

House District _____
Senate District _____

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: _____

For Legislature's Use Only

Type of Grant Request: GRANT REQUEST - OPERATING GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM LD. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Heritage Hall, Inc.
Dba:
Street Address: 95 Mahalani Street, Room 12, Wailuku, HI 96793
Mailing Address: 95 Mahalani Street, Room 12, Wailuku, HI 96793

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Audrey Rocha Reed
Title Corporate Secretary
Phone # (808) 243-0065
Fax # (808) 243-0065 (call first)
E-mail hheritagehall@hawaii.rr.com or audrey@mauigateway.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

GRANT-IN-AID REQUEST TO COMPLETE CONSTRUCTION OF HERITAGE HALL FACILITIES IN PAIA, MAUI, COMPRISED OF A MULTI-PURPOSE HALL WITH CERTIFIED KITCHEN FOR COMMUNITY USE AND TWO CULTURAL RESOURCE CENTERS— ONE FOR PORTUGUESE HERITAGE AND ONE FOR PUERTO RICAN HERITAGE—AND SPACE TO LEASE LONG TERM TO ANOTHER NONPROFIT OR PUBLIC AGENCY.



4. FEDERAL TAX ID: _____
5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 300,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE

AT THE TIME OF THIS REQUEST:	
STATE	1,500,000
FEDERAL	0
COUNTY	2,250,000
PRIVATE/OTHER	60,500

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

AUDREY M. GUERRERO, PRESIDENT
NAME & TITLE

1/9/15
DATE SIGNED

Background and Summary

1. A brief description of the applicant's background

Founded in 2004, Heritage Hall is a private, nonprofit corporation that received its IRS 501(c)(3) tax exempt designation in March 2005. Heritage Hall is a partnership between the Maui Puerto Rican Association and the Portuguese Association of Maui and was created to develop and operate two side-by-side cultural resource centers. Both Associations have cultural preservation as their mission; both award scholarships for college studies. Both Associations are tax-exempt, 501(c)(3) nonprofit organizations. The Heritage Hall Board is composed of equal representation from both Associations plus an independent member who is neither Portuguese nor Puerto Rican.

The Maui Puerto Rican Association was founded in 1980. The Portuguese Association of Maui was chartered in 1984. Over the years, each organization raised money in hopes of having a building of its own. Property values and construction costs kept rising and neither organization was able to raise the needed money for land and buildings by itself. In 2003, A&B offered to lease a site in Paia to be shared jointly by the Portuguese and Puerto Ricans. The two Associations agreed to partner and created Heritage Hall. They committed themselves to build their respective cultural resource centers, along with a multi-purpose hall to meet community needs and also provide space for long term lease by another nonprofit or public agency. Before a lease could be negotiated, A&B learned that the parcel offered did not meet County land use requirements for cultural or community resource centers. The land would require both a Change-in-Zoning and a Community Plan Amendment. At that point, A&B offered to sell the parcel (assessed at \$780,000) to Heritage Hall, Inc. for \$20,000. In 2006, Heritage Hall purchased its land in fee simple.

Each partner Association contributed \$29,000 to Heritage Hall, a total of \$58,000 for land acquisition, insurance, taxes, development of a conceptual site plan and contracting a planner. In 2008, the County of Maui awarded Heritage Hall a planning and design grant of \$300,000. Late Maui Representative Bob Nakasone offered to put money in the next legislative cycle for construction. His illness and death ended that plan.

The County of Maui's grant went toward planning, design and required changes. The process took three years and cost over \$100,000 before being approved by the Maui County Council.

The State of Hawaii awarded Heritage Hall a construction grant of \$1,500,000 in FY 2012-2013, administered by the Office of Community Services. The County of Maui matched that grant in FY2013. Heritage Hall received grants totaling \$60,500 from the Atherton Family Foundation, A&B Foundation and Matson Foundation in 2014. For FY 2014, Mayor Arakawa put \$1.2 million in the budget to complete Heritage Hall. The Council reduced the award to \$750,000. The construction contract with Arisumi Brothers signed in 2013 was for \$3,801,258. It took 13 months to obtain the building permits. During that time, subcontractors experienced increases in material and labor costs. County departments added unforeseen requirements including purchasing a fire sprinkler system and a fire hydrant. These changes pushed the project cost to \$4,524,758.

Heritage Hall broke ground on September 10, 2014. Construction is currently underway and completion is expected in October 2015.

Mayor Arakawa has agreed to put \$600,000 in the 2015-2016 budget for Heritage Hall. Included in the request is \$71,948 to purchase a 1-1/2" water meter and \$42,000 for construction project management with the balance going toward construction. The Council is expected to fund at least a portion of the amount.

A grant-in-aid of \$300,000 to complete construction is being requested from the Legislature.

2. The goals and objectives related to the request

Grant-in-aid funds will be used to complete construction of Heritage Hall's facilities. The design calls for two separate buildings on the parcel; one to house the cultural resource centers and the other to serve as a multi-purpose hall. The cultural resource center building includes approximately 900 sq.ft. of space that can be leased to a public or nonprofit organization.

The cultural resource centers will allow people—especially children—to experience hands-on learning about the two partner groups and their histories in Hawaii. Demonstrations—making *pasteles*, dancing *plenas* and *merengues* from Puerto Rico; learning the Portuguese *chamarrita* (dance from the Azores) and baking bread in an outdoor stone oven—are among activities planned. Assistance with genealogical research, including translations, will be offered by both the Portuguese Association of Maui and the Maui Puerto Rican Association. These activities to some extent, along with Portuguese and Spanish language classes, are already being provided to the community by the partner organizations.

3. State the public purpose and need to be served

Meeting rooms for public use are in short supply on Maui, especially in the Paia area. The proposed multi-purpose hall (1,920 sq.ft.) can be divided into separate rooms for meetings. It can also be used for after school programs, senior citizens' activities, wedding receptions and baby luau. The kitchen (770 sq.ft.) can be used for ethnic food demonstrations as well as food service to facility users. Rental fees for the hall will be comparable to fees charged by the County of Maui. The cultural resource centers will serve as a learning site for everyone interested in Portuguese and Puerto Rican cultures.

4. Describe the target population to be served; and

While Maui residents will be able to utilize the multi-purpose hall's meeting facilities, it is Maui's children who are the major focus of Heritage Hall. Hawaii's keiki are of many diverse ethnic backgrounds, making them unquestionably the most beautiful children on earth. All children in Hawaii deserve the opportunity to learn about each unique ethnic heritage they share. Such information can only lead to improving self esteem, developing greater appreciation for all cultures, and supporting tolerance of different viewpoints.

Maui's ethnic groups have come to realize this. The Okinawans, Filipinos and the Japanese already have their cultural centers. These are a source of pride for the groups involved. All of the centers serve a public purpose. Heritage Hall will follow their example. Heritage Hall will also reach out to other ethnic groups who do not yet have their own facilities.

5. Describe the geographic coverage

Heritage Hall is located at 401 Baldwin Avenue in Paia, across from the former mill. While the cultural resource centers are intended to serve everyone on Maui, the multi-purpose hall will most likely be used more by the residents of Paia and surrounding communities. It will be available, however, for use by all Maui residents.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities

Heritage Hall will occupy a 0.69 acre parcel of land in Paia, Maui, approximately 1.1 miles mauka (east) of the Baldwin Avenue-Hana Highway intersection. The subject property is located on Baldwin Avenue across from the former Paia Mill and is identified by TMK 2-5-06:19. Heritage Hall is the fee simple property owner.

Plans call for the construction of two separate buildings with 32 parking stalls, including one ADA compliant stall and access lane.

Heritage Hall will be approximately 5,516 square feet in size with the following dimensions:

Multi Purpose Hall.....	2,120 s.f.
Kitchen.....	900 s.f.
Resource Centers/offices/classrooms.....	1,496 s.f.
Space for lease to a public or nonprofit entity...	1,000 s.f.

The Board of Directors of Heritage Hall will be responsible for overseeing the project. The Board has secured the services of Michael Wright, Construction Management to oversee day to day construction and ensure that construction quality and design are adhered to and that change orders are kept to a minimum.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service:

Heritage Hall broke ground on September 10, 2014. The notice to Proceed was issued in early October and construction began on October 20, 2014. The construction contract allows 365 days to complete the project. Weather may delay construction up to 30 days.

Heritage Hall expects to be dedicated and operational by December 2015.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate and improve their results; and

As noted previously, Heritage Hall has retained a project manager to oversee day-to-day construction to ensure quality. The project manager will report to the Heritage Hall Board weekly. Use of construction funds will be closely monitored by the Board. The project manager will make recommendations to the Board on cost saving measures.

4. List the measure(s) of effectiveness that will be reported to the State agency through which

grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Heritage Hall's original grant is overseen by the Office of Community Services. Heritage Hall provides any and all information requested by the agency immediately upon request.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
See enclosed budget forms.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$75,000	\$75,000	\$75,000	\$75,000	\$300,000

3. The applicant shall provide a listing of all other sources of funding that they are trying to obtain for fiscal year 2016.

Heritage Hall is requesting \$600,000 from the County of Maui for FY 2015-2016. Additionally, the Maui Puerto Rican Association and the Portuguese Association of Maui will contribute \$20,000 each to furnish their respective cultural resource centers.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Heritage Hall's Board of Directors has at least three members with extensive backgrounds in grant-writing, project management, nonprofit operations and construction supervision. More important, the Board has determined that a qualified project manager must be retained during construction to monitor day-to-day tasks. The project manager will report to the Board of Directors weekly. The project

manager must have a minimum of 15 years experience in supervising construction. Disputes between contractor and owner will be mediated before other means of resolution are sought.

Board member Roy Katsuda is the Executive Director of Hale Mahaolu, a nonprofit corporation dedicated to providing affordable rental housing for senior citizens and persons with disabilities. Hale Mahaolu owns and manages more than 1,000 units in Maui County, including Molokai and Lanai. Roy Katsuda has 32 years of service as Executive Director of Hale Mahaolu.

Board member Audrey Rocha Reed is the retired President and former CEO of the J. Walter Cameron Center, a nonprofit corporation providing administrative and program space to several nonprofit organizations. Her experiences include grant-writing, overseeing construction of an infant and toddler day care center, and major capital projects including re-roofing Cameron Center's 55,000 sq. ft. roof and converting 4,000 sq. ft. of former thrift store space into additional office and program space. Ms. Reed retired in 2007 after twenty-five years of service at Cameron Center in order to devote her time to Heritage Hall. She serves as its nonpaid executive director.

Board Member Lawrence K. Hudson is a retired Assistant Chief of Police for Maui County and has extensive experience in grant-writing and overseeing construction. During his 33 years with the Department, "Larry" was responsible for constructing the Lanai Police Station, renovating the Lahaina Police Station, developing the new Maui County Morgue and overseeing construction of the Kihei Police Station which was dedicated in December 2013, a few days before he retired.

Board member Philip Valentine is a draftsman with more than 34 years experience.

The Board contracted Calvin Higuchi, AIA, as the project architect in 2006. When his former partner retired in 2009, the firm dissolved and Calvin became associated with Riecke Sunnland Kono Architects Ltd. Calvin retired in 2011. Earl Kono AIA has accepted responsibility for the project. Warren S. Unemori Engineering is handling the civil engineering component.

As far as the qualifications of the partners forming Heritage Hall, the Maui Puerto Rican Association is the only Puerto Rican organization on the Valley Isle and has cultural preservation as its main objective. The MPRA has produced the annual Three Kings Pageant for 32 years (1983-2015). It has operated the Puerto Rican food booth at the annual Maui County Fair since 1987 (28 years), sponsors several dances annually where *jibaro* music is the main attraction and, as of July 2014, has awarded \$110,150 in scholarship grants to 133 scholars for college level studies. The Maui Puerto Rican Association is a 501(c)(3) nonprofit tax exempt organization.

The Portuguese Association of Maui was incorporated in 1984 for the purpose of preserving and perpetuating Portuguese history, genealogical research, cultural practices, traditions and language on Maui. Between 1984 and 2002, the Association

concentrated on providing free translation (Portuguese to English) translations for persons doing genealogical research. The Association sponsored a folk singing choral group for senior citizens between 1984 and 1986, conducted Portuguese food demonstrations for 4-H club members in Wailuku and taught folk dances to school children on several occasions. In 2002, the Portuguese Association applied for its G.E.T. license and assumed operating the soup booth at the Maui County Fair for the next 4 years. The disabled Vietnam Veterans asked to take over the booth in 2005 and the Association agreed, only to return to the Fair in 2012. The Association has sponsored Portuguese language classes, participated in community festivals (Somos Amigos Festival [2002-2007], Sugar Plantation Festival [2004-2006], and the Senior Fair [2002-2014]). The Association sponsors free cuisine and genealogy workshops annually. In 2003, PAM awarded its first scholarships to college bound youngsters and by July 2014, had awarded \$35,500 to a total of 41 students. The Association received its IRS designation as a 501(c)(3) tax exempt nonprofit organization in March 2005. The Portuguese Association of Maui receives financial support from the Hawaii State Foundation on Culture and the Arts for its efforts in cultural preservation.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Heritage Hall occupies a 100 sq.ft. office at the J. Walter Cameron Center in Wailuku until its buildings in Paia are completed. Building designs received approval from the Disabilities Communications Access Board.

V. Personnel: Project Organization and Staffing

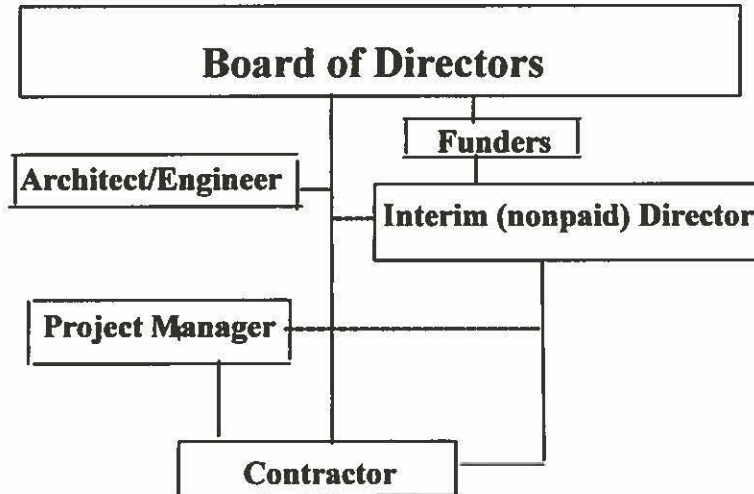
A. Proposed Staffing, Staff Qualifications, Supervision and Training

Not applicable.

Currently, Heritage Hall has no paid staff. Board Secretary Audrey Rocha Reed functions as the non-compensated interim executive director. After the facilities are completed, and as funds are available, Heritage Hall may hire staff as needed.

B. Organization Chart

Heritage Hall, Inc.



VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

There is no pending litigation, nor outstanding judgment.

B. Licensure or Accreditation

Not applicable.

C. Federal and County Grants

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

The County of Maui awarded a grant of \$750,000 for project construction in FY 2014-2015.

D. Private Educational Institutions

Not applicable.

E. Future Sustainability Plan

The applicant shall provide a plan for sustain after fiscal year 2015-16 the activity Funded by the grant if the grant of the application is:

- (1) Received by the applicant for fiscal year 2015-16, but
- (2) Not received by the applicant thereafter.

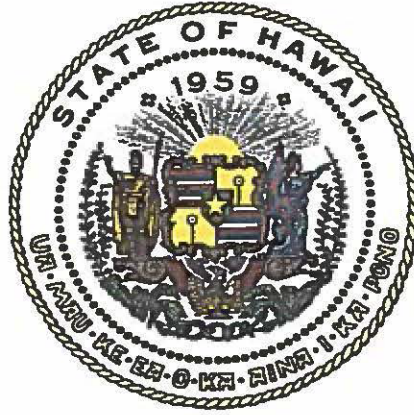
Projected Operating Budget 2016

\$ 25,368	Long term lease of 2 offices – 450 sq.ft. ea. \$2,114/mo., incl. water, elect, trash removal
4,800	Long term lease of two cultural resource centers @ \$200 ea. per month
10,000	Rental of Social Hall (40x \$250 per Saturday morning, afternoon and evening)
10,000	Rental of Social Hall (40x\$250 per Friday or Sunday)
10,400	Rental of Kitchen @ \$20/hour x 13 hrs/weekx40 weeks
<u>8,000</u>	Rental of meeting rooms (\$20 per five hour usage; 2xweek for 40 weeks)
\$ 68,568	

\$ 9,600	Electricity (with PV @ 800/mo)
7,200	Janitorial @ \$600/mo
4,800	Grounds maintenance @ \$400/mo.
4,800	Trash removal @ \$400/mo.
6,000	Water @ \$500/mo.
18,000	Insurance (incl. D&O)
2,400	Elevator maintenance @ \$200/mo.
3,600	Security system @ \$300/mo.
2,400	Phone & Internet @\$200/mo.
3,900	Building maintenance/reserve fund @ \$325/mo.
3,900	Janitorial supplies @ \$325/mo.
1,568	Office supplies/postage/printing @\$130.67/mo.
<u>400</u>	Annual Property Tax
\$68,568	

F. Certificate of Good Standing (If the Applicant is an Organization)

Please see attached.



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

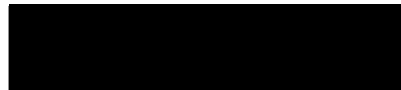
HERITAGE HALL, INCORPORATED

was incorporated under the laws of Hawaii on 11/05/2004 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 09, 2015



Interim Director of Commerce and Consumer Affairs

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Heritage Hall, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	300,000		600,000	40,000
TOTAL (A+B+C+D+E)				
SOURCES OF FUNDING	300,000	Budget Prepared By: Audrey Rocha Reed (808) 243-0065		
(a) Total State Funds Requested		Name (Please type or print) _____ Phone _____		
(b) Total Federal Funds Requested		Signature of Authorized Official _____ Date <u>1/9/15</u>		
(c) Total County Funds Requested	600,000	Audrey M. Guerrero, President		
(d) Total Private/Other Funds Requested	40,000	Name and Title (Please type or print)		
TOTAL BUDGET	940,000			

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Not Applicable

Applicant: Heritage Hall, Inc.

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS: There are no paid personnel				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Heritage Hall, Inc.

NOT APPLICABLE

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:

not applicable

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Heritage Hall, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION	1,500,000		300,000	640,000		
EQUIPMENT						
TOTAL:	1,500,000		300,000	640,000		
JUSTIFICATION/COMMENTS: \$40,000 will come from the Maui Puerto Rican Association and the Portuguese Association of Maui for the resource centers.						

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Heritage Hall, Inc.

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	Planning & Design	2008	Office of Economic Development	County of Maui	300,000
2.	Construction	2012-13	Office of Community Services	State of Hawaii	1,500,000
3.	Construction	2012-13	OED	County of Maui	1,500,000
4.	Construction	2014	OED	County of Maui	750,000
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	4,050,000

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Heritage Hall, Inc.

(Typed Name of Individual or Organization)



(Signature)

Audrey M. Guerrero

(Date)

11/9/15

President

(Typed Name)

(Title)