House District 15		GHTH LEGISLATURE	Landle ECV
Senate District		N FOR GRANTS VAII REVISED STATUTES	Log No:
·	Otto the the jetter	WILLIAMED SIVISIES	For Legislature's Use Only
Type of Grant Request:			
GRANT REQUEST C)PERATING	☐ GRANT REQUEST – CAPITAL	
"Grant" means an award of state funds by the let the community to benefit from those activities. "Recipient" means any organization or person re		ion to a specified recipient, to support the activiti	es of the recipient and permit
STATE DEPARTMENT OR AGENCY RELATED TO THIS	D1 - 12-0 - 360 1. 1	UNKNOWN):	
STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOV	NN):		
1. APPLICANT INFORMATION:		2. CONTACT PERSON FOR MATTERS INVOLVING	THIS APPLICATION:
Legal Name of Requesting Organization or Indivi	idual: Aka`ula School	Name NANETTE LN GRAMBUSCH	
Dba: None	l	Title Grant Writer/Teacher	
Street Address: 100 Kalae Hwy, Kualapuu, Hl		Phone # (808) 567-6980	
Mailing Address: POB 2098, Kaunakakai, HI 96	5748	Fax # (808)442-9393	
	3	E-mail : nanette.grambusch@gmail.com	
3. TYPE OF BUSINESS ENTITY:		6. DESCRIPTIVE TITLE OF APPLICANT'S REQUES	ST:
■ Note Profit Corporation Incorpor ■ For Profit Corporation Incorpor ■ Limited Liability Company ■ Sole Proprietorship/Individual ■ Other	JRATED IN HAWAII RATED IN HAWAII	AKA'ULA SCHOOL EXPANSION PROJECT	
4. FEDERAL TAX ID #:		7. AMOUNT OF STATE FUNDS REQUESTED:	
5. STATE TAX ID #:		Fiscal Year 2017: \$172,180.00	
8. STATUS OF SERVICE DESCRIBED IN THIS REQUES: NEW SERVICE (PRESENTLY DOES NOT EXIST) EXISTING SERVICE (PRESENTLY IN OPERATION)	SPECIFY THE AM AT THE TIME OF STAT FEDE COUN	ERAL \$ 0 NTY \$	
	GRANT WRITER/	TEACHER 1.2	2.16 ATE SIGNED



Application for Grants

I. Background and Summary

Aka'ula School is an independent private school established in 2003 and is currently located in the historic town of Kualapu'u on the island of Moloka'i. Kualapu'u is centrally located on Molokai, just 4 miles from Ho'olehua airport. Between 1923 and 1985, Del Monte leased 6,000 acres in the area for pineapple cultivation. During those years, pineapple was an economic mainstay for Molokai. Also during those years, Del Monte built the Kualapu'u Center. It was Del Monte's corporate office on Molokai.

The birth of our school is the result of the dire need for educational choice on an island with the limitation of one middle school and one high school. Aka'ula is not and has never been a private school of wealth or privilege. Our campus remains small, modest and humble.

The essence of our school is Moloka'i's PRISM Project (Providing Resolutions with Integrity for a Sustainable Moloka'i). It is the academic foundation of Aka'ula. PRISM provides a context where all students can participate in an atmosphere of challenge with support. The PRISM Project has received numerous awards and has been recognized and cited in numerous national education publications and journals because of its exemplary model of place-based education. National and Moloka'i specific research shows that PRISM students are motivated to develop advanced critical thinking, communication skills, academic fundamentals, investigate expertise, and scholarly research practices. PRISM students develop and use leadership and citizenship skills.

Our methods are rooted in the investigative and evaluated curriculum of the world renowned Harold R. Hungerford, Trudi L. Volk, John M. Ramsey, Ralph A. Litherland and R. Ben Peyton. The model and learning community technique is vested in tackling environmental issues through deep analysis and well-rounded resolutions to problems within our local, regional and international communities.

Aka'ula envisions a community of critical thinkers who are able to investigate and take informed actions on social, cultural, and environmental issues to meet the needs of a 21st Century citizenry. Our commitment is to address the global challenge of protecting our fragile land, ocean and natural resources for future generations, coupled with the reality of the need for creativity, innovation, and economic responsibility.

Aka'ula School is celebrating its thirteenth year of commitment to the mission of the collaborative process of learning, leading, and decision making to provide education that embraces multiple intelligences and meets the needs of the diverse learning community. Our student population reflects the economic and ethnic demographics of our island. Geographically, we serve an island-wide youth population of students in grades 5 through 12. This includes the four Hawaiian Homesteads: One Ali'i, Kapa'akea, Kalama'ula and Ho'olehua. We currently serve 38 students. 78% are Hawaiian or Part-Hawaiian. 70% are eligible for free or reduced lunch. 15-25% of our students have learning disabilities or behavioral issues. Aka'ula maintains a non-discrimination policy ensuring that no student will be denied admission because of gender, race, religion, national origin, ancestry or ethnicity. We are proud and privileged to provide expanded educational services, support, activities and opportunities, therefore, filling the gap in the need for public access to education on Molokai.

Aka'ula School's board and administration conducts rigorous quarterly and annual reviews designed to measure service effectiveness and business success. As result, our organization recognizes the need to establish a permanent home and campus. Equally important is the need to incorporate and implement incomegenerating opportunities aimed at financial self-sufficiency. With that in mind the board and administration, invited Will Hancock-30-year veteran and CFO of Hawaii Preparatory School-to conduct a third-party financial feasibility review. He then met with the board and administration. He confirmed that it is fiscally prudent to: 1) Purchase the 2-acre parcel and establish a permanent campus. 2) Develop a Business Plan 3) Develop a business curriculum that teaches financial literacy with fiscal responsibility and integrity at its core. 4) Develop a student run, for-profit arm that provides hands-on business experience and provides income for the establishment of an Aka'ula School scholarship program. 4) Maintain and nurture existing relationships and partnerships with existing businesses operating out of Kualapu'u business center and 5) Explore and develop other viable business opportunities on the property.

Therefore, Aka'ula School's purpose and goal for this request is to obtain funding to finance phase one of our organization's long-term objective of purchasing the 2-acre campus/business center and transforming the property into our permanent home and campus. We plan to completely renovate and expand the 5-room/office building we occupy now, build a multipurpose center with a certified kitchen. During schools hours, the multipurpose area will allow for expanded student activities and a school cafeteria.

Our school is a non-profit 501 (c) 3 organization.

II. Service Summary and Outcomes

Scope of work, tasks and responsibilities;

Aka'ula intends to hire one full-time Project Coordinator, a part-time Business Planner and a part-time Curriculum Developer.

The Project Coordinator will identify and collaborate with the necessary State, County and Community departments, commissions, organizations, and boards. S/he will designate the resources necessary to implement the purchase, expansion and renovation of our school facility. The Project Coordinator will acquire the necessary applications and permits for the process. Additionally, the Project Coordinator will lead the organization in navigating at the Federal, State, County and Community levels, and tasked to facilitate Aka'ula School's capacity to meet all needed requirements.

The Business Planner will acquire, compile and analyze demographic data, and utilize the analysis to craft and establish a viable and feasible 10-year business plan for our school. This business plan will include Aka'ula School's student driven for-profit arm into an economically sustainable and self-sufficient business.

The Curriculum Developer will design and write the business and financial literacy curriculum that will be a part of the expanded educational programming offered at our school. The Curriculum Developer will integrate Aka'ula's values of service to the community, experience and place base pedagogy, and collaborative problem resolution. This will provide Aka'ula students with opportunities for hands-on experience with creating and running a business. The focus is developing real-time on-the-job training. This includes instilling work ethic and customer service.

Proposed Project Timeline

Month 1-2 – Recruit and hire a full-time Project Coordinator, a part-time Business Planner, and a part-time Curriculum Developer. Set up office space and work environment. Purchase office equipment. Orient new staff to the organization (Board and administration), its history, values and plans. Establish assessment, monitoring, and evaluation tools ensuring quality assurance and measures for program effectiveness. Establish fiscal reporting procedures. Establish annual calendar that weekly, monthly and quarterly reporting meeting dates.

Month 2

Project Coordinator – Familiarize, identify and map State, County and Community departments, commissions, organizations, and boards. Contact and collaborate with officials and staff of State, County and Community departments, commissions, organizations, and boards. Begin to identify and map the steps in the process, and establish a calendar with deadlines for the process. Begin to

designate and map the resources necessary to implement the purchase, expansion and renovation of our school facility. Meet weekly to update and report on progress. Complete progress reports.

Business Planner- The planner will acquire and compile necessary demographic data to serve as the foundation for the business analysis. Begin to write and diagram the 10-year business plan. Meet weekly to update and report on progress. Complete progress reports.

Curriculum Developer-The curriculum developer will start to design and write the business and financial literacy curriculum. Meet weekly to update and report on progress. Complete progress reports.

Month 3

Project Coordinator –Continue to collaborate with State, County and Community departments, commissions, organizations, and boards. Continue to designate the resources necessary to implement the purchase, expansion and renovation of our school facility. Research and identify Federal, State, County laws and Community project requirements. Meet weekly to update and report on progress. Complete progress reports.

Business Planner- The planner will complete the business analysis and have made progress with the development of the business plan framing the first five years. Meet weekly to update and report on progress. Complete progress reports. Curriculum Developer -The curriculum developer will continue to design and write the business and financial literacy curriculum. Meet weekly to update and report on progress. Complete progress reports.

Month 4

Project Coordinator- Complete and begin the implementation of the steps in the process. Identify and acquire the necessary applications and permits for the process. Continue to collaborate with State, County and Community departments, commissions, organizations, and boards. Continue to designate the resources necessary to implement the purchase, expansion and renovation of our school facility. Meet Federal, State, County laws and Community project requirements. Meet weekly to update and report on progress. Complete progress reports. Make necessary adjustments according to quarterly evaluation.

Business Planner- The planner will complete the business analysis and have made progress with the development of the business plan framing the first five years. Meet weekly to update and report on progress. Complete progress reports. Make necessary adjustments according to quarterly evaluation.

Curriculum Developer -The curriculum developer will continue to design and write the business and financial literacy curriculum. Meet weekly to update and report on progress. Complete progress reports. Make necessary adjustments according to quarterly evaluation.

Month 5, 6, 7, 8

Project Coordinator- Ensure implementation of the steps in the process. Acquire the necessary applications and permits for the process. Continue to collaborate with State, County and Community departments, commissions, organizations, and boards. Continue to designate the resources necessary to implement the purchase, expansion and renovation of our school facility. Meet Federal, State, County laws and Community project requirements. Meet weekly to update and report on progress. Complete progress reports. Make necessary adjustments according to quarterly evaluation.

Business Planner- The planner will continue to develop the business plan framing the second five years. Meet weekly to update and report on progress. Complete progress reports. Make necessary adjustments according to quarterly evaluation.

Curriculum Developer -The curriculum developer will continue to design and write the business and financial literacy curriculum. Meet weekly to update and report on progress. Complete progress reports. Make necessary adjustments according to quarterly evaluation.

Month 9 & 10

Project Coordinator- Ensure implementation of the steps in the process. Acquire the necessary applications and permits for the process. Continue to collaborate with State, County and Community departments, commissions, organizations, and boards. Continue to designate the resources necessary to implement the purchase, expansion and renovation of our school facility. Meet Federal, State, County laws and Community project requirements. Meet weekly to update and report on progress. Complete progress reports. Make necessary adjustments according to quarterly evaluation.

Business Planner- The planner will continue to develop the business plan framing the second five years. Meet weekly to update and report on progress. Complete progress reports. Make necessary adjustments according to quarterly evaluation.

Curriculum Developer -The curriculum developer will finalize the business and financial literacy curriculum. Initiate and establish pilot to evaluate and test curriculum. Meet weekly to update and report on progress. Complete progress reports. Make necessary adjustments according to pilot findings evaluation.

Month 11 & 12

Project Coordinator- Begin steps to bring closure to this phase of the project. Sketch out preliminary plan for the next phase. Meet weekly to update and report on progress. Complete progress reports. Make necessary adjustments according to quarterly evaluation.

Business Planner- The planner will finalize the business plan and prepare for final publishing. Meet weekly to update and report on progress. Complete progress reports. Make necessary adjustments according to quarterly evaluation.

Curriculum Developer -The curriculum developer will adjust and revise business and financial literacy curriculum according to pilot results and evaluation. Finalize curriculum for publishing. Meet weekly to update and report on progress. Complete progress reports. Make necessary adjustments according to quarterly evaluation.

- 3. Quality assurance and evaluation will be monitored daily. Reporting to the board and administration and will be required on a monthly and quarterly basis.
- 4. The project staff will be required to report to the board on a monthly basis.

III. Financial

Budget

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
100,000.00		72,180.00		172,180.00

- 1. We have no other sources of funding.
- 2. Aka'ula School has not applied or was granted any State or Federal tax credits in the prior three years. We are currently exploring our eligibility for governmental tax credits related to our long-term goal of capitol development. We anticipate and intend to apply for any and all state and federal tax credits that our organziation can benefit from.
- 5. None
- 6. Aka'ula has \$161,665.00 unrestricted net assets as of 12/31/15.

IV. Experience and Capability

A. Necessary Skills and Experience

Aka'ula School as an organization has 13 years of experience and skills in private education. Collectively, the staff has over 100 years of teaching in the public education system.

B. Facilities

Aka'ula School is located on approximately 2-acres or 68,640 square feet, and know as the Kualapu'u Business Center. It is zoned commercial - Country Town Business. It has two single story buildings. Building one is a one-story plantation style building that was built in 1953. It is 4,020 sq ft. The building has been well maintained throughout the years and is the school's classrooms and administration offices. Also located in the building is the Salvation Army office and a Cat Garden. Building two is a one-story building built in 2007. It is 4,250 sq ft. It was built for retail and office space. The anchor tenant is the 12-year retail business - Molokai Furniture. This tenant uses 2,000 sq ft. A variety of office and retail business fill the other spaces. Walls and ceilings are insulated for soundproofing and energy efficiency. Single hung vinyl windows are dual pane. The building can be air-conditioned, although, this upcountry area seldom needs air-conditioning. Entry doors are 5 ft double glass. 10' Ceilings and walls are lightly textured and painted. Interior has bamboo millwork around doors, windows and base. Each space has ceiling fans and fluorescent lighting. Each space has category five phone wiring. Solar Power is the main energy source. The grounds are landscaped with rolling lawns and 4 Elephant Ear canopy trees that were planted in 1950 and provide shade and a welcoming open space. There is plenty of parking, approximately double the County requirement.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The Project Coordinator will identify and collaborate with the necessary State, County and Community departments, commissions, organizations, and boards. S/he will designate the resources necessary to implement the purchase, expansion and renovation of our school facility. The Project Coordinator will acquire the necessary applications and permits for the process. Additionally, the Project Coordinator will lead the organization in navigating at the Federal, State, County and Community levels, and tasked to facilitate Aka'ula School's capacity to meet all needed requirements.

Applicant Aka'ula School

The Business Planner will acquire, compile and analyze demographic data, and utilize the analysis to craft and establish a viable and feasible 10-year business plan for our school. This business plan will include Aka'ula School's student driven for-profit arm into an economically sustainable and self-sufficient business.

The Curriculum Developer will design and write the business and financial literacy curriculum that will be a part of the expanded educational programming offered at our school. The Curriculum Developer will integrate Aka'ula's values of service to the community, experience and place base pedagogy, and collaborative problem resolution. This will provide Aka'ula students with opportunities for hands-on experience with creating and running a business. The focus is developing real-time on-the-job training. This includes instilling work ethic and customer service.

The professional and administrative staff are qualified and will provide the necessary supervision and training for new staff.

B. Organization Chart

The Project Coordinator, Business Planner and Curriculum Developer will report directly to the professional educational team. Together they will report to the Board.

C. Compensation

There are three full-time teachers receiving \$26,000.00 a year. There is one part-time teacher receiving \$16,000.00 a year. Board Members serve on a voluntary basis.

VI. Other

A. Litigation

None

B. Licensure or Accreditation

Aka'ula is licensed with the Hawaii Association of Independent Schools. The Aka'ula Board and Staff are currently reviewing the viability and feasibility of accreditation in the evolving educational climate and is part of the organization's future plans. Our school operates under the guidance of a nine-member Board of Trustees. A four-member professional staff delivers the day-to-day educational

Applicant	Aka'ula	School	

services, leadership, and direction for our students. A nine-member Youth Board of Directors plans and organizes student activities and raises money to donate to local non-profit organization.

C. Private Educational Institutions

We are a non-sectarian organization.

D. Future Sustainability Plan

Aka'ula plans to create a for profit arm to fund student scholarships ensuring student diversity. In addition, our school will continue to maintain existing leases/rental from businesses currently occupying the business centers.

E. Certificate of Good Standing

Yes.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2016 to June 30, 2017

App

Akaula School

BUDGET	Total State	Total Federal	Total County	Total Private/Other
CATEGORIES	Funds Requested	Funds Requested	Funds Requested	Funds Requested
1977	(a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	83,200	0	0	0
2. Payroll Taxes & Assessments	24,960	0	0	0
Fringe Benefits	16,640	0	0	0
TOTAL PERSONNEL COST	124,800	0	0	0
B. OTHER CURRENT EXPENSES		0	0	0
Airfare, Inter-Island	5,760	0	0	0
2. Insurance	1,000	0	0	0
Lease/Rental of Equipment	1,200	0	0	0
4. Lease/Rental of Space	1,200	0	0	0
5. Staff Training	5,000	0	0	0
6. Supplies	14,000	0	0	0
7. Telecommunication	3,600	0	0	0
8. Utilities	1,200	0	0	0
9		0	0	0
10		0	0	0
12		0	0	0
13		0	0	0
14	4	0	0	0
15		0	0	0
16		0	0	0
17		0	0	0
18		0	0	0
19		0	0	0
20		0	0	0
		0	0	0
TOTAL OTHER CURRENT EXPENSES	32,960	0	0	0
C. EQUIPMENT PURCHASES	14,420	0	0	0
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL				
TOTAL (A+B+C+D+E)	172,180			
	F	Budget Prepared By	<i>i</i> .	
SOURCES OF FUNDING		-august repaired by	, .	
	470 400			
(a) Total State Funds Requested	- N	lanette LN Grambusch lame (Please type or prin	4)	Phone
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(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0 s	ignature of Authorized Of	ficial	Date
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TOTAL BUDGET	172,180 N	ame and Title (Please typ	pe or print)	
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BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES Period: July 1, 2016 to June 30, 2017

Applicant: Akaula School

POSITION TITLE			% OF TIME	TOTAL
	FULL TIME EQUIVALENT	ANNUAL SALARY A	ALLOCATED TO GRANT REQUEST B	STATE FUNDS REQUESTED
Project Coordinator	FULL TIME	\$52,000.00	100 00%	(A x B)
Planner	PART TIME	\$31.200.00	50.00	
Curriculum Developer	PART TIME	\$31,200.00	50.00%	13,600.00
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TOTAL:				<i>₽</i>
JUSTIFICATION/COMMENTS:	08.00000000000000000000000000000000000	2488412551111111111111111111111111111111		83,200.00

Application for Grants

Application for Grants

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2016 to June 30, 2017

Applicant: Akaula School

DESCRIPTION EQUIPMENT	NO. OF	COST PER	TOTAL	TOTAL
Sony WXGA Interactive Ultra Throw Wall-Mounted Projector		00 0	4 600 00	BUDGETED
Sony WXGA Portable Projector	- \	_		
Wireless LAN Module	- (00.00.7	,,	
Replacement I omn	7	\$84.00	\$ 168.00	
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Bose Solo 15 Series II Sound System	_	\$404.95	\$ 404.95	
Bose FI Model 812 Flexible Array Loud Speaker		\$1 199 95	1 100 05	
MacBookPro		00 000 00		
Olor Locor Britado	2	93,000.00	9,000.00	
COIOI Lasei Pilliter	_	\$400.00	\$ 400.00	
TOTAL:	₽ P		\$ 14.420.90	
JUSTIFICATION/COMMENTS:				

TOTAL BUDGETED						
TOTAL	٠ &	*	· •	€	· ·	
COST PER VEHICLE						
NO. OF VEHICLES						
						TOTAL:
DESCRIPTION OF MOTOR VEHICLE						

Application for Grants

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS Period: July 1, 2016 to June 30, 2017

Applicant: Akaula School

	FUNDI	FUNDING AMOUNT REQUESTED	QUESTED			
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS	S OF FUNDS PRIOR YEARS	STATE FUNDS	OTHER SOURCES OF	FUNDING REQUIRED IN	QUIRED IN
	FY: 2014-2015	FY: 2015-2016	FY:2016-2017	FY:2016-2017	FY:2017-2018	FY:2018-2019
PLANS	0	0	0	0	50000	50000
LAND ACQUISITION	0	0	0	0	200000	
DESIGN	0	0	C	C	0000	
CONSTRUCTION	C					0000
	0		O	0	1000000	1000000
EQUIPMENT	0	0	14420	0	0	0
TOTAL:	0	0	14.420	C	1 290 000	000
JUSTIFICATION/COMMENTS:						000,0000

GOVERNMENT CONTRACTS AND / OR GRANTS

Applicant: Aka'ula School

Contracts Total:

CONTRACT DESCRIPTION EFFECTIVE AGENCY LU.S. / State / Haw/ VALUE LU.S. / VALUE	CONTRACT DESCRIPTION			GOVERNMENT	1
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DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Aka'ula School	
(Typed Name of Individual or Organization)	
	1-21-110
(Signature)	(Date)
Dara L. Lukonen	Teacher/Adminstrator
(Typed Name)	(Title)