

House District 27

Senate District 13

THE TWENTY-EIGHTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Lanakila Pacific

Db: Lanakila Meals on Wheels & Lanakila Kitchen

Street Address: 1809 Bachelot Street, Honolulu, HI 96817

Mailing Address: Same

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name DWAYNE MASUTANI

Title Acting President & CEO for Marian Tsuji

Phone # (808) 356-8549

Fax # (808) 533-7264

E-mail dmasutani@lanakilapacific.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

CAPITAL RENOVATION FOR LANAKILA PACIFIC'S CENTRAL FACILITY TO RENOVATE OUTDATED ELEVATOR AND ADDRESS ADA, ACCESSIBILITY AND SECURITY ISSUES

4. FEDERAL TAX ID #

5. STATE TAX ID #

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 466,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_  
 FEDERAL \$ \_\_\_\_\_  
 COUNTY \$ \_\_\_\_\_  
 PRIVATE/OTHER \$ \_\_\_\_\_

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[Redacted Signature]

DWAYNE MASUTANI, ACTING PRESIDENT & CEO FOR MARIAN TSUJI  
NAME & TITLE

1/30/2015  
DATE SIGNED

RECEIVED  
1-30-15



Building Independence for Challenged Lives

**PRESIDENT & CEO**  
Marian E. Tsuji

**LANAKILA PACIFIC  
BOARD OF DIRECTORS**

*Chair*  
Susan Eichor  
*Vice Chair*  
Bob Toyofuku  
*Secretary*  
Carl Hinson  
*Treasurer*  
Derek Mizuno

*Directors*  
Riki Amano  
Frank Ho  
Debra Kagawa-Yogi  
Ed Kageyama  
Suzanne Kaulukukui  
Arnold Martines  
Randy Perreira  
Shawn Shimabukuro  
Kathryn Yamamoto  
Todd Yamanaka

**LANAKILA PACIFIC  
FOUNDATION  
BOARD OF DIRECTORS**

*Chair*  
Ken Hayashida  
*Vice Chair*  
JoAnn Yosemite  
*Treasurer/Secretary*  
Lynn Zane

*Directors*  
Jodi Endo Chai  
Micah Kane  
Bill Kern  
Avi Mannis  
Alton Murakami  
Simplicio Paragas  
Masaichi Tasaka  
Henry Wong, Ph.D.  
Teri Yamashige  
Sherri Yim

1809 Bachelot Street  
Honolulu, Hawaii 96817  
Phone: 808-531-0555  
Fax: 808-533-7264  
www.lanakilapacific.org

An Equal Opportunity Employer



January 30, 2015

Hawaii State Legislature  
Senate Committee on Ways and Means  
State Capitol, Rm. 207  
Honolulu, HI 96813

Dear Review Committee:

Lanakila Pacific respectfully submits to the Hawaii State Legislature,  
Senate Committee on Ways and Means our proposal for:

**Application for Grant-In-Aid  
Fiscal Year 2016**

As requested, (1) copy is enclosed for your review. We appreciate your  
consideration and support.



Dwayne Masutani  
Acting President & CEO  
for Marian E. Tsuji

Enclosures

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Lanakila Pacific

(Type Name of Individual or Organization)

1/30/2015

(Date)

Dwayne Masutani

(Typed Name)

Acting President & CEO for Marian Tsuji

(Title)

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

*This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:*

1. A brief description of the applicant's background;

Founded in 1939, Lanakila Pacific is a unique Hawaii-based 501(c)3 non-profit that has grown tremendously over the years. Our programs and social enterprises currently serve over 2,200 Oahu and Kauai residents annually with programs that build life skills, which in turn support our greater community. Our core programs are Lanakila TLC (Teaching and Learning Centers), which assists individuals with disabilities in developing life skills while emphasizing community inclusion; Lanakila Workforce Resources, which promotes independence through meaningful employment, and; Lanakila Meals on Wheels, Hawaii's largest and only island-wide meal provider for seniors.

Lanakila Pacific's main facility is located on Bachelot Street in Honolulu. We also have a satellite facility in Wahiawa, along with a network of 13 workforce training sites and 16 Kupuna Wellness Centers throughout Oahu. More than 400 volunteers support our programs throughout the year.

Our established social enterprises including Lanakila Kitchen (catering), Lanakila Custom Products (apparel and promotional products), and Maintenance Services (grounds and custodial) set us apart from other non-profits. These enterprises generate revenue to further our mission while providing jobs for people with disabilities.

2. The goals and objectives related to the request;

Lanakila Pacific's main facility on Bachelot Street is typical of buildings erected in the 1960's. The building is owned by the State of Hawaii and leased to Lanakila Pacific under long-term 30 year lease.

Ten years ago, certain renovations were completed to increase efficiency, allowing Lanakila Pacific to support the growth of Lanakila Meals on Wheels and establish our entrepreneurial programs including Lanakila Kitchen's Catering Services &

Lanakila Custom Products. This year, additional health and safety issues are being addressed. However, additional renovations are necessary to renovate the outdated elevator and address ADA, accessibility and security issues.

The elevator renovation is crucial to increase elevator reliability, reduce long-term maintenance expense and meet the ASME 2010 code adopted in July of 2014. The current controller and hydraulic system were installed in 1977. These systems are no longer in production, and replacement parts are no longer produced. The lack of parts availability increases the down time experienced when the elevator is out of service.

In the last year alone, the elevator was out of service six times, with outages lasting as long as two weeks. The down time significantly impacts program accessibility for participants using wheelchairs and with limited mobility who are unable to use the stairwell. In addition, program participants have been stuck in the elevator on several occasions, which is particularly alarming for those with certain disabilities

ADA door openers/operators are needed to allow program participants and employees with disabilities barrier free access to the essential areas of the building. Currently, the facility only has one functioning door operator. Participants, guests and employees need assistance to enter the conference room, office areas, restrooms and secure program areas of the building.

Upgraded and redesigned access control is needed to protect the safety of program participants and employees, as well as the facility. With the current design, the doors must be left open and unmonitored to accommodate work processes and remain accessible to the public. This creates potentially dangerous situations since we are unable to restrict or control who enters the building and comes in to contact with vulnerable program participants. Electronically controlled locks and integrated camera systems will allow our participants the freedom to participate unrestricted and allow us to create a safe environment for them. The upgraded camera systems and access control also allows our employees to work unrestricted without compromising building security. These upgrades will also ensure we can safely shelter people with disabilities in the event of an emergency.

3. The public purpose and need to be served;

Lanakila Pacific's main facility on Bachelot Street is typical of buildings erected in the 1960's. The building is owned by the State of Hawaii and leased to Lanakila Pacific under long-term 30 year lease. We are cognizant of our responsibility to enhance and improve these facilities so that they will serve Lanakila Pacific's program participants well into the 21<sup>st</sup> century.

The renovation plan for the Bachelot Building is to modernize the outdated elevator and address ADA, accessibility and security issues to significantly improve safety and program access for seniors and people with disabilities.

Lanakila Meals on Wheels currently serves over 2,000 Hawaii seniors more than 250,000 meals each year. Lanakila TLC and Workforce Resources provide training and employment for over 230 individuals with disabilities each year.

4. Describe the target population to be served; and

Lanakila Pacific's target population is adults with disabilities and seniors who live on Oahu and wish to develop or require assistance with their work and living skills. In the last year, Lanakila Pacific provided life skill building programs to over 230 adults with disabilities. At any given time Lanakila Workforce Resources provides paid-work training and employment for over 100 adults with disabilities and Lanakila TLC provides life skills training for over 130 adults with disabilities. Lanakila Meals on Wheels serves over 2,000 Hawaii seniors more than 250,000 meals each year. Supporting our delivery of services is a network of 400 dedicated volunteers, many of whom have been with Lanakila Pacific for many years.

Demographic projections indicate the population requiring Lanakila Meals on Wheels will increase significantly in the next ten years. The AARP Public Policy Institute calculates that nationally, a baby boomer turns 60 every 11 seconds. Hawaii's kupuna, or elderly population, will increase by nearly 40% in the next ten years, according to AARP's 2011 "Successful Aging in Hawaii" survey.

People with disabilities utilizing Lanakila's Workforce Resources and Teaching and Learning Center programs are also getting older. According to Erickson, W., Lee, C., & von Schrader, S. (2014). 2012 Disability Status Report: Hawaii. Ithaca, NY: Cornell University Employment and Disability Institute (EDI), the prevalence of disability of any type in Hawaii's general population in 2012 was about 11.1 percent. Those rates rise dramatically the older the population segment examined, doubling to 22.1 percent for persons aged 65 to 74 and jumping nearly five-fold to 51 percent for persons 75 and over. Among persons 65 to 74 years old, the most prevalent disability was the inability to walk, reported by 13.6 percent.

This project will address ADA, accessibility and security issues and significantly improve safety and program access for seniors and people with disabilities in Hawaii.

5. Describe the geographic coverage.

The main facility is located at Bachelot Street in Honolulu and serves as the hub for a network of 16 training sites and 16 Kupuna Wellness Centers throughout Oahu as well as for island-wide home delivery meal service.

## II. Service Summary and Outcomes

*The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:*

1. Describe the scope of work, tasks and responsibilities;

Under the direction of the President & CEO and Director of IT & Facilities, the Facilities Manager will implement the following scope of work:

Scope of Work	Results & Outcomes
Modernize the controller and hydraulic systems of the existing elevator	Improve program access for seniors and people with disabilities using wheelchairs and with limited mobility who are unable to use the stairwell
Install auto doors and ADA operators	Provide barrier free access to essential areas of the building
Install access control and camera systems	Allow participants to work unrestricted without compromising building security
Relocate and secure reception area	Restrict or control who enters the building and comes in to contact with vulnerable program participants

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

*Projected Timeline:*

- Quarter 1 – Coordinate project logistics
- Quarter 2 – Procure service contracts
- Quarter 3 – Complete security improvements
- Quarter 4 – Complete building improvements

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Under the guidance of the President & CEO and Lanakila Pacific's Director of Facilities & IT, Lanakila Pacific's Facilities Manager will oversee quality assurance and evaluation of this project. Lanakila Pacific's Board of Directors reviews progress reports at its bi-monthly meetings.

In addition, management reviews monthly and quarterly service records and reports to measure accomplishment of objectives and outcomes. We also perform yearly surveys that are distributed to all participants. Results are tabulated and evaluated and proper actions are taken as needed to improve programming and efficiency.

In addition to preparing reports and performing surveys, programs are monitored by contract staff through on-site and desktop assessments to evaluate progress towards meeting goals and oversee compliance with government requirements and contractual agreements.

Independent audits are also conducted on an annual basis in accordance with auditing standards generally accepted in the United States of America.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Effectiveness will be measured by the successful completion of the scope of work and the program results detailed in Section II, Service Summary & Outcomes.



### III. Financial

#### Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

The following forms have been completed and attached:

- Budget Request by Source of Funds
- Budget Justification – Capital Project Details
- Budget Justification – Equipment & Motor Vehicles (Not Applicable)
- Budget Justification – Personnel – Salaries & Wages (Not Applicable)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
	\$233,000	\$116,500	\$116,500	\$466,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.

Lanakila Pacific is seeking funding from the following other sources for fiscal year 2014:

- City & County of Honolulu
- Private Foundations
- Individuals
- Corporations

We also plan to continue increasing revenue from Lanakila’s Social Enterprises to support program growth.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Lanakila Pacific is a 501(c)3 tax exempt organization.

5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.

Attachment A includes the listing of all government contracts and grants.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.

Attachment B includes the balance of unrestricted current assets as of December 31, 2014.

#### **IV. Experience and Capability**

##### **A. Necessary Skills and Experience**

*The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.*

Founded in 1939, Lanakila Pacific has over 75 years of experience providing services for people with challenged lives on Oahu. In 1976, Lanakila Pacific was the first organization in Hawaii to be accredited by CARF, formerly known as the Commission on Accreditation of Rehabilitation Facilities, and has maintained this accreditation for 16 consecutive accreditation periods. This accreditation involves a rigorous peer review process to ensure high quality, measurable and accountable programs and services.

Lanakila Pacific has extensive experience in the administration of contract funds, with timely and compliant project completion and fund expenditure. The most recent pertinent experience includes a major \$3.58 million renovation of certain areas of Lanakila Pacific's Bachelot Building ten years ago and most recently a \$1.95 million major renovation of Lanakila Pacific's Wahiawa Annex.

Providing leadership for the renovation staff is Marian Tsuji, President & CEO. Brian Fannin, Director of Facilities & IT will oversee Frank Valenti, Lanakila Pacific's Facilities Manager who will provide day-to-day renovation logistics and interface with program staff, vendors and contractors. In addition to staff and Board of Directors participation, Lanakila Pacific has a core of over 400 volunteers who provide ongoing support to the organization.

Please see attachment C for Executive Bio and Listing of Board of Directors.

**B. Facilities**

*The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.*

Lanakila Pacific's main facility on Bachelot Street is typical of buildings erected in the 1960's. The building is owned by the State of Hawaii and leased to Lanakila Pacific under long-term 30 year lease.

Ten years ago, certain renovations were completed to increase efficiency, allowing Lanakila Pacific to support the growth of Lanakila Meals on Wheels and establish our entrepreneurial programs including Lanakila Kitchen's Catering Services and Lanakila Custom Products.

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Upgraded and redesigned access control is needed to protect the safety of program participants and employees, as well as the facility. With the current design, the doors must be left open and unmonitored to accommodate work processes and remain accessible to the public. This creates potentially dangerous situations since we are unable to restrict or control who enters the building and comes in to

contact with vulnerable program participants. Electronically controlled locks and integrated camera systems will allow our participants the freedom to participate unrestricted and allow us to create a safe environment for them. The upgraded camera systems and access control also allows our employees to work unrestricted without compromising building security. These upgrades will also ensure we can safely shelter people with disabilities in the event of an emergency.

## **V. Personnel: Project Organization and Staffing**

### **A. Proposed Staffing, Staff Qualifications, Supervision and Training**

*The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.*

Lanakila Pacific has the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. Board Chairs are Susan Eichor, President of aio Hawaii and Ken Hayashida, President of Kai Hawaii Structural & Forensic Engineers.

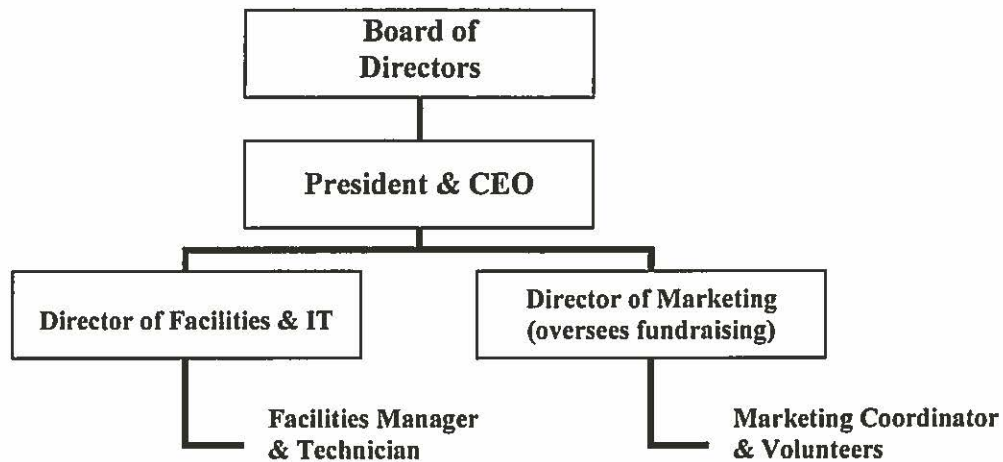
Providing leadership for the renovation staff is Marian Tsuji, President & CEO. Brian Fannin, Director of Facilities & IT will oversee Frank Valenti, Lanakila Pacific's Facilities Manager who will provide day-to-day renovation logistics and interface with program staff, vendors and contractors. In addition to staff and Board of Directors participation, Lanakila Pacific has a core of over 400 volunteers who provide ongoing support to the organization.

Please see attachment C for Executive Bio and Listing of Board of Directors.

**B. Organization Chart**

*The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.*

The following organizational chart illustrates the placement of this request.



**C. Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Attachment B includes the requested annual salaries.

**VI. Other**

**A. Litigation**

*The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.*

Lanakila Pacific is a party to RH v. Department of Education and Dupreyola v Lanakila Pacific pending litigation. Lanakila Pacific is not a party to any outstanding judgment known to itself at this time.

**B. Licensure or Accreditation**

*The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.*

Lanakila Pacific is accredited by CARF, formerly known as the Commission on Accreditation of Rehabilitation Facilities. This accreditation involves a rigorous peer review process to ensure high quality, measurable and accountable programs and services.

**C. Federal and County Grants**

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

Attachment B includes the specific federal and county grants awarded since July 1, 2014.

**D. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

**E. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but
- (2) Not received by the applicant thereafter.

Lanakila Pacific's plan for sustainability includes fundraising, in-kind support, grants, program income, use of volunteers and mission driven entrepreneurship.

*Fundraising*

Lanakila Pacific's fundraising strategy concentrates on donor acquisition, renewing and upgrading current donors. Solicitation methods include direct mail, face-to-face solicitation, online fundraising, and special events including our signature fundraiser, "The Good Table," a unique synchronized dining event. Last year, hundreds of supporters dined out at over 50 participating restaurants from Zippy's to Alan Wong's Restaurants.

*In-kind Support*

Lanakila Pacific has solicited and received a wide range of in-kind donations to support the program, including office furniture and food and beverages, as well as donations of services such as professional consulting. Regular donations from farmers including 'Nalo & Pioneer Farms also offset costs.

*Grants*

Lanakila Meals on Wheels seeks additional grants and new sources of funding at every opportunity.

*Program Income*

Lanakila Meals on Wheels provides each senior with an opportunity to voluntarily contribute to the cost of the service. No one is denied a meal for inability to donate.

*Use of Volunteers*

Through active outreach, Lanakila Meals on Wheels has developed a network of over 250 volunteers who regularly package and deliver meals, and over 350 day of service volunteers who help with special projects throughout the year.

*Mission Driven Entrepreneurship*

Lanakila Pacific's social enterprises provide high-quality services for customers while building independence for people with challenged lives. These enterprises include Lanakila Kitchen (catering), Lanakila Custom Products (apparel and promotional items) and Lanakila Maintenance Services (custodial and grounds-keeping).

Lanakila Pacific's long-term strategy for sustainability is to increase revenue from its social enterprises to fund its programs.

**F. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

The Certificate of Good Standing is included as Attachment D.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Lanakila Pacific

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>				
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>	466,000			
<b>TOTAL (A+B+C+D+E)</b>	466,000			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	466,000	Dwayne Masutani <span style="float: right;">356-8549</span>		
(b) Total Federal Funds Requested		Name (Please type or print) <span style="float: right;">Phone</span>		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested		Signature of Authorized Official <span style="float: right;">Date</span>		
<b>TOTAL BUDGET</b>	466,000	Dwayne Masutani, Acting President for Marian Tsuji Name and Title (Please type or print)		



## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Lanakila Pacific

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION	110,000		466,000			
EQUIPMENT	170,000					
<b>TOTAL:</b>	<b>280,000</b>		<b>466,000</b>			
<b>JUSTIFICATION/COMMENTS:</b> Prior year sources of funds include CDBG, HUD Economic Development Initiative, Hawaii Community Foundation, Sophie Trust & Wal-Mart.						

**BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES**

Period: July 1, 2015 to June 30, 2016

Applicant: Lanakila Pacific

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b> Not Applicable				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Lanakila Pacific

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				
<b>Not Applicable</b>				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				
<b>Not Applicable</b>				

# GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: LANAKILA PACIFIC

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau )	CONTRACT VALUE
1.	Congregate Dining – Meals on Wheels	10/1/2014 – 9/30/2015	Elderly Affairs Division	Honolulu	\$711,342.33
2.	Home Delivery - Meals On Wheels	10/1/2014 – 9/30/2015	Elderly Affairs Division	Honolulu	\$438,919.68
3.	City Grant In Aid – Meals and equipment	11/1/2014 – 10/31/2015	Department of Community Services	Honolulu	\$326,084.00
4.	Evaluation and Training – Oahu	7/1/2014 – 6/30/2016	DHS, Div. of Vocational Rehabilitation	State	\$317,402.00
5.	Evaluation and Training – Kauai	7/1/2014 – 6/30/2016	DHS, Div. of Vocational Rehabilitation	State	\$50,000.00
6.	Vocational and Work Adjustment Training Services	7/1/2013 – 6/30/2016	DHS, Div. of Vocational Rehabilitation	State	\$563,106.00
7.	State Grant In Aid – Construction and equipment	1/7/2014 – 1/6/2016	Department of Health	State	\$280,000.00
8.	Tripler Army/Wheeler Air – Grounds Maintenance	10/1/2014 – 9/30/2015	U.S. Army	U.S.	\$631,149.77
9.	Pearl Harbor/Hickam Air - Grounds Maintenance	10/1/2014 – 10/2/2015	U.S. Navy	U.S.	\$251,341.82
10.	National Oceanic and Atmospheric Administration – Grounds Maintenance	2/1/2015 – 1/31/2016	N.O.A.A.	U.S.	\$110,677.66
11.	Department of Defense – Grounds Maintenance	10/1/2014 – 9/30/2015	Department of Defense	State	\$602,004.41
12.	Department of Health – Grounds Maintenance	11/1/2014 – 10/31/2015	Department of Health	State	\$59,402.08
				TOTAL	\$4,341,429.75

ATTACHMENT A

**LANAKILA PACIFIC**  
**Unrestricted Current Assets**  
**December 31, 2014**

Cash	\$ 1,317,597.92
Accounts Receivable	1,893,341.42
Prepaid Expenses	184,990.97
Inventories	<u>128,572.94</u>
	<u>\$ 3,524,503.25</u>

**Three Highest Paid Officers, Directors or Employees**

President & CEO	140,912.98
Director of Finance	84,747.26
Director Food Services	81,689.14

**Federal Grants awarded since July 1, 2014**

Congregate Dining	711,342.33
Home Deilvery	438,919.68

**County Grants awarded since July 1, 2014**

City Grant In Aid	326,084.00
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**ATTACHMENT B**

Biography for  
Marian E. Tsuji

Marian E. Tsuji has over thirty years of experience working with disadvantaged populations in New York City and Hawaii.

She began her career in New York City teaching basic literacy and math skills to jailed inmates on Rikers' Island. After twelve years in the 25,000 inmate system, she left New York City as the Assistant Commissioner for Alternatives to Incarceration to work in Hawaii's Department of Public Safety. Here she served as the department's Substance Abuse Treatment Services Officer, Security Coordinator and as the Deputy Director where she was responsible for the operation of the state's eight jails and prisons, and the contract administration of three private prisons on the mainland. This included an operating budget of \$150 million, 1,800 staff and over 5,000 inmates.

Ms. Tsuji also served as the Chief of Staff to Lieutenant Governor Mazie Hirono where she coordinated projects in high tech, economic development and education amongst government, private sector and university communities.

She is currently the President & CEO of Lanakila Pacific, a unique Hawaii-based non-profit offering programs and social enterprises that build independence for thousands of people with challenged lives. Founded in 1939, Lanakila Pacific has grown tremendously over the years and today serves over 2,300 people with challenged lives each year with an operating budget of \$10 million.

Ms. Tsuji was also an instructor at the University of Hawaii teaching in the School of Social Work, and an independent consultant with the National Institute of Corrections. She serves on various boards and commissions.

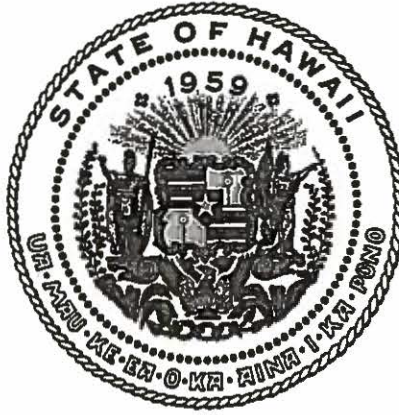
**Lanakila Pacific Center**  
**2014 Board of Officers and Directors**

<b>Board title</b>	<b>Board of Officers/ Directors</b>
Chair	<b>Eichor, Susan</b> President aio Hawaii
Vice Chair	<b>Toyofuku, Bob</b> President Hawaii Advocates
Secretary	<b>Hinson, Carl</b> Director, Workforce Development Hawaii Pacific Health
Treasurer	<b>Mizuno, Derek</b> Vice President of Finance Waterhouse, Inc.
Director	<b>Amano (ret), Judge Riki</b>  Dispute Prevention & Resolution, Inc.
Director	<b>Ho, Frank</b>
Director	<b>Kagawa, Debra</b> Attorney at Law Private Practice
Director	<b>Kageyama, Ed</b> PGA General Manager Ka'anapali Golf Resort
Director	<b>Kaulukukui, Suzanne</b> Public Health Nurse Department of Health
Director	<b>Martines, Arnold</b> Senior VP & Manager, Commercial Real Estate Lending Division Central Pacific Bank
Director	<b>Perreira, Randy</b> Executive Director HGEA
Director	<b>Shimabukuro, Shawn</b> Vice President Grove Farm Company, Inc.
Director	<b>Yamamoto, Ph.D, Kathryn</b> Assistant Professor / Program Director UH Rehabilitation Counseling Program
Director	<b>Yamanaka, Todd</b> Vice President of Marketing Island Insurance

**Lanakila Pacific Foundation**  
**2014 Board of Officers and Directors**

<b>Board title</b>	<b>Board of Officers/ Directors</b>
Chair	<b>Hayashida, Ken</b> President Kai Hawaii, Inc.
Vice Chair	<b>Yosemori, JoAnn</b> Senior Manager, Government & Community Affairs Hawaiian Telcom
Treasurer/ Secretary	<b>Zane, Lynn</b> Retired Research and Statistics Officer Department of Business, Economic Development and Tourism
Director	<b>Endo Chai, Jodi</b> Senior Advisor HGEA
Director	<b>Kane, Micah</b> COO, Pacific Links & Trustee Kamehameha Schools
Director	<b>Kern, Bill</b> Director, Consulting CGI
Director	<b>Mannis, Avi</b> Vice President of Marketing Hawaiian Airlines
Director	<b>Murakami, Alton</b>  First Hawaiian Bank
Director	<b>Paragas, Simplicio</b> Publisher/ Managing President Inside Out Magazine
Director	<b>Tasaka, Masaichi</b> Retired President Kuakini Health System
Director	<b>Wong, Hank</b> Retired Executive VP & COO Citibank Properties
Director	<b>Yamashige, Teri</b> Principal Three, a Marketing Group llc.
Director	<b>Yim, Sherri</b> Senior Vice President & Controller First Hawaiian Bank





## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

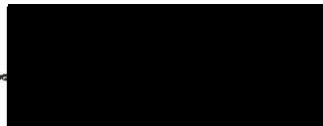
LANAKILA PACIFIC

was incorporated under the laws of Hawaii on 11/19/1959 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 05, 2014



Director of Commerce and Consumer Affairs

Attachment D