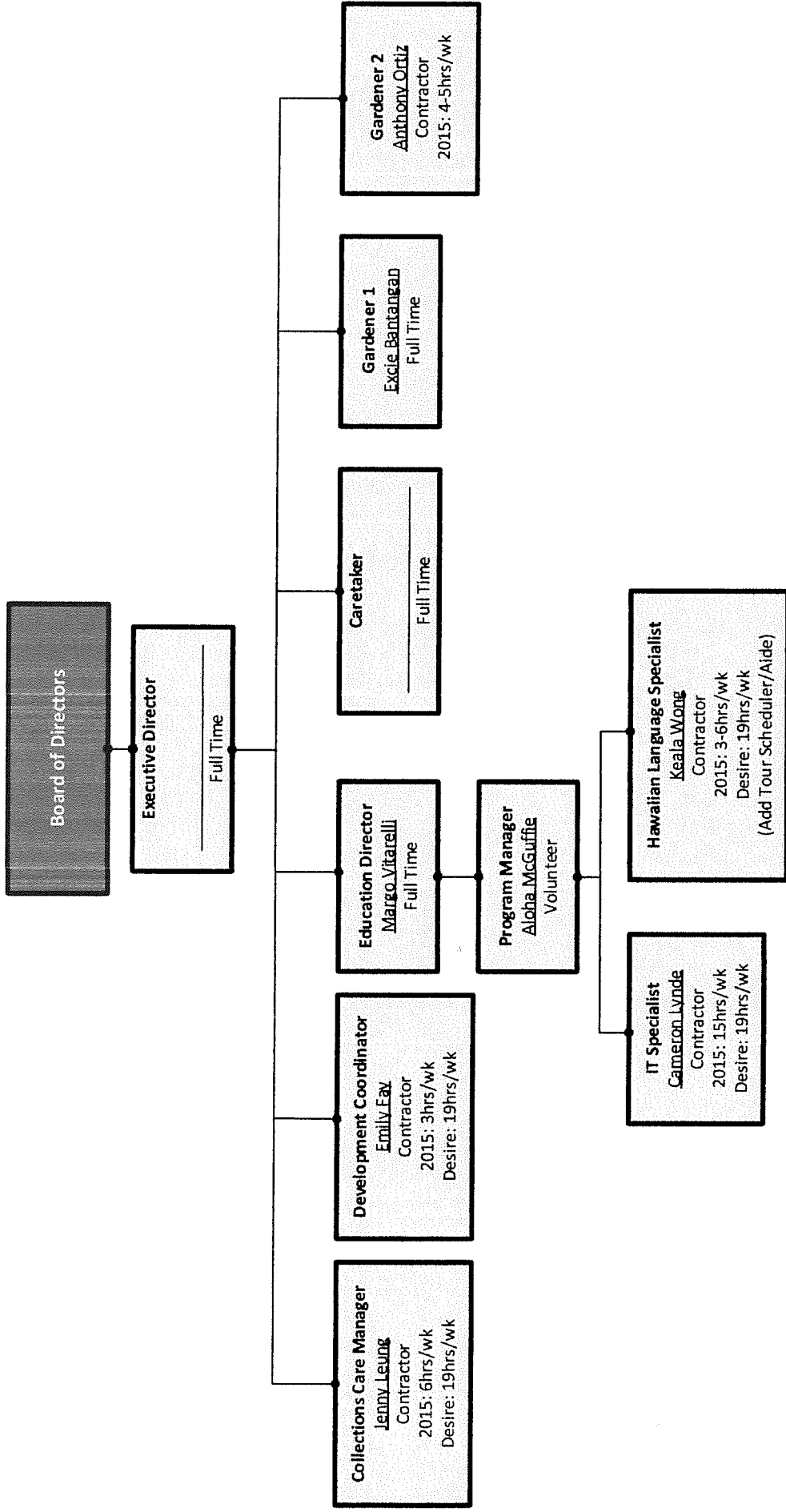
Scott Power

(Typed Name)

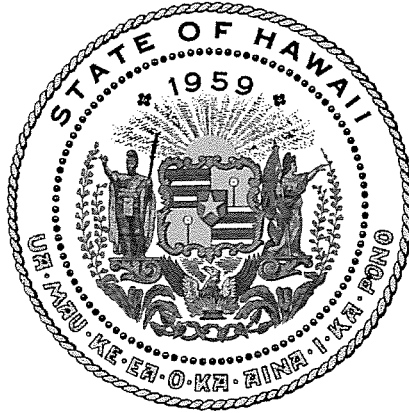
Board President

(Title)

Mānoa Heritage Center Proposed 2016 Organization Chart



- Full Time - 40 hours/week and Benefits
- Contractor - Under 20 hours/week and NO Benefits
- Volunteer - NO Benefits
- Desire - Based on Beth Lum's ability to secure 2016 Grant



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

MANOA HERITAGE CENTER

was incorporated under the laws of Hawaii on 04/18/1996 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 12, 2016



Director of Commerce and Consumer Affairs

