

House District _____
Senate District _____

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Hawaii HomeOwnership Center

Db: Same as above

Street Address: 1259 Aala Street, #201, Hon, HI 96817

Mailing Address: Same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name DENNIS OSHIRO

Title Executive Director

Phone # 523-8115

Fax # 523-9502

E-mail dennis@hihomeownership.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL
 OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

FUNDING FOR EXPANSION OF PROGRAMS TO ASSIST LOW AND MODERATE INCOME RESIDENTS WITH THE TOOLS, RESOURCES AND EDUCATION TO ACHIEVE FINANCIAL STABILITY AND HOME OWNERSHIP.

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2017: \$ 175,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ 25,000

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED SIGNATURE]

DENNIS OSHIRO Executive Director
NAME & TITLE

1/21/2016
DATE SIGNED



Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

In 2003 the Hawaii State Legislature passed SCR 96 supporting the establishment and operation of Hawaii HomeOwnership Center. HHOC opened its doors in October 2003 as a 501(c) 3 non-profit agency, founded through a partnership between businesses, non-profit, community, and government leaders to provide group classes and individual coaching to prepare first time homebuyers for sustainable homeownership. Today, HHOC has its headquarters in Honolulu, and offers in-person, online, and phone services on Oahu, as well as Hawaii and Kauai Counties. Maui County receives online and phone services. HHOC has served 3,944 households with homebuyer education classes and counseling services. Additionally, HHOC has assisted 1,350 households to successfully qualify for the purchase of their first home. Of these, 57% were deemed as low and moderate-income households at intake.

In response to requests for assistance from distressed homeowners, HHOC offered statewide foreclosure prevention counseling from 2009-2016 and helped 999 households.

HHOC is affiliated with NeighborWorks America, a congressionally chartered non-profit organization focused on affordable housing and community development (including homeownership promotion and preservation). HHOC is the only NeighborWorks affiliate providing homeownership promotion services in

Hawaii. HHOC is also a U.S. Department of Housing and Urban Development (HUD) Approved Housing Counseling Agency.

2. The goals and objectives related to the request;

The goal of this request is for Hawaii HomeOwnership Center (HHOC) to expand sustainable financial and homeownership services that assist residents who face significant challenges and barriers to homeownership. After receiving these services, the goal is to have those who may qualify for mortgage financing, to purchase a home with a sustainable monthly payment, thereby making rental units available for other families in need. In addition, due to the growing need for this type of assistance, HHOC will continue to explore providing additional services statewide, with the eventual outcome of opening physical locations in all Counties.

The specific objective of this request is to provide financial stability and homeownership services to 445 new households including those in Maui, Lanai and East Hawaii Island. If the grant-in-aid is fully appropriated, this will accelerate access to services by underserved residents in these areas.

3. The public purpose and need to be served;

Homeownership is the cornerstone of a stable and prosperous economy. By providing financial education and counseling to low and moderate-income residents, we can shift the burden off of the State, and provide these families and individuals the tools needed to become self-sustaining members of society. Studies have shown neighborhoods with a higher level of homeownership are less likely to need emergency services, thereby reducing costs borne by the government. In addition, those that would previously require public assistance if they were laid off, is less likely to be homeowners that have access to home equity funds. This will directly impact the State's financial expenditures, as it will free up resources and taxpayer funds that can then be used to assist other residents.

4. Describe the target population to be served; and

Prospective first-time homebuyers on all islands are the target population, with an emphasis on serving the most financially vulnerable residents who will benefit from these services. To put into perspective, 55% percent of clients served last year were considered 80% or below HUD area median income standards.

5. Describe the geographic coverage.

Homeownership preparation will be provided statewide, with a specific goal of increasing and providing services to the residents of Maui, Lanai, and East Hawaii Island.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Homeownership Promotion Services:

After completing the required intake process, participants will receive an initial assessment meeting about credit and money management, and identifying their key barriers to successful homeownership. The counselor develops a customized action plan to address their homeownership barriers and schedules the member for homebuyer education classes. After each one-on-one counseling session, the member receives a task sheet breaking down the action plan into achievable steps. The assigned tasks may include the client contacting other agencies for services that HHOC does not provide.

The homebuyer education classes are conducted in a group format, addressing the topics of money management, credit, and the home buying process.

One-on-one counseling is available to the extent that the client needs/wants assistance to progress to mortgage-readiness. When clients have become mortgage ready, they begin shopping for their loan and new home. Staff are available to assist in preparing for this process and encourage clients to compare

4 different loan options. Clients can review these options with their counselor to discuss the differences before making a decision. Once a client purchases their home, they are invited to attend periodic post-purchase seminars and/or individual counseling. Post-purchase seminar topics have included repairing and maintaining the home, wills and trusts, and properly insuring the home. Post-purchase one-on-one counseling can cover a variety of topics including but not limited to budget issues, refinancing, and avoiding financial pitfalls and foreclosure.

The homebuyer education course and one-on-one counseling include strategies to prevent mortgage delinquency. Clients are encouraged to save a sum equivalent to three months of living expenses, for example. They are also encouraged to save the amount needed for a monthly mortgage payment before shopping for a home to ensure that it is a sustainable expense. If the monthly mortgage payment will be significantly greater than the amount they are paying for rent, counselors review budget adjustments to accommodate the increased monthly expense. Most clients are first-time homebuyers who purchase condominiums, so counselors also ensure clients are prepared to assume monthly maintenance fees. Homebuyer education classes also have participants consider the added costs if their commute will increase after their home purchase.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Objectives and Major Tasks*	MONTH											
	1	2	3	4	5	6	7	8	9	10	11	12
Orientation sessions scheduled & promoted	X	X	X	X	X	X	X	X	X	X	X	X
Online orientation updated as needed	X			X			X			X		
Participate in events that provide access to target populations	X			X		X			X			X
Participate in events targeting potential referral sources	X			X					X			X

Counsel clients regarding their homeownership goals	X	X	X	X	X	X	X	X	X	X	X	X
Audit files for compliance						X						X
Classes scheduled – facilities reserved	X		X		X		X		X		X	X
Monitor counseling quality and accommodation					X							X
Information pulled from client database to prepare quarterly reports			X			X			X			X
Reports to be prepared, submitted			X			X			X			X
Invoices to be prepared, submitted			X			X			X			X

The timeline provided above assumes full funding of the grant, and begins in the month in which the funds are allocated.

3. **Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**

HHOC has implemented a pre & post survey of the homebuyer’s educational services experience. The survey will also serve as a rating of our members’ habits and confidence on homeownership related topics. This allows HHOC to determine the impact of our services, and to make adjustments in areas that may need improvement.

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

HHOC will submit quarterly reports of results achieved for the project to the assigned expending agency. The report will include quantitative information regarding the number of people/households served and qualitative results based

on the evaluation surveys. Additional information regarding client demographics and the geographic area served will also be submitted.

Projected numbers to be served in 12 months are noted below:

- 445 households will receive homebuyer education and/or individualized coaching.
- At least 28 homeownership outreach workshops will be held, educating 325 residents about the basics of homeownership.
- 100 households will achieve homeownership for the first time.

If the level of appropriation differs from the amount requested in this application, the quantitative measures will need to be updated.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

See Attached "Budget Request by Source of Funds".

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2017.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$75,000	\$50,000	\$25,000	\$25,000	\$175,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2017.

See Attached "Other Funding Requests"

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable.

5. **The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.**

See attached "Government Contracts and/or Grants".

5. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2015.**

The unaudited balance of unrestricted funds was \$646,548.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Section I of application details the history of service delivery in the State of Hawaii by HHOC. Section V outlines the training and experience of the staff that will be implementing the project. The staff is trained in their area of service delivery and those supervising the programs have extensive management experience. HHOC has been awarded many county and federal contracts, as well as grants for its programs. (See attachment "Government Contracts and/or Grants") This list demonstrates that we have proven ourselves worthy of receiving and stewarding grant funds to implement our programs. Information about contracts and grants by other partner agencies are also listed.

Organizational Underwriting for Homebuyer Education & Counseling
Donna Wright, Relationship Manager
NeighborWorks America, Pacific Region
445 S, Figueroa Street, Suite, 2580
Los Angeles, CA 90071
Phone: (213) 261-4084, Email: dwright@nw.org
Status: HHOC applies for annual competitive grants available only to NeighborWorks affiliates. We have received funding for every year including 2015 - we are awaiting response for our 2016 application.

City & County of Honolulu
Nataliia Kravchuk
Office of Grants Managements,
Department of Community Services,
215 S. King Street, Suite 311
Honolulu, HI 96813,
Phone: 808-768-7071, Email: pkravchuk@honolulu.gov
Status: Grant scheduled to end 1/2016.

Department Of Hawaiian Home Lands,
HALE Program
Paula Aila, Acting Information & Community Relations Officer
91-5420 Kapolei Parkway,
Kapolei, Hawaii 96707
Phone: 808-620-9514, Email: paula.aila@hawaii.gov
Status: Current grantee – contract scheduled to end 7/2018.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

HHOC provides client services in the HawaiiUSA Plaza at 1259 Aala Street #201 Honolulu, Hawaii 96817. The office is leased in a building owned by the HawaiiUSA Federal Credit Union, which is the primary occupant. HHOC has three meeting rooms used for clients, including a large classroom. There is one private office space for the Executive Director, and cubicles for housing counseling staff. A meeting room in the building for large class sessions or meetings is available for rent through HawaiiUSA FCU. HawaiiUSA Plaza offices and bathrooms are ADA compliant and handicap-accessible. Kauai and Hawaii Island classes are delivered in classroom space through the respective County offices. Those class locations are ADA compliant and handicap-accessible. On Lanai, there is a large meeting facility owned by the ILWU which could be used for outreach and class sessions. The J. Walter Cameron Center on Maui is the intended class location as it is available 7 days a week, including evenings. Both locations are ADA compliant and handicap-accessible.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Staff/Position	Years of Experience Related to Project Proposal	Other Related Qualifications
Reina Miyamoto, Program Director <ul style="list-style-type: none"> • Oahu 	<ul style="list-style-type: none"> • 9+ years with HHOC managing agency operations including staff supervision • Conducts outreach presentations, homebuyer education classes, & individual homeownership coaching. • 22+ total years of non-profit management experience • 	<ul style="list-style-type: none"> • Former trainer for YMCA of the USA courses, National Safety Council First Aid & CPR classes • Graduate of the Hawaii Community Foundation’s Hawaii Emerging Leaders Program • Certified by NeighborWorks Center for Homeownership Education & Counseling (NCHEC) for Homebuyer Education & Homeownership Counseling for Program Managers & Executive Directors
Dale Tomei, Education Coordinator <ul style="list-style-type: none"> • Oahu 	<ul style="list-style-type: none"> • 10+ years with HHOC 	<ul style="list-style-type: none"> • Managed department of 15-20 at Tori Richard, Ltd. • Certified by NCHEC for Post-Homeownership Education, Homebuyer Education Training & completed 17 courses related to homeownership education & counseling, foreclosure prevention, and our client management system
Constance Rosa, Pre-purchase Counselor (part-time) <ul style="list-style-type: none"> • Oahu 	<ul style="list-style-type: none"> • 10 years with HHOC 	<ul style="list-style-type: none"> • 2 years of experience with Waimanalo Community Development Corporation • Certified by NCHEC for Homeownership Counseling, Pre-Purchase Homeownership Education, Post-Purchase

		Education & completed 14 courses related to homeownership education & counseling, lending, foreclosure prevention
Alison Ries, Administrative Assistant • Oahu	• 7 years with HHOC	11+ years of experience as administrative assistant and/or office manager.
Dennis Oshiro, Executive Director • Oahu	• 8 years with HHOC, founded HHOCM, 40+ years of lending experience	• Founding president of the Hawaii Association of Mortgage Brokers and Past President of Mortgage Bankers Association of Hawaii.
Homeownership Counselor • Hawaii Island	• Position to be filled when GIA funds are allocated.	• Position will require certification in homeownership counseling via NeighborWorks America's NCHEC.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached Organizational Chart.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

See attached: "Budget Justification – Personnel Salaries & Wages"

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

Not Applicable.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

HHOC is an affiliate of NeighborWorks America, a congressionally chartered non-profit organization focused on community building through a variety of initiatives including homeownership promotion and preservation. HHOC is the only NeighborWorks organization in Hawaii providing homeownership promotion services, and is a HUD approved counseling agency.

C. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not Applicable. (Though HHOC provides educational services, it is not an educational institution.)

D. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2016-17 the activity funded by the grant if the grant of this application is:

(1) Received by the applicant for fiscal year 2016-17, but

The grant proposal includes partnership cultivation visits which are intended to gain supporters on the islands targeted for service provision. This GIA allows us to develop the program relationships necessary to sustain services, as well as the initial outreach and marketing needed to establish our agency as a resource to the communities.

(2) Not received by the applicant thereafter.

Personnel costs and operating an established office are the largest of our program expenses. We are utilizing our existing staff to serve the target communities. HHOC is not committing to a significant expansion of expenses that will need to be sustained beyond 2016-2017. HHOC will be able to increase our staffing and office locations as we increase our on-island support that the grant will help us to establish. The marketing support needed to continue to build our program enrollment in the target communities will be less in future years as we would have established ourselves as a resource and earned referral partnerships.

E. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2015.

See attached Certificate of Good Standing from DCCA dated January 15, 2016.

Hawaii HomeOwnership Center

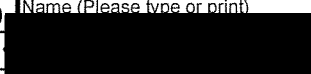
Attachments

- Budget Request by Source of Funds
- Other Funding Requests
- Government Contracts and/or Grants
- Organization Chart
- Budget Justification – Personnel Salaries & Wages
- Certificate of Good Standing
- Declaration Statement

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

Applicant: Hawaii HomeOwnership Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	41,273	100,000		122,136
2. Payroll Taxes & Assessments	2,805			20,901
3. Fringe Benefits	7,151			39,535
TOTAL PERSONNEL COST	51,229	100,000		182,572
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island travel expense	28,103			
2. Insurance	3,825			9,471
3. Lease/Rental of Equipment	521			4,437
4. Lease/Rental of Space	4,961			33,595
5. Staff Training	950			1,425
6. Supplies & postage	550			1,938
7. Telecommunication	8,530			
8. Utilities				
9. Professional Fees	18,179			72,629
10. Marketing	53,157			
11. Printing	1,000			2,600
12. Mileage/Parking	1,395			97
13. Office Equipment	2,600			120
14. Misc Expenses				1,940
15. Bank Charges				1,674
16. Dues & Subscriptions				1,432
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	123,771			131,356
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	175,000	100,000		313,929
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	175,000	Reina Miyamoto	523-8116	
(b) Total Federal Funds Requested	100,000	Name (Please type or print)	Phone	
(c) Total County Funds Requested			1/20/2016	
(d) Total Private/Other Funds Requested	313,929	Signature of Authorized Official	Date	
TOTAL BUDGET	588,929	Dennis Oshiro		
		Name and Title (Please type or print)		

Hawaii HomeOwnership Center
Other Funding Requests - \$1,000+

Source	Category	Status	Projected/Requested Amount
NeighborWorks America	Federal	Pending	\$ 100,000.00
First Hawaiian Bank Foundation	Private	Committed	\$ 25,000.00
Wells Fargo Housing Foundation	Private	Pending	\$ 15,000.00
Central Pacific Bank Foundation	Private	To be Requested	\$ 5,000.00
Hawaii Community Foundation	Private	To be Requested	\$ 40,000.00
American Savings Bank	Private	To be Requested	\$ 20,000.00
Ward Village Foundation	Private	To be Requested	\$ 20,000.00
Honolulu Board of REALTORS	Private	To be Requested	\$ 15,000.00
State Farm Insurance	Private	Pending	\$ 9,000.00
HawaiiUSA Federal Credit Union Foundation	Private	To be Requested	\$ 7,500.00
Hawaii State Federal Credit Union	Private	To be Requested	\$ 7,500.00
Territorial Savings Bank	Private	To be Requested	\$ 5,000.00
First Insurance Companies of Hawaii	Private	To be Requested	\$ 4,000.00
DR Horton	Private	To be Requested	\$ 2,500.00
Hunt Companies	Private	To be Requested	\$ 3,000.00
Pacific Resource Partnership	Private	To be Requested	\$ 2,500.00
Jhamandas Watumull Fund	Private	To be Requested	\$ 2,000.00
		TOTAL	\$ 283,000.00

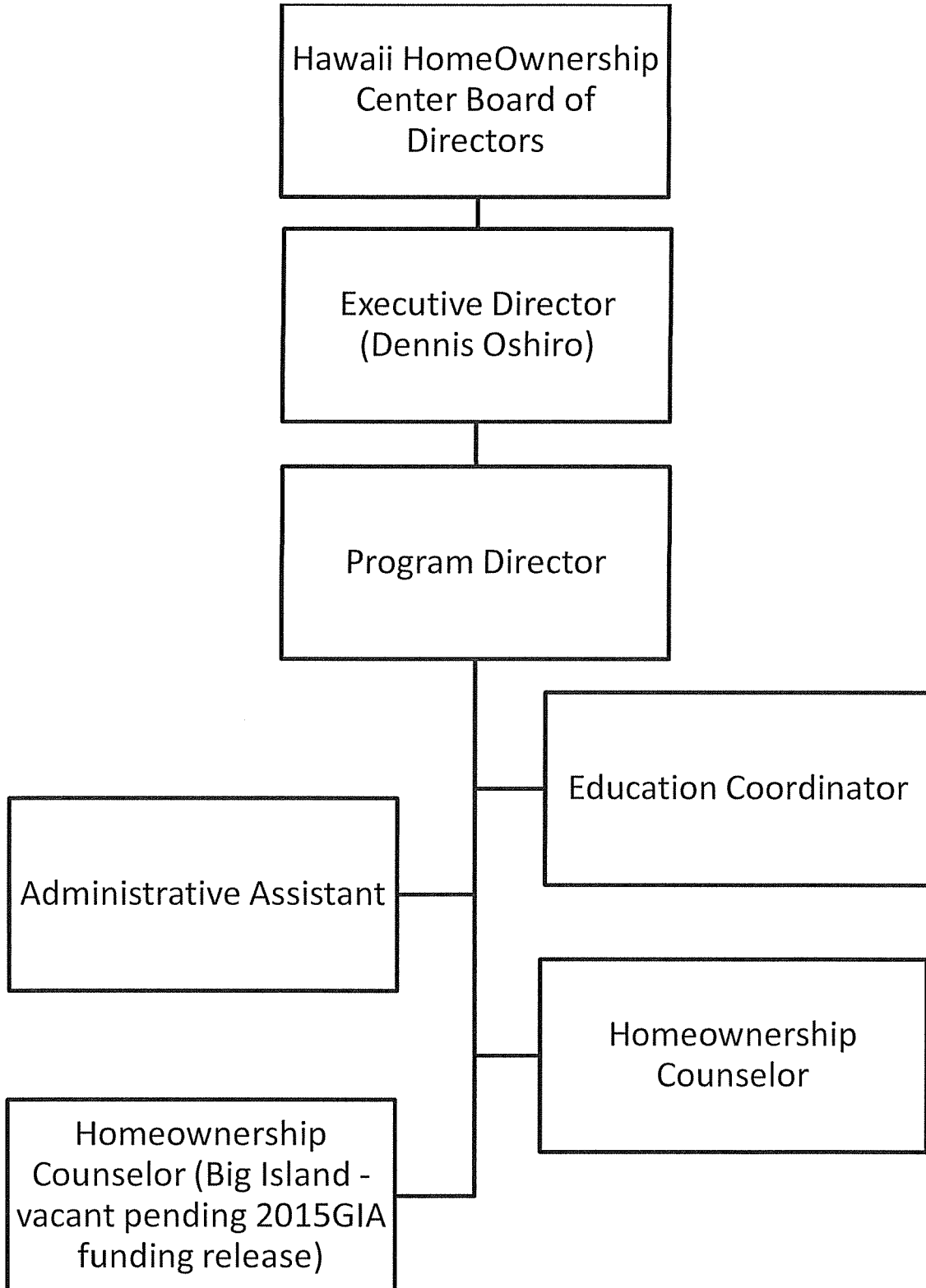
GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Hawaii HomeOwnership Center

Contracts Total: 919,033

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Homebuyer Education & Counseling for Undivided Interest Lessees	8/2014-7/2018	Department of Hawaiian Home Lands	State	622,263
2	Facilitating movement through the existing housing options (sub-contract Consumer Credit Counseling Services of Hawaii for half of the award)	ends 1/2016	Office of Grants Management	City & County of Honolulu	64,734
3	Pre-Purchase & Foreclosure Prevention Counseling Services	10/2015-9/2016	Legal Aid Society of Hawaii (lead agency - applied for funds from the Attorney General's Settlement)	State	57,036
4	Expansion of Pre-Purchase Education & Counseling Services	Funds not released	Department of Human Services	State	175,000

Hawaii HomeOwnership Center Organization Chart

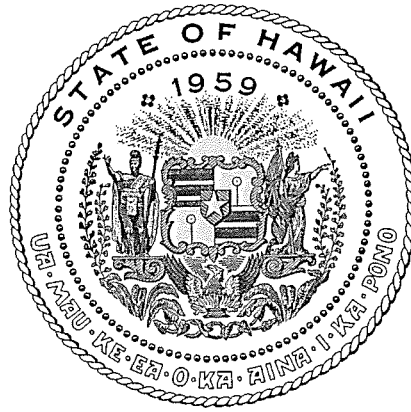


BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2016 to June 30, 2017

Applicant: Hawaii HomeOwnership Center

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$77,339.61	15.00%	\$ 11,600.94
Program Director	1	\$47,263.10	21.00%	\$ 9,925.25
Education Coordinator	1	\$46,370.92	18.00%	\$ 8,346.77
Homeownership Counselor - Kona	1	\$38,000.00	30.00%	\$ 11,400.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				41,272.96
JUSTIFICATION/COMMENTS:				



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAI'I HOMEOWNERSHIP CENTER

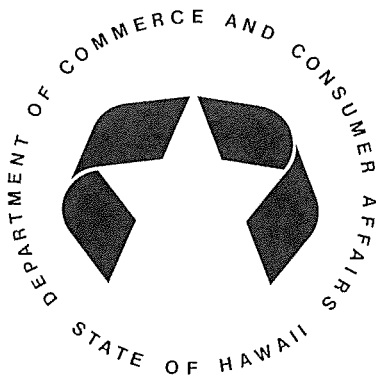
was incorporated under the laws of Hawaii on 02/25/2003 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 15, 2016



Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii HomeOwnership Center
(Typed Name of Individual or Organization)


(Signature)

1/20/2016
(Date)

Dennis Oshiro
(Typed Name)

Executive Director
(Title)



Hawai'i
HomeOwnership
Center

NeighborWorks® HomeOwnership Center

1259 Aala Street, Suite 201
Honolulu, Hawaii 96817
Phone: (808) 523-9500
Fax: (808) 523-9502
www.hihomeownership.org

2016 Board of Directors

January 21, 2016

Stacey Katakura White
Chair
HIAccounting

Karl Yoneshige
Treasurer
HawaiiUSA FCU

Tony Au
Secretary
Central Pacific Bank

Gary Kai
Past Chair
Hawaii Business Roundtable

Joyce Borthwick
Past Chair
First Hawaiian Bank

Patrick Bullard
Heinrich Bullard Marketing

Roy Katsuda
Hale Mahaolu

Keith Kato
Hawaii Island Community
Development Corp

Mark Kimoto
American Savings Bank

Debra Luning
Gentry Homes, Ltd.

Carol Marx
Bank of Hawaii

David Pietsch III
Title Guaranty Hawaii

Dawn Robinson Naya
HomeStreet Bank

Mark Tanaka
Kauai Realty

Terry Visperas
Community Representative

Shere'e Young
Honolulu Authority for Rapid Transit

Jun Yang
City & County of Honolulu

Honorable Sylvia Luke
Chair, Committee on Finance
State Capitol Room 306
Honolulu, HI 96813

Dear Representative Luke,

As duly noted by the time and date affixed to this document, the House Committee on Finance hereby certifies that Hawaii Home Ownership Center has officially submitted and received prior to its stated deadline of 4:30 p.m. on Friday January 22, 2016, one (1) original of Hawaii Home Ownership Center's application for Grants and Subsidies (per Chapter 42F, Hawaii Revised Statutes) for due consideration by the 28th Legislature of the State of Hawaii for Fiscal Year 2016-2017.

Thank You.

Sincerely,



Dennis Oshiro
Executive Director

CC: **Senator Jill Tokuda**
Senator Donovan Dela Cruz
Representative Ty Cullen
Senator Suzanne Chun Oakland