

House District \_\_\_\_\_  
Senate District ✓

THE TWENTY-EIGHTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: \_\_\_\_\_

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:  
**Roman Catholic Church in the State of Hawaii**  
Dba: **Holy Family Catholic Academy**  
Street Address: **830 Main Street**  
**Honolulu, Hawaii 96818**  
Mailing Address:  
**830 Main Street**  
**Honolulu, Hawaii 96818**

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Christina Malins  
Title Principal  
Phone # 808-423-9611  
Fax # 808-422-5030  
E-mail cmalins@hfcahawaii.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII  
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII  
 LIMITED LIABILITY COMPANY  
 OTHER  
 SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Plans and design for a multiphase development project for improvements of Holy Family Catholic Academy and Early Learning Center and Holy Family Church's property site and facilities.



**RECEIVED**

*1/28/15 9:55am*

4. FEDERAL TAX ID #: \_\_\_\_\_  
5. STATE TAX ID #: \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ \$150,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)  
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_  
FEDERAL \$ \_\_\_\_\_  
COUNTY \$ \_\_\_\_\_  
PRIVATE/OTHER \$ \$3,600,325.05

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

\_\_\_\_\_

AUTHORIZED SIGNATURE

Christina Malins, Principal

NAME & TITLE

1/28/15

DATE SIGNED

## I. BACKGROUND AND SUMMARY

Holy Family Catholic Academy (HFCA) was established in 1956 on unsecured property owned by the U.S. Navy located near the Honolulu Airport and Joint Base Pearl Harbor Hickam (JBPHH) between Valkenburg Street and Main Street to expressly serve the children of military personnel and families of local civilians employed at Pearl Harbor Naval Shipyard and Hickam Air Force Base. The K- 8<sup>th</sup> private religiously-affiliated elementary and middle school and its Early Learning Center for children ages 3-5 share a 4.4 acre campus with the adjacent Holy Family Catholic Church operating as one entity under the auspices of the Roman Catholic Church in the State of Hawaii. The church and school have owned and maintained the buildings located on the land parcel since inception.

The Diocese, on behalf of Holy Family Catholic Academy and Holy Family Church, purchased the HFCA land parcel from the Federal Government on November 20, 2014. The F-1 zoned property is now subject to the uses and standards of the City and County of Honolulu Land Use Ordinance, P-2 General Preservation District. A proposed zone change from F-1 District to R-5 Residential District and a Conditional Use Permit (CUP-minor) is necessary to implement desired redevelopment and improvements to the campus facilities and grounds.

Over the years and now, the school has served an enrollment of PK-8<sup>th</sup> students numbering between 550 and 600, 40-50% of whom have military association, and 50-60% from the local community. Approximately 100 faculty and staff members are employed on site to serve the school and parish community of 1,000+ members. Families choosing Holy Family Catholic Academy for their children's educational experience reside in military housing units close to campus, in on-base housing areas, or travel from various neighborhoods and locations all across Oahu to attend classes and participate in year-round activities and services provided by the school and parish.

Holy Family's recent acquisition of the land in an outright purchase of \$1.6M from the Federal Government after nearly a decade provides the long-awaited impetus to plan for and design for the future growth and stability of the site. With assured permanency, Holy Family can aspire to complete Master Planning efforts and Zoning changes that will result in the ability to initiate wide-scale renovations and urgent R & M improvements, eventually undertaking new construction on the property to better serve the community.

Holy Family currently has nearly \$3.5M in assets set aside for development of its campus and parish site to begin funding a multi-phase project to develop a campus master plan and to prepare land use entitlements to address much needed improvements to the campus site in support of the facilities' immediate and future needs. These strategic actions will enable Holy Family to continue to provide for the educational, spiritual, emotional, and social activities and requirements of its broad-based community. Heretofore, restrictions imposed by a tenant lease agreement with the U.S. Government have limited all capital

improvements to less than \$5,000 and made necessary wide-scale renovations and improvements virtually impossible. As landowners, Holy Family is now positioned to work toward the community's long-term sustainability.

Holy Family's immediate goals are two-fold: create a feasible Master Plan; and seek necessary zone changes and permits to renovate existing buildings on campus, and eventually demolish and replace temporary portable school buildings and aging classroom structures that have been added in a piecemeal fashion over the years. Planning for these initial measures will pave the way for new construction of permanent facilities that will likely include a new administration building, cafeteria, and combined parish and school gymnasium/ large gathering space with sufficient parking to better serve the community. It is necessary for the school and church to remain operational and viable during these reconstruction efforts. Phasing construction as a solution is intended as an integral part of the master development plan.

Funding through a Legislative Grant in Aid (GIA) for Capital Improvements will allow completion of all appropriate zoning changes as well as the creation of a well-constructed design plan and long range master plan to serve as a guide to achieve a secure and viable future and safe environment for Holy Family's current families and the many community members from the general public that have been successfully served for nearly 60 years.

Prudent fundraising efforts and visioning over the last decade have enabled the school and church to purchase the land from the U.S. Navy, and to set aside additional capital reserves toward necessary improvements and new construction. The Diocese of Honolulu will be a ready partner to assist in Holy Family's planning and to support its fundraising efforts.

## **II. SERVICE SUMMARY AND OUTCOMES**

Holy Family Catholic Academy (HFCA) wishes to complete a multi-phase development effort that includes:

- A comprehensive development study to plan permanent improvements to the site, to revitalize the infrastructure, and to expand and renovate existing HFCA facilities.
- Preparation of a long range master plan for the 4.4 acre site that will accommodate the growth and vitality of Holy Family Catholic Academy and Early Learning Center and Holy Family Church and meet both current and future needs of the long-standing community.
- Preparation and processing of land use entitlements for the parcel of land recently acquired from the U.S. Navy to make possible permanent improvements within state, city, and county requirements.
- Future new construction of buildings and redevelopment of the site to include the updating and renovation of existing structures and infrastructure.

## **1. SCOPE OF WORK AND PROPOSED TASKS AND RESPONSIBILITIES**

### **Phase 1 – Master Planning Preparation/Proposed Tasks for HFCA’s long-range master plan.**

1. Prepare a series of tasks and plan a schedule of work for much needed repairs and improvements to the campus and site so the school and church can remain operational during remodeling and reconstruction of existing facilities and construction of proposed new buildings to better serve its community and sustain its future viability.
2. Assess the spatial requirements for Holy Family’s buildings to meet its programmatic needs to include an inventory of existing facilities (primarily the main two-story classroom building and courtyard)—use, occupancy, floor area, age, height restrictions, parking, infrastructure, and other relevant data.
3. Evaluate and research environmental site conditions, assess general topography from existing data, landscaping, traffic and circulation, historic significance, archaeology, existing infrastructure (sewer, water, storm water, power and data), easements, and both urgent R & M issues, and long range needs.
4. Meet with school administrators, faculty, parishioners, Diocesan personnel and other stakeholders to determine academic program requirements and support facilities for existing grade levels PK-8<sup>th</sup>, and to understand the functional relationships between the school and the church, and prioritize the needs for phasing the required work efforts.
5. Develop a Master Plan schedule for the Holy Family site.
  - a. Prepare a conceptual redevelopment master plan to align with and support Holy Family’s projected spatial requirements and its mission with rough costs estimates of new construction and other improvements.
  - b. Conduct design charrettes with the school and church community and all stakeholders as a baseline to define project aspirations and major goals.
6. Prepare a Master Plan Report to concurrently support a zone change and other land use entitlements to guide the design and construction of Holy Family’s improvements.

### **Phase 2 – Entitlements/Proposed Tasks for preparation and processing of land use permits.**

1. Achievement of Holy Family’s approved Master Plan study, optimally followed up with the concurrent completion of the entitlement process requirements.
2. Strategize time lines and establish phases associated with master plan ideas and requirements of land use permits and the ability to remain operational as a school and parish during the entire process.
3. Meet with City and County Department of Planning and Permitting (DPP) to review plans and land use permit options.
4. Make application for a Zone Change to R-5 from P-2 with approved Conditional Use Permit (CUP) (minor) with DPP, the Honolulu Planning Commission, and the Honolulu City Council with consultation with the area Neighborhood Board.
5. Prepare and process CUP (minor) with DPP.

## **2. ANNUAL TIMELINE**

Completion of the first two planned phases of Holy Family Catholic Academy's proposed multi-phase project which includes:

Phase One Tasks—Facilities Improvements and Programmatic Assessment; Comprehensive Planning Study to Evaluate Uses on the Site; and Development of the Site Master Plan is anticipated taking approximately six months to complete. This schedule is predicated on timely user input, availability of meetings, and timely approvals and decisions.

Phase Two Tasks—Land Use Permitting Services + Zone Change Process will likely take six months to finalize and CUP, (Minor), six months.

Total time for both Phase I and Phase II given a best case scenario is 1-1½ years.

## **3. QUALITY ASSURANCE AND EVALUATION PLAN**

Holy Family Catholic Academy has met with different reputable contractors licensed by the State of Hawaii and has received bids for Master Planning Initiatives and Land Use Planning Services ranging from \$173,520.63 to \$430,718.00 for the nature and scope of the requested proposal, not including cost estimates for any long range new construction dreams. The three companies under consideration at this time have submitted breakdowns of their proposed services for Master Planning and Land Entitlement issues aligned with industry standards. The project includes a management component to provide oversight of the subcontractors' attention to all codes of standards. Subcontractors will report architectural, electrical, engineering, archaeology, and cost estimations. All criteria and requirements of the work will be communicated in writing. The cost of renovations and improvements to existing structures and future new construction has yet to be determined.

## **4. MEASURE(S) OF EFFECTIVENESS**

The Master Planning process will meet salient principles in U.S. Green Building Councils LEED and will include consideration of passive, hybrid, and mixed mode building design options. It will incorporate sustainable campus planning practices from the infrastructure planning through the site planning and ultimately create a feasible plan that is a platform for low-energy, high performance campus building design and operations with sustainability concepts and practices incorporated throughout.

Facilities improvements will correspond directly to the determinations acquired from the buildings' assessments conducted at two levels: urgent R & M needed for direct and immediate support of the project; and midterm/long term R & M aligned with programmatic forecasts for desired new construction.

Planning for architecture, mechanical, electrical, structural, and civil engineering components will be assessed visually. All scheduling and costs for specific repairs and improvements will be estimated and duly reported for approval and authorization.

The outcome of the assessment plan will form the framework of the total deliverables settled upon. Interactively with the contractor, a qualified plan manager and the Diocesan leadership team will provide the collaborative guidance and project oversight required in the areas of finance, construction, fundraising, school and pastoral planning, and real estate to accomplish the church's and school's planned objectives for the site's future.

### **III. FINANCIAL**

#### **Budget**

1. Cost of the request for Phase I and Phase II will range between \$173,520.63 to \$430,718.00 depending on the contractor selected for the proposed work.
2. 

<u>Quarter 1</u>	<u>Quarter 2</u>	<u>Quarter 3</u>	<u>Quarter 4</u>	<u>Total Grant</u>
\$37,500	\$37,500	\$37,500	\$37,500	\$150,000
3. No other sources of funding are sought for fiscal year 2016. Holy Family has monies in reserve to support the beginning phases (Phase I and Phase II) of the multiphase project.
4. Holy Family has not been granted any state and federal tax credits that pertain to any capital project.
5. Holy Family has not received program funding from any government contracts or grants nor has funding been requested here-to-date.
6. Holy Family's unrestricted current assets as of December 31, 2014 are \$3,051,993.96 (see attached)

### **IV. EXPERIENCE AND CAPABILITY**

#### **A. Necessary Skills and Experience**

Holy Family Church and Holy Family Catholic Academy and Early Learning Center began operating as an educational and religious organization during WWII to render numerous services to Hawaii-based military families assigned to Oahu's Pearl Harbor Naval Base and Hickam Air Force Base. Numerous benefits such as quality education, childcare, spiritual guidance, individual and family counseling, support for dependents of deployed military, and various charitable and outreach causes, locally, nationally and globally have been

provided during this timeframe specifically to address the particular needs of Holy Family's large and transient military population. All members of the community and public derive the long-term benefits traditionally associated with Catholic education in a strong moral and values-rich Christian environment.

As a successful school and church Holy Family has a strong reputation for attracting both the local and military populations of Oahu. It is a major element in the religious, social, and educational lives of Oahu's military community and compatible as a good neighbor for the surrounding local community. For nearly 60 years the organization has provided exceptional and vital services that directly impact the morale and welfare of the extended community within a supportive environment. As a quality educational institution, the facility also serves as a host site for an extensive number of extracurricular activities and services, including a comprehensive Before School Care Program and After School Care Program maintained for the convenience of families and students. Sports, robotics, tutoring, reading clubs, homework help, and craft classes are a select few of the offerings.

## **B. Facilities**

Holy Family consists of multiple school buildings for its PK-8<sup>th</sup> Grade classrooms, and a large church and adjacent rectory that date back to 1956. The site serves nearly 600 students and 100 staff members. The Quonset hut that originally housed the church was replaced with the current sanctuary built in 1966 which accommodates approximately 1000 parishioners each week for religious services. In any given year, the school's population consists of nearly 50% military-affiliated dependents. The Academy maintains an operating budget of 3.6 million dollars. The Early Learning Center, with a budget of \$700,000, built in 1995 serves children ages 3-5 and consists of three large classrooms and separate office space. A large grassy playground area available for student use is equipped with developmentally-appropriate play equipment installed on a padded safety surface.

Additional structures include an aging cafeteria, band room, library, media resource center, supply room, faculty lounge, restrooms, offices and meeting rooms. Several classrooms are in portable temporary buildings surrounding a large blacktop courtyard. Parking is available both on and off campus.

Capacity-wise, the classroom space in the two main wings of the building is adequate to support present student enrollment, but the general condition of the main facility with its enclosed hallways and wood louvered windows is aging and the infrastructure outdated and in need of repair. The buildings are not energy efficient and administrative and data storage areas are minimal at best. The site lacks a large enclosed gathering/meeting space, other than the church to accommodate its community members. A multipurpose gymnasium and stage performance area would offer usable activity space for both the church and school.

**V. PERSONNEL: PROJECT ORGANIZATION AND STAFFING**

**A. Proposed Staffing, Staff Qualifications, Supervision and Training**

Qualified Consultants and licensed Contractors with strong track records and reputable histories and experience in working closely with churches and schools will be secured for the project. Oversight will be provided by a lay quality assurance leader and members of a Diocesan team with expertise and capabilities in the areas of education, finance, construction, fundraising, and land processes.

**B. Organization Chart (see attached)**

**C. Compensation**

The organization's three highest paid employees by position for school year 2014-2015:

Principal	\$75,480.00
Assistant Principal/Counselor	\$72,641.00
Early Learning Center Director	\$63,500.00

**VI. OTHER**

**A. Litigation – not applicable**

**B. Licensure or Accreditation**

The Academy and Early Learning Center are fully accredited by the Western Association for Schools and Colleges (WASC) and the Western Catholic Education Association (WCEA) for a six-year term expiring in 2019. The Before and After School Care Programs are licensed with a Certificate of Approval by the State of Hawaii (#013832) for a two-year period ending January 31, 2017. Holy Family Catholic Academy was recognized as a National Blue Ribbon School of Excellence by the U.S. Department of Education in 2000-2001.

The Academy's diversified comprehensive curriculum, its technological focus, and its support of 21<sup>st</sup> century initiatives enables students to be successful as global members of society and digital citizens. Experiences in Performing Arts through Hawaiian music and ukulele, band, glee, and art classes provide multiple learning experiences to foster a sound educational foundation and enable students to realize their individual learning potential. Students traditionally do well academically on national and local Diocesan scales for standardized testing, and are competitive in extracurricular endeavors, such as robotics (First Lego League), math (Math-a-thon), spelling (District & State Bees), geography (State Bee) and sports (volleyball, basketball and track).

**C. Federal and County Grants**

No federal and county grants have been previously awarded to the organization.



**D. Private Educational Institutions**

Holy Family Parish and Holy Family Catholic Academy and Early Learning Center operate under the auspices of the Bishop, Most Reverend Clarence (Larry) Silva, Diocese of Honolulu, as a sectarian educational institution and Roman Catholic Church.

**E. Future Sustainability Plan**

Holy Family Catholic Academy and Early Learning Center, and Holy Family Church have set aside monies in reserve for the foreseeable costs associated with the Master Planning Project and Land Entitlements for future sustainability. Essentially, the school and church have no outstanding debts beyond routine and current operating costs, and will continue to conduct annual fundraising efforts to accomplish the community's short and long-term goals consistent with a viable future. Accrued funds maintained as reserve are available and will be drawn upon to accomplish this purpose as needed for project completion. Fundraising efforts for major renovations and future new construction will be ongoing under Diocese guidance.

**F. Certificate of Good Standing**

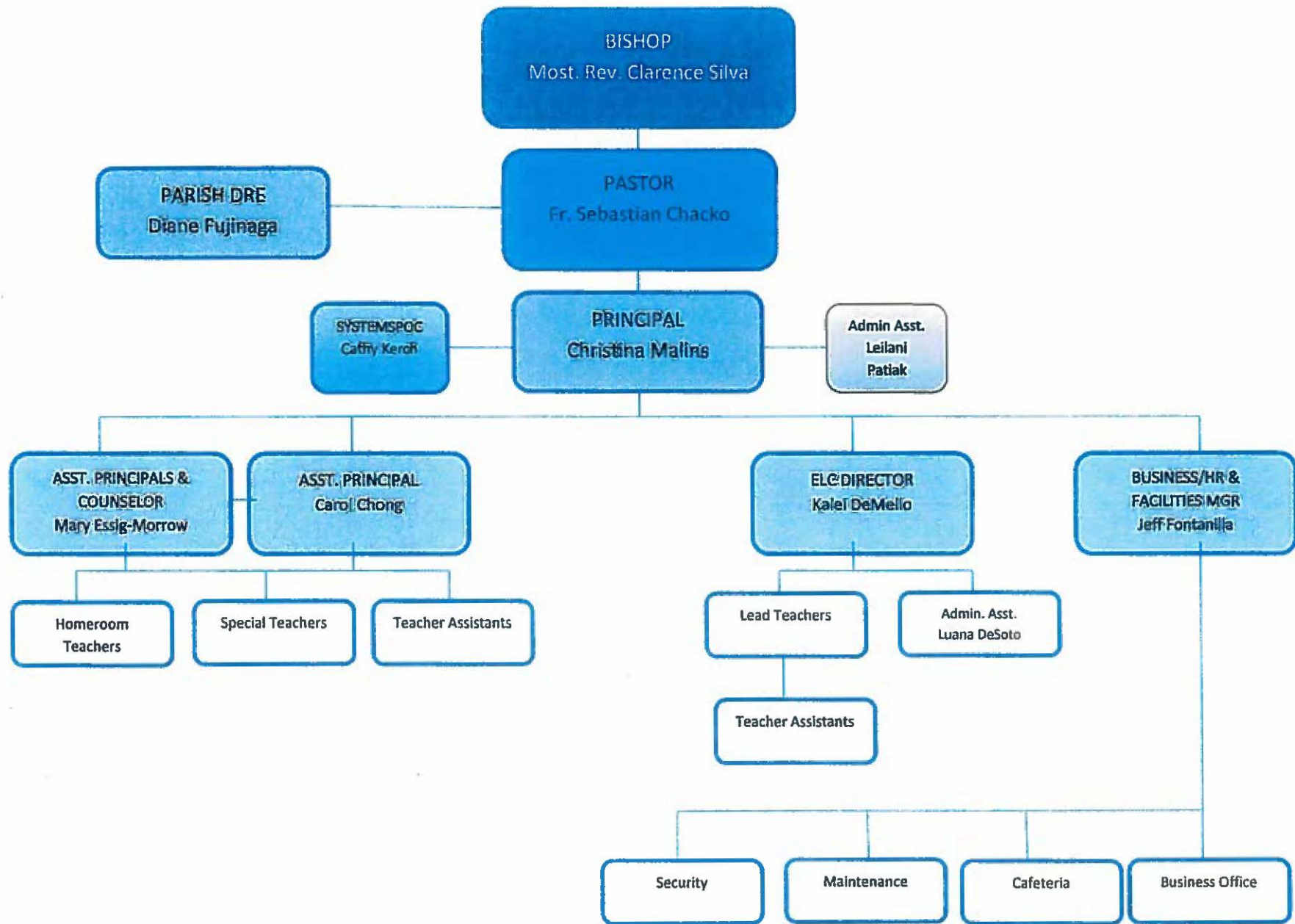
The entity Holy Family Catholic Academy and Holy Family Parish are under the auspices of the Roman Catholic Church in the State of Hawaii registered as a Corporate Business as Diocese of Honolulu with 501(c)(3) nonprofit status. A Certificate of Good Standing dated January 20, 2015 is attached.

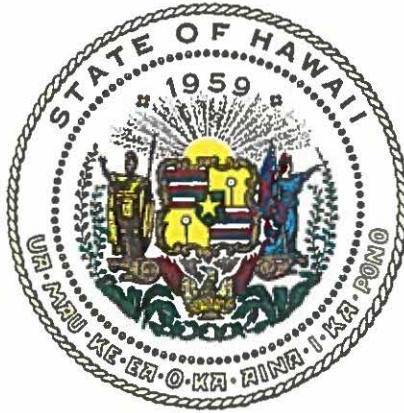
# Holy Family Catholic Academy Balance Sheet

As of December 31, 2014

Accrual Basis

	Dec 31, 14
24902 · Catholic School's Week	185.78
24999 · Other Clearing	41.52
Total 24900 · Clearing Accounts	<u>39,965.53</u>
Total 24000 · OTHER CURRENT LIABILITIES	2,518,110.01
Total Other Current Liabilities	<u>2,518,110.01</u>
Total Current Liabilities	<u>2,497,130.57</u>
Total Liabilities	2,497,130.57
Equity	
30000 · NET ASSETS	738,475.11
30100 · UNRESTRICTED NET ASSETS	3,051,993.96
Net Income	<u>-789,988.87</u>
Total Equity	<u>3,000,480.20</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,497,610.77</u></u>





## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

ROMAN CATHOLIC CHURCH IN THE STATE OF HAWAII

was incorporated under the laws of Hawaii on 06/18/1924 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 20, 2015

Interim Director of Commerce and Consumer Affairs



## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Holy Family Catholic Academy

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>				
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>	150,000			
<b>TOTAL (A+B+C+D+E)</b>	150,000			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	150,000	Francis Fontanilla      808-423-9611 x319		
(b) Total Federal Funds Requested		Name (Please type or print) <span style="float: right;">Phone</span>		
(c) Total County Funds Requested		<div style="background-color: black; width: 150px; height: 20px; margin: 0 auto;"></div> <span style="float: right;">1/28/15</span>		
(d) Total Private/Other Funds Requested		Signature of Authorized Official <span style="float: right;">Date</span>		
<b>TOTAL BUDGET</b>	\$150,000	Christina Malins, Principal		
		Name and Title (Please type or print)		



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Holy Family Catholic Academy

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				
Not Applicable - Funds not requested for equipment and motor vehicles.				

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Holy Family Catholic Academy

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS	0	0	\$75,000	\$75,000	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	\$75,000	\$75,000	0	0
CONSTRUCTION	0	0	0	0	\$10M	\$5M
EQUIPMENT	0	0	0	0	0	0
<b>TOTAL:</b>	0	0	\$150,000	\$150,000	\$10M	\$5M
<b>JUSTIFICATION/COMMENTS:</b> \$150,000 is needed for Phase 1 and Phase 2 (Master Plan Design and Land Entitlement). Additional funding measures will be necessary in succeeding years for Phase III (Renovations and Improvements) and Phase IV (New Construction)						



# GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Holy Family Catholic Academy

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau )	CONTRACT VALUE
1.	N/A				
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
  
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
  
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Roman Catholic Church in the State of Hawaii

(Typed Name of Individual or Organization)



(Signature)

Christina Malins

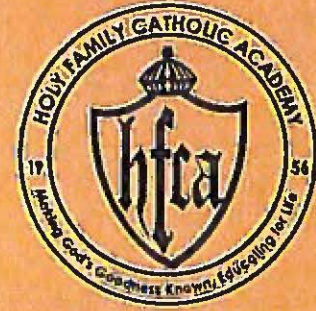
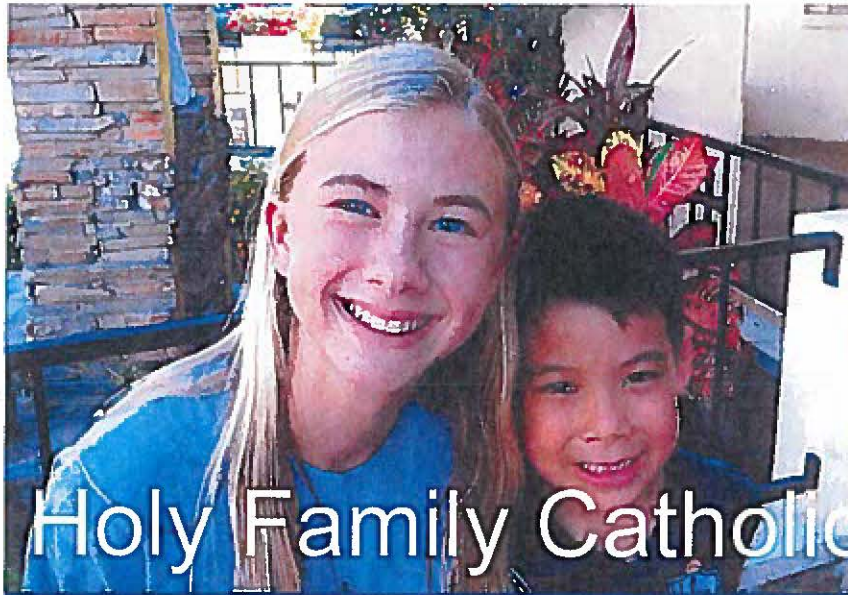
(Typed Name)

1/28/15

(Date)

Principal

(Title)



# Holy Family Catholic Academy

## INFORMATION SHEET 2014 - 2015



Established in 1956, Holy Family Catholic Academy is a co-educational PK-8th grade parochial elementary school with a comprehensive curriculum that enables each student to realize

his or her individual learning potential. Our curriculum provides multiple learning experiences, personalized attention, and supportive encouragement that fosters a sound educational foundation.

*“MAKING GOD'S GOODNESS KNOWN, EDUCATING FOR LIFE”  
- Sisters of Notre Dame de Namur*

In partnership with parents and guardians, Holy Family students develop their spiritual, moral, academic, physical, and social characteristics in preparation for life-long success. The adoption of 21st Century initiatives enables our students to be successful as global and digital citizens.

### Mission Statement

Our mission is to provide meaningful educational experiences for all students in a distinctly Catholic environment integrated by Gospel values which nurture faith, community, prayer and service to others.

**CENTRALLY LOCATED OFF NIMITZ HWY BY THE AIRPORT.  
CONVENIENT TO JOINT BASE HICKAM AND  
PEARL HARBOR (JBPH).**



### ACADEMIC HIGHLIGHTS

- Catholic Doctrine
- Introduction to Music (Gr. K-1)
- Music Theory (Gr. 3-4)
- Hawaiian Music Appreciation
- Visual Arts Program (Gr. 5-8)
- Beginning & Advanced Band (Gr. 5-8)
- Health & Physical Education
- Laptop/iPad Integration (Gr. 4-8)
- Religion/Art Enrichment (Gr. K-3)
- Sacramental Program (Gr. 2)
- Counseling & Guidance Program
- Character & Moral Values
- Media Resource Center
- Response to Intervention Program
- Habits of Mind Program
- After School Enrichment Programs
- Safe Environment Program
- Internet Safety & Digital Citizenship



830 Main Street  
Honolulu, HI 96818

Office: (808) 423-9611 ext. 301

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