

House District \_\_\_\_\_

Senate District \_\_\_\_\_

**THE TWENTY-SEVENTH LEGISLATURE  
APPLICATION FOR GRANTS & SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

**1. APPLICANT INFORMATION:**

Legal Name of Requesting Organization or Individual:

The Wahiawa Center for Community Health

Dbas:

Street Address: 302 California Ave, Wahiawa HI 96786

Mailing Address: P.O. Box 860339  
Wahiawa HI 96786

**2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:**

Name BEV HARBIN

Title Project Development Coordinator

Phone # 808-591-0000

Fax # 808-968-1295

e-mail bevharbin@808-591-0000.com

**3. TYPE OF BUSINESS ENTITY:**

- NON PROFIT CORPORATION  
 FOR PROFIT CORPORATION  
 LIMITED LIABILITY COMPANY  
 SOLE PROPRIETORSHIP/INDIVIDUAL

**6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:**

THE WAHIAWA MEDICAL BUILDING INTERIOR RENOVATION PROJECT

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: \_\_\_\_\_

**7. AMOUNT OF STATE FUNDS REQUESTED:**

FISCAL YEAR 2016: \$ 1,500,000

**8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:**

- NEW SERVICE (PRESENTLY DOES NOT EXIST)  
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_

FEDERAL \$ \_\_\_\_\_

COUNTY \$ \_\_\_\_\_

PRIVATE/OTHER \$ \_\_\_\_\_

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

MARY TALON, BOARD PRESIDENT  
NAME & TITLE

01/30/2015  
DATE SIGNED



**RECEIVED**  
1-30-15 ✓

## Application for Grants and Subsidies

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

**This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:**

#### 1. DESCRIPTION OF APPLICANTS BACKGROUND:

Incorporated in 2012 and recognized by the IRS as a 501(c)(3) non-profit entity, the growing Wahiawa Center for Community Health (WCCH) is setting the foundation to bring affordable, high quality, and accessible care to the people of Wahiawa - **regardless of ability to pay and on a sliding discount**. This, being consistent with the WCCH's mission: "In the spirit of Aloha and compassion, the WCCH provides access to affordable, quality health care and wellness services to promote a healthy community." The WCCH's inception is the direct result of a vision held by the late Senator Inouye who wanted to ensure this geographically isolated area was adequately served. This vision is now considered a Senator Inouye legacy project by the Hawaii Congressional Delegation. The WCCH's service area is designated by the USDA as a "rural" community; and also federally designated as a Medically Underserved Population, or MUP (census tracts 91.00 – 94.00). (See service Area Map attached as Exhibit 1) The MUP designation by the U.S. Department of Health and Human Services is a clear demonstration and documentation of an inadequate amount of primary care clinicians and the areas poor socio-economic indicators. *The Wahiawa MUP (about 23,000 residents) is also the only MUP in Hawai'i that is not within the immediate service area (or served by) an existing Community Health Center – a gap WCCH is going to fill.* Additionally, the Hawai'i Department of Health is working with HRSA's Bureau of Primary Health Care to designate the Wahiawa – Waialua areas as Health Professional Shortage Areas (HPSA). A HPSA designation comes with a numerical score that prioritizes the areas for additional priority funding and services. WCCH's enhanced service area includes Census Tracts 90, 95.01, 95.02, 95.03, 95.04, and 95.05 which make up the bulk of zip code 96786. Individuals living in designated areas such as these have demonstrated increased over-utilization of costly emergency room services, are in greater need of multi-disciplinary care team based approaches, and ultimately save 3<sup>rd</sup> party payers hundreds of thousands of dollars through a decrease in use of unnecessary services.

## 2. GOALS AND OBJECTIVES

The WCCH is requesting \$1,500,000 (\$500,000 of construction; \$1,000,000 equipment) of Grants and Subsidies to support its capital project. The Grant in Aid will be leveraged against other sources of funding (see budget forms) to complete the five million dollar project. Specific objectives include:

1. Repurpose and renovate two offices in the Wahiawa Medical Building (which WCCH will be purchasing) as The Wahiawa Center for Community Health.
2. Furnish and equip the renovated facility to provide clinical, dental, and behavioral health services.

Completion of the 5,700 square foot facility (located on California Avenue in the center of Wahiawa) will create the service areas first comprehensive health care provider, and the only clinical provider in the area that is truly accessible by all. Targeted emphasis will include those typically not welcomed by the traditional health care system like the uninsured or underinsured, those at or below 200% of Federal Poverty, and others experiencing barriers to care like geography and culture. At full operational capacity, WCCH's services will include a multi-disciplinary team approach that includes primary care (including pediatrics and OB/GYN), behavioral health, oral health care, care coordination, and on-site pharmacy services. By the end of the second full year of operations, the WCCH will serve 7,000 unduplicated patients who'll realize 32,000 clinical, behavioral, dental, and ancillary service encounters. All services will be provided regardless of ability to pay, and on a sliding discount.

## 3. PUBLIC PURPOSE AND NEED SERVED

Over the last three years, the availability of primary care providers in the service area has dropped steadily. In fact, of the approximately twelve primary care providers that were serving the population at less than full time status in 2011: five have retired and/or closed their practices and six have their practices up for sale in anticipation of their retirements. This will place significant burden on the remaining providers who are already at capacity. Most of the remaining providers in the service area are not able to accept new patients, many also don't accept Medicaid insurance, and none of them are able to treat the uninsured without full payment at the time of service. Often times, patients who are unable to secure or pay for an appointment, or those unable to make the distant drive or bus ride into Honolulu will delay care until their condition requires costly emergency room services. Oral and behavioral health services are even harder to obtain. The WCCH, in collaboration with the Primary Care Office of the Hawai'i State Department of Health, will be applying to HRSA's Bureau of Primary Health Care for a Health Provider Shortage Area (HPSA) designation. This designation will greatly assist in bringing new providers to the staffing of the health center.

Mentioned earlier, the WCCH's inception is the result of a request by the late Senator Inouye to the Hawai'i Primary Care Association (HPCA) to assess the need for FQHC

services in Wahiawa. In 2011, the HPCA approached and partnered with Faith in Action for Community Equity (FACE) to apply for and implement a community planning grant. Planning grant activities were completed as of August, 2012 and data collected demonstrated a critical need for community health center services in Wahiawa. The planning grant also resulted in the various designations described above such as the MUP. This critical need for service, along with diminishing availability of primary care providers in the area creates for an obvious solution – the startup of an FQHC in the Wahiawa service area.

The Wahiawa community is in desperate need for comprehensive, affordable, and accessible health and support services available regardless of ability to pay and by sliding discount. The WCCH can provide these services shortly after completion of renovations, as recruitment of staff and providers and renovation will occur concurrently.

#### **4. TARGET POPULATION TO BE SERVED**

The Wahiawa service area is one of the most unique and diverse communities on the island. The service area includes a federally designated MUP (Medically Underserved Population) in Census Tracts 91, 92, 93, and 94 (MUP #07911; 03/29/2013). Again, the Wahiawa MUP is the only area with an MUP or MUA designation that is not directly served by a Federally Qualified Community Health Center. According to the United States Census Bureau's American Fact Finder, there are 23,212 individuals living in this relatively small rural town's MUP (2010 US Census via American Fact Finder). Of these, 63% were of ethnic minority, most of which identified as Asian (68%) – primarily Filipino's that are later generations of the now automated pineapple industry. Socio-economic indicators within the MUP are dismal to say the least, for example, 35% of those are on Medicaid, and 44% are at or below 200% of poverty.

In addition to the MUP, the WCCH is within enhanced service areas that include Census Tract 100 with 3,320 individuals, and the Census Designated Place Schofield Barracks with 16,370 individuals. These combined with the MUP puts the Wahiawa's service area's total population at about 43,000 individuals. Of these, 33% are at or below 200% poverty and 12.4% at or below 100% of Federal Poverty Level – the second highest in Honolulu County and 5% greater than county level. There are about 11,000 households in the service area (American Fact Finder for zip code 96786), 13% of which receive Supplemental Nutrition Assistance (food stamp) benefits, nearly twice the amount when compared to county data at 8.4% (State of Hawai'i 2012 Primary Care Needs Assessment Data Book). The per capita income in the area is \$24,118.00 (American Fact Finder), nearly 18% lower than statewide data. Social determinants of health such as these have been proven to have a direct correlation with poor health status indicators.

Data beyond demographical and specific to the service area is extremely difficult to find. Select indicators were taken from the 2013 Hawai'i Behavioral Risk Factor Surveillance Survey (see table below) and while there are no significant differences, service area level data remains higher than state level data.

<b>Indicator</b>	<b>Wahiawa</b>	<b>State</b>
Identifies a PCP	53.7%	63.5%
Last visit to PCP two or more years ago	20.1%	16.9%
Limited in any activities because of health problem	17.0%	15.2%
Blind or serious difficulty seeing, even with glasses	5.6%	3.8%
Have serious difficulty concentrating, remembering, or making decisions due to health condition	10.5%	7.7%
Told by health professional you have a depressive disorder	14.7%	11.4%
Told by health professional you have asthma	21.1%	16.6%
Binge drinking at least once in the last 30 days	19.0%	18.3%

Data from the 2012 State of Hawai`i Primary Care Needs Assessment Data Book provides additional insight to the service area:

1. Wahiawa has the most pregnancies with “less than adequate prenatal care” in Honolulu County – 29.4% versus county at 25.8%.
2. 27.5% of Wahiawa adults are obese, the fourth highest rate in the state and compared to the state average of 21.9%
3. 21% of residents smoke (15.3% county; 16.1% state)
4. 11.2% are adults with diabetes, the third highest in the state (9.0% county; 8.8% state)
5. The number of adults with high blood pressure (29.1%) is relatively consistent with county and statewide rates (29.0% and 28.4% respectfully).
6. The stroke mortality, 48.0/100,000 rate is 10% higher than county and state rates (37.7% and 38.2%), a possible link to insufficient preventive and primary care and geographical barriers.
7. Wahiawa has the third largest population of unsheltered homeless men, women, and children (2013 State of Hawai`i Department of Human Services, Homeless Programs Office Point in Time Count)

## 5. **GEOGRAPHIC COVERAGE**

The service area of Wahiawa includes all of Wahiawa, Helemano, Poamoho, Whitmore, Wilikina and Schofield. The boundaries are the Wilson Bridge to the south, Waiialua to the east and Hale`iwa to the north. Given the community health center’s centralized

location on the island of O‘ahu, members of adjacent communities such as Waialua, Hale‘iwa, Waipi‘o Acres, and Mililani by virtue of proximity will also gain greater access to primary health care services.

**II. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

**1. SCOPE OF WORK, TASKS, RESPONSIBILITIES**

WCCH’s entire project will occur in three stages – Grants in Aid funding will be applied to the first and largest stage. Future development would include the addition of other space within the facility to include workforce development, training, outreach and enrollment, and health education.

The primary effort of Stage 1 is to purchase the facility and begin renovations and is expected to last about eight months (dependent upon permitting process and other factors).

**A. Facility Purchase and Renovation Project Management (\$2,600,00 financed by USDA):** The WCCH will acquire the units (5,700 square feet) presented in the following table.

Unit Number	Square Footage	Stage	Intended Use
106	4,743	I	Medical Clinic
102	958	I	Administration

**B. Renovation of Ground Floor:** Prior to occupancy, significant renovations will be required. In addition to a Board approved Capital Campaign (\$370,000), renovation activities will be paid for through the generous support of government and foundation grants (existing Grant in Aid, \$250,000; Foundation Grants (\$650,000) and this Grants In Aid proposal. Though most of the units are designed to provide clinical, behavioral, or social services, the building is nearly forty years old. While renovations will result in improved aesthetics, their need is far more than cosmetic and will:

- i. Develop a notable increase in electrical capacity, stability, and availability. This is particularly important since the WCCH’s key operations software (to be selected) will be a robust practice management system and electronic medical records program. The

latter of those will require multiple outlets in each area of service and the addition of electrical circuits to accommodate capacity. All of the renovated electrical systems will actively support the WCCH's effort to improve energy efficacy through the use of better designed medical equipment, HIT (Health Information Technologies), appliances, and climate control.

- ii. Re-wire the buildings Category 5 and Category 6 cabling (for computer network access and VOIP telephonic communications) including labeling each wire and having them terminate in a centralized, climate controlled server room.
- iii. Enhanced office space, hallways, and examination areas to ensure ideal multi-disciplinary work flow for WCCH's integrated care approach.
- iv. Upgraded plumbing and sewage capacities.
- v. Purchase and installation of electronics, appliances, medical and dental equipment, furniture (such as examination tables and clinician stools)

### C. Time Line

<b>Indicator</b>	<b>Responsible Party</b>	<b>Status/Timeline</b>
Submit USDA Loan Application	WCCH	April, 2015
USDA Loan Approval	USDA	May, 2015
Escrow/Purchase Agreements, Architect Selection	WCCH Board & Project Manager	June, 2015
Implement Construction	WCCH Project Manager and Contractor	July, 2015
Federal FQHC New Access Point Submission	WCCH	September, 2015
CEO and Key Staff Secured	WCCH Project Manager	January, 2016
Installation of Equipment	WCCH Project Manager and Vendors	February, 2016
Health Center Opening	WCCH Board and Staff	April, 2016

**D. Quality Assurance, Evaluation, and Measures of Effectiveness**

<b>WAHIAWA CENTER FOR COMMUNITY HEALTH, STAGE I QUALITY ASSURANCE AND EVALUATION PLAN</b>			
<b>Activity</b>	<b>Outcome(s)</b>	<b>Evaluation</b>	<b>Measurement(s)</b>
Stage I – Initial clinic and administration office	<ul style="list-style-type: none"> <li>• A newly renovated community health center available to the residents of Wahiawa</li> <li>• A newly renovated administration office</li> </ul>	<ul style="list-style-type: none"> <li>• Establish quality benchmarks for general contractor to meet</li> <li>• Measure construction activity against a construction timeline plotted on a Gantt chart to evaluate progress</li> <li>• Meet regularly with general contractor to maintain a strong line of communication</li> </ul>	1 newly renovated 5,700 sq. ft. clinical and administrative space available to residents of Wahiawa
Equipment Installation	Properly install all medical equipment, office equipment and the IT Infrastructure	<ul style="list-style-type: none"> <li>• Work with selected vendors to ensure that all equipment are installed properly and within product specification</li> </ul>	1 fully equipped clinical and administrative space ready to service the residents of Wahiawa



### III. Financial

#### Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

#### Budget Forms Attached

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2015.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
250,000	500,000	750,000	0.00	1,500,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2015.
  - USDA Loan Program – \$2,600,000
  - Capital Campaign – \$370,000
  - Foundation Grants – \$650,000
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

WCCH has not been granted any state or federal tax credits at the time of this proposal submission. Additionally, WCCH does not anticipate that its board of directors will apply for either state or federal tax credits for this capital project. Amended pages of this proposal will be issued to both the House Committee on Finance and the Senate Committee on Ways and Means (in accordance with the GIA submission instructions) in the case that a decision is made to apply for tax credits following the submission of this proposal.

### IV. Experience and Capability

#### A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Related to this capital improvement project, WCCH has engaged the necessary subject matter experts and contracted with them to ensure that this capital project is successfully completed.

**PROJECT TEAM:** WCCH's Multi-Disciplinary Team of Committed volunteers, contract workers, and advocates will work in concert to accomplish the proposed project. Specific team members include:

1. **Project Development Coordinator, Bev Harbin:** Bev is the WCCH's contracted Project Development Coordinator and will coordinate the USDA Loan Program activities until an Executive Director is hired. Bev is well-versed in the culture and community of Wahiawa, she successfully conducted the federal Community Health Assessment for WCCH in 2012 which surveyed 900 community members, leaders and health professionals. She has 30 years of experience in coordinating health education and reaching diverse audiences. Bev has been involved with the WCCH, literally, from the beginning and has been key in securing contractual arrangements, collaborative efforts, networking, and recruited, developed, and retained WCCH's Board of Directors. Bev has also been instrumental in getting the Wahiawa service area the various recognitions and designations necessary to move the development of WCCH forward.
2. **Chief Financial Officer, Monique van der Aa:** Monique has many years of experience in managing community health centers and their finances. Monique also has direct experience in capital projects, HIT infrastructure and systems, budget development and is expert in FQHC regulatory and governance requirements. Monique was previously CFO at Kalihi-Palama Health Center for eleven years and also currently works at the Hawai'i Primary Care Association assisting with the facilitation of a state-wide effort known as the Health Center Controlled Network.
3. **Bryan L. Talisayan, Consultant:** Bryan has nearly two decades of direct Community Health Center leadership in Hawai'i, and Primary Care Associations and Indian Health Services across the south west. Bryan was directly employed by Wai`anae Coast Comprehensive Health Center from 1995 – 2011 and Waikiki Health from 1998 – 2014. Most recently at Waikiki, he served as Chief Operations Officer for seven years and he spearheaded their largest capital project to date. This project included securing a long term lease, gutting an entire floor and renovating it for the implementation of dental services (8 seats) and expanded medical capacity (7 additional examination spaces). Bryan is well versed in Section 330 of the Public Health Service Act (42 USCS § 254b), the Legislations authorization of continued funding to the nearly 2,000 Community Health Centers nation-wide.
4. **Administrator, Cortney Milda, RN:** Cortney has been working with the WCCH since its inception. As a Registered Nurse with a commitment to

public health, Cortney is a valuable asset to the WCCH's functions. Cortney has had a variety of positions within the nursing field and currently serves as Clinical Trainer at the Queen's Medical Center. Furthermore, Cortney has held positions that enhanced her skills in quality assurance, project management, and clinical care. Furthermore, Cortney has experience working in multiple rural communities and currently uses her skills to assist the WCCH's Project Development Coordinator and its volunteer nine-member Board of Directors.

**B. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. The applicant shall also describe how the facilities meet ADA requirements, as applicable.

**Site Location:** 302 California Avenue  
Wahiawa, HI 96786  
Tax Map Key: 7-3-004:036

**Floor plan attached**

**V. Personnel: Project Organization and Staffing**

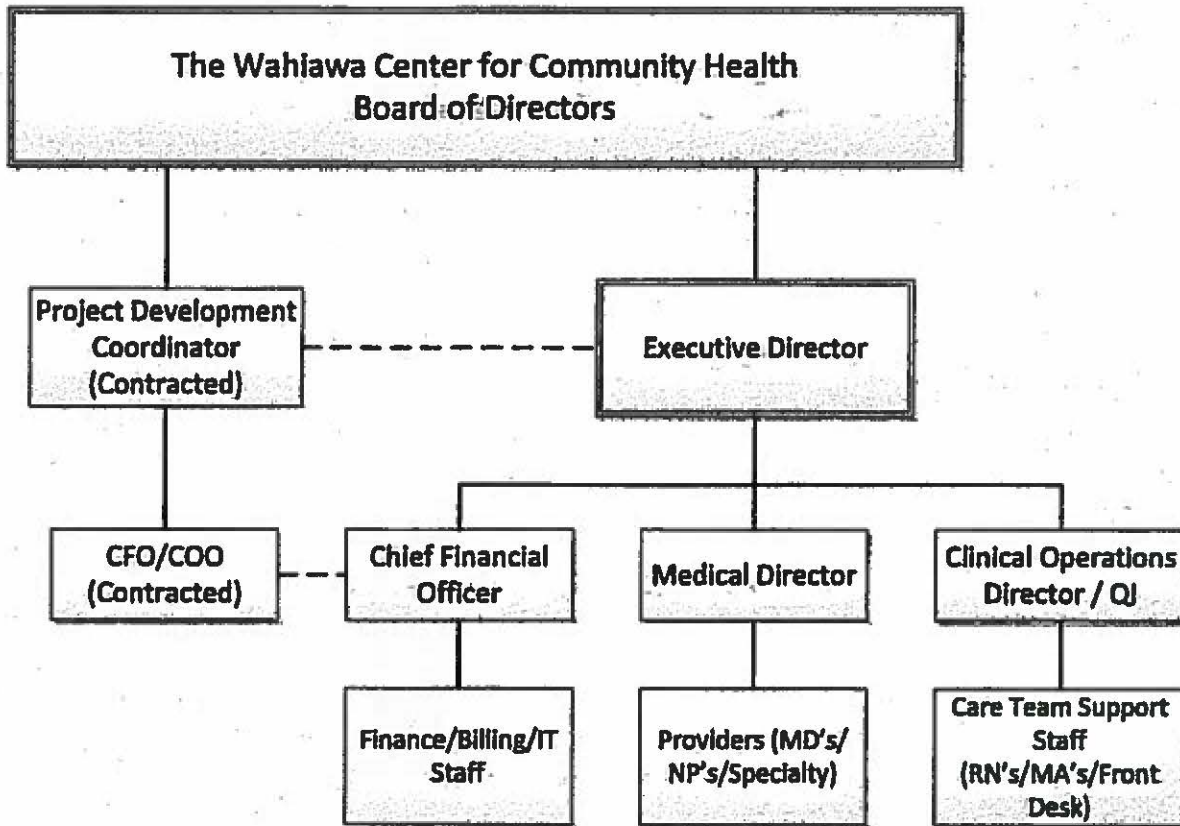
**A. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Aside from the project team and local contractors, the WCCH will not be recruiting staff as part of its Grants and Subsidies project.

**B. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.



## VI. Other

### A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

The WCCH has no pending litigation against it.

### B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

WCCH has initiated the process to secure all necessary construction permits and will have all of the necessary permits in place by the start of the project.

**C. Federal and County Grants**

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

Federal Grants - \$0

County Grants - \$0

**D. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

**E. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but
- (2) Not received by the applicant thereafter.

The funding received through this grant will ensure that this project is completed in fiscal year 2015-16 and no further funding will be required.

**F. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

Certificate of Good Standing is attached.


**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

The Wahiawa Center for Community Health  
(Typed Name of Individual or Organization)  
 1/30/2015  
(Signature) (Date)

Mary Talon Board President  
(Typed Name) (Title)

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2015 to June 30, 2016)

Applicant: The Wahiawa Center for Community Health

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>Total Federal Funds Requested (b)</b>	<b>Total County Funds Requested (c)</b>	<b>Total Private/Other Funds Requested (d)</b>
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Contractual Services		285,000		
10 Property Costs (CAM, taxes & ins.)		111,200		
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>		<b>396,200</b>		
<b>C. EQUIPMENT PURCHASES</b>	<b>1,000,000</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>	-			
<b>E. CAPITAL</b>	<b>750,000</b>	<b>2,203,800</b>		<b>1,020,000</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>1,750,000</b>	<b>2,600,000</b>		<b>1,020,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	1,500,000	Monique van der Aa 791-7837		
(a) State GIA awarded 2014	250,000	Name (Please type or print) Phone		
(b) USDA Loan	2,600,000	[Redacted Signature] 1/30/2015		
(d) Foundations/Capital Campaign	1,020,000	Signature of Authorized Official Date		
<b>TOTAL BUDGET</b>	<b>5,370,000</b>	Mary Talon, Board President Name and Title (Please type or print)		





## BUDGET JUSTIFICATION - OTHER OPERATING COSTS

Applicant: The Wahiawa Center for Community Health

Period: July 1, 2015 to June 30, 2016

DESCRIPTION	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
<b>Property Costs</b>				
5,700 sq ft @ \$1.30 per sq ft per month for 15 months (CAM, property taxes, Insurance)			111,200	\$ 111,200
<b>Contractual Services</b>				
Project Management	1.00	200,000	200,000	\$ 200,000
CFO Fiscal Oversight	1.00	35,000	35,000	\$ 35,000
Contract Monitoring (includes Davis Bacon compliance)	1.00	50,000	50,000	\$ 50,000
<b>TOTAL:</b>			<b>396,200</b>	<b>\$ 396,200</b>

**JUSTIFICATION/COMMENTS:**

## BUDGET JUSTIFICATION - EQUIPMENT

Applicant: The Wahiawa Center for Community Health

Period: July 1, 2015 to June 30, 2016

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Medical Equipment:			-	\$ -
Exam Room (exam table, spot vital signs, sharps, chairs)	17.00	14,000	238,000	\$ 238,000
Patient Check-in (scales & thermoscan)	17.00	1,000	17,000	\$ 17,000
Laboratory (sterilization, centrifuge, hemocue, fridge)	2.00	5,000	10,000	\$ 10,000
Procedures Room (hand pieces)	2.00	3,000	6,000	\$ 6,000
Ultrasound Machine	1.00	5,000	5,000	\$ 5,000
EKG Machine	1.00	10,000	10,000	\$ 10,000
Furniture for Clinic & Administration (per room: desk, CHAIRS, filing cabinets, bookshelf)	31.00	3,500	108,500	\$ 108,500
IT Infrastructure & Systems:			-	\$ -
LAN (Local Area Network)	1.00	120,000	120,000	\$ 120,000
Phone System & Connectivity	1.00	95,000	95,000	\$ 95,000
Electronic Practice Management / EHR (30 licenses & implementation support)	1.00	275,000	275,000	\$ 275,000
Accounting System	1.00	13,000	13,000	\$ 13,000
Payroll / Human Resources System	1.00	12,500	12,500	\$ 12,500
PC's & related software	40.00	1,500	60,000	\$ 60,000
Photocopier/printer/scanner	2.00	15,000	30,000	\$ 30,000
<b>TOTAL:</b>			<b>1,000,000</b>	<b>\$ 1,000,000</b>

JUSTIFICATION/COMMENTS:

# BUDGET JUSTIFICATION - MOTOR VEHICLE

Applicant: The Wahiawa Center for Community Health

Period: July 1, 2015 to June 30, 2016

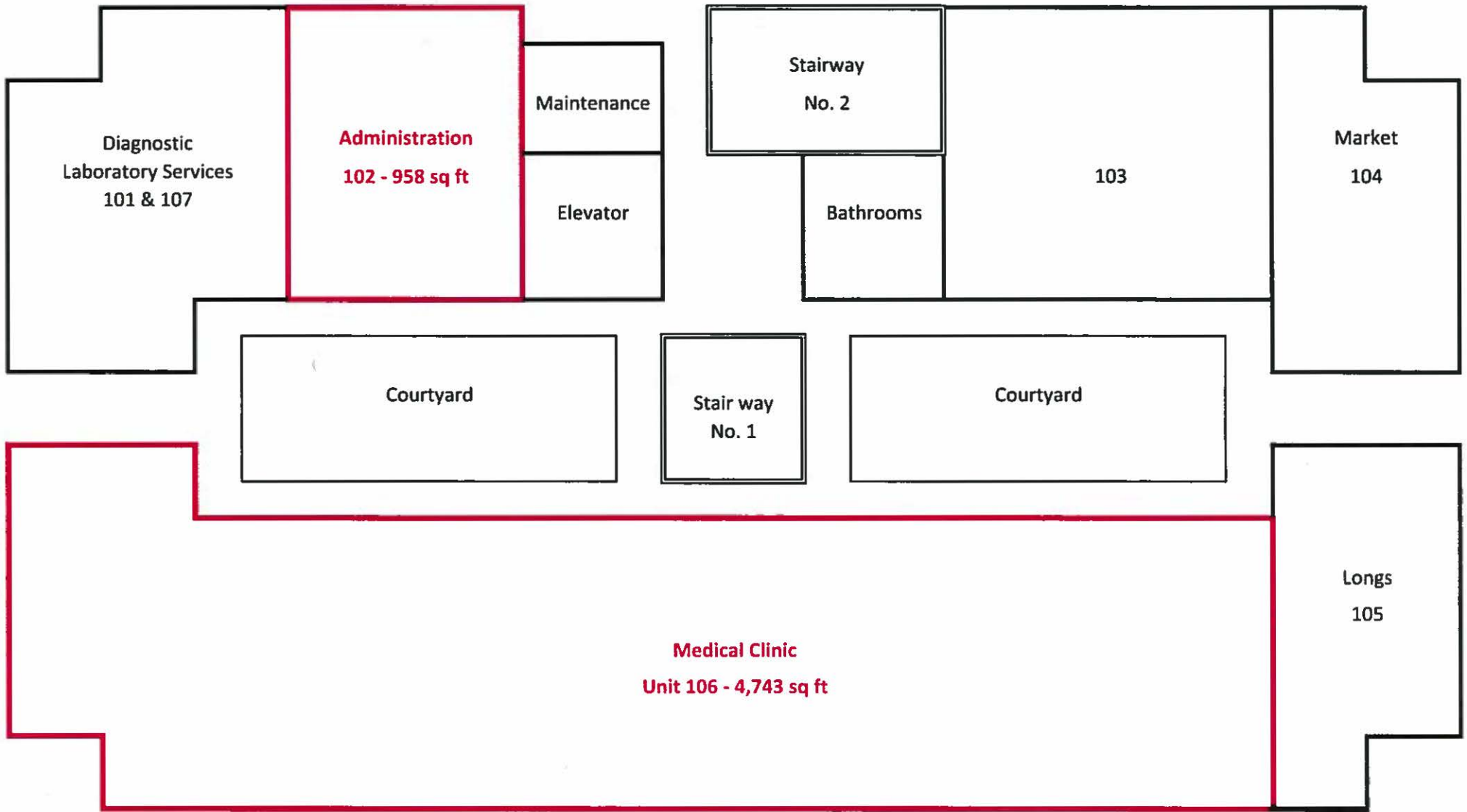
DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

**BUDGET JUSTIFICATION  
CAPITAL PROJECT DETAILS**

Applicant: The Wahiawa Center for Community Health

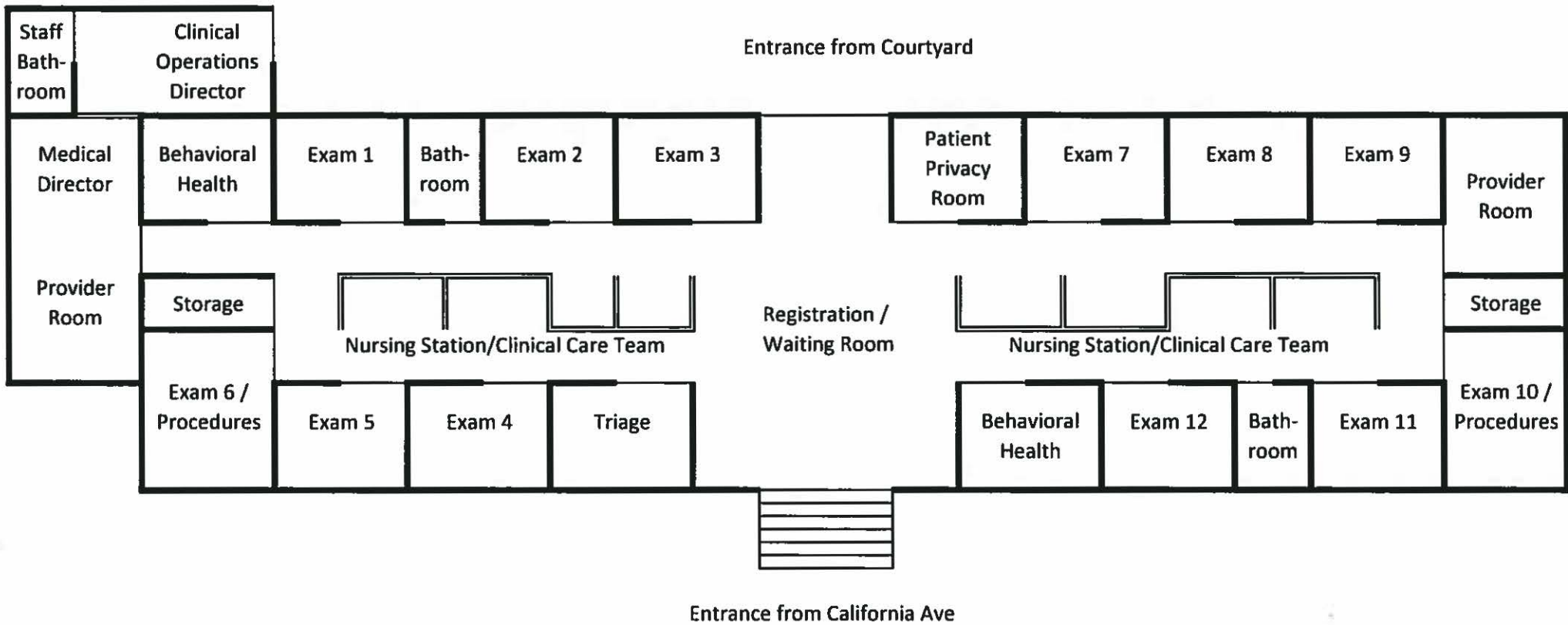
Period: July 1, 2015 to June 30, 2016

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS				270,000		
LAND ACQUISITION				1,926,000		
DESIGN						
CONSTRUCTION		250,000	500,000	1,027,800		
EQUIPMENT			1,000,000			
<b>TOTAL:</b>		250,000	1,500,000	3,223,800		
<b>JUSTIFICATION/COMMENTS:</b>						

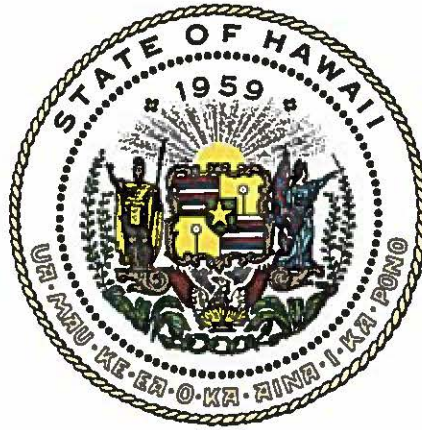


The Proposed Site for  
The Wahiawa Center for Community Health  
302 California Ave Wahiawa 96786  
Ground Floor

— Units to be purchased & renovated



**Wahiawa Medical Building - Future Medical Clinic (Unit 106)  
State GIA Funds**



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

**THE WAHIAWA CENTER FOR COMMUNITY HEALTH**

was incorporated under the laws of Hawaii on 01/25/2012 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 29, 2015

Director of Commerce and Consumer Affairs

