

House District _____

Senate District _____

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: _____

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Family Hui Hawaii

Dbas:

Street Address: P.O. Box 109 Kaneohe, Hawaii 96744

Mailing Address: P.O. Box 109 Kaneohe, Hawaii 96744

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name CHERYLYN SHIINOKI

Title Executive Director

Phone # 808-392-3128

Fax # 1-708-292-3701 (efax)

E-mail cshiinoki@familyhui.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Family Hui Hawaii provides a peer-to-peer comprehensive, low-cost and sustainable parenting and early childhood development program for families with children, ages 0-5. Participation in the program has proven to be a protective factor against isolation and depression, child abuse and neglect, developmental delays, and substance abuse. The school readiness and success.

4. FEDERAL TAX ID: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 282,190

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE

AUTHORIZED SIGNATURE

CHERYLYN SHIINOKI, EXECUTIVE DIRECTOR
NAME & TITLE

1/29/2015
DATE SIGNED

RECEIVED
1-29-15



Applicant: FAMILY HUI HAWAII

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section will clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Family Hui Hawaii supports families through neighborhood-based family groups or Hui, providing parenting strategies and early childhood development knowledge over a 12 week program. Hui groups:

- are facilitated by trained volunteer peer group leaders;
- encourage families in an atmosphere of mutual respect to raise their children with loving guidance;
- empower families through the sharing of experiences, knowledge, and community resources to be better parents and leaders of their families and community

Our Vision: Every child in every family is thriving, healthy and safe.

Our Mission: To support, encourage and empower families to meet the challenges of raising children, by celebrating the joys and coping with the stresses in healthy ways.

Family Hui Hawaii values:

- The uniqueness of every child and every family
- Mutually respectful and supportive relationships between family members and children
- The ability of participants to see through the eyes and hearts of children
- Mindful reactions to challenging behaviors
- Community building and a sense of belonging
- Thriving families = Thriving schools = Thriving communities

Family Hui Hawaii is carrying on the 30-year legacy of the former Baby Hui by providing a comprehensive and sustainable early childhood program for families with children age 0-5 years. Family Hui Hawaii facilitates 12-week neighborhood based peer-to-peer (hui) groups for families with young children, focused on building peaceful and thriving homes. Family Hui Hawaii's method of peer-led facilitation has proven effective through empirical research and clinical practice. The peer-lead framework has proven to be a protective factor against child abuse and neglect, isolation, depression, substance abuse, divorce, delayed brain development, truancy and school drop-out.¹ Peer-led groups promote positive parenting

How it Works

1. Enroll in the Program
 - a. Families contact Family Hui Hawaii to enroll in the program. While waiting for a group, families can participate in other regularly scheduled and quarterly Hui workshops.
2. Join a Group
 - a. Family Hui Hawaii matches the potential participant with a group peer leader based on her/his child's age and neighborhood, and then contacts the parent or caregiver when an appropriate group is organized. The family then becomes a Hui member and takes part in a 12-week peer group Hui.
3. Build Community
 - a. New members are very enthusiastic to be able to connect with other families, make friends, learn and teach, and share life experiences. The relationships and personal connection between members leads to high retention in the peer groups.
4. Share and Learn Ideas and Tips
 - a. Family Hui Hawaii provides the Embracing 'Ohana Participant Notebook to be used at group meetings, offers child developmental screening, and provides referrals to other agencies. Family Hui Hawaii produces newsletters with current community resources, and invites families to join in other special events.
5. Grow With Your Hui
 - a. Many parents continue participating in Family Hui Hawaii events, well after the 12 week program is completed. Some participants train to become peer leaders for a new group of participants. Participants frequently volunteer to help Family Hui Hawaii reach out to other families and expand their own network of support.

Types of Hui

- Infant: For families with children ages newborn to one year
- Toddler: For families with children ages one year to three years
- Preschool: For families with children ages three to four years
- Siblings: For families with two or more children 0-5
- Working Parents: For families juggling work with parenting children 0-5
- Teen Parents: In partnership with high schools serving teen parents
- Dads: For Dads with children ages newborn to five
- Language Specific: For groups with specific language needs
- Hui within Existing Programs: For families within an established program, also coordinated by age. In programs where families do not have the capacity to lead the discussions, facilitation is provided by a trusted staff member of the program or by Family Hui Staff until a peer leader is identified and trained.

7. All families will be provided with age appropriate expectations of their children and strategies to address the challenges at each developmental level which decrease frustration and ultimately, abuse. Strategies will be shared through the Embracing 'Ohana curriculum and through peer discussions.
8. All families will be provided information on healthy and affordable meal options for their families. A resource packet will be provided to each family including interpreting food labels, making cost-effective meals including hands-on opportunities for families to practice these skills.
9. All families will be provided a checklist for ensuring their living environment is safe for young children and to increase buy-in and understanding, there will be an opportunity for discussion to allow for questions to explain the reasons for importance of safe environments.
10. All families will develop or share strategies that have been effective for them in working together as an effective, positive family team.
11. All families will develop and share strategies to support their children through transitions to day care, preschool and/or kindergarten.
12. All families will be encouraged and supported to stay with their Hui beyond the 12 weeks through the participant evaluation at the end of the program. FHH encourages participants to come to Hui events and asks families to consider leading future Hui groups.

3. The public purpose and need to be served;

Family Hui Hawaii (FHH) works to end child abuse and neglect in every home to ensure children are safe and prepared to learn. The Hawaii Dept. of Human Services (DHS) reported that Hawaii had 3,948 cases of abuse or neglect reported to DHS Child Protective Services Systems (CPSS), with 35% or 1,392 of those cases confirmed (2012)ⁱⁱ. Of the 3,948 reported cases of abuse or neglect, Oahu ranks the highest at 2,278 or 58%, Hawaii Island at 787 reported cases or 20%, followed by Maui County at 583 reported cases or 15%, and lastly Kauai with 300 or 13% of the total number of children statewide. It is important to note the following percentages of confirmed child abuse and neglect cases of each island's total reported cases: Maui with 40%, Hawaii with 39%, Kauai with 34% and Oahu with 33% of reported and confirmed cases. In addition, according to the 2012 report issued by the Hawaii Children's Trust Fund, "Current reports show that each year nearly 6,000 suspected cases of child abuse are reported in Hawaii, but there's no telling how many cases go unreported."ⁱⁱⁱ

By District, reported child abuse and neglect cases occur most frequently in Puna, Hawaii Island at 36%, followed by Honolulu (Oahu) and South Hilo (Hawaii), at 28%; Ewa (Oahu), and Wailuku (Maui) at 26%.

FHH focuses its outreach efforts in areas where families are associated with having higher rates of child abuse and neglect, while offering services throughout the State.

"Violence touches all the people and systems that come in direct contact with survivors..." and if abuse exists, everyone in the family is affected (Joyful Heart 2013)^{iv}. Child abuse and neglect (CAN) long-term effects include an array of worries, stressors, fears, and a lack of

In addition, only 8.1% of entering Kindergarten classes met all of the benchmarks in all dimensions of displaying key skills and characteristics necessary for successful learning in school. Family Hui Hawaii prepares families to support their children's learning experiences by empowering families to positively engage with their children from birth. By age five, a child's brain is 85% developed, highlighting that early experiences matter and have a direct impact on how a child learns once they enter kindergarten. Limited early learning opportunities, family safety, low family engagement levels and family income are all identified barriers. Family Hui Hawaii focuses specifically on family safety and family engagement to support optimal brain development their children's learning.

Family Hui Hawaii is needed in statewide communities:

- a. Family Hui Hawaii fills a significant void in the State of Hawaii based on the extended waitlists and demand of the former Hui program. There exists a universal need in most families for learning effective ways to support young children through positive parenting, healthy nutrition and child development regardless of gender, income, ethnicity, and geographical location. Family Hui Hawaii is the only organization in the State of Hawaii that offers this peer-led, community based support for families.
- b. According to the British Medical Journal, "In terms of engagement outcomes, peer-led intervention had an impressively high retention rate of 92%. This finding is particularly notable given the socio-demographic profile of the participating parents, which would typically be associated with multiple barriers to service use. This suggests that the current peer led parenting intervention has the potential to outperform conventional parenting group formats, even those specifically targeted at hard to reach populations, in successfully engaging parents in treatment for their children's behaviour problems."ⁱⁱⁱ
- c. Family Hui Hawaii's peer-to-peer framework serves as a powerful protective factor against parent/caregiver isolation, depression, child physical and sexual abuse, domestic abuse, substance abuse and developmental delays, which are all identified barriers to a child thriving in school. Supporting families prenatally and in the early years will help to ensure that the development of essential brain structures supporting social, emotional, physical and mental development are developed. According to Jack P. Shonkoff (2000), the capacity to build these foundations is greatest in early childhood and decreases over time.^{xii}
- d. Family Hui Hawaii (FHH) assists statewide efforts in implementing early childhood and development initiatives. FHH will directly advance the following initiatives:
 - Support the statewide action strategy efforts;
 - Support Family Strengthening by providing referrals to community programs that address a family need or interest, education on positive parenting and family strengthening to families from birth to age five, particularly focused on the reduction of violence in the home and child development.
 - Identification of early intervention needs.
 - Support statewide efforts to address childhood obesity and prevention through nutrition and cooking education with supporting curriculum.

socio-economic environments and the higher incidence rates of child abuse and neglect (CAN) in these populations. Of the 1,392 confirmed Hawaii cases of CAN, 607 (44%) are of Hawaiian/Part Hawaiian race and 221 (16%) are of Mixed race (HI DHS CPSS 2012). Hawaiians are among the highest ethnic race to commit CAN. Hawaiian psychologist Dr. Kamana'opono Crabbe & Professor Maria Brave Heart suggest the loss of cultural values and traditions coupled with the physical, mental, social effects of abuse upon a family as a Historical Trauma Response (Joyful Heart 2013)^{iv}. FHH will focus its outreach efforts in areas with higher populations of Hawaiian/Native Hawaiian, Micronesian, and immigrant families including Waianae/Kapolei, Waimanalo, Honolulu (Kuhio Park Terrace, Mayor Wright housing), Kona, Hilo, Molokai, Maui, Lanai, and Kauai^{svii}. The FHH peer-led framework is very responsive to diverse cultures and is well suited to be accepted by members of the community. Discussions are led by families or trusted members of the community (until capacity to lead is built in a family leader), building an environment of trust. This environment of trust results in families being more willing to participate, share, and apply what they learn, at home.

II. Service Summary and Outcomes

The Service Summary will include a detailed discussion of the applicant's approach to the request. The applicant will clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant will:

1. Describe the scope of work, tasks and responsibilities;

- a. Family Hui Hawaii (FHH) will serve 400 families, including 400-800 parents/caregivers, and 400-1200 children by coordinating, training, and supporting 35 – 45 positive parenting peer groups, and providing four community parent and child education workshops across the State of Hawaii.
- b. Groups of families will be organized by neighborhood and the ages of children. Groups will consist of eight to ten families each, serving approximately 400 families.
- c. Each Hui will be facilitated by a peer member of the group. This peer facilitator will be trained in the FHH framework and facilitation skills by FHH staff. In areas that families do not have the capacity to lead immediately, FHH staff will facilitate or partner with other programs, agencies or community leaders that have established connections to the participants in the Hui to facilitate the discussions until a peer leader is identified, trained, and comfortable with leading the remaining weeks of the Hui.
- d. Following the formal 12-week session, more than 50% of Hui families will indicate their intent to stay together beyond the 12-week session as noted on their Participant Post Evaluation Survey.
- e. The Hui will provide forums for families to connect and begin dialogue with their neighborhood school(s). Research has demonstrated that the earlier families are engaged in their child's learning and social/emotional well-being, the longer they stay engaged in their K-12 experiences. Children with more engaged parents are more likely to be successful in school and in life. By connecting families and schools early

Timeline and Measurements

Based on: 40 Hui with 10 families placed in each Hui
 Hui meeting all 12 weeks without interruption
 10% Participation Attrition during the 12 week period
 All participants completing the course turn in an evaluation.

| Month | Expected Month | # of Hui Begin 12 Week Program | Accum. # of Hui Groups Created | # of Families Placed in a Hui Group | Accum. # of Families Placed in a Hui Group | # of ASQ-3* screenings offered to Families | Accum. # of ASQ-3 screening offered to Families | # of Pre-Participation Surveys Collected | Accum. # of Pre-participation Surveys Collected | # of Post - Evaluations Distributed (20% Attrition) | Accum. # of Post Evals Distributed | # of Post-Evaluations Collected (75%) | Accum. # of Post Evaluations Collected |
|-------|----------------|--------------------------------|--------------------------------|-------------------------------------|--|--|---|--|---|---|------------------------------------|---------------------------------------|--|
| 1 | Jul-15 | 2 | 2 | 20 | 20 | | | 20 | 20 | | | | |
| 2 | Aug-15 | 4 | 6 | 40 | 60 | 20 | 20 | 40 | 60 | | | | |
| 3 | Sep-15 | 4 | 10 | 40 | 100 | 40 | 60 | 40 | 100 | | | | |
| 4 | Oct-15 | 5 | 15 | 50 | 150 | 40 | 100 | 50 | 150 | 16 | 16 | 12 | 16 |
| 5 | Nov-15 | 5 | 20 | 50 | 200 | 50 | 150 | 50 | 200 | 32 | 48 | 24 | 40 |
| 6 | Dec-15 | 4 | 24 | 40 | 240 | 50 | 200 | 40 | 240 | 32 | 80 | 24 | 64 |
| 7 | Jan-16 | 6 | 30 | 60 | 300 | 40 | 240 | 60 | 300 | 40 | 120 | 30 | 94 |
| 8 | Feb-16 | 5 | 35 | 50 | 350 | 60 | 300 | 50 | 350 | 40 | 160 | 30 | 124 |
| 9 | Mar-16 | 5 | 40 | 50 | 400 | 50 | 350 | 50 | 400 | 32 | 192 | 24 | 148 |
| 10 | *Apr-16 | | 40 | | 400 | 50 | 400 | | 400 | 48 | 240 | 36 | 184 |
| 11 | *May-16 | | 40 | | 400 | | 400 | | 400 | 40 | 280 | 30 | 214 |
| 12 | *Jun-16 | | 40 | | 400 | | 400 | | 400 | 40 | 320 | 30 | 244 |

* FHH will continue to place families into new Hui groups until 400 families have been served

*ASQ-3 = Ages and Stages Questionnaires screening

- 3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**
- a. Family Hui Hawaii will provide pre-service training to peer facilitators prior to Hui sessions. Training is scheduled for 4 hours and additional training as needed.
 - b. Family Hui Hawaii will assess the understanding of the implementation skills of all peer facilitators and provide additional training and support as needed prior to any peer-led discussions.
 - c. When families enter the program, families will be asked to complete a pre-participation survey.
 - d. In the event that a Family Hui Hawaii parenting group encounters a combination of recurring and/or unique parenting challenges, several sources will provide information and support to assure the quality of services provided by The Family Hui Hawaii:
 - i. The Participant Coordinators are continuously engaged with their assigned Leaders (facilitators) in assessing group member's needs and the group's responses.
 - ii. When a group encounters and deals with a unique problem, the Family Hui Hawaii participant coordinators will work with the Program Manager to revise the Group Leader Manual and will implement in all groups if applicable. Additional administrative support will be provided as needed in response to participant feedback throughout the duration of the program.
 - e. At the end of the 12-week program, families will be asked to complete an evaluation that will enable the Family Hui Hawaii to measure acquired knowledge and applied skills of families. The survey and evaluation will assess the effectiveness of the program and materials, as well as the effectiveness of the facilitator. Family Hui Hawaii uses the participant feedback to revise its program, update the materials and amend the services as needed. Families will be given the opportunity to provide feedback after the fourth and twelfth sessions to assess the effectiveness of the program. Outcomes of the Family Hui Hawaii's services will be measured and evaluated and compiled into a final report to the State of Hawaii using the following tools:
 1. Hui Participant Pre and Post Surveys (Family Hui Pre-Participant Survey and Family Hui Evaluation):
 - i. The questions on the Pre-Participation and Family Hui Evaluation surveys have been designed to provide data on the participant's capacity on the Strengthening Families Protective Factors Framework including resilience, social connections and concrete support in times of need, knowledge of parenting and child development, and social and emotional competence of children. The Center for the Study of Social Policy says that, "Research studies report the common-sense notion that when these Protective Factors are well-established in a family, the likelihood of child abuse and neglect diminishes."^{xiv} The data allows Family Hui to assess the knowledge acquired, skills applied and program satisfaction of our participants during the twelve week program. The surveys also provide measured feedback about the Facilitator, The Family Hui Hawaii Embracing 'Ohana participant notebook,

Facilitators lead multiple Hui because they find that the experience is personally rewarding. These facilitators do not need to be trained again. Support will be given to all facilitators as needed.

- b. 35-45 Hui or as many as needed to serve 400 families will be organized and begun according to the table indicated in Section II Service Summary and Outcomes, 2; projected timeline.
- c. 400 or more parents and caregivers with children ages zero to five years old will be placed in parenting peer groups or participate in Family Hui Hawaii coordinated parent education/child development workshops during the 12 month period.
- d. The four parenting workshops will be offered to all past and current participants and includes an interactive play activity for families and their children.
- e. Current participants and all past participants with a current and valid email address will have the opportunity to receive the quarterly the Family Hui newsletters either electronically or as a hard copy. All participants will be provided the opportunity to receive the newsletter by mail if they are not able to provide an email address. Partner agencies and funders will also have the opportunity to receive the Family Hui newsletters.
- f. All participants who complete the entire 12 week curriculum will be provided with the opportunity to evaluate our program and indicate their growth around the 5 Protective Factors of the Family Strengthening Protective Factors Framework. We estimate that at least 320 families will complete all 12 weeks and we expect to collect 244 post evaluations from the 320 that are given the evaluation.
- g. In reference to the Family Strengthening Protective Factors Framework, families will indicate increased understanding and practice in the following areas: 1) Resilience; 2) Social Connections; 3) Knowledge of Parenting and Child Development; 4) Concrete Support in Times of Need; and 5) Social and Emotional Competence of Children. Families will identify the areas that they feel where they have improved in their parenting approaches on the Participant Evaluation and will show that:
 - 1) 100% of families will have the opportunity to learn about making healthier food choices. 100% of families will have increased awareness of healthier food options. (Protective Factor 3)
 - 2) 100% of families will be given the opportunity to increase their understanding of the importance of health and developmental screenings and will understand the process of following up with the child's medical home and/or community resources available. (Protective Factor 3)
 - 3) 100% of families will have the opportunity to learn about mandated reporting of child abuse and neglect, Hawaii Revised Statutes Chapter 350. 75% of families will indicate increased awareness of how to report suspected and/or confirmed cases of abuse and neglect to Child Welfare Services (Protective Factor 4)
 - 4) 100% of families with children identified as having a concern following any screening provided will have increased understanding of follow-up actions available with the child's medical home or applicable community resources. (Protective Factor 4)

III. Financial**Budget**

1. **The applicant will submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
2. **The applicant will provide its anticipated quarterly funding requests for the fiscal year 2016.**

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| \$70,548 | \$70,548 | \$70,547 | \$70,547 | \$282,190 |

3. **The applicant will provide a listing of all other sources of funding that they are seeking for fiscal year 2016.**

FHH is seeking funding from the Atherton Foundation, the Frost Family Foundation, and is intending to submit a competitive proposal for a Department of Health contract. We will continue to seek grant opportunities. Currently, we do not have any confirmed sources of funding.

4. **The applicant will provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant will provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

Not Applicable

5. **The applicant will provide a listing of all government contracts and grants it has been and will be receiving for program funding.**

Family Hui Hawaii may receive funding for the 2014-2015 State fiscal year through a grant-in-aid that was passed by the Legislature in 2014. However, funds have not been released by Budget and Finance and Governor Ige. While a contract has been drafted, it is not final. Funds of \$229,636 are still pending but according to the contract draft, must be used by June 2015. As of the date of submittal of this proposal, Family Hui Hawaii has not been notified that funds will be released.

5. **The applicant will provide the balance of its unrestricted current assets as of December 31, 2014.**

Family Hui Hawaii is a new entity that currently does not have any assets. The only grant request pending is the 2014-2015 Grant in Aid mentioned in 5, above. Since grant in aid funding has not been released, Family Hui Hawaii does not have any unrestricted assets as of December 31, 2014.

Recent Accomplishments

Family Hui Hawaii staff have taken the former Baby Hui materials and expanded the curriculum out to age five, to include family transitions from home to preschool and preschool to kindergarten. We have partnered with the YMCA of Honolulu, the largest nonprofit organization in the State of Hawai'i to provide parent interaction learning programming to complement our focused positive parenting curriculum through our Hui to School program. Family Hui Hawaii was invited to assist in the creation and implementation of Hawai'i's Family Partnership Guidelines for early childhood to be considered by the early learning community and the K-12 continuum. Staff have reestablished and formed partnerships that include Department of Health - Early Intervention; Department of Education, College of Education at UH Manoa, Head Start, Good Beginnings Alliance, Healthy Mothers Healthy Babies, The Parent Line, PATCH, principals throughout Castle Complex, YMCA of Honolulu, Kapiolani Culinary Arts Institute, Kalihi Palama Health Center, Parents and Children Together and Kamalapua o Ko'olau. Attached are letters of support from the Good Beginnings Alliance and The Learning Coalition. Letters of support from our community partners, agencies and families are currently being gathered and will be distributed to legislators as they are turned in.

New Program Development

Family Hui Hawaii is currently working with the Healthy Mothers Healthy Babies Coalition of Hawaii (HMHB), a local nonprofit organization, to develop an adapted Hui, specifically for families that are expecting a baby. HMHB is dedicated to improving Hawai'i's maternal, child and family health through collaborative efforts in public education, advocacy, and partner development. FHH and HMHB will work collaboratively to provide a multi-week curriculum where families can begin to form a network of support within their community, obtain prenatal and child development knowledge, help in preparing for their baby's arrival, and coping and parenting strategies to use after their baby is born. In addition to the multi-week curriculum, FHH and HMHB will encourage the use of community resources, such as the free Text4baby program to provide vital health text messages, customized by age and development, to support parents and caregivers throughout pregnancy and baby's first year of life. FHH will encourage all participants to continue meeting and/or lead an infant Hui after their baby is born. Combined, the two organizations will be able to support the family long after the formal multi-week program is completed.

Organization Capacity

Family Hui Hawaii has highly professional human capital, as reflected in our staff, Board of Directors and Advisory Council members. Our greatest challenge is re-establishing foundational funding for the Hui, traditionally funded by the Hawai'i Department of Health and Hawai'i Department of Human Services. In addition to seeking foundational funding, we are applying for several foundation grants to supplement specialized programming such as prenatal hui, teen hui, single parent hui and serving Native Hawaiians more broadly. Family Hui Hawaii supported 100 families last year throughout

participants, at area parks, and at City and County recreation facilities. The four additional workshops will be held at ADA accessible partner organization facilities, or public parks.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant will describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant will provide the qualifications and experience of personnel for the request and will describe its ability to supervise, train and provide administrative direction relative to the request.

1. Family Hui Executive Director: Cherilyn Shiinoki, MEd

Cherilyn Shiinoki brings over 20 years of retail and general management experience and 10 years of experience in the field of early childhood education and care. Cherilyn has worked as a preschool teacher in center based care as well as in the Department of Education's Families for R.E.A.L. (Resources and Early Access to Learning) program. Cherilyn also worked as the Director of Children's Ministries at a large church where she worked to build relationships with the adult and youth ministries. As the Executive Director, Cherilyn has been overseeing the implementation of the Executive Office on Early Learning (now with the Hawaii Department of Human Services contract (No. GOV-EOEL-2014-02-SW) facilitating discussion and collaboration contributing to a comprehensive statewide early learning system in the State of Hawaii. She has a Masters of Education in Early Childhood Education from the University of Hawaii at Manoa with an emphasis in working with families and building family school partnerships.

- a. Responsibilities of the Executive Director include but are not limited to the following:
 - 1) Assist the governing Board of Directors in implementing and evaluating its programs and recommendations
 - 2) Oversee and submit written reports on statewide activities
 - 3) Advise and work with the Board of Directors regarding fundraising and budgeting
 - 4) Draft fundraising requests
 - 5) Act as liaison between Family Hui Hawaii and other funding sources
 - 6) Support and supervise staff and contractors
 - 7) Create and maintain relationships with partner community agencies
 - 8) Oversee development and operation of special needs groups.
 - 9) Ensure effective monitoring and evaluation procedures are followed
 - 10) Collaborate with partner organizations to draft and forward policy recommendations to be considered by the Hawai'i Legislature that affect children and families.

years. She has worked and volunteered in a variety of settings including center based care, family care, family-child participation center, shelters, church ministries, Department of Education, and Kamehameha Schools. Mai received both her B.Ed. and M.Ed. from the University of Hawaii at Manoa. Mai has completed the Strengthening Families Protective Factors Framework: Training for Trainers course. She remains passionate about early learning as a Native Hawaiian mother raising two children in Kaimuki.

- a. Responsibilities of the Project Manager include but are not limited to the following:
 - 1) Work with Executive Director on Grant Proposal Writing and Reporting;
 - 2) Support and supervise contractors;
 - 3) Create and maintain relationships with partner community agencies
 - 4) Ensure effective monitoring and evaluation procedures are followed in implementing a project;
 - 5) Quarterly analysis of Pre Participant Surveys and Post Evaluations
 - 6) Development and Implementation of Adapted Hui (Special Needs; within existing programs; Prenatal Hui, etc...)
 - 7) Support Program Manager as needed;
 - 8) Provide information about The Family Hui Hawaii and other related community resource
 - 9) Provide appropriate referrals to health and family agencies
 - 10) Organize training workshops on Oahu and neighbor islands
 - 11) Provide and update the participant Embracing 'Ohana notebook with current research-based early childhood education and care information.

- b. The qualifications for the position of Project Manager include the following:
 - 1) A college degree in human services, education, public policy, health or equivalent;
 - 2) Strong verbal and written communication skills;
 - 3) Strong analytical skills and attention to detail;
 - 4) Two years of staff support and supervision experience;
 - 5) Two years in resource networking experience;
 - 6) Strong management and collaborative leadership; and
 - 7) Experience as a group facilitator and workshop presenter

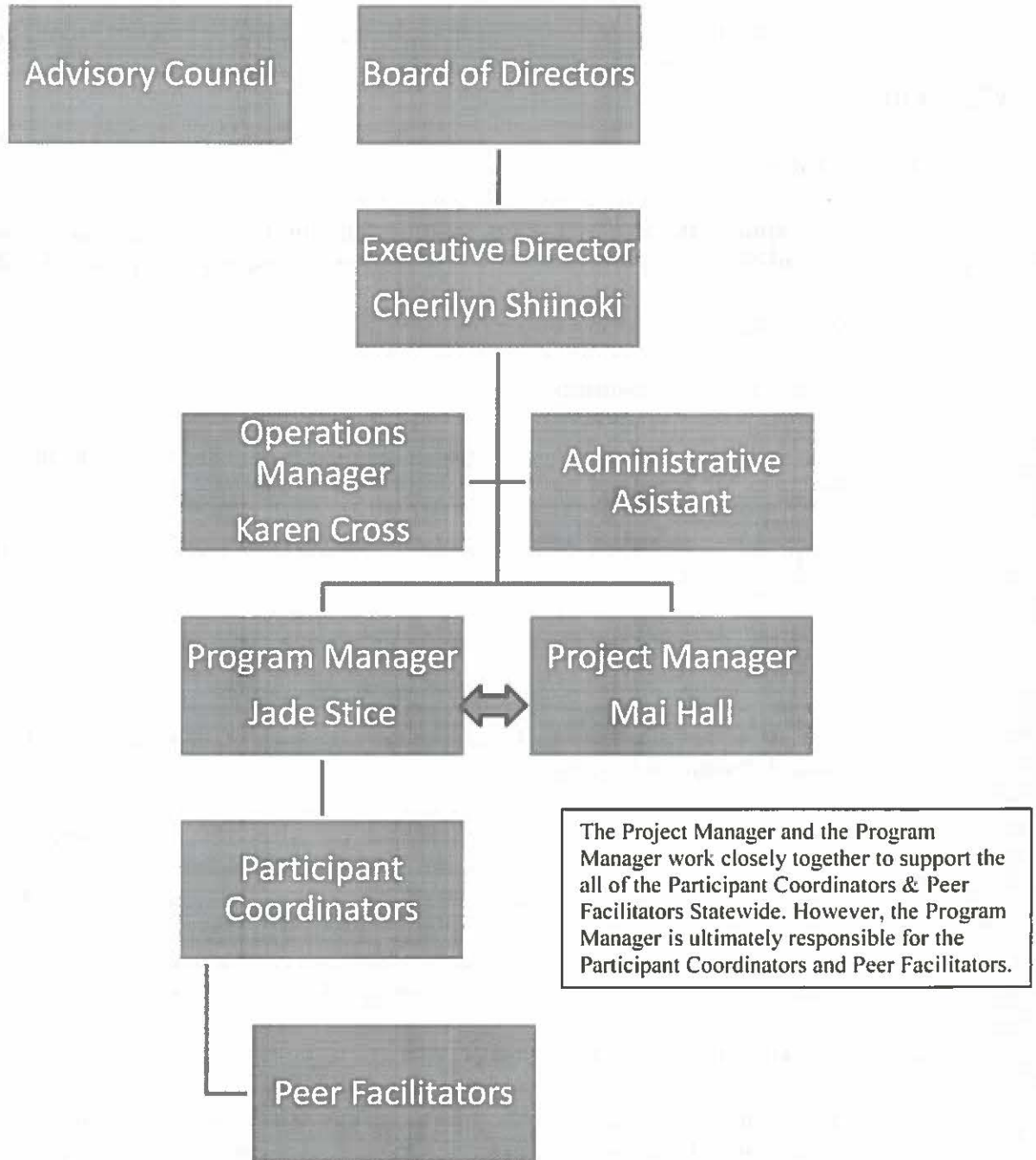
4. Family Hui Program Manager: Jade Stice Finley

Jade is a certified Bradley Instructor and doula. She is passionate about helping couples make informed decisions about their birth. Now as the Program Manager for Family Hui Hawaii, she feels that she is in an even better position for helping families navigate this tricky business called parenthood. Jade is a team member of the Nurturing and Safe Families team of the state's Early Learning Action Strategy. Jade has completed the Strengthening Families Protective Factors Framework: Training for Trainers course. In addition, she has facilitated over 50 family discussion meetings with families to provide information to the state's policy makers under our current contract with the Executive Office on Early Learning. Jade has 2 young

- 6) Recruit and train group leaders on assigned island/communities; If a peer facilitator is not found immediately and there are enough families on the wait list to begin a group, the Participant Coordinator may facilitate the discussions until a peer facilitator within the group is identified and trained.
 - 7) Organize training workshops;
 - 8) Maintain contact with assigned group leaders;
 - 9) Visit groups in assigned island/communities and provide additional information regarding the Embracing `Ohana notebook;
 - 10) Distribute copies and assist with the administration of the ASQ surveys;
 - 11) Establish and maintain relations with other community agencies and services as needed;
 - 12) Work with Program Manager to institute program modifications to better suit assigned island/communities that are dealing with a smaller and more diversified group of parents;
- b. The qualifications for the position of Participant Coordinator are:
- 1) A 2 year degree in higher education, preferably in Education, Health, or Human Services or 2 years of experience working with parents in education or health services.
 - 2) Experience with parent organizations and parent groups;
 - 3) Experience as a volunteer group facilitator for parent groups (may be completed in conjunction with performing the requirements of this position);
 - 4) Strong organization, verbal and written communication skills;
 - 5) Experience in resource networking
4. Administrative Assistant, Approximately 10 hours per week or as needed
- a. Responsibilities of the Administrative Assistant include but are not limited to the following:
- 1) Assist staff with entering data from ASQs, Pre-participation surveys, Post-Evaluation Surveys, and any additional type of data collected from Hui groups
 - 2) Assist staff with creating and coordinating support materials for Hui groups and participant coordinators
 - 3) Assist staff with coordinating family workshops and events
 - 4) Assist staff with coordinating the Family Hui newsletter
 - 5) Assist staff with any other tasks under the Grant-In-Aid Scope of Services
- b. The qualifications for the position of the Administrative Assistant are:
- 1) Proficient in Microsoft Office products (Word, Excel, Publisher) and accurate data entry skills
 - 2) Independent, Self-Starter
 - 3) The ability to work well with other
 - 4) Strong organization, verbal and written communication skills

B. Organization Chart

The applicant will illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



C. Compensation

The applicant will provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

E. Future Sustainability Plan

The applicant will provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but**
- (2) Not received by the applicant thereafter.**

Sustaining Support throughout the community:

Hui have a long tradition in the local culture and are known to stay together informally for years, sometimes decades, after they have formally ended. The former Baby Hui had a retention rate of over 90%. Not only did families complete the 12-weeks, 90% of the Hui stayed together informally to continue to support one another for years and years. According to the British Medical Journal, "In terms of engagement outcomes, peer-led intervention had an impressively high retention rate of 92%. This finding is particularly notable given the socio-demographic profile of the participating parents, which would typically be associated with multiple barriers to service use. This suggests that the current peer led parenting intervention has the potential to outperform conventional parenting group formats, even those specifically targeted at hard to reach populations, in successfully engaging parents in treatment for their children's behavior problems."⁴

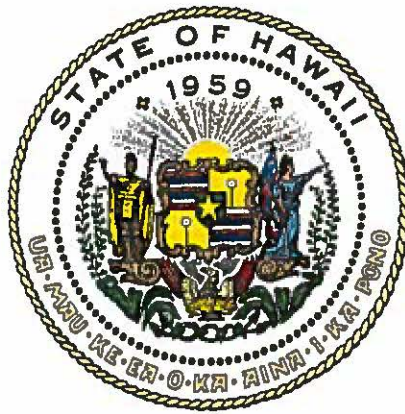
In our experience, families will refer new families to participate in Hui. As the referrals are from their peers, families are more likely to seek information and participate in our program. The Grant-in-Aid will help us continue to strengthen or establish a presence in their community providing a reliable resource for families to obtain peer support and research based information.

All families receive a copy of our Embracing 'Ohana participant notebook which includes our entire curriculum that is covered in the 12 week program that they can refer to as their child grows over the years.

Lastly, all current and past participants are invited (through email & our website) to attend quarterly workshops, free of charge, on specific parenting issues or child development topics throughout the year.

Sustainability: Operations of Family Hui Hawaii

The funds received in 2015-2016 would allow FHH to implement our Peer-led program throughout the state. It would provide us the opportunity to research and evaluate the effectiveness of our program to provide evidence of being an "evidence based or evidence informed program." The process to become "evidence based" is long and very costly. The GIA would allow us to form the foundation to begin this process and would help us be competitive for future State contracts so that we would not be dependent on a future grant-in-aid.



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

FAMILY HUI HAWAII

was incorporated under the laws of Hawaii on 12/12/2013 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 09, 2014

Director of Commerce and Consumer Affairs



BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Family Hui Hawaii

| BUDGET CATEGORIES | Total State Funds Requested (a) | Total Federal Funds Requested (b) | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|---------------------------------|---------------------------------------|----------------------------------|---|
| A. PERSONNEL COST | | | | |
| 1 Salaries | 140,000 | | | |
| 2 Payroll Taxes & Assessments | 18,284 | | | |
| 3 Fringe Benefits | 6,000 | | | |
| TOTAL PERSONNEL COST | 164,284 | | | |
| B. OTHER CURRENT EXPENSES | | | | |
| 1 Airfare, Inter-Island | 3,600 | | | |
| 2 Insurance | 2,700 | | | |
| 3 Lease/Rental of Equipment | 0 | | | |
| 4 Lease/Rental of Space | 0 | | | |
| 5 Staff Training | 4,075 | | | |
| 6 Supplies (general office) | 2,000 | | | |
| 7 Telecommunication | 1,050 | | | |
| 8 Utilities | 0 | | | |
| 9 Inter-Island Per Diem | 480 | | | |
| 10 Inter-Island Transportation/Parking/Gas | 1,600 | | | |
| 9 Subcontractors Administrative | 26,500 | | | |
| 10 Subcontractors - Participant Coordinators | 25,840 | | | |
| 11 Mileage | 4,500 | | | |
| 12 Family Recruiting & Outreach | 4,000 | | | |
| 13 Community Workshops | 2,800 | | | |
| Hui Group Support: Participant Notebooks, | | | | |
| 14 Facilitator Manuals, Welcome Orientation | 5,800 | | | |
| 15 Peer Facilitator Stipends @ \$125 ea | 5,000 | | | |
| 16 Background Checks of Peer Facilitators | 1,200 | | | |
| 17 Facilitator & Participant Leadership Development | 3,000 | | | |
| 18 Postage & Bulk Mail | 1,150 | | | |
| 19 Website; Data Management & Storage | 6,750 | | | |
| 20 Internet Services | 1,000 | | | |
| 21 Bank Fees, P.O. Box Fees, Government Filin | 425 | | | |
| 22 General Excise 4.7% | 2,466 | | | |
| 23 Overhead 4% | 11,200 | | | |
| TOTAL OTHER CURRENT EXPENSES | 117,136 | | | |
| C. EQUIPMENT PURCHASES | 770 | | | |
| D. MOTOR VEHICLE PURCHASES | 0 | | | |
| E. CAPITAL | 0 | | | |
| TOTAL (A+B+C+D+E) | 282,190 | | | |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | 282,190 | Cherilyn Shiinoki (808)392-3128 | | |
| (b) Total Federal Funds Requested | | Name (Please type or print) Phone | | |
| (c) Total County Funds Requested | | [Redacted] 1/29/2015 | | |
| (d) Total Private/Other Funds Requested | 60,000 | Signature of Authorized Official Date | | |
| TOTAL BUDGET | 342,190 | Cherilyn Shiinoki, Executive Director | | |
| | | Name and Title (Please type or print) | | |

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: Family Hui Hawaii

| POSITION TITLE | FULL TIME EQUIVALENT | ANNUAL SALARY A | % OF TIME ALLOCATED TO GRANT REQUEST B | TOTAL STATE FUNDS REQUESTED (A x B) |
|--------------------------------|----------------------|--------------------|---|--|
| Executive Director | 1 | \$65,000.00 | 80.00% | \$ 52,000.00 |
| Program Manager | 1 | \$50,000.00 | 80.00% | \$ 40,000.00 |
| Project Manager | 1 | \$45,000.00 | 80.00% | \$ 36,000.00 |
| Operations Manager | 1 | \$40,000.00 | 30.00% | \$ 12,000.00 |
| | | | | \$ - |
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| | | | | \$ - |
| | | | | \$ - |
| TOTAL: | | | | 140,000.00 |
| JUSTIFICATION/COMMENTS: | | | | |

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Family Hui Hawaii

| DESCRIPTION EQUIPMENT | NO. OF ITEMS | COST PER ITEM | TOTAL COST | TOTAL BUDGETED |
|--------------------------|-----------------|------------------|---------------|-------------------|
| Not Applicable | | | \$ - | 0 |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | 0 |

JUSTIFICATION/COMMENTS:

Staff use their own private vehicles.

| DESCRIPTION OF MOTOR VEHICLE | NO. OF VEHICLES | COST PER VEHICLE | TOTAL COST | TOTAL BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| Not Applicable | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |

JUSTIFICATION/COMMENTS:

Staff use their own private vehicles.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: **Family Hui Hawaii**

| FUNDING AMOUNT REQUESTED | | | | | | |
|--|--|---------------|-----------------------|--------------------|--------------------------------------|--------------|
| TOTAL PROJECT COST | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS | |
| | FY: 2013-2014 | FY: 2014-2015 | FY:2015-2016 | FY:2015-2016 | FY:2016-2017 | FY:2017-2018 |
| PLANS | | | | | | |
| LAND ACQUISITION | | | | | | |
| DESIGN | | | | | | |
| CONSTRUCTION | | | | | | |
| EQUIPMENT | | | | | | |
| TOTAL: | | | | | | |
| JUSTIFICATION/COMMENTS: NOT APPLICABLE | | | | | | |

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Family Hui Hawaii

| | CONTRACT DESCRIPTION | EFFECTIVE DATES | AGENCY | GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau) | CONTRACT VALUE |
|----|--|--------------------|------------------------------------|--|-------------------------------------|
| 1 | GIA 2014-15 | 1/1/2015-6/30/2015 | Executive Office on Early Learning | State | PENDING \$229,637* |
| 2 | *As of Janaury 26, 2014, we do not know if funds will be released by Governor Ige. It was approved in July 2014 under Governor Abercrombie and EOEL told us to amend the amount to 90% \$229,637 . Since then, our contract manager in EOEL has been transitioned out with Governor Abercrombie's administration. We have not heard what has happened to our GIA request and do not know if funds will actually be released. If released, the contract expiration date is expected to be on June 30, 2015. | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | Family Hui Hawaii does not have any other governement contracts or grants as of 1/26/15. | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |
| | | | | TOTAL | PENDING \$229,637 through June 2015 |



January 29, 2015

Letter of Support for Family Hui Hawaii

Good Beginnings Alliance is pleased to submit this letter of support on behalf of Family Hui Hawaii in their request for funding from the Legislature through a Grant-in-Aid.

Family Hui Hawaii has been a long standing partner to Good Beginnings Alliance and our work is often coordinated and complimentary, as we work to ensure that all of Hawaii's children from birth to age 8 are healthy, safe and ready to succeed in school.

GBA is a Hawaii based non-profit organization in operation since 1997. We work to build a united voice, educating and advocating for Hawaii's children. Our vision is that all children from 0-8 are healthy, safe and ready to learn. GBA works to build awareness and public will in the community around pressing children's issues. We then engage, equip and empower community organizations, businesses and families to take collective action. We frequently work with in concert with the family hui program.

Family Hui Hawaii's commitment to healthy and empowered families is foundational for a child's safety and readiness to learn. Their peer-to-peer is in high demand throughout the islands. We look forward to Family Hui Hawaii's success in building their capacity to fully implement all aspects of their parenting, family strengthening and school readiness program, reaching as many families throughout the islands as possible.

You may contact me with any questions you may have regarding our partnership via phone or at dzysman@goodbeginnings.org.

Thank you for providing Family Hui Hawaii the opportunity to submit their request for financial support.

Sincerely,

A handwritten signature in black ink, appearing to read "Deborah Zysman".

Deborah Zysman, MPH
Vice President and Executive Director

January 28, 2015

**Letter of Support for Family Hui Hawaii
Grant-in-Aid**

The Learning Coalition is pleased to submit this letter of support for Family Hui Hawaii in their request to the Legislature for funding through a Grant-in-Aid.

As a strong proponent of family leadership, Family Hui Hawaii has been and will continue to be a critical partner to The Learning Coalition (TLC). From 2013-2014, Family Hui Hawaii was integral to the implementation of the Family School Partnership Initiative in Castle Complex, a project that we are deeply invested in and that serves as a pilot for statewide implementation. Family Hui Hawaii continues to work closely with the Windward District Sequenced Transition to Education in the Public Schools (STEPS) team. Notably, Family Hui Hawaii took a leadership role in developing Hawaii's Family Partnership Standards and Indicators in 2013. Through the Executive Office on Early Learning, Family Hui Hawaii has been heavily involved in developing toolkits for the State's Family Partnership Guidelines. The organization supports and participates in the statewide community schools framework, providing a strong wraparound services foundation for families with young children.

Family Hui Hawaii is deeply committed to healthy and empowered families, which underlie our children's learning. It is important to note that their framework culturally resonates with Hawaii's communities and has sustainable impact as hui families stay together and continue to support each other through the years and through their children's transitions. Not only this, but the peer-led framework is a proven protective factor against child abuse and neglect. Family Hui Hawaii is the only agency in Hawaii to provide this type of peer-led parenting education with support groups statewide.

We look forward to Family Hui Hawaii's success in building capacity to fully implement all aspects of their parenting, family strengthening, and school readiness program so that they can reach as many families throughout the islands as possible. You may contact me with any questions you may have regarding The Learning Coalition's comprehensive partnership with Family Hui Hawaii at (808) 926-1530 or email at mlorin@thelearningcoalition.org. Thank you for providing Family Hui Hawaii the opportunity to submit their request for financial support.

Respectfully,



Matthew Lorin
Vice President, The Learning Coalition