

House District _____
Senate District _____

**THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: _____

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Db/a: **HAWAII PUBLIC HEALTH ASSOCIATION**

Street Address: 7192 Kalaniana'ole Hwy, #A143A, PMB 226
Honolulu, HI 96825

Mailing Address: 7192 Kalaniana'ole Hwy, #A143A, PMB 226
Honolulu, HI 96825

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name HOLLY KESSLER

Title Executive Director

Phone # 808-388-2000

Fax # 206-350-2505

E-mail holly@hawaiipublichealth.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

TITLE: HPHA WORKFORCE DEVELOPMENT SERIES AND PROFESSIONAL SERVICES FUNDING REQUEST

DESCRIPTION: THIS GIA REQUEST WILL ALLOW HPHA TO CONDUCT CONTINUING EDUCATION AND TRAINING FOR PUBLIC HEALTH WORKERS IN THE STATE OF HAWAII, INCLUDING THE STATE DEPARTMENT OF HEALTH AND ALLOW FOR SUSTAINED HPHA OPERATIONS.

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$49,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$0
FEDERAL \$0
COUNTY \$0
PRIVATE/OTHER \$0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

HOLLY KESSLER, EXECUTIVE DIRECTOR
NAME & TITLE

1/29/15
DATE SIGNED



RECEIVED
1-29-15

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

HPHA Public Health Workforce Development Series and Professional Services Funding Request

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. **A brief description of the applicant's background:**

The Hawaii Public Health Association (HPHA) was founded 70 years ago in 1945. We are the Hawaii affiliate of the American Public Health Association (APHA). Our mission is to promote public health in Hawaii through leadership, collaboration, education and advocacy. As the largest public health professional association in Hawaii, HPHA strives to link Hawaii and Pacific Island communities with the belief that health is achieved through the prevention of disease and the promotion of well-being with optimal physical, psychological, economic, and social environments and the strong interrelationship between health and the quality of life. We are especially concerned with the large health disparities that exist among Native Hawaiians and other Pacific Islanders, and since 2002 HPHA has demonstrated strong leadership by hosting the Pacific Global Health Conference, a meeting dedicated to health issues in Hawaii and other Pacific Island Countries and Territories, and particularly the U.S. associated Pacific Islands. This effort has raised HPHA's visibility among many national and regional partners. HPHA currently serves as the primary voice of public health professionals in Hawaii.

HPHA Public Health Workforce Development Series and Professional Services Funding Request

HPHA is requesting GIA funds to sustain our professional services and increase public health workforce development opportunities to public health workers in the State of Hawaii by offering regular, accessible continuing education programming to improve the work capacity and skill-building of over 3,000 workers of public health statewide.

HPHA will collaborate with key public health organizations, including the State of Hawaii Department of Health, the Hawaii Primary Care Association, academic professional training partners and other public health entities to offer regular and

accessible continuing education program opportunities to all public health workers in the state.

2. **The goals and objectives related to the request:**

Need for the project. In 2013, Hawai'i was one of only two states in the nation that worked in collaboration to conduct a statewide community health assessment. 26 of the state's 28 hospitals participated in the study. Nearly every single hospital in the state took part in a nine month study to identify Hawai'i's top health issues.

For the first time ever, officials say the state has a clear and comprehensive picture of Hawai'i's biggest health concerns: heart failure and bacterial pneumonia are among the top three health issues in Hawai'i, but officials say the number one concern is mental health. Mental health is integral to overall health and well-being and should be treated with the same urgency as physical health, according to the CDC. Treatment for mental disorders is available and effective. However, the majority of persons with diagnosed mental disorders do not receive treatment. The challenges for public health are to identify risk factors, increase awareness about mental disorders and the effectiveness of treatment, remove the stigma associated with receiving treatment, eliminate health disparities, and improve access to mental health services for all persons, particularly among populations that are disproportionately affected.

Because of the geographical isolation of Hawaii, and the myriad health and public health challenges it faces, it is crucial that Hawaii have a well-trained and responsive public health workforce.

Nationally, there is a movement to have all departments of health and its professional workers accredited in the next decade or so. Most of the Hawaii DOH workforce currently lacks formal training and education on public health, so continuing education and training once a staff person is hired is essential. Departmental and personnel accreditation also requires development of knowledge, skills and abilities of the workforce and partnerships to ensure that these continuing education efforts are sustainable.

By providing learning opportunities in the form of continuing education as well as valuable time for networking to establish professional collaborations and share information, the **HPHA Public Health Workforce Development Series and Professional Services** will accomplish the following goals:

Project Goals

- Increase awareness of training programs and opportunities for coordinated and accessible regular public health workforce development.
- Offer continuing education credits to the public health workforce in Hawaii.

- Increase the knowledge and skills and abilities of public health professionals throughout Hawaii.
- Increase participants' knowledge and utilization of evidence-based public health programs that are culturally relevant and resources that are appropriate for Hawaii's unique populations and issues.
- Increase connections and networks between public health workers in order to facilitate professional collaboration.

Objectives

HPHA proposes the following objectives in FY 2016 with the GIA funding:

1. Develop and implement a professional education and development center for public health.
2. Establish a regular series of educational offerings (four minimum per year) to address identified core public health training and educational needs of Hawaii's public health workforce.
3. Work with academic partners and key national organizations to develop continuing education credits and certificates of completion to attendees.
4. Work with the Hawaii State Department of Health and other partners to assist with accreditation efforts at the departmental and workforce levels.
5. Support and develop opportunities for the public health workforce to collaborate on professional development issues.

Benefits for the underprivileged: Hawaii residents enjoy clean air and water, an agreeable climate, and the longest life expectancy than residents of any other state in the union. Despite this enviable status and environmental advantages, health indicators for low income, uneducated and underserved populations continue to linger far below the middle and upper class as the economic recession has exacerbated their ability to access care, and for the government to provide much needed services.

At the forefront of the challenge to improve the health status of residents is the ethnic and cultural diversity of the islands. The indigenous Native Hawaiians have some of the poorest risk factors and health outcomes of any other ethnic group. They face significant disparities in areas such as lifespan, diabetes, cardiovascular disease, and mental health. 11.4% of Native Hawaiians have diabetes mellitus, compared to 9.1% of Japanese and 4.7% of whites. In 2007, 43.2% of Native Hawaiians were obese, and 30.7% were overweight, compared to 13.5% of Japanese and 19.4% of whites being obese, and 35.6% of Japanese and 36.2% of whites being overweight.¹

Additionally, immigrants from Southeast Asia and the Pacific Islands continue to flow into the state from impoverished countries that have inadequate medical services and little or no concept of preventative care. The large influx in recent years of Micronesians alone has created a strain on local health systems and

dissension among decision makers as to how to manage the increasing expense of their healthcare.

Many current and previous efforts to address these disparities have focused on individual lifestyle change and genetic vulnerabilities. However, the determinants of health are far more complex and wide ranging than personal choice and genetics. For many underserved populations in Hawaii, poverty, limited educational, employment, and housing opportunities, a degraded environment and discrimination sharply delineate the opportunities for exercising healthy choices. Therefore the imminent need for the public health workforce to be knowledgeable and at the forefront of public health issues is imperative. The **HPHA Public Health Workforce Development Series** will address many topics such as health inequities against the framework of social determinants, and also the challenges and opportunities of utilizing new communication and training technologies in the public health arena.

3. The public purpose and need to be served:

Public health education. The **HPHA Public Health Workforce Development Series** will bring together public health organizations and individuals to increase their knowledge and skills. Education and information on the latest research and evidence based methods in the field of public health will be provided to participants. Potential topics include:

- **Public health workforce development:** This topic would highlight collaborative education and training programs that strengthen the competence and capacity of the current and future public health workforce in Hawaii. Programs that enhance the quality of public health services, especially for underserved areas and populations could be featured. Core competencies in public health work will be highlighted, since these are critical to the capacity of public health workers in carrying out their functions successfully. These include critical thinking, evidence-based data capacity.
- **Health and Culture:** This topic would address the relationship between health and culture, especially health and wellness among Native Hawaiians, Pacific Islanders and other indigenous populations. Potential topics could include social determinants of health, community based participatory research and programs which promote culture to support and improve health. Innovative and collaborative work would be prioritized.
- **Health, Communication and Education:** The purpose of this topic would be to share knowledge that would influence the use of effective health communications and education strategies in Hawaii and elsewhere, including new ideas about the use of internet and communication technologies (e.g., social media) in addition to the effective use of long-standing health communication and education methods.
- **Policy and advocacy:** While much of the focus of our health care “systems” continues to be on the important arena of how to help and

support individual behavior change that results in the better health, most improvements in life expectancy and other key markers of healthy populations today are the result of effective population-based public health programs. This program would focus on current policy and advocacy efforts addressing the key health issues facing Hawaii today. Subtopics could address such key issues as cost, effectiveness, degree of difficulty, components and features of an effective approach to non-communicable diseases, policy and law, and work that addresses population-based policies that seek to improve health in a socially-just manner.

4. Describe the target population to be served:

HPHA is the oldest and largest professional public health organization in Hawaii, and its membership consists of over 600 public health professionals in Hawaii, the Pacific and beyond. It is very important for the workforce development of this sector to keep up to date on population health needs and developments, since in Hawaii alone, over 1.2 million people reside, and over 7 million people visit or immigrate annually.

The target population proposed to be served by the **HPHA Public Health Workforce Development Series** includes public health workers statewide, practitioners in public health, medicine, nursing, and other related health professions, the state departments and programs with public health-related services, policymakers as well as health related academics, and students in the public and private sectors. The general public is the ultimate beneficiary of a well-trained and supported workforce that possesses optimal skills and abilities in public health.

5. Describe the geographic coverage:

The geographic coverage is the entire State of Hawaii, including neighbor islands and rural communities, since workforce development is more problematic in non-urban areas of the state.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities:

The scope of this project is to hold continuing educational series and workforce development activities for the public health workforce in the State of Hawaii. The HPHA Board of Directors, the Planning Committee and Executive Director will oversee the project activities. An HPHA professional education and development

center for public health will be established to carry out the project activities and act as a resource to the community on public health workforce development.

The HPHA Executive Director will be responsible for administrative tasks such as finalizing speakers, securing conference space and services, marketing of the education series, and overseeing the deliverables with Committee and Center involvement.

The scope of work and project timeline is outlined below.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service:

	Jan '16	Feb '16	Mar '16	Apr '16	May '16	Jun '16	Jul '16	Aug '16	Sep '16	Oct '16	Nov '16	Dec '16
Develop Advisory Committee	X	X										
Develop CE Center		X	X	X								
Workforce needs assessment	X	X	X									
Identify core skills		X	X									
Apply for CME and CEU approval			X	X								
Secure speakers		X	X	X	X							
Marketing/Public Relations		X	X		X	X		X	X		X	X
Program Implementation			X			X			X			X
Program Evaluation											X	X

Workforce development trainings will be held quarterly in 2016.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results:

The HPHA Board of Directors, Planning Committee and the Executive Director will work with the continuing education center in developing and submitting a comprehensive evaluation report to be submitted to the Hawaii Department of Health and Hawaii State Legislature by no later than December 31, 2017. Formative evaluation will be an ongoing process throughout the project cycle to examine the planning and implementation process. Summative evaluation will examine whether the goals and objectives were met and will quantify registrants, presentations and topics. Key knowledge sharing areas, professional networking, and strategies to address current and future public health issues will be summarize and analyzed. The summative evaluation will: (1) identify planning, implementation, and evaluation processes that produced measurable outcomes, (2) examine the effectiveness of the trainings and (3) identify the mix of CE participants and knowledge generated.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess

the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

HPHA will determine success of this project through the following:
The list of measures of effectiveness that will be reported to the Hawaii Department of Health are identified above (see #3). The summative evaluation will:

- Identify planning, implementation, and evaluation processes that produce measurable outcomes.
- Examine the effectiveness of the trainings and identify the mix of participants and knowledge generated.
- Successful completion of the milestones detailed in the section above, in the timeframe specified.
- Positive satisfaction scores on the trainings.
- Positive scores on conference participants' learning objectives.
- Dept. of Health assessment of program value in helping it move toward accreditation of the department and its workforce.

III. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**

See attached budget forms.

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2015.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$15,000	\$15,000	\$10,000	\$9,000	\$49,000

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2015.**

At this time, there are no identified other sources for funding except for in-kind support such as professional and student volunteers on the Planning Committee. HPHA will be exploring options to sustaining these continuing education center activities beyond the 2016-17 fiscal period.

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall**

provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

No tax credits granted.

- 5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.**

See attached.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Hawaii Public Health Association (HPHA) Board of Directors has coordinating large scale meeting, conferences and trainings since its inception in 1945. In particular, since 2002, it has been the lead partner on the Pacific Global Health Conference in Honolulu, and has collaborated with numerous public and private sector organizations on this effort, including:

- University of Hawai'i Office of Public Health Studies US Centers for Disease Control & Prevention
- University of Hawai'i John A. Burns School of Medicine
- US Health Research and Services Administration (HRSA)-DHHS
- University of Hawai'i Cancer Center
- Pacific Research and Learning Association (PREL)
- Hawai'i State Department of Health – divisions, offices and programs
- Hawai'i Primary Care Association (HPCA)
- Pacific Islands Health Officers Association (PIHOA)
- Pacific Islands Primary Care Association (PiPCA)
- PATH (a bicycle and pedestrian advocacy organization)
- Hawai'i Medical Reserve Corps
- The Coalition for a Tobacco Free Hawai'i
- Hawai'i Initiative for Childhood Obesity Research and Education (HICORE)

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available,

describe plans to secure facilities. The applicant shall also describe how the facilities meet ADA requirements, as applicable.

Facilities for the **HPHA Workforce Development Series** are anticipated to be offered online for optimal access and may be held one or more of the following locations: The Queen's Conference Center, University of Hawaii Cancer Center, University of Hawaii-Manoa. Other locations may be utilized but have not been identified at this time. All of the facilities will be ADA accessible.

V. Personnel: Project Organization and Staffing

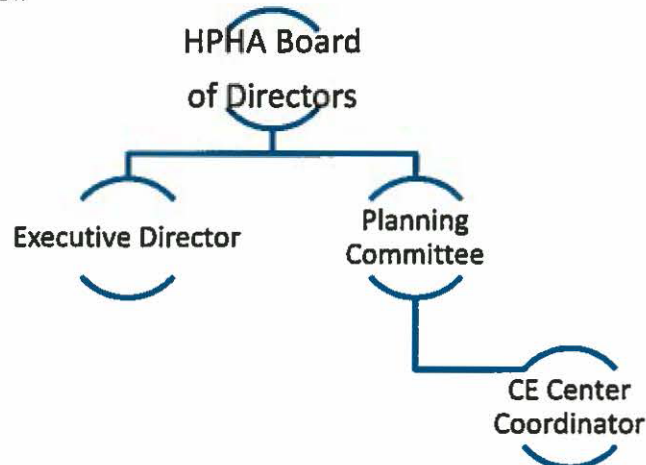
A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The HPHA Planning Committee and the Executive Director will play central roles with the Center in the assessment, planning, implementation, and evaluation of the trainings. This will assure there is consistent administrative oversight of the funded project such as contracting conference space and services, conference marketing and evaluation, and management of the budget. The Executive Director will report to the HPHA Board for oversight on the progress of the project. The CE Center Coordinator will oversee the tasks related to continuing education matters, such as CE credits application and the coordination of all activities related to the approval process.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.



C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

HPHA Personnel	Annual Salaries
Executive Director (PT)	\$30,000
CE Center Coordinator	\$15,000

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

No litigation pending.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

No special qualifications, licensure, or accreditation applicable.

C. Federal and County Grants

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

2014 Grant in Aid - \$49,500 for Pacific Global Health Conference planning

D. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

N/A

E. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but
- (2) Not received by the applicant thereafter.

HPHA will use GIA funds if received in fiscal year 2016 to support the organization's over 600 members for continuing education and supporting CE's to sustain the public health workforce in the State of Hawaii. After fiscal year 2016, HPHA will continue to support our membership and their continuing education goals; however, if no further funding is received for this purpose in 2017, it will be unlikely that continuing education and workforce development statewide can be supported.

F. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

Attached

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Public Health Association

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	21,000			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	21,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	5,000			
2. Insurance	0			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	2,000			
7. Telecommunication	1,500			
8. Utilities	0			
9. Marketing	3,000			
10. CMU and CEUs	6,000			
11. Honoraria	10,000			
12. Ground transportation	500			
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	28,000			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	49,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	49,000	Holly Kessler	808-388-2000	
(b) Total Federal Funds Requested	0	Name (Please type or print)	Phone	
(c) Total County Funds Requested	0	[REDACTED]	1/29/15	
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official	Date	
TOTAL BUDGET	49,000	Holly Kessler, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Public Health Association

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	0.25	\$30,000.00	20.00%	\$ 6,000.00
CE Center Coordinator	0.25	\$15,000.00	100.00%	\$ 15,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				21,000.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Public Health Association

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NONE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				0
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NONE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				0
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Public Health Association

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:	0	0	0	0	0	0
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Hawaii Public Health Association

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	2014 GIA	Pending approval	Dept of Health	Hawaii	\$49,500
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	\$49,500

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.


- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Public Health Association

(Typed Name of Individual or Organization)

(Signature) 
Holly Kessler

(Typed Name)

1-29-15

(Date)

Executive Director

(Title)

**Hawaii Public Health Association
Balance Sheet
As of December 31, 2014**

	<u>12/31/2014</u>
ASSETS	
Current Assets	
Checking	29,156
TOTAL ASSETS	<u><u>29,156</u></u>
LIABILITIES & EQUITY	
Current Liabilities	
MHAC-funds held for others	3,558
Equity	
Unrestricted Net Assets	25,597
TOTAL LIABILITIES & EQUITY	<u><u>29,156</u></u>



Board Members 2014-2015

OFFICERS:

Nancy S. Partika, RN, MPH

President

Current Employment: Women's Health Clinical and QA Unit, MCHB, Hawaii State Department of Health

Robert Hirokawa, MPH, DC, DrPH

Immediate Past President

Current Employment: Hawaii Primary Care Association

Mark Tomita, RN, MCHES, PhD

Vice President

Current Employment: Chair, Department of Health Sciences, Professor of Health Sciences, Hawaii Pacific University

Jill Tamashiro

Secretary

Current Employment: Program Coordinator, Hawaii State Department of Health

Angela Sy, DrPH

Treasurer

Current Employment and Related Activities: Assistant Professor, School of Nursing & Dental Hygiene, University of Hawai'i at Manoa; Caucus Councilor, American Public Health Association Asian Pacific Islander Caucus 2011-2013

Gerald H. Ohta, MPH

Representative to the Governing Council of APHA

Current Employment and Related Activities: Affirmative Action Officer, Hawaii State Department of Health; Member, UH School of Public Health Alumni Association Board; Chair, APHA Nominations Committee; Member, APHA Council of Affiliates; and Member, APHA Action Board.



DIRECTORS:

Dan Dominzio

Director

Current Employment: Clinical Programs Director at Puna Community Medical Center

John A.H. (Hau'oli) Tomoso, MSW

Director

Current Employment: Executive Director, Hui No Ke Ola Pono, Inc., the Native Hawaiian Health Care System for Maui

Rebecca Kang, RN, PhD

Director

Current Employment: Hawaii State Department of Health, Public Health Nursing Branch

Colby Takeda

Director

Current Employment: Administrator, The Plaza Assisted Living

Virginia Pressler, MD

Ex-Officio Director

Current Employment: Director, Department of Health, State of Hawaii

Deon Canyon, PhD, MPH

Ex-Officio Director

Current Employment: University of Hawaii at Manoa, Public Health Sciences, Director, Global Health and Population Studies

Michelle Quensell, BA, MPH Candidate

Student Representative

Current Employment and Related Activities: University of Hawaii, Sentell Research Group Graduate Research Assistant

Michelle Tagorda, BS, MPH Candidate

Student Representative

Current Employment and Related Activities: University of Hawaii Office of Public Health Studies Academic Advisor for the Undergraduate degree program in Public Health



**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HAWAII PUBLIC HEALTH ASSOCIATION

DBA/Trade Name: HAWAII PUBLIC HEALTH ASSOCIATION

Issue Date: 01/28/2015

Status: Compliant

Hawaii Tax#:
 FEIN/SSN#: XX-XXX5490
 UI#: No record
 DCCA FILE#: 119528

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information



ATLANTA GA 39901-0001

In reply refer to: 0752164468
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HAWAII PUBLIC HEALTH ASSOCIATION
7192 KALANIANA'OLE HWY STE A / 143A
HONOLULU HI 96825-1853

Employer Identification Number: [REDACTED]
Person to Contact: Joyce Clyburn
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 30, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(03) of the Internal Revenue Code in a determination letter issued in June 1982.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.



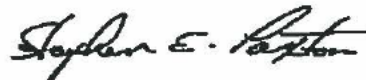
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HONOLULU HI 96825-1853

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Stephen E. Paxton
Operations Manager, AM Operations 3