

House District _____
Senate District X

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: _____
For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Ethnic Education Foundation of Hawaii

Dba:

Street Address: 1734 S. King Street

Mailing Address: Honolulu, HI 96826

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name LEONA JONA

Title Executive Director

Phone # 808-923-4013

Fax # 808-947-3531

E-mail EEFH@hawaii.rr.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII
 LIMITED LIABILITY COMPANY
 OTHER
 SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

WORKING CAPITAL NEEDED TO CONTINUE AS AN UMBRELLA FOR 3 ETHNIC RADIO STATIONS BROADCASTING EMERGENCY AND ESSENTIAL MESSAGES IN 13 LANGUAGES (15 DIALECTS) FOR 20 YEARS. RECENTLY LOST OUR 20 YEAR SPONSOR WHEN BUSINESS WAS SOLD AND NEED TO REORGANIZE TO CONTINUE TO SERVE THE LEP (LIMITED ENGLISH PROFICIENCY) COMMUNITIES IN THE STATE OF HAWAII.

4. FEDERAL TAX ID # _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 250,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 50,000
FEDERAL \$ _____
COUNTY \$ _____
PRIVATE/OTHER \$ 6,000

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE

AUTHORIZED SIGNATURE

GARY G. SINGH, CHAIRMAN
NAME & TITLE

DATE SIGNED

1/29/2015



RECEIVED
1-29-15

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. **A brief description of the applicant's background;**
The Ethnic Education Foundation of Hawaii (EEFH) was established in 1993 to serve Hawaii's ethnic and immigrant minorities in their own language because 19% of Hawaii ethnic and immigrant minorities are functionally illiterate in English.
2. **The goals and objectives related to the request;**
EEFH goals and objective are to eliminate the inequalities for Hawaii's population who cannot benefit from the English media. As an umbrella for ethnic radio stations KNDI 1270 AM, KZOO 1210 AM & KREA 1540 AM, we are able to reach and educate these people in their native language through the voice of radio. In turn, we are also helping to fund these much needed radio stations.
3. **The public purpose and need to be served;**
Many Federal and State projects are required to be "language accessible" to fulfill Title VI, Civil Rights Act of 1964. Similarly, in 2006 the Hawaii Legislature passed act 290, now codified as HRS Section 371-21 et. scq.
4. **Describe the target population to be served;**
Ilocano, Tagalog, Hispanic, Cantonese, Mandarin, Japanese, Okinawan, Korean, Vietnamese, Laotian, Samoan, Tongan, Marshallese, Chuukese & Pohnpeian populations who migrated to Hawaii and do not speak or understand English well.
5. **Describe the geographic coverage.**
State of Hawaii - All Hawaiian Islands

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. **Describe the scope of work, tasks and responsibilities;**
EEFH is a grant writing organization trying to discover problems and unfulfilled needs of the ethnic communities by securing educational grants on subjects such as: Hepatitis, TB, Diabetes, Human Trafficking, Flu and much more. EEFH also serves the needs of organizations like the newly opened Immigrant Resource Center, State Civil Defense and Hawaii Justice Foundation to ensure their important messages are understood by broadcasting in ethnic languages.

2. **Provide a projected annual timeline for accomplishing the results or outcomes of the service;**
Programs and messages will be translated into ethnic languages and broadcast via radio throughout the year. As long as immigrants continue to migrate to Hawaii, the need for EEFH will continue.

3. **Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and EEFH works closely with all three Ethnic Radio Station to ensure the programs and messages are broadcast in language as instructed. Radio Stations also provide an affidavit of airings after each project. Revaluations of the effectiveness comes from the grantor organizations.**

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**
All expenditures and effectiveness will be acknowledged when submitting required reports.

III. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
(see pages 5-8)

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.**

- 3.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
62,500	62,500	62,500	62,500	250,000

4. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.**
(see attached)
5. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**
N/A
5. **The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.**
(see attached page 9)
6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.**
American Savings Bank Balance as of December 31, 2014 is \$5,530.84. All funds are unrestricted.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

EEFH has been in existence since 1993. Currently we are serving the Ethnic communities in 13 languages (15 dialects). Languages have been added based on the need of local & State agencies (example: Marshallese, Chuukese & Pohnpeian added in 2008). Many organizations such as the Hawaii Justice Foundation & State Civil Defense use the EEFH as a vehicle every year since 1993 to relay their messages. (See attached list for past 3 years).

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

We lost our office space when our primary sponsor, KNDI Radio was sold. The new owners are temporarily allowing us to continue with the use of address, fax and copy machines, and store our files at their facilities until we can secure a new location. We need financial help to re-establish our office on a permanent basis.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Project Director, Clerical Support and Consultant.

Leona Jona (Co-Founder, Project Director and Grant Writer), will continue to lead the EEFH into the future along with

Ellen Kaiuwailani (Clerical Support and Grant Writer for 10+ years).

Most recent addition to the team is Attorney Abelina Madrid Shaw as a consultant.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

EEFH Board of Directors (attached list), Program Director, Clerical Support, Consultant. Program Director supervises all projects and reports to the Board of Directors.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Board of Directors and all directors are all volunteers. Program Director, Clerical and Consultants are all contracted on a need basis as independent contractors.

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: **Ethnic Education Foundation of Hawaii**

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries (W-9)	75,000	0	0	25,000
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	75,000	0	0	25,000
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	3,000	0	0	1,500
2. Insurance	800	0	0	400
3. Lease/Rental of Equipment	200	0	0	200
4. Lease/Rental of Space	15,000	0	0	5,000
5. Staff Training	700	0	0	500
6. Supplies	800	0	0	600
7. Telecommunication	1,200	0	0	600
8. Utilities	1,200	0	0	800
9. Gasoline/Parking	600	0	0	400
10. Radio Educational Programs	120,000	0	0	30,000
11. Radio Production/Translations	30,000	0	0	9,000
12. Promotional Items/Printing	1,500	0	0	1,000
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	175,000			50,000
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL				
TOTAL (A+B+C+D+E)	250,000			75,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	250,000	Leona Jona (808) 923-4013		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	Signature of Authorized Official Date		
(d) Total Private/Other Funds Requested	75,000	Date 1/29/2015		
TOTAL BUDGET	325,000	Gary G. Singh, Chairman Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2015 to June 30, 2016

Applicant: Ethnic Education Foundation of Hawaii

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Program Director	0.5	\$25,000.00	100.00%	\$ 25,000.00
Clerical & Support Staff	0.5	\$35,000.00	100.00%	\$ 35,000.00
Consultant	on call	\$15,000.00	100.00%	\$ 15,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				75,000.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Hawaii Justice Foundation of Hawaii

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS: N/A				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	0
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS: N/A				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Ethnic Education Foundation of Hawaii

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2013-2014	FY: 2014-2015	FY:2015-2016	FY:2015-2016	FY:2016-2017	FY:2017-2018
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENT N/A						

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Ethnic Education Foundation of Hawaii

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1.	Provide updated emergency information in 15 languages; Disaster Preparedness Messages; Provide live coverage of emergency situations with instructions in 15 languages.	1/20/2015-8/20/2015	Hawaii Emergency Management Agency	State of Hawaii Dept. of Defense, Civil Defense Division	\$50,000.00
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
				TOTAL	<u>50,000</u>

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Ethnic Education Foundation of Hawaii
(Typed Name of Individual or Organization)



(Signature)

1/29/15

(Date)

Attorney Gary G. Singh
(Typed Name)

Chairman
(Title)

List of Experience from previous 3 years (2012-2014)

2012 Hawaii Justice Foundation (4/1/12-3/31/13) \$5,100.00
Hawaii State Civil Defense (10/1/12-10/31/13) \$50,000.00

2013 Hawaii Chamber of Commerce Public Health Fund (1/1/13-12/31/13) \$8,000.00
Hawaii Justice Foundation (4/1/13-3/31/14) \$5,500.00

2014 Hawaii Justice Foundation (4/1/14-3/31/15) \$6,000.00
Dept. of Labor, Office of Comm. Services (6/15/14-11/15/14) \$20,000.00
Office of Language Access (8/4/13-8/31/14) \$3,664.92

List of All Other Sources of Funding EEFH is seeking for Fiscal Year 2016

<u>Name of Proposed Grant</u>	<u>Amount Proposed</u>
Bank of America/DOJ Settlement Fund - Hawaii Justice Foundation	5,000
UH Seed (University of Hawaii)	7,000
State of Hawaii Dept. of Health	10,000
Dept. of Emergency Management, State of Hawaii Civil Defense Division	50,000
Hawaii Justice Foundation	7,000
Dept. of Labor, Office of Comm. Services	20,000
Chamber of Commerce Public Health Fund	5,000
Hawaii Women's Fund	5,000
Cooke Foundation	10,000
Total of Other Sources EEFH is Seeking for 2016	119,000

**ETHNIC EDUCATION FOUNDATION OF HAWAII
BOARD OF DIRECTORS
2015**

ATTORNEY GARY G. SINGH, CHAIRMAN

Central Pacific Plaza
220 S. King Street, Suite 2150
Honolulu, HI 96813
Wk: 529-0626
Cell: 227-3456
Fax: 529-0627
Email: gary@garysinghlaw.com

FAALEPO FAALEPO, JR., VICE PRESIDENT

KNDI Radio Station
1734 S. King Street
Honolulu, HI 96826
Cell: 224-1267
Email: ffaalepo@aol.com

ERNE G. BAUTISTA, TREASURER

KNDI Radio Station
1734 S. King Street
Honolulu, HI 96826
Cell: 349-5914
Email: Bautista Ernest@yahoo.com (underscore in between name)

LEONA JONA, EXECUTIVE DIRECTOR

441 Kanekapolei St., #202
Honolulu, HI 96815
Home: 923-4013
Email: leona.jona@gmail.com

JOY BOUNDS

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Fax: 676-4532
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**ETHNIC EDUCATION FOUNDATION OF HAWAII
BOARD OF DIRECTORS - 2015
PAGE 2**

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DAVID Y. IGE
GOVERNOR

BRIGADIER GENERAL (H) ARTHUR J. LOGAN
DIRECTOR OF EMERGENCY MANAGEMENT



DOUG MAYNE
ADMINISTRATOR OF EMERGENCY MANAGEMENT

PHONE (808) 733-4300
FAX (808) 733-4287

STATE OF HAWAII
DEPARTMENT OF DEFENSE
OFFICE OF THE DIRECTOR OF CIVIL DEFENSE / EMERGENCY MANAGEMENT
3949 DIAMOND HEAD ROAD
HONOLULU, HAWAII 96816-4495

January 12, 2015

TO: House Committee on Finance Senate Committee on Ways and Means
State Capitol, Rm. 306 State Capitol, Rm. 208
Honolulu, HI 96813 Honolulu, HI 96813
Attn: Nandana Kalupahana Attn: Rod Becker

FROM: Doug Mayne *[Signature]*
Administrator of Emergency Management

SUBJECT: MESSAGE OF SUPPORT FOR THE ETHNIC EDUCATION FOUNDATION
OF HAWAII

The Ethnic Education Foundation of Hawaii is a valuable resource in the state's emergency planning and preparedness efforts, and we are pleased to offer our support for their proposal.

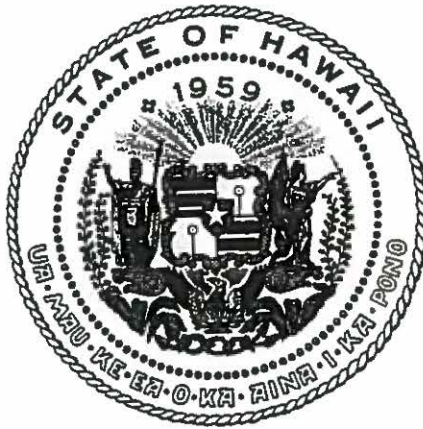
Messaging and communication to vulnerable populations, such as those with limited English proficiency, are crucial in emergencies and disasters. Hawaii Emergency Management Agency (formerly State Civil Defense) has partnered with the Ethnic Education Foundation of Hawaii since 2007 to get accurate and timely information on natural disasters to foreign language speakers in Hawaii.

The assistance of the Ethnic Education Foundation of Hawaii and its partner radio stations KNDI, KZOO, and KREA was crucial to ensuring the safety of Hawaii's foreign language speakers during the 2010 Chilean Tsunami Warning, the 2011 Japan Earthquake and Tsunami, the 2012 Queen Charlotte Islands Tsunami Warning, and the recent hurricane and tropical storm events.

We believe that the proposed grant application will address many concerns regarding messaging to vulnerable populations and visitors. Hawaii Emergency Management Agency is in support of the Ethnic Education Foundation of Hawaii and looks forward to continuing our partnership in informing foreign language speakers of risks and threats associated with natural and manmade hazards.

SK:knc

cc: Shelly Kunishige



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

ETHNIC EDUCATION FOUNDATION OF HAWAII

was incorporated under the laws of Hawaii on 02/01/1993 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 23, 2014

Director of Commerce and Consumer Affairs





**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: ETHNIC EDUCATION FOUNDATION OF HAWAII

DBA/Trade Name: ETHNIC EDUCATION FOUNDATION OF HAWAII

Issue Date: 10/15/2014

Status: Compliant

Hawaii Tax#:
 FEIN/SSN#: XX-XXX4188
 UI#: No record
 DCCA FILE#: 90251

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information