

House District 51

Senate District 25

THE TWENTY-EIGHTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

DEPARTMENT OF HUMAN SERVICES

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Blueprint for Change
Dba:
Blueprint for Change
Street Address:
550 Halekauwila Street, Suite 207
Honolulu, HI 96813

Mailing Address:
P.O. Box 4650
Honolulu, HI 96812

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name STEPHEN MORSE
Title Executive Director
Phone # (808) 388-3447
Fax # (808) 545-1887
E-mail smorse@blueprintforchange.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- OTHER
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

INCREASING ACCESS TO THE KAMALAMA PARENT
TRAINING CURRICULUM

4. FEDERAL TAX ID # _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2016: \$ 75,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE \$ _____
FEDERAL \$ _____
COUNTY \$ _____
PRIVATE/OTHER \$ _____

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

STEPHEN MORSE, EXECUTIVE DIRECTOR
NAME & TITLE

DATE SIGNED

01/30/15

RECEIVED
1-30-15 ✓

Application for Grants

I. Background and Summary

1. *A brief description of the applicant's background;*

Blueprint for Change (BFC) is a nonprofit organization founded on the belief that *every child in Hawai'i deserves to grow up in a loving family, a nurturing home, and a safe environment*. Since 2000, BFC has worked to achieve this vision by developing and supporting a statewide series of family resource centers known as the Neighborhood Places. These sites provide high-risk communities with a safe and nonthreatening environment where anyone can go, regardless of circumstance or referral, to obtain an array of support services aimed at reducing risk factors for child abuse, and promoting strong parenting skills that help prevent the need for state intervention.

The Blueprint for Change (BFC) - Neighborhood Place (NP) Partnership represents an innovative approach to service delivery that was created in Hawai'i to address the unique challenges facing the island's residents. The model is predicated on the theory that in order to be effective, resources for families need to be community-driven and must reflect the culture of their intended beneficiaries. There are currently seven (7) NP programs located throughout the state; by design, each was created with planning help from coalitions of local organizations, and when possible, is staffed with longtime residents of the area they serve. Furthermore, NP's are tasked with recruiting a robust network of local service providers and an active advisory council or Board of Directors whose members have a strong link to their respective communities. As a result, the programs are able to produce a gamut of culturally congruent practices and programs that are tailored to meet the specific needs of their target populations.

Over the years, the BFC – NP Partnership has assumed a secondary mission of improving the overall responsiveness of Child Welfare Services (CWS) in Hawai'i. This has required an ongoing effort to assess the needs of families and implement effective, integrated, and collaborative approaches for protecting vulnerable children and parents. By maintaining a strong oversight relationship with the NP programs, BFC solicits continuous feedback from a wide-range of service providers, clients, and community stakeholders. When barriers to service delivery or community issues are identified by the NP's, BFC advocates for administrative or legislative policy changes through its collaboration with other social service/healthcare providers and community advocates on the Legislative Keiki Caucus, a working group formed by Committee Chairs of the Hawai'i State Legislature's Senate and House Committees on Human Services and Health. BFC is also an active member of the Child Abuse Planning Prevention (CAPP) Council and uses input from the NP's to help CAPP develop long-term strategies for promoting the safety and wellbeing of Hawaii's children and families. Feedback from the NP's is also used by BFC's Executive Director, Stephen Morse, in his work as a member of the Department of Human Services (DHS) - Statewide Citizens Review Panel, an independent group which assesses and evaluates DHS's child welfare policies, procedures, and practices and as a participant in DHS's Continuous Quality Improvement (CQI) case reviews.

2. *The goals and objectives related to the request;*

The goal of this project is to promote the safety and wellbeing children and families living in Hawai'i by increasing accessibility to the Kamalama Parent Training Curriculum.

Kamalama is a unique 10-week parenting class that is deeply rooted in Hawaiian values and culture. The Hawaiian name, which literally means, *the caring and enlightened*, was given to it by its creator, Venus Rosete-Medeiros, who helped found the Neighborhood Place of Wailuku (NPW) and became its first Executive Director in 2004. Though *Kamalama* was initially designed for Native Hawaiian parents, who at the time represented approximately 80% of NPW's caseloads, the program has been shown to be extremely effective with all families, regardless of ethnicity or background.

The curriculum works to increase the protective factors¹ in families, particularly those relating to nurturing and attachment, and social connections. During their participation in *Kamalama*, parents are taught the importance of "kuleana," their responsibilities as caregivers, which include not only love and nurturing, but also giving structure in setting a common sense of limits that are age appropriate for their children. Parents learn that the "ohana," extended family, has many different functions, an important one being problem solving. They learn the value of always striving to encourage "kukakuka," meaningful and substantive discussion, and "ho'opono," making things right between themselves and their children. Families are also taught the importance of open communication in keeping the 'ohana in "lokahi," harmony, and the virtue of "ho'omau," patience in caring and disciplining the children.

The final element of *Kamalama* is exposing families to practical land and ocean based activities that parents can use to establish stronger bonds with their children and their community. The most common activities they are given the opportunity to participate in include: (1) planting "kalo," taro, in a traditional "lo'i, water paddy; (2) he'e nalu, surfing; (3) hoe wa'a, canoe paddling; and (4) camping and fishing at the beach. Besides having fun recreationally, engaging in these actions require "hana lima," many hands working, or teamwork, communication, and a certain amount of trust that each person in the group will fulfill his or her "kuleana."

In 2006, *Kamalama* had taken on a life of its own. Its popularity among clients, coupled with its ability to illicit honest and emotional responses from families, created a demand for the program the simply could not be met given NPW's available resources. In response, Ms. Rosete-Medeiros partnered with the Consuelo Foundation to develop *Kamalama* into a clearly defined Parent Training Curriculum equipped with a teaching model for training other service providers in its use. By 2007, Venus and her NPW-Family Success Coach, Greg Dela Cruz, had trained nearly half of all Neighborhood Place staff in the use of the curriculum, and by 2008, this network grew to include staff from Child and Family Services (CFS), Parents And Children Together (PACT), and the and Queen Lili'uokalani Children's Center (QLCC), who are currently the three largest providers of family strengthening and child abuse prevention services in the State of Hawaii.

¹ Protective Factors for Promoting Health Families: <http://www.hawaiichildrenstrustfund.org/content/protective-factors>

The **primary objective** of this project is to organize the existing network of trained and certified Kamalama facilitators, and work with them to identify, recruit, and train at least 40 new certified Kamalama facilitators by the end of the project period.

The **secondary objective** of this project is to engage a wide range of collaborators in building a program logic model for Kamalama that is capable of objectively evaluating the impact it has on the providers who are trained in its use, the families directly served, and the general public. This tool will be designed to help project participants identify and implement evidence-driven strategies for effectively improving the curriculum and adequately assessing its value to society.

3. *The public purpose and need to be served;*

Protecting our keiki is not only a moral obligation; it is an investment that enriches communities for generations. Instances of child abuse and neglect create severe consequences including, but not limited to, immediate physical harm to children which can result in broken bones, disability, sensory impairment and death, long term effects of intellectual and social impairment, societal effects of juvenile delinquency and resulting criminal behavior, mental illness and substance abuse, abuse of future generations (the cycle of abuse), as well as staggering financial costs. Additionally, the expenses related to victim treatment, welfare costs, and lowered economic productivity puts a tremendous strain on the social and economic health of those directly involved, and the community at large.²

The Kamalama Parent Training Curriculum has a profound and lasting impact on those who experience it. For the facilitators trained in its use, Kamalama provides a framework for effectively administering culturally informed practices that can be incorporated into a wide range of support services. For non-Native Hawaiian families who graduate from the 10-week course, particularly those who have recently moved to the state, the program creates a strong understanding and respect for the culture of their adopted home, which alone, can help mitigate that various risk factors for child abuse that often arise when assimilating to a new environment. Finally, Kamalama has a truly powerful effect on Native Hawaiian families and communities who are exposed to it, as it allows parents to develop a deep and meaningful connection with their cultural heritage, which they are then able to pass onto their 'ohana.

In 2008, the program had become a force in the health and human services sector, and was easily BFC's most promising practice for promoting positive behavioral changes in individuals served by the Neighborhood Place's. With increasing support from private and public funders, and a rapidly growing network of trained facilitators, Kamalama was on track to becoming the first ever, evidence-based best practice program specifically designed to address the unique challenges facing families living in Hawai'i. Unfortunately, the collapse of the global economy resulted in annual budget cuts to the health and human services sector between 2008 and 2012, making it increasingly difficult for many providers to sustain the program, despite its inherent value.

² Fang X et al. The economic burden of child maltreatment in the United States and implications for prevention. *Child Abuse and Neglect*, 2012, 36: 156-165.

The problem was made painfully evident in 2011 when, during the heart of the economic recession, drastic budget cuts forced the Department of Human Services (DHS) to choose which Purchase of Service (POS) contracts it was going to continue to fund and which would be terminated. Virtually all of its contracts to providers that offered evidence-based, clinical intervention services to children and families were fully or partially funded. However, the Neighborhood Place contract, along with 40 other contracts for community-based prevention programs were completely terminated on March 31, 2011, three months before the end of the fiscal year.⁴

BFC managed to continue operating the Neighborhood Place programs through the rest of the year with emergency funding appropriated by the Hawai'i State Legislature and the Department of Health, and was later successful in securing a multi-year contract with Department of Human Services to provide NP services through FY 2015. Sadly, the impact of lost and substantially reduced funding for these contracts has meant that support for promising and emerging practices, like Kamalama, has become virtually non-existent. For the BFC/NP Partnership, these budget cuts had an even more devastating impact as it resulted in the loss of key program staff, particularly, Venus Rosete-Medeiros, who in 2011 resigned as the Executive Director of the Neighborhood Place of Wailuku as a cost cutting measure that was needed to ensure that the core services of NPW remained afloat. Thankfully, due in large part to Venus's commitment to the program, Kamalama has survived.

As a contracted worker, Venus continues to train and certify service providers in the use of the curriculum. Prior to leaving WNP, she mentored her long-time Family Success Coach, Greg Dela Cruz, and ensured that he too could successfully train and certify other services providers in use of Kamalama. Though the program was still operating, it lacked the central support and management that was needed to ensure that it could reach its true potential. As a result, in 2013, Venus asked BFC to assume stewardship of her remarkable program, and since that time, the organization has collaborated with a wide range of stakeholders to build its capacity for sustainable growth.

With the support from the Hawaii State Legislature – Grant in Aid, BFC will be able to quickly organize the existing network of trained and certified Kamalama facilitators, and work within this network to identify, recruit, and train at least 40 new facilitators by the end of the project period. As a direct result of this funding, hundreds of families will have access to the curriculum. More importantly, this project will provide major support for BFC's long-term goal to identify and implement evidence-driven strategies for effectively evaluating the curriculum.

Effective program evaluation does more than collect, analyze, and disseminate data; it makes it possible for stakeholders to gather and use information to continually learn about and improve services.³ Throughout this project, BFC will have access to an organized and expanded network of certified Kamalama facilitators. With their input, and input from the families and communities they serve, BFC will be able to develop a program logic model for the Kamalama Parent

³ W.K. Kellogg Foundation: Logic Model Development Guide - 2005

Training Curriculum. This will provide project participants with a systematic and visual way to present and share their understanding of the relationships among the resources that are available to operate Kamalama, the activities and practices that make the program effective, and the changes or results that Kamalama creates for families and communities who are exposed to it.

Logic models, and the process for creating them, facilitate thinking, planning, and communication about program objectives and actual accomplishments. Developing and using logic models is an important step in building community capacity and strengthening community voice. The ability to identify outcomes and anticipate ways to measure them provides all program participants with a clear map of the road ahead. Map in hand, participants are more confident of their place in the scheme of things, and hence, more likely to actively engage and less likely to stray from the course. Because it is particularly amenable to visual depictions, program logic modeling can be a strong tool in communication with diverse audiences – those who have varying world views and different levels of experience with program development and evaluation (Kellogg, 2005).

As a result of this project, BFC will be able to work with a wide-range of participants to create a clearly defined road map for Kamalama. This map will provide everyone involved with a way to visualize the curriculum's strengths and needs, as well as opportunities and potential threats. Building this map will be a conscious process that creates an explicit understanding of the challenges ahead, the resources available, and timetables in which to hit specific goals. The ultimate benefit that will be derived from this process is that it will help chart the course for developing Kamalama into an evidenced-based, best practice program, with institutionalized and dedicated support from both private and public funders. This means that each year into the future, the program will continue to grow and improve, allowing thousands of at-risk families to learn how to maintain their lōkahi (harmony), and remain free of the negative social and financial burdens that result from child maltreatment.

4. *Describe the target population to be served; and*

The intended beneficiaries if this project are all children and families living in Hawai'i. To reach this group, the primary target population for this project will be program staff of the Neighborhood Place Partnership, Child and Family Services (CFS), Parents And Children Together (PACT), and the and Queen Lili'uokalani Children's Center (QLCC). Specifically, this project will target individuals who are currently certified in the use of Kamalama, or who would like to become certified by the end of the project period.

The second target population for this project will be the collaborators who participate in the design and implementation of the Kamalama program logic model. This group will represent a diverse array of Kamalama stakeholders, and at minimum, will include individuals from the network of Kamalama facilitators, families that experience the curriculum, members of the Blueprint for Change staff and Board of Directors, researchers, policy makers, and community advocates.

5. *Describe the geographic coverage.*

Though this project will operate state-wide, there will be a specific focus on the communities of: *Wai`anae, Waimanalo and Kalihi on the island of O`ahu; Puna and Kona on the island of Hawai`i; Waimea and Kapa`a on the island of Kaua`i; and Wailuku, on the island of Maui.* These areas have been identified by the State of Hawaii - Department of Human Services as being high-risk for child abuse and neglect due to the high volume of reports received by Child Welfare Services (CWS) central intake system. Furthermore, they each have a strong presence of family resource providers, including the Neighborhood Place programs, and other community-based prevention and intervention services.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. *The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.* The applicant shall:

1. *Describe the scope of work, tasks and responsibilities;*

Objective 1: Contract with Venus Rosete-Medeiros to organize the existing network of trained and certified Kamalama facilitators, and work within this network to identify, recruit, and train at least 40 new certified Kamalama facilitators by the end of the project period.

To date, there are approximately 60 individuals who have been trained and certified in the use of the Kamalama Parent Training Curriculum by either Venus Rosete-Medeiros or Greg Delacruz. Through partnerships with the Neighborhood Place Programs, Child and Family Services, and Parents And Children Together, BFC currently has direct contact to 15 of these individuals. At the start of the project, BFC will contract with Venus Rosete-Medeiros to contact all of the additional trained facilitators to inform them about this project, and ask them if they would be willing to participate.

As soon as BFC successfully recruits a total of 30 Kamalama facilitators to take part in the project, the organization will work with this network to organize and host five (5) Kamalama mini-conferences. These conferences will be held on Oahu (2), Maui (1), Kauai (1), and Hawaii (1). Attendees will include Kamalama facilitators, parents that have graduated from the curriculum, local service providers, representatives from State agencies, and community advocates. BFC will contract with Venus to help plan and facilitate the conferences, and will send staff, or designated members of the Board of Directors, to serve as observers and recorders. The focus of these conferences will be to: 1) Provide attendees with an orientation about Kamalama and the goals of the project; 2) Obtain feedback that will be used to develop a Strengths Weaknesses Opportunities and Threats (S.W.O.T.) analysis for the program; and 3) identify individuals who can be trained and certified to facilitate the curriculum.

As information from the mini-conferences is compiled, BFC will use it to identify and recruit at least 40 new individuals to train certify in the use of Kamalama. Once recruited, BFC will turn these individuals over to Ms. Rosete-Medeiros, who will work with them to schedule and conduct the 3-day Kamalama facilitator training. As with the mini-conferences, BFC will send staff, or a designated member of the Board of Directors, to serve as observers and recorders for the certification trainings.

Throughout this process, Blueprint for Change staff will organize all available information into a series of detailed reports which will be used to complete Objective 2 of this project.

Objective 2: Engage a wide range of collaborators in building a program logic model for Kamalama that is capable of objectively evaluating the impact it has on the providers who are trained in its use, the families directly served, and the general public. This tool will be designed

to help project participants identify and implement evidence-driven strategies for effectively improving the curriculum, and adequately assessing its value to society.

Since obtaining stewardship of Kamalama in 2013, the Blueprint for Change Board of Directors has established a Kamalama Evaluation Design Committee, which is responsible for providing oversight and leadership in improving the effectiveness and sustainability of the Kamalama Curriculum. Throughout the course of this project, this Committee will be responsible for providing leadership and oversight in the development of the Kamalama program logic model.

During the project, Blueprint for Change will organize and maintain a statewide coalition of services providers, state agencies, policy makers and community constituents who will be asked to participate in the various exercises that will be conducted in creating the logic model, and to provide the Kamalama Evaluation Design Committee with valuable feedback that is needed to effectively create it. By the end of the project period, Blueprint for Change will at minimum, work to:

1. Define a clear picture of how Kamalama is implemented throughout the various organizations that use it;
2. Provide detailed information regarding the theory and assumptions underlying its practices;
3. Develop a definition of desirable outcomes (both short and long-term); and
4. Provide a method for collecting data that links outcomes with program activities/process and the theoretic assumptions/principles of the curriculum.

Although this project will not result in Kamalama being recognized as a best practice in child maltreatment prevention, it will lay the foundation for a longitudinal process that can one day result in the program receiving this prestigious designation. By the end of the project period, participants will have produced an inventory of clearly defined and tested culturally congruent family strengthening and child abuse prevention practices. This, in and of itself, will be groundbreaking, because although culturally congruent practices have been catalogued in the areas of Native Hawaiian education and health, no inventory has been compiled for cultural practices in the field of social services to Native Hawaiian families.

2. *Provide a projected annual timeline for accomplishing the results or outcomes of the service;*

All of the tasks necessary for executing *Objective 1* of this project will be completed over the course of one year. By the end of the first quarter of this project, BFC will have recruited 30 individuals who are currently certified to facilitate the Kamalama Curriculum, in the planning and implementation of the Kamalama mini-conferences. The mini-conferences will be held throughout the second quarter of the project. At this point, BFC expects to have at least 30 new providers signed up to become certified Kamalama facilitators. Venus will work with these individuals throughout the remaining two quarters of project to schedule and administer the three-day training and certification process.

Objective 2 of this project is the first phase of an on-going process. Though the specific tasks and timetables for activities will be dependent on information obtained throughout the course of the project, BFC will work to achieve the following milestones by the end of the project period.

By the end of the first quarter, BFC will have detailed report outlining the current state of Kamalama. At minimum, it will include a description of who the current facilitators are, where they work, how many families they have provided the curriculum to, and an inventory of all of the various intake, assessment, and client satisfaction data tools they use.

Throughout the second quarter, BFC will use the Kamalama mini-conferences to collect a wide range of program data from providers and families, as well as other relevant stakeholders including, but not limited to, representatives from state agencies, local service providers, and community advocates. This information will be organized and synthesized into detailed reports, and provided to the Kamalama Evaluation Design Committee as they are completed.

For the remainder of the project, members of the Kamalama Evaluation Design Committee will review all relevant information to strategically identify and recruit new members whose input would be helpful in creating an effective program logic model for Kamalama. From this point on, the process for creating the logic model will be underway, and the tasks and timetables for completing objectives will be dependent upon input from the first two-quarters of the project. By the end of the project period, Blueprint for Change will have a detailed map that visualizes Kamalama's strengths, weakness, threats, and opportunities.

3. *Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and*

Quality assurance and evaluation for this project will begin with the Kamalama Evaluation Design Committee. This committee operates under the Blueprint for Change – Board of Directors, and is responsible for providing monthly updates on progress for this project, as well as all other projects that relate to improving access to the Kamalama Curriculum.

During the course of this project, the committee will meet once a month, either in person, or via conference call, to “talk story” about how the project is moving along, any challenges that might stand in the way of it being successful, and potentially strategies for addressing these challenges and ensuring that the goals and objectives outlined in the proposal are completed.

Throughout the course of the project, participants will be given the opportunity to provide continual feedback about their experience with the project, specifically with regards to BFC's efforts in advance the needs of Kamalama so that it can better serve children and families. By soliciting feedback through meeting minutes, facilitator notes, and by providing anonymous surveys to a wide-range of project stakeholders, BFC will maintain a clear understanding of what's working, and what's not.

To assess the quality of Kamalama trainings, as well as the direct service provisions outlined in this proposal, BFC will work with the Design Committee to develop a series of feedback surveys that will be included in all subsequent trainings for both practitioners and families served. Families will also be asked to fill out a Protective Factors Survey at various times throughout

their participation in the program. These surveys use a standard Likert scale to gauge a variety of information pertaining the health and wellbeing of the family. Information from this and other relevant information will be compiled quarterly and entered into a relational database that can be later viewed and evaluated by BFC staff and other relevant stakeholders or project participants. This information will not include any identifying information about clients. That information will be housed at each organization's respective office, be collected following their respective policy and procedures, and be made available to BFC as needed.

Project information will be compiled in the form of monthly and quarterly reports, which will be submitted to the Department of Human Services, the Blueprint for Change Board of Directors, and each of the project participants. If any member of the Kamalama Evaluation Design Committee or the Blueprint for Change Board of Directors feels that the project is not on pace to achieve goals, or if the project is being administered in a way that does not meet or exceed expectations, they can initiate the Blueprint for Change - Quality Assurance and Program Improvement process. This process was developed by BFC to provide a systematic and objective approach to resolving program issues, and includes a formal grievance process, a conflict of interest policy to ensure transparency and fairness throughout.

4. *List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency*

Throughout the course of this project, Blueprint for Change will track the following measures to gauge various elements of the program's effectiveness.

1. *Number of trained and certified Kamalama facilitators who participate in the project:*

There are approximately 60 people who have been trained and certified in the use of Kamalama. Throughout this project, BFC will recruit at least 30 of these individuals to participate in the project. The organization will also identify and recruit 40 new individuals to train and certify in the use of curriculum by the end of the project period.

2. *Number community outreach events:*

Throughout the course of the project, Blueprint for Change will host 5 Kamalama mini-conferences that will serve as community outreach events. Each conference will be limited to 25 participants who will range from Kamalama facilitators, local services providers, families served by the program, representatives from state agencies, and community advocates. In total, 125 community stakeholders will be involved with these events by the end of the project period.

3. Size and composition of the Kamalama Evaluation Design Committee:

There are currently **15** active members of the Kamalama Evaluation Design Committee. By the end of this project, BFC will work to add **15** new members to the committee. These members will be strategically chosen for their ability to fill specific deficiencies that will be identified throughout the first half of the project period.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2016.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| \$24,980 | \$19,020 | \$16,020 | \$14,980 | \$75,000 |

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2016.

For FY 2016, Blueprint for Change has submitted a funding request to the Office of Hawaiian Affairs for the specific purpose of evaluating Kamalama. The organization will also be submitting a similar proposal to the Administration for Native Americans.

For core Neighborhood Place services, BFC will be working to renew its multi-year contract with the Department of Human Services.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide a listing of all government contracts and grants it has been and will be receiving for program funding.

(See Attached Document)

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2014.

\$22,500

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Blueprint for Change (BFC) staff and governing body is comprised of individuals who have unparalleled knowledge of family safety and service delivery, specifically with regards to the unique challenges that exist in Hawai'i. The organization has a strong track record for innovating and implementing effective support services that address the unique challenges facing Hawai'i's 'ohana. BFC's roots date back to 1994 when in response to a growingly overburdened Child Welfare System, the Hawai'i State Legislature created the Child Welfare Services Reform Task Force for the purpose of developing a "Blueprint for reform in child protective services." Over the course of 18 months, nearly 500 people were involved in the project. Sixteen focus groups were held statewide with participants ranging from current and former Child Welfare Services workers, foster parents, Family Court judges, physicians, present and former clients, and community advocates.

After several years of rigorous evaluation, the Committee finalized the core elements of the NP model, and in 2000, Blueprint for Change (BFC) was formed and incorporated as a nonprofit organization to serve as DHS's master contractor for Neighborhood Place services and to continue the Committee's effort to improve the responsiveness of the State of Hawai'i – Child Welfare System. With the addition of our two new sites on the island of Kaua'i in November 2013, BFC now oversees seven, fully funded Neighborhood Place programs. Serving this role has provided the organization with unique insight regarding the needs and obstacles that are prevalent in communities throughout the State. By maintaining fluid relationships between state agencies, local service providers and community advocates, Blueprint for Change and the Neighborhood Place Partnership is able to significantly improve the responsiveness of the state's Child Welfare System while reducing instances of child abuse and neglect.

To complete the objectives outlined in this proposal, Blueprint for Change will rely heavily on our longstanding partnerships with each of the seven Neighborhood Place programs, the Hawai'i State - Department of Human Services (DHS), the Consuelo Foundation, and the University of Hawaii, Myron B. Thompson School of Social Work. To ensure the sustainability of this project, as well as to provide more robust program data for the evaluation, Blueprint for Change has also engaged Child and Family Services, Parents And Children Together, and Queen Lili'uokalani Children's Center.

Several key Neighborhood Place program staff statewide will be engaged in the service delivery and evaluation aspects of the project, although not as paid project staff. Key NP staff will include, Christina Simmons, Program Director at NP Kalihi, Jamie Rodrigues, Family Success Coach at NP Kalihi, Greg Dela Cruz, Senior Family Success Coach at NP Wailuku, and Mia

Sado-Magbuel, Kamalama aide to Mr. Dela Cruz. Each of these individuals has at least five years of experience in providing social services to families. All of these individuals have been trained as Kamalama facilitators and are currently conducting Kamalama trainings.

Finally, this project would not be possible without the leadership and guidance of former Neighborhood Place Director, and founder of the Kamalama curriculum, Ms. Rosete-Mederios. Ms. Rosete-Medeiros has been the principal Kamalama trainer since its inception and has been personally responsible for training 40 facilitators statewide. Her spirit and enthusiasm will be vital for maintaining the momentum of this project, and her embodiment of Aloha will ensure that the final product is truly reflective of the Native Hawaiian community. Throughout the course of this project, Venus will perform approximately 200 hours of work providing Kamalama trainings, as well as serving on the Design Committee for the Kamalama evaluation.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Project management and administration will be conducted at the Blueprint for Change office located at 550 Halekauwila Street, Suite 207, Honolulu, HI 96813. The building is in full compliance with ADA regulations, and its location will give project staff easy access the Department of Human Services headquarters, the State and Federal Tax Departments, and OHA's Na Lama Kukui office building on Nimitz.

The mini-conference outlined in this project will be primarily conducted the Neighborhood Place of Kalihi (NPK) and Neighborhood Place of Wailuku (NPW) offices.

NPK is located at 1485 Linapuni St., Suite 103, Honolulu, HI 96819, and is housed in the Kuhio Park Terrace Family Resource Center making it easily accessible for families living in KPT and the ahupua'a of Kalihi. Residents in the public housing projects and adjacent residential areas are statistically Central Oahu's most at-risk families. The facilities are more than adequate for providing family strengthening services, and their proximity to the Parents And Children Together's (PACT) resource center allows for easy collaboration and sharing of resources with other social services providers.

NPW is located at 399 North Market Street, Wailuku, HI 96793-1154. Its location in the heart of Happy Valley makes it easily accessible for Maui's most needy and at-risk citizens. The building has more than enough space to house the administrative and program staff while providing families with a large and welcoming intake center.

Additional sites for the Kauai and Big Island mini-conferences will be identified during the first quarter of the project.

V. Personnel: Project Organization and Staffing

A. **Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The proposed project will have a staffing pattern that includes a Project Director, a Project Manager, and an Administrative Assistant. They are as follows:

BFC Executive Director, Stephen Morse will assume duties as Project Director as a .5 FTE. He will supervise project staff, oversee and make final decisions on all project activities, including hiring of project consultants, scheduling, and budget changes. His most important role throughout the course of the project, however, will be to serve as a facilitator for the Kamalama Ad Hoc Design Committee describe below. As the Committee's Facilitator, he will be chiefly responsible for keeping Committee members informed of the overall project status, keeping discussions focused on the objective of developing the evaluation model, keeping members and consultants engaged in the process, and assisting the members in reaching consensus on issues.

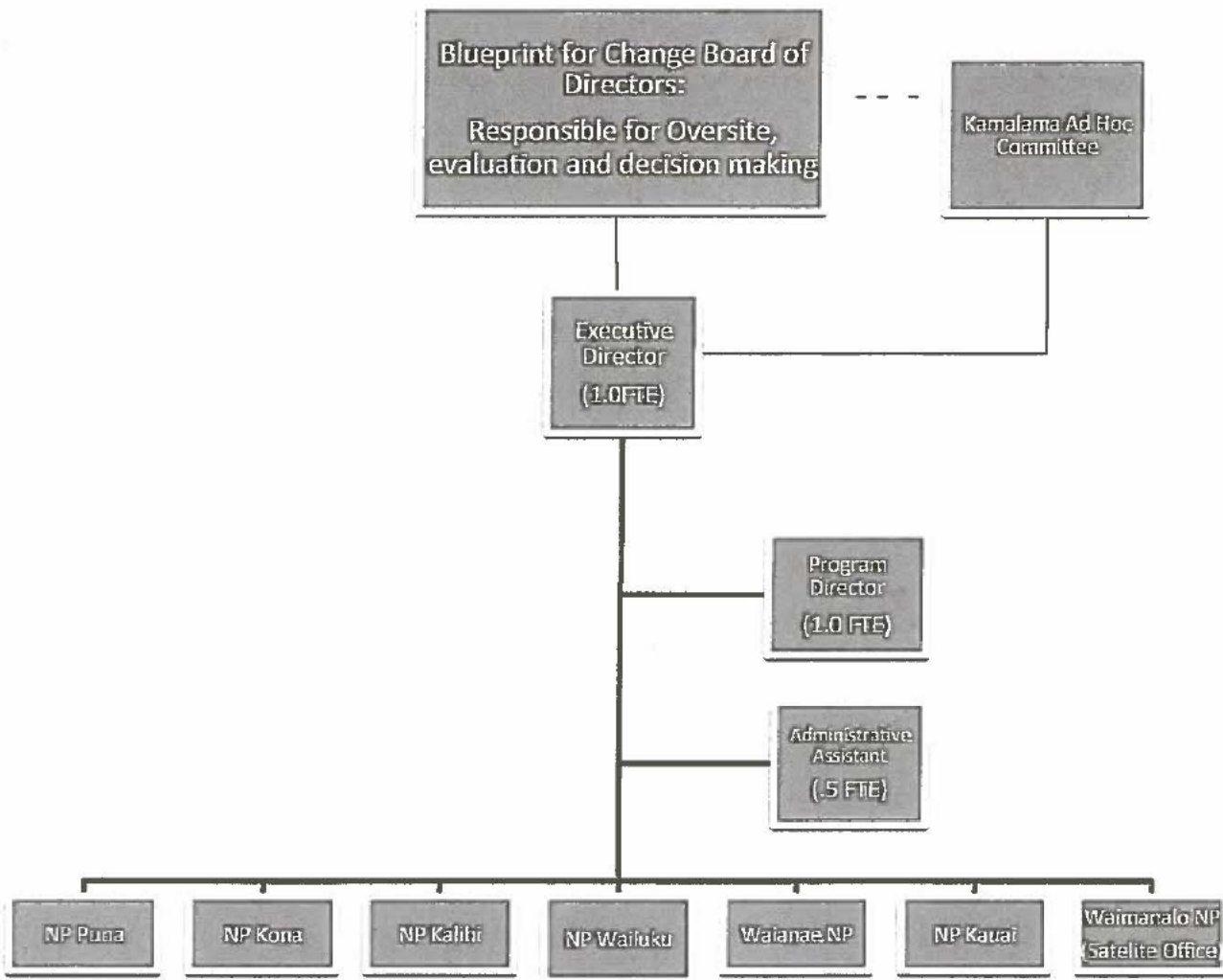
Mr. Morse will also monitor the training and evaluation activities within the project and review and sign off on all program activity and expenditure reports

Richard Klein, BFC's Program Director, will assume the duties of the Project Manager as a .25 FTE. Under Mr. Morse's direction, Mr. Klein will manage all aspects of this project from day 1 to the end of the project. His duties will include, but not be limited to, the following: (1) arranging and coordinating all meetings of the Ad Hoc Design Committee; (2) arranging and coordinating the Project Time Schedule; (3) processing, collecting, and compiling the minutes and records of all project meetings; (4) arranging and coordinating travel for project participants; (5) collecting all project invoices and expense receipts and working with the Administrative Assistant to pay all accounts payable; (5) collecting and compiling all project reports for OHA; (6) assisting chief Kamalama practitioner/trainer, Ms. Rosete-Medeiros, with arranging and coordinating the training activities within the project; and (7) arranging and coordinating focus groups of Native Hawaiian parents that have participated in the Kamalama training.

The project's Administrative Assistant position will be assumed by current BFC Bookkeeper, Ilona Sai, as a .25 FTE. Ms. Sai has over 40 years of bookkeeping and contract compliance experience. Ms. Sai, under the direction of Mr. Klein, will be responsible for all payroll and payroll taxes and accounts payable. She will also assist with office management and clerical duties relating to the project as directed.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.
(See Below)



C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position..

| | |
|--------------------------------------|-------------------|
| Executive Director, Stephen Morse: | \$80,000 per year |
| Program Director, Richard Klein: | \$55,000 per year |
| Administrative Assistant, Ilona Sai: | \$27,300 per year |

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

N/A

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

C. Federal and County Grants

The applicant shall separately specify the amount of federal and county grants awarded since July 1, 2014.

N/A

D. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

This grant will not be used to support of benefit a sectarian or non-sectarian private educational institution.

E. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2015-16 the activity funded by the grant if the grant of this application is:

- (1) Received by the applicant for fiscal year 2015-16, but

- (2) Not received by the applicant thereafter.

Blueprint for Change plans to sustain the Kamalama Program by implementing the following strategic activities:

- (1) It will propose that the Department of Human Services include funding for operating the Kamalama Program in future Purchase of Service Contracts awarded to Blueprint for Change for operating the Neighborhood Place Services program statewide;
- (2) It will request that provider stakeholders such as Child and Family Service, Parents And Children Together, the Queen Lili'uokalani Children's Center, and the Office of Hawaiian Affairs provide annual institutionalized funding for BFC to operate the program;
- (3) It will continue to solicit grant awards from federal, State, and local funding sources, including the Administration for Native Americans, Community Development Block Grants, Hawaii Children's Trust Fund, Hawaii Community Foundation, HMSA and Kaiser Foundations, Bank of Hawaii Foundation, First Hawaiian Foundation, and others;
- (4) Solicit corporate sponsors who will fund the program for a 10-year term;
- (5) Solicit endowments from individuals and large trusts and foundations.
- (6) Implement a sliding fee scale schedule for participating in the class.

F. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2014.

(See Attached)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2015 to June 30, 2016

Applicant: Blueprint for Change

| BUDGET CATEGORIES | Total State Funds Requested (a) | Total Federal Funds Requested (b) | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|---------------------------------|---|----------------------------------|---|
| A. PERSONNEL COST | | | | |
| 1. Salaries | 37,845 | | | |
| 2. Payroll Taxes & Assessments | 3,642 | | | |
| 3. Fringe Benefits | 5,043 | | | |
| TOTAL PERSONNEL COST | 46,530 | | | |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | 5,423 | | | |
| 2. Insurance | | | | |
| 3. Lease/Rental of Equipment | | | | |
| 4. Lease/Rental of Space | 650 | | | |
| 5. Staff Training | | | | |
| 6. Supplies | 1,250 | | | |
| 7. Telecommunication | 617 | | | |
| 8. Utilities | | | | |
| 9. Transportation | 630 | | | |
| 10. Subcontract - Kamalama | 19,500 | | | |
| 11. Lodging | 400 | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |
| TOTAL OTHER CURRENT EXPENSES | 28,470 | | | |
| C. EQUIPMENT PURCHASES | | | | |
| D. MOTOR VEHICLE PURCHASES | | | | |
| E. CAPITAL | | | | |
| TOTAL (A+B+C+D+E) | 75,000 | | | |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | 75,000 | <div style="display: flex; justify-content: space-between;"> Rich Klein 952-0488 </div> | | |
| (b) Total Federal Funds Requested | | <div style="display: flex; justify-content: space-between;"> Name (Please type or print) Phone </div> | | |
| (c) Total County Funds Requested | | <div style="display: flex; justify-content: space-between;"> [Redacted] 01/30/15 </div> | | |
| (d) Total Private/Other Funds Requested | | <div style="display: flex; justify-content: space-between;"> Signature of Authorized Official Date </div> | | |
| TOTAL BUDGET | 75,000 | <div style="display: flex; justify-content: space-between;"> Stephen Morse, Executive Director </div> | | |
| | | Name and Title (Please type or print) | | |

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2015 to June 30, 2016

Applicant: Blueprint for Change

| DESCRIPTION EQUIPMENT | NO. OF ITEMS | COST PER ITEM | TOTAL COST | TOTAL BUDGETED |
|--------------------------------|-----------------|------------------|---------------|-------------------|
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

| DESCRIPTION OF MOTOR VEHICLE | NO. OF VEHICLES | COST PER VEHICLE | TOTAL COST | TOTAL BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2015 to June 30, 2016

Applicant: Blueprint for Change

FUNDING AMOUNT REQUESTED

| TOTAL PROJECT COST | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | OTHER SOURCES OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS | |
|--------------------------------|--|---------------|-----------------------|----------------------------------|--------------------------------------|--------------|
| | FY: 2013-2014 | FY: 2014-2015 | FY:2015-2016 | FY:2015-2016 | FY:2016-2017 | FY:2017-2018 |
| PLANS | | | | | | |
| LAND ACQUISITION | | | | | | |
| DESIGN | | | | | | |
| CONSTRUCTION | | | | | | |
| EQUIPMENT | | | | | | |
| TOTAL: | | | | | | |
| JUSTIFICATION/COMMENTS: | | | | | | |

GOVERNMENT CONTRACTS AND/OR GRANTS

Applicant: Blueprint for Change

| | CONTRACT DESCRIPTION | EFFECTIVE DATES | AGENCY | GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau) | CONTRACT VALUE |
|-----|---|-----------------|--------|---|----------------|
| 1. | Neighborhood Place Services – Oahu, Maui, Big Island | July 1, 2014 | DHS | State | \$900,000 |
| 2. | Neighborhood Place Services - Kauai | July 1, 2014 | DHS | State | \$300,000 |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| 6. | | | | | |
| 7. | | | | | |
| 8. | | | | | |
| 9. | | | | | |
| 10. | | | | | |
| | | | | TOTAL | \$1,200,000 |

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

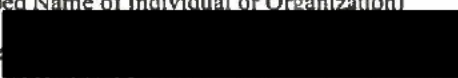
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Blueprint for Change _____ :
(Typed Name of Individual or Organization)



(Signature)

01/30/15 _____ :
(Date)

Stephen Morse _____ :
(Typed Name) Executive Director (Title)



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: **BLUEPRINT FOR CHANGE**

DBA/Trade Name: **BLUEPRINT FOR CHANGE**

Issue Date: **01/30/2015**

Status: **Compliant**

Hawaii Tax#: XXXXXXXXXX
 FEIN/SSN#: XX-XXX2841
 UI#: XXXXXX5407
 DCCAFILE#: 117438

Status of Compliance for this Vendor on issue date:

| Form | Department(s) | Status |
|-------|---|-----------|
| A-6 | Hawaii Department of Taxation | Compliant |
| | Internal Revenue Service | Compliant |
| COGS | Hawaii Department of Commerce & Consumer Affairs | Compliant |
| LIR27 | Hawaii Department of Labor & Industrial Relations | Compliant |

Status Legend:

| Status | Description |
|-----------|---|
| Exempt | The entity is exempt from this requirement |
| Compliant | The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance |
| Pending | The entity is compliant with DLIR requirement |