

Kauai Food Bank, Inc.
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Hawaii State Legislature
28th Legislature 2016

**Application for
Grants and Subsidies**

Fiscal Year 2016-2017 Budget
(July 1, 2016 to June 30, 2017)

House District 15

Senate District 8

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST -- OPERATING

GRANT REQUEST -- CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Kauai Food Bank, Inc.

Dbas: **Kauai Independent Food Bank**

Street Address:

3285 Waapa Rd., Ste. A

Lihue, HI 96766

Mailing Address: N/A

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name KELVIN MONIZ

Title Executive Director

Phone # 808-246-3809

Fax # 808-246-4737

E-mail kmoniz@kauaifoodbank.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

THE FUNDS REQUESTED IN THIS APPLICATION WILL GO TOWARDS TWO PIECES OF EQUIPMENT THAT ARE VITAL TO PICKING UP, STORING, AND DELIVERING OVER 200,000 POUNDS OF FOOD PER YEAR:

A DELIVERY VAN FOR DAILY DROP-OFF AND PICK-UP AROUND THE ISLAND (REPLACING A 10-YEAR-OLD MODEL)

A FORKLIFT FOR MOVING FOOD TO AND FROM DELIVERY VEHICLES AND WITHIN THE KIFB WAREHOUSE (REPLACING A 28-YEAR-OLD MODEL)

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 101,970

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE

AT THE TIME OF THIS REQUEST:

STATE \$0 _____
 FEDERAL \$0 _____
 COUNTY \$0 _____
 PRIVATE/OTHER \$0 _____

AUTHORIZED SIGNATURE

KELVIN MONIZ, EXECUTIVE DIRECTOR
NAME & TITLE

1/19/16
DATE SIGNED



RECEIVED
1/20/16
[Signature]

Application for Grants

I. Background and Summary

1. Applicant Background

In 1992, the Kauai Food Bank was created as part of the community's response to Hurricane Iniki, one of the most devastating storms ever to strike American soil. The category five hurricane wreaked intense damage on every part of the island, and in its aftermath, the food bank—run entirely by dedicated volunteers— provided more than five million pounds of disaster foods to over 80% of the population.

In late 1994, Kauai Food Bank left the administrative umbrella of the Oahu-based Hawaii Food Bank and was formally incorporated as an independent organization. In 1995, it earned 501(c) (3) nonprofit status. We have been fulfilling our mission to “Educate; Provide Nutritious Food for the Hungry; and Respond to Emergencies” for over twenty years of uninterrupted service.

In 2010, the food bank filed with the Department of Commerce and Consumer Affairs to do business as the “Kauai Independent Food Bank,” joining hundreds of independent food banks nationwide. This change reflected our desire to increase efficiency by developing innovative methods to precisely target populations with the highest need for our services. Today, with a budget of nearly \$900,000 and just three full-time staff, we minimize operating expenses and maximize impact through programs focused on the specific needs of our island's most vulnerable demographic groups: keiki and kupuna.

KIFB currently has five major programs:

1. **Keiki Café** helps support students' academic enrichment after school, a time when many young people go hungry. On every school day, we provide healthy snacks like fresh fruit, yogurt, and granola bars to more than 640 keiki in eight after-school programs across the island.
2. The **Backpack Program** ensures that children who receive free lunch at school do not have to go hungry on weekends. Every Friday, we deliver 125 backpacks to three Hawaiian charter schools in Anahola and Kekaha and an afterschool program in Kapaa. The backpacks are filled with easy-to-prepare food items so that students can make five to seven nourishing meals for themselves and their siblings.
3. Through our **Kupuna Program**, KIFB partners with County of Kauai senior centers, the Agency on Elderly Affairs, Alu Like Native Hawaiian senior centers, and several partner agencies to allow an average of 140 seniors to access free food at our warehouse every month or receive deliveries if they are homebound. Last year, we distributed over 16,000 pounds of nutritious items like fresh fruits, vegetables, bread, and dairy products to seniors in Kekaha, Waimea, Koloa, Lihue, Wailua, Kapaa, Anahola, and Kilauea.
4. **Uluwehi Emergency Food Distribution** allows us to offer anonymous help to more than 11,000 individuals who arrive at our warehouse with emergency food needs each year.

5. The **Agency Distribution** program supplies food to over 50 groups including food pantries; youth services programs; and agencies that serve meals on site like soup kitchens, senior citizen centers, and homeless shelters.

2. Goals and Objectives related to the request

Our request is for two pieces of equipment—a warehouse forklift and delivery van—that are vital to the successful completion of the following program goals:

1. **Keiki Café:** Serve healthy snacks like fresh fruit, yogurt, and granola bars to a minimum of 700 students, every school day, at 9 after-school programs. This includes expanding to one new location at Kapaa Elementary School.

2. **Backpack Program:** Distribute at least 150 backpacks each Friday, filled with food for five to seven meals for students and their siblings. With an average of two youth receiving food from each backpack, this will mean the program will prevent a total of 300 of our island's keiki from going hungry each weekend. We are planning to increase this program to include Kawaikini Public Charter School.

3. **Kupuna Program:** Expand our homebound services to the west side of Kauai and serve over 20,000 pounds of food to an average of 160 seniors each month.

4. **Uluwehi Emergency Food Distribution:** Continue to meet ongoing community need by distributing approximately 20,000 pounds of food over the course of the year to 12,000 people in crisis. The goal is to help people meet immediate needs by tiding them over with food for 2-3 day until they can access one of our partner agencies.

5. **Agency Distribution:** Supply approximately 125,000 pounds of food to community service agencies on Kauai.

3. Public purpose and need to be served

KIFB services are available to the 70,000 residents of Kauai and Niihau, with a specific focus on keiki and kupuna, our island's most vulnerable demographics. According to the U.S. census, 11% of Kauai residents live below poverty level. Research by Feeding America indicates that 13% of Kauai's population experienced food insecurity in 2013, the most recent county-level data available.

KIFB works with many Native Hawaiian charter schools and community organizations. Hawaiians suffer disproportionately from nutrition-related health issues. For instance, the U.S. Center for Disease Control estimates that while 24% of adults in Kauai County are overweight or obese, nearly 50% of all Native Hawaiians are obese. Native Hawaiians have more than twice the rate of diabetes as Caucasians. Food insecurity is often associated with obesity because families feel pressure to maximize caloric intake by eating cheap, unhealthy, processed foods.

Food insecurity also has a profound impact on families' economic stability. According to the 2014 Hunger in America Report, 69% of Hawaiian families seeking food assistance

had to choose between food and utilities; 57% had to choose between food and housing; and 66% had to choose between food and medical care.

4. Target population to be served

In 2013, more than one in five children on Kauai—over 3,400 total—experienced times when they did not get enough food or adequate nutrition to maintain an active, healthy lifestyle. These keiki not only experience hunger, they are far more likely to eat unhealthy food because their parents feel compelled to choose the cheapest options.

KIFB focuses on providing out-of-school time snacks and meals coordinated with schools and after-school programs so we can consistently reach hundreds of children at times when they are most likely to go hungry: after school and on weekends. Almost half of Kauai’s public school students receive free/reduced-priced lunches. According to a national survey of hunger in schools released in 2015 by Share our Strength, 75% of public school teachers say students regularly come to school hungry, and 60% say “a lot or most” students rely on school meals as their primary source of nutrition. Teachers report that hunger creates an inability to concentrate, lack of motivation and energy, poor academic performance, tiredness, and behavioral problems.

Across America, seniors are increasingly likely to be isolated and unsure of where to go for help. From 2001 to 2013, the number of older Americans experiencing food insecurity more than doubled. One in six seniors now face the threat of hunger. These problems are exacerbated in rural areas like Kauai, where the population of seniors is growing at a significantly higher rate than the total population. According to the latest census figures, one in four people on Kauai are age 60 or older, totaling more than 16,000 people in 2014. KIFB is partnering with county government and organizations across the island to ensure we have the capacity to address the growing problem of senior hunger.

5. Geographic coverage

KIFB offers its services in all areas of Kauai as well as in schools that serve the island of Niihau. Communities where we offer specific services include Kekaha, Waimea, Koloa, Eleele, Kalaheo, Lihue, Wailua, Kapaa, Anahola, Kilauea, and Hanalei.

II. Service Summary and Outcomes

1. Scope of work, tasks and responsibilities;

Kauai Independent Food Bank will be responsible for fulfilling all annual goals listed above. KIFB’s full- and part-time staff members will lead the programs, establish memorandums of understanding with all program partners, and ensure ongoing fulfillment of day-to-day requirements. Through our various programs, KIFB has already distributed over 208,000 pounds of food to Kauai residents in 2015. The funds requested in this application will go towards two pieces of equipment that are vital to picking up, storing, and delivering this enormous amount of food:

1. **A delivery van** for daily drop-off and pick-up around the island
2. **A forklift** for moving food to and from delivery vehicles and within the warehouse

KIFB receives its food from grocery stores, bakeries, and dozens of community partners who participate in regular food drives. Every day, our delivery van picks up food at major partners like Costco and Kauai Bakery. Every week our drivers take our delivery vehicle to the farthest reaches of the island to pick up food at donor businesses and collection centers: from the Ishihara Market in Waimea to the Hanalei Fire Department. We also deliver food from Kekaha to Hanalei, dropping off healthy snacks at after-school programs and Friday backpacks filled with nutritious food to prevent weekend hunger. We drive our van an average of 350 miles per week and 17,500 miles per year.

Our current delivery vehicle—a Chevrolet Express 2500 cargo van—is more than ten years old. It does not have a refrigeration unit, meaning that the driver must rely on coolers stored in the back of the van to keep items fresh. Although we have the vehicle serviced every three months, age and inevitable wear and tear have led to a growing list of issues, including problems with both the side and rear-loading doors, and a windshield wiper mechanism rendered inoperable by rust.

Because the vehicle has depreciated beyond any remaining value, we have put up with numerous non-hazardous inconveniences to avoid investing large sums of money worth more than the vehicle itself. But even some costly repair efforts have ultimately proven ineffective due to the age of the vehicle. For instance, when the side-loading door ceased opening, dealership service mechanics could not solve the problem. Finally, one handle broke off entirely. Despite the purchase of a new handle assembly, problems persist. Meanwhile, the back door ceased opening from the outside. For weeks, staff members had to climb through the front of the van in order to open the back and load the vehicle. Currently, the back door can be opened from both inside and out, but the side door can only be opened from the inside. In addition, the exterior of the van suffers from significant paint chipping and rust.

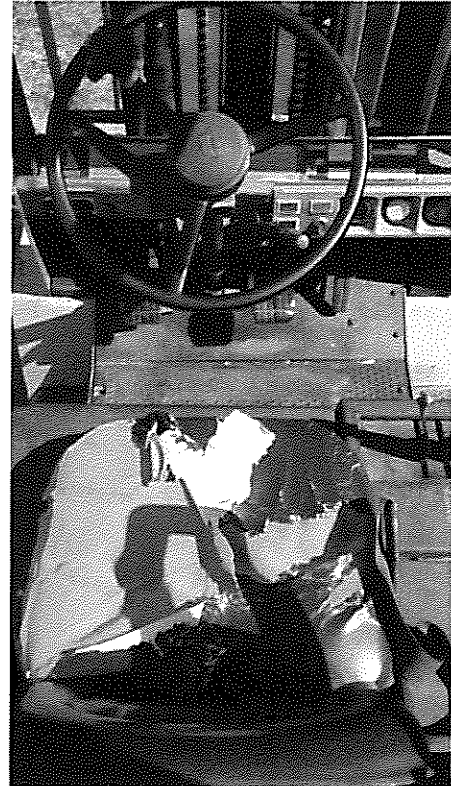




After researching potential replacements, KIFB staff have identified a 2016 Ford E-350 Transit medium roof cargo van as the vehicle that will meet our needs at the best price. In addition to the \$40,000 base price of the vehicle we will install a refrigeration unit for fresh foods, modifications that will cost approximately \$21,000. With the addition of taxes, shipping, and a six-year/100,000 mile warranty, total cost of the vehicle will be \$68,800.

A new vehicle will result in significant annual savings through fuel, maintenance, and more efficient use of staff time. For example, our current van gets 8-10 miles per gallon, while the new vehicle will average 14-19 mpg. With gas priced at \$2.85/gallon—an average price in the expensive market of Kauai—this will result in over \$2,500 per year in annual savings. The new vehicle will also have the latest safety features, including a back-up alarm and camera. The built-in refrigeration unit will lead to less food spoiling in the heat, and will allow us to pick-up and provide more fresh food to our clients.

We currently have two forklifts in our warehouse. Our battery-operated Yale forklift has soft tires and is for indoor use only. Our only outdoor-capable forklift—designed for operating on rough gravel and pavement—is a Clark 4905 manufactured in 1988. It has broken down many times over the years, but KIFB has always found ways to resuscitate it and keep it in operation. At 28 years old, this forklift has finally reached the end of its functional life. The hydraulic system leaks, and the gauges no longer function. The starter and the alternator have been replaced multiple times. The parking brake no longer engages, and the interior and exterior of the vehicle are extremely worn.



Staff have identified the Toyota 8FGU18 as a cost-effective replacement for our current forklift. Longer arms and the ability to shift the forklift from side-to-side will allow our warehouse manager to load delivery vehicles more efficiently and avoid damage to equipment and facilities. This model will cost \$33,170, including shipping and taxes.

2. Annual timeline for accomplishing results

We hope to purchase a new delivery van and forklift in January 2017, or as soon as funds become available. Once purchased, both vehicles will be used on a continuous, daily basis to achieve program goals throughout the year. Every week, the van picks up donations from businesses (like grocery stores) and collection sites (like fire stations) and drops off food at program sites (predominantly schools). In total, the van visits over 35 different sites in a two-week period, and visits an average of over ten sites per day. The forklift will be used at the warehouse to transfer donated food into storage and load the van for delivery to our program sites.

KIFB is known on the island for the services we deliver to our children and seniors, our island's most vulnerable populations. We place particular emphasis on ensuring that children who rely on free school meals do not go hungry during out-of-school hours. Maintaining a reliable food delivery system—dependent on well-functioning vehicles and equipment—will ensure that over 700 children receive healthy, fresh snacks every day after school, and that over 300 youth will have meals on weekends through delivery of backpacks on Fridays. These resources will be ongoing daily and weekly throughout the school year.

3. Quality assurance and evaluation plans

Vehicle Policies

KIFB has multiple policies in place to ensure our vehicles and equipment are used safely and maintained for many years of service:

- The Executive Director and the Warehouse Manager maintain current CDL and forklift certifications and have years of experience driving commercial vehicles and operating heavy equipment. They frequently ride along with drivers to observe and assess their safe use of the vehicles.
- We offer driver safety trainings to our staff several times a year.
- Staff performs daily maintenance checks on all vehicles and equipment
- Drivers receive a daily safety briefing on traffic, weather, road conditions, and specific issues concerning the load they are transporting
- All vehicles are taken in for regular maintenance at manufacturer-recommended intervals.

Program Evaluation

Our partners in the Keiki Café and Backpack program submit monthly reports to our program manager recording food distributed and the number of children served each day (Keiki Café) or week (Backpack). We aggregate monthly numbers to track program growth and plan for future needs. Most of the food items used in these programs are not warehouse staples and need to be purchased in advance.

To determine the success of our programs throughout the year, KIFB staff visit each Keiki Cafe and Backpack site to observe and gather feedback. Additionally, staff of our program partners solicit feedback from the keiki and their family members regarding the impact of the programs. Program partners' methods of evaluation include noting changes in attendance, repeat visits, and new memberships; surveying students, teachers, and parents; and observation and feedback from staff and volunteers.

Because we provide direct services at our warehouse to our Kupuna and Uluwehi Emergency programs, our program manager collects data directly from recipients. We track the number of seniors visiting from each center and how many pounds of food were distributed. We supply kupuna with specialty food items—like fresh fruits and vegetables, eggs, low-fat dairy products, and other healthy food items—that may not be available in the warehouse and must often be purchased in advance. The data we collect allows us to conduct inventory and specifically stock our warehouse before their arrival. In addition to the amount of food we distribute, we also track recipients of Emergency Food and their ages.

4. Measures of Effectiveness

KIFB will directly track mileage and maintenance of the delivery van and maintenance

for the forklift. The most important measures of effectiveness, however, will be program outcomes that would not be possible without the van and forklift.

Like most Food Banks, we measure outputs in pounds of food distributed and numbers of people served. For all of our programs except Keiki Café, we track the weight of food distributed each week. Because Keiki Café is focused on healthy snack items that we purchase ourselves, we count individual snacks distributed.

Recognizing the need to measure our broader impact on the community and the indirect results of alleviating hunger —like improved physical and mental health, stronger academic performance, and stable finances—we distribute surveys to all our program sites and partners to capture their feedback. In the past, we have struggled to secure consistent response rates to these surveys, making it difficult to evaluate the indirect impacts of our food distribution. In 2016 we are developing new processes for data collection to boost response rates and give us a better picture of how we are helping children and families succeed.

Kauai Independent Foodbank 2016 Outcomes

1. **Keiki Café:** Serve healthy snacks like fresh fruit, yogurt, and granola bars to a minimum of 700 students, every school day, at nine after-school programs.
2. **Backpack Program:** Distribute at least 150 backpacks each Friday, filled with food for five to seven meals for students and their siblings.
3. **Kupuna Program:** Expand our homebound services to the west side of Kauai and serve over 20,000 pounds of food to an average of 160 seniors each month.
4. **Uluwehi Emergency Food Distribution:** Continue to meet ongoing community need by distributing approximately 20,000 pounds of food over the course of the year to 12,000 people in crisis.
5. **Agency Distribution:** Supply approximately 125,000 pounds of food to community service agencies on Kauai.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2017.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| \$68,800 | \$33,170 | | | \$101,970 |

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.
 - Atherton Family Foundation – Kupuna Program - \$10,000
 - Friends of Hawaii Charities – Keiki Café - \$10,000
 - Hale Uluwehi Charity Fund – Uluwehi Emergency Food Distribution - \$12,000
 - Cooke Foundation – Kupuna Program - \$10,000
 - Hawaii Community Foundation FLEX Grants – General Operating - \$40,000
 - Hawaii Hotel Industry Foundation – Keiki Café - \$10,000
 - First Presbyterian Church of Honolulu GIFT FUND – Backpack Program - \$5,000
 - Young Brothers – Backpack Program - \$3,000

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

None.

5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.
 - 2015 – Grant in Aid Funding - \$101,970
 - 2016 – County of Kauai support for Kupuna Services – TBD

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.

IV. Experience and Capability

A. Necessary Skills and Experience

For 20 years, KIFB has successfully fulfilled its mission to educate, provide nutritious food for the hungry and respond to emergencies on Kauai by maintaining low staff expenditures and a strong network of sponsors and program partners. With an overhead percentage of just 9%, we minimize operating costs to maximize impact.

Our leadership in the community and effectiveness in achieving our goals is reflected in our strong partnerships with many of our island's most trusted and successful community service organizations, including the American Red Cross, Boys and Girls Clubs, Easter Seals Hawaii, Hale Kipa youth services, Habitat for Humanity, Kauai Hospice, Kauai Humane Society, the Salvation Army, the YMCA,

the YWCA, and over 20 diverse churches—from the North Shore’s Church of the Pacific to the Westside’s West Kauai United Methodist.

In addition, our food collection efforts are supported by many businesses and government agencies like the County of Kauai, Kukui Grove Shopping Center, Safeway, Ishihara Market, KMart, First Hawaiian Bank, Hawaii Gas, Matson, Aqua Engineers, Earthworks Pacific, every island radio station, and all of Kauai’s Credit Unions.

B. Facilities

KIFB operates from a 4,000 square-foot warehouse centrally located in Nawiliwili harbor in Lihue. It is complete with freezer and chill areas for perishable foods and racks to keep all non-perishable foods off the floor. The warehouse is located right off Nawiliwili Road, allowing easy access for vehicular and foot traffic, with adequate parking. Agency partners shop at the warehouse to feed the hungry at their food pantries and soup kitchens. Emergency Food is also distributed to those in the direst need directly through our warehouse. Food products for our Keiki Café and Backpack programs are stored at the warehouse prior to distribution to our program partners for these programs. Food products for our Kupuna Program are also stored at the warehouse; before visits we prepare a special “seniors’ food rack” with healthy, nutritious foods already set out and organized.

The warehouse is ADA compliant. It is on the ground floor without steps and with wide roll-up doors allowing easy wheelchair access. In fact, some of the participants in our Kupuna use wheelchairs and appreciate the access into the warehouse for their food supplement distribution.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Executive Director Kelvin Moniz oversees KIFB operations and programs. His responsibilities include managing, directing, and monitoring all aspects of KIFB operations via subordinate managers and staff to achieve the organization’s mission. He oversees preparation of all reports and media and schedules and coordinates food drives and mail-outs. Kelvin has been with the KIFB since 1999, in a variety of different roles, including Director of Food Resources. Kelvin has extensive knowledge of all aspects of the program and warehouse operations. He was appointed interim Executive Director in November 2013, and appointed Executive Director in January 2014. Kelvin is CDL and Forklift certified.

Warehouse Manager Rizaldy Tolentino identifies, procures, and stores the specialty foods required for all KIFB programs and oversees delivery to our program partners by the Driver/Warehouse Helper. His responsibilities include oversight of warehouse operations, including the shopping area, maintaining stock balance, and inventory. He conducts preventive maintenance checks on all

vehicles. He supervises the Driver/Warehouse Worker and warehouse volunteers and also serves as KIFB's Safety Manager. Rizaldy first came to KIFB in 2011 as a volunteer through the SEE (Supporting Employment Empowerment) program of the Department of Human Services. After completion of the program he was hired as Warehouse Helper/Driver, and subsequently rose to his current position. Rizaldy is CDL and Forklift certified.

Program Manager Leona Perez prepares annual MOUs and Program Evaluations and tallies monthly reports from each program partner. Her responsibilities include coordination of the planning, implementation, and evaluation of all KIFB programs, including the Keiki Café, Backpack Program, Kupuna Program, Uluwehi Emergency Food Distribution, and Agency Partner Distribution. She inputs all data related to food that enters and exits the warehouse. She supervises the Office Clerk and Administrative Assistant. She also conducts site visits and monitoring inspections and is the primary contact for our program partners. Leona's nine years of experience in food purchasing and sales at Koa Trading gives her extensive knowledge of food procurement, sales, and storage. Leona previously worked at the KIFB from 2002-2003 as Agency Relations/Volunteer Coordinator and returned to the KIFB in January 2014.

Contract Grantwriter John Teschner is responsible for researching grant opportunities, writing grant proposals and final grant reports, and meeting all required deadlines. John has over ten years experience in the nonprofit field. He offers development consultation services to organizations in Hawaii and Minnesota, served in the United States Peace Corps, holds an MFA in Nonfiction Creative Writing, and previously worked as Grants Manager for AchieveMpls, an education nonprofit in Minnesota, where he helped bring in over one million dollars in grant funding each year.

Contract Accountant Sandra Cummings ensures all income and expenditures relating to KIFB programs and operations are appropriately documented and charged to the correct funding source. Her responsibilities include preparation and posting of various journals, ledgers, and accounts; analysis and presentation of financial data; preparation of financial statements and expenditure reports; review and approval of vouchers and invoices for payment; analyzing budget requirements; preparing payroll data; and allocating funds to various accounts or functions. She also ensures that all allocations and charges are in compliance with the Federal Cost Principles and Generally Accepted Accounting Procedures. Sandra is an accountant and consultant with experience as Financial Officer for a large non-profit and Manager/Auditor for Hirose, Kato & Co., LLP. She has written complete accounting software for IBM.

Part-time Driver/Warehouse Helper Glen Batoon picks up food on a daily basis from our donors, delivers to our program partner sites around the island each week, conducts a food inventory at each location to ensure appropriate distributions, and restocks the items as necessary. He is responsible for assisting

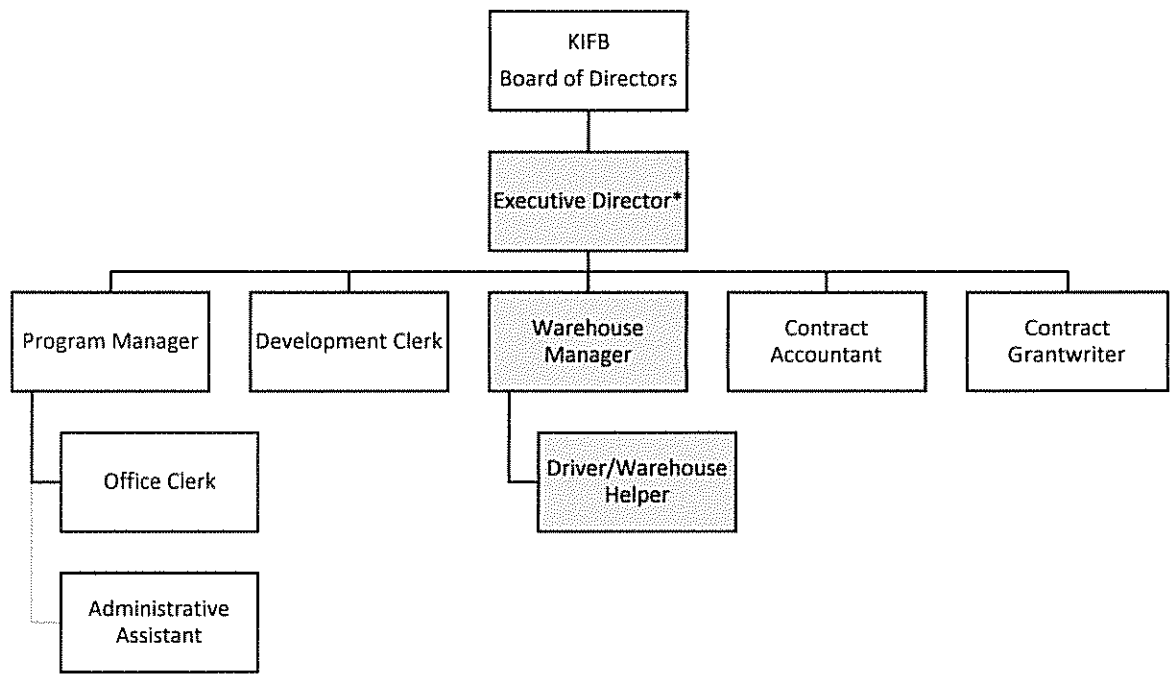
in the maintenance, cleaning, and sanitation of all vehicles, and cleans and sanitizes areas in and outside of the warehouse. He also assists with salvage operations.

Part-time Development Clerk Ammon Kakazu assists the Executive Director with donor relations management and stewardship. He inputs received donations into the database and creates donor letters for review and customization.

Part-time Administrative Assistant Melanie Goto assists with clerical duties such as direct mail-out and food drive documents. She is also responsible for updating the donor database and the KIFB website.

Part-time Office Clerk Andrea Fujita is responsible for updating our database including donations and invoices. She also assists with the compilation of all data for monthly reports.

B. Organization Chart



*Note that shaded squares denote positions responsible for overseeing, operating, and maintaining vehicles funded by this request.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

- Executive Director \$64,050
- Warehouse Manager \$37,681
- Programs Manager \$35,020

VI. Other

A. **Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

B. **Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

C. **Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

D. **Future Sustainability Plan**

These expenditures represent one-time capital requests. Ongoing maintenance costs and other program expenditures will be maintained through the organization's other fundraising channels. KIFB's robust and diverse development strategy ensures we have the funds to maintain—and even expand—the operation of our vital programs. We do not rely on a single large donor, but rather receive smaller sums from diverse funders. Almost half our budget consists of food donations. We have strong relationships with some of the island's largest food vendors, like Costco, Papayas, Hoku Foods, Cost-U-Less, and HFM. Contributions from sponsors, major donors, and community members make up our second largest income source. We also receive significant grant revenues from corporations and foundations. We conduct multiple food drives each year, which increase our profile in the community and result in food and monetary donations. We also conduct multiple direct mail campaigns. We receive income from our investment and the sale of donated assets liked cars, boats, and furniture.

E. **Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2015.

ADDITIONAL ATTACHEMENTS:

1. Balance Sheet as of December 31, 2015
2. Certificate of Good Standing from the Director of Commerce and Consumer Affairs
3. IRS 501 (c) (3) Determination Letter
4. Board of Director listing 2016
5. New Ford Transit specifications
6. New Toyota Forklift specifications

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Applicant: Kauai Food Bank, Inc.

| BUDGET CATEGORIES | Total State Funds Requested (a) | Total Federal Funds Requested (b) | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|------------------------------------|--|-------------------------------------|--|
| A. PERSONNEL COST | | | | |
| 1. Salaries | | | | |
| 2. Payroll Taxes & Assessments | | | | |
| 3. Fringe Benefits | | | | |
| TOTAL PERSONNEL COST | 0 | | | |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | | | | |
| 2. Insurance | | | | |
| 3. Lease/Rental of Equipment | | | | |
| 4. Lease/Rental of Space | | | | |
| 5. Staff Training | | | | |
| 6. Supplies | | | | |
| 7. Telecommunication | | | | |
| 8. Utilities | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |
| TOTAL OTHER CURRENT EXPENSES | 0 | | | |
| C. EQUIPMENT PURCHASES | 33,172 | | | |
| D. MOTOR VEHICLE PURCHASES | 68,807 | | | |
| E. CAPITAL | | | | |
| TOTAL (A+B+C+D+E) | 101,979 | | | |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | 101,979 | Kelvin Moniz (808) 246-3809 | | |
| (b) Total Federal Funds Requested | | [Redacted] Phone | | |
| (c) Total County Funds Requested | | [Redacted] 1/19/16 | | |
| (d) Total Private/Other Funds Requested | | Signature of Authorized Official Date | | |
| TOTAL BUDGET | 101,979 | Kelvin Moniz/Executive Director Name and Title (Please type or print) | | |

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2016 to June 30, 2017

Applicant: Kauai Food Bank, Inc.

| POSITION TITLE | FULL TIME EQUIVALENT | ANNUAL SALARY A | % OF TIME ALLOCATED TO GRANT REQUEST B | TOTAL STATE FUNDS REQUESTED (A x B) |
|--------------------------------|----------------------|--------------------|---|--|
| N/A | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
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| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

Applicant: Kauai Food Bank, Inc.

| DESCRIPTION EQUIPMENT | NO. OF ITEMS | COST PER ITEM | TOTAL COST | TOTAL BUDGETED |
|-------------------------------|-----------------|------------------|---------------|-------------------|
| Toyota Forklift Model: 8FGU18 | 1.00 | \$33,172.00 | \$ 33,172.00 | 33172 |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | 1 | | \$ 33,172.00 | 33,172 |
| JUSTIFICATION/COMMENTS: | | | | |

| DESCRIPTION OF MOTOR VEHICLE | NO. OF VEHICLES | COST PER VEHICLE | TOTAL COST | TOTAL BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| 2016 Ford Transit Van | 1.00 | \$68,807.00 | \$ 68,807.00 | 68807 |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | 1 | | \$ 68,807.00 | 68,807 |
| JUSTIFICATION/COMMENTS: | | | | |

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2016 to June 30, 2017

Applicant: Kauai Food Bank, Inc.

| FUNDING AMOUNT REQUESTED | | | | | | |
|--------------------------------|--|---------------|-----------------------|--------------------|--------------------------------------|--------------|
| TOTAL PROJECT COST | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS | |
| | FY: 2014-2015 | FY: 2015-2016 | FY:2016-2017 | FY:2016-2017 | FY:2017-2018 | FY:2018-2019 |
| PLANS | | | | | | |
| LAND ACQUISITION | | | | | | |
| DESIGN | | | | | | |
| CONSTRUCTION | | | | | | |
| EQUIPMENT | | | | | | |
| TOTAL: | | | | | | |
| JUSTIFICATION/COMMENTS: | | | | | | |

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Kauai Food Bank, Inc.

Contracts Total: -

| | CONTRACT DESCRIPTION | EFFECTIVE DATES | AGENCY | GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau) | CONTRACT VALUE |
|----|-----------------------------|------------------------|---------------|---|-----------------------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
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| 24 | | | | | |
| 25 | | | | | |
| 26 | | | | | |
| 27 | | | | | |
| 28 | | | | | |
| 29 | | | | | |
| 30 | | | | | |

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kauai Food Bank, Inc.

zation)

(Signature)

1/19/16
(Date)

Kelvin A. Moniz
(Typed Name)

(Title) Executive Director

Kauai Independent Food Bank Balance Sheet

As of December 31, 2015

Dec 31, 15

ASSETS

Current Assets

Checking/Savings

100 - Cash

1001 - Cash - First Hawaiian Bank 95,579.97

1040 - Petty Cash 25.00

Total 100 - Cash 95,604.97

Total Checking/Savings 95,604.97

Accounts Receivable

110 - Accounts Receivable

1100 - Accounts Receivable - Agencies 497.11

1110 - Accounts Receivable - Others 3.23

Total 110 - Accounts Receivable 500.34

Total Accounts Receivable 500.34

Other Current Assets

120 - Inventory

1200 - Assorted Produce 163.77

1210 - Assorted Items - Loose 76,458.33

12100 - Donated Non-Food Inventory 2,757.05

1225 - AL005 (candy, chips, etc.) 206.69

1290 - Donated Gift Cards 183.81

Total 120 - Inventory 79,769.65

130 - Prepaid Expenses

1300 - Prepaid Insurance 4,520.24

1305 - Prepaid Postage 1,166.77

1310 - Prepaid Rent 2,200.00

Total 130 - Prepaid Expenses 7,887.01

Total Other Current Assets 87,656.66

Total Current Assets 183,761.97

Fixed Assets

180 - Fixed Assets

1800 - Office & Computer Equipment 71,785.60

1805 - Furniture & Fixtures 4,148.00

1810 - Machinery & Equipment 91,518.00

1815 - Vehicles 50,251.00

1820 - Leasehold Improvements 22,891.00

Total 180 - Fixed Assets 240,593.60

190 - Accumulated Depreciation

1900 - Accum Depr - Office & Computer -71,784.90

1905 - Accum Depr - Furn & Fixtures -4,063.00

1910 - Accum Depr - Machiner & Equip -92,644.33

1915 - Accum Depr - Vehicles -47,724.99

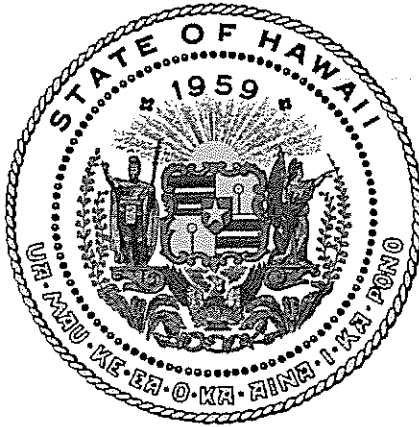
1920 - Accum Depr - Leasehold Improv -21,983.39

Total 190 - Accumulated Depreciation -238,200.61

Kauai Independent Food Bank
Balance Sheet

As of December 31, 2015

| | Dec 31, 15 |
|--|-------------------|
| Total Fixed Assets | 2,392.99 |
| Other Assets | |
| 140 · Other Assets | |
| 1400 · Security Deposits Asset | 2,080.00 |
| 1500 · First Allied Securities | 174,023.45 |
| 1505 · Cash - First Allied Securities | 19,302.62 |
| Total 140 · Other Assets | 195,406.07 |
| Total Other Assets | 195,406.07 |
| TOTAL ASSETS | 381,561.03 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2005 · Accounts Payable | 3,568.89 |
| Total Accounts Payable | 3,568.89 |
| Other Current Liabilities | |
| 200 · Other Accounts Payable | |
| 2105 · Accrued Vacation | 14,169.89 |
| 2220 · AFLAC payable | 316.56 |
| Total 200 · Other Accounts Payable | 14,486.45 |
| Total Other Current Liabilities | 14,486.45 |
| Total Current Liabilities | 18,055.34 |
| Total Liabilities | 18,055.34 |
| Equity | |
| 3000 · Unrestricted Net Assets | 279,451.43 |
| 30000 · Opening Balance Equity | -10,765.60 |
| 3005 · Temp. Restricted Net Assets | |
| Backpack-other | 3,246.99 |
| Backpack West | 14,252.40 |
| BOD | 30,000.00 |
| Growing Food Together-Last | 31,335.06 |
| Growing Food Together-Weil | 12,676.28 |
| Keiki Cafe Program | 2,160.24 |
| Kupuna Pantry | 3,129.73 |
| Rebranding Project | 18,907.17 |
| Total 3005 · Temp. Restricted Net Assets | 115,707.87 |
| Net Income | -20,888.01 |
| Total Equity | 363,505.69 |
| TOTAL LIABILITIES & EQUITY | 381,561.03 |



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs
of the State of Hawaii, do hereby certify that

THE KAUAI FOOD BANK, INC.

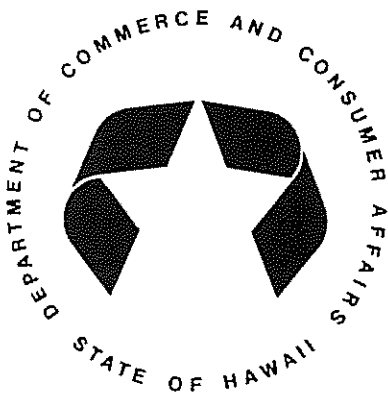
was incorporated under the laws of Hawaii on 12/16/1994 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 19, 2016



Director of Commerce and Consumer Affairs



INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: ~~May 25 1995~~

Employer Identification Number:
99-0317431
DLN:
17053100757029
Contact Person:
FRANCIS E BERNHARDT ID# 31258
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
April 1995
Addendum Applies:
No

KAAUI FOOD BANK INC
3285 WAAPA ST
LIHUE, HI 96766

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

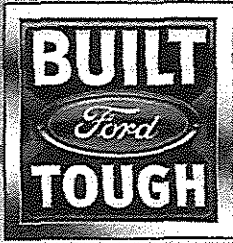


District Director

Letter 1050 (DO/CG)

**The Kauai Food Bank, Inc., dba Kauai Independent Food Bank
Governing Board of Directors - 2016**

| Name/Company | Contact Information | Title/Committee | Year Joined |
|---|--|------------------------|--------------------|
| Rowena Cobb Cobb Realty Instructor | PO Box 157 Koloa, HI 96756 (808) 742-9497 hawaii39@gmail.com | President | 2009 |
| Chuck Lasker Chuck Lasker Personal Thoughts | P.O. Box 531 Kalaheo, HI 96741 (317) 605-4427 Cell chuck@chucklasker.com | Vice President | 2015 |
| Judy Arrigo JAA & Associates | 5700 Oloheua Road Kapaa, HI 96746 (808) 822-3148 Office (808) 822-3346 Fax jaa-assoc@hawaii.rr.com | Treasurer | 2007 |
| Susie Hay PMRF First Lady | P.O. Box 133 Kalaheo, HI 96741 (808) 320-3814 Cell bway@earthlink.net | Secretary | 2015 |
| Randy Kozerski Pacific Island Financial, LLC | 1928 Haleukana Street Lihue, HI 96766 (808) 378-4433 Office (808) 631-8264 Cell (808) 270-5044 Fax rkozerski@pacislandfinancial.com | | 2010 |
| Eileen Winters Winters Realty | 6740 Makana Road Kapaa, HI 96746 (808) 822-3470 Office (808) 822-2155 Fax Eileen@WintersRealty.com | | 2007 |
| Brandan Nakamoto DuPont Pioneer | P.O. Box 650 Lawai, HI 96765 (808) 634-3489 Cell brandansden@gmail.com | | 2013 |
| Jett Jasper JJ's Broiler | 2281 Hulemalu Rd. Lihue HI 96766 (808) 652-5122 jettjamesjasper@gmail.com | | 2014 |
| Brad Nagano Vice President Mokihana Insurance | 4393 Kukui Grove Street Lihue, HI 96766-1640 (808) 245-9573 Office (808) 651-7918 Cell (808) 246-9092 Fax bradn@mokihana.net | Vice President | 2012 |



2015 TRANSIT

DESIGNED AND ENGINEERED FOR WORK



TRANSIT – Tough, Smart, Efficient

- Built Ford Tough®
- Right-sized for business with 3 roof heights, 2 wheelbases and 3 lengths available
- Proven powertrains: 3.7L TiVCT, available 3.5L EcoBoost®, available 3.2L Power Stroke® Diesel
- More capable in GVWR, payload, and towing, as compared to E-Series of same weight class
- Best-in-class* Interior Height—81.5" (High Roof)
- Best-in-class* Gas Powered Maximum Cargo Capacity
- Best-in-class* Maximum Gas Torque Rating of 400 lbs.-ft. @ 2,500 rpm when equipped with the available 3.5L EcoBoost® engine
- Assembled in the USA with domestic and foreign parts
- Upfitter ready with 11 ship-thrus are within 20 miles of Kansas City Assembly Plant

* Class is Full-size Vans.

When properly equipped. Excludes diesel competitive models.

TRANSIT

WHEELBASE/LENGTH

VAN CARGO LENGTH
(FLOOR/BELT)

130" WHEELBASE
REGULAR
8-/10-PERSON WAGON

148" WHEELBASE
LONG
12-/15-PERSON WAGON

148" WHEELBASE
EXTENDED LENGTH
15-PERSON WAGON

ROOF HEIGHT

LOW ROOF

MEDIUM ROOF

HIGH ROOF

VAN



WAGON



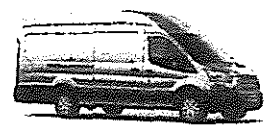
VAN



WAGON



VAN



WAGON



50/50 hinged,
180-degree opening

50/50 hinged,
237-degree opening

50/50 hinged,
237-degree opening

REAR
DOORS

POWER AND PERFORMANCE

The new Transit has the power business owners need with three available engines that deliver. Each engine is paired with a 6-speed automatic transmission with SelectShift[®] capability.

3.7L TI-VCT V6 (STANDARD)

- 275 horsepower @ 6000 rpm
- 260 lb.-ft. of torque @ 4000 rpm
- Available CNG/LPG Gaseous Engine Prep Package*

* Vehicle will be equipped with the standard factory gasoline fuel system. This package does not include CNG/LPG fuel tanks and lines, etc. See your dealer for details.

** Class is Full-Size Vans.

3.5L ECOBOOST[®] V6 (AVAILABLE)

- 310 horsepower @ 5500 rpm
- Best-in-class** gas torque rating of 400 lb.-ft. @ 2500 rpm
- Enhanced cooling system helps improve engine coolant flow

3.2L POWER STROKE[®] I-5 TURBO DIESEL (AVAILABLE)

- 185 horsepower @ 3000 rpm
- 350 lb.-ft. of torque @ 1500-2500 rpm
- Capable of operating on B20 biodiesel fuel
- Durable, rigid sand-cast gray iron cylinder block

CHOICES, CAPABILITY AND FEATURES

Extended body length

Standard body length

Roof Heights



High roof

Vehicle max. height: 110.1"

Interior cargo height:
77.0" Wagon/81.5" Van

Medium roof

Vehicle max. height: 100.8"

Interior cargo height:
67.6" Wagon/72.0" Van

Low roof

Vehicle max. height: 83.6"

Interior cargo height:
52.8" Wagon/56.9" Van

Regular wheelbase 130"

Long wheelbase 148"

| SERIES | WHEELBASE/INCHES | VAN PAYLOAD (LBS.) | | | GVWR (LBS.) <small>Passenger and cargo capacity limited by weight and weight distribution.</small> |
|-----------------------|------------------|--------------------|------|------|---|
| | | 3.7L | 3.5L | 3.2L | |
| 150 SRW — Low Roof | Regular/130" | 3680 | 3600 | 3280 | 8600 |
| 150 SRW — Low Roof | Long/148" | 3550 | 3480 | 3150 | 8600 |
| 250 SRW — Low Roof | Regular/130" | 4080 | 4000 | 3680 | 9000 |
| 250 SRW — Low Roof | Long/148" | 3950 | 3830 | 3550 | 9000 |
| 350 SRW — Low Roof | Long/148" | 4450 | 4380 | — | 9500 |
| 150 SRW — Medium Roof | Regular/130" | 3550 | 3450 | 3140 | 8600 |
| 150 SRW — Medium Roof | Long/148" | 3400 | 3330 | 3060 | 8600 |
| 250 SRW — Medium Roof | Regular/130" | 3950 | 3850 | 3960 | 9000 |
| 250 SRW — Medium Roof | Long/148" | 3800 | 3730 | 3460 | 9000 |
| 350 SRW — Medium Roof | Long/148" | 4300 | 4230 | — | 9500 |
| 250 SRW — High Roof | Long/148" | 3720 | 3620 | 3330 | 9000 |
| 250 SRW — High Roof | Long EL/148" | 3510 | 3430 | 3140 | 9000 |
| 350 SRW — High Roof | Long/148" | 4220 | 4120 | — | 9500 |
| 350 SRW — High Roof | Long EL/148" | 4010 | 3930 | 3640 | 9500 |
| 350HD DRW — High Roof | Long EL/148" | — | 4240 | 3890 | 9950 |
| 350HD DRW — High Roof | Long EL/148" | — | 4560 | 4300 | 10,360 |

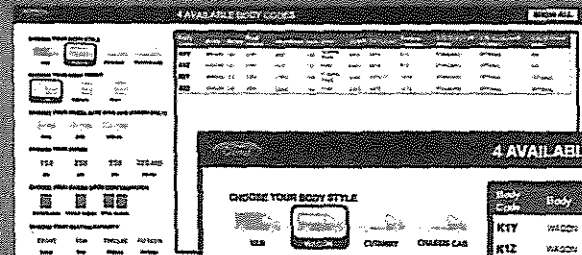
KEY RESOURCES

FORD.COM — Build and price your next Transit.

TRANSITUPFITS.COM — Your guide to upfitting your Transit.

TRANSITBODYDECODER.COM — With 58 body codes available for Transit, the new Transit Body Decoder helps you build the perfect model for your customers. The system automatically reduces the number of body codes, then eliminates what cannot be built.

FORDTOUGHTRUCK.COM — Learn about the latest incentive information, online brochures and a guide to find an upfitter that is right for your business needs.



DEAL COVER SHEET

DATE: 12.21.15 EMAIL: _____
 STOCK#: _____ NAME: Kaui INDEPENDANT Food Bank
 Vehicle: 2016 Ford F350 Med Roof Transit C.V
 S. MGR: _____ SALES1: _____ SALES 2: _____

YEAR: _____ MAKE: _____ TRADE MODEL: _____ MILES: _____
 P/OFF: _____ GOOD TIL: _____ PER DIEM: _____
 BANK: _____ ACCT#: _____

| <u>BANKS</u> | <u>SALES CHECKLIST</u> |
|--------------|------------------------------|
| | DRIVERS LICENSE (BUYER/CO-X) |
| | INSURANCE |
| | SIGNED CREDIT APPLICATION |
| | PRIVACY NOTICE |
| | CUSTOMER PROPOSAL |
| | BUYER'S GUIDE |
| | INVOICE OR BOOK SHEET |
| | VINCENT |
| | TRADE REGISTRATION |
| | TRADE TITLE (CLEAR Y/N) |
| | SAFETY CHECK |

DESK NOTES

652.4737

FINANCE NOTES

SPECIAL DMV NOTES

E350 MED Roofline - White Ext.

3.5 V6

130" W.B - 148" W.B

REFRIGERATION UNIT

Plug in overnight

Tie down straps.

28-30 degrees

Curtains on doors.

Time of del appa. 5 hrs.

PRV/PDC.

sync.

Rev. Camera

" beeper

KUHIO AUTO GROUP

3050 Hoolako St.
Lihue, HI 96766
(808) 245-3673

DealerCAP

RETAIL PURCHASE AGREEMENT

Deal Number: N/A

Purchaser's Name(s): KAUAI INDEPENDENT FOOD BANK

Date: 12/29/15

Address: 3205 WAAFA RD LIHUE, HI 96766-8614

County: KAUAI

Home Telephone: (808) 246-3809

Work Telephone: _____

DOB: N/A

E-mail Address: _____

D.L./State I.D.#: _____

Issuing State: HI Exp. Date: _____

The above information has been requested so that we may verify your identity. By signing below, you represent that you are at least 18 years of age and have authority to enter into this Agreement. The Odometer Reading for the Vehicle you are purchasing is accurate unless indicated otherwise. Please refer to the Federal Mileage Statement for full disclosure.

| | | | | |
|--|-------------|---|--------------|------------------|
| YEAR N/A | MAKE N/A | MODEL N/A | COLOR N/A | STOCK NO. N/A |
| VIN/SERIAL NO. N/A | | ODOMETER READING <input type="checkbox"/> Not Accurate N/A | | SALESPERSON |
| THE VEHICLE IS: | | PRIOR USE DISCLOSURE: | | |
| <input type="checkbox"/> NEW <input type="checkbox"/> USED | | <input type="checkbox"/> PRIOR LEASE <input type="checkbox"/> RENTAL/U-DRIVE VEHICLE <input type="checkbox"/> DEMONSTRATOR <input type="checkbox"/> OTHER | | |

WARRANTY STATEMENT

Any warranties by a manufacturer or supplier other than our Dealership are theirs, not ours, and only such manufacturer or supplier shall be liable for performance under such warranties. We neither assume nor authorize any other person to assume for us any liability in connection with the sale of the vehicle and related goods and services. If we enter into a service contract with you at the time of, or within 90 days of, the date of this transaction, we may not limit or modify the implied warranties. **CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY)** The information you see on the window form for this vehicle is part of this Contract. Information on the window form overrides any contrary provisions in the contract of sale. Traducción española: Vea el dorso. This Vehicle is being provided to you by our Dealership:

WITH THE BALANCE OF THE MANUFACTURER'S WARRANTY. It expires on _____ Miles, whichever occurs first.

AS-IS: We expressly disclaim all warranties, express and implied, including the implied warranties of merchantability and fitness for a particular purpose. Please see the AS-IS DISCLOSURE STATEMENT below and the attached Acknowledgement of As-Is Transaction.

WITH THE FOLLOWING USED MOTOR VEHICLE LIMITED WARRANTY:

- 24,999 miles or less, the warranty is 90 days or 5,000 miles, whichever occurs first.
- 25,000 to 49,999 miles, the warranty is 60 days or 3,000 miles, whichever occurs first.
- 50,000 to 75,000 miles, the warranty is 30 days or 1,000 miles, whichever occurs first.

Please see attached Used Motor Vehicle Limited Warranty. Any implied warranties are limited in duration to the term of the Limited Warranty.

IF THIS BOX IS MARKED, PLEASE SEE THE ATTACHED "WAIVER OF USED VEHICLE LIMITED WARRANTY FOR PARTICULAR DEFECTS" because you have explicitly agreed to waive the Limited Warranty as to certain defects or malfunctions that have been disclosed to you.

X _____ X _____

| | |
|--------------------------------|------------------|
| CASH PRICE OF VEHICLE | 42,000.00 |
| OTHER GOODS/SERVICES: | |
| FORD ESP | 2,500.00 |
| 6.96% / 100,000 | N/A |
| LIFETIME CORROSION GUARD | 1,490.00 |
| EXTRA-AFTERMARKET | 21,225.00 |
| | N/A |
| | N/A |
| | N/A |
| DOCUMENTATION FEE | 245.00 |
| TOTAL SELLING PRICE | 65,575.00 |
| SALES TAX | 2,721.00 |
| FEES | 500.00 |
| | |
| SUBTOTAL | 68,800.00 |
| LESS: TRADE-IN ALLOWANCE | N/A |
| PLUS: BALANCE OWED ON TRADE-IN | N/A |
| | N/A |
| | N/A |
| TOTAL AMOUNT DUE | 68,800.00 |
| PARTIAL PAYMENT RECEIPT NO. | N/A |
| | N/A |
| | N/A |
| TOTAL DOWN | N/A |
| UNPAID BALANCE DUE | 68,800.00 |

TRADE-IN VEHICLE INFORMATION

Year: _____ Make: _____ Model: _____ Color: _____

VIN/Serial No.: _____ Odometer Reading: _____
 Not Accurate

Trade-In Allowance: N/A Balance Owed & Lienholder: N/A

DEPOSIT/PARTIAL PAYMENT: The sum of \$ N/A was received from you as a Deposit/Partial Payment. It is not refundable, except as set forth in this Agreement. In the case of a Deposit, we will refrain from selling the vehicle for _____ days.

NEGATIVE EQUITY: You are aware that the Balance Owed on your Trade-In/Lease Turn-In Vehicle exceeds the Trade-In Allowance from us and, as a result, you have requested that the Cash Price of the Vehicle be increased by \$ N/A.

X _____ X _____

AS-IS DISCLOSURE STATEMENT

"AS IS"

THIS VEHICLE IS SOLD "AS IS". YOU WILL HAVE TO PAY FOR ANY REPAIRS NEEDED AFTER SALE. IF WE HAVE MADE ANY PROMISES TO YOU, THE LAW SAYS WE MUST KEEP OUR PROMISES, EVEN IF WE SELL "AS IS". TO PROTECT YOURSELF, ASK US TO PUT ALL PROMISES IN WRITING.

Purchaser: _____ Date: 12/29/15 Purchaser: _____ Date: 12/29/15

INSPECTION DISCLOSURE STATEMENT

STAG INSULATED CARGO VAN

by DELTA STAG MANUFACTURING
 10633 RUCHTI RD. SOUTH GATE, CA 90280
 (562) 904-6444 (800) 75DELTA FAX (562) 904-6442

VISIT US ON THE WEB @
 www.DELTASTAG.com

DEALER NAME Kuhio Auto Group

SHIP TO _____

ADDRESS _____

CITY, STATE, ZIP _____

148" MID ROOF

CUSTOMER BOB Gianelli

28° - 30°

PHONE _____ FAX _____

PO# _____

| MAKE | MODEL | VIN# | STK# | SIDE DOOR | SLIDER/CLAM |
|--|----------------|------|------|-----------|-------------|
| <u>FORD</u> | <u>TRANSIT</u> | | | | |
| INSULATION IS POLYURETHANE FOAM WITH MINIMUM R-21 VALUE | | | | | |
| CONTOURED INSULATED BULKHEAD BEHIND DRIVER | | | | | |
| SIDE DOORS INSULATED AND FIBERGLASS LINED | | | | | |
| REAR DOORS INSULATED AND FIBERGLASS LINED | | | | | |
| ROOF AND SIDES INSULATED AND LINED WITH FIBERGLASS | | | | | |
| FLOOR INSULATED AND OVERLAID WITH ALUMINUM DIAMOND PLATE | | | | | |
| <u>1</u> FLOOR DRAIN(S) | | | | | |
| WHEEL BOXES INSULATED AND LINED W/ALUMINUM DIAMOND PLATE | | | | | |
| <u>12"</u> HIGH ALUMINUM DIAMOND PLATE SCUFF SIDES AND FRONT | | | | | |
| <u>1</u> RECESSED DOME LIGHT CENTERED IN ROOF | | | | | |
| REFRIGERATION SUPPORT IN BULKHEAD AND ROOF | | | | | |
| REEFER UNIT: <u>Zanotti 21400 XE 230/1/60 (230 single phase)</u> | | | | | |
| DUAL COMPRESSOR BRACKET: <u>INCLUDED</u> | | | | | |
| ELECTRIC STAND-BY OPTION: <u>INCLUDED</u> | | | | | |

(OPTION: COOL CURTAIN plus 195 for Rear plus 195 for side)

| | |
|-----------------|----------------------------|
| SUB-TOTAL | \$ <u>15,225</u> |
| WEIGHTSLIP | \$ |
| PICKUP/DELIVERY | \$ <u>F.O.B. Fullerton</u> |
| TAXABLE | \$ |

Note: 230/1/60 STAND BY HAS 15% more output than the Thermo King V-300
 If cust. has only 110 v. STANDBY, THEN OUTPUT IS EQUAL. Cost is same for either.

SALESPERSON DAVID DATE 12-28-15 QUOTE VALID FOR 30 DAYS

"Purchaser herein releases Delta Stag Manufacturing from any and all liability related to and / or arising from any modification of and / or tampering with any product manufactured, installed, and / or repaired by Delta Stag Manufacturing.
 "Purchaser also agrees that meeting the customer's specifications is the purchaser's responsibility.

➔ PLUS freight to KSU

Servco Forklift and Industrial Equipment

94-729 Farrington Highway

Waipahu, HI 96797

**Kaua'i Food Bank
3285 Wa'apa Rd.
Lihue, HI 96766
808-652-4737
kmoniz@kauaifoodbank.com**

January 5th, 2016

Aloha Kelvin,

Thank you for the opportunity to quote a new Toyota forklift.

Toyota Forklift Model: **8FGU18 NEW**

Mast: **FSV 3 stage 84.5" collapsed / 189" overall lift height**

Base Capacity: **3500lb. Solid Pneumatic tires**

Unit comes with the following options: *Propane* system, side shifting carriage, front combination working lights, amber strobe lamp, rear view mirrors, back-up alarm and 48" forks.

List price: **\$30,995.00**

Delivery: **\$850.00**

Tax: **\$1,326.66**

Total: **\$33,171.66** (Delivered to Kaua'i Food Bank 96766)

Mahalo,

Gilbert Diaz

808-564-1603 Direct 808-564-2219 Fax gilbertd@servco.com Email

Price quote is good for 30 days or prior to interest rate change or sale.

