

House District _____
Senate District _____

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: _____

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Oahu Society for the Prevention of Cruelty to
Animals (Oahu SPCA)
P.O. Box 321
Kaneohe, HI 96744

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name STEPHANIE RYAN
Title President
Phone # (808) 349-3475
E-mail stephanie@oahuspca.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII
 LIMITED LIABILITY COMPANY
 OTHER
 SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

A REQUEST FOR \$252,730 TO EXPAND SHELTER
CAPACITY AND STERILIZATION SERVICES FOR FERAL,
ABANDONED AND NEGLECTED ANIMALS ON THE ISLAND
OF OAHU. PROVIDE THE LOWEST COST STERILIZATION
AND VETERINARY SERVICES TO THE PUBLIC.

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 252,730

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE \$ 252,730
FEDERAL \$ _____
COUNTY \$ _____
PRIVATE/OTHER \$ _____

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED SIGNATURE]

AUTHORIZED SIGNATURE

STEPHANIE RYAN, PRESIDENT

NAME & TITLE

JANUARY 20, 2015

DATE SIGNED



RECEIVED
1-20-15

JS

Application for Grants

I. Background and Summary

1. A brief description of the applicant's background;

The Oahu Society for the Prevention of Cruelty to Animals (Oahu SPCA) was founded in 2009, based on a no-kill philosophy and a mission that “every healthy, treatable animal will find a forever home.” Within three months, the organization was thrown into a large scale sheltering operation literally overnight. On July 18, 2009, more than 200 birds, 132 dogs, and 100 cats were relinquished to the Oahu SPCA when the owner of an animal sanctuary in Waianae passed away. This marked the largest animal rescue in the history of Hawaii.

On July 18, 2010, the City and County of Honolulu evicted over 200 homeless people and 250 animals inhabiting Maili Point Beach Park. No one had a plan for the animals that lived there. The Oahu SPCA was the only organization offering assistance and counseling to the effected people two weeks prior to the eviction. All 92 animals rescued would have been abandoned at the beach park located along Farrington Highway, endangering themselves and motorists, or they would have been euthanized.

Oahu SPCA has assumed the responsibility for animal rescue and control on Oahu. It is the primary animal welfare organization in Hawaii with a no-kill philosophy. Oahu SPCA fosters or rescues companion animals, abandoned pets, and feral animals. Each day, animals are also dropped off at our shelter and often left tied to the fence. Calls for pick up and retrieval of feral animals have increased dramatically.

Oahu SPCA provides the lowest cost veterinary services available to the public, including free or reduced-fee sterilization; rehabilitation programs to prepare animals for adoption; and a foster care program to give animals a second chance and get adopted. Oahu SPCA cares for about 250 animals per day or a total of more than 2,000 animals each year. We offer the following services:

(1) Free or reduced-fee sterilization for feral and domesticated animals. This program includes mass trapping and sterilization of feral dogs and cats in targeted areas. Spay and Neuter training provides opportunities for workers and volunteers in trapping, transporting, clinic preparation, veterinary technician internships and administration. Oahu SPCA provides the lowest cost sterilization and veterinary services to the public. These affordable veterinary services prevent the euthanasia of sick animals because of the exorbitant costs offered by public veterinary hospitals.

(2) Rehabilitation and enrichment programs are valuable for long-term residents and behaviorally challenged dogs and cats. Oahu SPCA trains volunteers and the public in rehabilitation and enrichment – from socializing to dog walking – to understand and meet the needs of dogs and cats and prepare them for adoption.

(3) A comprehensive foster care program to give animals a second chance to get adopted. Foster care is provided to animals not ready for adoption because they are orphaned, too young, not healthy enough, or need some rehabilitation to become adoptable.

The organization funds the care and rehabilitation of these animals almost entirely with private and corporate funding. There is a full time veterinarian and three veterinarian technicians on staff seven days per week to address the needs of public companion animals and for the care of stray or abandoned animals.

2. The goals and objectives related to the request;

Our current strategic plan provides a path for Oahu SPCA to address four issues: increases in animal population, escalating costs, the need for a sustainable source of income, and a plan to reduce the numbers of animals without euthanasia.

As the animal population continues to grow, we realize we cannot continue to treat this problem without attempting to address its causes. When we manage the exponential increases in animals births we will be able to reduce the numbers of unwanted and abandoned animals. As a no-kill shelter, our organization does not believe we can euthanize our way out of this problem.

The key to reaching a long-term solution is eliminating animal overpopulation. This requires the mass sterilization of feral animals, animals rescued from puppy mills and pets that can no longer be cared for and are in danger of being abandoned onto our streets. Reducing the animal population protects public health and the environment by reducing the impact of waste and the spread of disease.

Our goal is to conduct mass sterilization clinics that will target 70% of all animals in a 10-year period creating an effective system of population control. This will reduce and eventually eliminate the need for euthanasia.

This grant request will intensify the retrieval of stray animals and abandoned pets. All will be sterilized and adopted. This will reduce the number of unwanted and homeless animals.

Oahu SPCA has a state of the art Sterilization Clinic with the capacity of sterilizing 150 dogs and cats per week (approximately 7,800 annually). Combined with three mass sterilization clinics that are scheduled throughout the year (reaching about 400 animals per clinic), we can sterilize 9,000 animals per year.

This request for funding will pay for one year of operations to help Oahu SPCA intensify sterilization efforts to address the increasing animal population, to provide the lowest cost veterinary services to the public and to intensify the retrieval of stray or abandoned animal. Oahu SPCA has been able to solicit funding from private sources to address the needs for approximately 1,700 animals per year it currently reaches. This request for funding will help us pay for the additional surgical equipment, supplies and increase our staff to reach an additional 1,000 rescued animals in FY16. It will also provide the

lowest cost sterilization and veterinary services available to the public for an additional 3,500 animals (totaling 11,300) in FY16.

3. The public purpose and need to be served;

There are approximately 365,000 dogs and cats that are family pets on Oahu and approximately 30% of them (about 110,000 animals) are not sterilized. It is difficult to estimate the number of feral and stray animals who live on our streets or in the wild. Adding to this problem are pet owners, who can no longer care for their animals, abandon them or euthanize them because of their inability to pay for their health care.

This situation is compounded each year by our tropical climate, promoting year round breeding. Another contributing factor is the increase in the transient human population, resulting in animal abandonment and overpopulation that is growing exponentially. It is estimated that two unaltered dogs and their offspring can produce 67,000 puppies in six years. In seven years two unaltered cats and their offspring can produce 160,000 kittens. The ramifications of these numbers translate to more than 33,000 homeless pets on Oahu per year that are abandoned at our shelter and in our neighborhoods.

Oahu is facing an increasing problem with the growing numbers of unwanted, homeless and feral animals living on our streets, public parks and undeveloped areas. In addition to animals in the wild, there are large numbers of animals living with homeless families and individuals. The vast majority of these animals is free roaming, not sterilized and spread disease. As noted earlier, left unattended, these animals are capable of reproducing at exponential rates that can quickly overwhelm animal welfare agencies.

We are the primary animal welfare organization on Oahu for homeless individuals and families. We foster or rescue their companion animals. Knowing that their companion animals will not be euthanized, treated well and adopted to good homes helps with the decision to enter transitional housing or mental health facilities that do not accept pets.

Oahu SPCA has made a significant impact in eliminating free roaming packs of feral, aggressive dogs and reduce the population of feral cats. They are a danger to drivers, children, visitors and especially themselves. Feral dogs and cats spread disease to humans and pets, procreate amongst themselves and enter into our properties endangering our pets. Before we were established it was common to see packs of dogs and puppies roaming the freeways. Our staff and volunteers trap feral dogs and cats and bring them to the shelter where they are medically and behaviorally rehabilitated, sterilized and adopted to good homes.

Too many pet owners, no matter how well intended, get overwhelmed with their pets' needs, can't afford veterinary care and abandon or euthanize them. Animals are often abandoned at our shelter or tied to the fence. Some animals are simply left in the streets to fend for themselves. Oahu SPCA provides the lowest cost veterinary services available to the public that will drastically reduce this problem.

Oahu SPCA is the first organization to offer large scale low cost or no cost sterilization and veterinary care to the public. Until the Oahu SPCA was established there were no

resources available for low cost or no cost dog and cat sterilization available to the public. Previously pet owners could not afford the cost of sterilization so many pets remain unaltered.

Sterilization is the key to eliminating animal overpopulation and reducing the number of homeless animals. This long term solution requires the mass sterilization of feral animals as well as owned pets that often end up on our streets. Mass sterilization to target these many animals in a 10-year period will create an effective system of population control to reduce and eventually eliminate the need for euthanasia. The usual response with traditional animal control has been to retrieve loose animals. The reality is that many animals are euthanized. Addressing animal overpopulation with euthanasia costs government millions of dollars each year. The Oahu SPCA is the largest animal shelter in Hawaii with a no kill philosophy.

Eliminating animal overpopulation will protect public health and the environment by reducing the impact of waste, and the spread of disease.

4. Describe the target population to be served:

The Oahu SPCA has become a community center where people come to volunteer and learn what it means to be a responsible pet owner. We provide a service to the people and companion animals of our community by providing; (1) foster to foster care to rehabilitate both humans and animals, (2) community service opportunities to high school students, the "First to Work" program and others, (3) apprenticeships for Veterinary and Veterinarian Technicians, Windward College, University of Hawaii and Heald College students (4) volunteer opportunities, (5) affordable adoption opportunities, (6) a safe haven and shelter for rescued animals and strays, (7) rehabilitation programs to prepare animals for adoption and a foster care program to give animals a second chance to get adopted. The Oahu SPCA has assumed much of the responsibility in our community to rehabilitate and protect the animals in our community from abandonment and cruelty.

We provide the lowest cost veterinary services to the public including free or reduced-fee sterilization for companion animals. We offer the "fee free" sterilization for animals belonging to low income families and to animals retrieved from the streets, puppy mills, and the wild.

5. Describe the geographic coverage.

The island of Oahu is served as well as we routinely rescue animals on neighboring islands. This includes the intake and adoption of dogs from Maui animal control and stray dog rescues from Kauai and the Big Island. Oahu SPCA helped establish the Maui SPCA and is lending assistance to help create the Kauai SPCA.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

In the grant period, Oahu SPCA will intensify efforts to capture feral and abandoned pets. In FY16 Oahu SPCA will take in an additional 1,000 animals beyond the current number of 2,000 per year served at our shelter. These 3,000 animals will receive all necessary surgeries including sterilization, medical care, behavioral rehabilitation and shelter. By the end of the grant period, approximately 2,800 animals (40% increase) will be adopted to long-term homes. We will also provide the lowest cost sterilization and veterinary services to the public for an additional 3,500 animals per year (totaling approximately 11,300).

Funds from this State GIA request will allow us to do the following:

- (1) Provide sterilization for feral animals and abandoned pets including mass trapping and sterilization of feral dog and cat colonies.
- (2) Provide free-fee for low-income and homeless families or reduced-fee Spay/Neuter and veterinary care for the public.
- (3) Rehabilitate stray or abandoned dogs and cats and prepare them for adoption.
- (4) Coordinate comprehensive foster care to give animals a second chance at adoption.
- (5) Shelter and feed animals until they are adopted, provide all needed medical and behavioral treatment, conduct all necessary surgeries, orthopedic, stem cell, eye corrective surgeries, tumor removal, micro-chipping and inoculations.

Funding will pay for an additional Shelter Veterinarian and a Veterinary Technician. The Shelter Veterinarian and Veterinary Technician will provide health care and sterilize animals coming to Oahu SPCA. Funding will also pay for equipment and the increase in consumables needed. We will provide health care and sterilization to meet the needs of a 50% increase in animals rescued and a 100% increase in low cost sterilization and veterinary services available to the public. This request for funding is to provide for one year of operations.

The following are the resources Oahu SPCA will provide to the project:

- A new facility with a state-of-the-art Sterilization and Emergency Care Clinic that will be constructed and completed in 2015.
- Staffing including the Executive Director, full time Veterinarian, three Veterinarian Technicians. The shelter staff expenditures are funded by existing contributions and grants.

- Volunteers (up to 4,000 in our data base) will assist with the rehabilitation and socialization of animals and provide needed services to the shelter at no cost.

The following positions are required to provide care and sterilization services to an additional 1,000 animals in the grant period and will be supported by funding from the State GIA. The increased volume will be animals that are homeless, abandoned or retrieved from streets or colonies and animals rescued in response to emergency calls for which there is no other funding to address the cost of their care.

- Shelter Veterinarian (1.0 FTE). This position provides an additional veterinarian to the shelter to support the increased volume of animals. This position will conduct all medical care and sterilization procedures. The Shelter Veterinarian will be paid \$84,000 per year.
- Veterinary Technician (1.0 FTE). This position provides an additional veterinary technician to the shelter to support the increased volume of animals entering the shelter for care. The Veterinarian Technician assists the Shelter Veterinarian with lab testing, sterilization procedures, and routine care. This position is paid \$36,000 annually.

The budget for this application includes funds for additional equipment and supplies needed to handle the increase in the number of animals. The total cost of the equipment needed for the expansion of services is \$ 43,150.00. The consumables will cost approximately \$300 per day for basic surgical needs including drugs, medications, gloves, gauze, tracheostomy tubes, oxygen and other items. The total cost for consumables to conduct high-volume sterilizations is \$51,600.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The increase in the number of animals rescued, treated and/or sterilized during the grant period is estimated at 1,000 additional animals to the current volume served by Oahu SPCA. For purposes of predictability, we are calculating our activities and costs to accommodate 90 additional animals per month with the exception of the first month while new staff members are hired. We will also provide the lowest cost sterilization and veterinary services to the public for an additional 3,500 animals per year or 300 per month. The following is a brief summary of the activities that will take place each month based on this assumption.

Month One of the Grant Award

- Additional staff to handle the increased volume of animals will be hired and trained. These staff positions will provide a second clinical team and the needed support for the additional rescued animals and the increase in sterilizations and medical care. This includes another Veterinarian, a Veterinary Technician and a Volunteer Coordinator to support animal rehabilitation and adoption services.

- Equipment needed to provide surgery on an additional 1,000 animals will be purchased and installed.
- Supplies needed to support the animals, including animal enclosures, food, medical and surgical supplies will be pro-rated over twelve months to meet the needs of an estimated 90 more animals per month.

Month Two

- The shelter will increase the intake of stray animals, abandoned pets, and pets at risk of abandonment. This will include animals retrieved as a response to distress calls, animals of low-income families and those entering homeless shelters. All 90 animals will be provided shelter, food, and medical care. All 90 animals will be sterilized in the clinic. All will receive rehabilitation services and enhancement activities from volunteers. Ninety percent of the 90 animals entering the shelter will be adopted to new homes.

Month Three through Twelve

- All other activities listed in Month Two will be repeated on a monthly basis.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Stephanie Ryan is the President of the Oahu SPCA and brings fourteen years of experience in animal rescue. Stephanie has extensive animal welfare experience and served in multiple capacities at many California-based animal welfare organizations. She will oversee and optimize the operations of the organization.

Quantitative and qualitative research methodology is used to evaluate the Oahu SPCA. First and foremost is the appropriate identification of animals and their disposition at intake using the Asilomar Accord. The Asilomar Accord creates a formula for shelters to follow so data is compared and analyzed nationally using the "Live Release Rate (LRR)". The LRR is the percentage of animals leaving the shelter alive, regardless of health or temperament and is an accurate depiction of the number and percentage of animals saved each year. Oahu SPCA adopted these data requirements to evaluate our success based on nationally recognized standards and benchmarks.

Oahu SPCA tracks the number of animals sterilized by geographic location and the number of animals rehabilitated, adopted, surrendered or placed into foster care. We also track the number of foster care families participating, the number of volunteers, the number of volunteers trained in specialized animals care areas such as dog handling or cat socialization, and the number of employment community service opportunities provided. This data is collected to analyze the cost effectiveness of programs and their impact.

Oahu SPCA surveys customers, partners, and staff on their level of satisfaction. From the content of information disseminated, to views of the competency of the organization, staff and level of customer service. Feedback is important to continuous quality improvements.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency).

In 2013, Oahu SPCA rescued and rehabilitated 1,143 animals. All rescued animals were behaviorally and medically rehabilitated, including all necessary surgeries, sterilizations (with the exception of those already sterilized), inoculations and micro chipped. 942 or 80% were adopted or placed into foster homes. Approximately 195 remained in house. Six perished due to old age or complications with illnesses. 628 were strays and 136 were pets surrendered by the owners. The rest of the animals entered Oahu SPCA through other means including transfers from other organizations. None of the animals received by the shelter in 2013 were euthanized.

In 2014 the Oahu SPCA has served 1,774 rescued animals and 7,800 public animals. The total number of strays or feral animals rescued this year was 1,559. 425 animals were surrendered by their owners. The remaining intakes to Oahu SPCA were through other means such as transfers from other organizations. Of these incoming animals, all animals were behaviorally and medically rehabilitated, including all necessary surgeries, sterilizations (with the exception of those already sterilized), inoculations and micro chipped. Approximately 1,517 or 85% were adopted or placed into foster homes. One dog and six cats perished due to illness or old age. Approximately 250 remain in house.

In 2015, Oahu SPCA is predicting to rescue, rehabilitate and serve a total of 2,000 animals, an increase of 22%. All animals will be behaviorally and medically rehabilitated, including all necessary surgeries and sterilizations (with the exception of those already sterilized) inoculation and micro chipped. Approximately 1,740 or 87% will be adopted or enter into foster homes. Approximately 250 will remain in house and .5% will perish due to old age or illness.

In 2016, Oahu SPCA will serve a total of 3,000 animals, an increase of 33% from 2015. All animals will be behaviorally and medically rehabilitated, including all necessary surgeries, sterilizations, inoculations and micro chipped. Approximately 2,700 or 90% will be adopted or enter into foster homes. We estimate 300 will remain in-house.

For the period of time from 2013 through 2016, the Oahu SPCA will rescue and rehabilitate a total of 7,917 animals. Of this total, all animals will be behaviorally and medically rehabilitated, including all necessary surgeries, sterilizations, inoculations and micro chipped.

III. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
95,545	52,395	52,395	52,395	252,730

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.**

Oahu SPCA has applied for funding from the City and County of Honolulu Grant in Aid Program (submitted in December 2014) to support operating costs.

Funding is provided from a DJ&T Foundation grant to the Oahu SPCA for the sterilization clinic surgical supplies. Their support pays for some of our equipment and our veterinarian expenses. Oahu SPCA received the initial funding of \$37,000 and receives an additional \$6,000 per month for twelve months. Oahu SPCA was also awarded a grant from the Petco Foundation for \$50,000 and the Hawaii Community Foundation for \$34,000.

Oahu SPCA maintains an ongoing fundraising effort and outreach to corporations and individuals for contributions. In 2014, contributions from these sources totaled approximately \$155,000.00.

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

Oahu SPCA has not received any state or federal tax credits. We have not applied for any state or federal tax credits nor do we anticipate doing so

5. **The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.**

Oahu SPCA has not received government contracts or grants for program funding.

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.**

The Oahu SPCA had no unrestricted assets at the end of 2014.

IV. Experience and Capability

A. Necessary Skills and Experience

The Oahu SPCA is governed by its volunteer Board of Directors who bring a wealth of experience in the humane treatment of animals. Its members include:

Stephanie Ryan, the President and Founder of the Oahu SPCA has more than 15 years of experience in animal rescue. Stephanie has extensive animal welfare experience and served in multiple capacities in many California-based animal welfare organizations. She spent seven years in the Bay Area and developed and funded a 600 family food bank that reached families of East Oakland, South San Francisco and inner city, San Francisco each week. She is an architect and investor with 40 successful high-end residential and commercial projects as part of her resume.

Nancy Bernal, Board Vice President, is the Director of Al Waters Productions. She has 26 years of experience in advertising, production, and promotion. Nancy has been instrumental in publicizing our mission and coordinating our education campaigns.

Randy Clark, Board Secretary, brings to Oahu SPCA more than eight years of experience as the former Director of Public Relations at the Four Seasons Lanai. He is a talented event coordinator and also a director of Meeting Planners International.

Audy Kimura, Board Treasurer, has a wealth of experience in music and film production. His clients include KHON TV2 (Fox), KITV 4 (ABC), KGMB TV (CBS), Dentsu Advertising, Warner Brothers Music Japan, Hyatt Regency Waikiki, Charley's Taxi, Battery Bill, Fitzgerald's Casino & Hotel (Las Vegas) and others. His experience contributes to the public awareness of our organization.

David Ryan, Board Member, is a talented investor and project manager. He has more than 20 of experience in financing and developing residential and commercial projects. He also has 25 of experience developing and managing successful businesses.

We have a full time veterinarian and three veterinarian technicians on staff seven days per week to address the needs of companion animals of the public and for the care of stray and abandoned animals. Our large volunteer force of 4,000 people ensures that most of the funds we receive go to the care and treatment of rescued animals. Operations and day-to-day activities are managed by an Operations Manager and support staff.

B. Facilities

In December 2014 the Oahu SPCA purchased a property in Kahaluu to build a new shelter. This two-acre property was purchased using a USDA loan and brings a value of \$1.0 million to our agency portfolio. The property provides an ideal location for an animal shelter. The infrastructure needed to support our new facility is already in place.

In 2014, the State legislature approved a State Grant-in-Aid (GIA) for \$350,000 to construct the shelter. Design work has been completed, permits have been approved and a contractor has been identified. The State GIA provides all the funds needed to pay for the construction. We anticipate construction will be completed in early 2015.

Included in the facility will be a state-of-the-art Sterilization Clinic with the capacity of sterilizing 300 dogs and cats per week or approximately 15,600 annually. City GIA funding for the additional veterinarian will double the capacity of the sterilization clinic (we currently sterilize 150 animals per week). Combined with three mass sterilization clinics/year (reaching about 400 per clinic), we can sterilize 16,800 animals annually.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

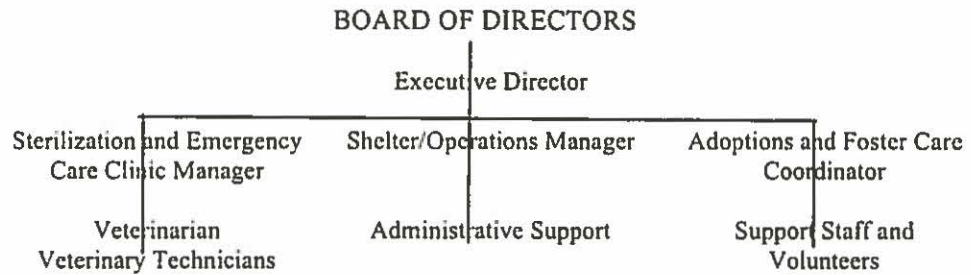
The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The Board governs the Oahu SPCA and the Board President, Stephanie Ryan, supervises the Executive Director. The Board of Directors consists of individuals who have started and manage their own businesses. They bring expertise and experience from their fields of interest and contribute their business skills and supervisory backgrounds.

The Executive Director has supervisory experience from the private sector. His responsibilities at Oahu SPCA include supervision of the organization's three programmatic areas: the Sterilization and Emergency Care Clinic, Operations, Adoptions and Foster Care.

Each of these three programmatic areas is managed by an individual bringing educational and work experience needed to fulfill their duties and supervise others within their areas of responsibility.

B. Organization Chart



C. Compensation

The highest paid positions and the salaries paid to these positions are as follows:

Position	Annual Salary
Veterinarian	\$ 84,000
Executive Director	72,000
Veterinary Technician	36,000
Sterilization and Emergency Care Clinic Manager	32,000

VI. Other

A. Litigation

The Oahu SPCA does not have any pending litigation to which it is a party nor does it have any outstanding judgments.

B. Licensure or Accreditation

Licenses and/or accreditation are not required to be an animal shelter. However, the Oahu SPCA does have on staff a full time Doctors of Veterinary Medicine licensed in the State of Hawaii.

C. Federal and County Grants

The Oahu SPCA has not received any federal or county grants.

D. Private Educational Institutions

The Oahu SPCA does not support or benefit a sectarian or non-sectarian private education institution.

E. Future Sustainability Plan

We will complete construction of our new facility in the first half of 2015. The square footage of our sterilization center will be twice the area in which we are currently operating. This will allow our sterilization clinics to operate more efficiently and ample space for an additional veterinarian sponsored by City GIA funding.

We have completed our business plan for our sterilization clinic and our low cost veterinary services. Our calculations demonstrate that revenues from fees for these services rendered to public animals will provide the income needed for the Oahu SPCA's operating expenses. The business plan developed for our new shelter, projects double the revenue for the first quarter of 2015 projections that will fully fund our operations.

Revenues will be realized in the second half of 2015 when our sterilization and veterinary services are fully operational. The staff needed to implement the business plan is already in place. By the start of 2016, the sterilization clinic will be fully functional.

Our facility will offer the lowest cost pet sterilizations and veterinary services in Hawaii. Dog sterilizations will result in the net income of \$100 per dog. Cat sterilizations result in the net income of \$30 per cat. Combined with a renewal from the DJ&T Foundation, Oahu SPCA will generate about \$8,875.00 per month. This will meet the cost of the shelter operation expenses.

F. Certificate of Good Standing (If the Applicant is an Organization)

The Certificate of Good Standing is attached.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Oahu SPCA

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	120,000			
2. Payroll Taxes & Assessments	9,180			
3. Fringe Benefits	28,800			
TOTAL PERSONNEL COST	157,980			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	51,600			
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	51,600			
C. EQUIPMENT PURCHASES	43,150			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	252,730			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	252,730	Stephanie Ryan (808) 349-3475		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		Signature of Authorized Official Date 1-20-15		
(d) Total Private/Other Funds Requested		STEPHANIE RYAN, PRESIDENT		
TOTAL BUDGET	252,730	Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Oahu SPCA

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Veterinarian	1	\$84,000.00	100.00%	\$ 84,000.00
Veterinary Technician	1	\$36,000.00	100.00%	\$ 36,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				120,000.00
JUSTIFICATION/COMMENTS:				
These two positions will be used for a concerted effort during the project year to focus on sterilization of stray and abandoned animals.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Oahu SPCA

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Xray Machine	1.00	\$15,000.00	\$ 15,000.00	15,000.00
Blood Analyzer	1	\$4,000.00	\$ 4,000.00	4,000.00
Centrifuge	1	\$1,000.00	\$ 1,000.00	1,000.00
Microscope	1	\$2,500.00	\$ 2,500.00	2,500.00
Dental Unit	1	\$5,000.00	\$ 5,000.00	5,000.00
Stainless Steel Wet Table	1	\$2,500.00	\$ 2,500.00	2,500.00
Cold Laser Erchonia	1	\$2,000.00	\$ 2,000.00	2,000.00
Veterinary Vital Sign Monitor	1	\$800.00	\$ 800.00	800.00
Pulse Oximeter	1	\$250.00	\$ 250.00	250.00
Doppler Monitor	1	\$200.00	\$ 200.00	200.00
ECG Machine	1	\$400.00	\$ 400.00	400.00
Capnograph	1	\$3,000.00	\$ 3,000.00	3,000.00
Surgical Floor and Ceiling Lights	1	\$5,500.00	\$ 5,500.00	5,500.00
Large Floor Scale	1	\$1,000.00	\$ 1,000.00	1,000.00
TOTAL:	14		\$ 43,150.00	\$ 43,150.00

JUSTIFICATION/COMMENTS:

These items will provide a complete sterilization unit to focus on sterilizing stray and abandoned animals

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Oahu SPCA

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS: <div style="text-align: center; padding: 10px;"> NOT APPLICABLE </div>						

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Oahu SPCA

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	NOT APPLICABLE				
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Oahu Society for the Prevention of Cruelty to Animals

(Typed Name of Individual or Organization)



January 20, 2015

(Signature)

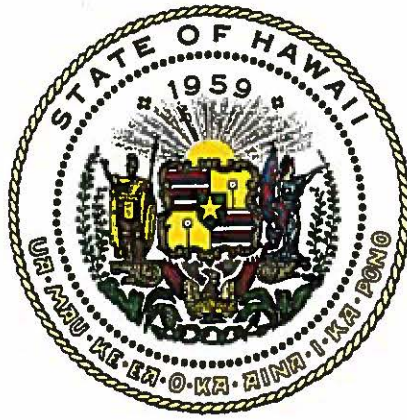
Stephanie Ryan

(Date)

President

(Typed Name)

(Title)



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

OAHU SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

was incorporated under the laws of Hawaii on 09/12/2008 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: November 18, 2014

Director of Commerce and Consumer Affairs

