

House District _____
Senate District ✓

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Dbas: Kanu I Ka Pono Inc.

Street Address: 5333 Kukuihale Road

Mailing Address: P.O. Box 12
Anahola, Hi 96703

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Ipo Torio

Title Executive Director

Phone # (808) 645-0948

Fax # (808) 482-3055

E-mail ipotorio@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

'Ike 'Aina Program.



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1/27/15 11:17am

4. FEDERAL TAX ID #:

5. STATE TAX ID #:

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2018: \$ \$260,463

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ 77,400

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

Ipo Torio - Kaihane Executive Dir.

NAME & TITLE

1/27/15

DATE SIGNED

I. Background Summary

1. A brief description of the applicant's background:

Kanu I Ka Pono envisions a vibrant learning community grounded in Native Education and Community Renewal. Its mission is to nurture lifelong learners able to embrace the world of their ancestors, 21st century skilled with aloha and respect for self, family, community, and the environment. Kanu I Ka Pono is a 501 c3 non-profit organization with a successful track record of bringing community together, strengthening families, providing excellent public education, and serving an at-risk population of youth and families for nearly two decades.

`O ke kahua ma mua hope ke kukulu.
Make a firm foundation then build upon it.

In an attempt to meet the urgent needs and increasing demands of Kauai east and north shore communities, Kanu I Ka Pono decided to formalize and build upon its successful model and founded a Hawaiian Focused Charter School in 2002. The school provides an academically rigorous Hawaiian culture-based educational opportunity that is significantly different from conventional K-12 education on Kauai. Kanu I Ka Pono currently serves 180 students in grades k-12, hosts three after-school programs for charter and non-charter students, and provides the use of its campus to several halau hula (hula school), and partnering organizations.

Mahalo i ka mea loa'a.
Be grateful for what you have, and make the most of it.

Kanu I Ka Pono is a true grass roots initiative success story. Kanu I Ka Pono thrives today because it believes that every need is an opportunity. One example is students contributing to the campus development while developing 21st century and traditional skills/knowledge of: native plant propagation, design and build, engineering, cultural traditions, ancestral knowledge, Hawaiian language, math, science, language arts, social studies, civics, safety... Students learn content, develop skills, and provide services and products (ie. Gutter installation, campus maintenance, plant production, classroom furniture, yurt construction, rock wall construction...).

Whenever possible, Kanu I Ka Pono's approach is to resolve, or at the very least ease, the needs and challenges of the learning `ohana (family) through innovative instruction that connect students to the real world. Mentored directly by professionals and practitioners from the community in projects facilitated by teachers, *Ma ka hana ka `ike, the learning is in the doing.* This strategic approach allows many things to be accomplished in one sweep; deeper learning for students, easing or resolving challenges, continued capacity development for teachers/staff/volunteers.

E kuahui like i ka hana.
Let everybody pitch in and work together.

Kanu I Ka Pono: `Ike `Āina Program

Strategic partnerships have been critical in providing resources and expertise supporting continued capacity development and program expansion. Kanu I Ka Pono has leveraged the support of various partners such as the Department of Hawaiian Home Lands, Kamehameha Schools, Office of Hawaiian Affairs, Waipa Foundation, Mālama Kauai, Mālama `Āina, and the Kapa`a and Hanalei Rotary Clubs.

“Learn to do common things uncommonly well; we must always keep in mind that anything that helps full the dinner pail is valuable.” George Washington Carver

Our students are subject to heartbreaking challenges everyday before and after-school. Many do not have a nurturing home environment and are forced to fend for themselves dealing with poverty, neglect, and homelessness. This makes learning almost impossible during the school day. While academic achievement and personal growth are the ultimate goals, it cannot be realized unless basic needs are met for all children. All teachers will tell you that hungry children are most likely to exhibit behavioral and academic challenges. Kanu I Ka Pono has made it a priority of the next three years to resolve the hunger issue and increase student achievement in one practical sweep. Over the next three years, Kanu I Ka Pono intends to formalize and expand its nature-based `Ike `Āina program.

Kanu I Ka expects to receive WASC accreditation in the spring or summer of 2015. Through the accreditation self-study process, an action plan was developed to address the needs of its at-risk demographic; address poor nutrition, increase engagement, increase student achievement, increase career/college pathways, and decrease drop-out, truancy, and negative behavior. The formalization and expansion of the `Ike `Āina program will impact student academic achievement and personal growth.

E kuhikuhi pono i na au iki a me na au nui o ke `ike.
Instruct well in the little and the large currents of knowledge.

2. The goals and objectives related to the request:

The project goal is to strengthen and expand its existing `Ike `Āina (vocational-technical) program to support the three objectives below:

Objective 1. Develop Career Pathways

- Native Planters (Agriculture/permaculture)
- Culinary Arts
- Apiary Training
- Design and Build
- Business and Marketing

Objective 2. Create a Sustainable Food Program

- Pilot High School Culinary Art Project Elective
- Strengthen and implement Middle School Culinary Math Project
- Acquire a Mobile Commercial Kitchen
- Edible Plant Production

Kanu I Ka Pono: `Ike `Āina Program

- Expand Food Forrest
- Expand Community Garden

Objective 3. Provide Campus and Community Service

- Construct Hale Imu and Production Studio
- Reforestation Project (Anahola and Koloa)
- Highway Beautification Project
- Arbor Day Native Plant Give Away (100 Native Plants)

All three objectives are interconnected and interdependent of each other, optimizing results with minimal resources. For example, the plant production career pathway students will develop a sustainable plant stock for the food program which will be prepared and served by culinary art career pathway as part of the food program. The native plants propagated are for campus landscape, community beautification, and reforestation projects. A percentage of plant stock will be for marketing and sales, eventually providing income to sustain the project and a higher level of learning experiences for students as they move further along the career pathway.



3. State the public purpose and need to be served:

The purpose of our `Ike `Āina Training Center is to:

- Provide career pathways, mentorships, and interns for youth and adults;
- Support the effective rehabilitation of adjudicated youth and adults through career readiness and mentorship-community service programs;
- Address the Anahola Charter School's need for a food program
- Improve Anahola's public image and increase community pride by launching the Anahola Highway Beautification Project, and other community service projects
- Develop and maintain an edible native plants landscape and seed bank on the campus
- Promote healthy eating habits by providing local, fresh, and affordable vegetables each week to residents of the Anahola community and the charter school;

Kanu I Ka Pono: `Ike `Āina Program

- Increase public awareness, appreciation, and practice of Hawaiian traditional customs with regard to cultural landscape design, native plant propagation, and traditional medicinal and cultural plant usage;

4. Describe the target population to be served:

The target population is primarily rural, low-income Hawaiian children and youth at risk of educational failure. Majority of children and youth are forced to deal with the realities of homelessness, poverty, incarcerated parents, and neglect. The school is designated a high poverty school, as defined by the Federal Register, and is open to all Kauai students. Sixty percent of students are of Native Hawaiian ancestry and approximately 58% qualify for free or reduced lunches under the National School Lunch Act. On average, nearly 40% of new middle and high school students entering the school require 1-3 years of remediation, have had chronic and excessive absentee records, very poor nutrition, and begin, at a minimum, two or more grades behind in math and reading. A majority of the demographic is behaviorally and emotionally challenged.

5. Describe the geographic coverage.

Kanu I Ka Pono serves students throughout the island, although 40% of the demographic is from Anahola, 50% come from Puna (Kapa`a, Wailua, Lihu`e), and 10% are residents of Kauai`s northshore or Halele`a district. The curriculum and training program developed through this project will be shared with all Kauai Charter and KELA schools.

II. Service Summary and Outcomes

The `Ike `Āina project will develop and pilot a K-12 curriculum and teacher- training guide, develop five career pathways, provide rigorous vocational coursework for high school students, improve the campus facility and landscape, create a sustainable food program for the school community, and support native plant reforestation.

Participants in the Business-Marketing program will assist with the development of the `Ike `Āina entrepreneurial venture by co-developing a business plan along with a comprehensive marketing plan and operating budget. They will also develop a practical business management skill-set; monitor and analyze all aspects of planning, production and post-production, and co-create a CSA (community shared agriculture organization) for Anahola.

Please see the following pages for Scope of Work, Timelines, and Quality Assurance and Evaluation

Kanu I Ka Pono: `Ike `Āina Program

Scope of Work, Tasks, and Timelines

SCOPE OF WORK Personnel/Contract Services	Person/s Responsible	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Recruit and Hire Project Staff	ED	X	X										
Recruit and Hire Interns	PC		X										
Train Project Staff	CCI		X										
Performance Evaluation of Project Staff	ED					X					X		
SCOPE OF WORK Curriculum, Training, and Internships	Person/s Responsible	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Develop Curriculum Guide	ED/CCI			X	X	X	X	X					
Train Teachers, Instructors, and Mentors	ED/CCI						X	X					
Pilot Curriculum	CCI/CST								X	X	X	X	X
Implement Summer Internships	PC	X	X	X									
SCOPE OF WORK Plant Production	Person/s Responsible	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Set-up Plant Nursery and Production Area	PC/IT		X										
Edible Plant Starts	PC/IT/ST		X	X	X	X	X	X	X	X	X	X	X
Transplant Edibles	PC/ST				X		X		X		X		X
Harvest Edible Plants	PC/ST								X	X	X	X	X
Analyze Production/Plan Revisions	CCI/CST				X		X		X			X	X
Native Plant Starts	PC/ST			X			X	X	X	X	X	X	X
Transplant Native Plant Starts	PC/ST								X	X	X	X	X
Soil Remediation	PC/ST			X									
SCOPE OF WORK Culinary Training/Food Program	Person/s Responsible	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Develop Middle School Course	CCI/CST						X	X					
Develop High School Course	CCI/CST						X	X					
Implement Middle School Course	CCI/CST/ST								X	X	X	X	X
Implement High School Course	CCI/CST/ST								X	X	X	X	X
SCOPE OF WORK Design and Build	Person/s Responsible	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Design and Build Garden Boxes	CCI/CST/ST			X									
Design and Build Honey Boxes	CCI/CST/ST				X								
Design and Production Studio/Makery	CCI/CST/ST					X							
Design and Build Hale Imu	CCI/CST/ST						X	X					
Design and Build Nursery Expansion Area	CCI/CST/ST								X	X			
Design and Build Chicken Tractors	CCI/CST/ST										X	X	
Design and Build Production Room	CCI/CST/ST			X	X	X	X	X					
SCOPE OF WORK Apiary Training	Person/s Responsible	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Develop Elementary Honey Bee Unit	CCI/CST										X	X	
Complete Bee Keeping Training Program	IT										X	X	X
Set-up Campus Apiary Center	PC/IT											X	
Pilot Apiary Unit	PC/IT/CST										X		X
SCOPE OF WORK Business and Marketing Training	Person/s Responsible	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Develop Business Math Course	CCI/CST					X							
Develop Marketing Plan	ED/PC					X							
Internship	ED/CCI											X	X
SCOPE OF WORK Campus and Community Improvement	Person/s Responsible	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Reforestation	PC/CST/ST												X
Campus Service	PC/CST/ST					X							
Highway Beautification	PC/CST/ST						X						
Beach Beautification	PC/CST/ST				X								
Arbor Day Native Plant Give Away	PC/CST/ST											X	

ED = Executive Director, CCI=Curriculum Coordinator Instructor, PC=Project Coordinator, CST=Charter School Teacher, ST=Students, IT= Interns

Kanu I Ka Pono: `Ike `Āina Program

QUALITY ASSURANCE AND EVALUATION

Area of Focus	Expected Outcomes	Monitoring	Evaluation	Continuous Improvement
Internships	A minimum of 12 young adults between the ages of 18-22 will complete the internship program	Ongoing reflection and satisfaction survey	Portfolio Performance review	Feedback and available resources will determine support provided
Native Planters Program Expansion	Develop and Pilot K-12 Native Plants Curriculum Develop and pilot high school Landscape Design elective and career pathway Provide over 2,000 native plants for the reforestation project Host Arbor day 200 native plant give away	At least 60% of participants complete the module	At least 50% of participants demonstrate proficiency	Participant feedback and resources available will determine adjustments for improvement
Culinary Art Training	Develop and Pilot Middle School Culinary Math Project Develop and pilot high school culinary art elective and career pathway. Prepare and serve over 2,500 snacks during the spring semester Prepare and serve over 2,500 meals during the spring semester	Satisfaction and progress monitoring	Rubric, peer review Exhibition Portfolio Performance review panel	Participant feedback for future implementation Review process will determine necessary improvements to the curriculum and training, data decision-making will be used in finalizing the curriculum prior to publishing and dissemination.
Business and Marketing Training	12 students complete a business and marketing training program	Satisfaction and progress monitoring, peer review, case studies	Rubric, peer review Completed business and marketing plan for Native Plants-Food Production	Review process will determine necessary improvements to the plan. Ongoing production analysis.
Design Build	Develop Secondary Design Build Math Project Pilot Design Build Math Project Design build honey boxes Design build hale imu	Teacher/Mentor feedback Teacher/student feedback 100 boxes are completed for the apiary project	Teacher and student feedback, satisfaction survey Rubric, student project portfolio Rubric, student project portfolio	Participant feedback for future implementation Review process will determine necessary improvements to the curriculum and training, data decision-making will be used in finalizing the curriculum prior to publishing and dissemination.
Service Learning	Community beautification and campus beautification projects include more than 30 volunteers. A minimum of 100	Completed service learning projects will be showcased on the Kanuikapono website,	The project will be evaluated against how many volunteers participated and the amount of work	Results of the satisfaction survey will be used to improve the design and implementation of future service learning

Kanu I Ka Pono: `Ike `Āina Program


	native plants will be given away to the community to celebrate Arbor Day.	highlighting pictures and interviews	completed at the end of each service-learning project. Participants will be surveyed on their satisfaction and skills/knowledge gained.	projects.
Food Program	By the 6 th month the Project will be able to provide a fresh salad bar for the school twice a week, by the 8 th month production will provide a minimum of 75 lbs./week of mixed greens for sale	Weekly quality monitoring and maintenance	Customers and participants will complete a satisfaction survey	Results from the satisfaction survey will be used to improve the production and distribution of goods
Staff Performance	Goals and Objectives of the project are met	Project Management. Staff observations, feedback.	Performance evaluation for all staff in the winter and summer.	Performance meetings will be held quarterly
Curriculum Development and Teacher Training	6 completed units that include assessment rubrics for each activity and artifact	Ongoing instructor and participant reflections, teacher and student feedback. Ongoing coaching.	Knowledge and skills-based assessment conducted at the completion of each unit. Teacher observations	After the completion of each unit participants and instructors will provide feedback and recommendations for future implementation

Kanu I Ka Pono: 'Ike 'Āina Program

III. Financial

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	110,400			60,000
2. Payroll Taxes & Assessments	8,832			4,800
3. Fringe Benefits	26,231			13,200
TOTAL PERSONNEL COST	145,463			78,000
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				1,300
2. Insurance				3,500
3. Lease/Rental Equipment				
4. Lease/Rental Space				9,600
5. Staff Training				8,500
6. Supplies				8,500
7. Telecommunications				1,800
8. Utilities				2,400
9. Contractors	\$25,000			35,000
10. Stipends for Interns	\$15,000			
11. Program Supplies	\$25,000			
12. Design Team				3,500
TOTAL OTHER EXPENSES	\$65,000			\$77,600
C. EQUIPMENT PURCHASES	\$25,000			
D. MOTOR VEHICLE PURCHASES	\$25,000			
TOTAL (A+B+C+D)	\$260,463			
SOURCES OF FUNDING				
(a) Total State Funds Requested	\$260,463			
(b) Total Federal Funds Requested				
(c) Total County Funds Requested				
(d) Total Private/Other Requested				\$77,600
TOTAL BUDGET	\$338,063.00	Budget Prepared By: Ipo Torio Grant Specialist/Executive Director (808) 645-0948 Authorized Signature:  Date Signed: 1/27/15		

BUDGET JUSTIFICATION – PERSONNEL SALARIES AND WAGES

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	0.35	31,500	16%	\$ 15,000.00
Curriculum Coordinator/Instructor	1	55,000	75%	\$ 41,250.00
Project Coordinator	1	40,000	75%	\$ 30,750.00
Project Assistant	1	31,220	75%	\$ 23,400.00
			Subtotal	\$110,400.00
			Payroll	\$ 8,832.00
			Fringe (22%)	\$26,231.00
			TOTAL	\$ 145,463.00

Justification/Comments: An experienced high performing team is needed to develop the infrastructure and capacity of the school community to be able to implement the project at a sustainable level.

Kanu I Ka Pono: `Ike `Āina Program

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

DESCRIPTION EQUIPMENT	# OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
John Deere 3320 Compact Tractor	1	\$25,000	\$25,000	\$25,000
TOTAL				\$ 25,000

Justification/Comments:

Tractor needed for grading, planting projects, irrigation, and maintenance. Tractor will assist with the organizations sustainability goals.

DESCRIPTION OF MOTOR VEHICLE	# OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Mobile Kitchen/Lunch Wagon	1	\$25,000	\$25,000	\$25,000
TOTAL				\$25,000

Justification/Comments: the Mobile Kitchen/Lunch Wagon serves as learning lab for the proposed culinary program that supports a sustainable food program for the charter school. Snacks and lunch will be prepared and distributed via the mobile kitchen/lunch wagon. The Mobile kitchen wagon will also serve as a food truck for island wide fundraisers. The mobile kitchen meets all the compliance without the extraneous costs of a commercial certified kitchen.

2. Anticipated Quarterly Funding Requests (Fiscal Year 2016)

Quarter 1	Quarter 2	Quarter 3	Quarter 4
\$104,182.00	\$78,139.00	\$52,093.00	\$26,049.00

3. Other Sources of Funding (seeking for fiscal year 2016)

- Kanu I Ka Pono Inc. - \$77,600
- Kamehameha Schools - \$250,000
- Office of Hawaiian Affairs - \$50,000
- Fundraising - \$20,000
- Campus Development Loan Fund - \$150,000

4. State and Federal Tax Credits

Kanu I Ka Pono has not applied for or been granted any state or federal tax credits within the prior three years. It has not applied for not anticipates in applying for state or federal tax credits pertaining to any capital project.

5. Government Contracts and Grants

Kanu I Ka Pono has not received any government contracts or grants for program funding.

6. Balance of Unrestricted Current Assets as of December 31, 2014

\$136,329.00

Kanu I Ka Pono: `Ike `Āina Program

IV. Experience and Capability

A. Necessary Skills and Experience

Kanu I Ka Pono Learning Center is a grass-roots tax-exempt non-profit that has been providing programs and services for nearly two decades. It has successfully acquired a 30 year lease for a 12 acre parcel in Anahola with the Department of Hawaiian Home Lands, and developed a sustainable learning campus that currently houses several programs serving approximately 250 people a day. Kanu I Ka Pono has developed strategic partnerships with various state, county, and federal departments/organizations, as well as the private and business sectors.

The Learning Center is a strategic partner in several initiatives aimed at improving the educational, social, and economic well being of the island-wide community. In 2000, the organization wrote a detailed implementation plan for a Public Charter School in the Anahola community, and continues to provide support to the school in areas of capacity development, and culturally innovative programming. Kanu I Ka Pono Learning Center has successfully led several program design and implementation initiatives over the past two decades and many of those programs have been sustained beyond the initial funding terms.

The Executive Director (ED) has extensive experience in the areas of grant administration, program development, leading collaboratively, business, marketing, and curriculum development. The ED guides a high performing leadership team to support the overall goals and objectives of the organization. The leadership team serves as mentors and supervisors to the various faculty, staff, project team members, and volunteers. Kanu I Ka Pono employs a distributed leadership model that promotes internal capacity development to support continued growth. Kanu I Ka Pono conducts an annual financial and program audit as well as annual performance reviews of all employees, including the Executive Director.

YEAR	PAST EXPERIENCE/CAPABILITY
1997-1999	Provided Cultural Residencies for Adjudicated Youth
2000-2002	Implemented a Summer Program Internship Partnership with Kauai Community College
2000-2002	Implemented a Summer Program Internship Collaboration with Nā Pua No'eau and Kauai Community College
2000 - Present	Provide programs and internships for the community
2001	Developed a Detailed Implementation Plan for a Hawaiian Focused Charter School in Anahola
2002 - 2008	Collaborative Program Development for grades K-12 and teacher training with Waipa Foundation
2002 - Present	Provide career readiness programs and mentorships to charter school students, partner with Mālama `Āina Foundation to provide Cultural Project based learning with a math and science focus
2006	Negotiated a long-term lease with DHHL to develop a community learning center
2007	Secured and administered \$450k in funding to develop phase 1 of the Learning Center Campus
2008	Secured and administered funding for Media Computer Lab and Center
2010	Successful Completion of Phase 1 of the Learning Center Campus - 30 year lease
2010 - Present	Designed and successfully piloted a College Career Readiness Mentoring Program for Architecture and Agriculture

Kanu I Ka Pono: `Ike `Āina Program

2011-2012	Successfully implemented a County Development Block Grant
2012-present	Implemented 3 year strategic plan
2011-2011	Secured and administered \$300k in funding to develop phase 2 of the Learning Center Campus
2012-2013	Partnered with Anahola Hawaiian Homestead Association to provide free lunches for all students for the entire fall semester
2013	Successfully completion of Phase 2 of the Learning Center Campus
2013	Partnered with Waipa and NOAA to develop and pilot curriculum
2013 - present	Formal partnership with Food bank Kauai
2013-present	Formal partnership with Mana Maoli Music to provide mentorships and after-school programs
2013-2014	Partnership with Hō'ike TV to provide media elective and after school program
2014-present	Partnership with Ko'olau'ia to provide summer theatre program and after-school program
2014-present	Formal partnership with Mālama Kauai and Kauai Charter schools to collaboratively develop a food program
2014	Candidate for WASC accreditation – completed self study
2014	Hosted a successful music festival fundraiser to support art and vocational programs in the school
2015	Accreditation visit and food forest expansion

B. Facilities

He hale aloha e kū nei ē.

This is a place of welcome and generosity.

Kanu I Ka Pono will provide classroom, outdoor learning labs, office space, equipment, and necessary technology to the project staff. All buildings located on the learning center campus are ADA compliant and meet all county building codes. The campus also has ample space to host teacher trainings and community workshops. Five acres of the learning center campus is designated to the food forest and quarter acre parcel is dedicated to the organic garden and demonstration project.

This `Ike `Āina project has exclusive access and rights to use Kalalea Uka Native Nursery, currently an outreach site of Kanu I Ka Pono. The facilities include a grow-house and two acres of suitable farmland. The design build aspect of this project will renovate the existing potting area to be utilized as an indoor laboratory/classroom for the `Ike `Āina program during normal school hours for project-based instruction, and it will be made available to the community during non-instructional hours for production work. This building, like all buildings will conform to all county building codes, Department of Health, and ADA requirements.

The apiary aspects of the `Ike `Āina program will be provided by Garden Island Honey through a grant partnership with the Administration for Native Americans (ANA). Restore Kauai, another strategic partner of Kanu I Ka Pono will provide the space for the design build workshops, and sales outlet for value-added products created through the `Ike `Āina program.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Project Director (CEO) – 0.35 FTE \$31,500

Kanu I Ka Pono: `Ike `Āina Program

The Executive Director, Ipo Torio-Ka'uhane will serve as the Project Director. Mrs. Ka'uhane holds a Masters Degree in Business Administration and a Certificate in Educational Leadership. Ipo is a native of the Anahola community, a cultural practitioner, and has over 15 years experience in grant administration, curriculum development/training, and community planning and development. The Project Director provides leadership and oversight to the entire project team, including interns and volunteers. The Project Director monitors the progress of the project and ensures that all grant requirements are met. Finally the Project Director evaluates the overall effectiveness of the project and evaluates the performance of the Curriculum Coordinator/Instructor.

Curriculum Coordinator/Instructor - 1 FTE \$55,000

Must have a Bachelors degree related to permaculture or environmental science, and a minimum of three years teaching experience. The Curriculum Coordinator/Instructor (CCI) must have extensive knowledge, experience and skills in Native Plants propagation and cultural usage. Additionally the CCI must have an extensive background in curriculum development, coordinating teacher collaboration, teacher training, and teacher evaluation. The CCI will lead a collaborative curriculum development project, provide training for charter school science teachers, and direct the vocational program. The CCI will provide direct supervision and performance evaluation for all project team members.

Project Coordinator – 1.0 FTE \$40,000

Holds a Bachelors degree in one of the following: Rural Development, Agriculture Science, Permaculture Design and has at least 3 years of field, coordination, and management experience. The Project Coordinator hires, trains, supervises, and evaluates the performance of all personnel and contract consultants. The Project Coordinator is primarily responsible for all grants reporting requirements and managing the project budget. Additionally, the Project Coordinator must have the capacity to supervise and manage project staff/volunteers, develop and implement a successful marketing strategy, coordinate workshops and activities, and monitor the progress, satisfaction, and effectiveness of the program.

Project Assistant – 1.0 FTE \$31,220

Must have at least 2 years of experience working in a permaculture or agriculture related field. The Instructor Assistant oversees the ongoing propagation, maintenance, and landscaping responsibilities as well as the care and maintenance of the facility. Additionally, the Instructional Assistant will assist with direct vocational training under the direction and supervision of the Project Instructor.

Payroll Taxes - (8% of salaries) \$8,832.00

Fringe Benefits - (22% of salaries) \$24,514.60

Kanu I Ka Pono: `Ike `Āina Program

Medical Insurance, Vacation and Sick Leave, and Retirement Benefits will be provided for all project personnel.

Contract Consultants (Specialized Instructors) \$25,000

Experts and professionals are needed to assist with curriculum development and direct vocational instruction. Instructors will consult on the development of curriculum and assessment as well as provide direct instruction to participants and teachers.

Stipends for Interns - \$15,000

Eight interns will be selected for a five-week intensive internship that will prepare interns for college and careers in related agriculture fields. An outcome of the internship program will be the necessary infrastructure development that will support the program`s sustainability for the following years.

B. Organization Chart



C. Compensation

Annual salaries paid by the applicant to the three highest paid directors:

Officer	Annual Salary
Executive Director	\$90,000
K-5 Charter School Program Director	\$77,000
6-12 Charter school Program Director	\$70,000

VI. Other

A. Litigation

NA, no pending litigation including disclosure of any outstanding judgment.

Kanu I Ka Pono: `Ike `Āina Program

B. Licensure or Accreditation

Kanu I Ka Pono INC. is a 501(C)(3) tax-exempt non-profit organization.

C. Federal and County Grants

Title 1 (Federal) - \$25,000

Impact Aid (Federal) - \$20,000

County Grants - \$0

D. Private Educational Institutions

Kanu I Ka Pono is a non-profit and public charter school organization. It is not a sectarian or non-sectarian private educational institution.

E. Future Sustainability Plan

(see attachment)

F. Certificate of Good Standing

(see attachment)

Kanu I Ka Pono: `Ike `Āina Program

`IKE `ĀINA SUSTAINABILITY PLAN – YEAR ONE

Sustainability: To sustain the program after the funding period

ACTIVITIES (TASKS)	PERSON RESPONSIBLE	TARGET COMPLETION	PROCESS MEASURE	PROGRESS AND COMMENTS
Create Sustainability Workgroup	Executive Director	June 2015	Workgroup meets monthly	
Connect with key partners to distribute work	Executive Director	October 2015	Key partners identified and MOU's in place.	
Partner with potential funders	Executive Director	March 2015	Key partners identified and MOU's in place.	
Partner with potential resource/service providers	Executive Director	March 2015	Key partners identified and MOU's in place.	
Develop Curriculum	CCI, charter school teachers, contract consultants	December 2015	Units are completed and disseminated for teacher feedback	
Teacher Training/ Coaching and Curriculum Pilots	CCI	May 2016	Weekly teacher collaboration meetings and monthly observations	
Establish desired plant stock for Reforestation and food program	PC, PC, IT, charter school students	May 2016	Production analysis monthly or more frequent if necessary	
Establish production room (makery) through the design build projects	CCI, PC, IT, charter school students	May 2016	Design build projects (workshops) are held weekly	
Site improvement and expansion of nursery, expansion of food forest, expansion of food gardens	PC, IT, volunteers	August 2015	Project management and coordination	
Formal agreements with contractors to provide native plant stock	PC	November 2015	Signed MOU's, contract agreements met	
Establish mobile kitchen for culinary art and school food program	PC, contractors	March 2016	Mobile kitchen meets all county and DOH requirements	

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISSED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kanu I Ka Pono Inc.
(Typed Name of Individual or Organization)

 _____
(Signature) 1/27/15
(Date)

Ipo Torio-Ka'uhane Executive Director
(Typed Name) (Title)