

House District 13
Senate District 7

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): DEPARTMENT OF HAWAIIAN HOME LANDS
STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
MHFA, INC.

Dba: MHFA, INC.

Street Address:
PO BOX 125, HOOLEHUA, HI 96729-0125

Mailing Address: SAME AS ABOVE

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name LYNN DE COITE

Title PRESIDENT

Phone # 808-567-9234

Fax # 808-567-9045

E-mail molokaisweetpotato@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Lanikeha Center and Certified Kitchen: To provide improvements and renovations throughout the entire facility, inclusive of a new roof, repair of electrical system, windows and floors, new paint, equipment fixtures, generators, and the installation of renewable energy resources to offset the high cost of electricity.

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 2,000,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$0.00
FEDERAL \$0.00
COUNTY \$0.00
PRIVATE/OTHER \$0.00

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

LYNN DE COITE, PRESIDENT
NAME & TITLE

JANUARY 30, 2015
DATE SIGNED



RECEIVED
1/30/2015
D. Inzaghi

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

1. A brief description of the applicant's background.

In 2005 a group of homestead farmers created Molokai Homestead Farmers Alliance (MHFA). We organized to advocate for the protection of water rights for homestead farmer, evolving to all farmers in commercial operations and subsistence farming. Since 2005, we have provided education to our farmers and community by updating them on laws pertaining to food and safety, water issues, certifications, agriculture laws, trainings, and innovative technology tools for farmers to expand their produce and product. The Molokai Homestead Farmers Alliance incorporated MHFA, Inc. on April 1, 2014 and received its 501(c)(3) on July 10, 2014 effective date of exemption being April 1, 2014.

The proposed project for Lanikeha Center is to provide improvements and renovations throughout the entire facility - an overhaul of antiquated equipment and building improvements. Installation of renewable energy resources to offset the high cost of electricity, a new roof throughout, upgraded kitchen equipment and fixtures, replace and or repair electrical system, windows, paint throughout the Center and other repairs as needed. The improvements to Lanikeha Center will allow us to provide a functional site for farmers to process their products and our community to conduct events.

2. The goals and objectives related to the request.

- Objective #1: To repair and upgrade the kitchen facilities of the Lanikeha Center.
- Objective #2: To renovate the Lanikeha Center by repairing the roof and windows, replace the floors and paint, and upgrade the electrical and install back-up generator.
- Objective #3: To install alternative native energy technology.
- Objective #4: To establish the Lanikeha Center as a Community Emergency Center for the Molokai Community.
- Objective #5: To establish a Community Business and Retail Incubator for the Molokai Community.

3. The public purpose and need to be served.

The purpose is to provide a functional and friendly user facility to meet the need of the public. The need to provide this facility is in response to high a demand, being the only site available to lease for many purposes at a low fee. The Center is a priority for many farmers and community members to be able to utilize the Center for events, meetings and fundraisers. The certified kitchen will allow for small food business owners to prepare food, small and large farmers to prepare their produce and product to ship out to outer islands. The Center holds workshops to bring awareness and education to the community about updated regulation and policy, such as food safety, land and water issues. The Kupuna Program uses this Center, as a meeting place, to discuss important issues in the community, activities, and to carry on the tradition and cultural practices for our community. Lanikeha Center is also the only large facility in the area of Hoolehua, Molokai, and thereby will be renovated to serve as the Community Emergency Center.

4. Describe the target population to be served.

The residents of Molokai are the target population to be served. The Molokai population is 7,257, of which 60% represent the agriculture/farming community. The Lanikeha Center will be available to the public for the purpose of and not limited to: daycare, afterschool activities, preschool, workshops, trainings, product development, retail opportunities, public safety trainings, and private and public events.

5. Describe the geographic coverage.

The island of Molokai is the geographic coverage. The island is 38 miles long and 10 miles wide. Our island is a federally designated underserved rural area, severally distressed census tract identified and an Enterprise Zone.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The scope of work is to perform the proposed Project goals and objectives of Lanikeha Center, as described in Section I. Tasks set-forth are the responsibility of the Board of Directors of MHFA to hire the Project Manager(s) to manage the Project and the Consultant(s) to assist the Project Manager(s) to ensure the Capital Improvement Project is completed within 6 months of funding. The Project Manager(s) will oversee the Architect and General Contractors. The responsibilities set-forth for the Project Manager(s) is to promote and support the MHFA Board of Directors to accomplish and complete the Lanikeha Center; to increasing the capacity and availability of the Center's potential; and to create skills, knowledge, and sustainability potential and economic return for our community.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

An approved construction and permitting process may take 6 months to complete (3 months for pre-construction/permitting and 3 months to complete construction). Perimeters for progress are based on the Phases of Construction, which are:

1. Pre-construction (9-11 weeks)
2. Floors (1-2 weeks)
3. Roof (3-4 weeks)
4. Electrical and plumbing (3-4 weeks)
5. Finish work (4-5 weeks)
6. Inspections and occupancy (4-5 weeks)

While pre-construction and construction are projected to be completed within 6 months, the alternative energy technology may take up to 12 months, due to permitting and thus is not included in the timeline above. Shipping may also affect the proposed timeline by 3-4 weeks.

The outcomes can be measured by monthly meetings updates and results reported by the project manager on the accomplishments of each phase to completion. Please see the matrix below for more information.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The MHFA Board will require monthly meetings and financial reports from the Project Manager(s), Consultant(s), and all related construction parties (i.e. architect and general contractor). The meeting would be to monitor the timeline, and determine where the project is in the line of accomplishment.

MHFA has and will continue to operate with all Government regulations and policies to include but are not limited to 501 (c) 3 non-profits. In addition, MHFA will follow the policies and procedures set-forth by MHFA's by-laws. As required in the procurement process, reporting procedures to DHHL and the State of Hawaii will be followed. In addition, an annual financial audit will be performed under the MHFA By-Laws policies and guidelines; the audit will be outsourced to the accounting offices firm.

Perimeters to monitor for progress are based on the 1st Phase of renovation and improvements; evaluation of the progress will be based on a checklist of completion, timelines, progress and an expense report, account summary or detailed report can be given at any time on each phase of the project.

Indicators: MHFA will generate a checklist of responsibilities and timelines for each member of the group and progressive feedback from meeting(s), and questionnaires through participating partners and individuals. The following matrix table provides an outline of indicators.

Monitor	Outputs	Outcomes	Evaluation
1. To provide updates at weekly meetings with all members of construction involved in the Lanikeha Project.	a. To develop infrastructure of comprehensive dialogue with all partners of construction. b. Involve project managers, consultants, architect, and construction supervisors.	a. To identify roles for each individual; and b. Develop the protocol of communication and progress, completed each month; and c. All protocols would be available and provided to all partners.	a. A checklist would be developed to implement the following criteria for evaluation process. b. Questionnaires would be provided for feedback on the checklist. Comments in verbal and writing would also be encouraged. c. All partners and individuals would provide a verbal and written report on a monthly basis.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The funds would be appropriated to the MHFA. MHFA will submit reports as required by the State of Hawaii. MHFA will meet on a monthly schedule to review the outcomes for the month from the checklist implemented. The monthly Project and Financial reports will be submitted to the MHFA Board and included in the grant reports.

Object	Completion
Identify Property	Completed
Design Facility	To be completed, during Q1 of 2016, upon award.
Finalize Design	To be completed, during Q1 of 2016, upon award.
Planning and Permitting	To be completed, during Q2 of 2016, upon award.
Solicit Bids & Selections of Contractor	To be completed, during Q2 of 2016, upon award.
Award Contract	To be completed, during Q2 of 2016, upon award.
Renovation	To be completed, during Q3 of 2016, upon award.
Alternative Energy	To be completed, during Q4 of 2015, upon award.

Q1 = Quarter 1 (January, February, March); Q2 = Quarter 2 (April, May, June);
 Q3 = Quarter 3 (July, August, September); Q4 = Quarter 4 (October, November, December)

Note: The Year is based on Award and Release of Funds.

III. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
400,000	600,000	600,000	400,000	2,000,000

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.**

Bank of Hawaii, Atherton Foundation, First Nations Development Institute, McInerny Foundation, and Blue Planet Foundation.

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

MHFA, Inc. has not received any state and federal tax credits within the prior three years. MHFA, Inc. is working with Pacific Growth Associates and Travois to actively seeking New Markets Tax Credits to support the Capital Improvement Project. It is estimated that New Markets Tax Credits could provide a 17 – 22% subsidy to the project, upon MHFA raising 78 – 83% of the Project costs.

New Markets Tax Credit (NMTC) Program: The federal New Markets Tax Credit (NMTC) program is currently the largest federal economic development incentive program. The program was enacted as part of the Community Renewal Tax Relief Act of 2000 to encourage investment into operating businesses and real estate projects located in low-income communities.

NMTC is very flexible and can be used for a wide range of purposes. Most types of businesses, including not-for-profit businesses are eligible for NMTC subsidy. The program has supported a wide variety of community and economic development initiatives including restaurants, childcare facilities, community centers, charter schools, supermarkets, shopping centers, manufacturing and industrial facilities, health care centers, and mixed-use buildings with affordable housing. For the many communities that could benefit from the NMTC, the first step is to understand how it works.

In brief, the NMTC Program attracts investment capital to low-income communities by permitting individual and corporate investors to receive a tax credit against their Federal income tax return in exchange for making equity investments in specialized financial institutions called Community Development Entities (CDEs). The Community Development Financial Institutions

(CDFI) Fund, part of the U.S. Treasury Department, certifies qualified Community Development Entities and conducts competitions for the allocation of NMTCs to CDEs. An "allocation" allows the CDE to select a project and coordinate funding, including by receiving the tax credit investor's capital and directing the tax benefits to the investor.

The credit totals 39 percent of the original investment amount and is claimed over a period of seven years (five percent for each of the first three years, and six percent for each of the remaining four years). The investment in the CDE cannot be redeemed before the end of the seven-year period.

The capital is typically approximately the project budget amount. At closing, investors pay a percentage of the total benefits they receive over time. This means the tax credits result in a subsidy for projects typically in the range of 17 – 22% of the total capital raised by the CDE. The capital must be used for qualifying projects, usually required to be located in low-income census tracts or projects that serve or employ low-income persons.

Since the NMTC Program's inception, the CDFI Fund has made 664 awards allocating a total of \$33 billion in tax credit authority to CDEs through a competitive application process.

Source: Community Development Financial Institutions Fund, United States Department of the Treasury (http://www.cdfifund.gov/what_we_do/programs_id.asp?programID=5).

- 5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.**

Not Applicable. MHFA, Inc. has not received any government contracts and grants.

- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.**

Not Applicable. MHFA is a not-for-profit organization, and as such, its assets are restricted.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Our skills have grown over time and have promoted the MHFA, a non-profit organization, run by volunteers to advocate for farmers since 2005. MHFA has successfully maintained partnerships with many organizations throughout Molokai and expanded their membership for

our farmers. Our skills and experience stems from perseverance and determination to succeed by promoting our produce and products for farmers of Molokai. Our skills have developed tremendously from the following partnership experiences as follows:

- 2014 – 2009: Presently, a maintained partnership with County of Maui Office Economic Development and Kuhao Business Center to provide educational trainings, certificates, and workshops in water and agriculture. Other resources are being developed to keep farmers informed. Over 500 residents have attended these workshops.
- 2014 – 2013: Hawaii Tropical Fruit Growers, a community group comprised of individual farmers specializing in diverse products, backyard growers and commercial entities. Promoting education, research, marketing, and made on Molokai products utilizing exposure through their website.
- 2014 – 2005: A member of the Ahupuaa Homestead Associations supporting Native Hawaiian with issues of land, water, and other topics affecting homesteaders throughout the State of Hawaii.
- 2011 – 2010: The Agricultural Fair in partnership with Office of Hawaiian Affairs, County of Maui Office Economic Development, Kuhao Business Center, University of Hawaii Molokai Cooperative Extension, and local businesses. MHFA developed and created the Agricultural Fair, which was executed by volunteer MHFA members and community. A very successful event attended by over 1,200 community members from Molokai and throughout the State of Hawaii which was held at the Lanikeha Center.
- 2005 – 2009: The MIS irrigation system, legislative in 2005, to introduce a resolution requesting the investigation of the management of the MIS.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Lanikeha Center is located at 2200 Farrington Highway, Hoolehua, Hawaii. The Lanikeha Center is equipped with a certified kitchen, hall, multi-purpose rooms, classrooms, and an administrative office. The facility is ADA compliant, as required by law.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request

and shall describe its ability to supervise, train and provide administrative direction relative to the request.

2 – Project Managers (Contracted)

The Project Managers will pose the qualifications and experience to oversee and manage the Architect to identify and accomplish the goal and objectives; to meet the timeline; expected outcomes and evaluation; to provide support, direction, and guidance to Architect and Consultants. These roles are vital to insure the Architect is on schedule with all timelines as indicated on all phases of the construction process and permitting. The Project Managers will have access to valuable information towards pursuing and moving the project forward. The project managers will also advise the consultants and provide on-going assistances as needed to accomplish reports and/or assist with other tasks as required. Responsible for planning, scheduling, and coordinating meeting with Architect and consultants; and to train others in and assisting in the development of protocols and monitoring to access the outcomes.

1 – Architect (Contracted)

The Architect will provide assistance and guidance in the development of the Lanikeha Canter renovation and improvements. The architect will draft and design the plans; handle ordinance administration, and many other responsibilities geared towards the beginning and completion of this project. The Architect will provide the procedures and protocols to meet the goals and objectives, the timeline, expected outcomes, and evaluation. The Architect will report to the Project managers and assist the Project managers in recruitment of construction assistance for the phases of construction.

2 – Project Consultants (Contracted)

The Consultants will administer the project reporting to the Board and Project Managers. These roles require knowledgeable consultants versed in non-profit management, fundraising, farming knowledge, grant writing and experience in working with a diverse group of community organizations, ability to nourish these relationships with partners and manage staff. Experience in managing non-profit programs, reporting, deadlines, budget revisions, development of curriculum and implementation of programs, working with community and its organizations to generate realistic results.

Board Members:

President: Lynn De Coite. Lynn De Coite was born and raised on Molokai. She has spent her life on Molokai involved with many projects for the community, including many years as a successful Business Owner of several businesses. Mrs. DeCoite has marketed her produce and products of sweet potato, L& R Farms, throughout the State of Hawaii. A leader in Native Hawaiian issues pertaining to the land and water issues. Most important Mrs. DeCoite was appointed by the Governor to be the first Molokai representative on the Board of Agriculture for the State of Hawaii. Mrs. DeCoite has been with the MHFA since infancy and continues to provide leadership in all areas of farming. Most recently, Mrs. DeCoite became the President of

the Ahupuaa, a group of 8 homestead associations consisting of only homestead beneficiaries. Chair of the Molokai Chamber Foundation 2009 - 2013, Chair of the Molokai Light Parade, Chair of Farm Service Agency Maui County Committee. Mrs. DeCoite's community involvement is extensive as she serves on several community boards and holds membership in a variety of local groups.

Vice President: Faith Tuipulotu. Faith Tuipulotu, was born and raised on Molokai in 1961 with an associates in farm management and associates in turf and grass management. An employee of the University of Hawaii since 2000 working as an Ag Technician 4. She does extensive outreach to community on taro, sweet potato, vegetable crops, evaporation, pollination, and also on conservation. Mrs. Tuipulotu, is also a member of the Hawaii Tropical Fruit Growers. She and her husband also have their own papaya and Tongan Yam farm, and is also a Organic Inspector since 2009 for the International Certification Services (ICS).

Secretary: Rollanda Faraon. Rollanda Faron was born and raised on Molokai, Hawaii. Mrs. Farron resides on homestead and is a contributing volunteer and an active community advocate involved with Native Hawaiian health issues, especially for services that are limited and/or absent from this rural and remote community. Mrs. Faron is involved with promoting farming programs and events to meet the educational needs for farmers. Rollanda has been employed with the Molokai General Hospital for over 18 years.

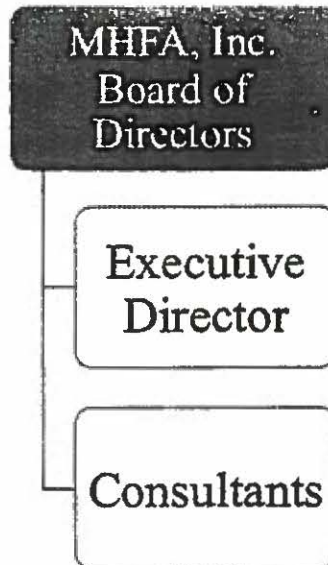
Treasurer: Viola Wichman. Mrs. Viola Wichman was born in Honolulu and raised in the mainland; moved home to her homestead lot in 1997. Mrs. Wichman has been a farmer and livestock owner for the past 17 years. She has given back to the community by serving on 10 different boards during those 17 years. Mrs. Wichman is the founder of the 4H Clover Lopers; she provides this program on a volunteer basis to the youth of Molokai. The program equips youth with life skills to prepare them for the future. Mrs. Wichman and her husband farm organic papayas, bananas, raise horses, chicken layers and fruit trees. They have established a local market with Kumu Farms, Fruit Stand and local Saturday markets vendors. Mrs. Wichman is knowledgeable in bookkeeping and keeps updated with all current laws from the IRS and laws pertaining to overseeing the books for MHFA.

Director: Jose Faraon. Jose Faraon was born and raised on the island of Molokai. Mr. Farron, worked for Hawaiian Tel for over 20 years and recently retired. Mr. Faraon is now farming full-time and is marketing his produce and products to Whole Foods as an organic farmer. He also established several markets on Molokai. Mr. Faraon has been a member of the MHFA since the beginning. Mr. Faraon continues to volunteer his time to the MHFA, not only a Director, but also with hands on projects.

Supervision and training, is in accordance with MHFA policies and procedures. The MHFA Board of Directors will acquire the services of Project Managers and supervise accordingly. The Project Managers will be qualified to oversee the Capital Improvement Project. The Project Managers will be assigned to hire qualified Consultations, Architect and General Contractor to accomplish this Project and will provide supervision and training in the required or needed areas to this Project.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.



C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Not Applicable. MHFA is a volunteer Board with no employees.

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable.

C. Federal and County Grants

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

Not Applicable.

D. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not Applicable.

E. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but**
- (2) Not received by the applicant thereafter.**

The goal of MHFA, INC. is to be self-sustaining through the socioeconomic development project detailed in this grant application. MHFA, INC. will stay the course and seek funding through various mechanisms to build the project that will allow MHFA, INC. to be self-sustaining.

F. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: MHFA, INC.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Consultants	300,000			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	300,000			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	1,700,000			
TOTAL (A+B+C+D+E)	2,000,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	2,000,000	LYNN DE COITE 808-567-9234		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	2,000,000	LYNN DE COITE, PRESIDENT Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: MHFA, INC.

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: MHFA, INC.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: MHFA, INC.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS/DESIGN						
LAND ACQUISITION						
PERMITS & OTHER			300000			
CONSTRUCTION			1700000			
EQUIPMENT						
TOTAL:			2,000,000			
<p>JUSTIFICATION/COMMENTS: The permits & other fees at \$300,000 relates to building permits and consultant fees for the survey work, appraisal, executive director and project manager, and all other necessary soft cost expenditures directly related to the project. Horizontal (infrastructure) construction is \$1,700,000.</p>						

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: MHFA, INC.

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	Not Applicable				
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

LYNN DE COITE, MHFA, INC.
(Typed Name of Individual or Organization)



January 30, 2015
(Date)

LYNN DE COITE
(Typed Name) PRESIDENT
(Title)