

House District \_\_\_\_\_

Senate District \_\_\_\_\_

THE TWENTY-EIGHTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: \_\_\_\_\_

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:  
Kona Historical Society

Dbas:

Street Address:

Mailing Address: P.O. Box 398, Captain Cook, HI. 96704

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name JOY HOLLAND CESCA

Title Executive Director

Phone # 808-323-3222

Fax # 808-323-2398

E-mail joy@konahistorical.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

**Kona Historical Society**  
**Kona Museum: Creating an Exhibit and**  
**Curation Department for the Community**

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 300,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_  
 FEDERAL \$ \_\_\_\_\_  
 COUNTY \$ \_\_\_\_\_  
 PRIVATE/OTHER \$ 115,000

(REQUESTED UNKNOWN IF AVAILABLE)

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

\_\_\_\_\_

JOY HOLLAND CESCA EXEC. DIRECTOR

1/29/15

AUTHORIZED SIGNATURE

NAME & TITLE

DATE SIGNED



RECEIVED  
1-30-15

**Application for Grants  
State of Hawaii  
Grant in Aid  
Fiscal Year 2016 (July 1, 2015 to June 30, 2016)**

**Kona Historical Society  
Kona Museum: Creating an Exhibit and Curation Department for the  
Community**

*If any item is not applicable to the request, the applicant should enter "not applicable".*

**I. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

**The Kona Historical Society (KHS)**

The Kona Historical Society (KHS) is a community based, non-profit 501 (c)(3) organization, Smithsonian Museum affiliate, with the only permanent National Endowment for the Humanities exhibits in the State of Hawai'i. KHS is the recipient of dozens of awards and commendations for its museums, National and State registered historic structures, and its historic public programs, including the recipient this year, of a 2014 Historic Hawai'i Foundation award.

Kona Historical Society was founded in 1976 on Hawai'i Island for the purpose of collecting, preserving and sharing the history of the Kona districts and their rich cultural heritage within Hawai'i. Over three decades, these local contributions have been shared by KHS locally and statewide to provide resources for all of Hawai'i Island and the State. Through multiple living history programs, extensive museum and archival collections, publications, academic collaboration, lecture series, exhibits, special events and historic field trips, community and neighbor island outreach efforts, and now a formal exhibit gallery for rotating exhibits, Kona Historical Society, and the Kona Museum provides important cultural and educational opportunities to its constituents, which allow residents and visitors alike to benefit from this small but high-impact cultural organization.

Kona Historical Society is already in the process of becoming "The Kona Museum," with a true, small, sustainable, solar panel powered, "white cube"



gallery structure available for rotating exhibits covering topics of both general history and fine arts. The topics of exhibition there will reflect the culture and contributions of the many ethnicities and commercial pioneers who call Hawaii and Kona home, including, Native Hawaiians and early 19<sup>th</sup> century immigrants, and the historic events and local stories which played out here on Hawaii island. There is no museum like this in Kona, or truly even on the island

2. The goals and objectives related to the request;

- Train and install curatorial and professional museum staff, who will serve the new expanded exhibit facility (The Kona Museum gallery) being constructed this year as well as attend the archive that serves it. *\*This is a one time operational request that will allow our small organization the resources to increase our offerings and devote "start-up" resources to this crucial curatorial department in addition to those we are providing on our own or with matching funds. Once this department has been installed, these staff positions will pay for themselves through the income generated from our exhibits and community collections/exhibit related programs;*
- Train and install a volunteer coordinator and create a volunteer coordination plan and program which will provide both vigorous civic engagement and enriching opportunities for community members and those interested in art, cultural treasures, local history, Native Hawaiian, early commercial history of Hawaii, immigrant and other significant local and cultural narratives brought about through our exhibits and engagement with our collections and curatorial staff.
- Provide access to collections and increased learning in exhibits in much larger numbers than we would be able to or have been able to without a dedicated curatorial and exhibit staff. Now that we are building a small white cube gallery, this proposed project provides us with the ability to support this asset well with staff, volunteers, and interns in the future. We just need the initial operational support to get on our feet.
- Acquire and install crucial museum supplies and equipment purchased through professional vendors such as Gaylord Archival or Hollinger Metal Edge to increase the level of professionalism and the quality of experience the visitor will have when engaging, on a more frequent basis now, with KHS artifacts and collections, and with KHS curatorial and collection management staff who will be educating and "co-curating" with key groups and demographics in the community.
- Address any storage or collection condition challenges on a timeline of 6 months or less.

3. The public purpose and need to be served;

In a recent article on cultural projects and public spaces and their fundamental roles in the health of a community, a solid case is laid out for the dire need for cultural resources like Kona Historical Society's proposed *Kona Museum Exhibit and Curation Department for the Community* for healthy civic participation, youth engagement, public interaction and

preservation of place. The important social, and even, *medical* function that a venue for community collaboration and expression provides is clear:

In looking for the ingredients that affect the physical well-being of people in different kinds of places, Dr. Felton Earls, a Harvard professor of public health, conducted an extensive, fifteen-year study in neighborhoods across Chicago. His research found that the single-most important factor differentiating levels of health from one neighborhood to the next was what he called “collective efficacy.” He was surprised to find that it wasn’t wealth, access to healthcare, crime, or some more tangible factor that topped the list. A more elusive ingredient—the capacity of people to act together on matters of common interest—made a greater difference in the health and well-being of individuals and neighborhoods. “*5 Ways Arts Projects Can Improve Struggling Communities*” By Tom Borrup, 2007.

The Kona Historical Society has, over several decades, provided public space, free or deeply discounted school and other educational programs and lectures throughout the year, access to unique and significant Hawaii collections and artifacts, stewardship and financial care of two State of Hawaii and Nationally registered historic sites and structures, and over 10 acres of publicly accessible State of Hawaii Legacy Land reserves. These resources have provided our Hawaii Island communities, the State, and visitors from all over the world with educational, cultural, and social benefits. Every year we serve thousands of students and work with schools from preschool to college age to provide unique, visceral, and “outside-the-box” learning that will tie students to their communities and culture, and give visitors a clear-eyed view of what Hawaii’s rich, complex, and multi-ethnic community truly looks like.

Non-profit organizations, government, and for-profit organizations alike all want to create relaxing and friendly experiences for visitors to Hawaii and encourage economic growth. Most of us, however, want to do these things in a way that nurtures and supports the identities of the local communities, and lets go of some of the artifice and the typecasting narratives that no longer serve either the Hawaii visitor or resident. Cultural and eco-tourism is on the rise, and engaged patrons want more than coconut shell bras and “fantasy island” experiences. They want to be connected to the places they visit, and they want to understand, and engage in the culture. When you think about what things are important to you or that you value in a community, a place where you would want to live, isn’t a museum, with rich cultural offerings, and unique educational resources for our youth near the top of your list? Our current proposed project provides the resources and capacity for such authentic patron engagement with heritage sites and cultural resources, museum exhibits, and historical collections, and art.

*Kona Museum Exhibit and Curation Department for the Community* will provide the infrastructure in terms of training, and installing collections professional staff, who will create the capacity for Kona Historical Society to care for and exhibit rotating collections on a regular basis, reaching larger audiences, sharing more treasures, and creating richer and more extensive school programs and educational opportunities. This project will



build a volunteer corps for civic engagement, create intern and other career track opportunities, and provide an opportunity to facilitate what is the wave of the future for museums: co-creation of exhibits with community members and students.

Kona Historical Society has done a tremendous amount of capacity building over the past two years, and although our budget is still modest, our capacity, care, and efficacy is excellent, and we are well regarded in our field. This operational support would provide the one-time boost to launch a sustainable, income generating, social and educational service and support to our new Kona Museum gallery. We have over the past year accumulated the organizational funds and matching funds from private foundations to build a small, green, financially sustainable, “white cube” gallery. There is nothing like this in Kona, or even on Hawaii Island.

4. Describe the target population to be served;

The target population to be served is Patrons visiting from neighbor islands, the mainland and other parts of Hawai‘i Island, Kona residents, and local and neighbor-island elementary and secondary school groups, including underserved and low-income pre-K-12 students and groups, volunteers and interns learning new skills and finding new connections to their community, including, University of Hawai‘i (UH) Center at West Hawai‘i, UH Hilo, and UH Manoa, and other regional college and graduate students interested in internship and mentoring possibilities, and community volunteers wanting to increase their civic engagement

5. Describe the geographic coverage.

This project is inclusive of visitors from neighbor islands, the mainland United States, and international locations as well as school groups, visitors, and community members from North and South Kona, Ho‘okena, and Na‘alehu areas in particular, but also community individuals and groups from Waikoloa, Kohala, Waimea, Hamakua, Hilo, Puna, and Volcano areas of the Big Island. It also will impact academic and cultural academics and colleagues attending conferences in Honolulu, on the Mainland, and in specific mission and profession related areas, and interns from colleges from various locations.

## **II. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Hire and install Collection Manager. Install, train, hire or repurpose Volunteer Coordinator, Archival Technician, Museum Technician, Curation and Program Direction staff to prepare gallery asset for rotating exhibits, intern programs and

community volunteer development. Prepare and outfit current archive space and in process gallery space with proper tools and equipment to teach staff, public, volunteers, and interns in new direction of public exhibits and “co-curation.” Develop exhibit and volunteer plans in writing. Start process of exhibit development. Create apparatus for interns volunteers and museum professional collaboration/teaching relationship.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The project will occur over 4 quarters. The first quarter will be devoted to installation and re-assignment of duties for existing qualified staff. The second quarter will be devoted to training of professional staff and writing of exhibit and volunteer management plans. The third quarter will be devoted to volunteer and intern training. The fourth quarter will be devoted to curation of an exhibit.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Quarterly reports on progress of collection and curatorial drafted plans, management assessments, and stakeholder feedback will be performed.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Monitor progress of project against original timeline and goals and patron feedback, provide credentials of professional staff, numbers of volunteers and interns sourced, and actual p.r., catalog, or other materials created from exhibit.

### **III. Financial**

#### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request. (ATTACHED)
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.



| Quarter 1  | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|------------|-----------|-----------|-----------|-------------|
| 200,000.00 | 50,000.00 | 25,000.00 | 25,000.00 | 300,000.00  |

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.

- County of Hawai`i Nonprofit Grant
- Hawai`i Council for the Humanities
- State Foundation for Culture & the Arts
- Caroline Shipman Foundation
- Hawai`i Community Foundation
- Institute of Museum and Library Services
- And other private family foundations
- Commercial sponsors for project related events

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

2012 Credit for Small Employer Health Insurance Premiums - \$3,046  
 2013 Credit for Small Employer Health Insurance Premiums - \$3,569  
 2014 – will apply for same credit above with filing of 2014 tax return

5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.

Will be applying for grants (no contracts in place).

- State Foundation for Culture & the Arts
- County of Hawai`i Nonprofit Grant

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014. See attached.

Although unrestricted in their allocation or giving, a full 1/2 of these assets have been earmarked for capital and operational projects in process or slated to be completed in the coming fiscal year.

PLEASE SEE THE ATTACHED UNRESTRICTED ASSETS REPORT FOR 2014

#### IV. Experience and Capability

**A. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

KHS was founded in 1976, and since that time has received over fifteen state and national honors and awards including the National Preservation Honor Award from the National Trust for Historic Preservation. Its two primary facilities are on the National and State registers for historic places. KHS was awarded the first Smithsonian Museum affiliate status in the State of Hawai'i and to-date hosts the only permanent National Endowment for the Humanities exhibits in the State of Hawai'i.

Our organization has an Executive Director with an advanced degree in Library Science with an emphasis in Museum and Special Collections and Archives. KHS has board members with decades of experience in non-profits and local cultural and historical knowledge, and additional senior staff with advanced degrees and experience in finances, humanities, art and preservation work as well as project and collections management, farm and ranching experience, and university teaching. Our historical interpreters bring local, cultural, academic and language skills to our organization, with dedicated and invested staff and community volunteers providing a rich and highly qualified well of individuals from which we can draw for this proposed project.

In the past 3 years there have been numerous exhibits, public events, archival projects, and cultural and oral histories that have been executed in similar fashion to some of the described elements to this new project. Operationally, the current leadership of Kona Historical Society, has overseen major exhibitions, restorations, large operational transitions, major fundraising projects and more. Additionally, the Executive Director has access to highly qualified consultants and leaders in collections in Hawaii, and Gallery consultants, from whom she has retained commitments to assist this project.

**B. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

KHS has two locations: a two acre parcel in Kalukalu-Kona where the H.N. Greenwell Store and homestead (c. 1875) hosts the H.N. Greenwell Museum, Jean



Greenwell Library and Archives, Portuguese Bread Oven, and KHS headquarters; and The Kona Coffee Living History Farm, a seven acre working coffee and macadamia nut farm first homesteaded in 1900 serves as an open air museum with a farm house, Japanese style bath house (furo), coffee drying roof platform (hoshidana), coffee pulping mill (kuriba), kitchen gardens, and farm animal home. There is also a gallery facility in progress of planning and construction slated to be built in 2015.

## V. **Personnel: Project Organization and Staffing**

### A. **Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

#### **Proposed Staffing, Staff Qualifications, Supervision and Training**

**Joy Holland Cesca** has been the Executive Director of Kona Historical Society (KHS) since Winter of 2013. She has a B.A. in Classical Languages and Literature from Occidental College, a Post Baccalaureate Certificate in Classics from UCLA, a graduate background in Classics at University of Virginia, and a Masters in Library and Information Science at University of Hawai'i with a course-work emphasis in Archives and Special Collections. Joy previously worked at Hamilton Library at University of Hawai'i in Special Research Collections first when a graduate student as a Collections Assistant, and then as a Preservation Archivist. She has college teaching experience in both library instruction and in the Latin language, and has enjoyed working with patrons, student groups, and community collections through career positions over the years, both in Hawai'i and on the Mainland. Joy's previous work experience brings a diversity of administrative, operational, educational and artistic skills from the independent film and dance industries to her work for Kona Historical Society. Joy has been associated with KHS since the Fall of 2012, and worked in numerous roles before assuming her present post in early 2013.

**Ku'ulani Auld** is Director of Programs and Collections Manager. Alum of UH Hilo, and trained in Living History Museum delivery, Ku'ulani also has taken extensive Institute of Museum and Library Science workshop training, as well as WETSPAS disaster preparedness course work. Ku'ulani integrates specialized museum education with hands-on experience. With years of institutional knowledge and experience, prodigious cultural knowledge, and as a fifth generation Kona rancher, Ku'ulani brings invaluable insights and experience to this project.

**Pixie Navas**, is Assistant Program Director and a graduate of Sullins College. An experienced archival technician and consultant, and a multi-generational Hawai'i Island rancher, and lifetime resident, Pixie brings a wealth of cultural knowledge and a respected local historian background to this project.

#### **Gavin Miculka**

Gavin has a BS in Recreation, Park & Tourism Sciences, and a Masters of Applied



Anthropology. His academic and professional background has emphasized heritage tourism, historic preservation, and resource interpretation. He has extensive experience in developing, presenting, and supervising interpretive programs at various historic sites, including those with renowned living history programs. Gavin applies specialized knowledge and skills to create unique and interactive experiences for visitors.

**Ramona Amoguis**

Hawaii has been Ramona's home for 27 years. Her experience includes the hospitality industry and education, and she holds degrees in Animal Science, Culinary Arts and Early Childhood Education. In 2005, she created the Portuguese Oven Bread program and has managed many KHS events including festivals, 2011's Palaka Party fundraiser, and the 2014 online auction. Designs and produces development materials, newsletters, announcements, and assists Executive Director with fund development activities and management.

**Donna Starr**

Donna has a BA in English and MA in Higher Education Administration, both from UC Santa Barbara. She has over 25 years of diversified experience in both public and private University settings as Administrator and Academic, including achievements as Chair of Graduate Management Program, Core Faculty, Dean of Administrative Services, and Chief Financial Officer. She has broad experience in grant development and research, project and financial management, strategic planning, public relations, and team leadership. Works with Executive Director to produce grant proposals, requests for funding, and letters of inquiry.

**B. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

SEE ATTACHED

**C. Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Executive Director - \$50,000.00  
Program Director - \$41,287.50  
Director of Development - \$37,440.00

**VI. Other**

**A. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

**B. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

**C. Federal and County Grants**

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

|                      |             |         |
|----------------------|-------------|---------|
| COH Non-Profit Grant | \$10,000.00 | 2014-15 |
| Education programs   |             |         |

**D. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

N/A

**E. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but not received by the applicant thereafter;



During the fiscal year 2015-2016, an Exhibit Development Plan will be written as part of the project herein described. Additionally, a Volunteer Management Plan will be written in this time period as well, with foundational reading materials and templates already sourced for this project to be overseen by the Executive Director, who has a higher degree in the professional field related to this project. Consultants needed have already been budgeted for and sourced by Executive Director out of KHS financial resources.

A business and strategic plan, up to 5 years forward, has already been completed factoring in this project's core relevancy to strategic and operational goals, and meticulously mapped goals and budgetary paths created to reach sustainability for this program after just the initial installation this project's funding by the State of Hawaii (and KHS an matching funds).

**F. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

SEE ATTACHED

# Kona Historical Society Unrestricted Assets Balance Sheet

As of December 31, 2014  
Dec 31, 14

## ASSETS

### Current Assets

#### Checking/Savings

##### 1000 · Operating Cash

|                                    |            |
|------------------------------------|------------|
| 1003 · Petty Cash - Gift Shop      | 100.00     |
| 1004 · Petty Cash - Kiosk Register | 400.00     |
| 1005 · Petty Cash Bread Program    | 40.00      |
| 1006 · FHB Checking                | 7,484.02   |
| 1008 · FHB Savings                 |            |
| 1008 · FHB Savings - Other         | 200,802.89 |

Total 1000 · Unrestricted Operating Cash 208,826.91

Total Unrestricted Checking/Savings 208,826.91

#### Accounts Receivable

1100 · Accounts Receivable 23,426.91

Total Unrestricted Accounts Receivable 23,426.91

#### Other Current Assets

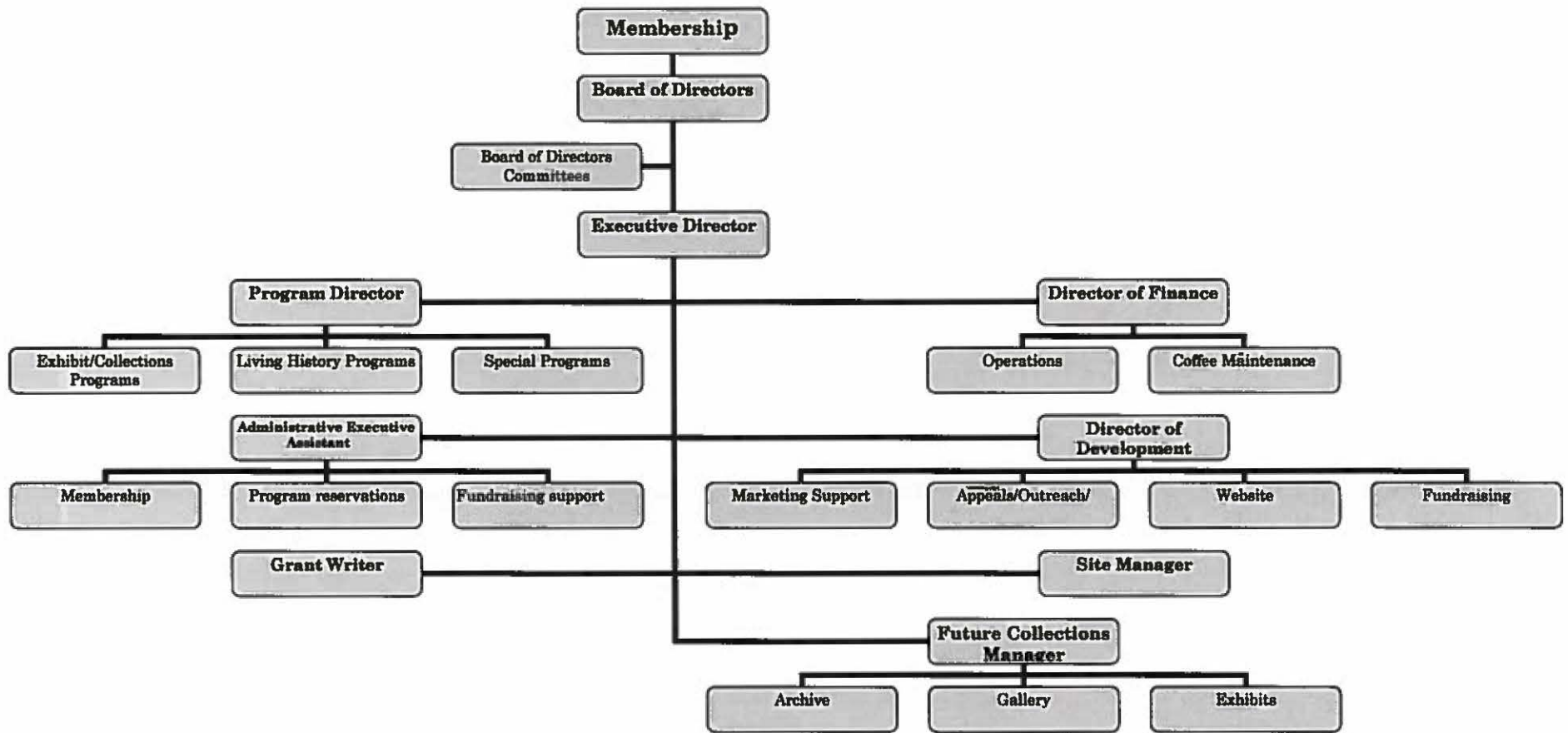
##### 1450 · Inventory

|                                   |          |
|-----------------------------------|----------|
| 1452 · Inventory - Kiosk          | 8,356.95 |
| 1453 · Inventory - Coffee Roasted | 2,102.67 |
| 1458 · Inventory-Auction Items    | 1,312.00 |
| 1450 · Inventory - Other          | -128.00  |

Total 1450 · Inventory 11,643.62

**TOTAL UNRESTRICTED ASSETS 243,897.44**





## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: WONA HISTORICAL SOCIETY

| BUDGET CATEGORIES                       | Total State Funds Requested (a)       | Total <del>Federal</del> Funds Requested (b) | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|---------------------------------------|--|----------------------------------|---|
| <b>A. PERSONNEL COST</b>                |                                       |  |                                  |   |
| 1. Salaries                             | 97,060                                | 60,000                                       |                                  |   |
| 2. Payroll Taxes & Assessments          |                                       |  |                                  |   |
| 3. Fringe Benefits                      |                                       |  |                                  |   |
| <b>TOTAL PERSONNEL COST</b>             | <b>97,060</b>                         | <b>60,000</b>                                |                                  |   |
| <b>B. OTHER CURRENT EXPENSES</b>        |                                       |  |                                  |   |
| 1. Supplies--Archival Museum            | 25,000                                |  |                                  |   |
| 2. Equipment for exhibit and archive    | 35,000                                |  |                                  |   |
| 3. Fixtures                             | 75,000                                |  |                                  |   |
| 4. Signage                              | 15,000                                |  |                                  |   |
| 5. Staff Training                       | 30,000                                | 15,000                                       |                                  | 40,000                                  |
| 6. Supplies--Office                     | 6,000                                 |  |                                  |   |
| 7. Telecommunication                    | 1,000                                 |  |                                  |   |
| 8. Utilities                            | 1,000                                 |  |                                  |   |
| 9. Volunteer rewards                    | 5,000                                 |  |                                  |   |
| 10. Marketing                           | 10,000                                |  |                                  |   |
| 11                                      |                                       |  |                                  |   |
| 12                                      |                                       |  |                                  |   |
| 13                                      |                                       |  |                                  |   |
| 14                                      |                                       |  |                                  |   |
| 15                                      |                                       |  |                                  |   |
| 16                                      |                                       |  |                                  |   |
| 17                                      |                                       |  |                                  |   |
| 18                                      |                                       |  |                                  |   |
| 19                                      |                                       |  |                                  |   |
| 20                                      |                                       |  |                                  |   |
| <b>TOTAL OTHER CURRENT EXPENSES</b>     | <b>203,000</b>                        | <b>15,000</b>                                |                                  | <b>40,000</b>                           |
| <b>C. EQUIPMENT PURCHASES</b>           |                                       |  |                                  |   |
| <b>D. MOTOR VEHICLE PURCHASES</b>       |                                       |  |                                  |   |
| <b>E. CAPITAL</b>                       |                                       |  |                                  |   |
| <b>TOTAL (A+B+C+D+E)</b>                | <b>300,060</b>                        | <b>75,000</b>                                |                                  | <b>40,000</b>                           |
| <b>SOURCES OF FUNDING</b>               | Budget Prepared By:                   |  |                                  |   |
| (a) Total State Funds Requested         | Joy Holland                           |  | 808-323-3222                     |   |
| (b) Total Federal Funds Requested       | Name (Please type or print)           |  | Phone                            |   |
| (c) Total County Funds Requested        | [Redacted]                            |  | 1/29/15                          |   |
| (d) Total Private/Other Funds Requested | Signature of Authority                |  | Date                             |   |
| <b>TOTAL BUDGET</b>                     | Name and Title (Please type or print) |  | [Redacted]                       |   |
|   | Joy Holland, EXEC DIRECTOR            |  |                                  |   |

**BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES**

Period: July 1, 2015 to June 30, 2016

Applicant: Kona Historical Society

| POSITION TITLE                 | FULL TIME EQUIVALENT | ANNUAL SALARY<br>A | % OF TIME ALLOCATED TO GRANT REQUEST<br>B | TOTAL STATE FUNDS REQUESTED<br>(A x B) |
|--------------------------------|----------------------|--------------------|---|--|
| Executive Director             | \$ 50,000.00         | \$ 50,000.00       | 25%                                       | \$ 12,500.00                           |
| Archival Technician            | \$ 30,160.00         | \$ 5,278.00        | 20%                                       | \$ 1,055.60                            |
| Assistant Program Director     | \$ 30,160.00         | \$ 21,112.00       | 10%                                       | \$ 2,111.20                            |
| Program Director               | \$ 47,840.00         | \$ 41,860.00       | 25%                                       | \$ 10,465.00                           |
| Volunteer Coordinator          | \$ 35,360.00         | \$ 35,360.00       | 70%                                       | \$ 24,752.00                           |
| Museum Technician              | \$ 31,200.00         | \$ 31,200.00       | 40%                                       | \$ 12,480.00                           |
| Collections Manager            | \$ 37,440.00         | \$ 37,440.00       | 90%                                       | \$ 33,696.00                           |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
|                                |                      |                    |   | \$ -                                   |
| <b>TOTAL:</b>                  |                      |                    |   | <b>97,059.80</b>                       |
| <b>JUSTIFICATION/COMMENTS:</b> |                      |                    |   |  |