

House District 1,2,3

Senate District 1,4

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: _____

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): LABOR, OFFICE OF COMMUNITY SERVICES

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Hawaii Island Community Development Corporation

Dbas: Not Applicable

Street Address: 100 Pauahi Street, #204, Hilo, HI 96720

Mailing Address: Same as Above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name KEITH KATO

Title Executive Director

Phone # 808-969-1158 ext. 105

Fax # 808-935-6916

E-mail keith.hicdc@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

CONSTRUCTION OF A NEW HILO ADULT DAY CENTER FACILITY

REC'D BY Ethan Oki

SIGNATURE [Signature]

DATE 1/16/2015 1:37pm

4. FEDERAL TAX ID # _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$2.5 MILLION

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE	\$1,385,000
FEDERAL	\$ 700,000
COUNTY	\$ 0
PRIVATE/OTHER	\$ 298,091

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

KEITH KATO, EXECUTIVE DIRECTOR
NAME & TITLE

JANUARY 15, 2014
DATE SIGNED

House District 1,2,3

Senate District 1,4

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): LABOR, OFFICE OF COMMUNITY SERVICES

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Hawaii Island Community Development Corporation

Dbas: Not Applicable

Street Address: 100 Pauahi Street, #204, Hilo, HI 96720

Mailing Address: Same as Above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name KEITH KATO

Title Executive Director

Phone # 808-969-1158 ext. 105

Fax # 808-935-6916

E-mail keith.hicdc@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

CONSTRUCTION OF A NEW HILO ADULT DAY CENTER FACILITY



RECEIVED

1/14/2015 1:37pm

4. FEDERAL TAX ID _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$2.5 MILLION

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE	<u>\$1,385,000</u>
FEDERAL	<u>\$ 700,000</u>
COUNTY	<u>0</u>
PRIVATE/OTHER	<u>\$ 298,091</u>

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[Redacted Signature]

AUTHORIZED SIGNATURE

KEITH KATO, EXECUTIVE DIRECTOR
NAME & TITLE

JANUARY 15, 2014
DATE SIGNED

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. **Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. **A brief description of the applicant's background;**

Hawaii Island Community Development Corporation's (HICDC) mission is to secure affordable housing to assist low- and moderate-income seniors and families on the island of Hawaii. To date, HICDC has completed 303 self-help homes and 7 senior housing projects with a total of 248 units, all which were completed on time and within budget. Currently, 10 self-help homes are under construction.

Over the past 23 years, HICDC has developed these single family and apartment units for low income residents on the island of Hawaii with funding from state, county, and federal sources. HICDC has been awarded funds from the HOME program every year that such funds have been available since 1996, and has used funds from USDA Rural Development for the senior and self-help housing projects. In addition, HICDC has implemented an American Recovery and Reinvestment Act (ARRA) project for its Kamuela Senior project.

2. **The goals and objectives related to the request;**

Hawaii Island Community Development Corporation (HICDC) plans to construct a new \$7.0 million replacement facility at the Mohouli Heights Senior Neighborhood site to enable Hawaii Island Adult Care, Inc. (HIAC) to relocate its quality Hilo-based day care services for elders and/or physically and mentally challenged adults from the Old Memorial Hospital that was constructed in 1924. The current facility is beyond repair due to damage from successive earthquakes and has been declared uninsurable, with the back section of the east wing already condemned as unsafe. As of 2010, the county amended HIAC's lease to an annual lease with a one-month termination clause as a result of the tenuous condition of the present structure.

The new Hilo Adult Day Center is part of a multiple phase project that will culminate in the construction of an approximately 12,600 sq. ft. replacement facility. Phase I, including planning, design, and permitting is nearly complete awaiting only its building permit that is expected to be approved soon. Tentative subdivision approval has been received and Final Approval is expected to be after the completion of the infrastructure. Phase IA-Civil Infrastructure (grading and embankment, paving, and utilities) will be

breaking ground in February 2015 with completion scheduled for August 2015. All of the activities in Phase 1 and 1-A are funded and underway.

HICDC plans to immediately move into Phase IB of the project, which encompasses construction of the building foundation and site improvements, and will take approximately six months to complete. Construction of vertical build is anticipated to begin in January 2016, and take approximately 12 months to complete.

The new Hilo Adult Day Center will provide on-site community-based care to over 100 participants and their families, as well as prevent the future displacement of these participants and caregivers who would need to find alternative services; including the possibility of costly, premature long term care institutionalization should the current facility become permanently damaged. In addition, the new Hilo Adult Day Center will provide much-needed support to family members and caregivers who are able to continue working with peace of mind, knowing that their loved ones are being cared for in a nurturing and stimulating environment.

3. The public purpose and need to be served;

The 60+ elder population in Hawaii County has grown at a rate of 37% from 2000-2010, and it is estimated that 1 out of every 4 persons will be 60 years or older by 2020. Based on 2010 census data, approximately 21.8% of persons in Hawaii County are 60 and older. From 1980-2000, the 85+ population in Hawaii County grew by 203%, and it is estimated that by 2020, 1 in 50 persons will be 85 years or older. The growth in elderly population is projected to continue at a rate of over 2% annually compared to the overall population growth rate of 1% per year.

According to the Hawaii County Office of Aging 2007-2011 Area Plan, Adult Day Care/Health is the Big Island's number one need under "Support Services – In – home," with an unmet need of 8,737. In addition, the number one area of concern, under "Identified program/service/activity needs" is caregiver support and respite. As the demand for day services to meet a growing elderly population continues to escalate, the need will far exceed existing programs in Hawaii County.

With the tenuous state of the present, uninsurable facility, over 100 low- to middle-income frail elders and participants who have a combination of physical and/or mental challenges, are in jeopardy of being displaced. In addition, their caregivers may be forced to decide between expensive, long-term care or quitting their jobs to stay at home with loved ones.

Of the over 100 participants currently enrolled at the existing facility, 80% are 80 years old and over, mostly with some form of dementia. These participants cannot be left at home alone, due to risk of injury and the debilitating emotional stress on individuals and their families. Were it not for its services, Hilo Adult Day Center estimates that approximately 40% of its participants would be in a nursing home or other long-term care

facility because family members would be unable to care for their loved ones during the day.

The proposed new Hilo Adult Day Center will ensure that these low- to moderate-income frail elders and individuals with physical and/or mental challenges are able to participate in safe, mentally stimulating activities during the daytime so that their families can continue their employment and cope with the stress of caregiving.

The new facility will also serve to deter participants from being placed prematurely in long term care facilities, of which taxpayers bear 80-90% of the cost. According to statistics from the U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services, 90% of individuals are unable to pay for long-term services within three months, but stay for three years until passing on. Medicaid takes over when personal funds are exhausted, creating a huge tax burden estimated at an average of \$7,500 per month per person residing in long term care facilities. Thus, adult day care services are a financial necessity for not only our low- to moderate-income participants and families, but to all members of the community.

4. Describe the target population to be served; and

The Hilo Adult Day Center serves frail, aged elders, and mentally or physically challenged individuals, including those with Alzheimer's disease or some form of dementia. These physical and/or mental challenges are generally brought on by aging and will continue to deteriorate over time. The conditions preclude these individuals from being left alone during daytime hours and substantially impede their ability to live independently, necessitating constant supervision and personal assistance throughout the day.

Eighty percent of HIAC's target population are over 80 years old, mostly frail with some dementia. Of the younger group, most have Alzheimer's/dementia or are stroke debilitated. Everyone who attends needs some form of care. HIAC estimates that were it not for adult day care, 40% of its target population would be in a nursing home or other long-term care facility. Over 77% of the target population is considered low-income, and no one is turned away or denied services because of inability to pay.

HIAC also serves caregivers, who either need respite from taking care of loved ones or are unable to take care of family members during the day due to the demands of their employment. Rather than face the guilt associated with the premature institution of their loved ones, these caregivers need a safe and nurturing environment in which to leave their family members during the day so they are able to continue their caregiving role in the evenings and weekends without facing burnout.

5. Describe the geographic coverage.

HIAC serves participants and families from east Hawaii, from Honokaa to Ka'u, although some have attended from as far as Waikoloa.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Under the direction of Executive Director Keith Kato, HICDC will have oversight of developing the new Hilo Adult Day Center, including planning and design, permitting, construction, and close out. Hawaii Island Adult Care Executive Director Paula Uusitalo will be responsible for Hilo Adult Day Center's daily activities, as well as operations planning, systems development, and pre-opening/ start-up issues once construction of the new facility is completed.

Grant-in-Aid funds will be used toward construction of the Hilo Adult Day Center, including grading, site infrastructure, vertical construction, finish grading, final site improvements and landscaping. Funds may also be used toward the purchase of furniture, fixtures and equipment, as well as other related costs.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Upon release of Grant-in-Aid funds, HICDC estimates that construction would begin in early 2016 and take approximately 12 months to complete.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Earl Fujikawa will serve as the Owner's Representative throughout the construction phase of the project. Earl, in conjunction with the project's architect, Scott Fleming, will be responsible for periodic job site inspections, and reviewing contractor's pay requests, as well as for the punch list and close out. Earl has been the owner's representative on all of HICDC's senior housing complexes. In addition, Earl has performed similar functions for several resort residential condominium projects along the West Hawaii coast. Earl provides regular on-site inspections of the work in progress, noting any discrepancies between the contract requirements and the work performed. HICDC will track progress through monthly reports accompanying the contractor's payment requests.

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

Specific points of completion will be established with the contractor and agency which follow the construction process throughout the period of construction. Grading, site infrastructure, vertical construction, finish grading, final site improvements and landscaping will be the major milestones. Construction reporting is handled on a monthly basis in conjunction with the contractor's pay requests.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$625,000	\$625,000	\$625,000	\$625,000	\$2,500,000

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.**

HICDC submitted a \$700,000 request for CDBG funding in January 2015, and may request additional CDBG funding for vertical construction if necessary to complete the project. HICDC also plans to submit requests to local foundations and corporations during 2015-2016 to complete funding for this project, including the Atherton Family Foundation, Bank of Hawaii Foundation, First Hawaiian Bank Foundation, McInerny Foundation, and the Harry and Jeanette Weinberg Foundation.

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

This does not apply.

5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.

2012 State Grant-in-Aid Funding	\$ 385,000
2013 CDBG Funding	\$ 200,000
2014 CDBG Funding	\$ 500,000
2013 State Grant-in-Aid Funding	\$1,000,000

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.

The unrestricted assets of HICDC as of December 31, 2014 is \$1,640,991.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

HICDC has extensive experience in implementing, managing and bringing similar projects from conception to occupancy. During the past five years, HICDC has developed five self-help housing projects comprising 54 units, along with three senior rental projects with 120 units. The self-help projects have totaled approximately \$12 million, while the senior rental projects totaled approximately \$44 million. HICDC completed all projects on-time and within budget.

The day-to-day operations and supervision of paid and volunteer staff are the responsibility of Executive Director Keith Kato, who has served in this capacity since 1996. Keith was responsible for overseeing all senior complexes, including the 60-unit affordable senior rental housing project at Mohouli that was completed in December 2013.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

With the tremendous growth in the elderly population in the County of Hawaii, the Hilo Adult Day Center provides an essential service to address the needs of this segment of the

population. The existing Hilo Adult Day Center is situated at the Old Hilo Memorial Hospital, which was constructed 90 years ago in 1924 and is considered uninsurable. The floors are cracking, the roof is damaged from repeated earthquakes, and the back section of the east wing has been condemned by the state. The wood within the facility is fully termite ridden, and the plumbing and electrical systems are in dire need of a complete overhaul. Because of the current facility's tenuous condition, the county would prefer not to have occupants in the building and in 2010, amended its lease to one year with a one-month termination clause.

HICDC plans to construct a new, approximately 12,600 sq. ft. replacement facility at the Mohouli Heights Senior Neighborhood site. The proposed ADA compliant facility will include large activity areas for energetic participants, as well as for participants that need a quieter atmosphere. These activity areas are particularly important since the more active participants are during the day, the better rested they are at night when they are at home with their caregivers. In addition, the new Hilo Adult Day Center will be designed to include a covered outdoor activity area for exercise, a commercial kitchen, office space and storage. In conjunction with the Hawaii County Nutrition Program, the commercial kitchen will provide lunch meals

The two participant areas will feature a flexible open area surrounded by strategically placed toilet facilities. Additionally, shower and laundry facilities are planned so that elders can be bathed at the request of family members. Convenient covered drop off and pick up areas will be incorporated at the new facility, as well as exterior gardens to facilitate walks and provide quiet settings. The gardens will also be designed for gardening activities, with raised beds so our kupuna can sit and grow vegetables and flowers, even while in a wheelchair. In addition, the gardens will provide a safe place for our participants with Alzheimer's disease to freely wander around while experiencing nature.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Executive Director Keith Kato is responsible for the day-to-day operations and supervision of HICDC's paid and volunteer staff. As overall manager of the project, Keith will have oversight of the entire development process, including planning and design, permitting, construction, and close out. Additional outside consultants provide HICDC with assistance in land planning, environmental review, architectural design, civil engineering, and legal services.

HICDC's staffing for development projects also consists of Business Manager Jan Makanani. Jan will provide financial control of the project, with overall responsibility for tracking all funding and payments to contractors, as well as maintaining HICDC's financial records. Jan has been with HICDC since 1992, and was responsible for the financial aspects of developing all of the senior housing complexes and self-help homes. In her current capacity as Business Manager, Jan handles all invoices, payments, loan draws, insurance, and maintains the project accounts.

As the project's Owner's Representative, Earl Fujikawa will conduct periodic job site inspections, review contractor's pay requests, and oversee the punch list and close out throughout construction. Earl has served as the owner's representative on all of HICDC's senior housing complexes, and has extensive experience with several West Hawaii resort residential condominium projects.

Hilo Adult Day Center

The Hilo Adult Day Center is staffed with two Directors, one who serves as the center's nurse and takes care of the more physically challenged individuals or those with Alzheimer's disease, and another who cares for the more akamai participants. Additional staff includes two Program Assistants who are in charge when the directors are not on the floor, and the Activity Leaders. All staff is required to undergo annual training sessions, monthly in-services, and numerous other professional development opportunities for refresher training and continuous improvement.

Hilo Adult Day Center received three years national accreditation for the first time in March 2014. We have had quality assurance and evaluation systems in place for over 15 years. The Center conducts annual surveys and maintains detailed statistics on each participant. In addition, participants are monitored through weekly staff meetings to ensure continuous improvement in program and participant care.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

The HICDC Organizational Chart is attached.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

- (1) Business Mgr. \$59,853
- (2) Program Manager \$56,022
- (3) Loan Specialist \$42,328.
- (4) Executive Director, \$42,000 (part-time)

It should be noted that none of the above salaries will be paid from the project's GIA, CDBG, or donated funds. HICDC is developing this project for HIAC without compensation.

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

This does not apply.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Hawaii Island Adult Care's Hilo Adult Day Center is licensed through the Hawaii Department of Health.

The Adult day care services accreditation was approved by CARF International and is in place until March 31, 2017.

C. Federal and County Grants

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

2014 CDBG Funding - \$ 500,000

D. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

This does not apply.

E. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but**
- (2) Not received by the applicant thereafter.**

HICDC will see additional funding from private sources in 2015-2016, including individuals, foundations and corporations, and may request additional CDBG funding for vertical construction of the new facility. HICDC also has the ability to secure short-term financing, if necessary to ensure that construction of the new Hilo Adult Day Center is completed on schedule. Upon completion of the new facility, Hawaii Island Adult Care will establish a maintenance endowment through organization funds and the generous donations of individuals and friends of HIAC.

F. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

The HICDC Certificate of Good Standing is attached.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Island Community Development Corporation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	\$0	\$0	\$0	\$0
2. Payroll Taxes & Assessments	\$0	\$0	\$0	\$0
3. Fringe Benefits	\$0	\$0	\$0	\$0
TOTAL PERSONNEL COST	\$0	\$0	\$0	\$0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	\$0	\$0	\$0	\$0
2. Insurance	\$0	\$0	\$0	\$0
3. Lease/Rental of Equipment	\$0	\$0	\$0	\$0
4. Lease/Rental of Space	\$0	\$0	\$0	\$0
5. Staff Training	\$0	\$0	\$0	\$0
6. Supplies	\$0	\$0	\$0	\$0
7. Telecommunication	\$0	\$0	\$0	\$0
8. Utilities	\$0	\$0	\$0	\$0
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	\$0	\$0	\$0	\$0
C. EQUIPMENT PURCHASES	\$0	\$0	\$0	\$0
D. MOTOR VEHICLE PURCHASES	\$0	\$0	\$0	\$0
E. CAPITAL	\$2,500,000	\$700,000	\$0	\$1,416,909
TOTAL (A+B+C+D+E)				
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$2,500,000	Keith Kato 808-969-1158 ext. 105		
(b) Total Federal Funds Requested	\$700,000	Name (Please type or print) Phone		
(c) Total County Funds Requested	\$0	[Redacted] January 15, 2015		
(d) Total Private/Other Funds Requested	\$1,416,909	Signature of Authorized Official Date		
TOTAL BUDGET	\$4,616,909	Keith Kato, Executive Director		
		Name and Title (Please type or print)		
Note: A total of \$2,383,091 has already been committed to date toward the estimated \$7.0 million project cost. The Total Budget figure of \$4,616,909 above represents the amount of money requested in 2015-2016 to complete funding for the project.				

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Island Community Development Corporation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Island Community Development Corporation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Island Community Development Corporation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS	\$0	\$0	\$0	\$0	\$0	\$0
LAND ACQUISITION	\$0	\$0	\$0	\$0	\$0	\$0
DESIGN	\$200,000	\$0	\$0	\$0	\$0	\$0
CONSTRUCTION	\$1,423,091	\$760,000	\$2,500,000	\$2,116,909	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$1,623,091	\$760,000	\$2,500,000	\$2,116,909	\$0	\$0
<p>JUSTIFICATION/COMMENTS: Once State Grant-in-Aid funds are released, they will be used toward construction of the new Hilo Adult Day Center. Funds may also be used toward the purchase and installation of furniture, fixtures, and equipment, as well as for other related costs as necessary.</p>						

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Hawaii Island Community Development Corporation

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	2012 State Grant-in-Aid Funding	12/1/2013	Hawaii State Legislature	State	\$385,000
2.	2013 CDBG Funding	7/1/2013	U.S. Department of Housing and Urban Development (HUD)	U.S.	\$200,000
3.	2013 State Grant-in-Aid Funding	12/1/2014	Hawaii State Legislature	State	\$1,000,000
4.	2014 CDBG Funding	7/1/2014	U.S. Department of Housing and Urban Development (HUD)	U.S.	\$500,000
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	\$2,085,000

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Island Community Development Corporation

(Typed Name of Individual or Organization)



(Signature)

January 15, 2015

(Date)

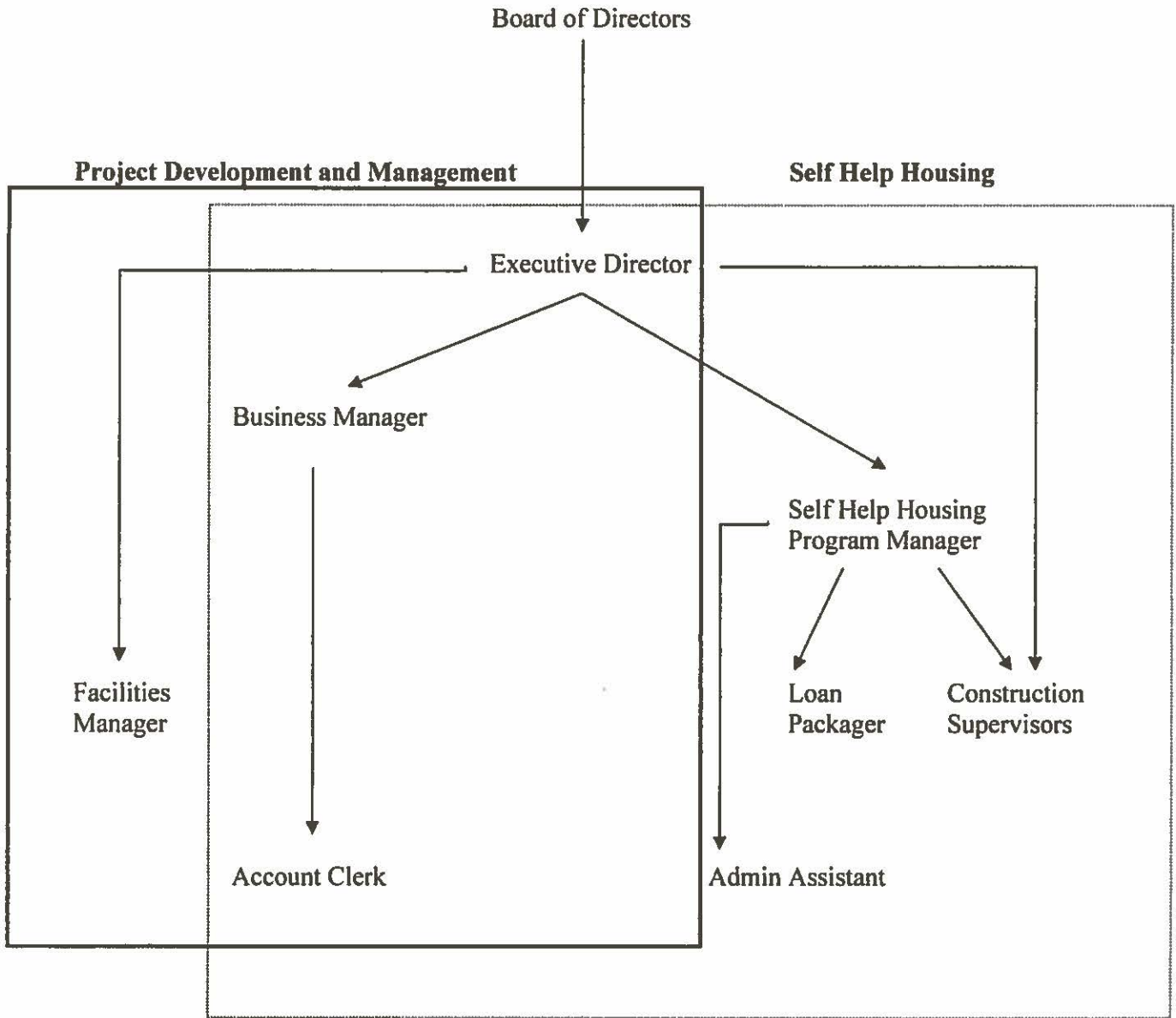
Keith Kato

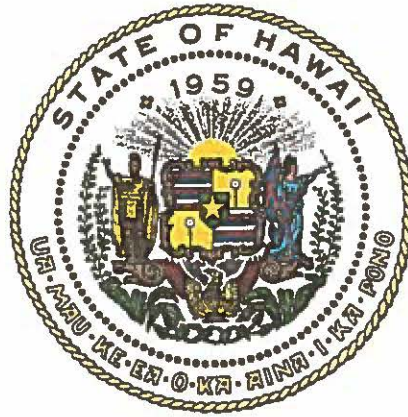
(Typed Name)

Executive Director

(Title)

**Hawaii Island Community Development Corporation
Organizational Chart**





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAII ISLAND COMMUNITY DEVELOPMENT CORPORATION

was incorporated under the laws of Hawaii on 07/02/1986 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 07, 2015

Interim Director of Commerce and Consumer Affairs

