

House District _____

Senate District _____

**THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: _____

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

DEPARTMENT OF EDUCATION

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Kahoomiki

Dba: Hawaii Afterschool Alliance

Street Address: 1493 Halekoa Drive, Honolulu, HI 96821

Mailing Address: 1493 Halekoa Drive, Honolulu, HI 96821

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name PAULA ADAMS

Title Executive Director

Phone # 808-380-1602

Fax # 808-792-0978

E-mail hawaiiafterschool@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
 - FOR PROFIT CORPORATION INCORPORATED IN HAWAII
 - LIMITED LIABILITY COMPANY
 - SOLE PROPRIETORSHIP/INDIVIDUAL
 - OTHER
- _____

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

HAWAII AFTERSCHOOL ALLIANCE, SUPPORTING OUT-OF-SCHOOL TIME PROGRAMS.

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 75,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 75,000
 FEDERAL \$ _____
 COUNTY \$ _____
 PRIVATE/OTHER \$ 75,000

MARK ZEUG, KAHOOMIKI'S PRESIDENT
NAME & TITLE

1/22/2016
DATE SIGNED



RECEIVED
1/22/16 *MU*

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Kahoomiki was organized as Governor's Council under the John Waihee administration 30 years ago, but transitioned to Hawai'i's Council on Physical Activity when Governor Ben Cayetano was elected to office. After serving a number of years as a statewide clearing house for physical activity advocates, Kahoomiki reorganized and incorporated as a 501c3 non-profit organization in 2003 with the purpose of supporting and funding the activities of a proposed Governor's Council under Governor Linda Lingle and continuing their service as a community coalition of public and private partners interested in the promotion of physical activity, nutrition and expanded learning opportunities.

In the ensuing years, Kahoomiki also became the manager of the Fun 5 program, an afterschool physical activity and nutrition program conducted within the Hawaii Department of Education's afterschool plus (A+) program. Kahoomiki also operates the Aloha State Games and Hawaii Senior Olympics (multi-sport events designed to give Hawai'i residents greater opportunities for participating in physical activity and sports), and the Keiki Great Aloha Run (a fun run where the whole family can participate to support physical activity and nutrition programs in Hawaii schools).

Recently, Kahoomiki became the management partner of the Hawaii Afterschool Alliance (HAA), a network of organizations dedicated to securing sustainable, quality afterschool and summer learning programs that result in improved academic, social, emotional, and physical outcomes for children and families in Hawai'i.

2. The goals and objectives related to the request;

In October 2013, Kahoomiki secured a planning grant from the C. S. Mott Foundation to develop a statewide afterschool network. The grant's purpose was to forge partnerships with afterschool stakeholders, and to build awareness, cultivate goodwill, and solicit feedback from them that would guide the establishment of a collaborative network. With establishment of the Hawaii Afterschool Alliance, in the fall of 2014, Hawaii became the 45th state to turn to a collaborative network in support of out-of-school time programs.

The project gained early momentum through conversations with the Hawaii Department of Education (HIDOE), the Office of the Lieutenant Governor, and key stakeholders and service providers on all islands. A Steering Committee representing several of these partners was formed to assess the current status of afterschool activities, in Hawaii and nationally, and to begin formulation of a network that would support and expand the tremendous potential of afterschool and summer learning programs. The Steering Committee members represent a diverse group of stakeholders, including service providers, youth organizations, state agencies, government leaders, advocacy groups, foundations, and educators.

The Hawaii Afterschool Alliance initially reached out to new and prospective partners largely through social media. The HAA built an online presence by developing an email list serve, website, and other social media tools. Through the planning phase we have developed a contact list of over 1,000 stakeholders, and we expect to grow this list steadily. We also see opportunities to provide links to online resources and trainings, and public build involvement and access to these resources.

The goals and objectives of the Alliance are:

Goal #1: Create a sustainable alliance of statewide and local partners, particularly high quality school-community partnerships, focused on policy development at all levels.

Goal #2: Develop, grow and advocate for statewide policies that ensure sufficient resources to support afterschool programs.

Goal #3: Support statewide systems that will ensure high quality programs.

Accordingly, HAA is becoming a centralized resource for the advancement of public afterschool programs in the state. The core group of existing partners is identifying and engaging additional organizations and individuals that share a commitment to our vision. Outreach efforts extend to all islands, including grassroots and rural partners, as well as immersion schools and charter schools, police departments, juvenile justice offices, state and local health departments, teachers' associations, school administrators, business and civic organizations, parents' organizations, and military support agencies.

HAA continues to deepen its relationship with HIDOE by working collaboratively toward shared goals. While maintaining autonomy in governance, the Alliance is working with HIDOE to align afterschool activities with educational curriculum standards and goals.

HAA also supports advocacy at the federal level as a partner with the National Afterschool Alliance. By working together to influence federal support, HAA expects to increase resources for Hawai'i afterschool programs, and increase access to them for more local agencies.

In addition, Hawaii currently lacks statewide standards for quality, self-assessment and evaluation of afterschool and out-of-school programs. HAA is drawing from national best practices and local bright spots to establish standards that are research-based, and create mechanisms and systems for training, technical assistance and rigorous evaluation. HAA does not intend to monitor programs or establish sanctions for programs that fall short; rather it will cultivate a network of community support and

continuous improvement through training programs, upgrade incentives and shared information.

Related to program quality, HAA recognizes that after-school and out-of-school time learning opportunities should create intentional links with in-school learning while focusing on hands-on, project-based activities. The Hawaii Afterschool Alliance will work with HODOE to better track relevant data and enable aggregate reporting, which is a priority given the strategies in the HODOE Strategic Plan that call for extra-curricular and co-curricular activities as part of student success.

3. The public purpose and need to be served;

The need for more and better afterschool and summer learning programs in Hawaii is very large – the National Afterschool Alliance puts the number of school children in Hawaii who likely would participate in such programs IF they were available in their communities at 59,000. In addition, only 39 percent of school children participate in summer learning programs.

The National Afterschool Alliance recently published the results of an extensive and on-going research project which clearly shows that afterschool and summer learning programs are vital to closing the achievement gap between children of affluent families and those of families with lesser resources. That is, when children of lower income families are able to participate in quality afterschool programs, their academic and personal achievement increases over time to match that of children from more affluent families: afterschool expanded learning opportunities effectively close the achievement gap.

4. Describe the target population to be served; and

Poverty in Hawaii is an unrelenting threat to children throughout the state. More than 80,000 public school children live at or below the federal poverty level, according to the U.S. Department of Education. With housing costs the highest in the nation, about 75 percent of extremely low-income families spend more than half their income on housing. Food costs for a family of four are 68 percent more than on the mainland. In 2012, 28 percent of children were living in households that are food insecure (up from 16 percent in 2007), according to the Kids Count Data Center.

These conditions contribute greatly to poor academic performance, low classroom attendance, high incidences of delinquency, and increased social services costs.

HAA was formed to collaboratively expand afterschool resources to meet the needs of these students, and to enhance the public conversation around afterschool and summer learning needs and opportunities. This effort is long overdue and, given the success of similar networks in other states, will help to close the achievement gap for low-income children. The Alliance will also drive meaningful dialogue at all levels about the importance of prioritizing and resourcing afterschool as a fundamental element of every child's education.

5. Describe the geographic coverage.

Hawaii Afterschool Alliance is a statewide network that focuses on improving afterschool programs, and access to them, in each and every school district in the state of Hawaii from Kindergarten to 12th grade.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The formation of an afterschool alliance that collaborates with the department of education system is timely, given the momentum and trajectory of public education policy in Hawaii. The 2011-2018 HIDOE Strategic Plan outlines strategies toward student success, which include: 1) increasing extracurricular and co-curricular activities as essential to engagement and readiness to learn; and 2) partnering with community organizations, libraries and businesses that provide learning and service opportunities that utilize the resources of the community. Through the investments of Race to the Top, the resulting school-community linkages that enable wrap-around support service for children will engage partners in the effort, particularly in areas of high poverty; schools simply cannot and should not have to do this work alone.

Thus, HAA is taking advantage of this window of opportunity to advance the afterschool landscape, while aligning with the HIDOE goals and objectives for student success.

The initial implementation plan for HAA is focused on building participation in the network, advocating for policy and resource development, and supporting quality improvement measures to strengthen existing afterschool programs. This work provides the foundation toward our vision of sustainable, quality afterschool and out-of-school programs that result in improved academic, social, emotional and physical outcomes for children and families in Hawaii.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The HAA is developing a broad collaborative that is building collective capacity for expanding access, funding and quality in afterschool programs throughout the state. The projected annual timeline:

Structure and Process

- Continue recruiting 40 partners per year to join HAA and sign MOU
- Keep forums of communication and idea-sharing among diverse partners and stakeholders, including one annual conference (the 2016 annual

conference will take place at the Hawaii Convention Center on Tuesday, April 26)

- Continue developing communication mechanisms focused on digital resources and social media, including digital directory of partners
- Continue developing relationships with different stakeholders, including HIDOE, Hawaii Department of Human Services, Hawaii Department of Health, other state agencies, and community partners
- Continue leveraging established structures, such as Kauai Keiki to Career, Maui Boys and Girls Club, on outer islands that are already informally convening afterschool stakeholders

Sustainability

- Continue developing communications strategy for statewide community-driven awareness and support
- Keep providing forums to explore policy priorities, share information and solicit feedback
- Identify and engage in key policy initiatives for the 2017 Hawaii State Legislative Session

Quality

- Continue developing opportunities to disseminate standards and best practices with partners
- Keep working with HIDOE to align partners and programs with education standards

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The success of the Hawaii Afterschool Alliance will be evaluated by achieving the goals proposed.

The goals of the Alliance are:

Goal #1: Create a sustainable alliance of statewide and local partners, particularly high quality school-community partnerships, focused on policy development at all levels.

This goal will be evaluated by the satisfaction rate of the partners and its involvement in the alliance.

Goal #2: Develop, grow and advocate for statewide policies that ensure sufficient resources to support afterschool programs.

This goal will be evaluated by advocating for policies that support afterschool programs from kindergarten to 12th grade.

Goal #3: Support statewide systems that will ensure high quality programs.

Establishing quality standards and providing resources for professional development aligned with those standards will evaluate this goal.

The evaluation process will take place at the end of the project year and it will be reported to the funders and the Alliance’s partners.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Measures of effectiveness are as follows:

- a. Completion of organization plan, including involvement of noted additional partners.
- b. Organization of the 2017 annual statewide summit.
- c. Involvement with legislative partners in pursuing policy initiatives that support afterschool programs.
- d. Institution of professional development to facilitate improved afterschool programs.
- e. Data collection and evaluation of afterschool programs in Hawaii to improve quality.

The Hawaii Afterschool Alliance is working with the Hawaii Department of Education to align our actions accordingly with the needs of the Hawaii students.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2017.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$18,750.00	\$18,750.00	\$18,750.00	\$18,750.00	\$75,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.

C.S. Mott Foundation (\$75,000)

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a

listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

In 2014, Kahoomiki was granted a Grant-In-Aid from the Hawaii State Legislature for \$180,000 to support its Fun 5 physical activity and nutrition program, which is operated within the A+ afterschool program statewide. This program is separate from the Hawaii Afterschool Alliance, and funds are restricted only to Fun 5. While requirements for this GIA have been met and application has been filed with the administering agency, the state Department of Health, the contract has not been signed yet and funds have not been received.

5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.

N/A

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.

Kahoomiki has very few unrestricted assets at the present time. As of December 31, 2015 those assets were cash deposits in the amount of \$9,195.67.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

As mentioned previously, Kahoomiki is a non-profit organization based in Hawaii that has been operating for the last 30 years. Through those years, Kahoomiki has been successfully managing the Aloha State Games, the Senior Olympics, the Fun 5 Program and the Keiki Great Aloha Run. Kahoomiki also has been the administrative partner of the Hawaii Afterschool Alliance since its inception and continues involvement in the Alliance as a strong partner. Over the years, Kahoomiki also has been managing different contracts/ agreement with a variety of organizations: HMSA, Kaiser Permanente, University of Hawaii College of Education, Hawaii Community Foundation, C.S. Mott Foundation, the Chamberline Family Foundation, A&B Foundation and McInerney Foundation among others.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Hawaii Afterschool Alliance is partnering with the Learning Coalition. The Learning Coalition is providing office space for the Alliance's use. The Learning Coalition office is available for individual and small group logistical work as well as for larger gatherings.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

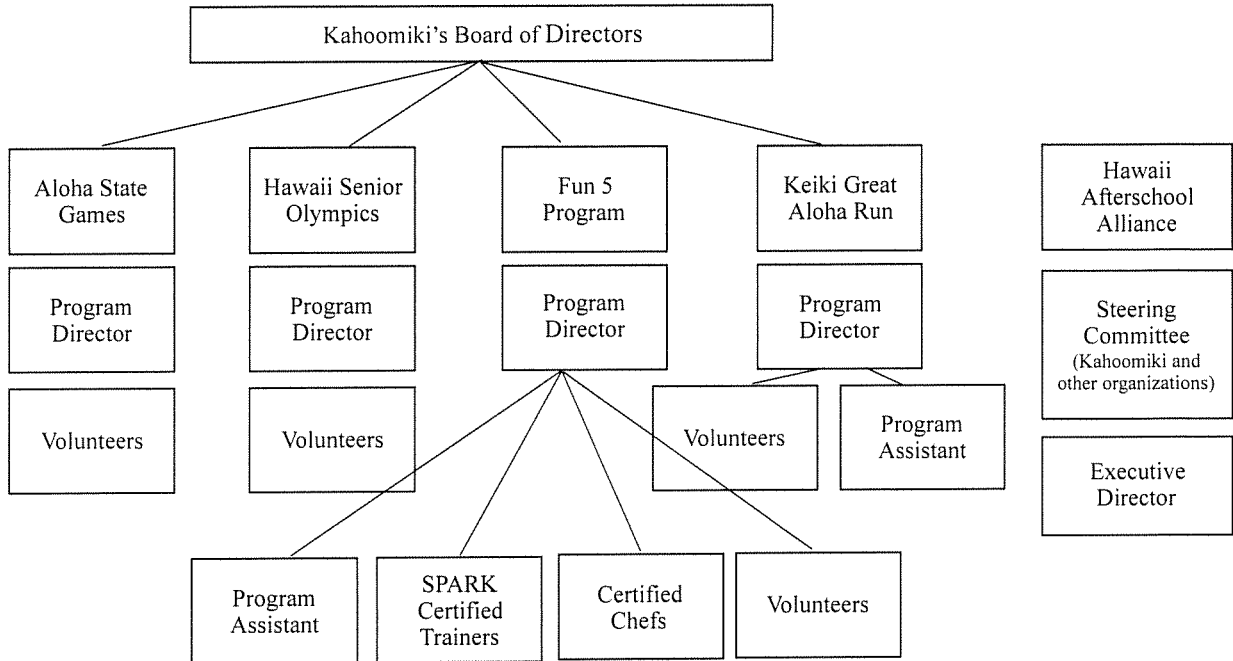
The Hawaii Afterschool Alliance is staffed with an executive director. Pending availability of funds, the Alliance anticipates adding a program assistant in FY 2017 through support from this and other sources of funding.

Paula Adams has been the Alliance's executive director since the fall of 2014. She has experience in afterschool programs, having managed both implementation and expansion of the Fun 5 program for over a decade. She is also the Hawaii Afterschool Ambassador, a National Afterschool Alliance program, and a fellow of the White-Riley-Peterson Policy Fellowship at Furman University. A program staff person will be added to the team in 2017 to increase capacity.

The governance of the Alliance consists of a Steering Committee, and three working committees that coincide with the goals of the Alliance: a Quality Committee, a Process and Structure Committee and a Sustainability Committee.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

- Aloha State Games Director – Volunteer position
- Hawaii Senior Olympics Director – Volunteer position
- Fun 5 Program Director – \$58,500
- Fun 5 Program Assistant – \$16,500
- Fun 5 Program Trainers – \$10,000
- Fun 5 Program Chefs – \$8,000
- Bookkeeper – \$4,000
- Keiki run Director – \$10,000
- Keiki Run Assistant – \$5,000

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

N/A

D. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2016-17 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2016-17, but
- (2) Not received by the applicant thereafter.

The C.S. Mott foundation agrees to support the Hawaii Afterschool Alliance for a three-year cycle starting on October 2014. During the year of 2017, the Alliance will re-apply for another three-year cycle grant from the Mott Foundation. Other foundations expressed interest in investing in the Alliance: the Learning Coalition, Hawaii Community Foundation, the Chamberline Family Foundation, A&B Foundation, etc. Other source of income will be the Hawaii Afterschool Alliance annual summit.

E. Certificate of Good Standing (If the Applicant is an Organization)

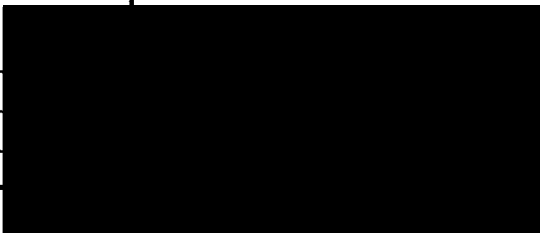
If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2015.

It's attached.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Applicant: Kahoomiki

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	33,475			33,475
2. Payroll Taxes & Assessments				
3. Fringe Benefits	8,332			8,332
TOTAL PERSONNEL COST	41,807			41,807
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	5,400			5,400
3. Lease/Rental of Equipment	500			500
4. Lease/Rental of Space	3,300			3,300
5. Staff Training	1,200			1,200
6. Supplies	700			700
7. Telecommunication	4,640			4,640
8. Utilities	720			720
9. Evaluation/Data Management	2,500			2,500
10. Guest Speakers/Trainers	2,000			2,000
11. Accounting/Payroll	900			900
12. Participant Airfare, Hotel, Car, Meals	4,150			4,150
13. Event/Trainings Supplies	1,750			1,750
14. Food for Events/Trainings	1,250			1,250
15. Professional Development	1,000			1,000
16. Miscellaneous	1,883			1,883
17. Computer & IT Equipment	1,300			1,300
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	33,193			33,193
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	75,000			75,000
SOURCES OF FUNDING	(a) Total State Funds Requested	Budget Prepared By:  Name and Title (Please type or print)		808-380-1602
	(b) Total Federal Funds Requested			Phone
	(c) Total County Funds Requested			1/22/16
	(d) Total Private/Other Funds Requested			Date
TOTAL BUDGET				

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2016 to June 30, 2017

Applicant: Kahoomiki

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	FULL TIME	\$50,168.40	50.00%	\$ 25,084.20
Program Assistant	FULL TIME	\$33,445.60	50.00%	\$ 16,722.80
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				41,807.00

JUSTIFICATION/COMMENTS:

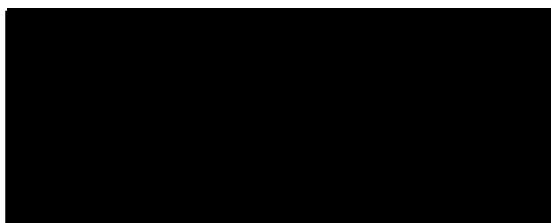
**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

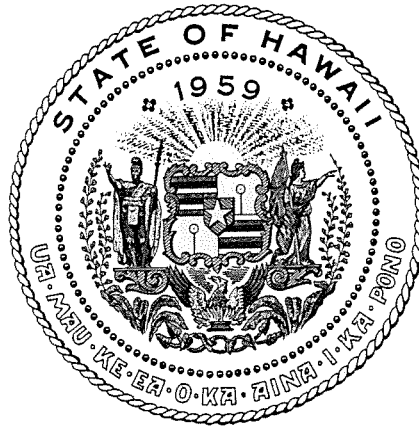
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

 _____
1/22/2016 _____
(Date)
Kahoomiki's President _____
(Title)



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KAHOOMIKI

was incorporated under the laws of Hawaii on 08/10/2002 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 22, 2016



Director of Commerce and Consumer Affairs

