

House District 14,15,16

Senate District 7

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): STATE OF HAWAII EXECUTIVE OFFICE ON AGING
STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Kauai Economic Opportunity, Incorporated

Db/a:

Street Address: 2804 Wehe Road, Lihue Hawaii 96766

Mailing Address: Same

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name LYNN KUA

Title Administrative Officer

Phone # (808)245-4077 ext 225

Fax # (808)245-7476

E-mail keo@keoinc.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

**KEO HOME DELIVERED MEALS
REPLACEMENT VEHICLES (3)**

4. FEDERAL TAX ID: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

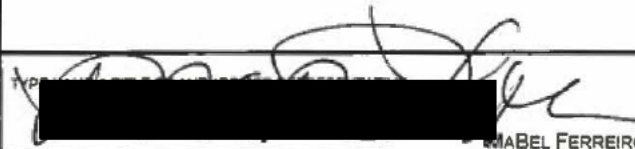
FISCAL YEAR 2016: \$ 90,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE \$ 0
 FEDERAL \$ 0
 COUNTY \$ 0
 PRIVATE/OTHER \$ 0



AUTHORIZED SIGNATURE

MABEL FERREIRO FUJIUCHI, CHIEF EXECUTIVE OFFICER

NAME & TITLE

1/20/15

DATE SIGNED

COPY



RECEIVED
1/21/2015
D. Takahashi

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Kauai Economic Opportunity, Incorporated (KEO) is a private non-profit agency, incorporated on March 16, 1965. The agency began as a local community action program under the support of the Office of Economic Opportunity (OEO). KEO is a multi-purpose organization with funding from a variety of sources. Over the past 49 years, the agency has fiscally administered millions of dollars of Federal, State, County, and private funds. The agency is the only human services organization on Kauai, whose purpose is to provide a wide range of services and activities that alleviate the conditions of poverty and allow low-income families and individuals to attain social and economic self-sufficiency.

KEO annually provides services to over 5,000 individuals and is currently administering more than 20 broad ranged programs that provide a variety of services to the low-income, children, elderly, homeless, immigrants, and the jobless. KEO has secured funds and has successfully acquired property to provide housing for the homeless and disabled, office and administrative facilities, Early Learning Center and food services. It is at most of those properties that KEO applies to install photovoltaic systems to transfer the exorbitant utility costs to program support costs.

As a private, non-profit agency, KEO has been able to operate with a reduced overhead and has been able to accomplish tasks that are difficult for government agencies. KEO has been creative in utilizing its resources, is cost conscious and maintains a high level of accountability of funds (stringent reporting requirements, contracts outside audits annually, and is periodically audited by the State of Hawaii).

They're called the "Golden Years." But for some people, these years are tarnished by illness, loneliness, diminished capacity and a loss of independence. Family and friends may want to help, but may not know how. Sometimes, there just isn't anyone around to help. In either case, people can and have turned to Kauai Economic Opportunity, Incorporated's (KEO) Homebound Delivered Meals Program (also known as Meals on Wheels).

2. The goals and objectives related to the request;

The goal is to obtain funding for the purchase of three (3) meal delivery vans for the Home Delivered Meals program, which promotes the dignity, and independence of elderly homebound persons by delivering nutritious meals and coordinating needed services.

The Homebound Meals program assists the frail elderly to:

- Remain independent members of society.
- Maintain their health.
- Manage their own affairs.
- Find the assistance or care they need.
- Live their lives with dignity.

The goal targets both the transitional elderly who tend to be healthier and better off economically, yet, the aging process circumscribe and delimit their daily life functioning; and the vulnerable elderly, who tend to suffer from multiple chronic conditions, and are the most dependent segment of the older adult population.

Good nutrition is a major factor in keeping seniors healthy and independent. It has been recognized as an essential component in disease prevention and affects a person's overall general well being. Persons 60 years and older often lack good nutrition because of the following reasons: 1) limited income; 2) lack of skills to select and prepare nourishing well-balanced meals; 3) limited mobility which may impair their capacity to shop and cook for themselves; and or 4) loneliness and lack of incentive necessary to prepare and eat a meal alone. These and other psychological, social and economic changes that occur with aging result in a pattern of living, is often the cause of malnutrition and further physical and mental deterioration.

As a non-profit agency serving the community, KEO's Food Service program has been able to keep the meals economically affordable for the Home Delivered Meals program to serve the maximum number of participants. The Home Delivered Meals program is funded through the County of Kauai Agency on Elderly Affairs as pass through State and Federal funds from State Executive Office on Aging. Voluntary donations from participants are placed back into the program operation. At this time there is not enough funds in the program budget to purchase meal delivery vehicles.

3. The public purpose and need to be served;

Approximately 200 homebound meals are delivered throughout the island of Kauai– from Kekaha on the Westside to Hanalei on the North shore daily. Besides delivering meals to the homebound clients, the meal deliverers also deliver lunches to the Senior Congregate meal sites in Kilauea, Anahola, Lihue, Koloa, Kaumakani, Kekaha and Waimea, to 3 Head Start sites, KEO’s Lihue Early Learning Center, Kauai Adult Day Care and several other private contracts.

The program currently uses 7 delivery vehicles to transport the meals. Currently, two of the vehicles used for the seven routes and one spare vehicle have more than 100,000 miles. The spare vehicle is used for times when one of the seven vehicles is in repair or out of commission and this vehicle is used only for short distances because it has not always been reliable.

Vehicle Inventory	Mileage
2002 Ford Van (SPARE)	123,603
2006 Dodge Caravan	54,771
2006 Dodge Caravan	78,048
2007 Dodge Caravan	60,310
2007 Dodge Caravan	76,024
2007 Chevy Cargo Van	102,672
2007 Chevy Cargo Van	84,526
2007 Chevy Cargo Van	101,766

The contingency plan is for the deliverers to use their own vehicles if there are no spares available. They are given a mileage allowance, but it does not take into consideration the wear and tear on the use.

KEO is requesting a grant of \$90,000 to purchase 3 vehicles, at \$30,000 each, to insure that the elderly participants can be served without disruption.

4. Describe the target population to be served; and

Senior Services are listed as a high priority need in the Kauai Consolidated Plan. The Home Delivered Meals Program serves seniors (60+) on Kauai. The Program offers nutrition services through home delivered meals, transported by van and island wide, sustaining and enhancing the nutrition health of our vulnerable aging population. It empowers families to care for their aging loved ones at home for longer periods of time while delaying, or removing, the need for institutional care. It provides seniors with regular social interactions through the meal deliverers. These interactions provide a brief update on our seniors’ health and state of mind. Any concerns are addressed through the Program Director who will initiate contact with families and designated contacts. It helps our senior population to age with dignity.

5. Describe the geographic coverage.

The meals are delivered to homebound elderly (60+) throughout the island of Kauai using 7 aging vehicles.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

KEO is applying to the State of Hawaii for funding in the amount of \$90,000 to replace three of the vehicles used for the seven routes for the Home Delivered Meals Program.

The scope of work and tasks for the purchase to replace the three vehicles would entail following the agencies financial policies and procedures by soliciting for bids (minimum 3) and awarding a contract for purchase based on specifications and cost. This will be conducted by the Program Director.

The Fiscal Officer will also review solicitation, bids received and awarded, and contracts to vendor to ensure that the agency meets and complies with all of the standards for the award of grants and subsidies pursuant to Section 42F-103, Hawai'i Revised Statutes as well as State of Hawaii procurement requirements.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Projected Annual Timeline
July 2015 – June 2016

Activity Dates	Program Activities & Strategies	Program Outcomes
07/2015	*Prepare bid specifications	Solicit Bid
07/2015	*Bid solicited from auto dealerships.	Bids will be received, screened and recommended for bid award.
09/2015	*Bid awarded to vendor.	Assurances and contracts executed.
11/2015	*Vendor delivers vehicle and signage is placed on vehicle.	Vehicles are assigned to delivery routes replacing old fleet as appropriate.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

All meals provided are USDA approved and are nutritionally balanced and contain at least one-third of the current recommended dietary allowances

(RDA) for older adults. The Home Delivered Meals program contracts the K.EO Food Service program for the provision of those meals. The Food Service program complies with all state and local health laws, and ordinances concerning preparation, handling and serving of food and achieving the “green” certification as received from the regulated Food Services Establishment by the Dept. of Health. The Home Delivered Meals program participates in the USDA food assistance program to augment resources for the program. The Program Director monitors all aspects of food service, including but not limited to: menu planning, nutrition standards, food preparation, food procurement, safe food handling and sanitation requirements, delivery requirements and meal service procedures.

The Home Delivered Meals program impacts on the lives of frail elderly residents by providing them with one hot meal five days a week. For many seniors, this meal is their only hot meal for the day and additionally, represents their only contact with a “human being” – the meal deliverer.

Assessment of the program's effectiveness is monitored regularly through meal analysis, quarterly program evaluations completed by program participants, and monthly monitoring of meals, menus and food service. Daily food temperatures are also recorded to ensure that meals being served retain optimum nutrition content, safety, flavor and appearance. Continuous reassessment of the home delivered meals program as to its approach, appropriateness of services and effectiveness in meeting the goals of the program is conducted.

KEO's internal reporting procedures require monthly reporting of program progress towards performance objectives, including both quantitative and narrative form. Quarterly reports are submitted according to funding requirements. KEO will also comply with any additional requirements of the funding agency. Monthly budget and programmatic meetings between administrative, fiscal, and program staff are conducted to review program and financial status. Private and government audits are also conducted on a regular basis.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

During the fiscal year, the vehicles will allow and enable KEO to accomplish the following:

1. Provide eligible participants nourishing home delivered meals which comply with the Dietary Guidelines for older Americans. Provide a minimum of 33 1/3% of the daily Recommended Dietary allowances (RDA's) as established by the Food and Nutrition Board of the National Academy of Science- National Research Council for each meal served.
2. Review and evaluate all menus by a Registered Dietician or credentialed Nutrition Specialist to ensure that nutrition standards are met.
3. Provide Nutrition Education with individualized advice and guidance to older persons who are at nutritional risk because of their health or nutritional history, dietary intake, medications use or chronic illnesses.
4. Provide information on options and methods for improving their nutritional status, performed by a registered dietician or other health professionals functioning within their legal scope of practice.
5. Serve a **minimum** of 175 persons daily in the Home Delivered Meals program.
6. Provide a minimum of 43,400 annually meals to participants in the Home Delivered Meals program.

Performance Output and Outcome Measures

- Within 12 months, 75 new intake and assessments will be conducted.
- During the fiscal year 300 unduplicated participants of the Home Delivered Meals program will lead healthier lives and maintain a independent living situation.
- During the fiscal year, 40 participants will be referred to other agencies/programs to assist in the continuum of care of the homebound elderly.
- Approximately 85 meals per day will be delivered using the three new vans.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

See Attached Budget Forms.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$90,000.00				\$90,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.

At this time we have applied for funding from the following source for this project.

County of Kauai – Community Development Block Grant Funds
\$90,000 (for 3 vans)

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

KEO has not been granted any state or federal tax credits within the past 3 years, nor will the agency apply for or anticipate for any capitol project.

5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.

The Home Delivered Meals program does not have funds available to purchase the 3 vehicles as requested in the application. KEO receives the following federal and state funds passed through the County of Kauai Agency on Elderly Affairs to administer and operate the Home Delivered Meals program.

Date of Award: 12/19/13 – 9/30/15 (HB#9035)
 Amount of Grant: \$543,650.00 (Elderly Nutrition – Home Delivered Meals)
 Status of Project: In Progress

Date of Award: 7/29/13-6/30/15 (HB#8959)
Amount of Grant: \$375,458.78 (Elderly Nutrition – Home Delivered Meals)
Status of Project: In Progress

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.

\$219,610.64

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

For nearly 50 years, KEO has provided a wide range of health, social service, educational and employment services that help to alleviate the conditions of poverty and allow disadvantaged individuals and families to attain social and economic self-sufficiency. KEO, further, during that period has extensive skills and experience in the acquisition, construction, and management of many projects including funding requirements of HUD, State of Hawaii, County of Kauai, and private funds. KEO currently administers and coordinates over 20 separate programs that target Kauai's low-income individuals and families. These programs include emergency assistance, homeless & housing, childcare, nutrition, and energy programs.

KEO has initiated and administered the Elderly Nutrition program since 1974, providing nutritious USDA meal service for the elderly 60 years or over, either in a congregate site or delivered to their home. The Homebound Meals programs serves over 43,000 meals annually.

In order to update our vehicle inventory, in 1999 a \$35,000 grant was secured through the County of Kauai CDBG program for KEO to purchase a Hot Shot meal delivery vehicle and in 2002 KEO was also able to secure State funding through Grants in Aid to purchase 3 new vans.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

All of KEO facilities are in compliance with the American Disability Act; accessible to the handicapped; near bus lines; and meet all applicable zoning, health and fire standards.

- 1) Food Service Kitchen – 3343 Kanakolu Street, Lihue, Hawaii 96766
Located in the center of Lihue, the Food Service Kitchen prepares approximately 600 meals per day for KEO's Meals on Wheels or Home

Delivered Meals program, Kupuna Congregate Meals program, Lihue Early Learning Centers, Mana'olana Emergency Homeless Shelter as well as private contracts for the Medicaid Waiver program, Kauai Adult Day Care, Head Start, Lihue Hongwanji, AluLike, Punana Leo, and other private individuals. This location meets Dept. of Health requirements for preparing food. This site is where the vehicle fleet is located and after the meals are packed they are delivered island wide by Meal Deliverers.

- 2) Main Administrative Office – 2804 Wehe Road, Lihue, Hawaii 96766
Services are provided at the KEO Administrative Main Office located in Lihue 7:45 a.m. to 4:30 p.m., Monday through Friday, except State holidays and at various sites throughout the island of Kauai. This site is the location where the program is administered by the Program Director and Coordinator.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

No staffing is requested through this proposal. The Elderly Nutrition (Home Delivered and Congregate Meals for Elderly) program is administered under the KEO Nutrition Services Component. Existing staff consists of a Elderly Services Program Director, Program Coordinator, Meals Manager, Meal Deliverers and administrative staff (CEO, Fiscal, clerical). The Meal Deliverers will operate the vehicles requested.

The minimum education requirement for a Fiscal Officer, Administrative Officer or Program Director is a Bachelors Degree or comparable with at least one year of supervisory experience.

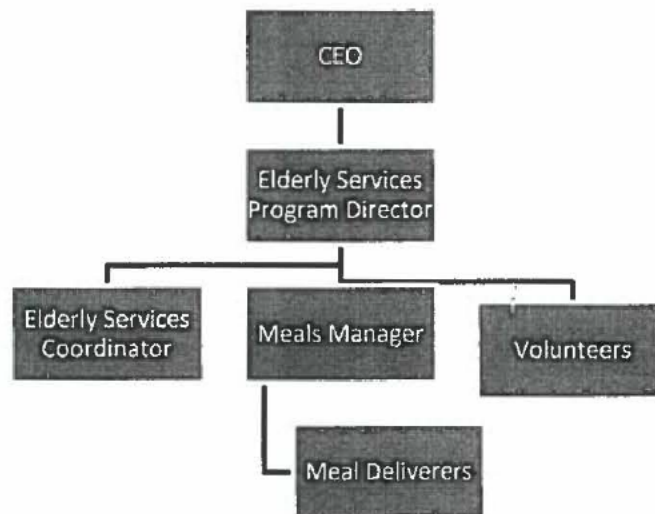
The Chief Executive Officer (CEO) is responsible for the administration of the overall legal, financial and program operations of the agency. The Fiscal Officer, Administrative Officer, and all Program Directors report directly to the CEO.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See Attached KEO Organization Chart.

Elderly Services Program Chart



C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position..

Chief Executive Officer	\$99,906
Fiscal Officer	\$80,112
Administrative Officer	\$65,844

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

KEO is not a party in any pending litigation and does not have any outstanding judgments.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

C. Federal and County Grants

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

The following are the federal grants awarded since July 1, 2014. KEO has not received any county grants since July 1, 2014

Community Services Block Grant	Federal	\$263,487.00
Hi'iola Marketplace Assister Program	Federal	\$178,248.00
Weatherization Assistance Program	Federal	\$42,881.00
Shelter Plus Care	Federal	\$60,605.00
Emergency Shelter Grant	Federal	\$19,292.20
HPRP-ESG Homeless Prevention	Federal	\$11,612.83
HUD	Federal	\$46,164.00

D. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

The grant will not be used to support or benefit a sectarian or non-sectarian private education institution.

E. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but
- (2) Not received by the applicant thereafter.

The grant is a capital request for replacement of 3 vehicles which will be used for meal delivery and will not require any funds for sustaining any activity after fiscal year 2015-2016.

F. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

See attached the Certificate of Good Standing.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Kauai Economic Opportunity, Incorporated

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST		0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES	90,000		90,000	
E. CAPITAL				
TOTAL (A+B+C+D+E)	90,000	0	90,000	0
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	90,000	Lynn Kua (808)245-4077		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	90,000	1/26/15		
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	180,000	MaBel Fujiuchi, CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: Kauai Economic Opportunity, Inc.

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

Not Applicable

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Kauai Economic Opportunity, Incorporated

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Meal Delivery Vehicle (Cargo Van)	3.00	\$30,000.00	\$ 90,000.00	90000
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	3		\$ 90,000.00	90,000
JUSTIFICATION/COMMENTS:				
\$90,000 is the estimated cost to purchase and replacement 3 vehicles for meal delivery				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Kauai Economic Opportunity, Incorporated

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

Not Applicable

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Kauai Economic Opportunity, Incorporated

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	Low Income Home Energy Assistance Program	5/1/14-4/30/15	Department of Human Services	Federal	\$15,353
2.	Homeless Shelter Programs	8/1/14-7/31/15	Department of Human Services	State	\$278,749
3.	Homeless Barrier Removal Program	4/16/13-12/31/14	County Housing	Federal	\$36,442
4.	Transitional Housing Project-KOME	5/5/12-until completed	County Housing	Federal	\$232,080
5.	Transitional Housing Project-Lawehana	9/18/13-12/31/14	County Housing	Federal	\$153,303
6.	Homeless Caravan Program	8/1/14-7/31/15	Department of Human Services	State	\$74,100
7.	Congregate Program	11/30/13-9/30/15	Agency on Elderly Affairs	Federal	\$149,974
8.	Home Delivered Meals Program	12/19/13-9/30/15	Agency on Elderly Affairs	State	\$543,650
9.	Home Delivered Meals Program	7/29/13-6/30/15	Agency on Elderly Affairs	Federal	\$375,459
10.					
				TOTAL	\$1,859,110

**DECLARATION STATEMENT OF:
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kapai Economic Opportunity, Incorporated
(Typed Name of Individual or Organization)

(Signature)

(Date)

MaBel Ferreiro Fujiuchi,
(Typed Name)

Chief Executive Officer
(Title)



KEO Board of Directors

Chief Executive Officer

MaBel Ferreiro-Fujiuchi

Fiscal Officer

Brigitte Correia (1)

Administrative Officer

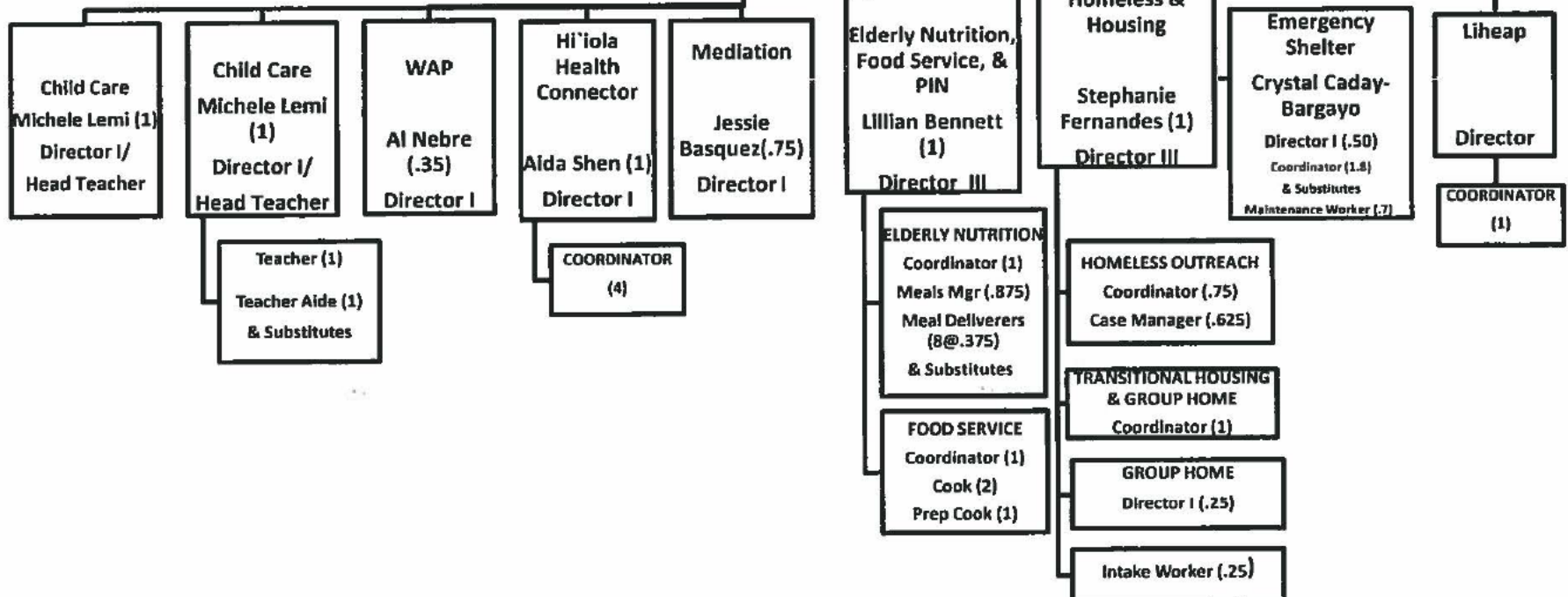
Lynn Kua (1)

Accountant (1)

Account Clerk (.5)

Administrative Clerk (.5)

Janitor (.375)





STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: KAUAI ECONOMIC OPPORTUNITY, INCORPORATED

DBA/Trade Name: KAUAI ECONOMIC OPPORTUNITY, INCORPORATED

Issue Date: 01/23/2015

Status: Compliant

Hawaii Tax#: XXXXXXXXXX
 FEIN/SSN#: XX-XXX2851
 UI#: XXXXXX6940
 DCCA FILE#: 12814

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation Internal Revenue Service	Compliant Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information