



1003 Bishop Street • Suite 765 • Honolulu, HI 96813
Phone: (808) 585-7931 • Fax: 585-7932 • www.hipaonline.com

January 22, 2016

Senate Committee on Ways and Means
State Capitol, Rm. 207
Honolulu, HI 96813
Attn: GIA

Dear Chair Tokuda and Committee Members,

Thank you for this opportunity to request a Grants in Aid. Our request is to develop a cohesive action plan to provide housing that is affordable for Hawaii people. We will be working with the County Directors of Planning, HHFDC, Office of Planning, private sector developers and non-profits.

We have a very aggressive timetable in order to have a report ready for the 2017 Legislature. If this request is approved we are ready to begin immediately in July 2016.

If you have questions, please contact me at 808-551-7612.

With Aloha


/ Jeanne Schultz Afuvai
President & CEO

House District 26
Senate District 13

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):
DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT AND TOURISM – OFFICE OF PLANNING
STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Hawaii Institute for Public Affairs (HIPA)

Dbas: None

Street Address: 1003 Bishop Street, Suite 765, Honolulu, HI 96813

Mailing Address: 1003 Bishop Street, Suite 765, Honolulu, HI 96813

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name JEANNE SCHULTZ AFUVAI

Title President and CEO

Phone # (808) 551-7612

Fax # (808) 585-7932

E-mail jschultz@hipaonline.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL
 OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

THE PLAN TO PROVIDE HOUSING THAT IS AFFORDABLE FOR HAWAII'S PEOPLE

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$497,054.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE \$NONE
FEDERAL \$NONE
COUNTY \$NONE
PRIVATE/OTHER \$NONE

PRESIDENT & CEO
NAME & TITLE

Jan 22, 2016
DATE SIGNED



RECEIVED
1/22/16

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Hawaii Institute for Public Affairs (HIPA) generates and communicates new knowledge and original research to improve the quality of life in our Islands. By creating an informed atmosphere for policymakers and community members, the organization opens new opportunities to strengthen Hawaii's economy, society and environment.

HIPA is Hawaii's first independent and nonpartisan public policy institute. The organization is founded on a philosophy of community collaboration, fact-based research, and issues education. HIPA's methods include convening small- and large-scale community conversations, surveying stakeholders and industry leaders, gathering scientific data, measuring public opinion, and communicating through the media, Internet and additional channels.

2. The goals and objectives related to the request;

Although it ranks Hawaii as number one for Quality of Life, CNBC has the state as dead last in its annual scorecard on state economic climate, "America's Top States for Business"¹. Dragging Hawaii down in its coveted Top State ranking were two bottomed out ratings for Cost of Living and Cost of Doing Business. There has been much media coverage, topic-specific reports written, programs developed, services provided, and public outcry regarding Hawaii's ever-growing homeless/houseless population and the knowledge that there is another expansive group of people who are just a paycheck away from joining them. The focus of the issue is not the American dream of home ownership; it's more basic than that. The state of Hawaii is at a crisis point with its lack of affordable housing, causing its residents to literally spill out onto its streets. In its 2014 report regarding affordable housing, the Hawaii Appleseed Center for Law and Economic Justice noted that "average rents in Hawaii increased by 45 percent during 2005-2012, while average wages increased by only 21 percent. More and more households struggle to afford even a modest place to live in Hawaii, which has the highest 'housing wage' – the amount of time a full-time worker would have to earn to afford a two bedroom market rental – at \$31.54 an

¹ CNBC "America's Top States for Business" (2015, June 24) <http://www.cnbc.com/2015/06/24/americas-top-states-for-business.html>

hour”.² These factors have precipitously contributed to the homeless population of Hawaii, which is currently at crisis levels. From Governor Ige declaring a state of emergency for homelessness³ to the businesses being affected by people camping out on sidewalks, to the visiting tourist, at every level people agree the state of Hawaii needs an affordable housing solution for all Hawaii residents. Now more than ever.

The 2011 Hawaii Housing Planning Study (HHPs) gives us an idea of housing need; how many affordable units are needed over time. The ongoing 2015 HHPs, commissioned by HHFDC, OHA, DHS, and the county housing agencies, will report on the current and projected need for housing for targeted income groups. HIPA will use these numbers as the foundation for the six objectives of the scope of work. The scope of work includes location of the new units, identifying and costing out of the required infrastructure, providing a financing toolbox, establishing priorities and a proposed timeline for build out. As we all know when addressing the housing needs of Hawaii there must be an inclusive plan for the working class, the impoverished, the homeless, and those who are currently living with their friends and family for lack of an affordable option.

It is complicated to determine how many residents have shelter but want their own domicile. It has been commonly reported that we are transitioning between generations. The baby boomers are at/nearing retirement age, but many have had their retirement funds impacted by the economic cycles over the past decade. This is complicated by the fact that advanced healthcare has enabled people to live longer, resulting in baby boomers having parents with increased aging-in-place needs for assistance⁴. As family members provide personal care and financial assistance to their parents and have their situations compounded when their adult children return home because they cannot find/afford their own housing during a time when they are starting their own families. This increasingly common situation puts multiple generations of one family at financial risk to be able to weather a negative life event⁵ and demonstrates how many families are now within a paycheck or two of becoming homeless.

There are six major objectives that will be accomplished within this study.

The first objective is to determine where the affordable units are planned to be built. Also, identifying additional lands that could be used for housing that are affordable to Hawaii residents. Many times, people move away from the urban core in search of lower housing costs. But, when transportation costs are factored in, “the household in the suburbs pays as much or

² Hawaii Appleseed Center for Law and Economic Justice “Hawaii’s Affordable Housing Crisis. Policy Report: The High Cost of our Affordable Housing Shortfall” (2014, July) 16 pages
<http://www.hiappleseed.org/sites/default/files/HI%20Appleseed%20Housing%20Crisis%20Report.pdf>

³ Botelho, Greg. “Homeless Emergency Declared in Hawaii”. (2015, October 15) <http://www.cnn.com/2015/10/17/us/hawaii-homeless-emergency/>

⁴ Congressional Budget Office, Congress of the United States. “Rising Demand for Long-Term Services and Supports for Elderly People. (2013, June): 44 pages <https://www.cbo.gov/sites/default/files/113th-congress-2013-2014/reports/44363-l.TC.pdf>

⁵ MetLife Mature Market Institute. “Caregiving Costs to Working Caregivers Double Jeopardy for Baby Boomers Caring For Their Parents.” (2011, June) 26 pages National Alliance for Caregiving, Center for Long Term Care Research Policy at New York Medical College, and MetLife Mature Market Institute. <https://www.metlife.com/assets/cio/mmi/publications/studies/2011/Caregiving-Costs-to-Working-Caregivers.pdf>

more than the household in the urban core”.⁶ There are many options that have been discussed regarding this objective, including rezoning agriculture land that is not being used for agriculture.⁷

The second objective of this project is to determine the infrastructure necessary to build in the planned areas.

The third objective is to calculate the costs of that infrastructure. This information will come from the planning agencies and the developers of the proposed projects.

The fourth objective is to produce a financing toolbox for County, state and developers for each of the potential housing areas.

The fifth objective is to establish priorities based on which housing projects are ready to go.

The sixth is a proposed timeline for build-out of the proposed and projected housing developments.

From this information a document will be produced in time for the 2017 legislative session. It will also be disseminated to public and private entities and individuals.

3. The public purpose and need to be served;

Hawaii is in a crisis mode as it relates to homelessness and affordable housing. In its report, “The State of Homelessness in America 2014”, the National Alliance to End Homelessness noted Hawaii as the state with the highest rate of homelessness.⁸ The Hawaii Housing Planning Study notes Hawaii is short 19,000 affordable rental units and 24,000 affordable sale units.⁹

At the Housing Summit held by the Land Use Research Foundation in December 2014, no comprehensive plan was put forward to solve this problem. The HHFDC reports note that the need for affordable housing is not new and the problem grows each year as the needs go unmet. The result is increasing numbers of families and individuals finding it impossible to secure affordable shelter and thus becoming homeless. Much work has been accomplished over the past few years to gain greater understanding of this complex crisis. The challenge now is to gather all groups involved in planning, developing and financing housing to come together with an action plan that will deliver housing options to Hawaii residents that need it the most.

⁶ City and County of Honolulu. Housing Oahu: Islandwide Housing Strategy (2014, September 12). 30 pages. https://www.honolulu.gov/rep/site/dpntod/dpntod_docs/Housing_Oahu_Draft_9-12-14.pdf

⁷ Pape, Eric. Civil Beat. “Living Hawaii: So You Say You Want to End The Housing Crisis?” (2015, November 9). <http://www.civilbeat.com/2015/11/living-hawaii-so-you-say-you-want-to-end-the-housing-crisis/>

⁸ National Alliance to End Homelessness and Homelessness Research Institute. “The State of Homelessness in America 2014”. (2014). 86 pages. http://www.endhomelessness.org/page/-/files/2014_State_Of_Homelessness_final.pdf

⁹ Hawaii Housing and Finance Development Corporation (HHFDC). “Hawaii Housing Planning Study”. (2011). 117 pages. <http://files.hawaii.gov/dbedt/hhfdc/resources/HHPS2011%20study.pdf>

4. Describe the target population to be served;

This project serves the people of Hawaii by providing the comprehensive information that the state's government, business, and community leaders need to advance a strategic solution to the current crisis. All residents at all levels are impacted by the lack of affordable housing. For years, Hawaii has desired to reverse the brain drain, but finds significant challenges in doing so¹⁰. This has resulted in a generation of Hawaii's young promising residents moving to the mainland for further education and remaining there following graduation because affordable housing is more plentiful on the mainland and the cost of living is within their price range.

Residents are also affected by the increase in homelessness as working families cannot afford or find a place to rent and move in with friends and family or live in unsafe or unsanitary sheltered and unsheltered conditions. There is a resulting burden as families who spend most of their income on housing/transportation then face difficult decisions when it comes to healthcare, food, and other basic necessities.

There is resulting pressure placed on government and the nonprofit social service providers who the families turn to for assistance, on the schools dealing with children of the homeless who come to school hungry, ill-equipped, and unable to focus on learning, on families who want to enjoy parks and open spaces that are now encampments for homeless men and women, on businesses that face the daily tasks of cleaning the sidewalks outside their shops or restaurants, and on the visitors who come expecting a tropical paradise.

5. Describe the geographic coverage.

Statewide, with customized reporting for each island community. The need for affordable housing is a critical issue on all of Hawaii's inhabited islands.

¹⁰ Pape, Eric Civil Beat "Living Hawaii Some Reasons Not to Start a Career in Honolulu " (2015, May 12). <http://www.civilbeat.com/2015/05/living-hawaii-some-reasons-not-to-start-a-career-in-honolulu>

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

- I. Describe the scope of work, tasks and responsibilities;

The scope of work will include the following:

In the first quarter of FY 2016-2017, July 1 – September 30, 2016:

Facilitated meetings with groups to include but not limited to elected officials, the state Office of Planning and state HHFDC, planning departments and housing agencies of the four counties, HECO, LURF, BIA, ULI, Chamber of Commerce Hawaii, HIPA, developers, members of the building trades and social service organizations.

Determine where housing is planned on each island, identify any additional lands that are suitable, and identify the infrastructure that is needed.

Calculate the cost of the infrastructure required.

Prepare a financing toolbox.

Establish priorities for construction on each island.

Prepare a proposed time-line for build out.

In the second quarter of FY 2016-2017, October 1 – December 31, 2016:

Draft the report and provide to all parties involved in the process.

Finalize the findings with the assistance of the Office of Planning and HHFDC. Present to state administration, state legislators, County mayors and County councils.

In the third and fourth quarters of FY 2016-2017, January 1 – June 30, 2017:

Attend briefings, hearings and town hall meetings during 2017 legislative session to present information and discuss with elected officials and the community.

Communicate plan to the media and the general public. This outreach program will culminate in a Housing Symposium that is outside the scope of this grant

request. The date is tentatively planned for the summer of 2017. Private funding will be sought for the Symposium.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The annual timeline from July 2016 to June 2017 is attached.

3. HIPA will continually monitor the activities of consultants hired to perform the tasks outlined in the scope of work and provide updates to the expending agency. The results will be evaluated in the Draft Report and any additions or corrections will be made at that time.
4. The HHFDC, which is administratively attached to the Department of Business, Economic Development and Tourism has agreed to be the expending agency. If this grant request is funded, RFPs will go out immediately so that work can begin in the first quarter of the FY 2016-2017. When all the tasks have been completed to the satisfaction of HIPA and the expending agency, work will move forward on the actual development process. The effectiveness will be determined when a sufficient number of affordable units come online and Hawaii's people have options to choose where and how they want to live.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
Submitted. Please see attached pages 5 thru 9 of this application
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016 - 2017.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$348,764	\$74,763	\$36,764	\$36,764	\$497,054

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.
None.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
None.

5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.
None.
5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.

HIPA's unrestricted current assets as of December 31, 2015 was \$250,000.

IV. Experience and Capability

A. Necessary Skills and Experience

The Hawaii Institute for Public Affairs is a public policy firm with over 13 years of experience dealing with complicated and difficult issues facing Hawaii. HIPA's skill is to bring together many groups or stakeholders to define an issue, provide the appropriate data and determine a course of action. That course of action is then presented to decision makers.

Related to this request, HIPA has completed two reports on the state of infrastructure in the state and Counties of Hawaii. These two reports were completed with matching funds from the U.S. Department of Commerce, Economic Development Administration. Additional sponsors included Hawaii businesses and associations.

The first report or Phase I identified the physical infrastructure needs for the fiscal years from 2010 to 2015. The second report or Phase II looked at the economic impact and job creation of the high-value physical infrastructure projects from 2014 to 2034.

These reports are available at www.hipaonline.com.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.
None.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Jeanne Schultz Afuvai, President and CEO of HIPA will provide the facilitation necessary for the meetings that will be called. She will be joined by supporting partners from the business, labor, non-profit and utility sectors. Ms. Afuvai's bio is attached.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Jeanne Schultz Afuvai is the only executive at HIPA. She is supported by a business management consultant.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position..

1. *Jeanne Schultz Afuvai, President & CEO: \$87,500 per year*
2. *N/A; HIPA has no other compensated employees, officers, or directors*
3. *N/A; HIPA has no other compensated employees, officers, or directors*

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

None.

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

None.

D. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2016-17 the activity funded by the grant if the grant of this application is:

The objectives of this grant can be completed in FY 2016-2017.

The time line to build out the units will be executed by the appropriate governmental agencies.

E. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2015.

DCCA Certificate of Good Standing is attached.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Applicant: Hawaii Institute for Public Affairs (HIPA)

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	35,000	-	-	-
2. Payroll Taxes & Assessments	2,678	-	-	-
3. Fringe Benefits	1,176	-	-	-
TOTAL PERSONNEL COST	38,854	-	-	-
B. OTHER CURRENT EXPENSES				
1. Lease/Rental of Space	13,200	-	-	-
2. Telecommunication	1,200	-	-	-
3. Utilities	1,200	-	-	-
4. Supplies	600	-	-	-
5. Staff Training	-	-	-	-
6. Lease/Rental of Equipment	-	-	-	-
7. Insurance	-	-	-	-
8. Consultant - Financing Plan	200,000	-	-	-
9. Consultant - Research	90,000	-	-	-
10. Consultant - Infrastructure Review	50,000	-	-	-
11. Consultant - Project Manager	24,000	-	-	-
12. Consultant - Communications	20,000	-	-	-
13. Consultant - Report Publication	10,000	-	-	-
14. Meetings	24,000	-	-	-
15. Airfare, Inter-Island	20,000	-	-	-
16. Hotel Rooms for NI Participants	3,000	-	-	-
17. Travel - rental cars	1,000	-	-	-
18. n/a	-	-	-	-
19. n/a	-	-	-	-
20. n/a	-	-	-	-
TOTAL OTHER CURRENT EXPENSES	458,200	-	-	-
C. EQUIPMENT PURCHASES	-	-	-	-
D. MOTOR VEHICLE PURCHASES	-	-	-	-
E. CAPITAL	-	-	-	-
TOTAL (A+B+C+D+E)	497,054	-	-	-
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	497,054	Jeanne Schultz Afuvai (808) 551-7612		
(b) Total Federal Funds Requested	0	[Redacted] Phone		
(c) Total County Funds Requested	0	[Redacted] Date 1/22/16		
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official [Redacted] Date		
TOTAL BUDGET	497,054	Jeanne Schultz Afuvai, President & CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

Applicant: Hawaii Institute for Public Affairs (HIPA)

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
HIPA will not need specialized equipment	N/A	N/A	N/A	N/A
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				N/A
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
HIPA will not need a motor vehicle	N/A	N/A	N/A	N/A
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				N/A
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2016 to June 30, 2017

Applicant: Hawaii Institute for Public Affairs (HIPA)

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2014-2015	FY: 2015-2016	FY:2016-2017	FY:2016-2017	FY:2017-2018	FY:2018-2019
PLANS	N/A	N/A	N/A	N/A	N/A	N/A
LAND ACQUISITION	N/A	N/A	N/A	N/A	N/A	N/A
DESIGN	N/A	N/A	N/A	N/A	N/A	N/A
CONSTRUCTION	N/A	N/A	N/A	N/A	N/A	N/A
EQUIPMENT	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL:	N/A					
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Hawaii Institute for Public Affairs (HIPA)

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	N/A	N/A	N/A	N/A	N/A
2					
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	A	B	C	D	E
1		The Plan to Provide Housing that is Affordable for Hawaii's People			
2		July - Sept 2016	Oct - Dec 2016	Jan - Mar 2017	Apr-June 2017
3					
4	Determine Planned Locations	xxxx			
5					
6	Cost of Infrastructure Required	xxxx			
7					
8	Prepare Financing Toolbox	xxxx			
9					
10	Priorities for Construction	xxxx			
11					
12	Time-line for Build Out	xxxx			
13					
14	Draft Report		xxxx		
15					
16	Finalize Findings		xxxx		
17					
18	Briefings, Hearings, Town Hall			xxxx	xxxx
19					
20	Communicate to Community			xxxx	xxxx

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Institute for Public Affairs



(Signature)

(Date)

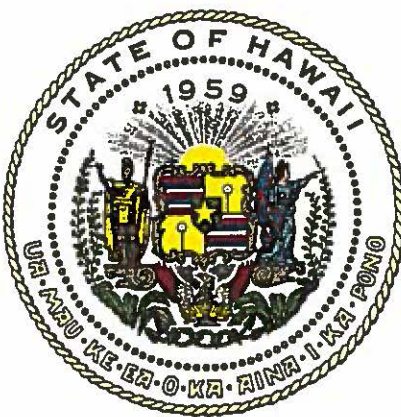
Jan 22 2016

Jeanne Schultz Afuvai

President & CEO

(Typed Name)

(Title)



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

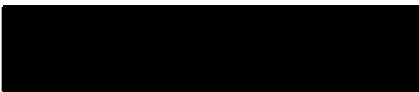
HAWAII INSTITUTE FOR PUBLIC AFFAIRS

was incorporated under the laws of Hawaii on 06/13/2002 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 12, 2016



Director of Commerce and Consumer Affairs