

House District 25
Senate District 13

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Kawananakoa Band Booster Club

Dbas: n/a

Street Address:
49 Funchal Street
Honolulu, HI 96813

Mailing Address:
Same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name JASON CHIN

Title Director

Phone # 808-587-4430

Fax # _____

E-mail Jason_Chin@notes.k12.hi.us

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Program Equipment Request for Kawananakoa Performing Arts Complex

4. FEDERAL TAX ID #

5. STATE TAX ID #

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 108,100.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____
FEDERAL \$ _____
COUNTY \$ _____
PRIVATE/OTHER \$ 32,666.18

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE

JASON J. CHIN - DIRECTOR
NAME & TITLE

1/30/15DS
DATE SIGNED



RECEIVED
1-30-15

Grant-In-Aid Application

Prince David Kawanakoa Middle School
January 2015

I. Background and Summary

1. Applicant's Background

The Kawanakoa Band Booster Club was founded in 1996 to support the needs of the Kawanakoa Middle School Band. The organization provides financial and logistic support for the program. The booster club supports concerts, camps, festivals, clinics, student leadership training, and basic program needs.

Prince David Kawanakoa Middle School was founded in 1927. The campus and adjoining park was a gift from the Kawanakoa Family to the community. The school serves 840 students in grades 6-8 from the neighborhoods of Nu'uau, Pauoa, Liliha, Pacific Heights, and Punchbowl.

The school has been recognized as a National Blue Ribbon School, has received numerous awards for academic excellence, and has also been recognized as an Arts Excellence School.

Beginning in 2009, various members of the school community convened to discuss school community needs, including facilities, and culture of the school. A Campus Rejuvenation Committee was formed with parents, teachers, administrators, area legislators, alumni, and community members. Through a series of community meetings, we were able to come to consensus on the priorities for the school. The top priority was to renovate or replace the existing auditorium, which was built in the 1920s through the vision of Abigail Kawanakoa. Through legislative funding, the Kawanakoa Auditorium will go through extensive renovations starting in February 2015. The renovation will reconfigure the interior of the building to feature a 640 seat concert hall and a 100 seat black box theatre.

2. Goals and Objectives

Our vision is to properly equip the Kawanakoa Auditorium with the ability to host other musical performances by Kawanakoa groups and groups from the greater community. This would allow us to host school-level and community events including:

- Kawanakoa Band and Orchestra Performances

- Punchbowl Band Festival
- Oahu Band Directors Association Parade of Bands
- Oahu Band Directors Association Honor Bands
- Hawaii Music Educators Association Conference
- Other schools' musical performances
- Clinics and workshops featuring professional musicians from Hawaii, the US Mainland and abroad

To be able to host a multitude of community events, the facility will need to have it's own house set of music stands, large percussion instruments, and a piano. This would allow for concurrent use of the auditorium for a rehearsal or performance and the music building for instruction. This is not currently possible because the school does not have enough equipment to outfit both facilities at the same time.

Providing the large instruments and music stands will make the building more usable by our school and other groups. This increased usability reduces cost for performers who might otherwise need to transport their own instruments and equipment to the facility. It also reduces the wear and tear on the instruments at Kawananakoa and other school users who might otherwise transport their own instruments there.

There are many times during the year when both the auditorium and the music building are needed at the same time. This allows for honor band rehearsals with the Punchbowl Festival (Kawananakoa, Stevenson, and Central Middle Schools), with the Oahu Band Directors Association (island-wide representation), and to host outside performing groups who wish to perform at the school during the school day while classes are being conducted in the music building.

Being able to host outside groups would also help to generate funds for the school through use of facilities fees, which would in turn help to fund the upkeep of the building, and address any undue wear and tear on the school's instruments.

3. Public Purpose and Need to be Served

The vision of Princess Abigail Kawananakoa was for the Auditorium to be a cultural hub for the community. The current community vision is to honor the Princess' vision and have the facility become one that serves the greater community. Princess Kawananakoa and David Kawananakoa, who have been involved in the auditorium renovation

project and the overall scope of the campus rejuvenation projects, have also expressed the same sentiments.

Upon the completion of the renovations in 2016, Kawanānakoā Middle School will be the only public middle school in the state with a large capacity auditorium. The facility can serve as host to other school music programs for their regular concerts, as well as island-wide festivals, clinics, honor groups, and state conferences.

4. Target Population

The primary users of the building will be the performing groups from Kawanānakoā Middle School. The school serves 840 students in grades 6-8. Over 300 students are enrolled in Band, Orchestra, and Drama classes. The school serves the neighborhoods of Nuʻuanu, Pauoa, Pacific Heights, Liliha, Alewa Heights, and parts of Downtown Honolulu.

The greater vision is to have the facility also usable by other schools and community groups, particularly other schools in the Honolulu District. This would then extend use to thousands of students.

5. Geographic Coverage

The facility would primarily serve Kawanānakoā Middle School and other schools in the Honolulu District. The facility could potentially serve groups from around the island of Oahu and abroad.

II. Service Summary and Options

1. Scope of Work

The school will work to ensure that the facility and the provided equipment is used regularly and well-maintained. In addition to internal school use, the school will work to organize and solicit performances from outside groups including other schools and other performing groups.

2. Timeline

The school will create policies and processes for scheduling facility use specific to this facility. Ideally, all internal scheduling for the next school year should be completed by May. Outside groups may schedule events after May.

Maintenance of all equipment will be conducted on a quarterly basis or more frequently if needed. In April of each year, the school will evaluate the overall condition of the facility, equipment, and create plans for major repairs or replacement.

3. Quality Assurance

Musical instruments will be maintained by school personnel or other qualified technicians on a quarterly basis or more frequently if needed. Professional musicians have been consulted on all projected purchases.

4. Measures of Effectiveness

The facility should be host to at least 10 school performances, rehearsals or other events during the academic year that use the equipment purchased.

The facility should be host to at least 6 performances, rehearsals or other events by outside groups during the academic year.

III. Financial

1. Budget

See attached

2. Anticipated Expenditures

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$ 108,100.00				\$ 108,100.00

3. Other Funding Sources

No other funding will be available to furnish the auditorium with the necessary equipment.

Funding for maintenance after the initial equipment purchase will come from Weighted Student Formula funding, local school funds, and through the Kawanakoa Band Booster Club. Amounts will be based on need.

4. Tax Credits – Not Applicable

5. Government Contracts and Grants – Not Applicable

6. Balance of Unrestricted Assets – See Attached

IV. Experience and Capability

1. Necessary Skills and Experience

- i. The school administration is trained to handle use of facilities requests and follows state policies regarding such.
- ii. School level personnel are trained in instrument handling and repair. The music faculty credentials include degrees in music education and instrument repair. Faculty members have been actively involved in school-level and community performances and have done extensive work handling equipment with the Oahu Band Directors Association, the Punchbowl Band Festival, the local chapter of the American String Teachers Association, and the Hawaii Repertory Theatre.

2. Facilities

- i. Upon completion of the renovation of the auditorium, the facility will include adequate storage for the equipment purchased.

V. Personnel

1. Proposed Staffing, Qualifications, Supervision and Training
 - i. Daily operations of the facility and its equipment will be managed by school staff, which will consist of school administrators, custodial staff, and faculty. Community volunteers and students will be used as necessary.
 - ii. Training to handle equipment will be conducted by music faculty members. Music faculty members have been trained through accredited college degree programs to properly handle and use all instruments and equipment.
 - iii. Student and community volunteers will be supervised by school staff at all times.
2. Organization Chart
 - i. The Kawananakoa Band Booster Club is overseen by its Board of Directors, which consists of three members: the school principal, the band director, and a parent. Day-to-day operations of the organization are managed by the Executive Committee which consists of a President, Vice-President, Secretary, Treasurer, and committee chairs.
 - ii. The school principal oversees all school operations and employees.
3. Compensation
 - i. No members of the Kawananakoa Band Booster Club are compensated for their services.

VI. Other

1. Litigation – Not Applicable
2. Licensure or Accreditation – Not Applicable
3. Federal and County Grants – Not Applicable
4. Private Educational Institutions – Not Applicable

VII. Future Sustainability Plan

Maintenance of the equipment and facility will be managed by school custodians and faculty members. Funding for equipment upkeep will be provided through Use of Facilities fees, and through the Kawananakoa Band Booster Club.

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Kawanakoa Band Booster Club

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Music Stands	80.00	\$45.00	\$ 3,600.00	
Music Stand Carts	4	\$500.00	\$ 2,000.00	
Piano	1	\$60,000.00	\$ 60,000.00	
Large Percussion Instruments	1	\$42,500.00	\$ 42,500.00	
			\$ -	
TOTAL:	86		\$ 108,100.00	

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Kawanānakoā Band Booster Club

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0
EQUIPMENT	0	0	\$108,100.00	0	0	0
TOTAL:	0	0	\$108,100.00	0	0	0
JUSTIFICATION/COMMENTS:						

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Kawanakoa Band Booster Club

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training	0	0	0	0
6. Supplies	0	0	0	0
7. Telecommunication	0	0	0	0
8. Utilities	0	0	0	0
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0	0	0	0
C. EQUIPMENT PURCHASES	\$108,100.00	0	0	0
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	0	0	0	0
TOTAL (A+B+C+D+E)	108,100	0	0	0
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	108,100	Jason J. Chin	808-783-3576	
(b) Total Federal Funds Requested	0	Name (Please type or print)		Phone
(c) Total County Funds Requested	0	[REDACTED]		1/30/15
(d) Total Private/Other Funds Requested	0			Date
TOTAL BUDGET	108,100	Jason J. Chin, Director		
		Name and Title (Please type or print)		

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Kawanakoa Band Booster Club

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	n/a	n/a	n/a	n/a	n/a
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	<u>n/a</u>

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kawananakoa Band Booster Club
(Typed Name of Individual or Organization)


(Signature)

1/30/15
(Date)

Jason J. Chin
(Typed Name)

Director
(Title)