

House District 25

Senate District 13

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Friends of the Children's Justice Center of Oahu

Db/a:

Street Address:

Mailing Address:
FRIENDS OF THE CHILDREN'S JUSTICE CENTER OF OAHU
3019 Pali Hwy.
Honolulu, HI 96817

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name CARI TASOE

Title Program Manager

Phone # 808-445-1873

Fax # n/a

E-mail cari.fcjc@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

PROGRAMS AND SERVICES FOR SEXUALLY AND PHYSICALLY ABUSED CHILDREN, AND CHILD WITNESSES OF MAJOR CRIMES.

4. FEDERAL TAX ID # [REDACTED]

5. STATE TAX ID # [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 120,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 76,000
 FEDERAL \$ N/A
 COUNTY \$ N/A
 PRIVATE/OTHER \$ 75,000

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED SIGNATURE]

AUTHORIZED SIGNATURE

CALVIN PANG, PRESIDENT

NAME & TITLE

JANUARY 30, 2015

DATE SIGNED



RECEIVED
1-30-15

✓

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background

When there is a report that a child has been sexually or severely physically abused or has witnessed a serious crime, the child is brought to the Children's Justice Center (CJC) – a warm, Victorian-style home in Nu'uano. Here, the child enters one of three age-appropriate rooms for a DVD-recorded interview by a specially trained professional who may be someone from law enforcement, a social worker, psychological consultant or forensic interviewer. Recording the interview ensures the child does not have to tell and re-tell the story, thereby helping to prevent re-traumatization and re-victimization. If it is determined that it is not safe for the child to return home, the child will be placed in a temporary foster care placement with only the clothes he/she is wearing. Friends of the Children's Justice Center of Oahu (FRIENDS) provides goods and services to alleviate the trauma for victims and families, from the moment they walk through the CJC's doors and beyond their departure.

The mission of FRIENDS, a 501(c)(3) corporation, is to support children on Oahu who are victims of severe physical abuse or sexual abuse, or who witnessed a serious crime. FRIENDS stands with the Children's Justice Center (CJC) of Oahu in helping these children heal. Each year, between 500-1,000 children and their family members receive services at the CJC. In 2010, FRIENDS was formed to provide financial support and in-kind donations to the CJC. This includes furnishings, décor and recording equipment to maintain a Center that meets the special needs of children who are forensically interviewed as alleged victims and witnesses to crime. Children may also receive basic needs items, such as care bags containing clothing, bedding, toiletries, comfort items and school supplies. FRIENDS also lends volunteer support to CJC by assisting with the supervision of the children and maintaining the basic needs inventory. In addition to meeting the needs of the CJC and children and families, FRIENDS responds to the needs of professionals who are first responders, including law enforcement and child welfare services (CWS).

In 2014, FRIENDS provided financial assistance for items and services to help with the “hope and healing” of over 300 child victims and also developed strategic partnerships with several professionals and organizations in the community that offered pro bono services for referrals made by FRIENDS. In 2015, FRIENDS will continue to provide a conium of services to child victims. Approximately 70% of these child victims have either been interviewed at the CJC or have a case in the CJC's database system. By measuring the outcomes of the items and services made available through the Ho'ola Na Mana'o (Needs Request) project, FRIENDS will be able to evaluate how to better support children as they begin to heal.

2. The goals and objectives related to the request

- A) FRIENDS wants to continue to provide a warm and caring environment to ease the trauma of child abuse victims, especially for those who are unable to return home. If the alleged perpetrator is living in the home, the non-offending caretaker may experience heightened stress. FRIENDS tries to help both victims and non-offending family members during this time of trauma and great uncertainty. There are instances when the child and family members spend many hours at the CJC, sometimes into the evening, as the child undergoes the investigative, forensic interview process and family members meet with law enforcement and CWS. During this process, the child and family may also receive on-site crisis counseling and victim advocacy from the Sex Abuse Treatment Center (SATC) and other professionals. FRIENDS will continue to provide snacks and/or meals for the children and family members while they are at the CJC. FRIENDS will also provide items to prepare children placed in temporary foster care, as well as comfort items to alleged victims as they begin their healing process.
- B) The general public is still not aware of the extent of child abuse, especially as there are often dynamics of secrecy, shame and guilt associated with this type of harm. FRIENDS is committed to promoting and supporting community education, awareness and prevention of child abuse. FRIENDS is working to improve the current website to raise public awareness about child abuse issues in the community and to provide resources for victims and other interested parties.
- C) FRIENDS wants to support the CJC in its provision of training/seminars to professionals and mandated reporters of child abuse. In 2014, FRIENDS supported a statewide project where an updated Mandated Reporter Video and materials were produced. These materials were distributed to CJC's partner agencies, including CWS, Department of Education, and Court Appointed Special Advocates. In 2014, CJC participated in the Outcome Measurement System and through a series of surveys, while nearly 98% of caretakers agreed that their child felt safe at the CJC, only 82% said that they were given

information about possible behaviors they might expect from their child after leaving the CJC and in the days and weeks ahead. FRIENDS will continue to work with CJC in collecting valid and accurate data to identify gaps and needs in the system.

- D) FRIENDS is committed to supporting the staff and partner agencies who respond to child abuse by offsetting expenses related to professional development courses and training. In 2014, the CJC began developing a more formalized system's response to physical abuse and child witnesses of crime. FRIENDS will continue to support meetings and trainings related to these issues. FRIENDS will continue to recruit volunteers to assist with special projects and solicit donations of goods and services for the waiting room and interview rooms to create a warm and safe environment for the victims and families. The community will be engaged to become involved and provide support and resources.

3. The public purpose and need to be served

Child abuse takes an almost unimaginable toll on its victims and their families. Statistics maintained by the National Children's Alliance shows that 1 in 4 girls and 1 in 6 boys are sexually abused before the age of 18. 1 in 5 children is solicited sexually while on the internet. Research clearly illustrates why victims of child abuse need services; without them there are long-term negative effects:

- 13% of violent crime can be linked to earlier child maltreatment (Pereznieto et al., 2010)
- Children who have experienced violence or abuse as a child are 2.7 times more likely to be arrested for violent or criminal behavior as an adult and 11 times more likely to be arrested as a juvenile (Child Poverty Action Group, 2013)
- Violence during childhood has also been linked to future increase in rates of substance abuse, juvenile pregnancy and smoking, alcohol and drug use (WHO, 2006)
- In the U.S., those with a history of child abuse and neglect are 1.5 times more likely to use illicit drugs in middle age (Widom et al., 2006)

There are clear indications that the negative effects of child abuse can often, but not always, be reversed or diminished with intervention and treatment. Each year, the CJC of Oahu serves between 500 and 1,000 child victims, siblings and family members that are referred by investigative agencies, including Child Welfare Services (CWS), law enforcement (county police, military, FBI, etc.) and other federal authorities. In CY2014, over 1,200 children were served by all five CJC's throughout Hawaii, with almost an even distribution amongst children between the ages of 0-6 years, 7-12 years and 13-17 years. On a case by case basis, adult victims with special needs were also interviewed at the CJC.

The CJC provides a child-friendly environment for victims and families to meet with law enforcement and social services personnel. The staff members coordinate appropriate investigation, treatment and legal processes to reduce and prevent unnecessary trauma to children and ensure justice for the children and their families.

4. Describe the target population to be served

FRIENDS will serve sexually and physically abused children, child witnessed to major crimes, and their families. Non-offending caretakers, primarily mothers, will also be a focus of services. A number of these non-offending caretakers disclose their own victimization, including history of childhood sexual abuse or domestic violence.

FRIENDS will provide assistance to enable more children to return to safe homes. If they do not have safe homes, partnerships will be identified with agencies for temporary housing.

Victims come from all socioeconomic backgrounds and all ethnicities. A sampling of the clients served by CJC in CY2014 showed that more than a quarter of the clients identified their background as Native Hawaiian/Part Hawaiian. Other highly represented ethnicities included Mixed, Filipino and White.

To qualify for a service, a client must be referred by an investigative agency or other qualified professional, and the need must be verified.

5. Describe the geographic coverage.

FRIENDS serves the island of Oahu, including the military. All branches (Army, Navy, Air Force, Marines and Coast Guard) are served.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities

A) NEEDS REQUEST PROGRAM – Child abuse victims may have confidence and self-esteem issues. The Ho'ola Na Mana'o (Hope and Healing) program responds to requests for victims and their families for various items and services, including music lessons, sports programs, educational needs, holiday/birthday gifts, dental and orthodontic care, prom or special events attire, transportation (taxi vouchers/bus passes – to/from services and

treatment) and other items to help victims in their recovery process. FRIENDS anticipates an increase in its program numbers as child victims of physical abuse and child witnesses to crime are more readily brought to the CJC for forensic interviews.

- B) PROFESSIONAL SUPPORT – Provide support for the professionals at the CJC and partner agencies with programs to help minimize the trauma associated with the constant exposure to abuse cases. This support may include seminars, classes, membership in support organizations, etc.
- C) TRAINING – Will support training for staff and partner agencies in various areas such as forensic interviewing, child harm and maltreatment, etc. The CJC continues to work on establishing an enhanced system response to cases of physical abuse and child witnesses to crime, including domestic violence. CJC has regular meetings and trainings with professionals from law enforcement, the Prosecutor's Office, CWS and Kapiolani Medical Center for Women and Children who handle these investigations. As professionals in the physical abuse and family violence units receive training, CJC anticipates an increase in forensic interviews of child victims of physical abuse and child witnesses to crime. FRIENDS will work with CJC to identify training needs such as non-accidental physical injuries, joint investigations between law enforcement and child welfare services, etc. so that cases will be investigated appropriately, starting with interviews at the CJC.
- D) SPACE – Will support the CJC space needs. In 2012, the CJC space was reduced by about 50% or 1,500 square feet. As a result, basic needs items and other supplies are now stored in an off-site storage unit.
- E) EQUIPMENT – Will maintain office equipment on a timely basis. Forensic interviews are recorded on specialized equipment that may need to be repaired or replaced on a timely basis.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service

- A) NEEDS REQUEST PROGRAM – Requests for Ho'ola Na Mana'o are received on an on-going basis and will be funded throughout the entire year.
- B) PROFESSIONAL SUPPORT – To address the issues of vicarious trauma, training will be made available to staff of the CJC and partner agencies in the 3rd quarter of the grant period.
- C) TRAINING – CJC and partner agency staff may attend professional training in the 2nd and 3rd quarters.

- D) SPACE – Storage space will be rented over a 12-month period until a new, larger CJC facility is located.
- E) EQUIPMENT – Repairs and maintenance may be incurred through the year as needed.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results

- A) NEEDS REQUEST PROGRAM – Various professionals (E.g. law enforcement, Child Welfare services, mental health, etc.) will work with the FCJC staff to complete a Needs Request form. FRIENDS staff and volunteers, under the supervision of the Manager and in consultation with the CJC Director, will conduct follow-up assessments with the service provider to ensure the needs have been adequately addressed.

The Needs Request forms and process will be maintained and reviewed. The requests and providers will be adjusted on an annual basis as part of our internal quality control procedure.

- B) & C) PROFESSIONAL SUPPORT & TRAINING – All training evaluation reports will be reviewed as part of our internal review procedures.
- D) SPACE – There are no quality assurance and evaluation plans for this item. Storage space will be rented in a convenient and price-competitive facility.
- E) EQUIPMENT – Requests for repairs of mission critical equipment will be addressed within two business days. If local service is available, repairs will be scheduled as soon as possible.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

By participating in the Outcome Measurement System, the CJC is able to collect data that identifies the impact of services provided to children and families while at the CJC and 45-60 days following their visit. These results will also help to identify areas of need for FRIENDS to provide additional assistance.

Similarly, FRIENDS will utilize a tool to gather follow-up information from professionals to measure the effectiveness of various NEEDS REQUESTS through the Ho'ola Na Mana'o program and ways to create better outcomes for child abuse victims and their families.

III. Financial

Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**

See attached budget.

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$30,000	\$30,000	\$30,000	\$30,000	\$120,000

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.**

Individual and corporate donors.

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

None.

- 5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.**

None.

- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.**

The balance of FRIENDS' unrestricted assets as of December, 31, 2014 is \$105,175.48.

IV. Experience and Capability

A. Necessary Skills and Experience

FRIENDS was incorporated over four years ago to support the CJC and the two organizations have formed a close government-community (public/private) partnership to help child victims of abuse. This partnership brings together a strong network of individuals with social services, legal, financial, education and non-profit knowledge.

Together the CJC Statewide and Oahu Directors have nearly 40 years of experience in social work and working with child victims of abuse. They have Masters of Social Work degrees. The social worker on staff has a Master in Education degree and many years of experience in social work and probation.

The FRIENDS President and Treasurer are both actively involved in the oversight of all financial matters.

The FRIENDS Program Manager has a Master in Education degree and has been with the organization from its inception in 2010.

B. Facilities

FRIENDS and CJC share a space at 3019 Pali Highway in accordance with Memorandum of Agreement. FRIENDS occupy the 2nd floor of an older Victorian home that is not ADA compliant. The CJC also has an interview site at the Kapolei Courthouse that is ADA compliant.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

See Section IV-A above.

B. Organization Chart

See attachment A.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Program Manager (full-time): \$75,000 salary

Program Coordinator (part-time): \$25,000 salary

See Page 6.

VI. Other

A. Litigation

No past or present litigation.

B. Licensure or Accreditation

Not applicable.

C. Federal and County Grants

Not applicable.

D. Private Educational Institutions

Not applicable.

E. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but
- (2) Not received by the applicant thereafter.

See attached for FCJC Sustainability Plan.

F. Certificate of Good Standing (If the Applicant is an Organization)

See attached certificate.

Client
(Children and Families)

This chart provides an illustration of services provided by various partner agencies in a typical case. FRIENDS works closely with the CJC staff in providing goods and services.

Investigators
(Law enforcement and Child Welfare Services)

Sex Abuse Treatment Center

CJC staff
Directors,
Social Worker,
Forensic Interview

FRIENDS
* Basic needs - food, clothing, other essentials
* Temporary shelter/housing
* Ground transportation - taxi & bus
* Extracurricular - sports, music, prom, grads
* Specialized services – self-esteem classes, orthodontics, etc.

Other Services
Catholic Charities,
Child and Family Services



BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Friends of the Children's Justice Center of Oahu

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	50,000			50,000
2. Payroll Taxes & Assessments	13,000			13,000
3. Fringe Benefits				
TOTAL PERSONNEL COST	63,000			63,000
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	1,800			1,250
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training	8,200			
6. Supplies	3,500			3,100
7. Telecommunication, phone	1,500			1,100
8. Utilities, internet				
9. Accounting and audit fees	7,000			2,400
10. Client enhancement services	30,000			6,000
11. Client supplies	0			1,800
12. Community outreach/education	5,000			1,750
13. Board development				
14. Oahu CJC Staff misc. expense				
15. Equipment				15,500
16. Dues				500
17. Storage				1,600
18. Forensic Interviews				500
19. Miscellaneous				22,000
20				
TOTAL OTHER CURRENT EXPENSES	57,000			57,500
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	120,000			120,500
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	120,000	Calvin Pang	956-7474	
(b) Total Federal Funds Requested	n/a	Name (Please type or print) Phone		
(c) Total County Funds Requested	n/a			
(d) Total Private/Other Funds Requested	120,500	Signature of Authorized Official		Date 1-30-2015
TOTAL BUDGET	240,500	Calvin Pang, President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Friends of the Children's Justice
Center of Oahu

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

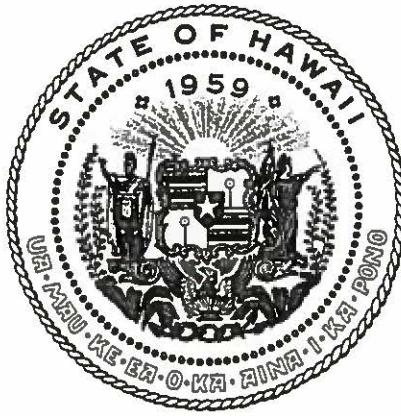
Applicant: Friends of the Children's Justice Center of Oahu

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Friends of the Children’s Justice Center of Oahu

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	NOT APPLICABLE				
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
				TOTAL	



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

FRIENDS OF THE CHILDREN'S JUSTICE CENTER OF OAHU

was incorporated under the laws of Hawaii on 10/05/2010 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 23, 2015

Interim Director of Commerce and Consumer Affairs

**Friends of the Children's Justice Center of Oahu
Sustainability Plan
GIA FY2015-2016**

Friends of the Children's Justice Center of Oahu (FRIENDS) is a 501(c)(3) non-profit organization whose current funding consists of the Grant in Aid FY2014-2015 and private donations. FRIENDS plans to diversify its funding and apply for other grants, but at this time, no other grant funding has been secured. In the event that FRIENDS receives funding from the Grant in Aid for fiscal year 2015-2016, but does not receive funds thereafter, FRIENDS will sustain its program operations by continuing to seek other grants and solicit private donations. If FRIENDS is unable to secure additional funds, it would likely reduce its Ho'ola Na Mana'o - Need Request Program and support for the Children's Justice Center of Oahu's physical site.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

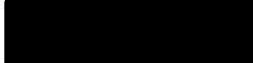
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Friends of the Children's Justice Center of Oahu

(Typed Name of Individual or Organization)



(Signature)

1-30-2015

(Date)

Calvin Pang

(Typed Name)

Board President

(Title)