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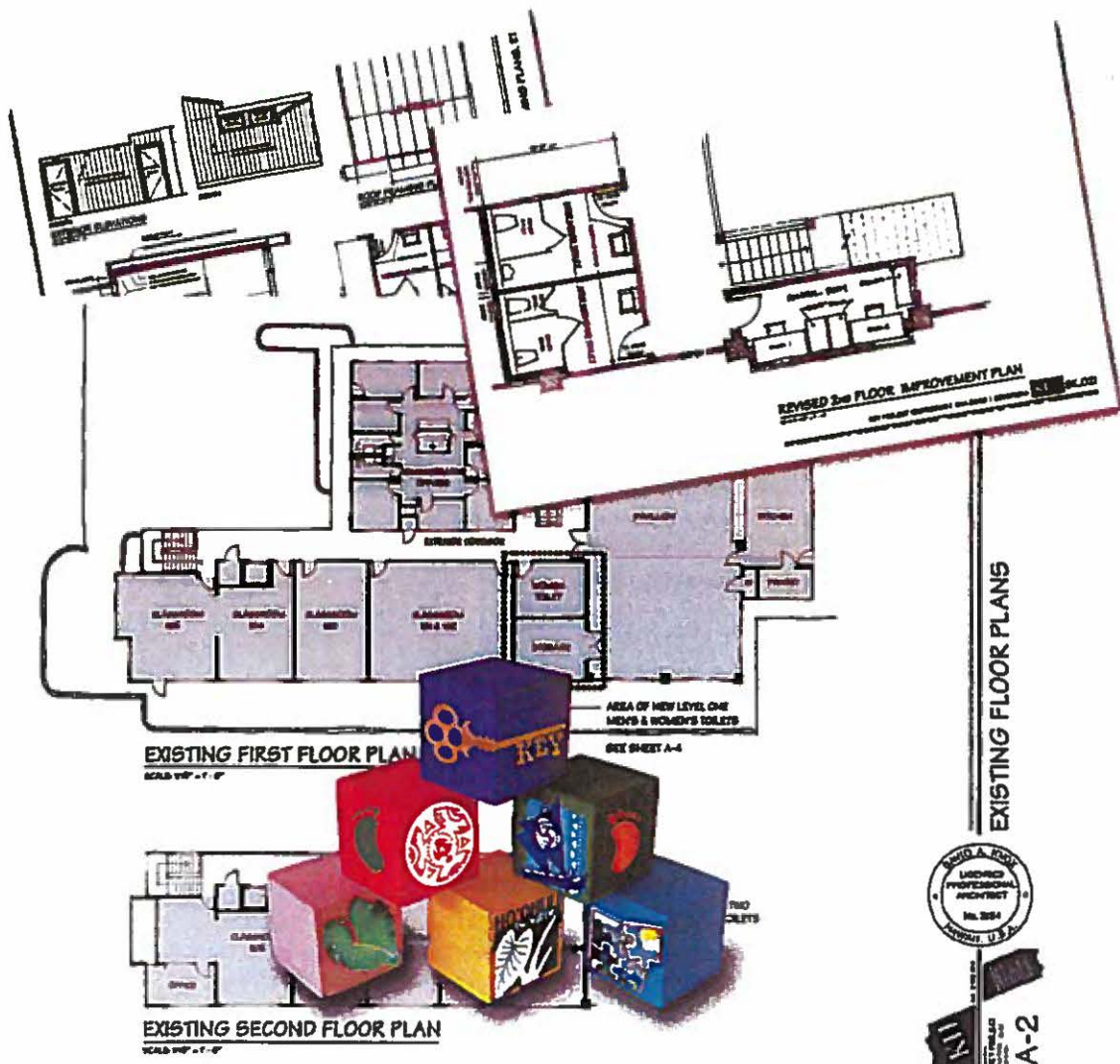


KEY Project 47-200 Waihe'e Road, Kane'ohe, Hawai'i 96744

2015 CIP GRANT-IN-AID APPLICATION

State of Hawaii 2015 Legislative Session

RENOVATION, ENERGY CONSERVATION AND FACILITY IMPROVEMENTS: KAHALU'U MULTI-PURPOSE COMMUNITY CENTER



House District 48

Senate District 23

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

DEPT. OF LABOR & INDUSTRIAL RELATIONS

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Kualoa-Heeia Ecumenical Youth Project

Dba: KEY Project

Street Address: 47-200 Walhe'e Rd., Kane'ohe, HI 96744

Mailing Address: 47-200 Walhe'e Rd., Kane'ohe, HI 96744

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name KAIPO KUKAHIKO

Title Executive Director

Phone # (808)239-5777

Fax # (808)239-3902

E-mail kkukahiko@keyproject.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

RENOVATION, ENERGY CONSERVATION AND FACILITY IMPROVEMENTS - KAHALU'U MULTI-PURPOSE COMMUNITY CENTER

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 191,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$0
 FEDERAL \$0
 COUNTY \$0
 PRIVATE/OTHER \$0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

KAIPO KUKAHIKO, EXECUTIVE DIRECTOR
NAME & TITLE

1/29/14
DATE SIGNED



RECEIVED
1/30/2015
10 mka hki

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. Applicant Background: The *Kualoa-He'eia Ecumenical Youth Project* was founded in 1968. Community and church leaders of the time were concerned for the general socio-economic, educational, environmental and political status of a community facing significant post-statehood change: major development pressures, environmental challenges and potential displacement for rural-agrarian neighborhoods. The incorporation of a "grassroots" 501(c)(3) non-profit organization and establishment of a local focal-point for addressing area needs has translated into over four decades of success with offering and/or negotiating collaborations/partnerships to ensure steady support for much-needed programs and services for all ages throughout Northern Ko'olaupoko (Kaneohe Bay/96744 area) and neighboring Ko'olauloa. The establishment of this agency and the increasingly important presence of this *piko/Community Center* located on Waihe'e Road for over 30 years has helped to ensure sensible growth, sound environmental protection, awareness of cultural, agricultural and natural resource values as well as development of excellent community-based recreation and educational options for the area. As KEY looks ahead to the next half-century, we are guided by a clear Strategic Transition Plan that was adopted in early 2014 focused on its value as a community center model. KEY Project is a model for others around the state maintaining essential services and programs while inspiring communities to take their "place at the table" and an active role in planning their own destinies (see website: www.keyproject.org).
2. Goals and Objectives related to this request: In recent years, with support from two separate Grants-In-Aid and some private funding, KEY Project has managed to upgrade the Multi-Purpose Center for which it has been the steward since the early 1980s. The site is owned by the State of Hawaii, leased to the City & County of Honolulu. KEY is a sub-lessee of the City. The "Multi-Purpose" complex that KEY operates, originally built with Community Development Block Grant monies (CDBG), includes a Main Pavilion/Kitchen-Pantry, Administrative Offices and a two-story Building that houses Classrooms/Meeting spaces, a Computer Learning Center and some additional office space. The entire complex/Community Center is surrounded by the "Civic Center" that our community has had a strong hand in creating: Kahalu'u Regional Park (and Community Park), nearby Kahalu'u Elementary School, a fire station, natural resource areas and watershed/flood-control amenities, area churches etc. KEY's

long-term lease on the facility (through 2029) requires basic, regular maintenance by the non-profit agency, a requirement that the agency more than meets each year as it hosts thousands of individuals involved in programs and services offered by the agency and those facility users with whom we collaborate.

The primary goal of the subject Grant-In-Aid is to address facility challenges that are beyond the current capacity of the agency in terms of funding support – but that are deemed essential to prepare the community center for existing and anticipated use(s). This CIP request represents a “final phase” of capital improvements undertaken over the past several years by KEY Project. Much of the day-to-day maintenance and repair along with design improvements has been accomplished by volunteers including KEY’s active and dedicated Board of Directors with professional expertise to offer. Strong, consistent support has also come from community volunteers and user-organizations such as the Kahalu`u Lions, area clubs and halau and individuals (our *Friends of KEY* support). Support for larger improvements/projects, overseen and planned by the organization, has been funded through a combination of private foundation sources *and* the State and/or County. The goal of the current request is a final/completion phase for work that began, with State-support, during the past decade:

- **Phase One** allowed KEY to transform the 30-year old existing “serving” kitchen to the commercially-certified level it now enjoys (certified in 2012 by the Dept. of Health). At the same time, KEY was able to transform upstairs classroom space to create a Computer Learning Center that helps to bridge the “digital divide” in a community where many do not have computer access or access to technology that can bridge distances for learning opportunities. Our continuing collaboration with Windward School for Adults (now a part of re-organized Waipahu School for Adults) is but one example – with KEY as an excellent site for CBASED classes to help students get back on track towards gaining employment skills and a high-school diploma.
- **Phase Two:** Upon completion of that phase, KEY was also able to gain support from the Legislature for renovations/improvements to its heavily-used Restrooms that had become both outdated and that were under-capacity due to ADA renovations undertaken by the City over a decade ago. This phase, our only CIP during the past three years (see section VI.C. below and page 9 of this application), is nearing completion and will result in both improved *and* increased capacity to serve both the downstairs and upstairs levels of the multi-purpose center and classrooms/meeting spaces.

The current request represents our need for support with Final Phase renovations and improvements that are in sync with KEY’s 2014-adopted Strategic Transition Plan wherein the agency anticipates an even stronger role associated with the Community Center model it has identified for the future. In this model, the agency will need to effectively house and/or support not only its own programs and services but those of others with whom KEY can collaborate to bring what is

needed to assist the community from Kaneohe to Kahuku. This phase calls for replacement of and completion of storage spaces displaced by current CIP work. It also covers creation of a simple "serving" kitchen for community users of the main hall that is designed to address general public needs associated with use of the pavilion (KEY's Commercial level kitchen allows for controlled access-only for health, sanitation and liability reasons as well as reasons that relate to scheduling conflicts with regular kitchen users now engaged). CIP support requested from the Legislature will allow KEY to create space for sound and projection-support equipment for the main hall, now displaced by restroom improvements and renovation (see concept drawings included in GIA packet); new storage areas for chairs etc. to compensate for lost off-pavilion storage of same and LED lighting and other energy-saving retrofits throughout the overall facility (over 300 fixtures). The latter, advised per an Energy Audit conducted in consultation with Distributed Energy Partners over the last three months, will assist KEY with reduction of soaring energy costs.. The agency's monthly electrical costs average approximately \$2,500. Once the latter is complete and conservation measures are in place, KEY will seek support from others for Photovoltaics and/or other energy alternatives aimed at more sustainable operation. The stage is being set for the latter with City & County support for much-needed roof replacement in the works, the foundation for PV installation.

3. Public purpose and need to be served: *The mission of KEY Project is "to nurture and promote the cultural, environmental, social, economic and recreational well-being of the Kualoa-He'eia area by providing a vital grassroots civic resource that effectively serves the needs of our diverse multi-cultural community".* For over four decades the agency has filled a void as the only community center serving both its immediate area of Kualoa-to-He'eia (hence the name adopted) as well as the coastline of adjacent moku, Ko'olauloa, through Kahuku. Over time programs and services by others have come into play, encouraged and welcomed by our agency and staff as well as inviting new opportunities for efficiency in delivery of needed services through strategic partnering – all in keeping with KEY's goal to assist families and individuals of all ages. In the Spring of 2013 (KEY's 45th year) KEY Project's staff and Board of Directors embarked on a Strategic Planning effort aimed at assessing KEY's future role with the Kaneohe through Kahuku community it has served while also looking at the "internal workings" of the agency with an eye to making "best use of limited resources for sustaining its operations and fulfilling its important mission". A completed Strategic Transition Plan was formally adopted in January of 2014 and transition is under way both in terms of agency leadership and its role in the community even as core operations continue. That process, along with recognition of the changes that the agency has seen in terms of social services, has confirmed the need to shift KEY from a "Program Center" model to one that is more focused on the value of the site as a "Community Center" – a shift that is already evident with respect to the number of facility users, collaborations, nature of events now taking place on site...and the amenities offered. The result will be one of increasing engagement of the many segments of community, bringing people together, partnering with other organizations that provide direct services...finding solutions to community problems. KEY already serves as a strategically-located site for a

wide array of programs and services, for all ages – from regular program uses such as *Tutu and Me Traveling Pre-School* and classes for the Windward District Campus of the (COE's) *Waipahu School for Adults* to frequent or episodic uses such as Neighborhood Board meetings, a place for clubs and organizations to convene, a gathering place for community meetings and seminars and more. KEY also continues as a critical food distribution site working in concert with others such as Hawaii Food Bank, the Honolulu Community Action Program etc. With 2012 DOH Certification of the Kitchen at the commercial (Category 1) level, KEY has also launched a Culinary Arts educational program in basic kitchen skills, baking skills and – in 2015 – expanding to “front of the house” service skills. It's Computer Learning Center and upstairs classrooms along with the main pavilion are all outfitted with audio-visual support and have seen considerable use with the Competency-Based High School Diploma Program, frequent conferences on site and community events. All of the above activity, coupled with weekend family events and other uses have increased the demands on the facility while driving up electrical costs. The subject GIA will assist KEY with finalizing preparation of the facility for this increased use, capping current and previous CIP efforts with adequate and appropriate storage/access and energy savings to mitigate rising costs for the community center.

4. Target population and Geographic Coverage: KEY's service area community (as per its By-Laws) is from Kane`ohe through Kahuku. This is a very lengthy coastline with few public amenities offered. The populations we serve vary depending on programs and services involved. Family events and celebrations primarily make use of the main hall (Harry & Jeanette Weinberg Pavilion) during available weekend hours, along with area church use; area organizations, hula halau, clubs make use of both the pavilion and other meeting spaces throughout the weekdays and evenings (examples: the Kahalu`u Neighborhood Board, Kahalu`u Lions Club, Epic Ohana Family Counseling; Mariners Learning/Testing, Ho`omaika`i Hula Halau, Windward Soil & Water Conservation District meetings, area Neighborhood Watch groups and many more. Still other regular uses of both pavilion and classroom areas include Tutu & Me Traveling Pre-School, Waipahu Community School for Adults (Windward Campus), Hawaii Food Bank-affiliated food distributions etc.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Scope of work, tasks and responsibilities: Conceptual Plans included with this submittal have been; prepared by Knox-Hoversland Architects; cost estimates were obtained from the contractor currently engaged in Restroom Renovation – with no representation that the current proposal/Final CIP Phase work will be contracted to same. Assuming funding is approved and released by the State

Legislature and State Administration, respectively, bid specs would be prepared and bids would be invited for agency review by its Physical Plant Committee and the Project Manager. The concept plans describe the following CIP work and facility improvements:

- **Re-alignment of the makai stairway** that serves the two-story Classroom Building. This will allow space for the addition of a 2nd-floor Sound/Projection Control Room opening into the main Pavilion – necessary to compensate for displacement of a temporary location for same now displaced by Restroom Renovations and ensuring both security for expensive audio-visual facility support and efficiency of operation.
 - **Serving-only Kitchen**: the area immediately below the Sound/Projection room (ground floor, also opening into the main hall/pavilion) will allow for building a self-serve Kitchen area available to general public facility users. This mitigates necessary restrictions the agency has placed on the now commercially certified Kitchen directly across the pavilion for health, sanitation and liability reasons, as well as reasons relating to commitments for use/scheduling conflicts.
 - **New storage space for chairs** used in support of pavilion use to compensating for displacement of off-pavilion storage space by Restroom Renovations nearing completion.
 - **Energy-Savings Improvements** to include replacement of ~300 existing florescent light fixtures throughout the facility with energy-efficient LED lighting. A cost savings to KEY is anticipated to be approximately \$150/month with an additional "maintenance offset" of \$100/month (estimates provided by recent energy audit from Distributed Energy Partners). KEY's overall electrical bill exceeds \$2000/month.
2. **Projected timeline for accomplishing CIP work proposed**: Assuming approval and release of funds as early as July, 2015, all work envisioned would be expected to be completed within 6 months (by December 2015)
 3. **Quality assurance and evaluation plan for CIP work**: See below. KEY's Board of Directors includes an architect along with others in the construction industry who serves on the agency's Physical Plant Committee. The engagement of a Project Director (anticipated for the subject proposal and CIP work) provides an appropriate "arm's length" between the Agency and contractors/subcontractors from the time of bid submittals/review to completion and reporting to the State-level Expending Agency.
 4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency)**: As previously mentioned KEY is nearing completion of a major CIP project funded with Legislative support. That contract, funded through the Department of Labor & Industrial Relations/Office of Community Services, has been managed with the assistance of a *Project Manager* that engaged by KEY, working closely with our appointed DLIR/OCS contact – monitoring progress, addressing any and all issues that have arisen in timely fashion. The Project Manager has director access-to and

communicates directly with the Chair and members of the agency's Physical Plan Committee (a standing committee of KEY's Board of Directors) along with appropriate staff (Executive Director and his/her assign. KEY's Board of Directors meets each month and reports on progress are provided at that time. Concept Plans for the above construction have been drawn up (see attachment) – provided *pro bono* by architect and KEY Board member David Knox (Knox-Hoversland Architects).

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request. (enclosed)
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| \$47,750 | \$47,750 | \$47,750 | \$47,750 | \$191,000 |

3. Listing of all other sources of funding that KEY Project is seeking for fiscal year 2016. *Not Applicable* as pertaining to the subject CIP proposal.
4. Listing of all state and federal tax credits granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. *Not Applicable*
5. Listing of all government contracts and grants it has been and will be receiving for program funding. *Not Applicable* – Submittal is for CIP, not program funding
6. Agency's unrestricted current assets as of December 31, 2014: \$151,087.43 (anticipated use for; operating expenses/salaries; note that funding request does not include salaries).

IV. Experience and Capability

A. Necessary Skills and Experience

- Skills, abilities, knowledge of, and experience relating to the request:
 - David Alan Knox: Architect/Principal with *Knox-Hoversland Architects, Ltd.* David has provided *pro-bono* facility development and implementation of improvements with planning and design assistance to KEY throughout his service on KEY's Board of Directors since 2004. He is an area resident/professional architect with expertise on construction and has overseen all improvements

undertaken at the Community Center during the same time frame, serving as Chair of KEY's Physical-Virtual Plant Committee since 2007 – a standing committee of the Board. KNOX HOVERSLAND ARCHITECTS LTD, Honolulu, Hawaii specializes in Architecture and Building Diagnostics (1976 to present) providing consulting services related to building diagnostics including building systems failure analysis, construction deficiency evaluation, expert witness services, and dispute resolution. Mr. Knox is also currently active with his specialty construction company, ConstRX Ltd. (Consulting, Construction Management, and General Contracting 1996 to present.

- **Rick Towill:** served as President of KEY's Board of Directors for several terms and has been an active volunteer Board member for over 15 years. Rick also serves on the Physical Plant committee, bringing his expertise in construction and engineering into play for various CIP projects including upgrades to KEY's infrastructure and facility (Kitchen renovation, installation of grease trap to support the commercial kitchen etc.). Rick is the Owner/President of a Licensed General contracting company focused primarily on residential and commercial civil/site work – since 1984: Towill Tractec, Inc.
- **Charles W. Pearson:** "Chuck", also an area resident, is President and Principal with *The Pearson Company*, a former Director of Construction with Castle & Cooke (Lanai Company) and Senior Project Manager for projects in Hawaii and California with over 40 years of experience. Chuck holds a BS in Mechanical Engineering from the University of Washington and General Engineering degree from Princeton University as well as having served with the U.S. Navy Civil Engineer Corps.
- **John L. Reppun:** A 30 year employee of KEY Project, John has served as KEY Project's Executive Director for the past ten years (2004-2014), focusing on Community Resource Development. During his tenure at KEY he has provided valuable direction to the Community Center complex development, helping to position KEY for the role envisioned in the agency's Strategic Transition Plan while also overseeing on-the-ground construction and improvements during the past 15 years for both KEY and surrounding Parklands.
- **Kaipo Kukahiko:** As newly-engaged Executive Director for KEY Project (January 2015), Kaipo brings both his homegrown passion for the area (generations-long presence in Ko'olaupoko and Ko'olaupoko; a graduate of Castle High School) and a Masters in Social Work from the University of Hawaii. Kaipo served on KEY's Board of Directors for the past two years and comes to KEY from recent employment as Program Officer with the Consuelo Foundation.

- Listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request: DLIR Project OCS-CIP-12-04 (*Upgrade and renovation of Kahalu`u Multi-Purpose Facility – see page 9 of current proposal*) is currently in-progress with completion anticipated by the April 30, 2015 as per contract deadline. KEY's point-of-contact with DLIR/OCS is Mr. Benjamin Cabrerros. After review of several bids by contractors, work was contracted by the agency to Brett Hill Construction.

B. Facilities

Description of facilities/adequacy in relation to the request: The site, referred to officially as the *Kahalu`u Multi-Purpose* is owned by the State of Hawaii, leased to the City & County of Honolulu. KEY is a sub-lessee of the City. The "Multi-Purpose" complex that KEY operates includes a Main Pavilion/Kitchen-Pantry, an Administrative Office building; and a two-story Building comprised primarily of Classrooms/Meeting spaces and some additional office space. The entire complex/Community Center is surrounded by what the "Civic Center" that includes both Kahalu`u Regional Park (and Community Park), nearby Kahalu`u Elementary School, a fire station, natural resource areas and watershed/flood-control amenities, area churches etc.

V. Personnel: Project Organization and Staffing

A. **Proposed Staffing, Staff Qualifications, Supervision and Training:** (See section IV/Experience and Capability). Project is CIP only.

B. Organization Chart:

The proposed project is CIP only. KEY Project's Board of Directors (currently 14 members of 21 potential) is ultimately responsible for all agency actions and operations; an Executive Director is hired by and responsible/reports to the Board at monthly meetings. The agency's Physical Plant Committee – a standing committee of the Board per its By-Laws, provides oversight for Capital Improvements and facility-related concerns.

C. Compensation

Annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position:

- Executive Director: \$75,000
- Chief Fiscal Officer: \$50,000
- Community Resource Development: \$30,000 (half-time)

VI. Other

A. **Litigation:** *Not Applicable*

B. Licensure or Accreditation: *Not Applicable*

C. Federal and County Grants

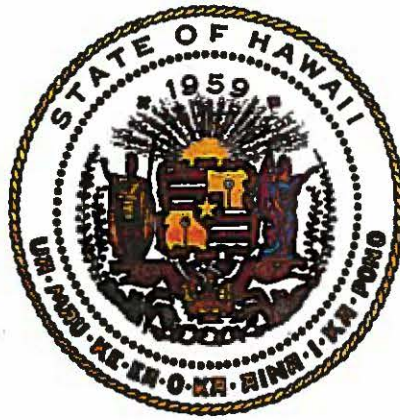
Federal and county grants awarded since July 1, 2014: See page 9 (Government Contracts and/or Grants) reference to current Contract Number OCS-CIP-12-04

D. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question. *KEY Project is a 501(c)(3) non-profit organization serving the community/general public. While our establishment was, together with community members and leaders, supported by area churches concerned for the issues facing our area (hence the "Ecumenical" included in our official, registered name, "KEY Project" is not a religious institution nor is it a "private educational institution". Education on site is a collaboration with the DOE's Schools for Adults – open to all.*

E. Future Sustainability Plan: *Not Applicable; Project is CIP and final phase.*

F. Certificate of Good Standing (If the Applicant is an Organization): *copy included in submittal packet, dated 1/28/14*



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KUALOA-HEEIA ECUMENICAL YOUTH PROJECT

was incorporated under the laws of Hawaii on 06/10/1968 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 28, 2015

Interim Director of Commerce and Consumer Affairs



BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

___ Kualoa-Heeia Ecumenical Youth Project

| BUDGET CATEGORIES | Total State Funds Requested (a) | Total Federal Funds Requested (b) | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|---------------------------------|--|----------------------------------|---|
| A. PERSONNEL COST | | | | |
| 1. Salaries | | | | |
| 2. Payroll Taxes & Assessments | | | | |
| 3. Fringe Benefits | | | | |
| TOTAL PERSONNEL COST | 0 | | | |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | | | | |
| 2. Insurance | | | | |
| 3. Lease/Rental of Equipment | | | | |
| 4. Lease/Rental of Space | | | | |
| 5. Staff Training | | | | |
| 6. Supplies | | | | |
| 7. Telecommunication | | | | |
| 8. Utilities | | | | |
| 9 Contract Services-Project Coordinator | 5,000 | | | |
| 10 | | | | |
| 11 | | | | |
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| 14 | | | | |
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| 18 | | | | |
| 19 | | | | |
| 20 | | | | |
| TOTAL OTHER CURRENT EXPENSES | 5,000 | | | |
| C. EQUIPMENT PURCHASES | | | | |
| D. MOTOR VEHICLE PURCHASES | | | | |
| E. CAPITAL | 186,000 | | | |
| TOTAL (A+B+C+D+E) | | | | |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | | Charlene N. Pinao (808) 239-5777 | | |
| (b) Total Federal Funds Requested | | Name (Please type or print) _____ Phone 1/29/15 | | |
| (c) Total County Funds Requested | | Signature of Authorized Official _____ Date 12, 2014 | | |
| (d) Total Private/Other Funds Requested | | Kalpo C. Kukahiko | | |
| TOTAL BUDGET | 191,000 | Name and Title (Please type or print) | | |

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: Kualoa-Heeia Ecumenical Youth Project

| POSITION TITLE | FULL TIME EQUIVALENT | ANNUAL SALARY A | % OF TIME ALLOCATED TO GRANT REQUEST B | TOTAL STATE FUNDS REQUESTED (A x B) |
|-------------------------------|----------------------|--------------------|---|--|
| Executive Director | FULL TIME | \$75,000.00 | 20.00% | \$ - |
| Fiscal Officer | FULL TIME | \$50,000.00 | 20.00% | \$ - |
| Community Resources Developer | HALF TIME | \$30,000.00 | 20.00% | \$ - |
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| | | | | \$ - |
| | | | | \$ - |
| TOTAL: | | | | 0.00 |

JUSTIFICATION/COMMENTS: Unrestricted funding, generated by KEY Project to cover salaries of the administration unit, leaving all CIP funds available for construction.

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Kualoa-Heeia Ecumenical Youth Proj

| DESCRIPTION EQUIPMENT | NO. OF ITEMS | COST PER ITEM | TOTAL COST | TOTAL BUDGETED |
|--------------------------|-----------------|------------------|---------------|-------------------|
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | 0 |

JUSTIFICATION/COMMENTS: No equipment purchases needed for construction. Supplied by contractor

| DESCRIPTION OF MOTOR VEHICLE | NO. OF VEHICLES | COST PER VEHICLE | TOTAL COST | TOTAL BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | 0 |

JUSTIFICATION/COMMENTS: No motor vehicle purchases needed for project.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: ___Kualoa-Heeia Ecumenical Youth

| FUNDING AMOUNT REQUESTED | | | | | | |
|--|--|---------------|-----------------------|--------------------|--------------------------------------|--------------|
| TOTAL PROJECT COST | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS | |
| | FY: 2013-2014 | FY: 2014-2015 | FY:2015-2016 | FY:2015-2016 | FY:2016-2017 | FY:2017-2018 |
| PLANS | | | 0 | 0 | | |
| LAND ACQUISITION | | | 0 | 0 | | |
| DESIGN | | | 0 | 0 | | |
| CONSTRUCTION | | | 186000 | 186000 | | |
| EQUIPMENT | | | | | | |
| TOTAL: | | | 186,000 | 186,000 | | |
| JUSTIFICATION/COMMENTS: All other costs other than listed, to be covered by funds generated by KEY Project. | | | | | | |

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Kualoa-He`eia Ecumenical Youth Project (KEY Project)

| | CONTRACT DESCRIPTION | EFFECTIVE DATES | AGENCY | GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau) | CONTRACT VALUE |
|-----|--------------------------------|--------------------------------|---|---|----------------|
| 1. | Contract Number: OCS-CIP-12-04 | August 12, 2013-April 30, 2015 | Dept. of Labor and Industrial Relations | State | \$300,000 |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
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| 7. | | | | | |
| 8. | | | | | |
| 9. | | | | | |
| 10. | | | | | |
| | | | | TOTAL | \$300,000 |

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kualoa He'eia Ecumenical Youth Organization
(Typed Name of Individual or Organization)



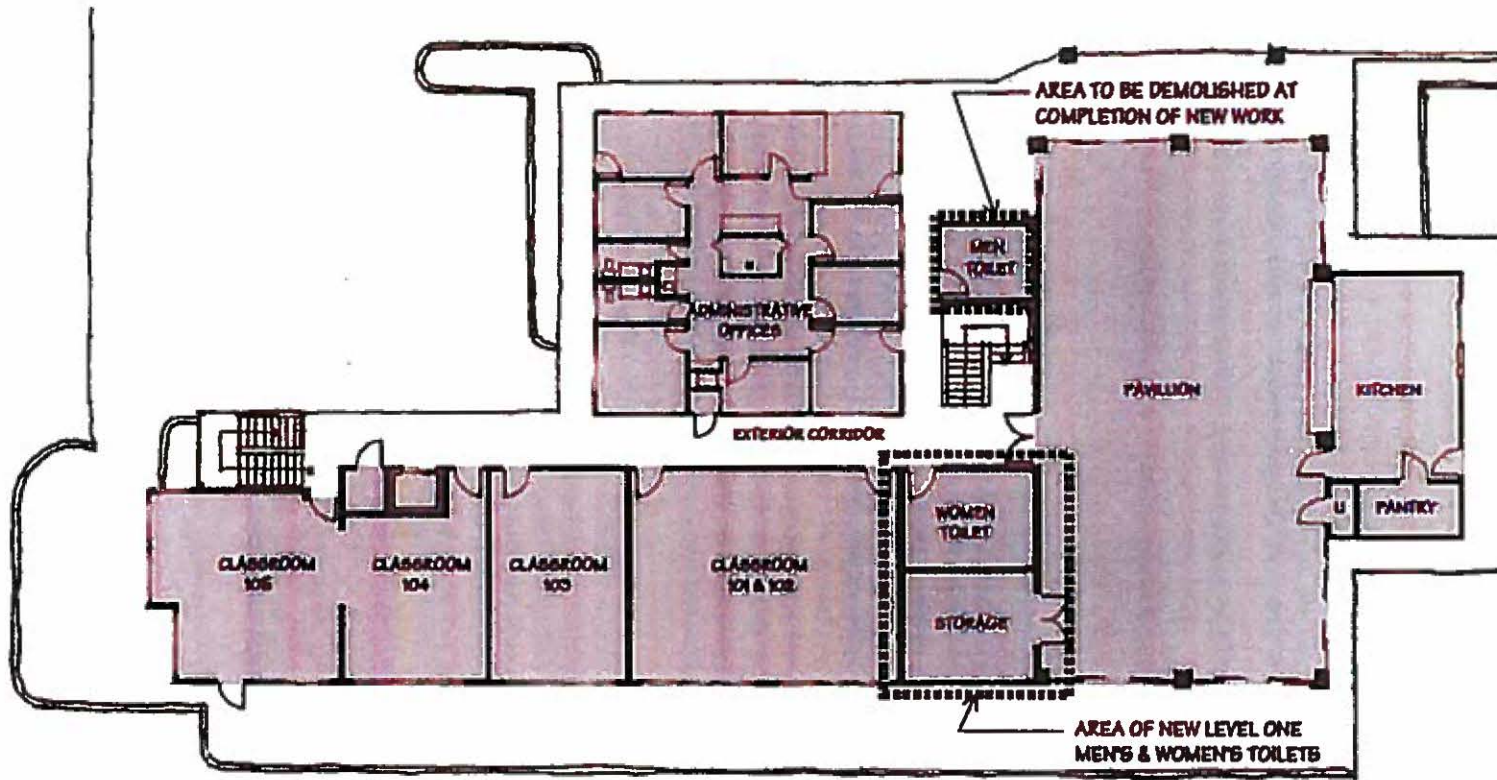
(Signature)

1/29/15

(Date)

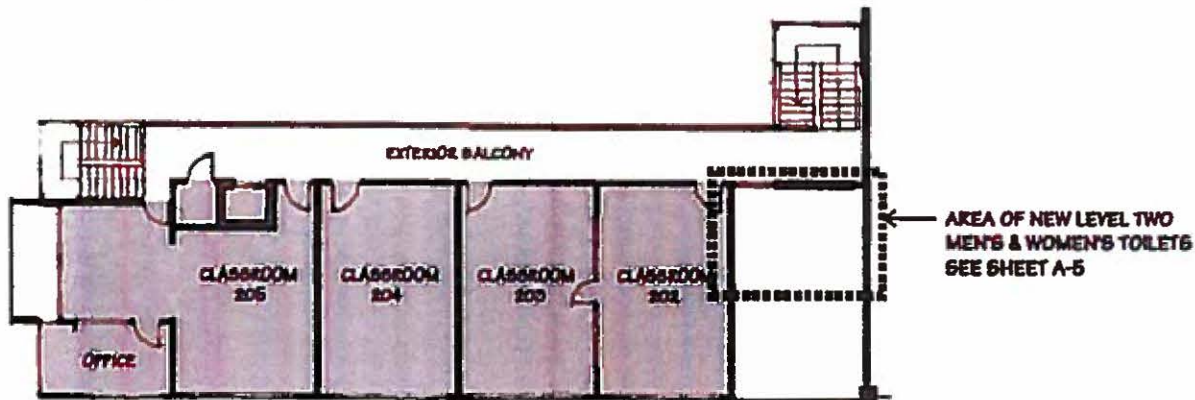
Kaipo Kukahiko
(Typed Name)

Executive Director
(Title)



EXISTING FIRST FLOOR PLAN

SCALE: 1/8" = 1'-0"

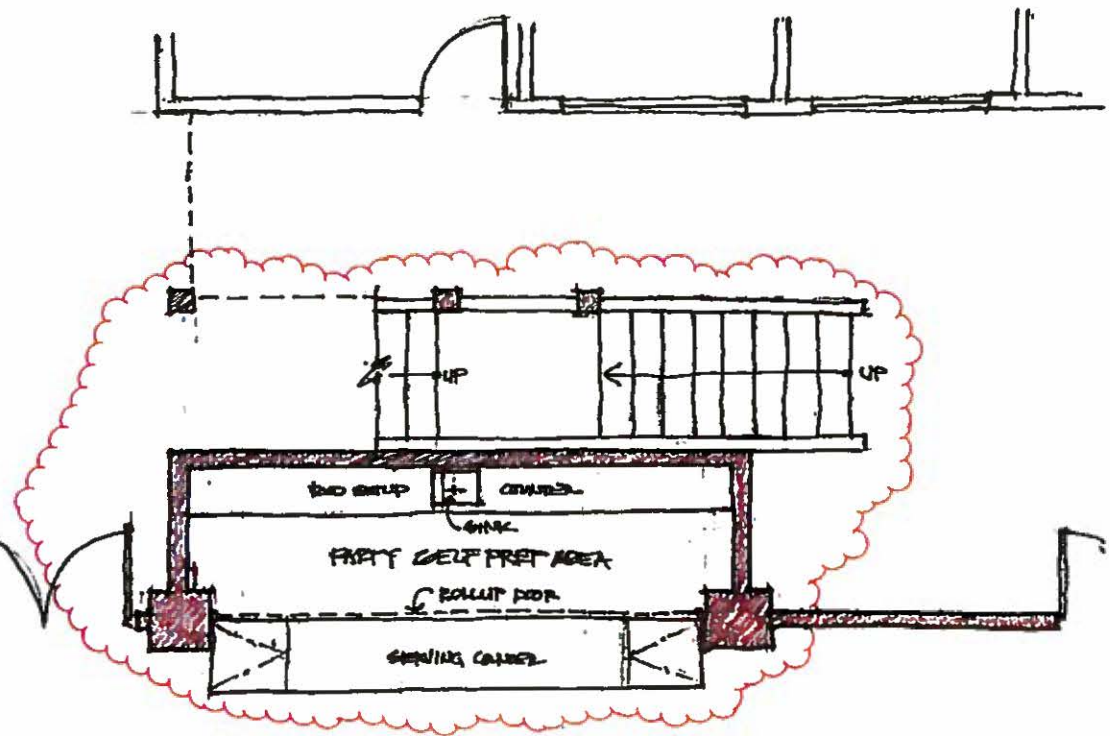
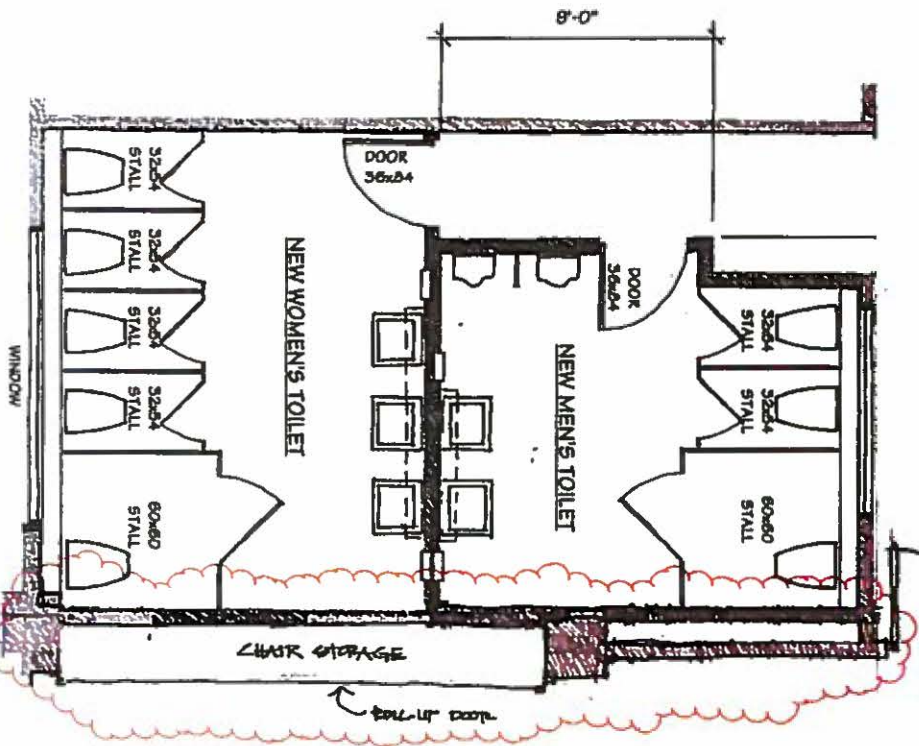


EXISTING SECOND FLOOR PLAN

SCALE: 1/8" = 1'-0"

EXISTING FLOOR PLANS

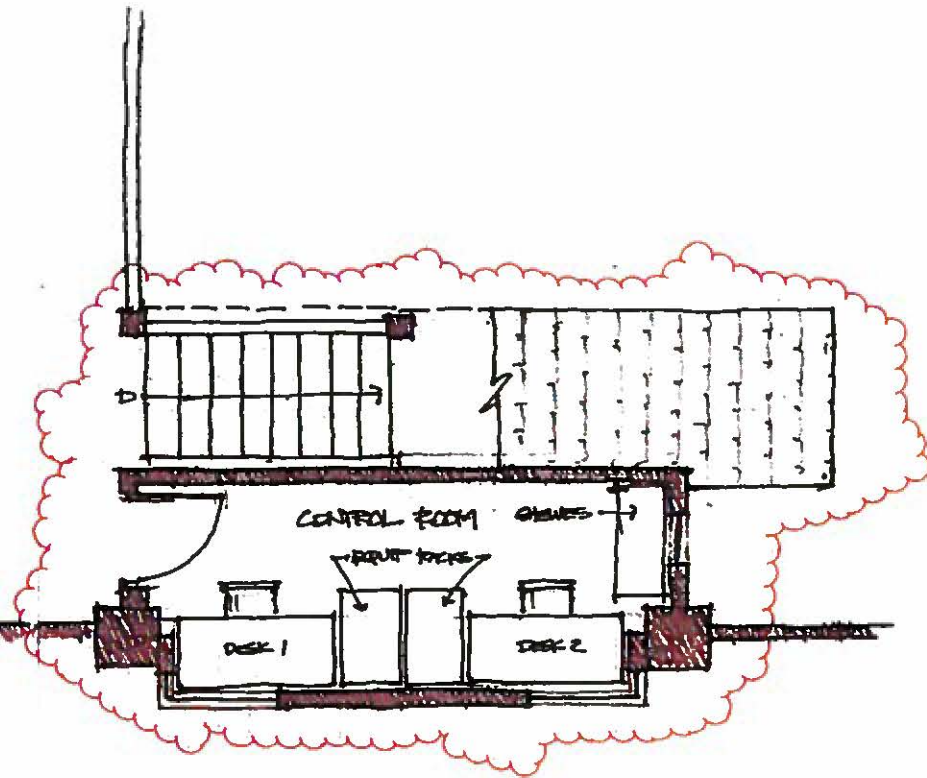
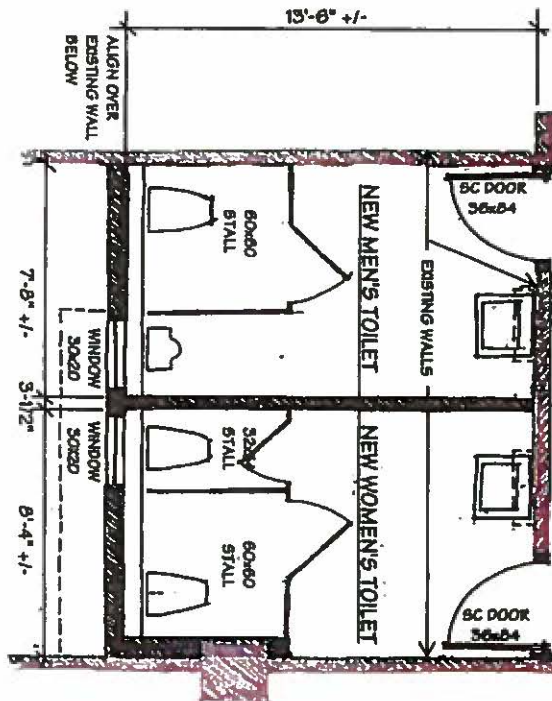




REVISED 1st FLOOR IMPROVEMENT PLAN

SCALE: 1/4" = 1'-0"

KEY PROJECT RESTROOMS | KHA 0000 | 225EP2014 **KHA** SK.02a



REVISED 2ND FLOOR IMPROVEMENT PLAN

SCALE: 1/4" = 1'-0"

KEY PROJECT RESTROOMS | KHA 0000 | 22SEP2014

KHA SK.02b