

House District 30,31,38,39,44

Senate District 14,16,17,20,21

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Nanakuli Housing Corporation

Dbas:

Street Address: 50 P Sand Island Access Rd. Honolulu, HI 96819

Mailing Address: P. O. Box 17489, Honolulu, HI 96817

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name MARY SHIMIZU

Title Fiscal Manager

Phone # (808) 2260773

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3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

HOLOMUA I NA'AU'AO: SELF HELP HOME REPAIR/REPLACEMENT FOR LOW TO MODERATE INCOME FAMILIES



RECEIVED

4/16/15 3:16 pm

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 267,195

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 267,195

FEDERAL \$ 175,848

COUNTY \$ 171,248

PRIVATE/OTHER \$ 25,000

[REDACTED SIGNATURE]

AUTHORIZED SIGNATURE

PAIGE KAPIOLANI BARBER, EXECUTIVE DIRECTOR

NAME & TITLE

1-14-2015

DATE SIGNED

Nanakuli Housing Corporation
Holomua I Na`au`ao: Self Help Home Repair/Replacement
For Low to Moderate Income Families

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Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
Nanakuli Housing Corporation (NHC) is an IRS 501(c)3 non profit organized in the State of Hawaii in 1989. Our mission is that every native family, regardless of their economic status will build their personal assets through homeownership. Our organization began in Nanakuli with families who told our founder, the late Paige Barber, that if they had access to low interest rate loans, they could make repairs on their homes. Paige was able to partner with the City to develop a program to do that. In 2004, the loan portfolio was returned to the City with a delinquency rate of just 2%.

Growing up in Nanakuli, Paige witnessed the plight of native families and the lack of homeownership. In the early 1990's Paige worked with the Department of Hawaiian Home Lands and Bank of America to pilot homeownership and financial literacy training for families on the waitlist to prepare them for homeownership. That training is now a requirement for families on the waitlist and NHC continues to provide that training as needed.

By continuing to listen and work with native families, NHC has developed culturally based and integrated programs to assist families with their housing needs. Those programs include:

- Pre homeownership and financial literacy training, to develop the skills and credit needed to purchase a home;
- Post homeownership, to learn how to make minor repairs on their home and/or securing financing and a contractor for the larger repairs;
- Foreclosure and credit counseling, to help maintain ownership of a home;
- Affordable housing plans and expertise to replace or build a new home; and
- A construction materials reuse center to access materials at little or no cost for home repairs.

Our programs are largely grant funded and largely serve low to moderate income native families. Over the last few years, NHC has expanded its participant base by securing funding allowing us to serve low to moderate income families, both native and non native, on the island of Oahu. NHC has worked with over 1,300 low to moderate income families, both native and non native, and assisted them with their housing needs. Some 400 self help home repair projects have been completed over the last 10 years, 12 family homes replaced and one affordable home constructed via our programs.

2. The goals and objectives related to the request;

The goal of this project is to expand NHC self help home repair program to 20 low to moderate income homeowners living on Oahu, specifically in communities with 51% or more of the households with low to moderate income. To realize this goal NHC will:

1. Develop a marketing plan to recruit 20 families from communities with a large percentage of the households with low to moderate income;
2. Perform home assessments on each of the homes;
3. Develop and deliver training to families in self help home repair, financial literacy, securing a home improvement loan and/or hiring a contractor;
4. Work with families to develop an action plan to address their home repair needs and finances, as appropriate. Complete at least one home repair for each participating family;
5. Secure additional resources to meet the needs of the families; and
6. Evaluate results of program and celebrate success of families.

3. The public purpose and need to be served;

Over the last 10 years NHC has had the opportunity to work with 1,300 low to moderate income families, 400 of those families participated in our self help home repair program. We found that these families lacked the financial capacity to maintain their home and were largely unaware of the community resources available to them. We found the pervasive repair needs include plumbing, roofing and structural issues due to dry rot and termites. We also found that the families hesitate to seek help from government entities, fearing that their homes may be deemed unfit to live in. As a nonprofit, families have been more willing to work with us and begin the process to gain the skills to make their households more financially secure and create safer and healthier living environments.

Our culturally based orientation and delivery creates a mini community within each of our classes. Families may not live in the same neighborhood, but will assist their classmates in completing a hands on training at a participating family member home. These hands on trainings are supervised by NHC and target the completion of a repair on the home with the participants making the repair. Our participants have replaced doors, windows and stairs for each other.

As available, materials for family projects are secured from NHC's construction materials reuse center, Baseyard Hawaii. Additionally, each family is provided a shopping credit at Baseyard Hawaii to continue their home repair projects after the program ends. The materials they have access to are donated to our reuse center by contractors, construction material retailers and building supply companies. If not used by our families, these materials would be headed to the landfill.

These families have been our best recruiters by referring their families and friends to our program. And while we would like to take on all interested families, funding limits how many families NHC is able to assist.

4. Describe the target population to be served; and

The target population for the implementation of this project would be low to moderate income homeowners recruited from census tracts with over 51% of the households identified as low to moderate income. Of the 211 census tracts on the island of Oahu, 100 have at least 51% low to moderate income households. The larger groups of low to moderate income families live in the Kapalama (96817), Sand Island (96819), Waianae (96792), Waipahu (96786) and Aiea (96701) areas. There are nearly 86,629 low to moderate income individuals, approximately 28,876 households (using an average family size of 3 people). Based on the census statistic of 58% owner occupied household units for the State, approximately 16,748 of these households would be owner occupied and eligible for this program.

5. Describe the geographic coverage.

Our project would target families in the above areas, starting with the census tracts closest to our Kalaeloa training facility, i.e. Waianae and Waipahu. Our recruiting efforts will expand to Kapalama and Aiea until we are able to secure at least 20 families to participate in the program.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The goal of this project is to recruit and train at least 20 low to moderate income families in self help home repair and complete at least one home repair for each of their homes. We also hope families will use those skills to continue to repair and maintain their homes. The following objectives and activities will help us accomplish that goal:

Objective 1: NHC will implement a number of activities to secure at least 20 low to moderate income homeowners in the specific census tracts. These activities include:

Securing marketing resources to assist in the planning and development of materials for recruiting families. In the past NHC has used the Kalaimoku Group and Holden Graphics to assist in these areas. We expect to use similar channels to secure families, but these resources bring with them the latest in best practices.

Potential recruiting activities include: using the U. S. Postal Service's new direct program, visit the appropriate post office within the census tracts and deliver sufficient flyers for the postman to deliver with regular mail; posting informational material at local markets and churches; using community groups in the areas; and providing information to NHC community partners (e.g. State of Hawaii Department of Human Services, Benefits and Social Services Division, QLCC) and past participants. NHC will also contact programs like Meals on Wheels,

Catholic Charities, and the Filipino Community Center to notify homeowners within these areas. Allowing for attrition, income level restrictions and homeownership requirements, NHC will need to recruit at least 22 families with the initial screening:

The program director and staff will establish the criteria to prequalify families for the program. Staff will initially qualified interested families over the phone, i.e. must be a homeowner, income less than 80% of the HUD median, and willing to commit to about 10 months of activities. As families are prequalified, contact information will be secured and orientation scheduled.

Prequalified families will attend an orientation on the program to be held at our training facility in Kalaeloa. Queen Liliuokalani Children's Center provides an opening exercise at each of our orientations to emphasize the role of each individual in the family unit and share the values of kuleana and ohana. Staff then shares the commitments needed for the families to participate in the program, family income is verified on a one on one basis and each family is asked to complete our intake forms which include: a participation agreement, liability waiver and photo release. The families must commit to having at least one member of the family present for all training and activities; participating families are allowed only two absences and are released from the program after three absences.

Objective 2: Complete home assessments based on the City and County's home assessment process. Each family will schedule a time for our project manager, who is a State of Hawaii licensed contractor, to do an assessment of their home. These assessments are scheduled as soon as families commit to the program and continue through training until all family homes have been assessed.

Objective 3: Do classroom and on site training.

A schedule of core and specific self help repair training will be developed. Our core training includes securing permits, home environmental issues, project management, flooring, plumbing and electrical basics. Our instructors are either qualified staff members or subject matter experts from our community volunteering their time. Depending on the needs identified in the intake process and home assessment, families may also be provided financial literacy training, information on various loan products and community resources and how to hire a contractor.

As assessments are completed, additional self help courses are scheduled and may include dry wall repair, screen replacement and door replacement.

Our participating families are asked to volunteer to host a hands on training at their home. The benefit for the families is having a repair done by their classmates, supervised by our project and warehouse managers. Not all of our families are willing to do this, but we usually are able to secure at least two families.

Objective 4: Develop action plans and case manage.

Our case manager II assesses the needs of each family and develop an action plan to prioritize the outcomes of the home assessment and to complete at least one home repair project. Depending on the needs of the family a case manager will be assigned to work with them. If there are no credit issues or financing required, our case manager I will be assigned. If the family needs are more complex, our case manager II will work with the family.

Families with larger repair projects will receive credit counseling from our case manager II, as needed, and receive assistance to complete a rehabilitation grant/loan applications, as appropriate.

Our case managers create a file for each family and monitor their efforts over the project. Follow up is done by the case manager, as appropriate. This may involve monthly or quarterly follow up calls or meetings depending on the action plan developed by the family.

Our project coordinator and project manager document each family's effort with "before" and "after" pictures. In addition to these pictures, our family case files include all their intake documents, logs of meetings/contact, and action plans with efforts documented. We also maintain information electronically on our Counselor Max system. Files are secured in locked cabinets in a separate secured area of the program office. All of our staff have committed to maintaining the National Industry Standing for Homeowner Education and Counseling. These standards include the confidentiality of the information collected from our families.

Objective 5: Secure additional materials, resources and funding, set up IDA program

Based on the home assessments, a materials list will be compiled by our project manager and program director. Our executive director, program and fiscal managers will secure available materials from NHC's construction materials reuse center (Baseyard Hawaii) and solicit donations as needed. NHC's Baseyard Hawaii is a member of Gifts in Kind and receives materials from Home Depot in Iwilei as a result of that membership. Other donors include Grabber Pacific, Honsador, Castle and Cooke Homes and Haseko. Lumber, roofing materials and plumbing parts are not commonly donated, so some funding has been requested to cover those materials as they are required by the families.

Our project manager, who does the assessments, will work with families and the case manager to prioritize their repairs.

For major repairs, families will be assisted by our case manager II in securing financing or grants, as appropriate. NHC will also try to secure volunteer assistance for families really struggling with their repairs and home environment.

As NHC funding is available and families willing, Individual Development Accounts will be established by the case managers, so the family can save for home repairs and have their savings matched with available funding. This provides incentive for the family to begin and stick with a savings plan.

As home repairs projects are completed (acknowledged by both the project manager and family), NHC will make payments of City or IDA funds to appropriate supplier/contractor for services/repairs. No payments will be made directly to families.

Objective 6: Evaluate, enhance and report.

NHC has an evaluation process that measures program efforts at key points throughout the project. Those points include:

- As families inquire about the program, they are asked how they heard about it. This information is tracked and compiled to help in future marketing activities;
- Families are given a pretest of repair knowledge at the beginning of training. Test and scores are added to family case files and tracked for reporting;

- A post test at the end of training is given to families to see how much knowledge was transferred. Pre and post test scores will be compiled and compared, reported to funder and used for program enhancement;
- Families are asked to complete an evaluation for each of the classes. That information is used for future class planning and provided to instructors for their use in refining their classes.
- "After" pictures document the efforts of each family. A closing review of their action plan and repairs done will be shared in the final report to the agency funding this proposal.
- Our volunteers and partners are also asked to evaluate their experience with our program. Responses are compiled and used for future program enhancements.

Finally, we celebrate the accomplishments of our families with a graduation. Each family is provided with a bucket of tools to do future home repairs and a shopping certificate at our Baseyard to secure materials for their repairs.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

A timeline with the objectives, activities, supporting staff and details on when the activities will take place is included on page 27. Based on prior experience, we estimate the project will be completed within a twelve month period.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

As noted above in objective 6, NHC has an evaluation process that is ongoing during the implementation of our programs. We do this as the program progresses enabling us to make changes to enhance the delivery and experience of our participants, staff and volunteers.

On an ongoing basis, to initiate a project, the program director sets up a meeting for all staff participating in the project. This includes administrative staff, which will be supporting the project. The approved work plan is reviewed with staff and each of the activities discussed and assigned. Regular, weekly staff meetings include the review of all current work plans; any issues are discussed and resolved or assigned for resolution.

Also noted above is NHC adoption of the National Industry Standards for Homeowner Education and Counseling. As a part of that adoption, we share our training certifications with them and they monitor our certifications to make sure we are up to date. NHC is currently certified by the National Council for Homeowner Education and Counseling to deliver Pre Homeowner Education, Post Homeowner Education, Credit Counseling, Foreclosure and Mitigation Counseling, and Financial Capacity Coaching. NHC staff has also been training in rental counseling. On staff we have a State of Hawaii licensed general contractor, State of Hawaii licensed realtor associate and a former mortgage loan broker. Our Case ManagerII has been trained to package loans for the USDA.

NHC assures the quality of its program by keeping our staff trained in the latest industry best practices.

- 4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The following outcomes provide the measures of success for this program:

Outcome 1: at least 20 low to moderate income families will be recruited to participate in the program and complete at least 6 classes in self help home repair;

Outcome 2: at least 20 low to moderate income families will complete at least one home repair each as a result of the program;

Outcome 3: at least 80% of the 20 families will be more knowledgable in doing simple home repairs and accessing community resources based on the results of a pre and a post test.

Outcome 4: At least 75% of the participating families will feel the time they committed to the program was worth the effort and the health and safety of their home has been improved as a result of the program.

III. Financial

Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

A summary of the budget as requested for page 5 follows the proposal narrative on page 19. Also included are the details for Personnel Salary and Wages (page 6) and Equipment and Motor Vehicles (page 7) on pages 20 and 21, respectively. Below is the justification for each of the items included on those pages:

Personnel Salary and Wages:

This project will require 2.55 FTE or \$116,000 to complete. The staff supporting this project includes:

- **Executive Director** will dedicate 15% of her time to the project. She will have overall responsibility with the project. She will also assist with the recruitment of families,

securing materials for our families, securing of contractor resources for our families to select from and support the efforts of staff in the accomplishment of their duties. \$9,000 is requested for her position

- **Program Director** will dedicate 40% of her time directing the day to day activities of the project, structuring the processes involved in the implementation, working with families to assure the quality of the implementation, and enhancing the operations during implementation to increase the effectiveness of delivery. \$24,000 is requested to fund her position for the project.
- **Project Coordinator/Case Manager I** will dedicate 50% of her time to the project. This position will be responsible for the day to day duties of the project including securing resources, scheduling classes and family meeting times, and supporting the work of the project staff. \$16,000 is requested for this position.
- **Financial Advisory/Case Manager II** will dedicate 50% of his time to the project. This position will work directly with the families: establish and maintain their case files, follow up on the progress against their action plans, identifying and assisting families in correcting credit issues, completing loan applications and working with resource partners in addressing additional issues and/or financing. \$26,500 is requested for this position.
- **Project Manager** will dedicate 50% of his time to this project. He will work with families to do the assessment on their homes, assist families by costing out and prioritizing their home repair projects, work with families in completing minor repairs, and work with the program staff to coordinate the securing of resources for the families and their projects. We are requesting \$17,500 for this position.
- **Warehouse Manager** will dedicate 30% of his time to the project. He will assist in securing supplies for the project, providing classroom training and onsite support for the smaller family projects, and supporting staff during training and family meetings. \$12,000 is requested for this position.
- **Fiscal Manager** will dedicate 20% of her time to the project and will be responsible for the project expenditures, procurement and contract reporting. She will also participate in developing and documenting the process for the project, setting up criteria for family selection and support the program staff. \$11,000 is requested for this position.

Payroll Taxes and Assessments: are estimated at 11.65% of salaries requested, or \$13,514. This represents 7.65% for FICA and Medicare, 1% for Worker's Compensation Insurance, 1% for TDI insurance, and 2% for State unemployment insurance.

Fringe Benefits: are estimated at 19.35% of salaries request, or \$22,446. This represents 2% for NHC Simple IRA employer contribution and Medical Insurance of 17.35%

NON PERSONNEL COSTS:

The allocation of fixed costs at 40% is determined based on the number of participants in this proposal as a portion of the total estimated participants for NHC in the project year.

Insurance: Liability insurance for the organization totals about \$12,000 each year. Forty percent (40%) of this expense will be allocated to this project or $\$12,000 \times 40\% = \$4,800$.

Space Rent: Current rent for our Kalaeloa facility is \$3700 per month. We estimate that 92% of our rent is allocable to program services and 40% (based on the number of families served) to this project in particular. This totals $\$3700 \times .92 \times 12 \times 40\% = \$16,339$.

Staff Training: NHC maintains NCHEC certification for each of the training and counseling services we provide. To maintain our certification, we request funding to send one staff member to training on the mainland. This cost is estimated at \$2000 for round trip air, \$200/night X 6 nights hotel, \$1,300 for registration, \$75 per diem X 6 days, \$100 for ground transportation for a total of $\$2000 + 1200 + \$1300 + \$450 + \$100 = \$5,050$

Supplies: are estimated at \$300 per month or \$3600 for the project. We also estimate \$50 per month in postage = $\$50 \times 12 = \600 and mailing 5,000 flyers at a cost of \$.34 each = $5000 \times .34 = \$1,700$, \$100 per month for classroom supplies, \$100 for case management supplies for each of 20 families, \$200 for home maintenance/small home repair kits for each of the 20 families. A total of $\$3600 + \$600 + \$1700 + \$1,200 + \$2,000 + \$4,000 = \$13,100$

Program Supplies, Other Funds: NHC will provide each of the 20 families with a \$150 shopping credit at Baseyard Hawaii for materials to use in their home repair projects – $20 \times 150 = \$3,000$. Additional funding of \$1,500 to cover program meals will be allocated from QLCC's annual funding.

Telephone and Telecommunications: Forty percent (40%) of the annual telephone and telecommunication costs will be allocated to the project. The annual estimate is $\$10,000 \times 40\% = \4000 .

Utilities: Forty percent (40%) of the annual utility charges of \$40,000 will be allocated to the project – $\$40000 \times 40\% = \$16,000$.

Family Construction Materials: \$1500 for construction materials for each of the 20 participating families or \$30,000.

Contract and Professional Services, Accounting: Forty percent (40%) of the monthly charges of \$270 for payroll reconciling services or $\$270 \times 12 \times 40\% = \$1,296$. And, 40% of the annual audit (\$12,500) and 990 (\$3000) costs or $(12,500 + 3,000) \times 40\% = \$6,200$. This totals to $\$1,296 + 6200 = \$7,496$.

Contract and Professional Services, Program: for assistance with marketing the program to recruit participants is estimated at \$3,000, and for an estimated 5 home appraisals X \$650 each, for a total of $\$3000 + \$3,250 = \$6,250$.

Advertising: In addition to the flyers, we plan to place at least 3 ads at \$500 each in local print media and do at least one radio advertisement/PSA at \$1400: 3X \$500 + \$1,400 = \$2,900.

Mileage: To support each of the home assessments, estimates for repairs and off site case management meetings for the 20 families, approximately 5 trips X \$25/round trip X 20 families = \$2,500.

Office Maintenance and Security: is estimated at \$100 per month for building supplies and 40% of our monthly cost of \$125 per month for security services or \$100 X 12months + \$125 X 12 months X 40% = \$1,800.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$65,399	\$66,149	\$66,149	\$69,498	\$267,195

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.

In addition to these funds, Nanakuli Housing will be seeking the following funds:

- TANF 2016: \$100,000, Year two of funding from the State of Hawaii, Department of Human Services;
- City GIA for 2016: \$228,531
- Queen Liliuokalani Children’s Center: \$5000
- Friends of Hawaii Charities: \$25,000
- Office of Hawaiian Affairs: \$439,901
- Administration for Native Americans: \$250,000 (approx.)
- Dept. of Hawaiian Home Lands: \$300,000 (approx.)

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.

Please see attached form starting on page 22.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.

Unrestricted current assets as of December 31, 2014 (unaudited) were \$102,838.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Since developing our self help home repair program in 2004, NHC has assisted nearly 1400 low to moderate income families with their housing needs. We have help just nearly 400 families with a home repair, distributed some \$500,000 in materials and helped replace 12 homes. Our staff is certified by the National Council on Homeowner Education and Counseling to deliver pre and post homeownership training, credit and foreclosure counseling, and financial capacity coaching. NHC has also adopted the National Industry Standards for Homeownership Education and Counseling. Our staff includes a State of Hawaii licensed general contractor and State of Hawaii licensed realtor associate.

In September 2004, NHC received 2 year funding from the Administration for Native Americans (ANA) to develop a self help home repair program and deliver that program to 40 low to moderate income Native Hawaiian families. Through the Native American Housing and Self Determination Act (Nahasda) NHC was able to secure additional funding for low to moderate income native beneficiaries. Both ANA and Nahasda subsequently provided funding so NHC could purchase a box van to take our training into neighborhoods. We provide hands on training at a participating family home to 1) complete a needed repair, 2) provide the training to families so they can do the repair on their own homes and 3) create a sense of community among the participants that has "infected" the individual communities of our participants. We have just signed a Nahasda contract to provide training for another 15 families and provide 3 with \$50,000 in rehab monies, a new service for us.

For each of our programs, NHC enlists the aid of our community partner, the Queen Liliuokalani Children's Center to provide cultural training at the start of the program. We have found this training, which is centered on family and heritage, helps break the ice with each set of participating families and provides common ground for some pretty difficult discussions about family and the condition of homes. The values shared are universal, so we do this for even our non native participant groups with the same results.

NHC has been very fortunate to have received funding from the Department of Hawaiian Home Lands and NAHASDA on an annual basis to provide homeownership and financial literacy

training and self help home repair replacement training and support to native low to moderate income families. In 2010 NHC expanded its self help home repair program to TANF eligible, non native families. We have since received another year, possibly 4, of funding from the Department of Human Services, Benefits, Employment and Support Services Division.

In 2013, through City GIA funding, NHC was able to expand its program into the Waipahu and Wahiawa communities. This provided a learning experience for NHC as the families were not aware of our services or our organization. We were able to recruit 16 families and complete at least one repair on each of their homes. The logistics (i.e. distance from our training facility in Kalaeloa) and additional attention to trust building morphed our classroom training into more hands on, onsite training and a measurably more grateful set of participants. We have noticed that more of these participants have taken advantage of our shopping credit at our Sand Island Baseyard.

A summary of our contracts over the last 10 years is starts on page 22.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Kalaeloa Training facility: below is a picture of our training facility at 91-1041 Midway Road in Kalaeloa, Oahu. It is leased from the State of Hawaii Department of Hawaii Home Lands. The training facility was a former Naval training center (part of the Barbers' Point Naval Air Station that closed in 1999) and was refurbished in 2004 partly with funding from the Office of Hawaiian Affairs, Nahasda, the Campbell Estate Foundation, and much volunteer assistance. The training center is approximately 12,000 square feet in size and sits on a five acre parcel.



Kalaeloa Training Facility from Midway Road

The building includes five classrooms, the largest having the capacity to accommodate 50 participants; kitchen and bathroom facilities; a program office; and a library, which is used for one on one counseling with our families.



Classrooms Used for Group Trainings

Also on the parcel is a smaller building that is used as a workshop and in our power tool training for families.

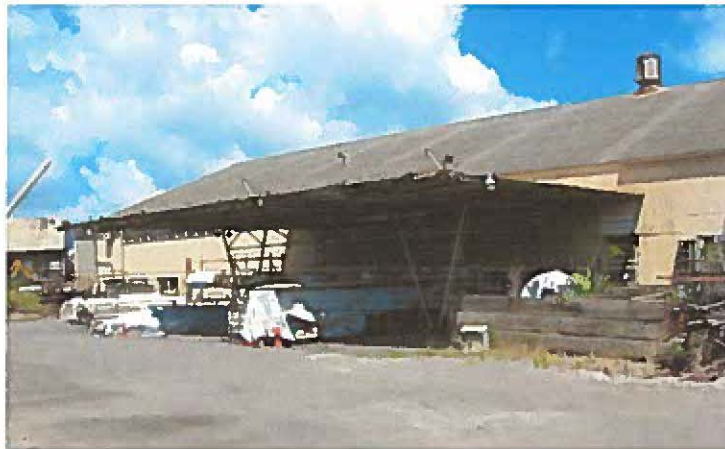


Power Tool Workshop Building

The facility is not ADA compliant. However, reasonable accommodation is made to physically challenged participants by provide access to classrooms via our garage entrance and providing an accessible portable toilet facility as needed.

Baseyard Hawaii, Construction Materials Reuse Center at Sand Island: this program supports our self help home repair and affordable home building programs by providing materials to our participating families at little or no cost. As we are able to secure materials, they are made available for family repair projects. When families “graduate” from our programs, they are provided a shopping certificate to pick up materials at our Baseyard for use in their home projects. Excess materials are made available to the general public at discounted prices with proceeds used to support the Baseyard operation and other program costs.

This facility is rented on a month to month basis from the State of Hawaii Department of Transportation, Harbors Division. It is located at Pier 50 Sand Island Access Road in Honolulu. The building is on approximately one half acre parcel and is about 12,000 square feet in size. About half of the building is air conditioned office space and the other half, open, but secured warehouse space. This facility houses our administrative offices and our Baseyard program. It is not ADA compliant. No program training or participant files are held at this facility.



The Front of the Building and Yard Area

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Nanakuli Housing Corporation strives to provide our participating families the most recent in industry best practices and training. To support our effort, our staff is certified by National Council on Homeowner Education and Counseling (NCHCEC) to provide homeownership and financial literacy training, post homeownership training, credit counseling, foreclosure counseling and financial capacity coaching. We have adopted the National Industry Standards for Homeownership Education and Counseling and our certifications are monitored by that organization.

The staff who will be supporting this project include:

Paige Kapiolani Barber, Executive Director, who is responsible for the overall efforts of the organization. She has over 10 years of experience in the health services industry and 8 years of experience in the nonprofit sector. In addition to a Certificate in Non Profit Management from Kapiolani Community College, Ms. Barber is certified to deliver credit and foreclosure counseling and is an active participant in the training of our families;

Marlene Among, Program Director, has been with the organization since 2004 and brought with her over 25 years of experience in the for-profit and nonprofit sectors. She has been certified in the delivery of Homeownership and Financial Literacy training. With the support of one of our partners, the Queen Liliuokalani Children's Center, she developed all of our culturally based

curriculum offerings based on Neighborhood Works: Realizing the American Dream and post homeownership training.

Clarence Kalima, Financial Advisor/Case Manager II, has been with the organization since 2007, first as a volunteer, then as staff. He is a former mortgage broker and is certified to deliver homeownership and financial literacy and foreclosure counseling. He is trained and packages mortgage loans for USDA;

Eugene Kawelo, Project Manager, is a State of Hawaii licensed general contractor and has been with the organization since 2005. He assists families with home assessments, prioritizing the repairs based on available resources, training in repairs and provides guidance with making minor repairs;

Camille Laybon, Project Coordinator and Case Manager 1, has been with the organization since 2005, is trained to deliver homeownership and financial literacy training, post homeownership training and financial capacity counseling. She is the administrator for Counselor Max, our case management software, and works with our financial advisor/case manager II and families;

Mary Shimizu, Fiscal Manager and Trainer, has been with the organization since 2003. She has over 25 years of experience in the financial services industry and holds a Masters Degree in Business Administration from the University of Hawaii at Manoa. She is trained to deliver Homeownership and Financial Literacy training, financial capacity coaching, and is a State of Hawaii licensed realtor (ethics prevent her from providing professional services to our clients, but she assists in homeownership training). She also provides our classes on project management and how to buy a home; and

Wilbert Barber, Warehouse Manager and Construction Specialist, has been with the organization since its inception and brought with him over 25 years of experience in the construction trade. He is a master welder and skilled machinist. He maintains our buildings and assists our project manager with assessments, training and family projects.

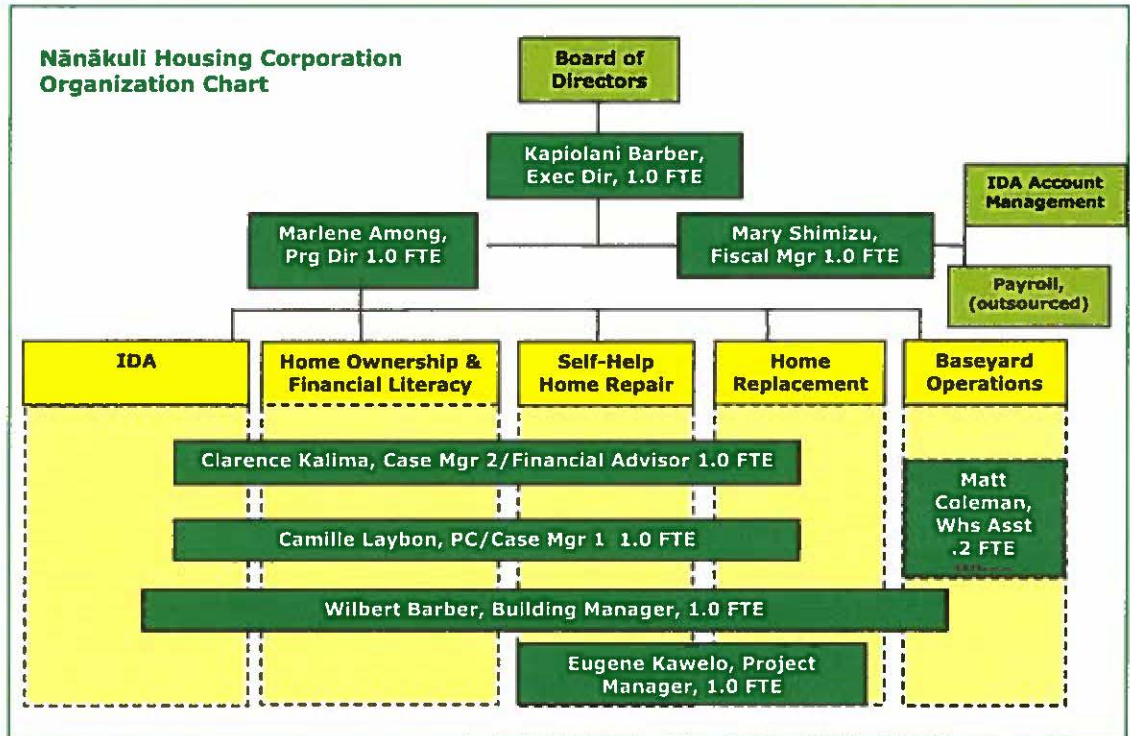
Job descriptions and resumes are available upon request.

Our curriculum is supported by our staff and subject matter experts from our community. As the subject requires, these volunteers have the licensing or years of experience to train on their topic. Our volunteers include: Calvin Laumauna of Laumauna Plumbing, Richard Bauske of Bendco Company, Abe Lee of iProperties Hawaii, Lydia Okada of HomeStreet Bank, Sharmaine Bishop of Territorial Savings Bank and Luella King of Queen Liliuokalani Children's Center.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Our organization is a small, but efficient one. Our staff supports our various programs with their specific expertise. For this project, our program director will manage the day to day efforts of the staff to deliver the program. All the resources of the organization are available to her to complete the project on a timely basis, meeting each of the objectives.



C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position. Our Board of Directors provide their services on a voluntary basis. The three key employees include:

- Paige Kapiolani Barber, Executive Director, Annual Compensation \$60,000
- Marlene Among, Program Director, Annual Compensation \$60,000
- Mary Shimizu, Fiscal Manager, Annual Compensation \$55,000

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

There is no outstanding litigation.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

No specific licensing or accreditation is currently required for the services we provide. Nanakuli Housing Corporation makes sure their staff is trained and certified to deliver the programs we provide based on the U. S. Department of Housing and Urban Development Department. Please see page 6 above, Section II, No. 3 for specific licensing and certifications.

C. Federal and County Grants

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

Department of Human Services, Benefits, Employment and Support Services Division, Temporary Assistance for Needy Families, \$100,000 to provide self help home repair and training for TANF eligible families for January 1, 2015 to December 31, 2015

D. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

This grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

E. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but
- (2) Not received by the applicant thereafter.

Nanakuli Housing Corporation has been very fortunate in being able to secure funding for this program since its inception in 2004. And, NHC has continued to build its expertise and reputation in this area. The need for safe and healthy living environments is a growing concern in our community and this program speaks to that need as well as the potential of the program to keep families in their homes.

While we have also been fortunate in being able to slowly build our income generating capacity with our Baseyard Hawaii program; these are small gains. We continue to search for sustainable income generating services.

In the future, we will continue to seek funding to assist low to moderate homeowners with self help home repair training and counseling.

F. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

Please see page 28.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Nanakuli Housing Corporation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	116,000	83,403	54,827	
2. Payroll Taxes & Assessments	13,514	9,398	6,387	
3. Fringe Benefits	22,446	15,153	10,710	
TOTAL PERSONNEL COST	151,960	107,954	71,924	
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island		0		
2. Insurance	4,800	3,486	1,875	
3. Lease/Rental of Equipment		0		
4. Lease/Rental of Space	16,339	17,813	7,497	
5. Staff Training	5,050	0	4,900	
6. Supplies	13,100	7,267	3,188	
7. Telecommunication	4,000	4,070	1,594	
8. Utilities	16,000	12,614	8,442	
9. Family Construction/Materials	30,000	14,583	56,250	25,000
10. Professional Services: Admin	7,496	6,627	3,420	
11. Professional Services: Program	6,250	0	1,000	
12. Advertising	2,900	0	5,550	
13. Mileage	2,500	1,433	390	
14. Office Maintenance & Security	1,800		1,220	
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	110,235	67,893	95,325	25,000
C. EQUIPMENT PURCHASES	5,000		4,000	
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	267,195	175,848	171,248	25,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	267,195	Mary Shimizu (808) 2260773		
(b) Total Federal Funds Requested	175,848	Name (Please type or print) Phone		
(c) Total County Funds Requested	171,248	Signature of Authorized Official Date		
(d) Total Private/Other Funds Requested	25,000	Paige Kapiolani Barber		
TOTAL BUDGET	639,291	Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: Nanakuli Housing Corporation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$60,000.00	15.00%	\$ 9,000.00
Program Director	1	\$60,000.00	40.00%	\$ 24,000.00
Project Coordinator	1	\$32,000.00	50.00%	\$ 16,000.00
Financial Advisory/Case Manager	1	\$53,000.00	50.00%	\$ 26,500.00
Project Manager	1	\$35,000.00	50.00%	\$ 17,500.00
Fiscal Manager	1	\$55,000.00	20.00%	\$ 11,000.00
Warehouse Manager	1	\$40,000.00	30.00%	\$ 12,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				116,000.00
JUSTIFICATION/COMMENTS:				

Applicant: Nanakuli Housing Corporation

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Nanakuli Housing Corporation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Large Screen for classroom training	1.00	\$3,000.00	\$ 3,000.00	3000
Mac computer for classroom training	1	\$3,000.00	\$ 3,000.00	3000
			\$ -	
			\$ -	
			\$ -	
TOTAL:	2		\$ 6,000.00	6,000
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

Applicant: Nanakuli Housing Corporation

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Nanakuli Housing Corporation

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY	CONTRACT VALUE
				(U.S. / State / Haw / Hon / Kau / Mau)	
1	To provide training to families in housing management and build Baseyard Hawaii program	Feb 2004 to Feb 2009	Economic Development Initiative - Special Project HUD	U. S.	\$268,245
2	To provide homeownership and financial literacy training to DHHL beneficiaries	2004-2005	Department of Hawaiian Home Lands	State	135,000
3	For renovation of Kalaeloa training facility	2004-2005	Office of Hawaiian Affairs	State	\$187,000
4	To provide self help home repair training to 40 low to moderate income families. 40 projects completed	September, 2004 to Sept 2006	Administration for Native Americans	U. S.	599213
5	To provide self help home repair training to 20 low to moderate income families. 20 projects done.	November, 2005 to October 2005	Department of Hawaiian Home Lands - Native Americans Housing and Self Determination Act	U. S.	\$150,000
6	To provide mobile self help home repair training to 28 low to moderate income families. 25 projects completed	November, 2006 to October 2007	Department of Hawaiian Home Lands - Native Americans Housing and Self Determination Act	U. S.	\$137,459
7	To provide home replacement assistance to six native Hawaiian families. Eight homes replaced	December, 2006 to December 2007	Grant in Aid - Department of Public Housing	State	\$350,000
8	To provide Homeownership and Financial Literacy training and case management services to NAHASDA qualified DHHL beneficiaries	September, 2007 to August 2008	Department of Hawaiian Home Lands	State	\$50,000

Applicant: Nanakuli Housing Corporation

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Nanakuli Housing Corporation

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY	CONTRACT VALUE
9	To assist 42 leeward coast TANF eligible families in home repair or replacement. 33 projects done	October, 2007 to October 2008	Grant in Aid - Department of Public Housing	State	\$257,055
10	To assist 41 native Hawaiian low to moderate income families in home repair/replacement. 32 projects done	October, 2007 to October 2008	Department of Hawaiian Home Lands - Native Americans Housing and Self Determination Act	U. S.	\$267,086
11	To provide Homeownership and Financial Literacy training and case management services to NAHASDA qualified DHHL beneficiaries	July, 2008 to July 2009	Department of Hawaiian Home Lands	State	\$98,000
12	To assist 35 native Hawaiian low to moderate income families in home repair or home replacement. 35 projects completed	October, 2008 to October 2009	Department of Hawaiian Home Lands - Native Americans Housing and Self Determination Act	U. S.	\$200,000
13	To assist 40 TANF qualified families in home repair or home replacement. 37 projects done	April, 2009 to April 2010	Grant in Aid - Department of Public Housing	State	\$282,579
14	To provide Homeownership and Financial Literacy training and case management services to NAHASDA qualified DHHL beneficiaries	December, 2009 to December 2010	Department of Hawaiian Home Lands - Native Americans Housing and Self Determination Act	U. S.	\$230,000
15	To assist 25 native Hawaiian low to moderate income families in home repair and/or home replacement	January, 2010 to January 2011	Department of Hawaiian Home Lands - Native Americans Housing and Self Determination Act	U. S.	\$234,242
16	To develop and build a "green" affordable home at 10% below the current market rate	September, 2008 to September 2011	Administration for Native Americans	U. S.	\$577,093

Applicant: Nanakuli Housing Corporation

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Nanakuli Housing Corporation

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY	CONTRACT VALUE
17	To provide each year 15 families with self help home repair/replacement training	March, 1 2010 to December 2014	Grant in Aid - Department of Human Services, Benefits, Employment and Support Services Division - Temporary Assistance for Needy Families	U. S.	383,333
18	To provide 25 families with self help home repair/replacement training and 2 families with down payment assistance	April, 2011 to April 2012	Department of Hawaiian Home Lands - Native Americans Housing and Self Determination Act	U. S.	\$286,420
19	To provide 10 native families with additional home repair monies	August 2011 to August 2012	Office of Hawaiian Affairs	State	\$80,000
20	To provide 75 families paying more that 30% of their income in housing costs in year one and 100 in year two with homeownership/housing counseling	June, 2012 to May 2014	Office of Hawaiian Affairs	State	417350
21	To provide 25 families with self help home repair/replacement training and 2 families with down payment assistance	December, 2013	Department of Hawaiian Home Lands - Native Americans Housing and Self Determination Act	U. S.	\$328,850
22	Provide 16 families with self help home repair training and complete 16 home repairs	September 2013 to October 2014	City and County of Honolulu	City	\$186,800
23	To provide 15 families with self help home repair and, provide rehab loans of \$50,000 for 3 families	November 2014 to October 2015	Department of Hawaiian Home Lands - Native Americans Housing and Self Determination Act	U. S.	\$360,980

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Nanakuli Housing Corporation

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY	CONTRACT VALUE
24	To provide self help home repair to 12 TANF eligible families and complete at least one repair for each family	Jan 2015 to Dec 2015, possibly to December 2019	Grant in Aid - Department of Human Services, Benefits, Employment and Support Services Division - Temporary Assistance for Needy Families	U. S.	\$ 100,000
					\$6,166,705

Applicant: Nanakuli Housing Corporation

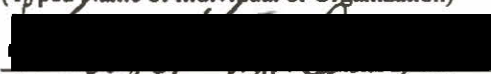
**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

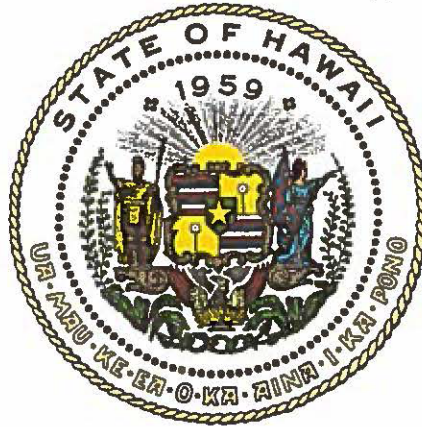
Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Nanakuli Housing Corporation
(Typed Name of Individual or Organization)

(Signature) _____ (Date) 1/14/15
Paige Kapiolani Barber, Executive Director
(Typed Name) _____ (Title)

Organization: Nanakuli Housing Corporation
 Project: Holomua I Na'au'ao: Self Help Home Repair/Replacement

Objectives and Major Tasks	Performed By (Position)	Month												
		1	2	3	4	5	6	7	8	9	10	11	12	
Objective 1: Recruit and Secure at least 20 families														
1.1 Develop marketing plan and materials.	Exec Dir(ED), Prog Dir(PD), Proj Coor(PC/CMI), Fiscal Mgr (FM)	X—	—	—X										
1.2 Secure target mailing areas, print collateral material and call on organizations	Exec Dir, Prog Dir, PC/CM	X—	—	—X										
1.3 Prequalify families over the phone for homeownership, low to mod income and willingness to commit to up 10 months of work	PD, PC/CM, Case Manager II (CMII)	X—	—	—X										
1.4 Hold orientation and complete intake forms	ED, PD, PC/CM, CMII, Whse Mgr(WM)													
Objective 2: Schedule and complete home assessments	PD, PC/CM, Proj Mgr (PM)			X—	—	—	—	—X						
Objective 3: Schedule and deliver training														
3.1 Schedule and deliver core self help home repair classes	ED, PD, PC/CM, CMII, FM, PM, WM				X	—	—	—	—X					
3.2 Secure resources and schedule additional training based on assessments	ED, PD, PC/CM, CMII, FM, PM, WM					X—	—	—	—	—	—	—	—X	
3.3 Secure families willing to have on site training at their homes	PD, PC/CM, CMII					X—	—X							
3.4 Schedule and deliver onsite trainings	PD, PC/CM, PM										X—	—X		
Objective 4: Develop action plans and case manage														
4.1 Each family develops their action plan	PD, PC/CM, CMII, PM				X—	—	—X							
4.2 Families requiring financing are provided addition counseling for	PD, PC/CM, CMII, PM					X—	—	—	—	—	—	—	—	—X
4.3 Create case files for each family and document activities	PD, PC/CM, CMII, PM			X—	—	—	—	—	—	—	—	—	—	—X
Objective 5 Secure additional resources, funding and establish IDAs for families														
5.1 Based on home assessments, solicit materials for families to use in their home repair projects	ED, PD, PC/CM, CMII, FM, PM, WM				X—	—	—	—	—	—	—	—	—	—X
5.2 Work with families to secure contractor/vendor for repairs	ED, PD, PM, FM						X—	—	—	—	—	—	—	—X
5.3 Release repair funding to contractor/vendor	ED, PD, FM										X—	—	—X	
Objective 6: Evaluate program														
6.1 Determine productivity of each recruiting activity	ED, PD, PC/CM, CMII, FM	X—	—	—X										
6.2 Develop and deliver pretest of home repair knowledge	ED, PD, PC/CM, CMII, FM, PM, WM		X—	—X										
6.3 Deliver post test to participating families and determine knowledge gained, enhancements to be made to program and results	ED, PD, PC/CM, CMII, FM, PM, WM											X—	—X	
6.4 Families and partners evaluate program for use in future delivery. Results to be shared with funder.	ED, PD, PC/CM, CMII, FM, PM, WM				X—	—	—	—	—	—	—	—	—	—X
6.5 Partners evaluate program for use in future delivery. Results to be shared with funder.	ED, PD, FM													X



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

NANAKULI HOUSING CORPORATION

was incorporated under the laws of Hawaii on 09/08/1999 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 03, 2014



Director of Commerce and Consumer Affairs

