

House District 26

Senate District 12

**THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

HAWAII COMMUNITY DEVELOPMENT AUTHORITY

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Kupu

Dba: Kupu

Street Address: 677 Ala Moana Blvd., Suite 1200
Honolulu, HI 96813

Mailing Address: Same

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name JOHN LEONG

Title Chief Executive Officer

Phone # (808) 735-1221 ext 1001

Fax # (808) 735-1223

e-mail john.leong@kupuohawaii.org

3. TYPE OF BUSINESS ENTITY:

NONPROFIT CORPORATION

FOR PROFIT CORPORATION

LIMITED LIABILITY COMPANY

SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

The Kupu Green Job Training Center will be the first "green" job training center of its kind in Honolulu, providing life skills and job training for youth and youth at risk. It will be a place to educate the broader community about conservation and sustainability with meeting, classroom, and workshop space while supporting many state conservation initiatives through Kupu's award winning programs.

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 750,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

NEW SERVICE (PRESENTLY DOES NOT EXIST)

EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$1,250,000

FEDERAL \$0

COUNTY \$0

PRIVATE/OTHER \$1,110,923

REPRESENTATIVE:

JOHN LEONG, CEO

NAME & TITLE

1/19/16

DATE SIGNED



RECEIVED

1/21/16 *MA*

Application for Grants and Subsidies

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Kupu is a Hawaii non-profit 501(c)(3) organization that incorporated in 2007. Kupu serves all islands and since inception, has enjoyed steady year over year growth. Developed in response to the growing needs of Hawaii's communities to train up the next generation in natural resource management, renewable energy, energy conservation and other green job skill sets, Kupu develops and trains youth at risk, students and recent college graduates to succeed in life while developing them for jobs and careers. The innovative programming Kupu offers young adults includes experiential education, hands-on job training, leadership, teamwork and life skills that transfer to many occupations and equally important, instill in our youth the confidence to succeed and become lifelong community servants. Kupu alumni have gone on to continue to serve their community (alumni surveys show 70% continue their volunteer work), continue their education and attain local jobs (as much as 90% of graduating program participants in 2014 have indicated employment or enrollment in school as their next step).

Every year, Kupu serves approximately 300 youth and young adults, engages more than 10,000 volunteers, and provides nearly \$7 million in economic benefits to Hawai'i through its programs. The economic benefits include the value of over 230,000 service hours and close to a half million dollars in college and continued education funds awarded to Hawai'i's youth. While improving the lives of young adults, Kupu provides the manpower and expertise needed to complete many environmental initiatives throughout the state. Kupu's programs are a catalyst to support the over 80 partner sites throughout Hawai'i that serve industries like conservation, renewable energy, agriculture, and sustainability.

Kupu has been recognized by the community both locally and nationally. In 2014, Kupu's participant Jon Brito received both the National Corps member of the Year award and the White House Champions of Change Award. Also that year, Kupu's CEO received the Nā Kama Kai Ho'okele Award, which recognized a life-long commitment to malama 'aina (environmental stewardship). In 2013, Kupu was the first ever in Hawaii to receive the US Forest Service Regional Forester Award. These awards build on earlier awards including a 2010 Innovation in Civic Participation Award from the AmeriCorps Service

Commission, finalist for the Business Leadership Hawai'i 2011, Nonprofit Leadership Award, and 2010 Hawaii Audubon Society Environmental Education Award.

2. The goals and objectives related to the request;

Kupu is renovating its primary program facility located on a half acre at the water's edge of Kewalo Basin on the island of Oahu into a 10,000 square foot Green Job Training Center for youth and young adults, many of whom are not in school and/or not employed. Kupu's goal is to transform this "Net Shed" building, which is an open air meeting place, into a skills and job training facility to create leaders in the growing "green" jobs sector, one of the fastest growing sectors of the Hawai'i economy.

The center will have meeting, classroom, and workshop space which will help to facilitate educational programs that help underserved and youth at risk attain their diplomas while gaining job skills. The facility will become a place that will multiply the impact on members and in the communities they serve statewide and educate the public about sustainability and conservation through trainings and community events along with rental opportunities.

Educational partnerships with the Department of Education and the University of Hawaii are being fostered and this facility will provide meeting, laboratory and workshop space for partnered programming as well as host more space for Kupu's classes that help youth who have dropped out of school to obtain their C-Base high school equivalent diploma.

The Center will provide microenterprise opportunities (such as aquaponics, farm-to-table food services, rental facility space, and sustainable agriculture) that will not only teach youth business skills but also grow sustainable program funding and create community impact through social enterprises. Kupu plans to include a 290 square foot commercial kitchen and a food truck that would be both a micro-enterprise and an intentional method to feature and educate the public about locally produced agriculture and produce. To gain skills and job training in business, customer service and food preparation the concession will be staffed with underserved youth from Kupu's program.

The facility will allow Kupu to serve more youth and increase the depth of their award-winning programs, which will improve the quality of life for their participants. This center and the programs that come from it will further allow Kupu to improve tens of thousands of acres of our resources statewide while improving lives. It will also create a dedicated space that will develop and equip our next generation of leaders with the specific skills they need to move our islands forward while creating a community space in the growing Kaka'ako area that will engage the hearts, minds, and efforts of the community in areas that are important for our state's long-term viability. Funds

awarded will be spent judiciously and Kupu's commitment is not to duplicate existing services but enhance the surrounding area and ultimately impact our state.

3. The public purpose and need to be served;

Kupu's Green Job Training Center will equip youth and youth at risk with the skills needed to facilitate the growth of the green economy throughout Hawai'i statewide and become a place to educate the broader community about conservation and sustainability. It will be a place to explore and develop concepts of island sustainability for islanders and the larger 'global' island to learn from. Kupu's programs impact youth from Ka'u on Hawai'i Island to the Westside of Kaua'i (please see attached list). Kupu envisions utilizing this space for statewide trainings it does for our community (i.e. over the summer where over 100 youth come to O'ahu for training) or to assist various community partners by creating meeting space. This is a fantastic opportunity for our state as it not only creates collaborative space that invests in our future together (youth, resources, sustainability, economic growth of new sectors), but it also is a crown jewel for the growing Kaka'ako area to share with our community and visitors that Hawai'i is a progressive place while making a global mark to show leadership in the area of stewardship for our world to follow.

It will be a place of hope and stewardship of our community by taking care of youth and youth at risk who will learn life and job skills and even a place to help them complete their high school diploma equivalent.

It will be a place that leads by example. The Center will be a source of sustainability, a LEED-certified facility that will include photovoltaic energy panels (already pledged to the facility to create net-zero energy usage), aquaponics for food production, waterfront preservation and micro-enterprise entrepreneurship.

Lastly, the Kupu Green Job Training Center will be the hub for the award winning programs of Kupu which activity plays a vital role in conservation programs across the state. Yet, it will also be a melting pot to bring creative ideas and solutions together from across the state and world on sustainability, conservation, and community development.

Kupu serves many organizations, statewide, saving those organizations tens of thousands of dollars annually and include the National Parks Service; Department of Land and Natural Resources; Hawai'i Forest Industry Association and the Hawaii Nature Conservancy, to name a few. For a complete listing of partner agencies that benefit from Kupu, see **Exhibit A**, attached.

4. Describe the target population to be served; and
 - 1) Inexperienced or at risk youth which include teenagers, young adults and under-resourced youth.
 - 2) Experienced youth which include recent high school and college graduates, college students and graduating corps members.

Approximately 80% of youth participants come from low to middle income populations, including more than half from Native Hawaiian and Pacific Islander ethnic backgrounds. In 2014, approximately 62% of its members would have been left unemployed if they had not gotten involved in a Kupu program. The national average for employment in our nation for the 19-24 age group is about 25%. Up to 90% of Kupu alumni are either employed and/or enrolled in school upon exiting Kupu depending on the Kupu program.

5. Describe the geographic coverage.

The Green Job Training Center will serve to improve the area near Point Panic at Kewalo Basin, which provides excellent visibility and traffic to financially support the venture and reach the local community. It will breathe life back into this area which was once known for its crime, drugs and homelessness and become an anchor for redevelopment. According to HCDA and HPD, since Kupu has occupied the space, homelessness around the facility has declined almost entirely, park usage by community members around Kupu's area has increased 90%, and police calls to the park have decreased by 50%. In addition, the larger community is seeing an impact and is seeking ways to contribute. Kupu was the inaugural recipient of the Ward Village Foundation for \$100,000 towards the capital campaign.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Kupu understands our state cannot continue to use and deplete our natural resources if we want to assure a sustainable future for our children. The renovation of Kupu's existing net shed, an open air meeting place, into a training center, will equip youth with the skills needed to facilitate the growth of the green economy and become a place to educate the broader community about conservation and sustainability.

Once completed, the Green Job Training Center will comprise 10,000 sq. ft. and include meeting, classrooms, program office space, a workshop and a commercial kitchen (staffed with underserved youth from the Community U program).

With design development, schematic designs, environmental assessments and contractor bidding completed, the following are tasks at hand:

- ◆ Design Tasks
 - Construction Documents (70% completed; contractor secured)
 - Entitlements and Permitting
 - HCDA Developer's Agreement including Lease (35 years at \$1 per year)
 - HCDA Development Permit
 - State Special Management Area Permit
 - City & County Building and Grading Permits
- ◆ Construction
 - Pre-construction; project logistics and specifications
 - Construction Phase

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Please see Exhibit B for the annual timeline.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Integrity and sound management are integral in Kupu's fiscal and program management. To ensure Kupu's fiscal responsibility for grant funds, Kupu will follow all internal financial policies which are GAAP compliant. This includes a procurement process which allows Kupu to evaluate sub-contractors based on price and quality to allow for the best quality service and lowest price.

Monitoring

To ensure that funds are used appropriately and that construction is on schedule, Kupu sub-contracted for a project manager (PM) who is responsible for the day to day monitoring of the construction including costs and quality. Kupu's Chief Executive Officer (CEO) will meet regularly with the project manager to make sure project is on schedule and on budget. Two of Kupu Board of Directors who have spent their careers in the construction industry and are able to advise as needed.

Evaluating

Kupu will evaluate the project based on budget, schedule and quality. Evaluations will be done through regularly scheduled meetings to discuss budget and schedule with PM, General Contractor, Kupu's CEO. Kupu will evaluate quality by making regularly schedule site visits which will include those mentioned above.

If any portion of the project needs improvement, it will be addressed through regularly scheduled meetings. Action items for improvement will be made and it will be the responsibility of the PM to follow through on these items.

3. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Kupu has active construction experience on its board that can be drawn upon to oversee the progress of construction. Two of Kupu's Board Members, Kathleen Thurston, President and CEO of Thurston-Pacific a general engineering and building contractor with both an A and C license, and John Neff, Division Manager of Penhall Company and former President of Concrete Coring, are contractors with their own construction companies and provide experience in managing large construction projects including budgeting, permitting, design, and construction.

Project Timetable: The Project Manager, with supervision by Kupu's CEO, will help to ensure the project meets within reason the proposed timetable and benchmarks.

Project Budget: The project's budget will be managed by the PM and reviewed and overseen by Kupu's executive team and especially the Finance Department, which includes a VP of Finance who is a licensed CPA and former auditor. Spending will be in correlation with project timetable.

Fiscal Accountability: Kupu is a 501c3 that receives large federal, state, and private grant funding which it provides regular reporting for. Any fiscal or other reports required by the state will also be regularly submitted to the state. Kupu also conducts an annual single audit which it has historically passed without any findings in its history of operations. Kupu is now officially classified as a "low-risk" non-profit because it has had no audit findings for three or more consecutive years.

Kupu is also the only nationally accredited by the 21st Century Service Conservation Corps organization in Hawai'i. This accreditation and the associated rigorous review process to receive this accreditation creates a national mark of the highest standards employed over the 120+ youth corps nationwide that serve over 40,000 youth throughout our country. The federal government has also developed a partnership with 21st CSC accredited organizations which provides preference towards funding programs and hiring alumni of such organizations through agencies like the Department of the Interior.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

(Exhibit 1A, 1B, 1C, 1D, 1E)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$375,000	\$225,000	\$75,000	\$75,000	\$750,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.

KUPU will conduct a wide spectrum campaign for funds to complete this project. To date, we have already reached 47% of our fundraising goal.

Our remaining prospects are 1) foundations such as Weinberg, Cooke, Castle, Strong, Schuler Family, Ching, J Watumull, Robert and Betty Wo; 2) Corporations such as Central Pacific Bank, HMAA, First Insurance Company of Hawaii, The McNaughton Group, Downtown Capital Group, Hawaii Gas, Hawaiian Dredging; 3) Hawaiian organizations such as Kamehameha Schools, Queen Liliuokalani Trust, Queen Emma Foundation; 4) Individual Gifts both major and general; 5) Government such as CDBG (HUD) through the City and county of Honolulu; and 6) In-Kind such as Sunetric (solar PV system), Penhall, Lumenal, Ameron Hawaii, and Jay Kadowaki Inc. We have retained fundraising counsel and a professional proposal writer who have many years of success in Hawai'i. We have had discussions with many of the larger sources listed here, who have already made contributions, and who we believe will continue to support this project.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.
\$1,685,000

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Kupu already has acquired the necessary resources to engage Rider Levett Bucknall, an independent global property and construction firm with over 3,500 people in more than 120 offices, as the Project Manager. PBR Hawaii, the same firm responsible for developing HCDA's Kewalo Community Master Plan, has already completed an Environmental Assessment for the capital improvement project and will continue to help with acquiring the project's necessary entitlements.

Kupu also has access to advice from individuals on its Board of Directors and Capital Campaign Cabinet who have extensive experience in the construction and development industries.

- Kathleen Thurston is a board member and owner and president of Thurston-Pacific, Inc., a licensed general engineering and building contractor specializing in infrastructure and utility construction with over 31 years experience in the construction industry. She has personally supervised construction work in excess of \$150,000,000 and is the past President of the General Contractors Association of Hawaii and past Chair of OHA's Native Hawaiian Revolving Loan Fund. Recently completed projects include the Wilhelmina Rise Waterline Project for the Board of Water Supply and the Molokai Water System Improvement Project for the Department of Hawaiian Homelands.
- John Neff is a board member and division manager for Penhall Company, a national construction services company. He is also owner of Pokai Properties LLC and Mango Hills Farms LLC. He was president and owner of Concrete Coring Co. of Hawaii from 1995 to 2008, where he oversaw all field operations, administration and bid/proposals. More recent projects include the Red Hill Fuel Tunnel Retrofit, Kamehameha's new middle school and Kamehameha's athletic complex at the Kapalama campus.
- John Leong is chief executive officer of Kupu Hawai'i. He founded and grew two companies (including Kupu) whose annual revenues are between \$6 to 8 million annually. He oversees a staff of approximately 60 people statewide and runs several programs that serve close to 300 youth while engaging 10,000 volunteers annually. The companies he has helped to build impact communities and hundreds of thousands of acres of Hawai'i's sensitive ecosystems, statewide.

- Matthew Bauer is chief operating officer for Kupu Hawai'i. He graduated the University Laboratory School and University of Washington in Political Science. He has been the Director of Operations of Kupu since 2009. Previous to that, he served as Director of Operations of Pono Land Management. Matthew has helped to develop and grow Kupu through increased funding and developing partnerships that have expanded programming and organizational capacity. Since 2011, he has developed new programming including Community U, RISE and E2U.
- Janice Kim, CPA, is chief financial officer has held executive positions at the Honolulu Coffee Company and PKF Pacific Hawaii LLP in Hawai'i and prior to that, at Price Waterhouse Coopers LLP, in Seattle. She received both her Bachelors in Business Administration and her Masters in Professional Accounting at the University of Washington. She has been a member of the Hawai'i State Society of CPA's and a member of the Aloha United Way Society of Young Leaders since 2011.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. The applicant shall also describe how the facilities meet ADA requirements, as applicable.

Kupu is currently seeking to solidify a long-term lease from the Hawai'i Community Development Authority for 35 years at \$1 per year. All new construction will be in compliance with the latest American with Disabilities Act (ADA) Guidelines. Should Government Funding be provided, a review will be done with the State of Hawai'i, Disability and Communications Access Board, DCAB.

(See Exhibits 2A, 2B, 2C, 2D, 2E, 2F, 2G & 2H for facility renderings)

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Through its staff and BOD competencies as well as hiring a project manager for the construction phase of the project, Kupu has the capacity to ensure the successful completion of this Grant in Aid Project. Kupu's Chief Executive Officer will work with a sub-contracted project manager who will provide day to day management of the

project. Kupu's Vice President of Finance will provide oversight of Kupu's fiscal responsibilities in completing the redevelopment.

Leadership Capacity: John Leong is a lifelong resident of Hawai'i. John is both a Punahou and University of Pennsylvania Wharton School of Business alumnus. John has been the Executive Director of Kupu for the past five years and during this time John has been recognized for excellence, receiving the following awards: Hawaii Institute of Public Affairs Ho'oulu leadership award in 2013, Hawaii Business Magazine, 20 for the Next 20, 2012; Pacific Business News, Forty under 40, 2010 and Bank of Hawaii Community Leader of the Year 2010.

Fiscal Capacity: Janice Kim is licensed CPA and former senior associate with Price Waterhouse Coopers. With her skills and knowledge of GAAP, Kupu has the fiscal oversight to be successful in this grant. Currently Kupu is the recipient of the largest AmeriCorps grant in Hawai'i with \$5.8 million award over the next two years and has had three years of consecutive single audits and now qualifies as a low risk auditee.

Knowledge Capacity: Two of Kupu's Board of Directors are seasoned veterans in construction and engineering fields. The directors include Kathleen Thurston President and CEO of Thurston-Pacific a general engineering and building contractor with both A and C license as well as John Neff former President of Concrete Coring (where he is a majority owner and shareholder) and now Division Manager for Penhall Co. He oversees 3 offices and its operations in Honolulu, Kahului and Hilo. Penhall is a nationwide company with 40 offices in 17 states and Canada.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

(See Exhibit 3)

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Vice President of Finance: \$90,000; Chief Operating Officer: \$82,400; Chief Executive Officer: \$76,956

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

N/A

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

N/A

D. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2016-17 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2016-17, but
- (2) Not received by the applicant thereafter.

Kupu is close to meeting half of its capital campaign fundraising goal to build the Green Job Training Center. A dedicated campaign committee comprised of 13 volunteer community leaders with major influence in the local community and extensive fundraising experience has been fully engaged in implementing the capital campaign, which is why we are on schedule to make this dream a reality. Chairman Rich Wacker (President & CEO of American Savings Bank) is providing leadership with support from Vice-Chairs Meredith Ching (Senior VP of A&B, Inc.), Alan Oshima (President and CEO of HECO), Tim Johns (Chief Consumer Officer of HMSA), and Lance Wilhelm (Managing Principal of Irongate). Other members include Don Anderson (retired President of YMCA of Honolulu), Micah Kane (President & COO of Hawaii Community Foundation),

Crystal Rose (Partner of Bays, Lung, Rose & Holma), Tyler Tokioka (VP of External Affairs of Island Insurance Company), Kathleen Thurston (President of Thurston Pacific, Inc. and Kupu Board President), Nick Vanderboom (Senior VP of Development of The Howard Hughes Corporation), Jack Wong (CEO of Kamehameha Schools), and Eric Yeaman (President & COO of First Hawaiian Bank).

The closer Kupu comes in making this project a reality, the more successful efforts will be in engaging other foundations, corporations and individuals with an interest in supporting green jobs and disadvantaged youth. A local consultant with over 30 years' experience in fundraising in the Hawaiian Islands, the mainland and the Pacific Rim will also be available to double up efforts if State funding falls short after 2017.

The project timeline calls for completion of entitlements and permitting by September 2016 and construction completed by January 2017. Kupu has secured a \$1.5 million line of credit approved for short term working capital purposes, including bridging the timing gap between construction cost disbursements and the collection of pledge receivables.

E. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2015.

See Exhibit 4

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

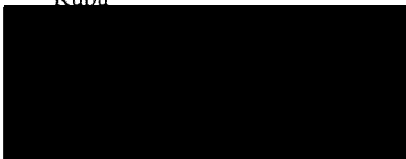
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kupu

 _____

(Date)

John Leong

Chief Executive Officer

(Typed Name)

(Title)



List of Partners

'Ao'ao O Na Loko I'a O Maui
 Advanced Compliance Solutions,
 Inc.
 'Ahahui Mālama I Ka Lōkahi
 Aloha Harvest
 Alu Like
 Big Island Invasive Species
 Committee
 Castle High School
 City & County of Honolulu
 Conservation International Hawaii
 Department of Land and Natural
 Resources
 Division of Forestry and Wildlife
 Na Ala Hele Trails and Access
 System
 Natural Area Reserve System
 State Parks
 East Maui Watershed Partnership
 Energy Excelerator
 Environmental Protection Agency
 Hawaii Agriculture Research Center
 Hawaii Center for Food Safety
 Hawaii Community Development
 Authority
 Hawaii Department of Education
 Hawaii Department of Health
 Clean Air Branch
 Environmental Planning Office
 Hawaii Department of
 Transportation Services
 Hawaii Energy
 Hawaii Forest Industry Association
 Hawaii Green Growth
 Hawaii Institute of Marine Biology
 Hawaii Pacific University
 Hawaii Rapid Transit Authority
 Hawaii State Judiciary Family Court
 Ho'okua'āina
 Honolulu Bike Share
 Honolulu Clean Cities
 Hui Aloha Kīholo
 Hui o Ko'olaupoko
 Ka'ehu Wailuku Coastal Lands
 Ka Honua Momona International
 Ka Papa Lo'i O Kānewai
 Ka'ala Farm
 Kahalu'u Elementary School
 Kaho'olawe Island Reserve
 Commission
 Kailua Elementary School
 Kāko'o 'Ōiwi
 Kalaheo High School
 Kalani High School
 Kapolei High School
 Kauai Forest Bird Recovery Project
 Keiki O Ka 'Āina
 Kōke'e Resource Conservation
 Program
 Kookua Kalihi Valley
 Lanai Culture and Heritage Center
 Lanikai Elementary School
 Le Jardin Academy
 Leilehua High School
 Luluku Farmers Association and
 'Āina Aloha Health Center
 Lyon Arboretum
 Mālama Learning Center
 Maui Forest Bird Recovery Project
 Maui Nui Botanical Garden
 Mauna Kea Forest Restoration
 Project
 Mayor's Advisory Committee on
 Biking
 McKinley Community School for
 Adults
 Mililani High School
 Molokai Land Trust
 National Oceanic and Atmospheric
 Administration
 National Park Service
 Haleakalā National Park
 Hawaii Volcanoes National Park
 Kalaupapa
 National Tropical Botanical Gardens
 Lāwa'i Gardens
 Limahuli Garden
 Oahu Army Natural Resources
 Program
 Oahu Invasive Species Committee
 Olowalu Cultural Reserve
 Oroeco
 Pacific internship Programs for
 Exploring Science
 Paepae o He'eia
 Papahana Kuaola
 People Power
 Pōhāhā I Ka Lani
 Protect Kahoolawe 'Ohana
 Puko'a Kani 'Āina
 Pūlama Lanai
 Sea Life Park Education Department
 Surfrider Foundation Oahu Chapter
 Sustainable Coastlines
 The Greenhouse
 The Nature Conservancy
 Three Mountain Alliance
 UH Manoa Department of Natural
 Resource & Environmental
 Management
 UH Manoa Sustainability Council
 US Department of Agriculture
 NRCS Ho'olehua Plant Materials
 Center
 US Forest Service
 US Fish and Wildlife Service
 Waikalua Loko Fishpond
 Waikoloa Dry Forest Initiative
 Wailuku Community Managed
 Makai Area
 Waimea Valley Hi'ikapa, LLC
 Waipā Foundation
 Waipahu High School
 Waianae High School
 West Maui Mountains Watershed
 Partnership

Exhibit B


Capital Improvement Project Timeline
Kupu Green Job Training Center

	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17
Complete fundraising	6 months												
Finalize/award construction services contract	1 month												
Negotiate HCDA lease & development agreement	3 months												
HCDA Development permit		3 months											
State Special Management Area permit					3 months								
C&C Building & Grading permits routed								1 month					
Construction											3.5 months		

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Applicant: Kupu

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Plan				
10. Design				
11. Construction	700,000	1,000,000		2,000,000
12. Furniture Fixtures and Equipment				
13. Development				
13. Contingency	50,000			
14. Miscellaneous				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	750,000	1,000,000		2,000,000
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	750,000	1,000,000		2,000,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	750,000	 808-735-1221 Phone		
(b) Total Federal Funds Requested	1,000,000	1/19/16 Date		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested	2,000,000			
TOTAL BUDGET	3,750,000	John Leong, CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Exhibit 1C

Period: July 1, 2016 to June 30, 2017

Applicant: Kupu

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Exhibit 1D

Period: July 1, 2016 to June 30, 2017

Applicant: Kupu

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2014-2015	FY: 2015-2016	FY: 2016-2017	FY: 2016-2017	FY: 2017-2018	FY: 2018-2019
PLANS	\$ 375,000					
LAND ACQUISITION						
DESIGN		\$ 175,000				
CONSTRUCTION		\$ 1,810,923	\$ 750,000	\$ 1,889,077		
EQUIPMENT						
TOTAL:	\$ 375,000	\$ 1,985,923	\$ 750,000	\$ 1,889,077		
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Kupu

Contracts Total: **2,683,375**

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	SOH GIA - #OCS-CIP-15-01 AmeriCorps	Feb 2, 2015 - Feb 1, 2017	Office of Community Services Corporation for National & Community Service	State	1,250,000
2	#13SVJJO0010001	9/1/15 - 8/31/16	Department of Community Services	Federal City & County of Honolulu	1,193,375
3	SOLICITATION NO. RGP- DCS-GIA2016	12/1/15-11/30/16			150,000
4	Health and Human Services: Contract # J16148	7/1/2015-6/30/2017	Judiciary	State	90,000
6					
7					
8					
9					
10					
11					
12					
13					
14					
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27					

Exhibit 2A

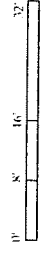
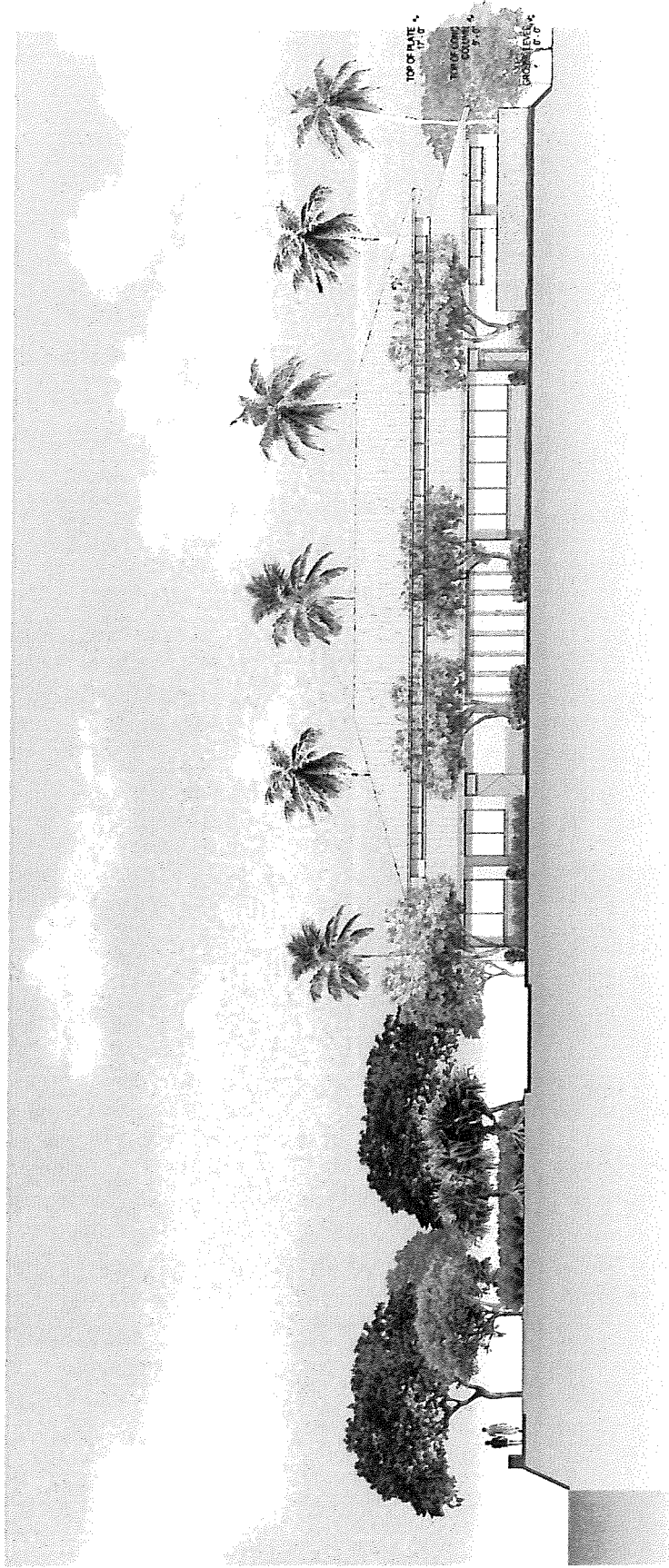


Exhibit 2B

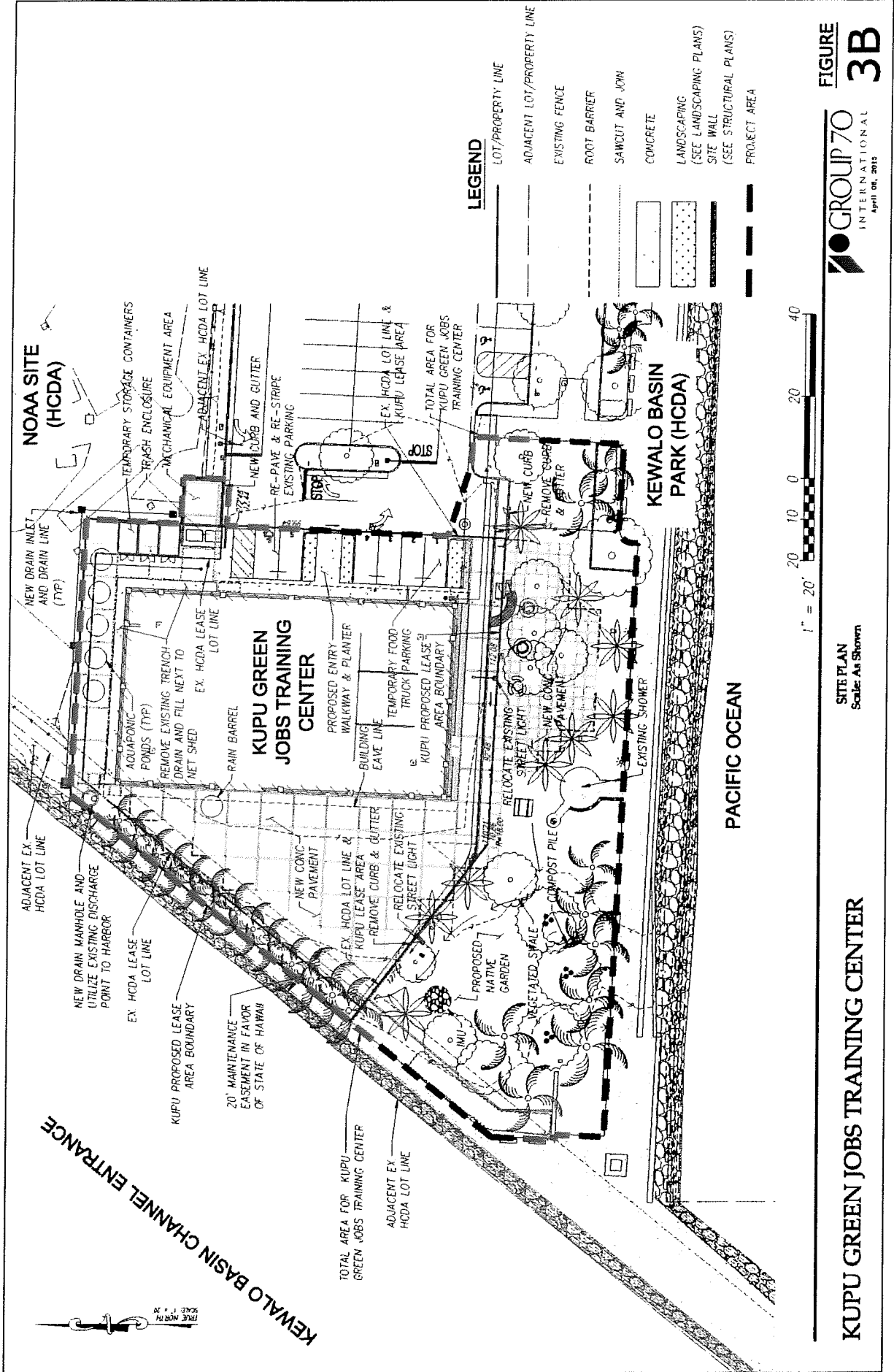
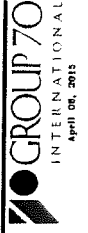


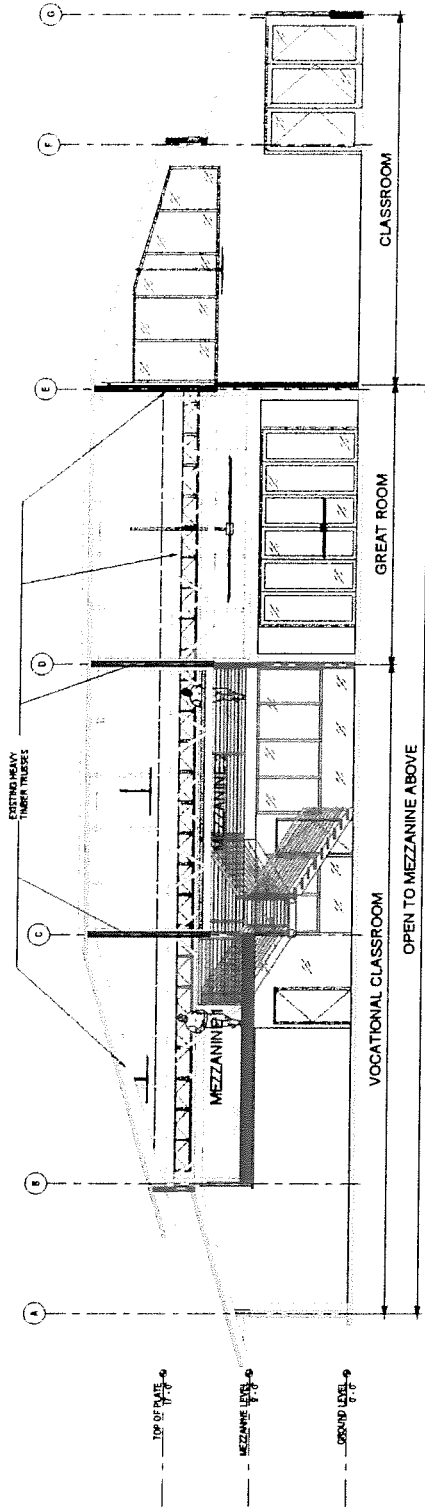
FIGURE 3B



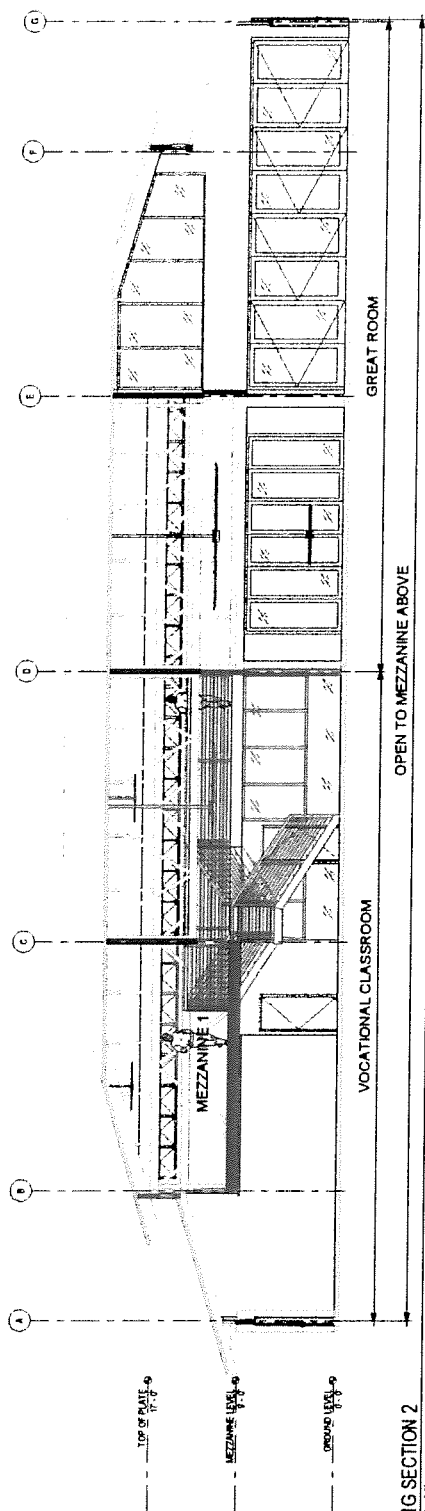
SITE PLAN
Scale: As Shown

KUPU GREEN JOBS TRAINING CENTER

Exhibit 2C



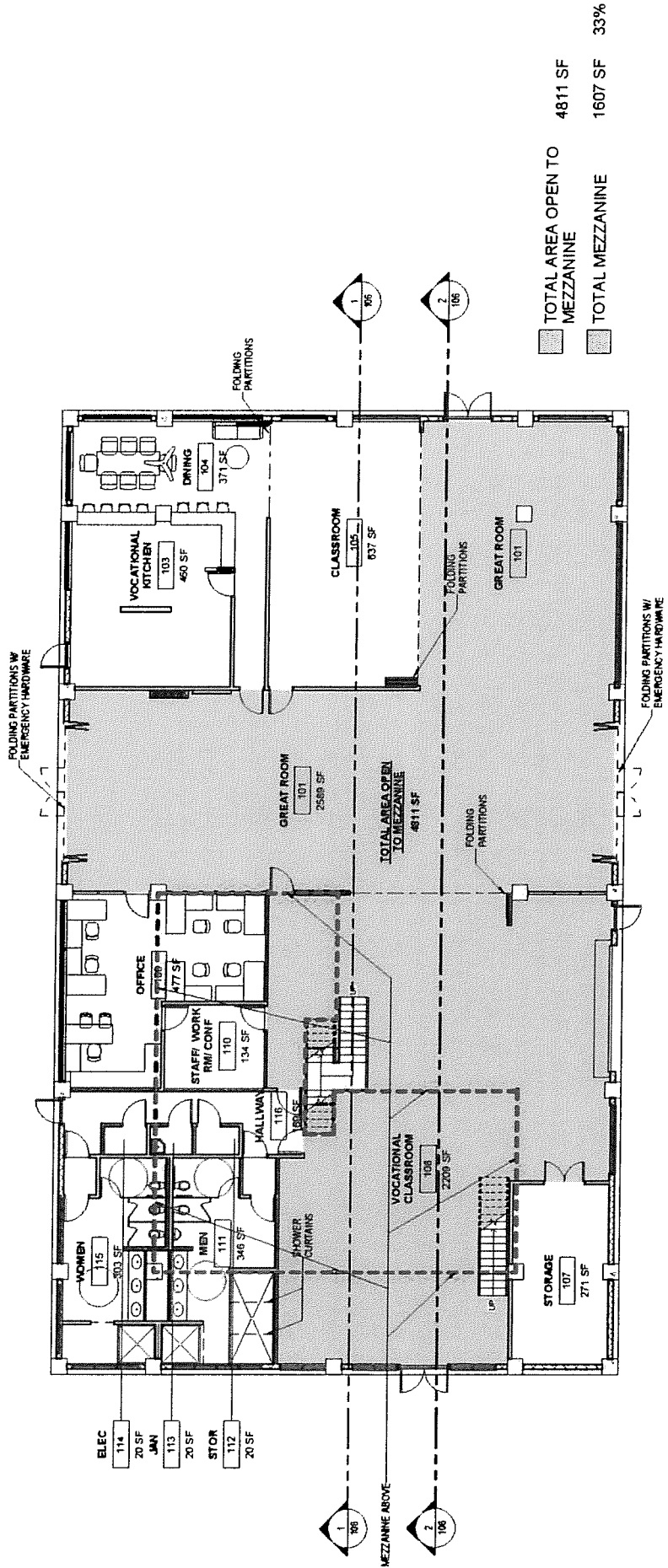
1 BUILDING SECTION 1
SCALE 3/8" = 1'-0"



2 BUILDING SECTION 2
SCALE 3/8" = 1'-0"

EXISTING CONSTRUCTION
NEW CONSTRUCTION

Exhibit 2D

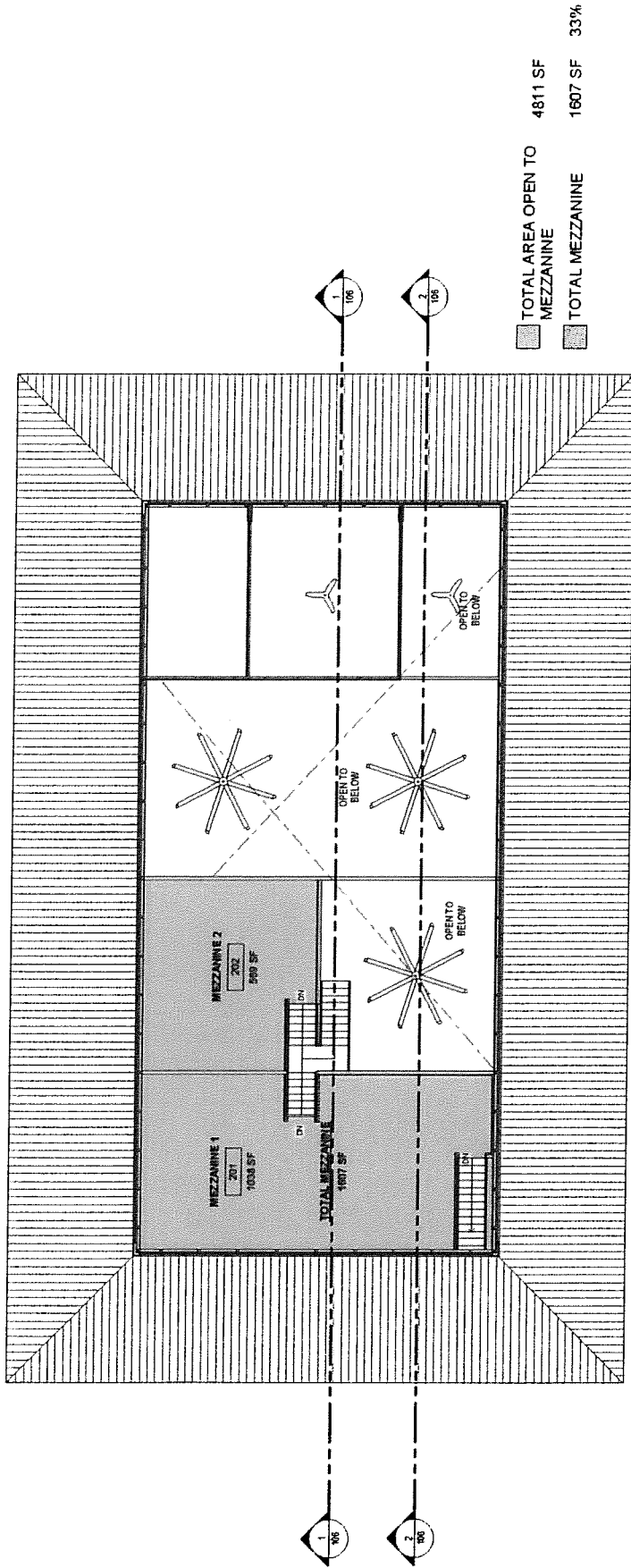


TOTAL AREA OPEN TO MEZZANINE 4811 SF
 TOTAL MEZZANINE 1607 SF 33%

1 GROUND LEVEL
 SCALE: 1/8" = 1'-0"

CODE REVIEW

Exhibit 2E

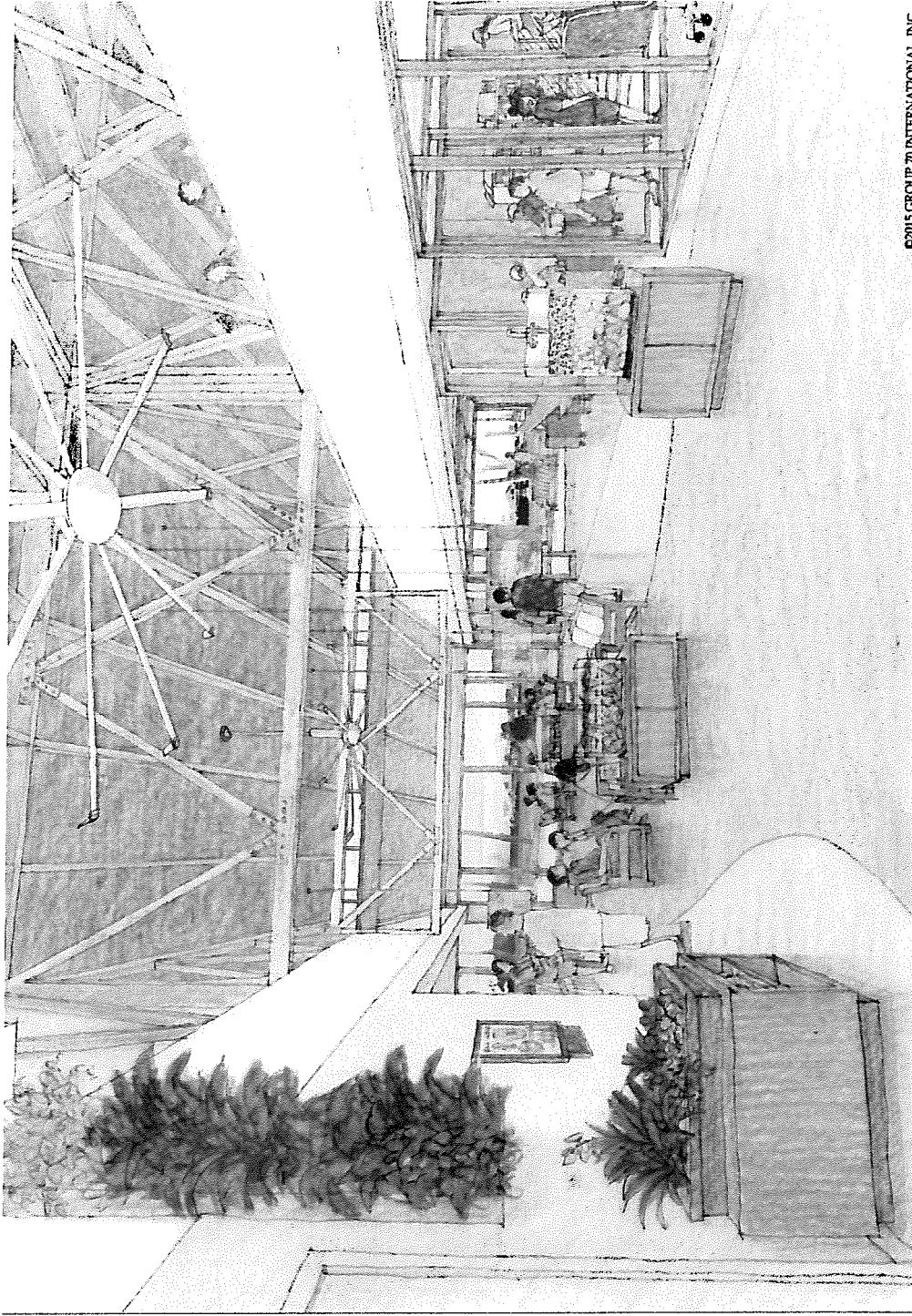


1 MEZZANINE LEVEL

SCALE: 1/8" = 1'-0"

CODE REVIEW

Exhibit 2F



©2015 GROUP 70 INTERNATIONAL, INC.

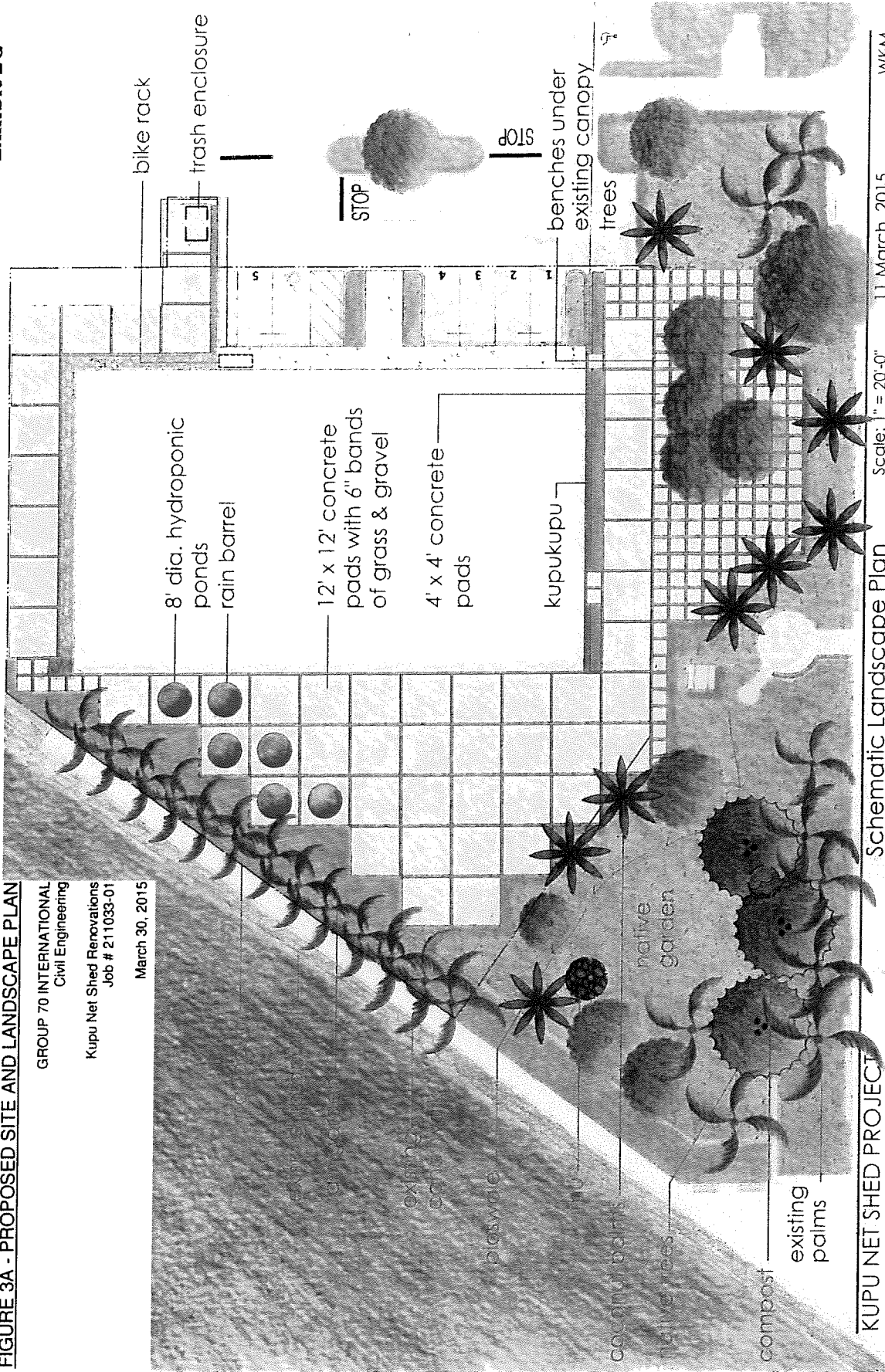
Exhibit 2G

FIGURE 3A - PROPOSED SITE AND LANDSCAPE PLAN

GROUP 70 INTERNATIONAL
Civil Engineering

Kupu Net Shed Renovations
Job # 211033-01

March 30, 2015



KUPU NET SHED PROJECT

Schematic Landscape Plan

Scale: 1" = 20'-0"

11 March, 2015

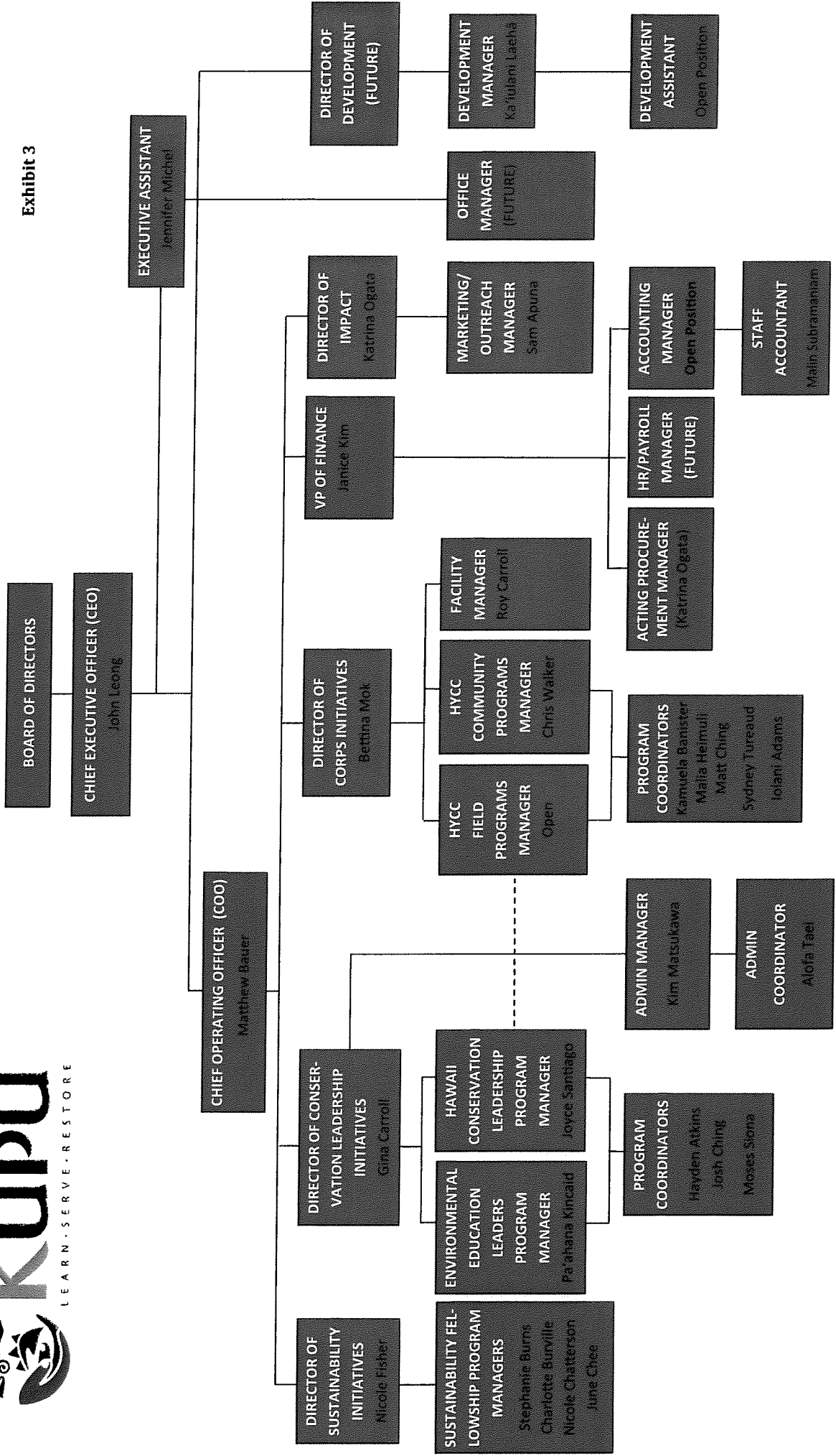
WKM

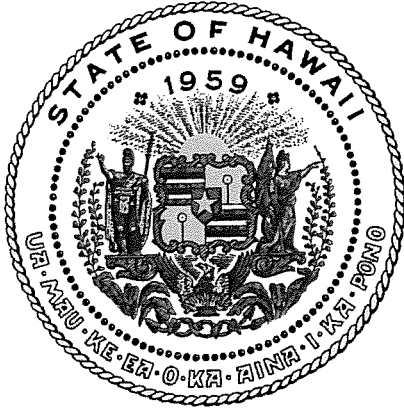
Exhibit 2H





Exhibit 3





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KUPU

was incorporated under the laws of Hawaii on 01/26/2007 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 07, 2016



Director of Commerce and Consumer Affairs

