

**Senator David Ige, Chair
Senate Committee on Ways and Means**

**Representative Sylvia Luke, Chair
House Committee on Finance**

**Department of Defense
Budget Testimony**

**Fiscal Biennium 2013–2015
Supplemental Budget
Fiscal Year 2015**

January 14, 2014

OVERVIEW

A. Mission Statement

The department's mission statement is to assist authorities in providing for the safety, welfare, and defense of the people of Hawaii. The department will maintain readiness to respond to the needs of the people in the event of disasters, either natural or human-caused; will administer policies and programs related to veterans and families and provide at-risk youth with opportunities to obtain their high school diplomas and become productive citizens.

- B. The Department of Defense's FY 2015 budget consists of 17% General funds and 83 % Federal and other Federal funds. In this context, the Department was challenged in the first two quarters of FY 14 as provisions were made to maintain the services to the general public.

In order to improve the opportunities for employment and to reduce the impact of increased utility costs, the Department's Army National Guard Division awarded multiple projects up to \$2.2M Federal with under \$300,000 State match of projects relating to conserving energy or photovoltaic projects. Contracts have been completed, and notice to proceed is expected soon. By September 30, 2014, this division will be awarding an additional \$1.6 M of federal energy funding for additional projects. The Army National Guard Division also improved their range areas by elimination of invasive plants, crated maneuver lanes to enhance soldier training opportunities during the summer of 2013. Other improvement contracts were awarded for a major roof repair project at Kalaeloa for \$3.3M and for a window replacement contract for \$2.85 M.

With no impending reduction of Emergency Management Performance Grant funding the Department's Civil Defense Division accomplished the following tasks and will continue to maintain their efforts:

1. Disaster Recovery and Recovery:
 - a) 10/2012 – Queen Charlotte Islands Tsunami Warning and Preparation. Governor and Lt. Governor plus key cabinet members and State emergency managers coordinated the preparation and potential response activities.
 - b) 07/2013 – Tropical Storm Flossie – Local, State and Federal emergency response organizations worked closely to prepare and respond to potential storm effects. Flossie impacted Maui most heavily.
2. Siren Control Retrofit: Supported primarily by CIP funding, the State outdoor warning sirens on Oahu, Maui, and Molokai received significant improvement

to their activation systems. Improvements adds full satellite/cellular redundancy; computerized control for activation and monitoring; and two way communications between SCD and individual sirens.

3. Hawaii Hazards Awareness and Resilience Program (HHARP); SCD commissioned program in October 2012 and took delivery of resource kits in July 2013. Kits are designed to increase hazard awareness; enhance understanding of official warnings; educate the community preparedness; ID a community's existing skills and resources for disaster resilience; provide hazard mitigation guidance; aid the development of community emergency plans and exercises; and support community outreach events. Program is currently on- going.
4. Public Hurricane Shelter Retrofit Project: Retrofit projects are supported by State funds and fortify/harden state facilities so that they may serve as Public Hurricane Shelters. The project adds approximately 6,700 new shelter spaces by 31 December 2013.
5. State Mass Care Council: Formed in 2/2013 to bring together stakeholders with an interest in disaster response and relief. It includes state, local, federal, private industry, and non-governmental agencies. Council examines mass care issues and provides recommendations for planning/preparation to shelter and feed Hawaii residents and visitors following a catastrophic event such as a CAT 4 hurricane.
6. Tsunami Inundation Mapping: ScD funded and managed tsunami inundation mapping and modeling based on the five most destructive tsunamis to affect the state and on five hypothetical events. These products were furnished to Maui and Kauai counties in December 2012 and October 2013, respectively. Inundation zones were adjusted accordingly.
7. State of Hawaii Hazard Mitigation Plan Update: State plan was approved by FEM IX in October 2013. Without an approve update, Hawaii would not be eligible for long term mitigation funds after a federally declared disaster. Plan is effective for three years.

The latest Department of Veterans Affairs State Summaries as of September 30, 2012, reflected 116,947 veterans in Hawaii with over 40,000 active duty personnel. With the complete troop withdrawal from Iraq in 2011, the impending drawdown in Afghanistan in 2014, along with additional military missions slated for Hawaii, the expectation is that there will be a dramatic increase in case management and queries from military members, veterans, and their families. With more military members separating or transitioning to Veteran status because of sequestration cuts and the need to trim the force to meet budget reduction targets, OVS has incurred a case management backlog (approximately 3 months). This is due to an increased demand of services compounded by OVS

vacancies due to retirements and the State imposed hiring freeze. Dependent on the Veteran's requested needs and services under established time elements, appointments are being scheduled 3-4 months out to meet with a State Veterans Benefits Counselor.

The effect of current of current economic and fiscal conditions on the Hawaii National Guard Youth Challenge Academy continues to be on the staff and cadres of the program more than the program itself. Likelihoods of sequestration, continuing resolutions and government shutdowns create uncertainties of job security. The increase in the cost of health insurance premium benefits and the previous supplemental time off days has made it very difficult to maintain our highest quality staff members. Most of the cadres and staff who resigned over the past years cited the need to earn more in order to live in Hawaii. In spite of this, the Academy has been able to maintain the standards needed to complete the mission, which indicates the quality of the people who continue to work for the program.

The Kalaeloa Academy has been in partnership with Waipahu Community School for Adults for almost 19 years and has offered the GED, and CHBS as a means to high school diploma. Over the last 8.5 years or 17 class cycles, the Kalaeloa program has 1628 Cadets complete the program and 1,138 or 70% of them earned their high school diplomas. Class 39, the most recent cycle to graduate from Kalaeloa had 108 cadets complete and 106 graduated (99%) attained their diplomas.

YCA's partnership with the Department of Education through Waipahu Community School for Adults- Hilo has allowed the Kulani YCA program to offer the Competency Based High School Diploma to youth who may not have the academic competency to pass the General Education Development (GED) program. This gives YCA a broader scope to help more youngsters attain their high school diplomas. The development of the Kulani program continues with the completion of the 6th class. Kulani YCA has graduate a total of 295 Cadets in this 3 year span with 228 or 77% of them receiving high school diplomas.

FEDERAL FUNDS

- C.** The Department is also preparing for any adjustments which may be made in the Congressional Federal budget through sequestration that impacts the Department of Defense and Department of Homeland Security budgets. At risk of being reduced in Federal Fiscal Year 2015 which begins in October 1, 2014, are the National Guard Master Cooperative Agreement, CFDA number 12.401; the National Guard Youth Challenge Cooperative Agreement, CFDA number 12.404; and the Department of Homeland Security Grants, CFDA number 97.067.

To be able to reduce the impact of any reduction, the Department is asking for one position in the Engineering Branch to manage and coordinate projects and to be able to assist engineers and project personnel to complete plans and designs for needed facilities and improvements. These actions will ensure that Hawaii is ready to compete for Federal funds as soon as funds are made available. The Department is also asking for two positions to enhance the staff of the Department's Homeland Security Office. In order to reduce the impact of any reduction of funds, this Office will coordinate security planning and preparedness activities and operations with federal, state, local public and private agencies and international agencies. This partnership of agencies hopefully will be better able to secure federal grant funding.

BUDGET REQUEST

- D.** The Department looked to create the staffing resources and supporting expenditures that would enable these assets to seek every opportunity to generate additional revenue for the State by placing 100% federally funded repair and maintenance projects on the priority listing, getting reimbursements from Federal Emergency Management Agency (FEMA) updated to current status and aggressively seeking agreements with Federal agencies to secure federal grant funds. Funds were requested to provide the department with the means to execute minor repair projects to maintain and improve the facilities of the Hawaii National Guard. Planning funds were requested to continue the efforts to seek a new Emergency Management Center to replace the present facility that does not have the capacity to house the new partnership members needed to maximize resources and efforts during disaster situations. Finally in keeping with the Governor's mandate to insure that departments could sustain the maintenance and operation of facilities, funds were requested to maximize utility funds by the implementation of energy savings projects.
- E.** The Department submitted 14 Operational adjustment requests totaling \$4,425,840 (\$1,884,484 General fund and \$2,541,356 Federal fund) and 11 Capital Improvement Projects totaling \$28,806,000 (\$2,000,000 General, \$9,726,000 General Obligation, and \$17,080,000 Federal).

The operational requests will enable the Department to transfer 5.00 positions and \$35,288,706 (2 positions and \$114,252 general fund, 3 positions and \$35,000,000 in other federal funds and \$174,454 in federal funds) from the State Civil Defense to establish the Office of Homeland Security pursuant to Act 175, SLH 2013; adds 2 position federal funded and \$160,000 federal funds to coordinate security planning and preparedness activities and oversee monitoring activities; adds 3 positions and \$4,157,089 (.75 position and \$1,125,308 in general, 2.25 position and \$2,891,784 in federal funds) to provide for additional costs at Hawaii National Guard facilities at Joint Base Pearl Harbor Hickam and Kalaeloa; adds \$250,000 general funds to refine plans and conduct site search

and selection for a Joint Emergency Management Center; and adds \$100,000 general funds to provide for National Guard State Active Duty services.

The CIP projects adds \$10,502,000 (\$2,676,000 in general obligation bond fund, \$7,826,000 in federal funds) for Energy Savings Improvement and Renewable Energy Projects, Statewide; adds \$2,700,000 for Youth Challenge Academy Upgrade and improvements at Keaukaha Military Reservation, Hawaii; adds \$6,354,000 (\$500,000 in general obligation bond fund and \$5,854,000 in federal funds) for Hawaii State Veterans Cemetery Upgrades and Improvement, Oahu; adds \$2,000,000 for Department of Defense Facilities, Infrastructure, and Devices, Statewide; converts \$2,000,000 in general obligation bond fund to general funds.

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Department of Defense
 Prioritized List of Functions

Table 1

Priority	Description of Function	Activities	Prog ID(s)	Statutory Reference
		Activities	Prog ID(s)	Statutory Reference
1	Provide for the defense, safety and welfare of the people of Hawaii	Maintains Civil Defense Disaster Plan Readiness	DEF 110/AD	HRS 121 and 128
		Maintains of Civil Defense Disaster Org. & Training Readiness		HRS 121 and 128
		Maintains of CD Emergency Support System Readiness		HRS 121 and 128
2	Maintains its readiness to respond to the needs of the people in the event of war or devastation originating from either natural or human caused disasters.	Maintains HING personnel readiness	DEF 110 AA	HRS 121 and 128
		Maintains and Conducts HING training readiness	AB & AC	HRS 121 and 128
		Maintains HING Logistics readiness		HRS 121 and 128
3	To meet its federal mission as part of the military reserve component, the HI National Guard, consisting of the Army and Air Nat'l Guard divisions is manned, trained, equipped, and ready for call to active duty by the President in times of national emergency. To meet the State mission, the HI Nat'l Guard responds when necessary to protect life and property, preserve peace, order and public safety as directed by competent State authority.	Same as in priority #1 and #2	DEF 110 AA	HRS 128
			AB & AC	
4	Coordinates the civil defense planning of all public and private organizations within the islands, minimizes the loss of life and	Same as in priority #1	DEF 110/AD	HRS 121 and 128
5	Administers the Office of Homeland Security for the State of Hawaii	Provides a comprehensive program to protect our people, infrastructure, and government from terrorism and threats of attack.	DEF 110 AA	Chapter 26, Executive and Administrative Dept, Section 21, DOD
6	Office of Veterans Services	Provides veterans and families with services statewide. Responsible for administration, conduct and coordination of all functions and activities prescribed under Chapter 363.	DEF 112	Chapter 363, HRS
7	Administers the HI Nat'l Guard Youth Challenge Academy	Serves at risk youth 16-18 years old by providing life transforming experience through training and education under military like conditions.	DEF 114	
		Provides Classroom training and mentoring to attend their GED, further their education or obtain employment.		

Department of Defense
Department Totals

Table 2

Fiscal Year 2014				
Act 134/13 Appropriation	Restriction	Emergency Appropriations	Total FY14	MOF
\$ 15,158,256.00	\$ -		\$ 15,158,256.00	A
			\$ -	B
\$ 39,031,649.00	\$ -		\$ 39,031,649.00	N
			\$ -	R
\$ 59,500,000.00			\$ 59,500,000.00	P
\$ 464,458.00			\$ 464,458.00	S
			\$ -	T
\$ 1,403,930.00	\$ -		\$ 1,403,930.00	U
			\$ -	V
			\$ -	W
			\$ -	X
\$ 115,558,293.00	\$ -	\$ -	\$ 115,558,293.00	Total
Fiscal Year 2015				
Act 134/13 Appropriation	Reductions	Additions	Total FY15	MOF
\$ 15,100,945.00	\$ -	\$ 1,884,484.00	\$ 16,985,429.00	A

Department of Defense
Program ID Totals

Table 3

Prog ID	Program Title	MOF	As appropriated by Act 134/13 (FY14)			Governor's Submittal (FY15)			Percent Change of \$\$\$\$
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	
DEF 110	Amelioration of Physical Disasters	A	114.60	34.25	\$ 11,446,807	119.85	32.25	\$ 13,244,184	8.6%
DEF 110	Amelioration of Physical Disasters	N	100.65	40.75	\$ 33,447,262	104.40	43.75	\$ 72,331,837	46.2%
DEF 110	Amelioration of Physical Disasters	P		11.50	\$ 59,500,000		10.50	\$ 21,075,849	-282.2%
DEF 110	Amelioration of Physical Disasters	S	-	-	\$ 464,458	-	-	\$ -	-100.0%
DEF 110	Amelioration of Physical Disasters	U	-	2.00	\$ 1,403,930	-	(2.00)	\$ -	-100.0%
DEF 112	Services to Veterans	A	28.00	-	\$ 2,140,167	28.00		\$ 2,065,963	-3.6%
DEF 114	HI Nat'l Guard Youth Challenge Academy	A	-	26.75	\$ 1,571,282	-	26.75	\$ 1,675,282	9.3%
DEF 114	HI Nat'l Guard Youth Challenge Academy	N	-	77.25	\$ 5,584,387	-	77.25	\$ 5,584,387	0.0%
					\$ 115,558,293			\$ 115,977,502	

Department of Defense
Budget Request Decisions

Table 4

Prog ID	Description of Request	MOF	Initial Department Request			Initial Budget & Finance Recommendation			Governor's Final Decision		
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
DEF110/AA	Homeland Security Office	P	2.00		112,843				2.00		160,000
DEF110/AD	Joint Emergency Management Center	A			500,000						250,000
DEF110/AC	Facility Requirements for Jt Base Pearl Harbor Hickam	A	0.75		636,013				0.75		636,013
	Facility Requirements for Jt Base Pearl Harbor Hickam	N	2.25		1,924,698				2.25		1,924,698
DEF110/AB	Electricity Requirements for Kalaeloa Facilities	A			629,295						629,295
	Electricity Requirements for Kalaeloa Facilities	N			967,083						967,083
DEF110/AA	State Engineering & Facilities Maintenance Requirements	A	1.00		141,326				1.00		110,150
DEF110/AA	State Personnel Office Staffing	A	1.00		26,676				1.00		26,676
DEF110/AA	Restoration of Travel Funds	A			27,457						15,000
DEF110/AD	Civil Defense Staff - Conversion	A	2.00	(2.00)					2.00	(2.00)	
DEF110/AD	Civil Defense Staff - Restore	A	0.50		13,350				0.50		13,350
	Civil Defense Staff - Restore	N	0.50		13,350				0.50		13,350
DEF110/AB	Hawaii Nat'l Guard Jt Operating Center SAD	A			207,594						100,000
DEF110/AB	Positions Request to Support Federal Mail Distribution Svcs	P		2.00	49,149					2.00	79,849
DEF110/AB	HING Jt Operating Ctr Watch/Common Operating Picture	A	5.00		85,000						
DEF110/AC	HIANG Royal Guard Ceremonial Costs	A			19,120						
DEF 110/AA	Housekeeping	A	0.25		-						
	Housekeeping	N	(1.75)		(49,494)				(1.00)		(31,236)
DEF 110/AB	Administrative Position Movement	N	0.50		15,258						
DEF 110/AA	Deletion of Unused Spending Ceilings	S			(464,458)						(464,458)
110/AA	Deletion of Unused Spending Ceilings	U			(103,930)						(103,930)
110/AA	Homeland Security Grant conversion mof P to mof N	P								(3.00)	(35,000,000)
114	Youth Challenge Academy Keaukaha Military Reserve Hilo	N								3.00	35,000,000
DEF 114	Equipment for facility upgrade.										104,000
TOTAL OTHER REQUESTS:											
			14.00	-	4,750,330	-	-	-	9.00	(2.00)	4,425,840

Department of Defense
Proposed Budget Reductions

Table 5

<u>Prog ID</u>	<u>Description of Reduction</u>	<u>Impact of Reduction</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Carry-over?</u> <u>(Y/N)</u>
DEF 110	Delete Duplicate Position	None	N	(1.00)		\$ (31,236)	N
DEF 110	Eliminate County Funds	None - No County Contract	S			\$ (464,458)	N
DEF 110	Eliminate Inter Dept Transfer Funds	None - No Contracts	U		(2.00)	\$ (103,930)	N
						\$ (599,624)	

Department of Defense
Proposed Budget Additions

Table 6

<u>Prog ID</u>	<u>Request Category</u>	<u>Prog ID Priority</u>	<u>Dept-Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
DEF110 A	H/S		1	Staffing for Homeland Security Office	Staff positions are necessary to coordinate security planning & preparedness activities with all agencies.	N	2.00	-	\$ 160,000
DEF110 A	H/S		2	Jt Emergency Management Center	This request is to provide funding to refine plans for new EMC to house federal, state, county & private sector org. in a state of the art facility to manage emergency situations.	A	-	-	\$ 250,000
DEF 110	O		3	Facility Requirement for Joint Base Pearl Harbor Hickam	To provide funding for operational cost to maintain three additional buildings.	A	0.75	-	\$ 636,013
						N	2.25		\$ 1,924,698
DEF 110	O		4	Electricity Requirements for Kalaeloa Facilities	To provide for funds for increase in Utility costs at Kalaeloa	A	-		\$ 629,295
						N			\$ 967,083
DEF 110	O		5	State Engineering & Facilities Maintenance Requirements	To provide funds to replace small tools and replace outdated motor vehicles	A	1.00		\$ 110,150
DEF 110	O		6	State Personnel Office Personnel	To provide one professional level personnel to support the Personnel Officer and provide backup support.	A	1.00	-	\$ 26,676
DEF 110	O		7	Restoration of Travel Funds	All travel funds were eliminated during the past three years to support the State deficit and other functions had to be postpone in order to fund travel.	A	-	-	\$ 15,000
DEF 110	LS		8	Civil Defense Staff	Position needs to be restored in order not to be in violation by using disaster personnel to support office requirements	A	0.50	-	\$ 13,350
						N	0.50		\$ 13,350
DEF 110	H/S		9	HING Jt Operational Center SAD	Funding is required to provide State with the services of the National Guard members on a timely basis without impacting other positions.	A		-	\$ 100,000

Department of Defense
Proposed Budget Additions

Table 6

<u>Prog ID</u>	<u>Request Category</u>	<u>Prog ID Priority</u>	<u>Dept-Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
DEF 110	O		10	Positions to Support Federal Mail Distro. Services	The operations of the mail distribution center requires additional personnel as approved by the federal manning standards.	P		2.00	\$ 75,849
DEF 114	O		11	Additional funds for Keaukha Military Reservation.	The movement of the Kulani campus to KMR site requires additional equipment to properly house the new YCA campus.	A			\$ 104,000

Department of Defense
 Current Year (FY14) Restrictions

Table 7

<u>Prog ID</u>	<u>MOF</u>	<u>Restriction \$\$\$</u>	<u>Percent of Act 134/13 Prog ID Appropriation</u>	<u>Impact</u>
NONE				

Department of Defense
Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
NONE						

Department of Defense
Expenditures Exceeding the Appropriation

Table 9

<u>Prog ID</u>	<u>MOF</u>	<u>Date</u>	<u>Appropriation</u>	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceiling</u>	<u>Legal Authority</u>	<u>Recurring (Y/N)</u>	<u>GF Impact (Y/N)</u>

Department of Defense
Intradepartmental Transfers

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
NONE										

Department of Defense
Federal Awards

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Amount Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
G	DEF 110		12.401	Air Nat'l Guard Military Operations	National Guard Bureau	\$3,432,661	\$3,432,661	S-14-218-G	Catherine Liu	733-4259	cliu@dod.hawaii.gov
G	DEF 110		12.404	StarBase	National Guard Bureau	\$300,000	\$300,000	S-14-218-G	Catherine Liu	733-4259	cliu@dod.hawaii.gov
G	DEF 110		12.401	Army Nat'l Guard Military Operations	National Guard Bureau	\$31,700,000	\$31,700,000	S-14-217-G	Dennis Takao	733-4259	dtakao@dod.hawaii.gov
G	DEF 110		97.067	Homeland Security Grant	Dept of Homeland Security	\$58,364	\$58,364	S-14-209-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110		11.549	State & County Implementation Grant	Dept of Homeland Security	\$872,075	\$872,075	S-14-503-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 114		12-404	National Guard Challenge Program	National Guard Bureau	\$4,800,000	\$4,800,000	S-14-219-G	Robert Chu	733-4259	rchu@hingyca.org
G	DEF 110	2009EOMX009	97.042	Emergency OP Center	FEMA	\$1,000	\$1,000	S-14-203-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	2008-gbt8K069	97.056	Port Security Grant	DHLS	\$2,381,006	\$2,381,006	S-14-208-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	2009PUT9Ko35	97.056	Port Security Grant	DHLS	\$4,439,114	\$4,439,114	S-14-208-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	2010PUTJK10	97.056	Port Security Grant	DHLS	\$2,945,966	\$2,945,966	S-14-208-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	EMW2011PUK00004	97.056	Port Security Grant	DHLS	\$2,763,021	\$2,763,021	S-14-208-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	emw2012PU00002	97.056	Port Security Grant	DHLS	\$3,891,500	\$3,891,500	S-14-208-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	TBD	97.056	Port Security Grant	DHLS	\$2,700,000	\$2,700,000	S-14-208-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	2010SSTO0006	97.067	HLS Grant	DHLS	\$5,526,201	\$5,526,201	S-14-209-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	EMW2011SS00129	97.067	HLS Grant	DHLS	\$4,336,689	\$4,336,689	S-14-209-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	EMW2012SS0009	97.067	HLS Grant	DHLS	\$2,729,769	\$2,729,769	S-14-209-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	TBD	97.067	HLS Grant	DHLS	\$3,400,000	\$3,400,000	S-14-209-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	2009CAT90009	97.111	2009Regional Cat.Prepared Grt	DHLS	\$32,543	\$32,543	S-14-501-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	2010CATO0003	97.111	2010 Reg Cat Prep Grant	DHLS	\$1,055,431	\$1,055,431	S-14-501-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	EMW2011CA00017	97.111	2011 Reg Cat Prep Grant	DHLS	\$1,261,976	\$1,261,976	S-14-501-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	2010IPTO0010	97.055	2010Interoperable Emer Comm	DHLS	\$162,159	\$162,159	S-14-502-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	2010BFTO0004	97.078	Amelioration of Physical Disaster	DHLS	\$400,000	\$400,000	S-14-502-G	Dee Cook	733-4205	dcook@dod.hawaii.gov
G	DEF 110	EMW2011EP00072	97.042	2011Emergency Mgt Perf Grant	FEMA	\$266,727	\$266,727	S-14-204-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	EMW2012EP00012	97.042	2012Emergency Mgt Perf Grant	FEMA	\$3,101,089	\$3,101,089	S-14-204-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	TBD	97.042	2013Emergency Mgt Perf Grant	FEMA	\$3,366,476	\$3,366,476	S-14-204-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	TBD	11.549	State & Local Imp Grant	FEMA	4,000,000	4,000,000	S-14-500-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov

Department of Defense
Federal Awards

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Amount Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
G	DEF 110	FEMA2844FMHI	97.046	Maalea Fire	FEMA	1,000,000	1,000,000	S-14-211-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	EMF2008PC0003	97.017	Pre-Disaster Mitigation	FEMA	352,497	352,497	S-14-213-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	EMF2010PC0001	97.047	Pre-Disaster Mitigation	FEMA	93,086	93,086	S-14-213-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	FNA09NWS4670016	11.467	2009 Natl Tsunami Hazzard Mitigation	FEMA	549,635	549,635	S-14-214-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	EMF2011GR1123	97.082	2011 Earthquake Hazard Reduction	FEMA	26,356	26,356	S-14-214-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	1575DRHIP00000001	97.036	October 30 2004 Floods PA	FEMA	164,012	164,012	S-14-223-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	1575DRHIP00000005	97.036	October 30 2004 Floods HM	FEMA	88,758	88,758	S-14-223-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	FEMA1147DRHI	97.036	Floods	FEMA	43,583	43,583	S-14-269-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	1649DRHIP00000001	97.036	March 2006 Floods - PA	FEMA	165,876	165,876	S-14-292-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	1649DRHIP00000005	97.036	March 2006 Floods - HM	FEMA	52,476	52,476	S-14-292-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	1664DRHIP00000001	97.036	Kiholo Bay Earthquake - PA	FEMA	5,436,445	5,436,445	S-14-293-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	1664DRHIP00000005	97.036	Kiholo Bay Earthquake - HM	FEMA	997,614	997,614	S-14-293-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	1743DRHIP00000001	97.036	Storm/Surf/Flood/Mud 12/4-7/2007-PA	FEMA	290,738	290,738	S-14-294-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	1743DRHIP00000005	97.036	Storm/Surf/Flood/Mud 12/4-7/2007-HM	FEMA	344,792	344,792	S-14-294-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	1814DRHIP00000001	97.036	Severe Storm/Flood Dec 10-16 2008PA	FEMA	299,152	299,152	S-14-295-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	1814DRHIP00000005	97.036	Severe Storm/Flood Dec 10-16 2008 HM	FEMA	60,797	60,797	S-14-295-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	1967DRHIP00000001	97.036	March 11 2011 Tsunami Waves PA	FEMA	4,902,743	4,902,743	S-14-296-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov
G	DEF 110	4062DRHIP00000001	97.036	Severe Storm /Flood Mar 3-11 2012-PA	FEMA	2,720,253	2,720,253	S-14-297-G	Vern Miyagi	733-4200	vmiyagi@scd.hawaii.gov

COLUMN	DATA ELEMENT	DEFINITION
A	State Expending Agency	State entity authorized to expend the funds as authorized by the appropriation or as delegated by the Governor. Select from drop-down menu. See legend below.
B	Program I.D.	The unique identifier for the specific program responsible for carrying out the program consisting of the abbreviation for the State entity followed by the organization number for the program. Format: XXX###
C	Award Number	The identifying number assigned by the awarding Federal Agency, such as the federal grant number, federal contract number or the federal loan number that appears in the federal award document.
D	CFDA No.	The number associated with the published description of Federal assistance program in the Catalog of Federal Domestic Assistance. Only applies to grants and loans. A list of CFDA codes can be searched at: https://www.cfda.gov/index?s=program&tab=list&mode=list Format: ##.###.
E	Award Description	Award title and description with purpose of funding action.
F	Awarding Federal Agency	Name of the federal agency that awarded and administers the award on behalf of the funding agency. Select from drow-down menu. See agency list below.
G	Award Amount	For Grants: The total amount of the award. For Loans: The total amount of the loan obligated by the Federal Agency; the face value of the loan. For Contracts: The total amount obligated by the Federal Agency.
H	Award Amount Allocated to the Program ID in Column B	Enter the portion of the total award amount allocated to this Program ID. For example, if a federal award in the amount of \$500 is allocated to only AGR100, the "Award Amount" and the "Award Amount Allocated to the Pgm ID in Column B" would both be \$500. However, if the \$500 will be allocated to AGR100, AGR200 and AGR300, in the amounts of \$100, \$250 and \$150, respectively, the "Award Amount" would be the \$500 for all three program IDs but the "Award Amount Allocated to the Pgm ID in Column B" would be \$100 for AGR100, \$250 for AGR200 and \$150 for AGR300
I	State Appropriation Symbol	The account number established in FAMIS. The appropriation account is a combination of 4 fields: Fund Type, Fiscal Year, Appropriation Account Number, and Dept. Code. If an award has appropriation symbols for multiple fiscal years, enter the symbol for the first fiscal year. Format: X-YY-###-X
J	Contact Name	Name of the individual at the program level responsible for performance of the award.
K	Contact Phone No.	Phone no. of the individual at the program level responsible for performance of the award.
L	Contact Email	Email of the individual at the program level responsible for performance of the award.
	LEGEND:	
	<u>State Expending Agency</u>	
A (AGR)	Department of Agriculture	
B (BED)	Department of Business, Economic Dev & Tourism	
C (LNR)	Department of Land and Natural Resources	
D (TRN)	Department of Transportation	
E (EDN)	Department of Education	
F (UOH)	University of Hawaii	
G (DEF)	Department of Defense	
H (HTH)	Department of Health	

I (HHL)	Department of Hawaiian Home Lands	
J (JUD)	Judiciary	
K (HMS)	Department of Human Services	
L (LBR)	Department of Labor and Industrial Relations	
M (AGS)	Department of Accounting and General Services	
N (ATG)	Department of Attorney General	
O (BUF)	Department of Budget and Finance	
P (HRD)	Department of Human Resources Development	
Q (GOV)	Office of the Governor	
R (CCA)	Department of Commerce and Consumer Affairs	
S (LTG)	Office of the Lieutenant Governor	
T (TAX)	Department of Taxation	
V1 (PSD)	Department of Public Safety	
Z1 (OHA)	Office of Hawaiian Affairs	
	Federal Agency	
	Dept. of Agriculture	
	Dept. of Commerce	
	Dept. of Defense	
	Dept. of Education	
	Dept. of Energy	
	Dept. of Health and Human Services	
	Dept. of Homeland Security	
	Dept. of Housing and Urban Development	
	Dept. of Justice	
	Dept. of Labor	
	Dept. of State	
	Dept. of the Interior	
	Dept. of the Treasury	
	Dept. of Transportation	
	Dept. of Veterans Affairs	
	Corporation for National & Community Svc	
	Environmental Protection Agency	
	General Services Administration	
	NASA	
	National Science Foundation	
	Nuclear Regulatory Commission	
	Office of Personnel Management	
	Small Business Administration	
	Social Security Administration	
	U.S. Agency for International Development	

Department of Defense
 Non-General Fund Listing

Table 12

Name of Fund	Purpose	Statutory Reference	MOF	<u>Beginning FY14 Unencumbered Cash Balance</u>	<u>Estimated FY14 Revenues</u>	<u>Estimated FY14 Expenditures and Encumbrances</u>	<u>Estimated FY14 Net Transfers</u>	<u>Estimated FY14 Ending Unencumbered Cash Balance</u>	<u>Balance in Excess of Program Needs</u>
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Department of Defense
Vacant Positions as of November 30

Table 14

Prog ID	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm. Temp (P/T)	FTE	MOE	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
DEF 110AA			121001	Accountant/Budget Anal VI	N	24	13	P		A	\$ 25,968.00						
DEF 110AA	8/22/2013	09/16/13	8096	Automotive Mechanic I	N	bc10	1	P		A	\$ 46,236.00			Y			
DEF 110AA	11/20/2009		12840	General Laborer I	N	bc2	1	P		50A/50N	\$ 30,036.00						
DEF 110AA			21740	General Laborer I	N	bc2	1	P		N	\$ 31,236.00						
DEF 110AA			35763	General Laborer I	N	bc2	1	P		N	\$ 30,834.00						
DEF 110AA	11/20/2009		117354	General Laborer I	N	bc2	1	P		A	\$ 31,236.00						
DEF 110AA	4/30/2008		15987	General Laborer II	N	bc3	1	P		50A/50N	\$ 32,112.00						
DEF 110AA	4/19/2013		36339	General Laborer II	N	bc3	1	P		75A	\$ 24,303.00						
DEF 110AA			92021G	Information Support Tech	N	na	3	T		N	\$ 60,000.00						
DEF 110AA	12/1/2008		21739	Janitor II	N	bc2	1	P		25A	\$ 11,089.00						
DEF 110AA			26668	Janitor II	N	bc2	1	P		N	\$ 31,236.00						
DEF110AB	9/3/2013		5682	Build Maint Helper	N	bc5	1	P		A	\$ 36,960.00						
DEF110AB	9/3/2013		9543	Build Maint Helper	N	bc5	1	P		A	\$ 36,960.00						
DEF 110AB	11/16/2012		117979	Admin Support Assistant	Y	NA	3	P		N	\$ 31,212.00						
DEF 110AB	9/30/2012		118660	Anti-Terrorism Project Mgr	Y	na	13	T		N	\$ 56,160.00						
DEF 110AB	4/2/2013		50388	Building Construction Inspector II	N	18	3	P		N	\$ 46,176.00						
DEF 110AB	7/2/2009		119108	Building Construction Inspector II	N	18	3	P		N	\$ 39,480.00						
DEF 110AB	10/1/2012		117933	Data Administrator (FMO)	Y	na	3	T		N	\$ 34,800.00						
DEF 110AB			90006G	Dist Learn Site Classrm Admin	Y	na	13	T		N	\$ 29,418.00						
DEF 110AB			92005G	Dist Learn Site Classrm Admin	Y	na	13	T		N	\$ 29,418.00						
DEF 110AB			92007G	Dist Learn Site Classrm Admin	Y	na	13	T		N	\$ 29,418.00						
DEF 110AB			120853	DLP Technician (RTSM)	Y	na	13	P		N	\$ 45,000.00			Y			
DEF 110AB	7/31/2013		117930	Ecosystems Spclt (NEPA)	Y	na	13	P		N	\$ 59,016.00						
DEF 110AB			120847	Energy Project Manager	Y	na	13	P		N	\$ 46,000.00			Y			
DEF 110AB	7/31/2012		38824	Engineer IV	N	22	13	P		N	\$ 50,842.00						
DEF 110AB	-		46289	Engineer IV	N	22	13	T		N	\$ 47,448.00						
DEF 110AB	11/5/2010		112985	Engineering Aid IV	N	13	3	P		N	\$ 31,212.00						
DEF 110AB			20803G	Environ Proj Spclt (EPS)	Y	na	3	T		N	\$ 34,070.00						
DEF 110AB	-		46290	Environmental Health Spclt IV	N	22	13	T		N	\$ 42,144.00						
DEF 110AB	4/29/2011		116403	Environmental Program Mgr	Y	na	13	P		N	\$ 78,624.00			Y			
DEF 110AB	12/29/2006		110436	Facilities Planner Assistant	Y	na	3	T		N	\$ 31,206.00						
DEF 110AB	-		91007G	ISR Project Mgr	Y	na	13	T		N	\$ 60,000.00						
DEF 110AB	12/28/2012		117931	ITAM Coordinator	Y	na	13	P		N	\$ 55,416.00						
DEF 110AB	3/31/2011	04/12/13	100446	Military Programs Coordinator	Y	na	0	P		A	\$ 72,136.00						
DEF 110AB	-		20106G	Office Assistant III	N	8	3	T		N	\$ 35,000.00						
DEF 110AB	7/19/2020		120454	Office Assistant III	N	8	3	T		N	\$ 31,200.00						
DEF 110AB	-		50385	Office Assistant IV	N	10	3	T		N	\$ 25,656.00						
DEF 110AB	-		20105G	Real Property Specialist	Y	na	0	T		N	\$ 38,000.00						
DEF 110AC	1/3/2012		40440	Building Maintenance Helper	N	bc5	1	P		25A/75N	\$ 36,960.00						
DEF 110AC	8/22/2007		36338	General Laborer II	N	bc3	1	P		25A/75N	\$ 34,044.00						
DEF 110AC	9/30/2012		32917	Office Assistant IV	N	10	3	P		N	\$ 39,480.00						
DEF 110AC	6/30/2013		101093	Operations & Traning Stf Ofcr	Y	na	0	P		A	\$ 79,351.00						
DEF 110AC	9/28/2012		119471	Security Administration Specialist	Y	na	0	P		N	\$ 51,312.00						
DEF 110AC	4/5/2012		112445	Security Forces Trainer	Y	na	0	P		N	\$ 56,376.00						
DEF 110AC	1/25/2013		120291	STARBASE Instructor	Y	na	13	P		N	\$ 46,161.00						
DEF110AC	11/1/2013		30549	Office Assistant IV	N	10	3	P		A	\$ 36,516.00						
DEF 110AC	09/19/13		28640	Office Assistant III	N	8	3	P		25A/75N	\$ 26,700.00						
DEF110AC	11/29/13		118684	Janitor II	Y	bc2	1	T		25A/25N	\$ 16,614.00						
DEF110AC	10/03/13		50392	General Laborer I	N	bc2	1	P		25A/75N	\$ 33,228.00						
DEF 110AD	-		90010G	Accountant IV	N	22	13	P		N	\$ 40,716.00						

Department of Defense
Vacant Positions as of November 30

Table 14

Prog ID	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm. Temp (P/T)	FTE	MOE	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
DEF 110AD	1/11/2013		110149	Anti-Terrorism Planner	Y	na	13	T		N	\$ 55,514.00						
DEF 110AD			92025G	CD Planner - EMAC	Y	na	13	T		A	\$ 51,312.00						
DEF 110AD			92026G	CD Planner - Vulnerable Popula	Y	na	13	T		A	\$ 51,312.00						
DEF 110AD	11/16/2010		111378	CD Planner for Mitigation	Y	na	13	T		25A/75N	\$ 51,312.00						
DEF 110AD			118992	Civil Defense Planner (Logistics)		na	13	T		N	\$ 59,687.00						
DEF 110AD	3/30/2012		11476	Civil Defense Training Officer	N	24	13	P		A	\$ 55,500.00						
DEF 110AD	-		90011G	Clerk Steno II	N	8	3	P		N	\$ 32,424.00						
DEF 110AD	1/7/2005		29146	Clerk Stenographer II	N	9	3	P		50A/50N	\$ 23,040.00						
DEF 110AD	12/30/2009		117816	DEPA Public Relations Officer	Y	na	13	T		A	\$ 55,488.00						
DEF 110AD	5/31/2005		116833	EOP Typist	Y	na	3	T		N	\$ 24,792.00						
DEF 110AD			92023G	Hazard Mitigation Accountant	Y	na	13	T		25A/75N	\$ 51,312.00						
DEF 110AD			92027G	Logistic Section Chief	Y	na	13	T		50A/50N	\$ 55,500.00						
DEF 110AD	7/31/2013		118323	Oct 06 Kiholo Bay EQ Clk Typ	Y	na	3	T		25A/75N	\$ 26,700.00						
DEF 110AD	7/16/2013		118861	Radio Technician I	N	19	3	T		25A/75N	\$ 43,853.00						
DEF 110AD	2/1/2007		118341	SCD GIS Spclt	Y	na	13	T		N	\$ 45,076.00						
DEF 110AD	-		20809G	Supply Clerk	Y	na	3	T		A	\$ 24,792.00						
DEF 110AD	1/16/2007		112987	Telecommunications Planner	N	24	13	P		N	\$ 49,332.00						
DEF 110AD	2/16/2012		119251	TFER Planner	Y	na	13	T		N	\$ 51,312.00						
DEF 110AD	6/27/2008		118993	Warehouse Worker	Y	na	3	T		A	\$ 31,212.00						
DEF110AD	11/1/2013		117812	DEPA Syst Engineer	Y	na	13	T		50A/50N	\$ 63,424.00						
DEF110AD	11/30/2013		118367	CD Grants Coordinator	Y	na	13	T		N	\$ 41,040.00						
DEF110AD	9/16/2013		47519	Info Tech Specialist IV	N	22	13	P		A	\$ 51,312.00						
DEF110AD	10/30/2013		11473	Private secretary I	N	20	63	P		A	\$ 42,684.00						
DEF112VA	10/12/2012		120278	Vet Svcs Cslr II	N	18	13	P		A	\$ 43,733.00						
DEF112VA	10/1/2013		120277	Vet Svcs Cslr III	N	20	13	P		A	\$ 42,132.00						
DEF 112VA	7/31/2013		4907	Vet Svcs Cslr IV	N	22	13	P		A	\$ 45,576.00						
DEF112VA	9/21/2013		50383	Vet Svcs Cslr IV	N	22	13	P		A	\$ 47,412.00						
DEF112VA	9/28/2013		4889	Vet svcs Cslr IV	N	22	13%	P		A	\$ 45,576.00						
DEF 114YC	7/18/2013		120175	Cadre - Kulani	Y	na	0	T		25A/75N	\$ 32,736.00						
DEF 114YC	7/22/2013		120177	Cadre - Kulani	Y	na	0	T		25A/75N	\$ 32,736.00						
DEF 114YC	4/24/2011		120178	Cadre - Kulani	Y	na	0	T		25A/75N	\$ 32,736.00						
DEF 114YC	1/20/2012		120179	Cadre - Kulani	Y	na	0	T		25A/75N	\$ 32,736.00						
DEF 114YC	8/17/2013		120180	Cadre - Kulani	Y	na	0	T		25A/75N	\$ 32,736.00						
DEF 114YC			120183	Cadre - Kulani	Y	na	0	T		25A/75N	\$ 32,736.00						
DEF 114YC	11/7/2013		111778	Cadre - Kalaeloa	Y	na	0	T		25N/75N	\$ 33,588.00						
DEF 114YC	11/16/2013		102881	Cadre - Kalaeloa	Y	na	0	T		25A/75N	\$ 35,328.00						
DEF 114YC	-		20853G	Counselor	Y	na	0	T		25A/75N	\$ 33,588.00						
DEF 114YC	12/31/2013		120136	Instructor - Kulani	Y	na	0	T		25A/75N	\$ 36,480.00						
DEF 114YC	11/7/2013		120138	Instructor - Kulani	Y	na	0	T		25A/75N	\$ 36,480.00						
DEF 114YC	-		120140	Instructor - Kulani	Y	na	0	T		25A/75N	\$ 36,480.00						
DEF 114YC	1/20/2012		120154	Maintenance Technician - Kulani	Y	na	0	T		25A/75N	\$ 36,480.00						
DEF 114YC	7/1/2011		120145	Placement Mentor Coordr - Kulani	Y	na	0	T		25A/75N	\$ 32,736.00						
DEF 114YC			711014	Program Director - K	Y	na	0	T		25A/75N	\$ 71,675.00						
DEF 114YC	8/2/2013		102875	Shift Leader	Y	na	0	T		25A/75N	\$ 37,068.00						
DEF 114YC	10/03/13		102879	Cadre -Kulani	Y	na	0	T		25A/75N	\$ 32,736.00						

Department of Defense
Personnel Separations

Table 15

<u>Prog ID/Org</u>	<u>Separation Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
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Department of Defense
New Hires

Table 16

<u>Prog ID/Org</u>	<u>New Hire Effective Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
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Department of Defense
Unauthorized Positions

Table 17

<u>Prog ID/Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
NONE													

Department of Defense
Overtime Expenditures

Table 18

Prog ID	Program Title	MOF	FY12 (actual)			FY13 (actual)			FY14 (estimated)			FY15 (budgeted)		
			<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent	<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent	<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent	<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent
DEF 110	Amelioration of Physical Disasters	A	\$ 5,785,609	\$ 42,915	0.7%	\$ 5,807,595	\$ 19,678	0.3%	\$ 5,966,033	\$ 21,646	0.4%		\$ -	
DEF 110	Amelioration of Physical Disasters	N	\$ 10,086,030	\$ 122,587	1.2%	\$ 10,120,684	\$ 143,297	1.4%	\$ 10,032,813	\$ 157,627	1.6%		\$ -	
DEF 112	Services to Veterans	A		\$ -		\$ 1,015,426	\$ 7,043	0.7%	\$ 1,099,657	\$ 7,747	0.7%		\$ -	

Department of Defense
Overpayments

Table 19

<u>Employee Name</u>	<u>Date of Over-payment</u>	<u>Gross Amount Overpaid</u>	<u>Amount Recovered</u>	<u>Balance</u>	<u>Category</u>				<u>Reason for Overpayment</u>	<u>Referred to Attorney General</u>
					<u>Employed</u>		<u>Not Employed</u>			
					<u>Occurred > 2 Years</u>	<u>Occurred < 2 Years</u>	<u>Occurred > 2 Years</u>	<u>Occurred < 2 Years</u>		
	7/1/11 to 2/29/2012	\$ 169.66	\$ 169.66	\$ -	X				BU-Favorite Nation Salary Adjusted	NA
	7/1/11 to 2/29/2012	\$ 1,177.60	\$ 1,177.60	\$ -	X				BU-Favorite Nation Salary Adjusted	NA
	7/1/11 to 2/29/2012	\$ 1,039.20	\$ 1,039.20	\$ -	X				BU-Favorite Nation Salary Adjusted	NA

Department of Defense
Contract Costs

Table 20

<u>Prog ID</u>	<u>MOF</u>	<u>Frequency</u>		<u>Max Value</u>	<u>Outstanding Balance</u>	<u>Term of Contract</u>			<u>Organization</u>	<u>Category</u> <u>E/L/P/C/</u> <u>G/S</u>	<u>Description</u>	<u>Method and</u> <u>Frequency of</u> <u>Monitoring</u>	<u>POS</u> <u>Y/N</u>
		<u>Amount</u>	<u>(M/A/O)</u>			<u>Date Executed</u>	<u>From</u>	<u>To</u>					

Department of Defense
Capital Improvements Program Requests

Table 21

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide</u> <u>Priority</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY14 \$\$\$</u>	<u>FY15 \$\$\$</u>
DEF 110	1	1	Heath and Safety Requirements for Birkhimer Tunnel and Support Facilities - Oahu	C		\$ 600,000
DEF 110	2	2	Energy Savings Improvements and Renewable Energy Projects- SW	C		\$ 2,676,000
	2	2	Energy Savings Improvements and Renewable Energy Projects- SW	N		\$ 7,826,000
DEF 114	1	3	Youth Challenge Academy Upgrade & Improvements, Keaukaha Military Reservation, Hawaii	C		\$ 2,700,000
DEF 112	1	4	Non-Potabel Well for West Hawaii Veterans Cemetery, Hawaii	C		\$ 210,000
	1	4	Non-Potabel Well for West Hawaii Veterans Cemetery, Hawaii	N		\$ 1,400,000
DEF 114	2	6	Youth Challenge Academy, Building 32 Repair & Improvements, Kalaeloa, Oahu	C		\$ 340,000
DEF 110	4	7	Diamond Head Crater, Repair Tunnel Shot-Crete Finnish	C		\$ 700,000
DEF 110	6	8	Upgrade and Improvements to National Guard Facilities - SW	C		\$ 1,700,000
	6	8	Upgrade and Improvements to National Guard Facilities - SW	N		\$ 1,700,000
DEF 112	2	9	Hawaii State Veternas Cemetery Upgrades and Improvements	C		\$ 500,000
	2	9	Hawaii State Veternas Cemetery Upgrades and Improvements	N		\$ 5,854,000
DEF 110	10	10	Americans with Disabilities Act (ADA) & Infrastructure Improvements SW	C		\$ 300,000
	10	10	Americans with Disabilities Act (ADA) & Infrastructure Improvements SW	N		\$ 300,000
DEF 110	11	11	Lump Sum CIP - DOD Facilities, Infrastructure & Devices SW	C		\$ 2,000,000
DEF 110			Retrofit Public Building with Hurricane Protective Measures SW	C		\$ (2,000,000)
			Retrofit Public Building with Hurricane Protective Measures SW	A		\$ 2,000,000
			ToTal			\$ 28,806,000
				A		\$ 2,000,000
				C		\$ 9,726,000
				N		\$ 17,080,000
						\$ 28,806,000

Department of Defense
Capital Improvements Program Lapses

Table 22

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Amount \$\$\$\$</u>	<u>Reason</u>
NONE					

Department of Defense
Division Resources

Table 23

<u>Division</u>	<u>Associated Program IDs</u>						
Departmental Administration	DEF 110	AA					
Hawaii Army National Guard	DEF 110	AB					
Hawaii Air National Guard	DEF 110	AC					
State Civil Defense	DEF 110	AD					
Office of Veterans Services	DEF 112	VA					
Hawaii National Guard Youth Challenge Academy	DEF 114	YC					

Department of Defense
Organizational Charts

<u>Year of Change</u> FY14/FY15	<u>Page</u> <u>Number</u>	<u>Description of Change</u>
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ORGANIZATION CHARTS INDEX

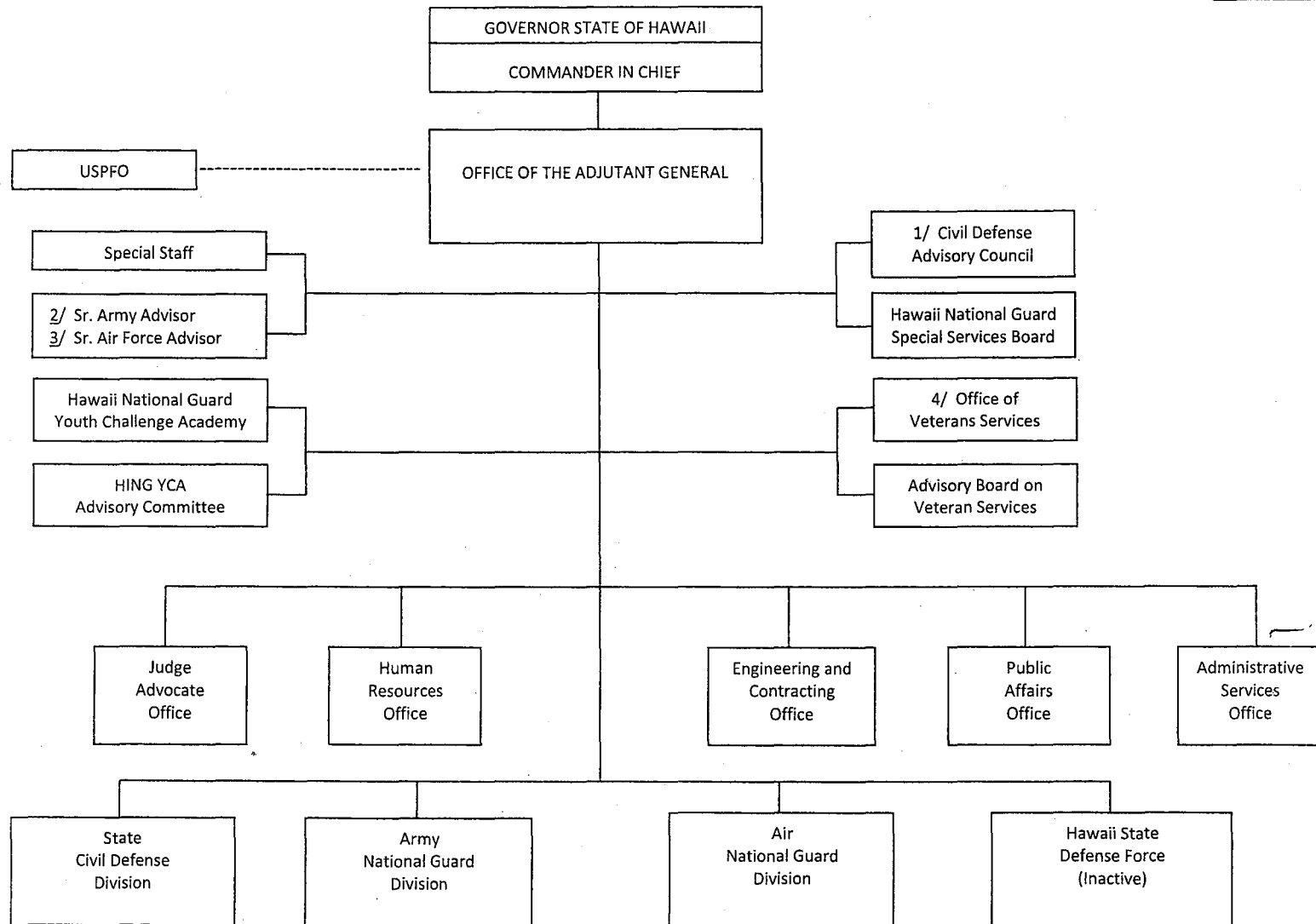
CHART NO.	AGENCY	TYPE
1	Office of the Adjutant General	Organization
2	Office of the Adjutant General	Position Organization
3	Human Resources Office (HRO)	Organization
4	Human Resources Office (HRO)	Position Organization
5	US Property & Fiscal Office (USPFO)	Organization
6	US Property & Fiscal Office (USPFO)	Position Organization
7	USPFO Purchasing & Contracting / Data Processing Center	Position Organization
8	USPFO Resource Mgmt Division	Position Organization
9	USPFO Supply & Services Division	Position Organization
10	Engineering Office	Organization
11	Engineering Office	Position Organization
11a	154th Engineer Squadron	Position Organization
11b	HIARNG Engineer Section	Position Organization
12	Engineering Office - Maintenance Sec	Position Organization
13	Administrative Services Office	Organization
14	Administrative Services Office State Personnel / Fiscal Office	Position Organization
15	Public Affairs Office	Organization
15a	Public Affairs Office	Position Organization
16	Judge Advocate Office	Organization
16a	Judge Advocate Office	Position Organization
17	State Civil Defense Division	Organization
18	State Civil Defense Division Administration / Special Planning Br	Position Organization
19	State Civil Defense Division Tng, Ed, & Info / Plans & Ops Br	Position Organization
19a	State Civil Defense Division Telecommunications / Homeland Security Br	Position Organization
19b	State Civil Defense Division Disaster Assistance / Disaster Recovery Br	Position Organization
20	Army National Guard Division	Organization
21	Army National Guard Division	Position Organization
22	Military Personnel Office (G1)	Organization
22a	Military Personnel Office (G1)	Position Organization
23	Plans, Operations, & Training Office (G3)	Position Organization
24	Plans, Operations, & Military Support Br (POMSO)	Position Organization
25	298th Regiment (RTI)	Organization
25a	298th Regiment (RTI)	Position Organization
25b	298th Regiment (RTI) Regional Tng Site - Maint	Position Organization
26	Dep CofS Information Management	Organization
26a	Dep CofS Information Management	Position Organization
27	State Army Aviation Office	Organization
27a	State Army Support Facility 1 Tng / Operations	Position Organization
27b	State Army Support Facility 1 Maintenance Shop	Position Organization

ORGANIZATION CHARTS INDEX

CHART NO.	AGENCY	TYPE
27c	State Army Support Facility 2 Maintenance Shop	Position Organization
28a	Directorate of Logistics (G4)	Position Organization
28b	DOL (G4) Logistics Support Office	Position Organization
28c	DOL (G4) State Surface Maintenance Office (SSMO)	Position Organization
28d	SSMO, Field Maintenance Shop 1	Position Organization
28e	SSMO, Field Maintenance Shop 2	Position Organization
28f	SSMO, Unit Training Equipment Site (UTES)	Position Organization
28g	SSMO, Combined Support Maintenance Shop 1	Position Organization
28h	SSMO, Combined Support Maintenance Shop 2	Position Organization
29	29th Infantry Brigade Combat Team	Organization
29a	29th Infantry Brigade Combat Team	Position Organization
29b	1st Squadron, 299th Cavalry Regiment	Position Organization
29c	1st Battalion, 487th Field Artillery	Position Organization
29d	29th Brigade Special Troops Battalion	Position Organization
29e	29th Brigade Support Battalion	Position Organization
30	103rd Troop Command	Organization
30a	103th Troop Command	Position Organization
31	Hawaii Air National Guard Division	Organization
31a	Starbase Hawaii	Position Organization
32	Headquarters, Hawaii Air National Guard	Position Organization
33	154th Wing	Organization
34	154th Wing	Position Organization
35	154th Operations Group	Organization
36	154th Operations Group	Position Organization
37	154th Maintenance Group	Organization
38	154th Maintenance Group	Position Organization
39	154th Mission Support Group	Organization
40	154th Mission Support Group	Position Organization
41	154th Medical Group	Organization
42	201st Combat Communications Group	Organization
43	201st Combat Communications Group	Position Organization
44	Office of Veterans Services	Organization
44a	Office of Veterans Services	Position Organization
45	Youth Challenge Program	Organization
46	Youth Challenge Academy	Position Organization
47	Counterdrug Support Program	Position Organization

1/7/11

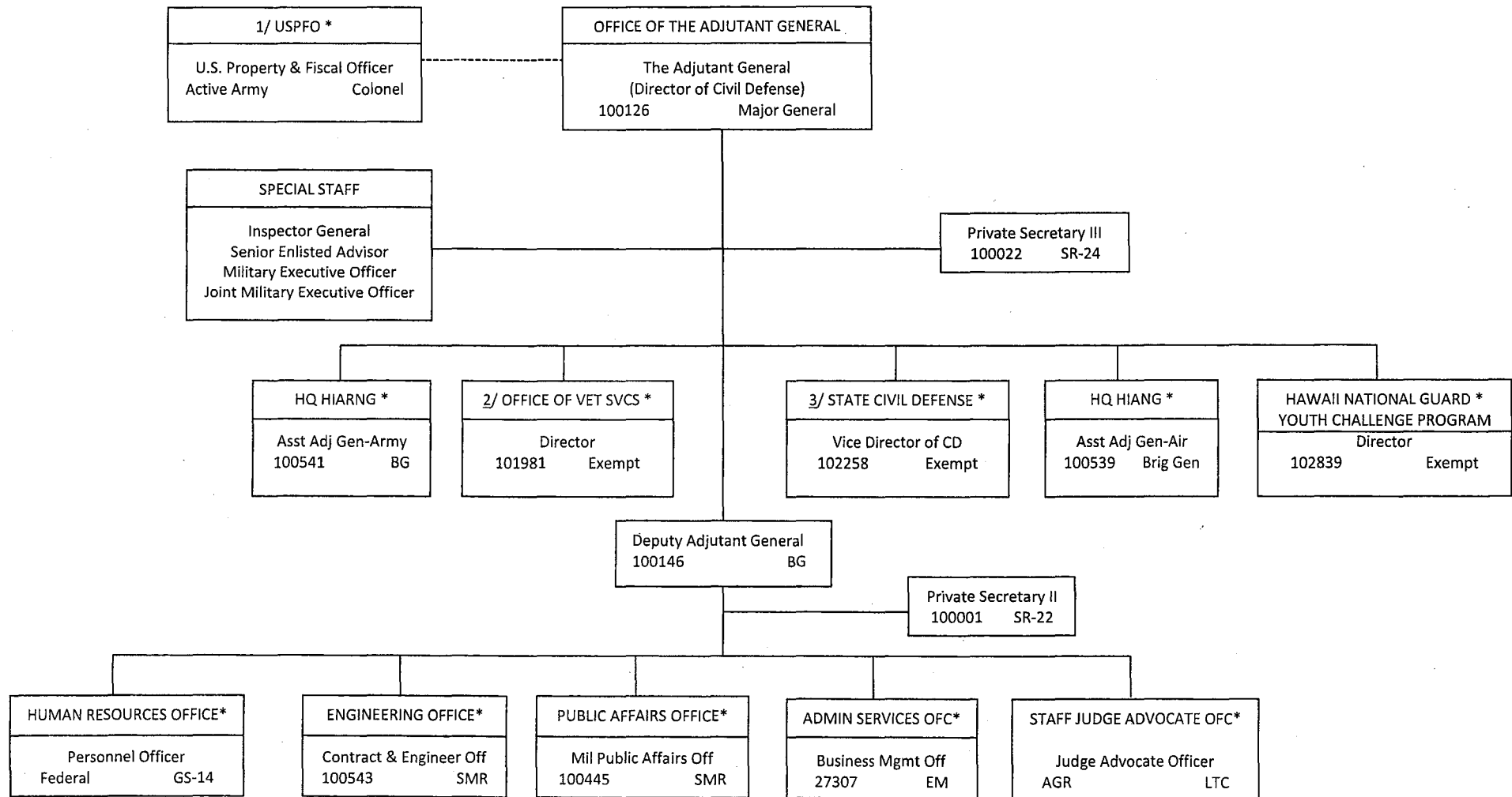
ORGANIZATION CHART



Notes:

- 1/ Civil Defense Advisory Council serves as advisors to the Director of Civil Defense
- 2/ Senior Army Advisor is an active duty officer who serves as advisor to the TAG
- 3/ Senior Air Force Advisor is an active duty officer who serves as advisor to the TAG
- 4/ Assigned for administrative purposes (Act 115, SLH 1988)

POSITION ORGANIZATION CHART



Notes:

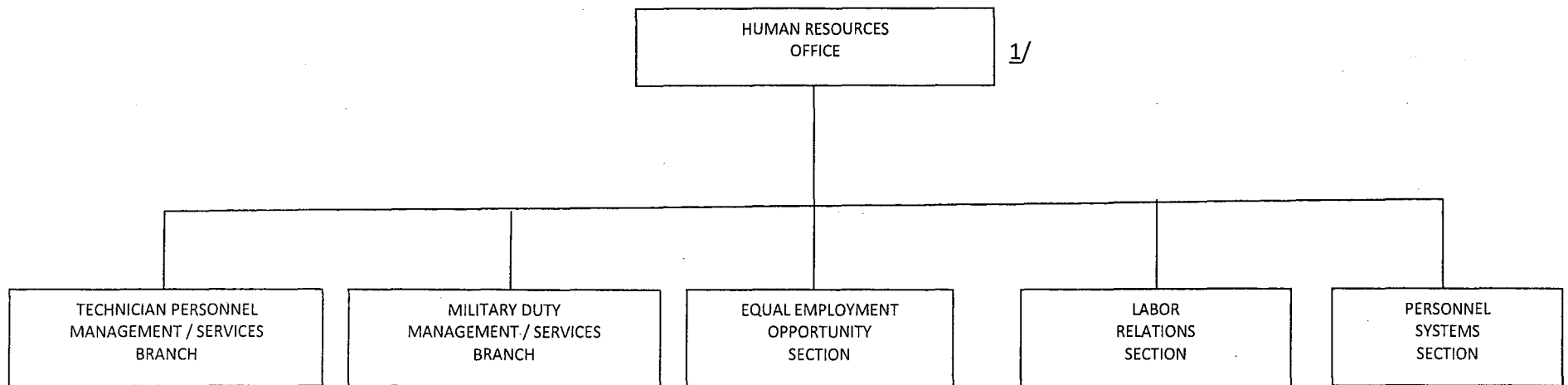
*See following pagers for further breakdown of position organization.

1/ Federal representative of the Chief, National Guard Bureau

2/ Administratively assigned to the State Department of Defense for administrative purposes (Act 115, SLH 1988)

3/ Responsible to and is First Assistant to the Adjutant General under the provisions of Section 26-21 and 128-3, Hawaii Revised Statutes

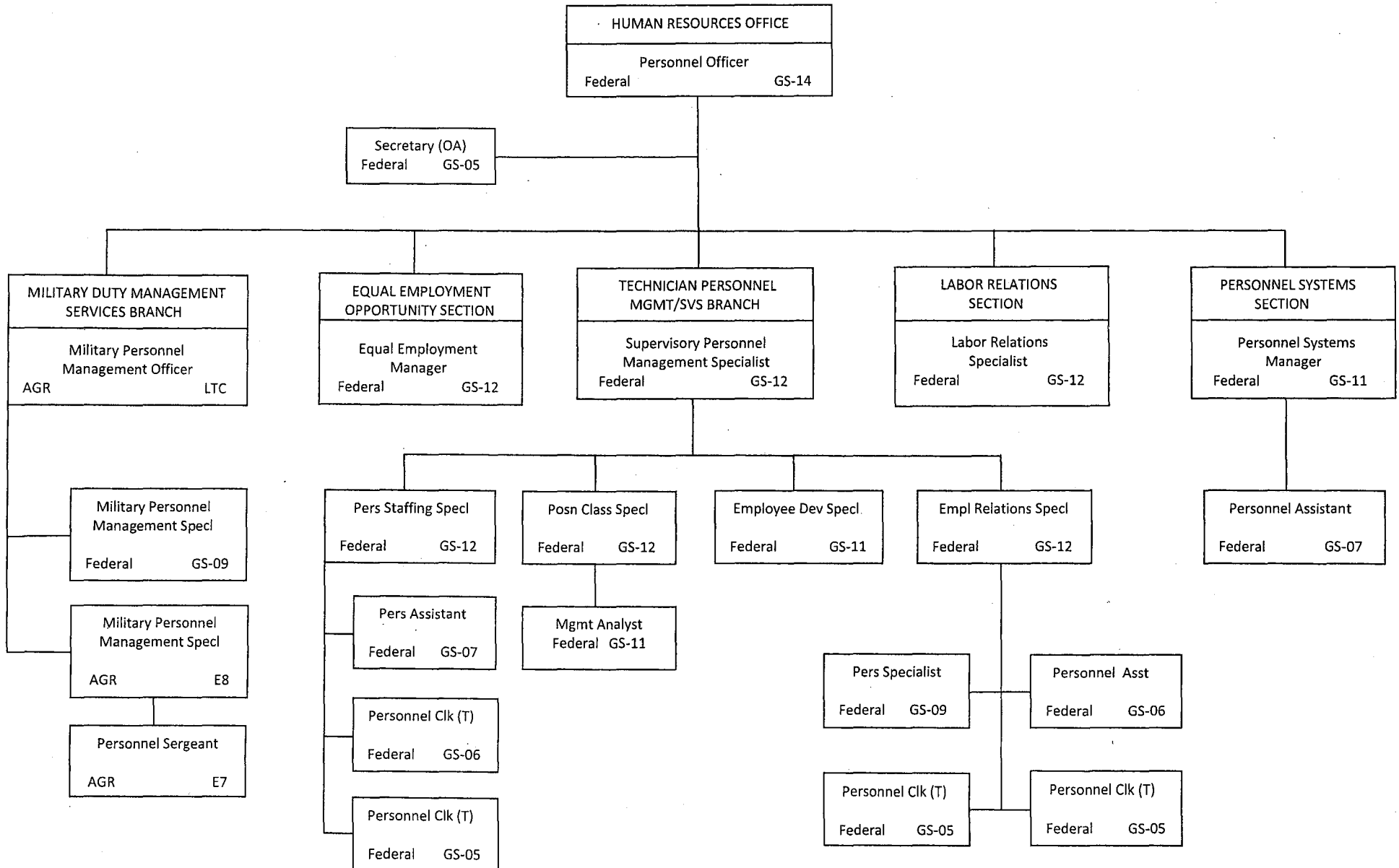
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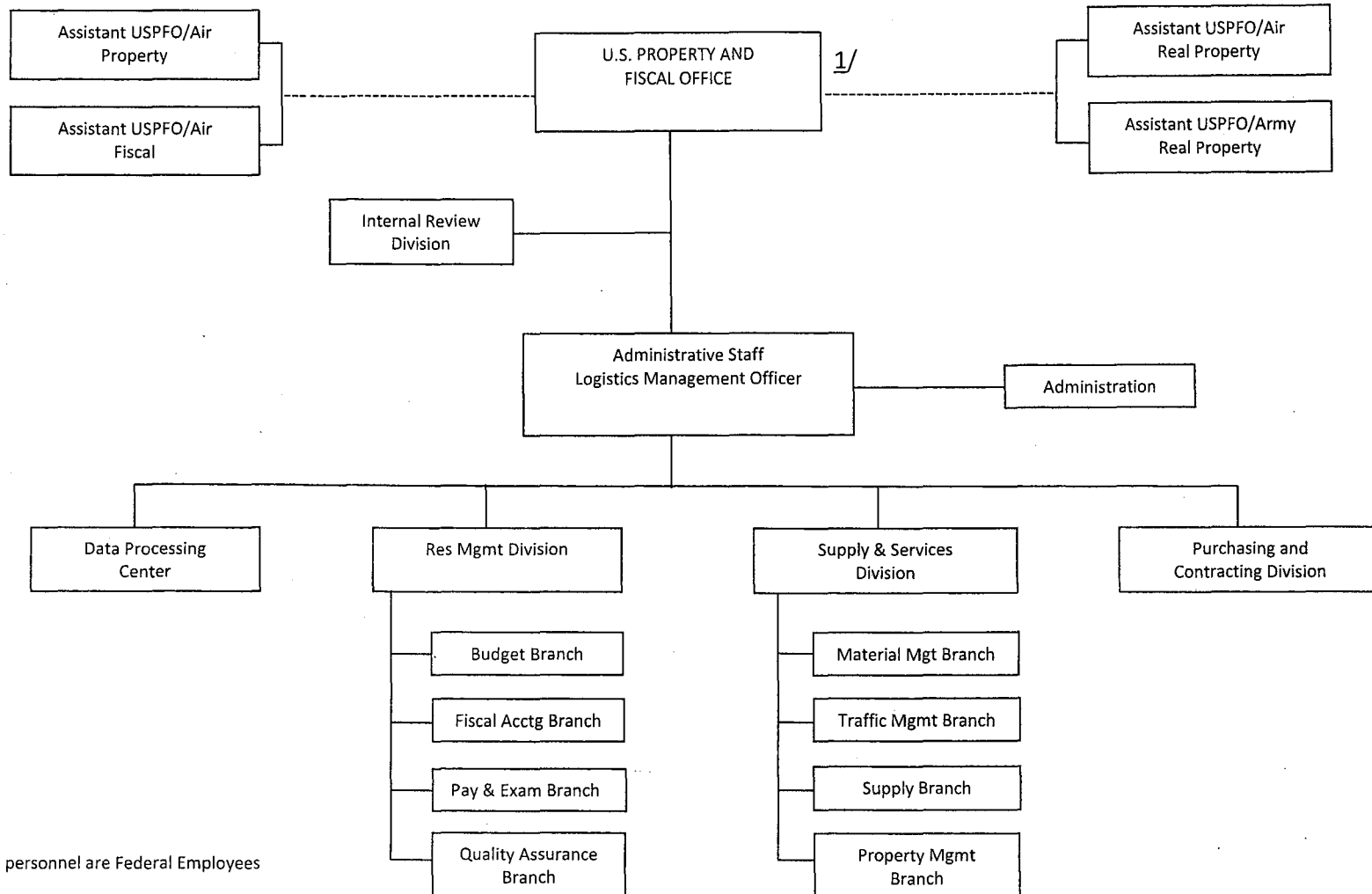
Notes:

1/ All assigned personnel are Federal Employees

POSITION ORGANIZATION CHART



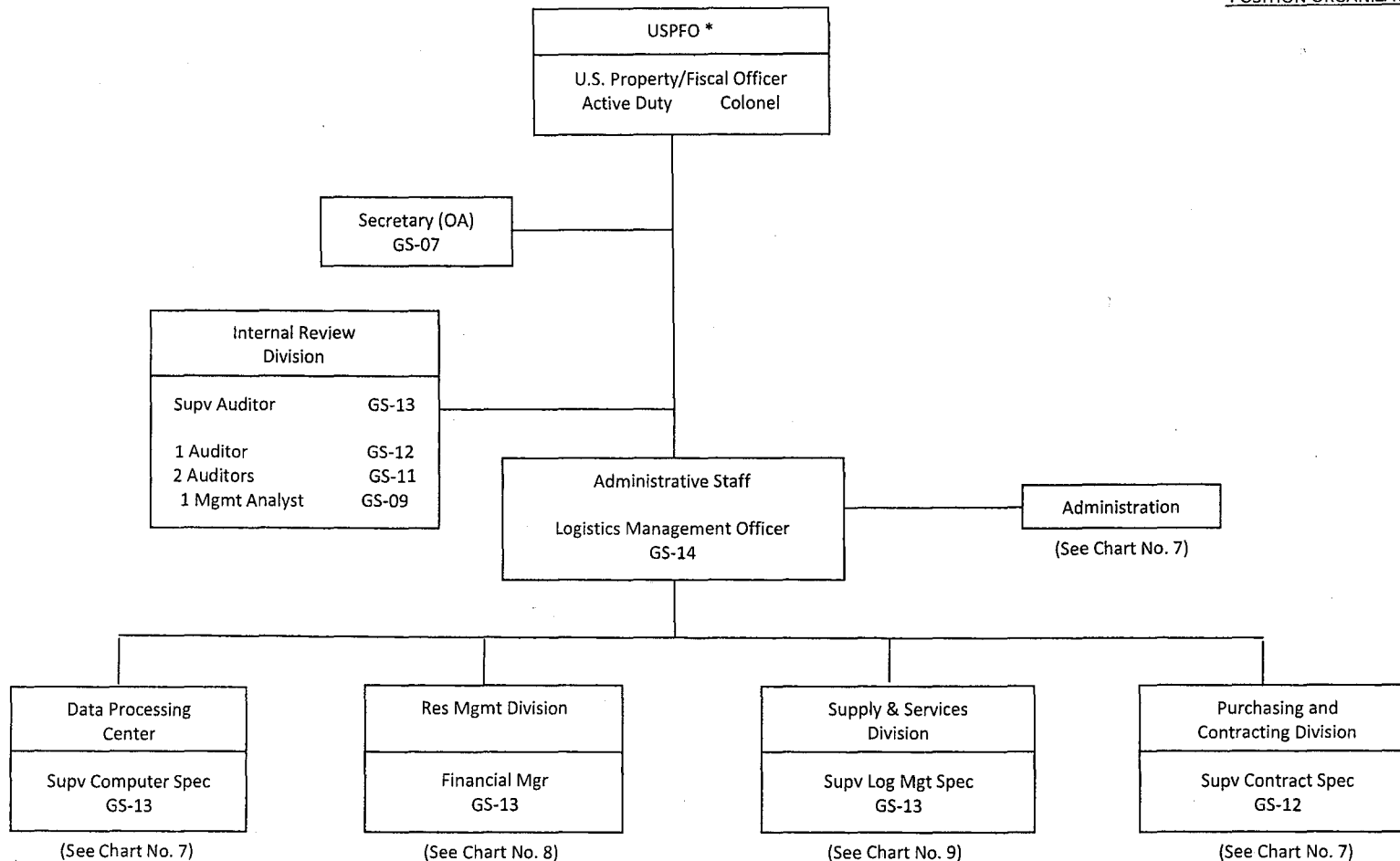
ORGANIZATION CHART



Notes:

1/ All personnel are Federal Employees

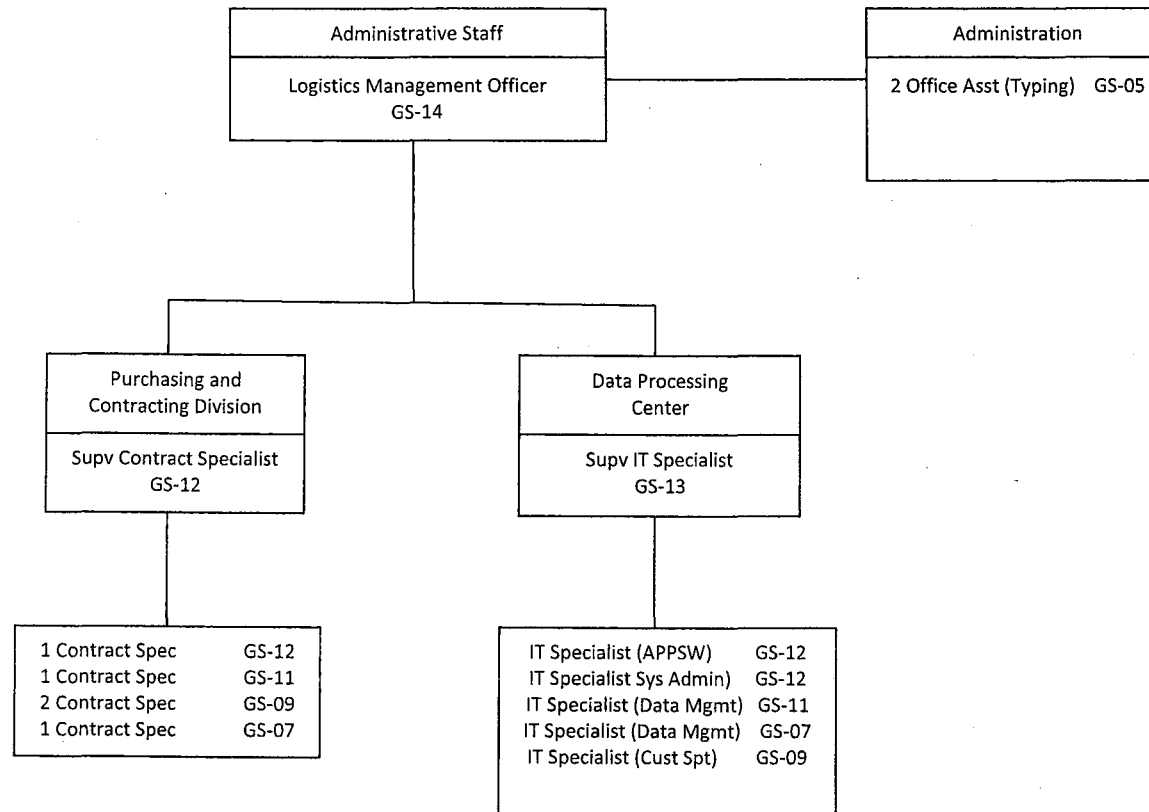
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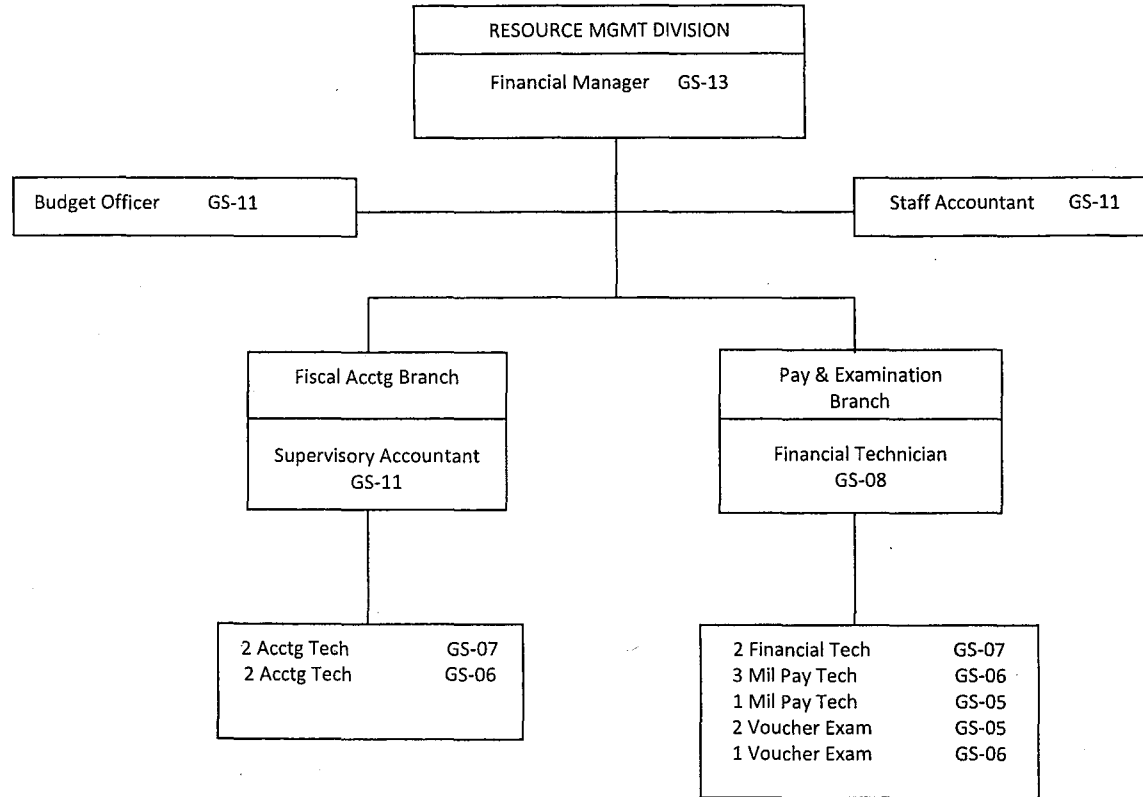
Notes:

* The office of the USPFO is staffed with Federally paid technicians.

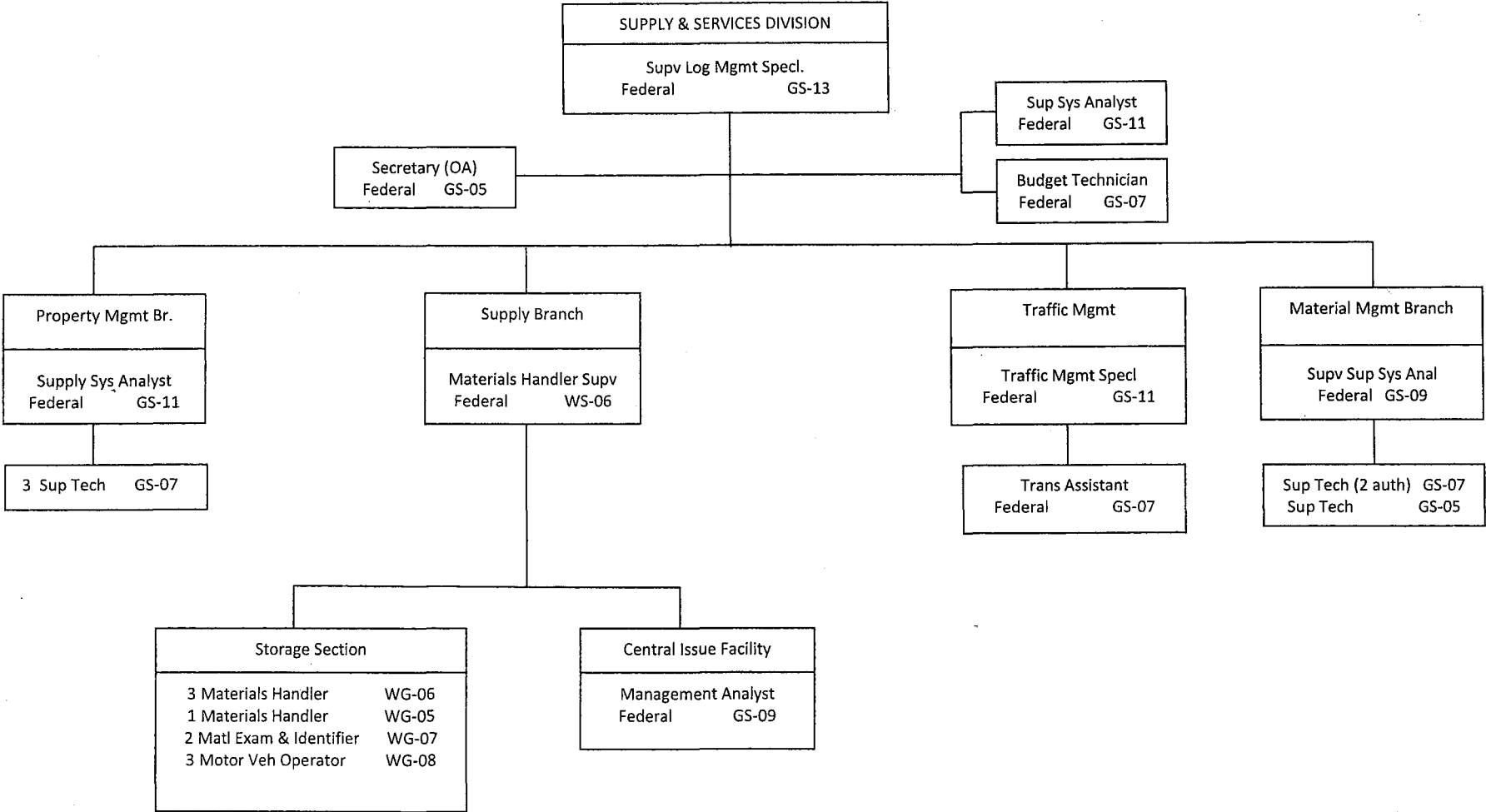
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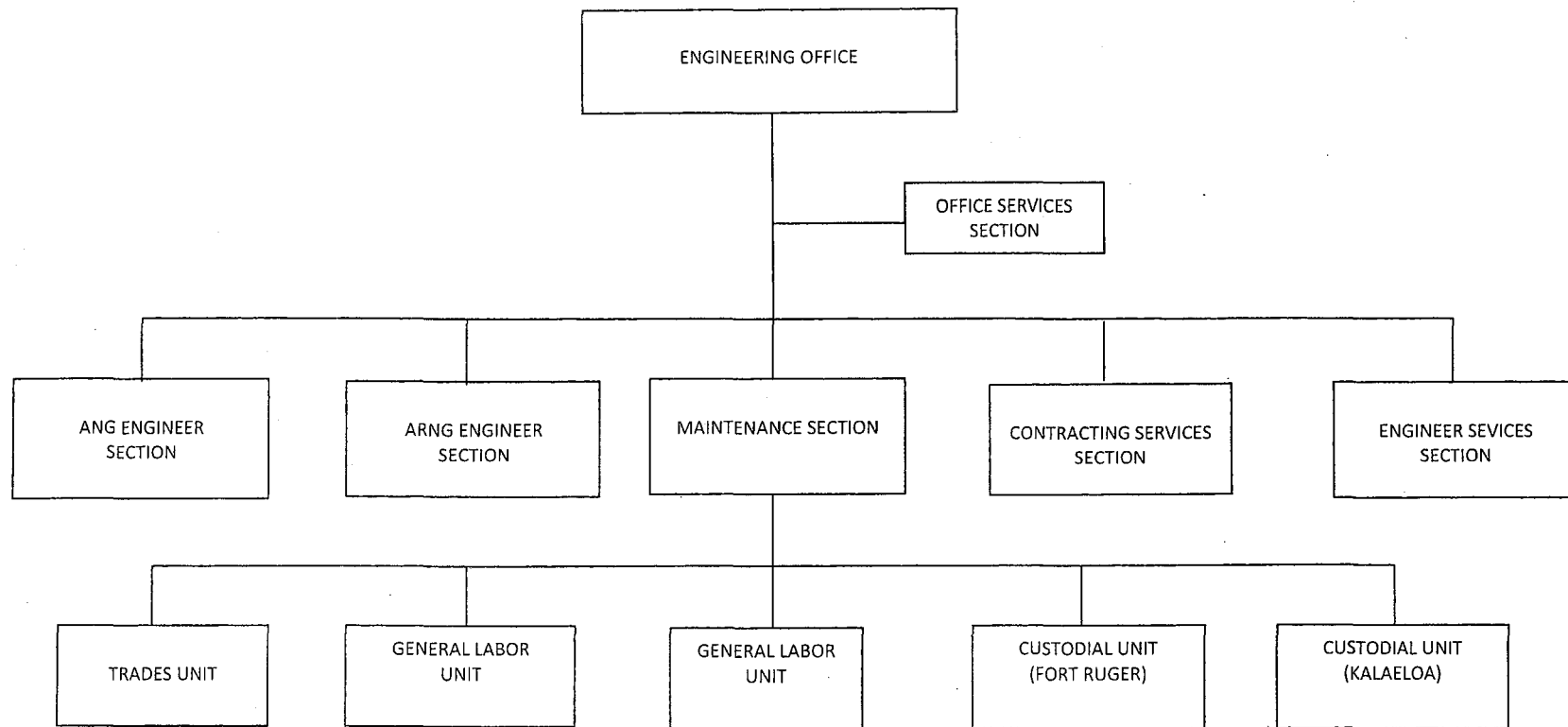
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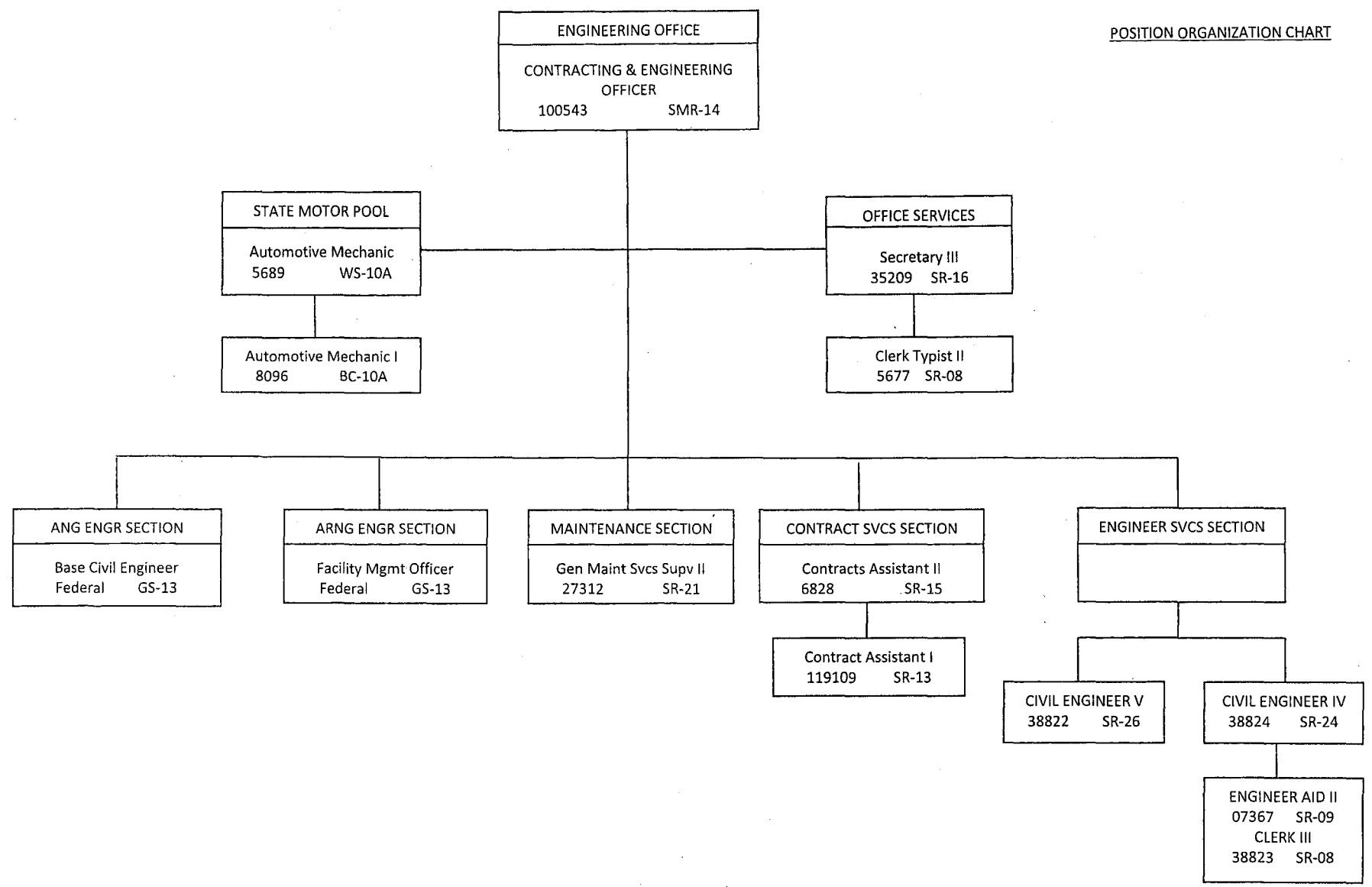
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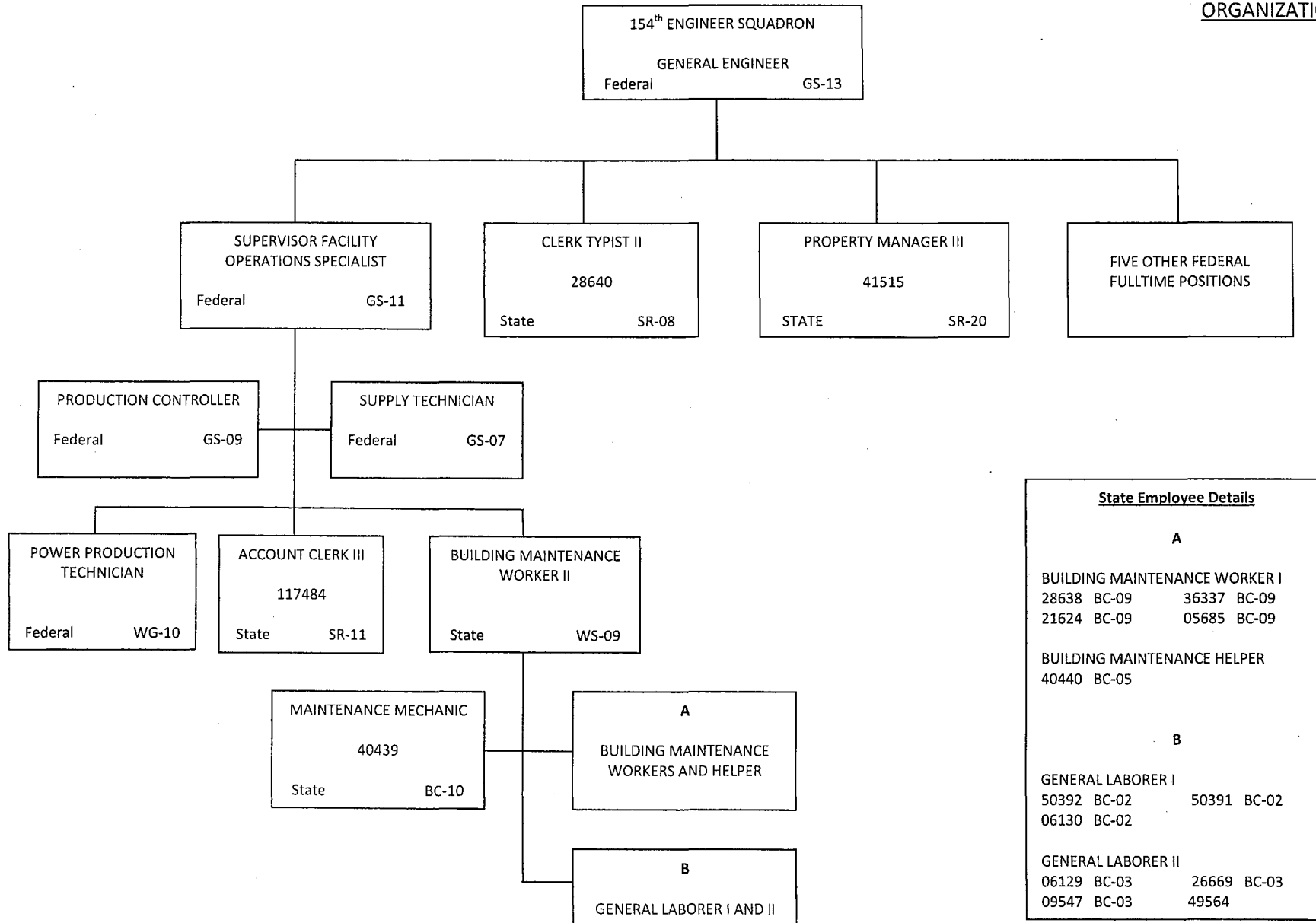
ORGANIZATION CHART



POSITION ORGANIZATION CHART



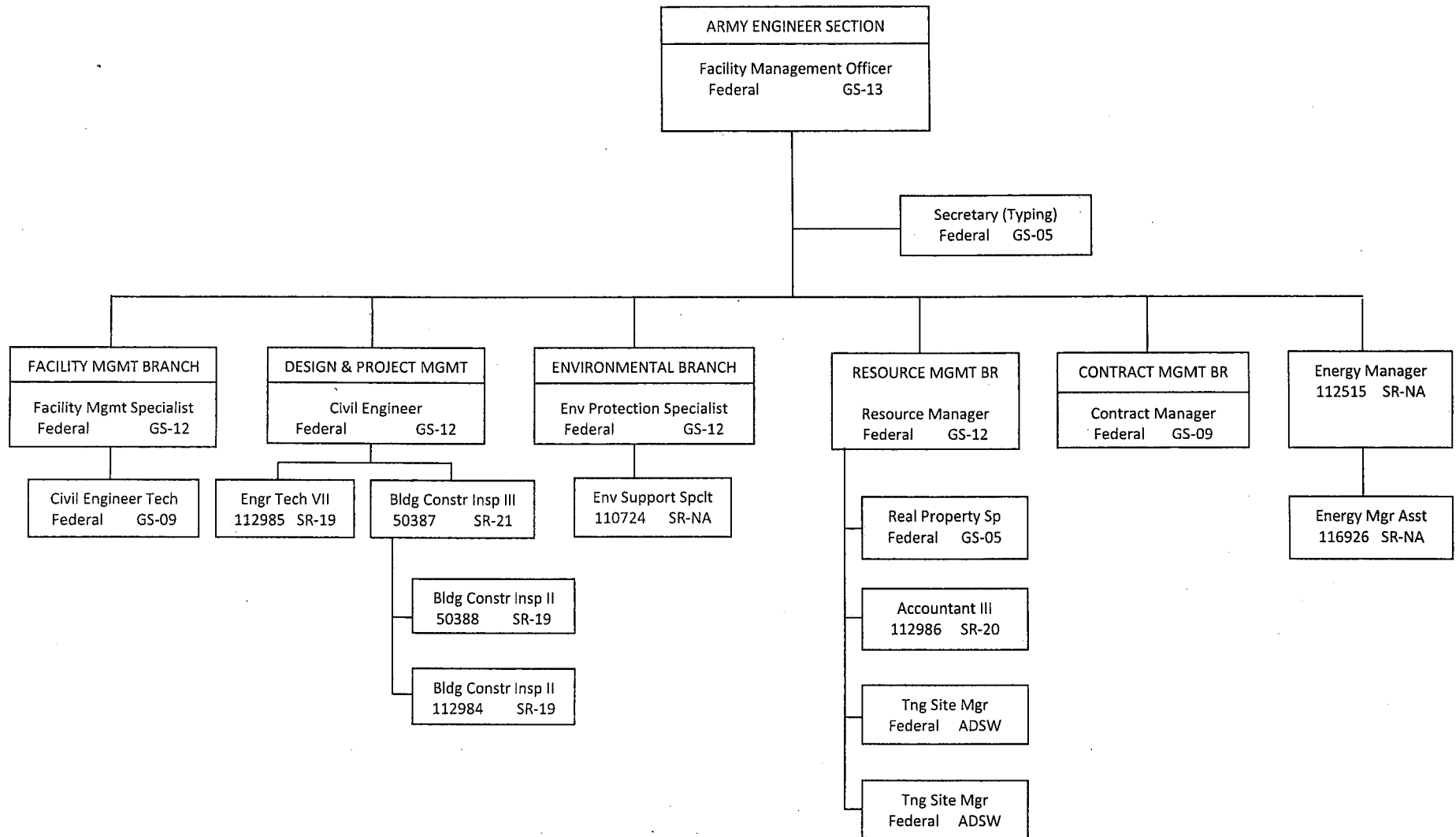
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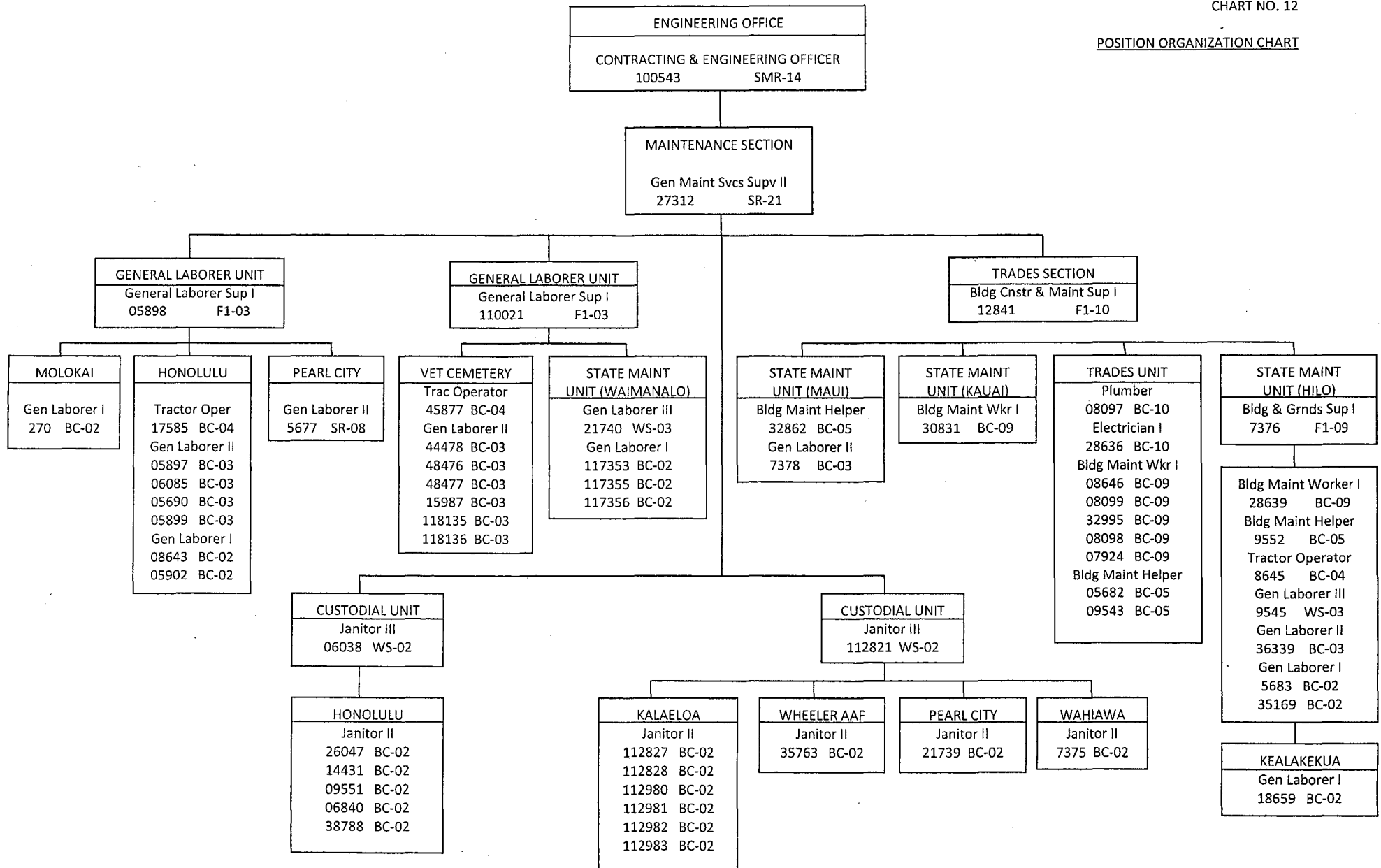
<u>State Employee Details</u>			
A			
BUILDING MAINTENANCE WORKER I			
28638	BC-09	36337	BC-09
21624	BC-09	05685	BC-09
BUILDING MAINTENANCE HELPER			
40440	BC-05		
B			
GENERAL LABORER I			
50392	BC-02	50391	BC-02
06130	BC-02		
GENERAL LABORER II			
06129	BC-03	26669	BC-03
09547	BC-03	49564	

154th CES: 18 Fulltime authorizations; 72 Military (includes fulltime personnel); 17 fulltime state employees

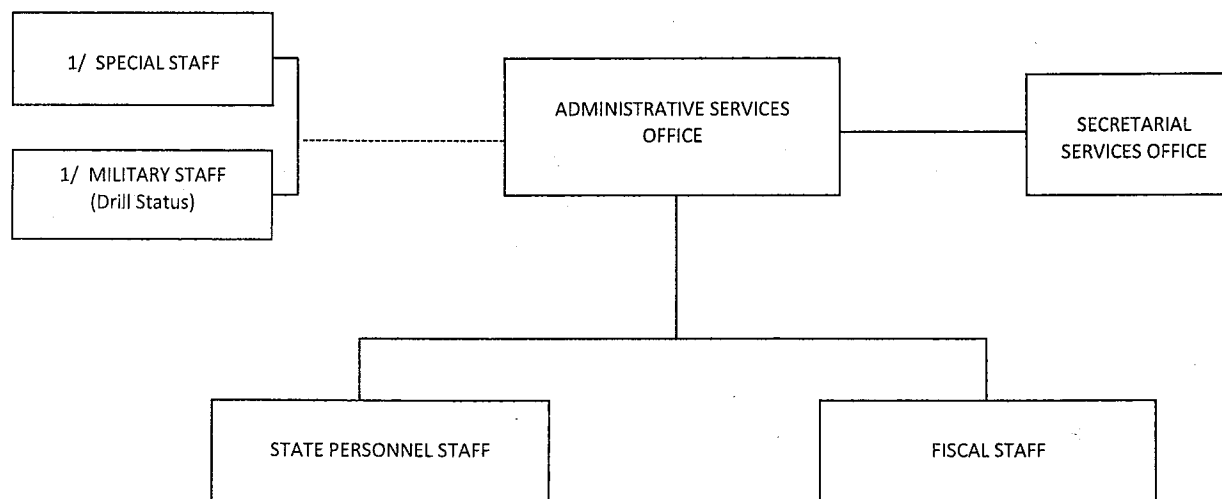
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POSITION ORGANIZATION CHART



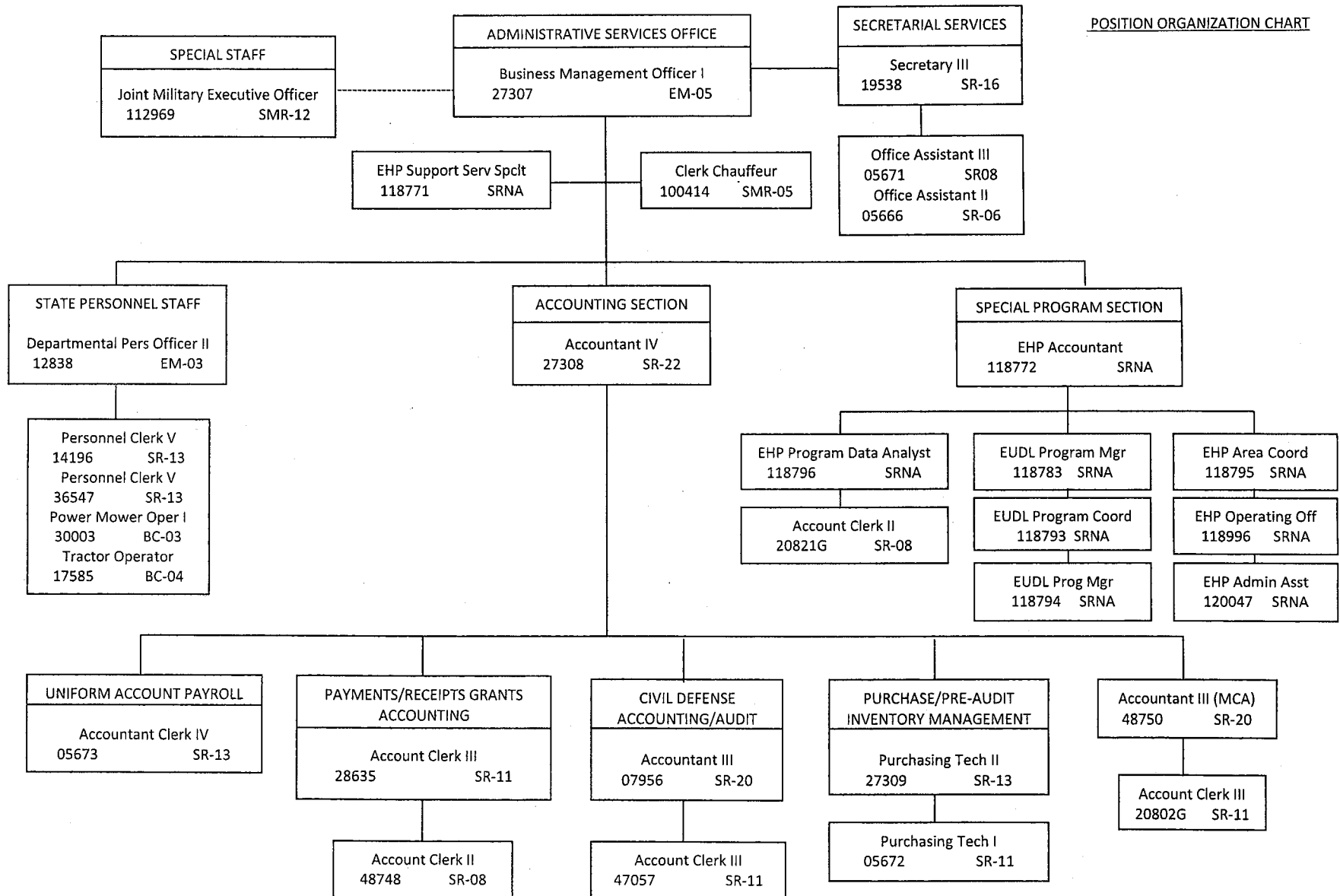
ORGANIZATION CHART



Notes:

1/ Provides administrative support

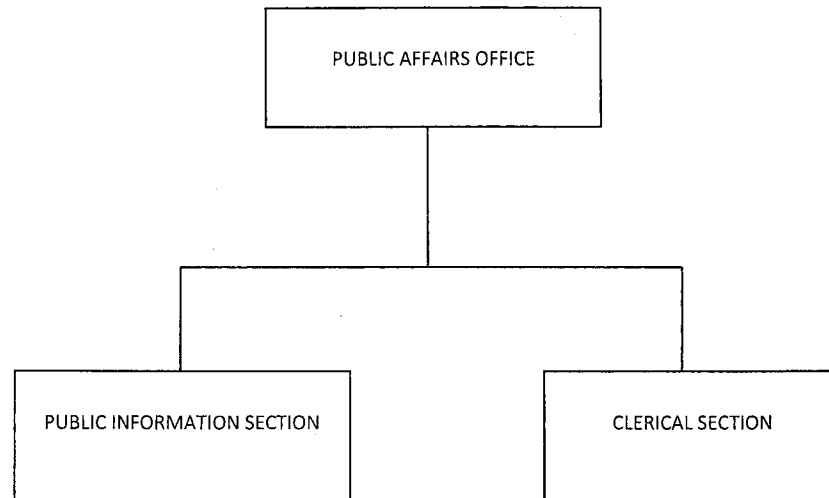
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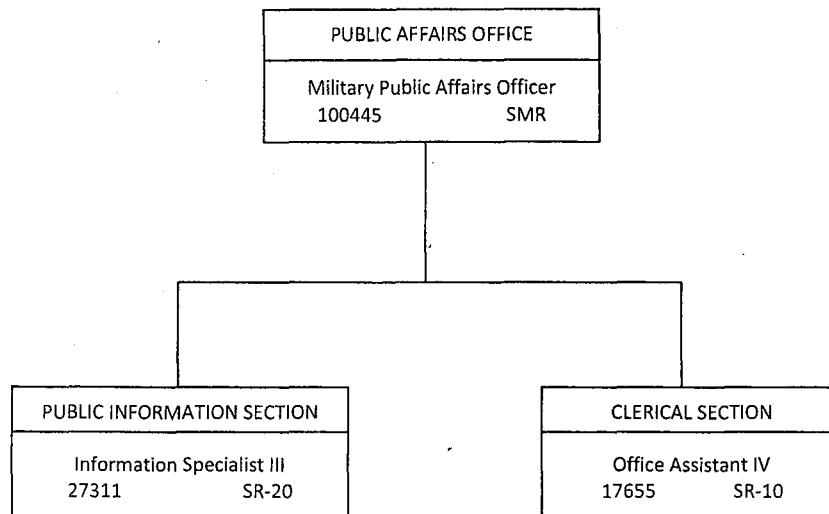
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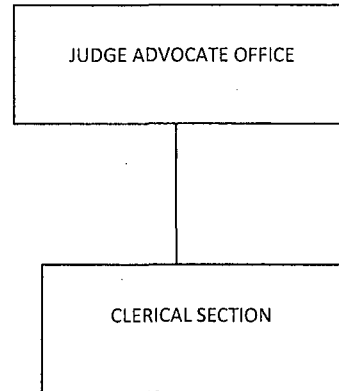
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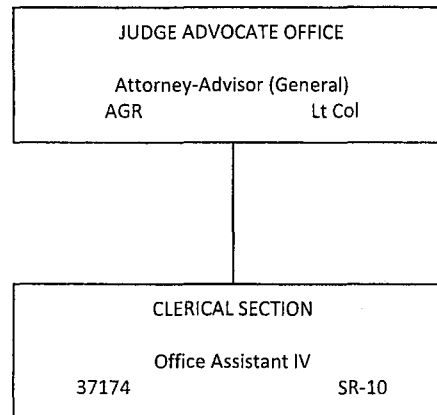
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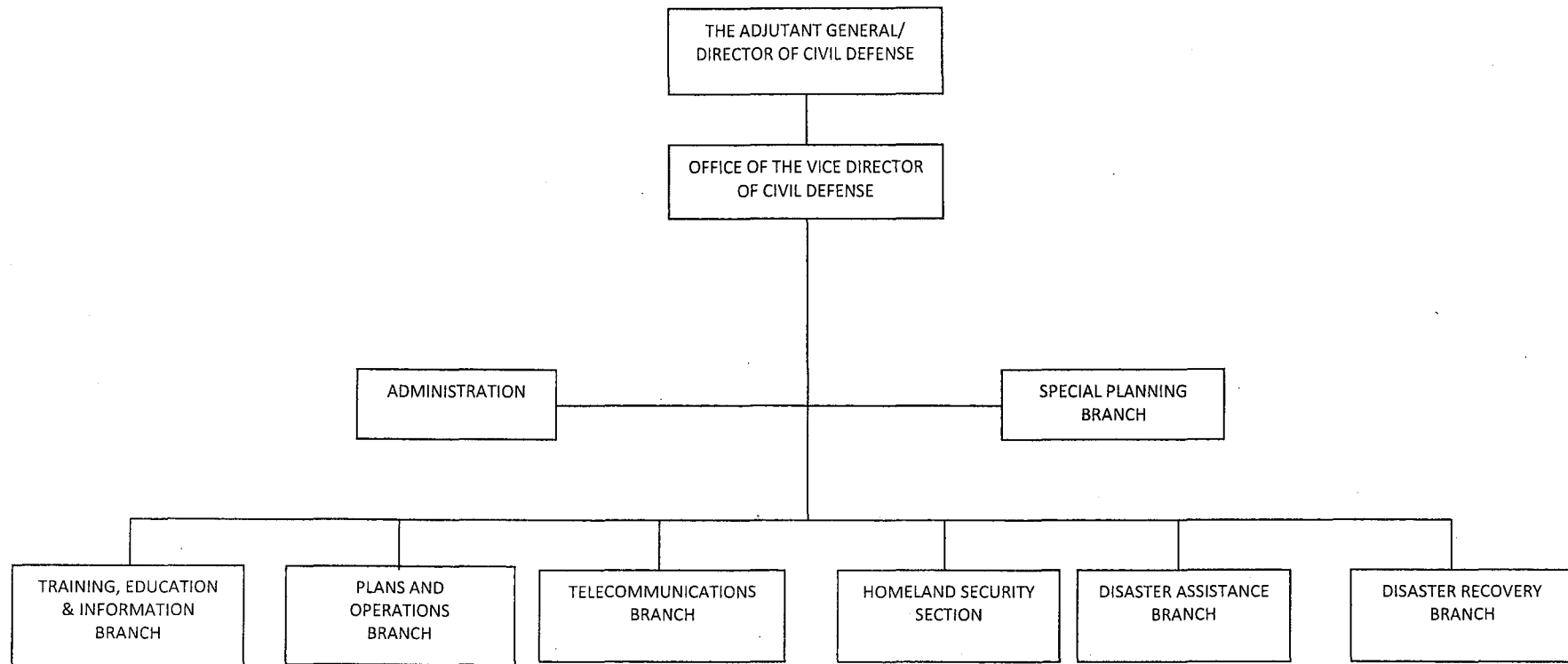
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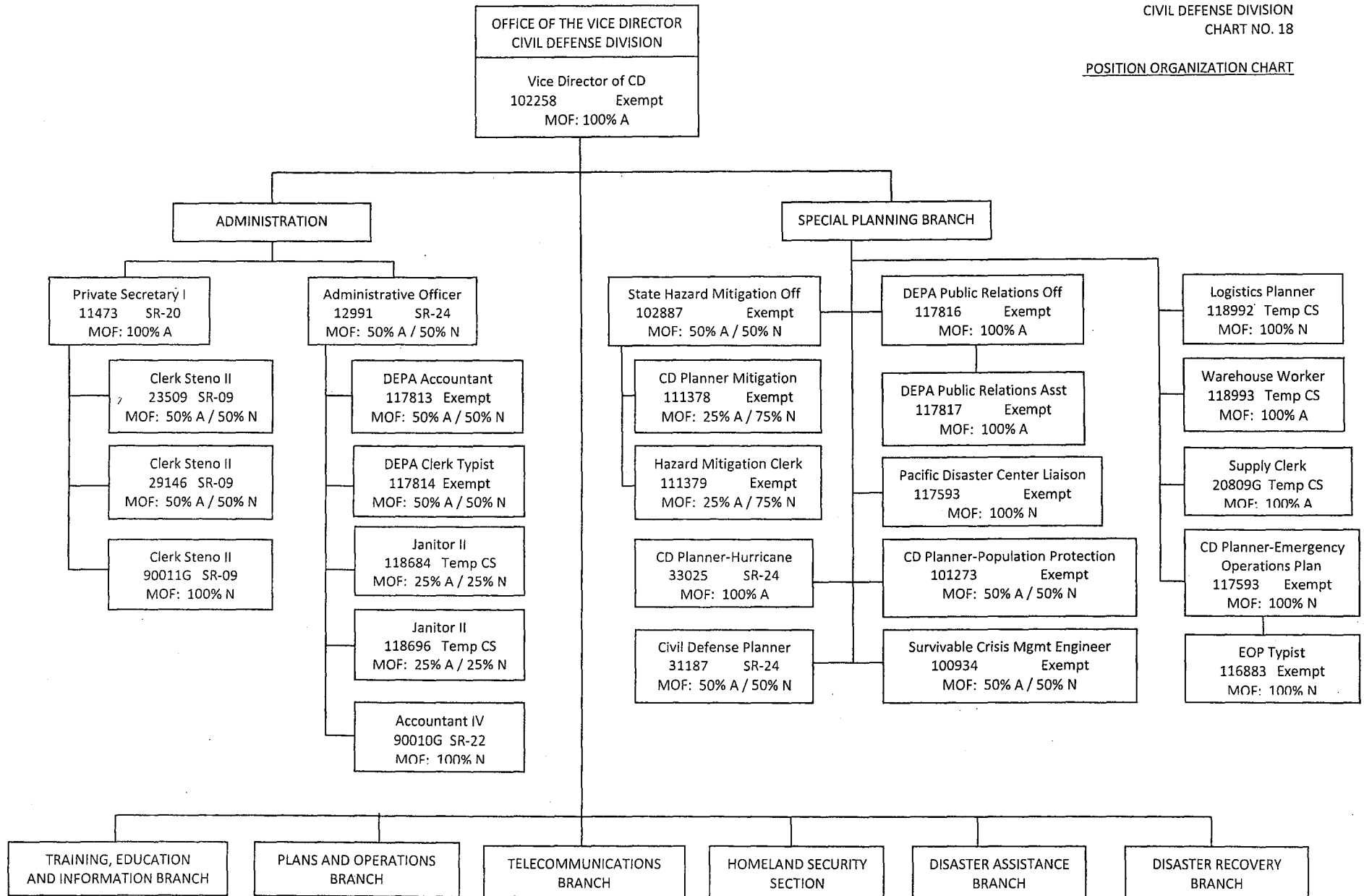
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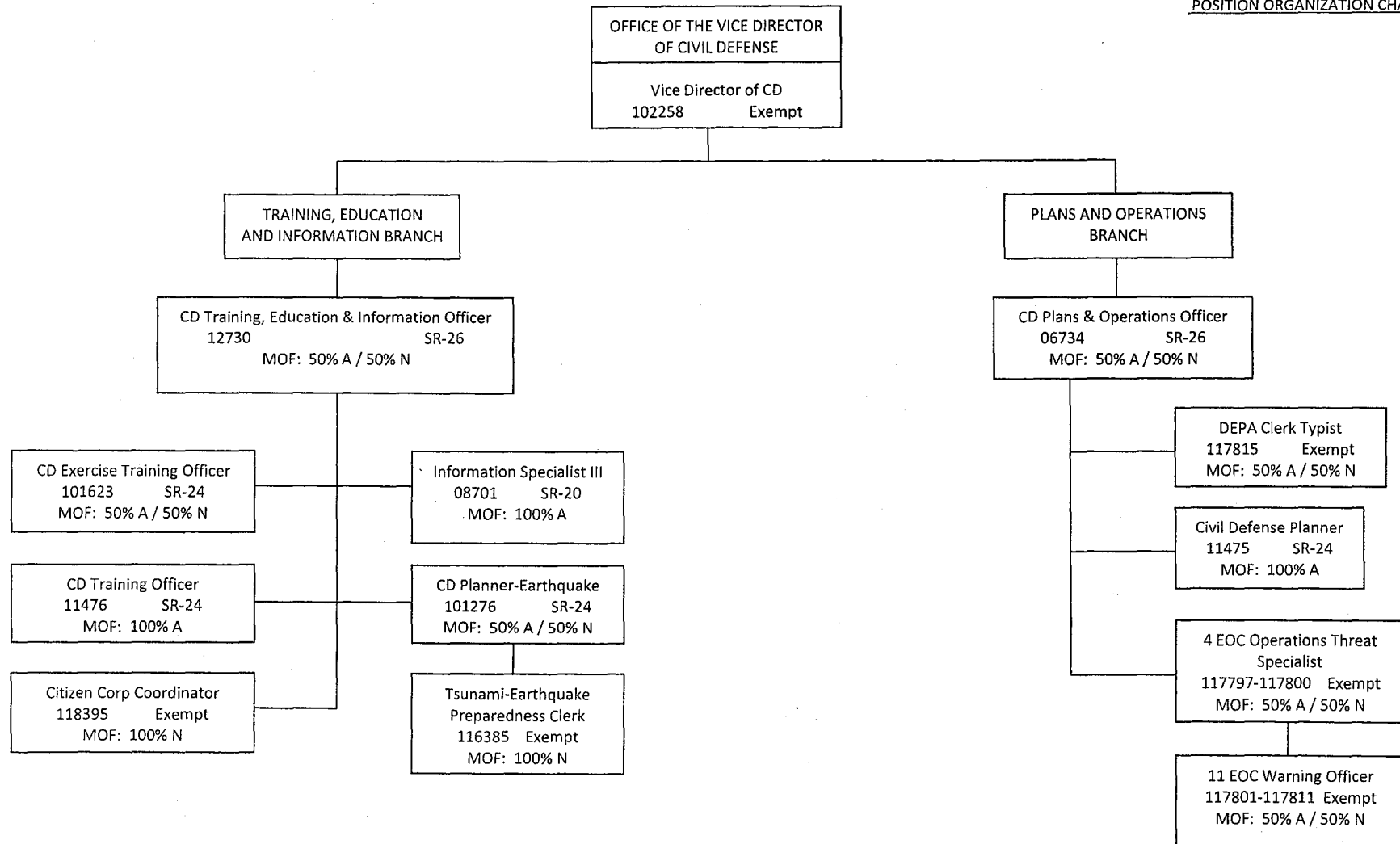
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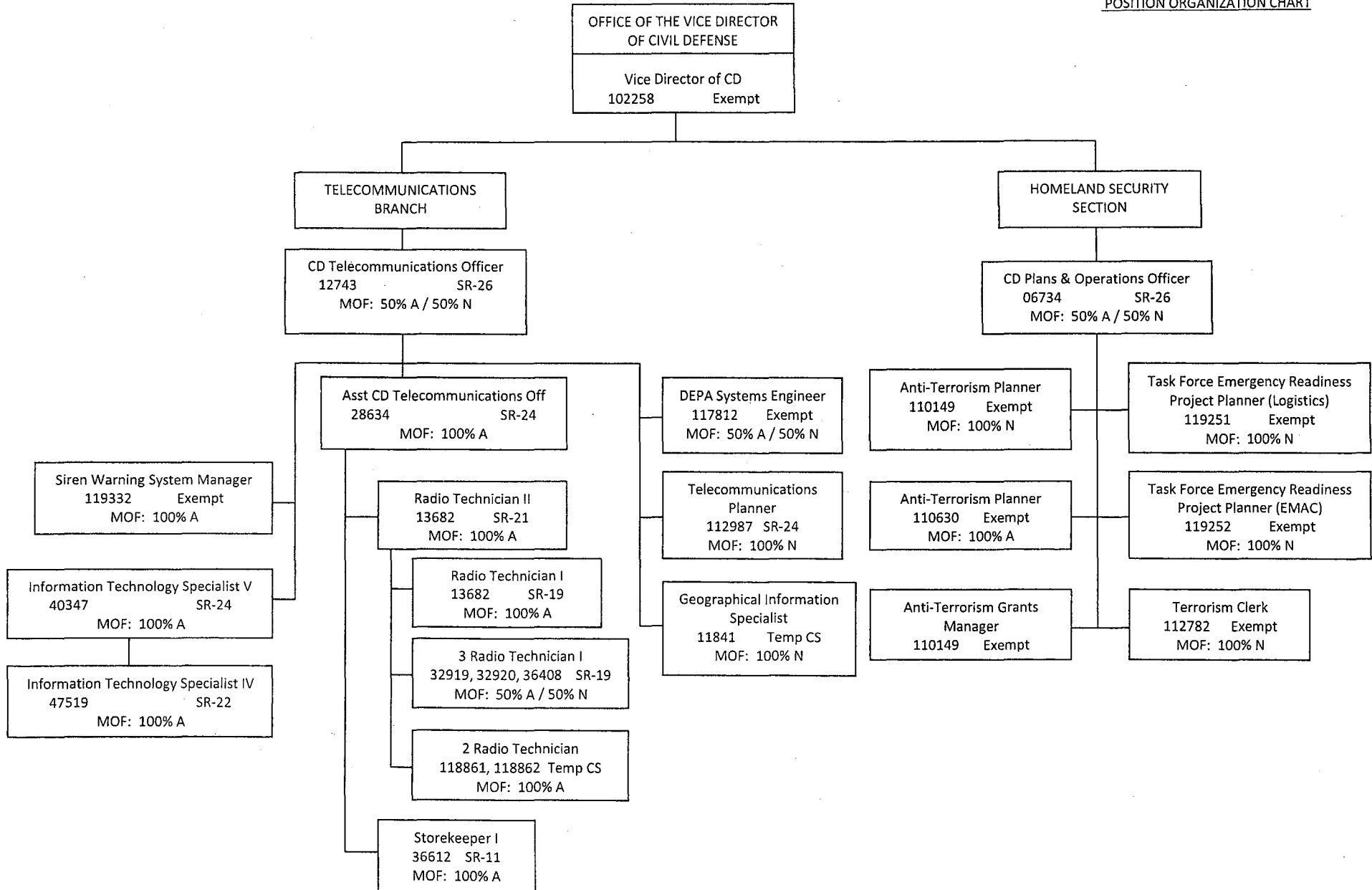
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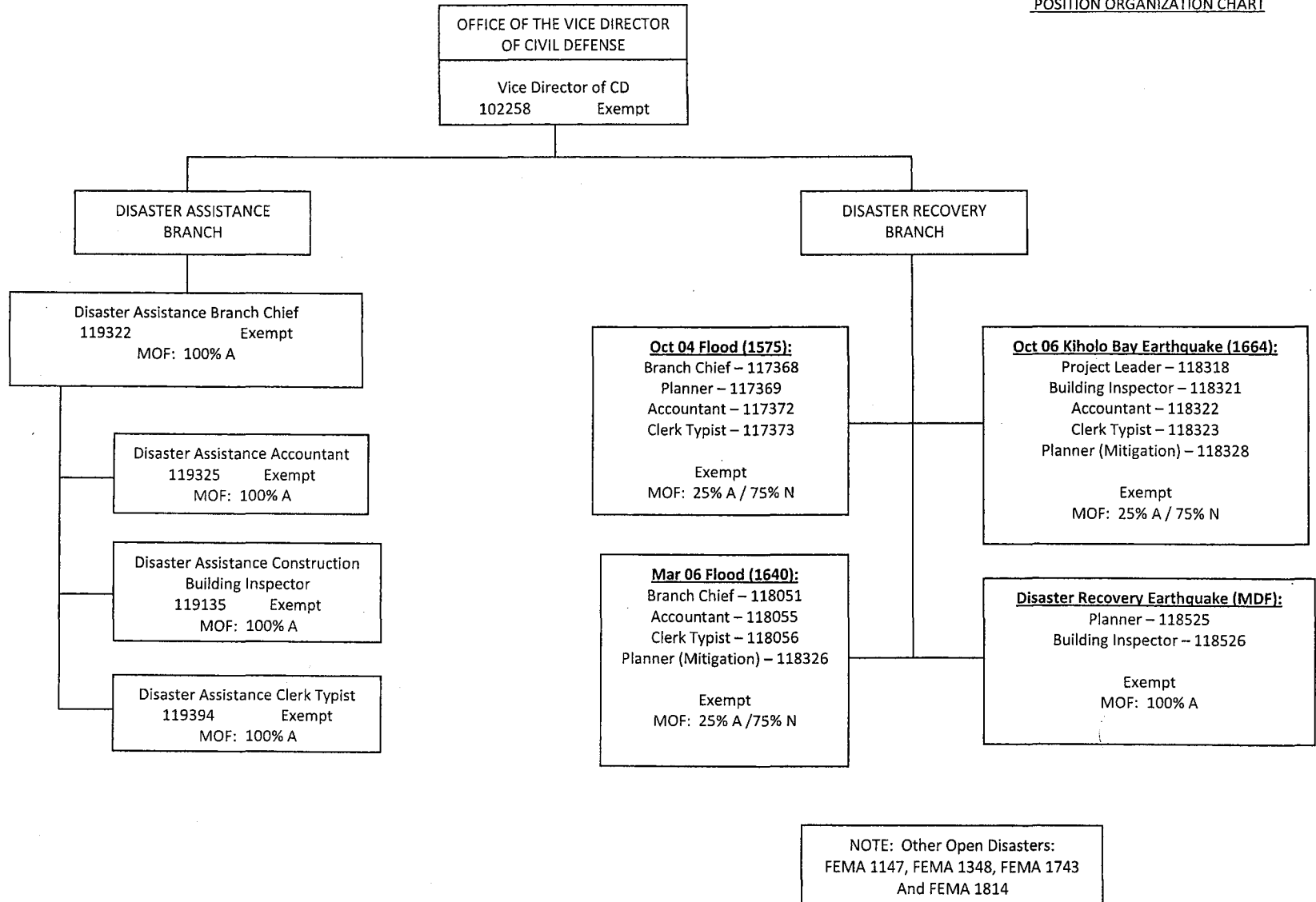
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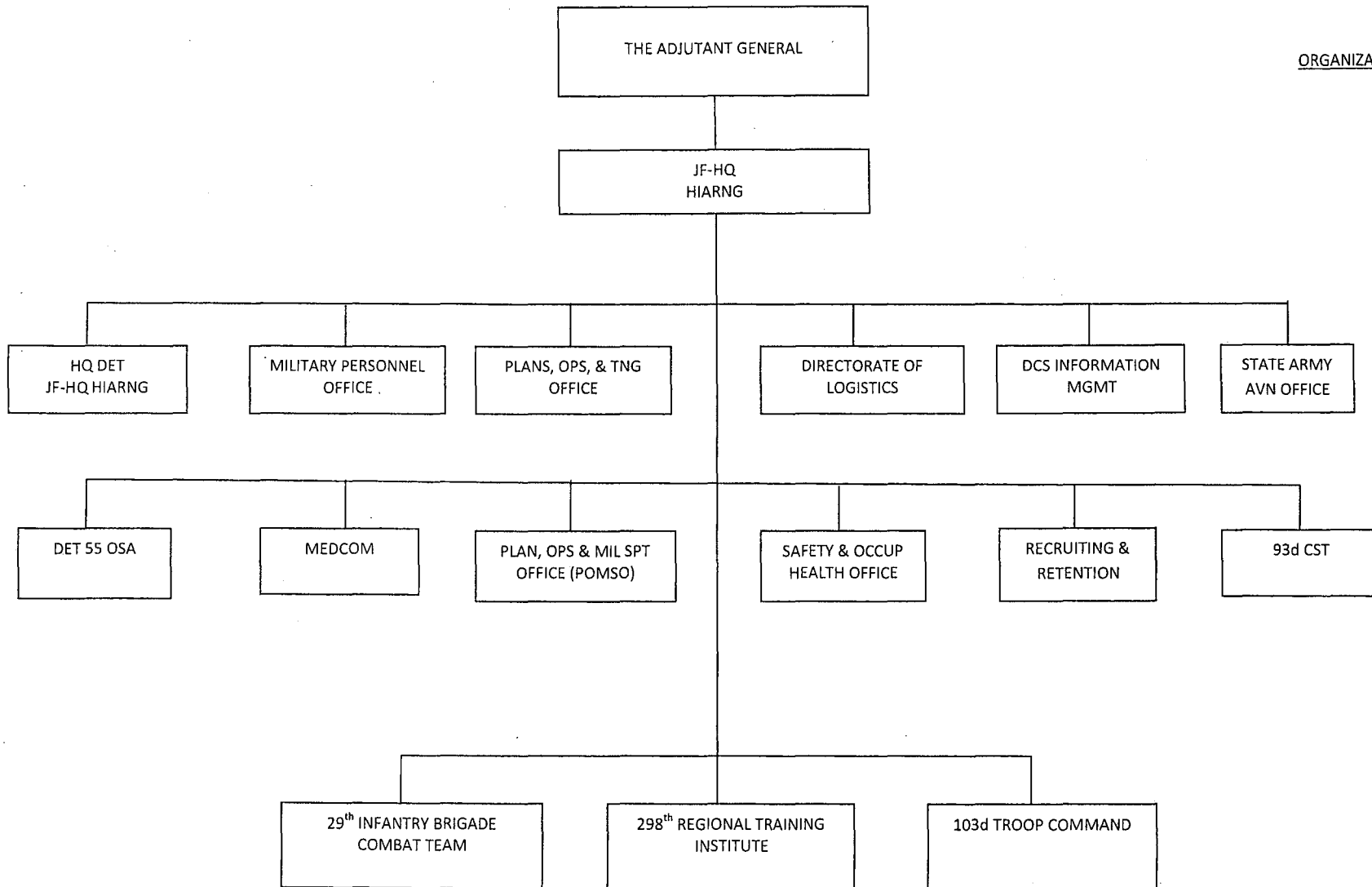
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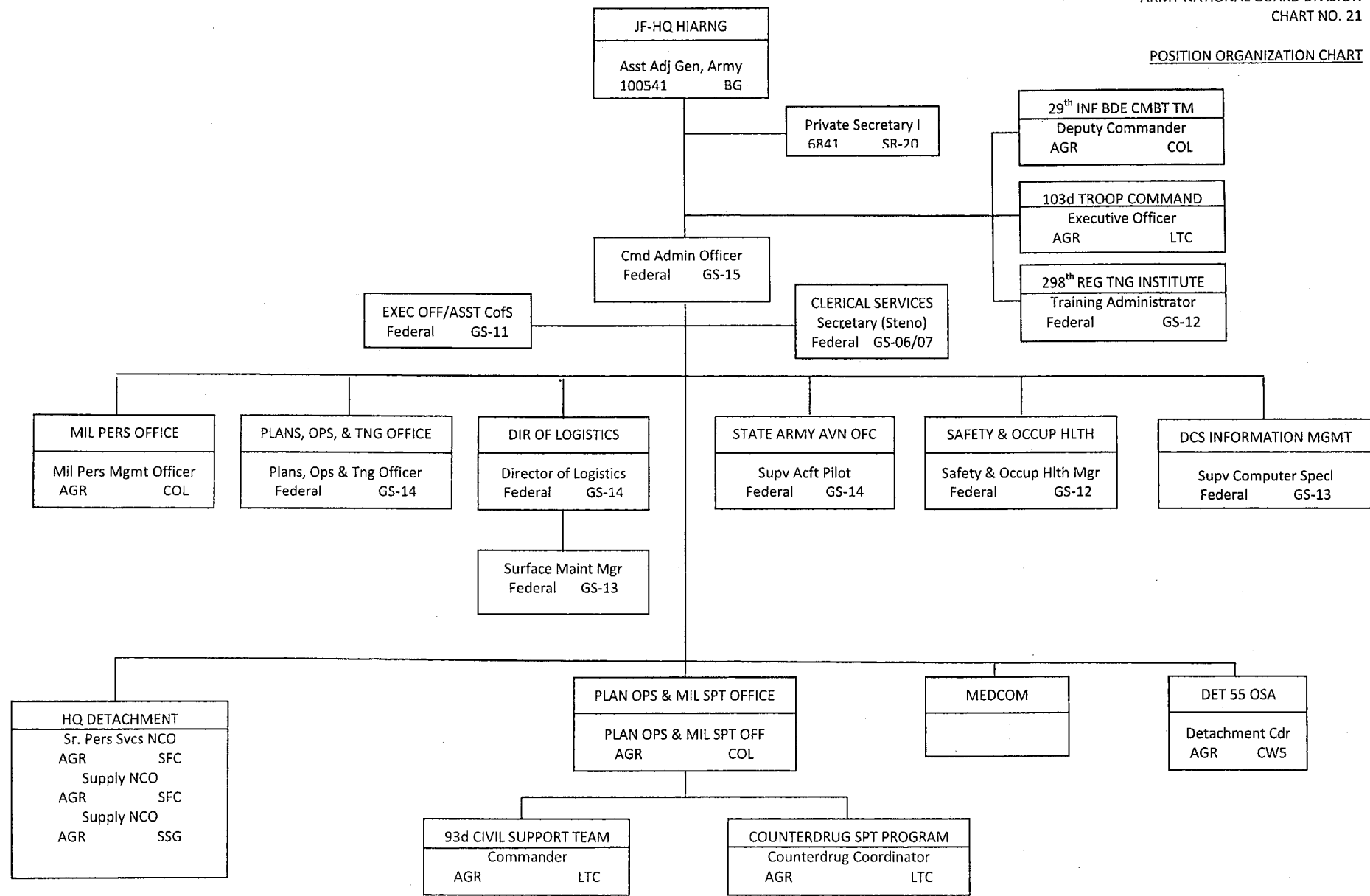
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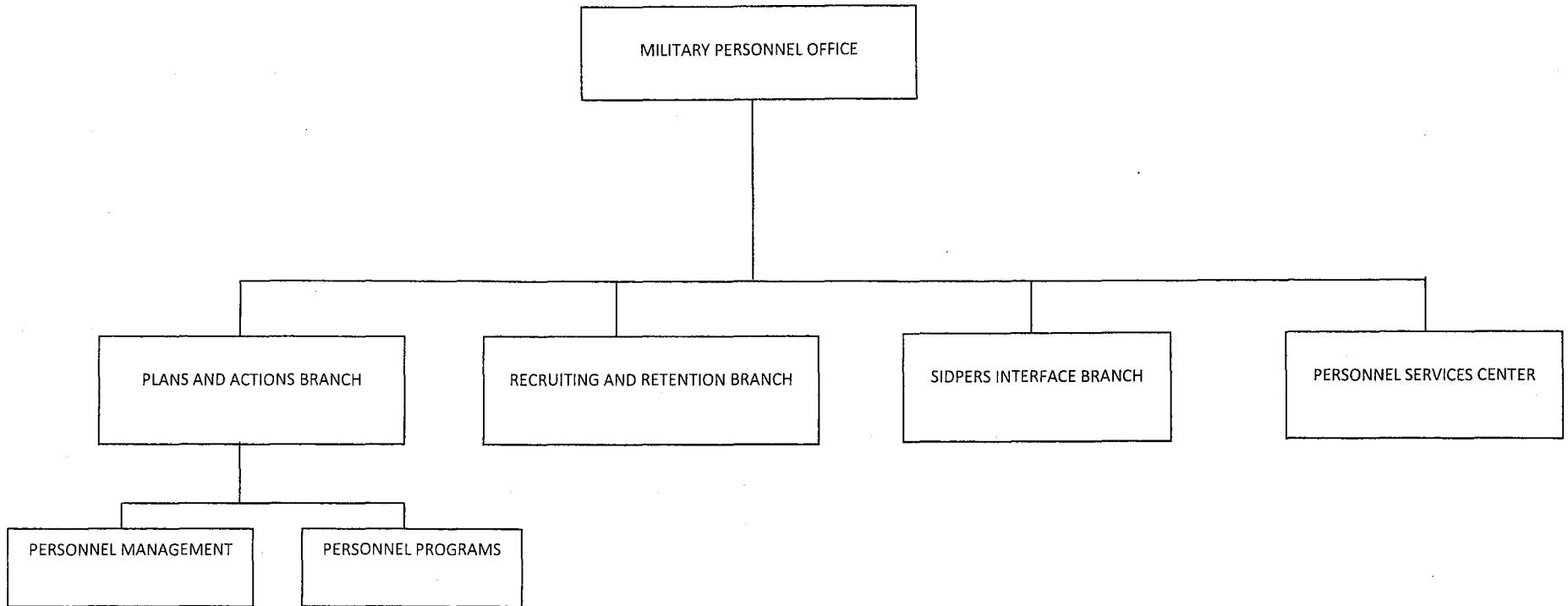
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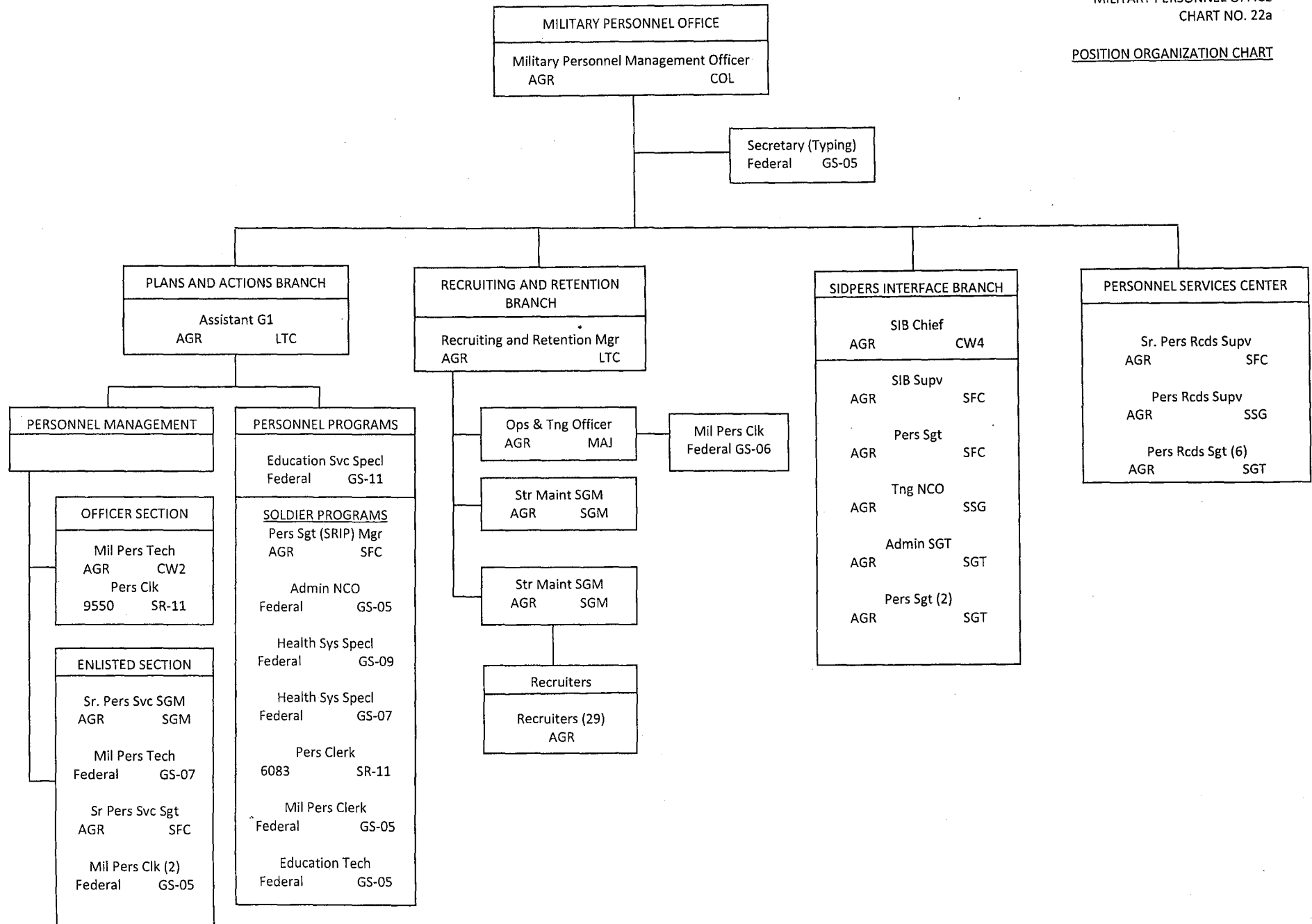
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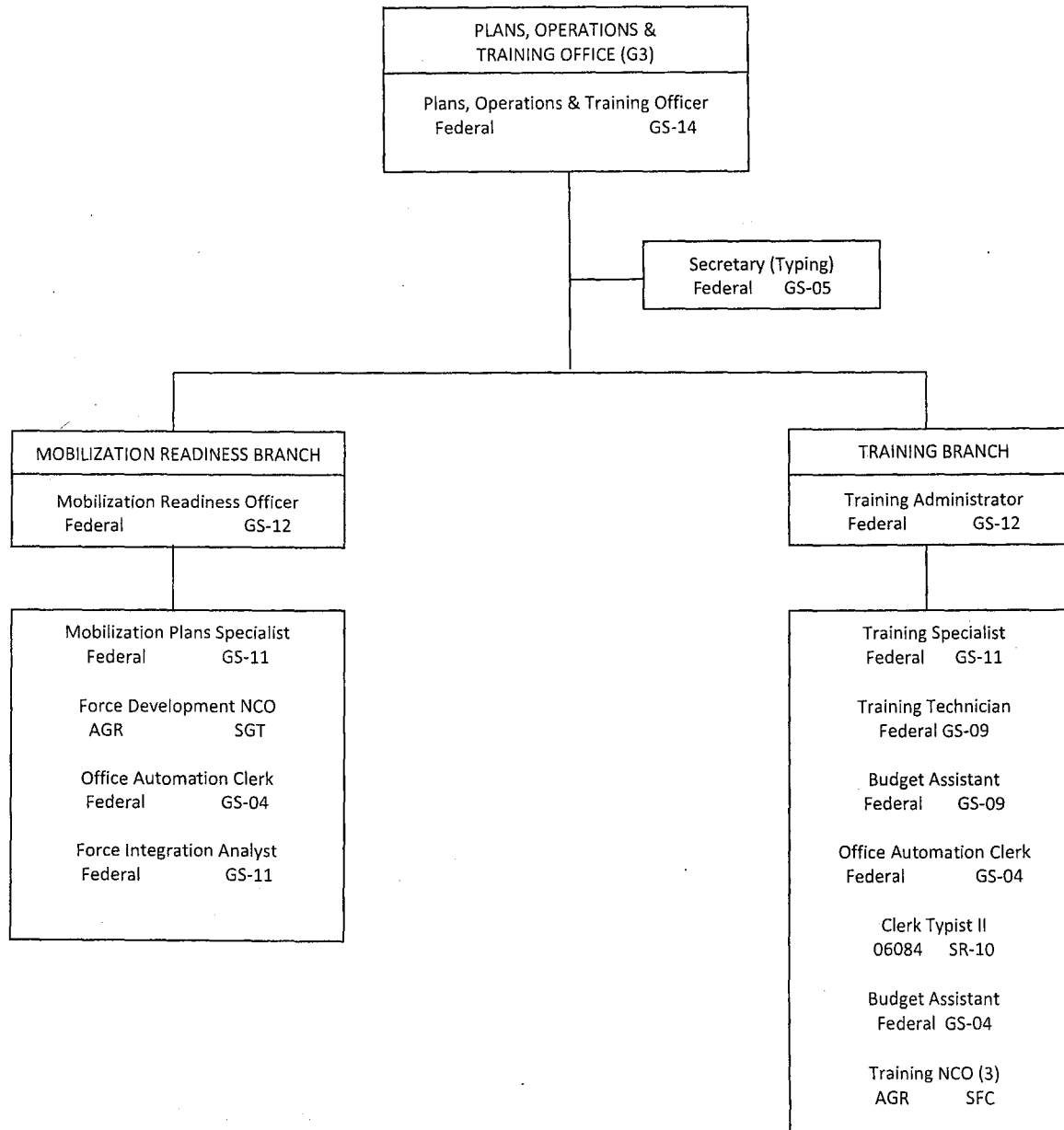
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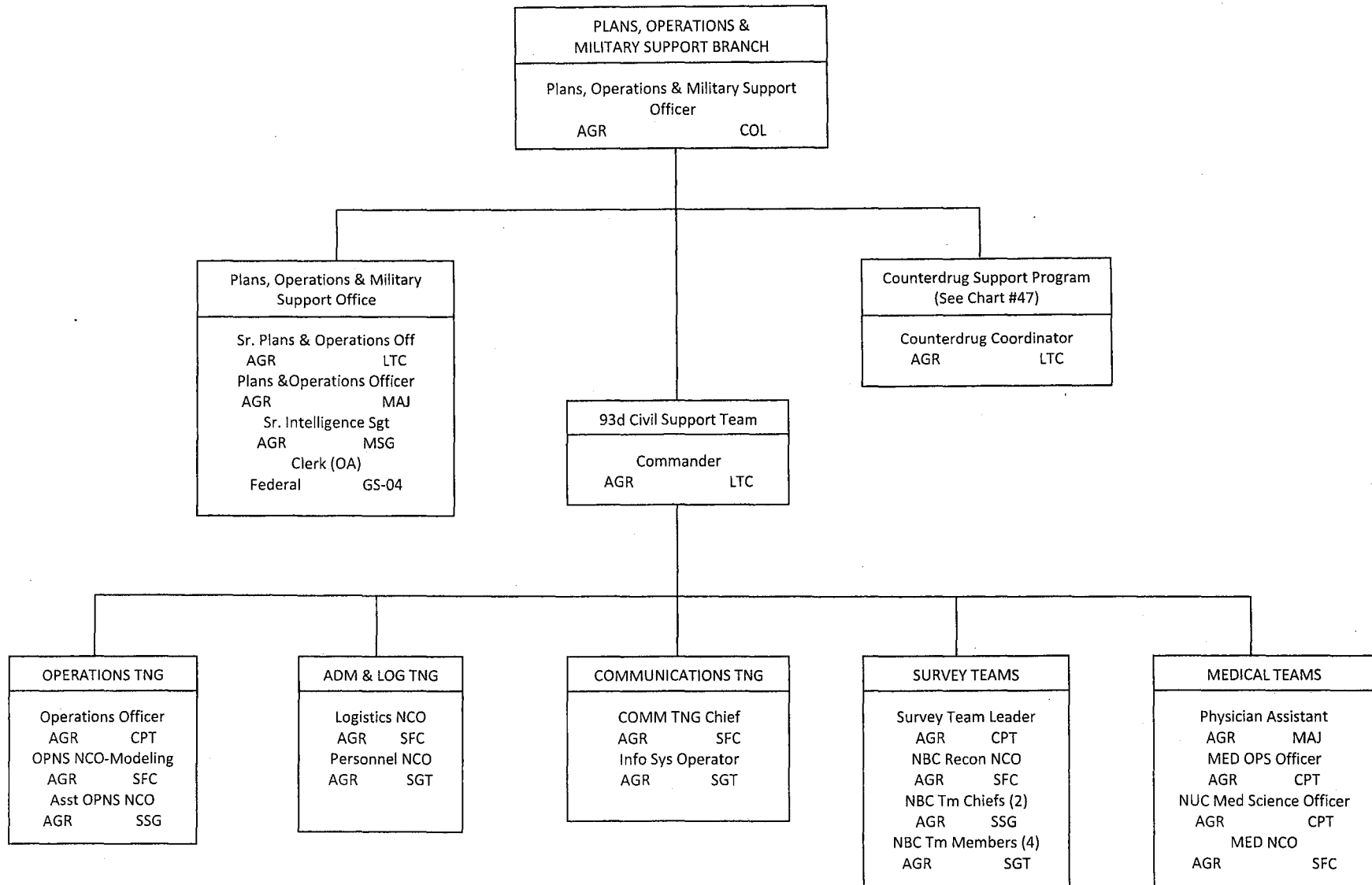
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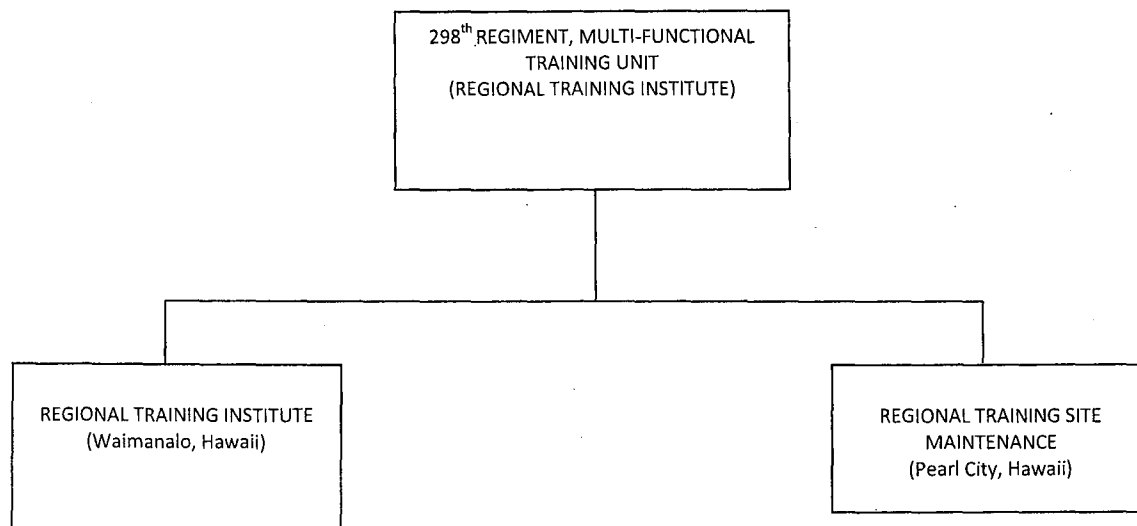
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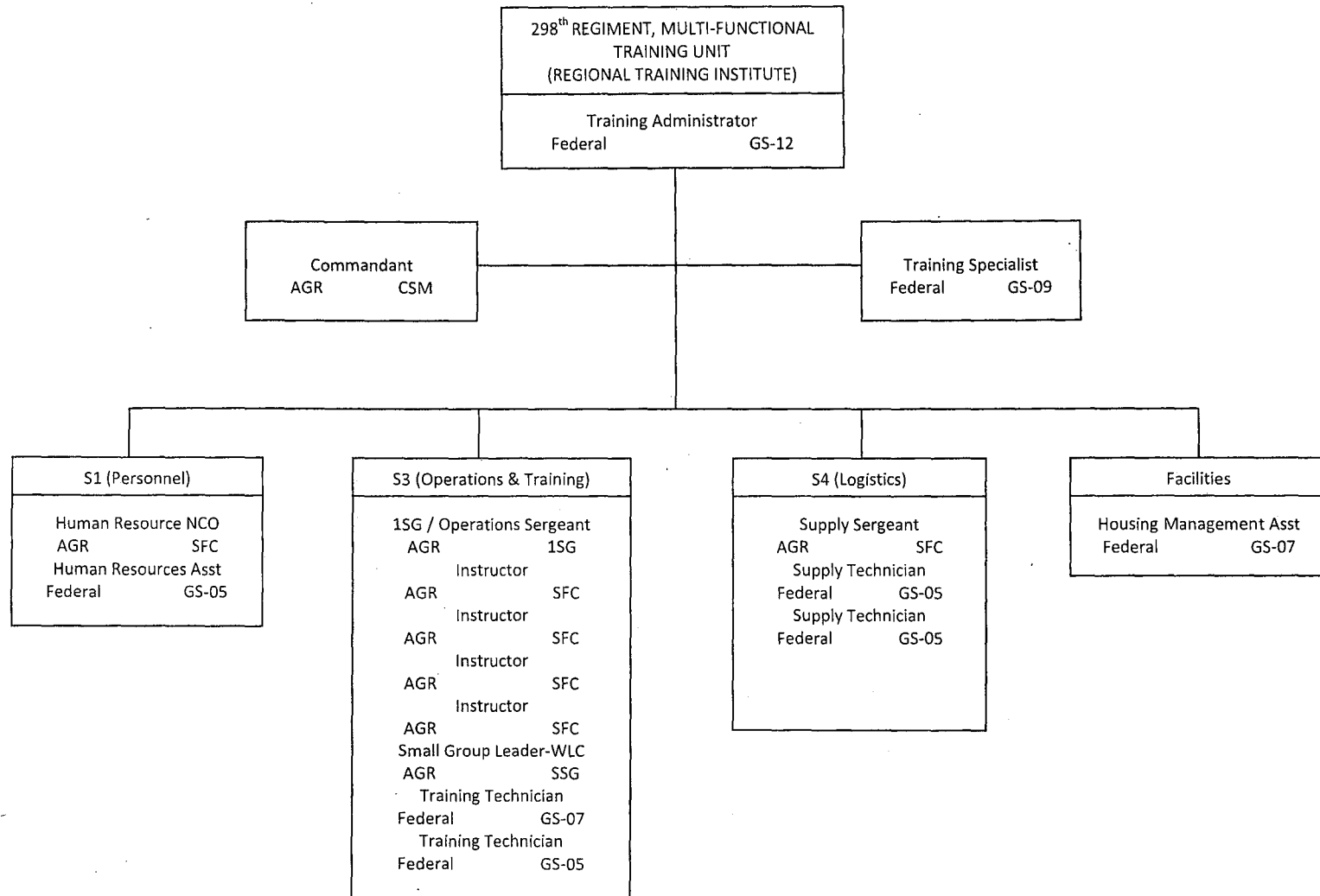
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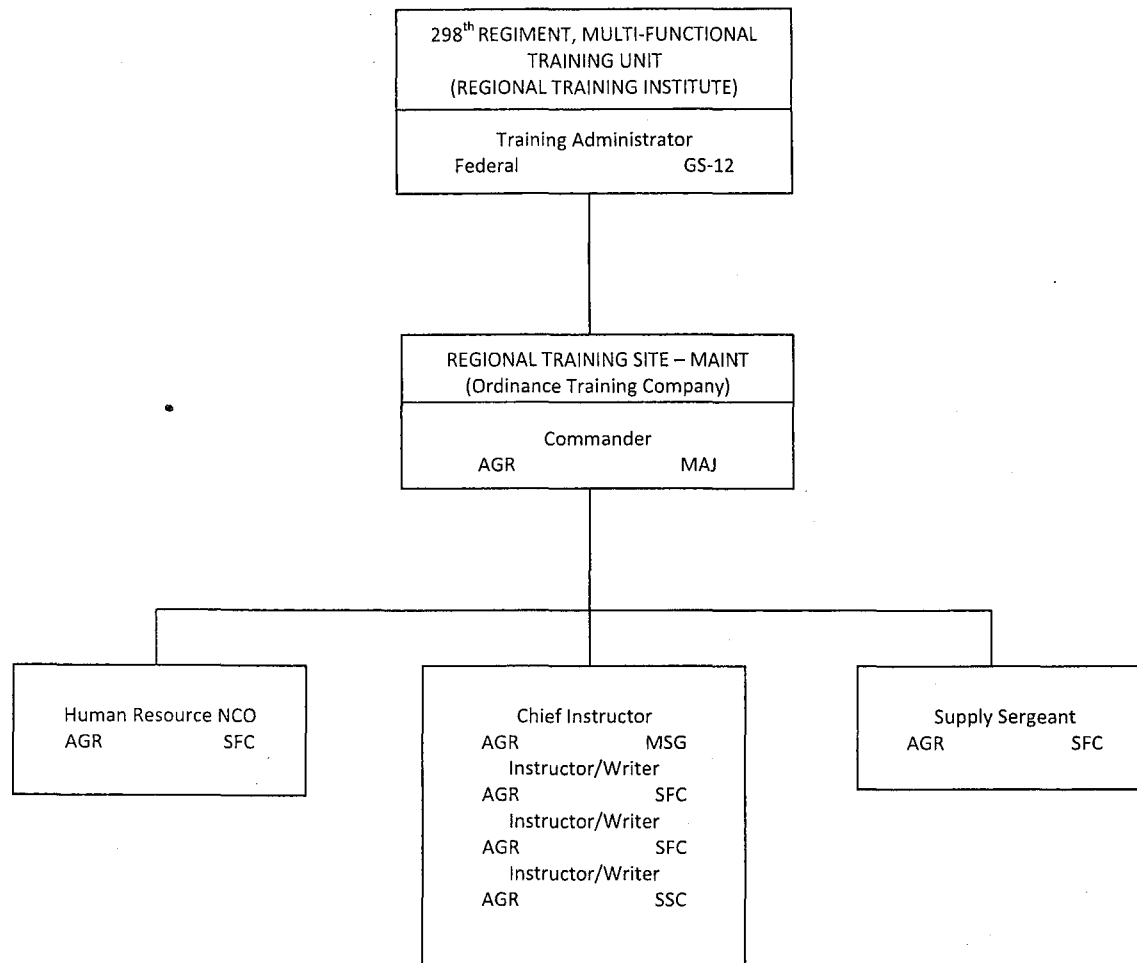
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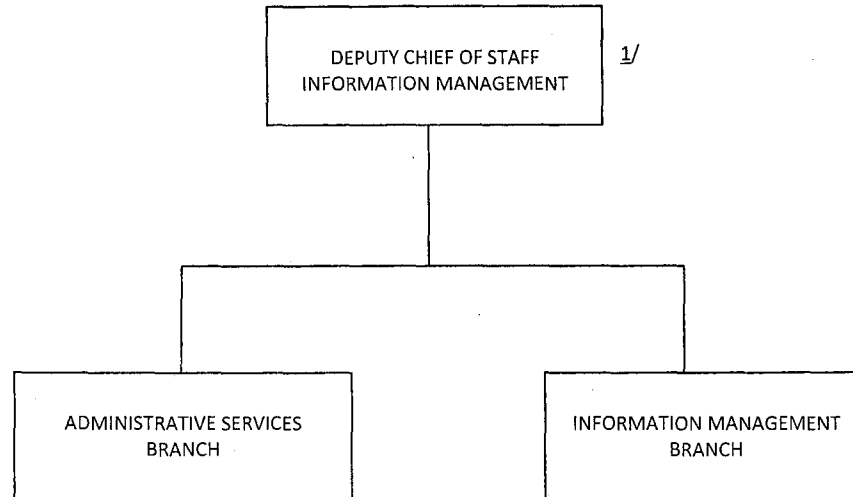
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POSITION ORGANIZATION CHART



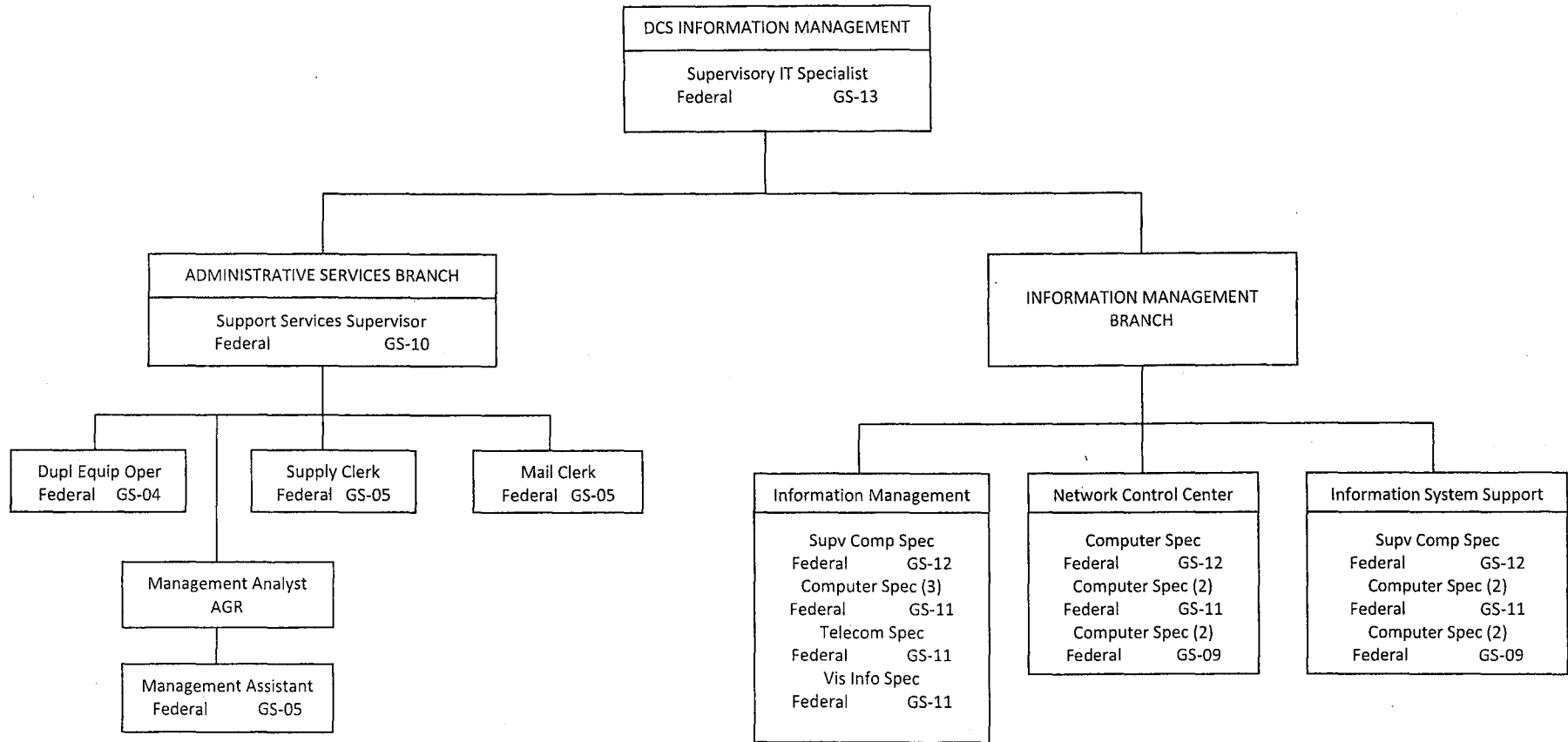
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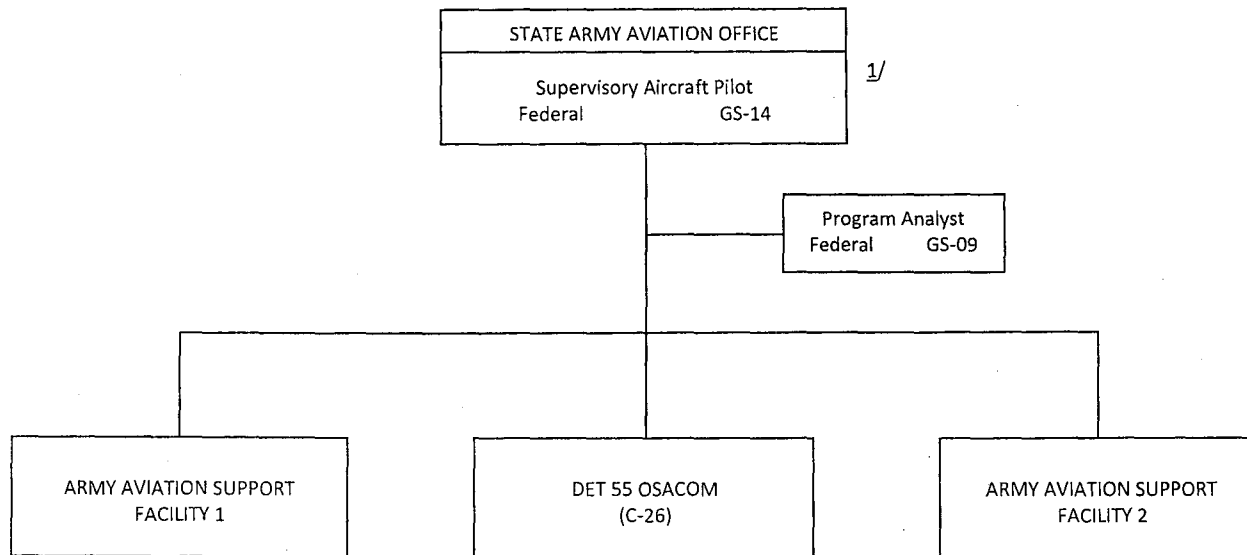
Note:

1/ All assigned personnel are Federal employees.

POSITION ORGANIZATION CHART



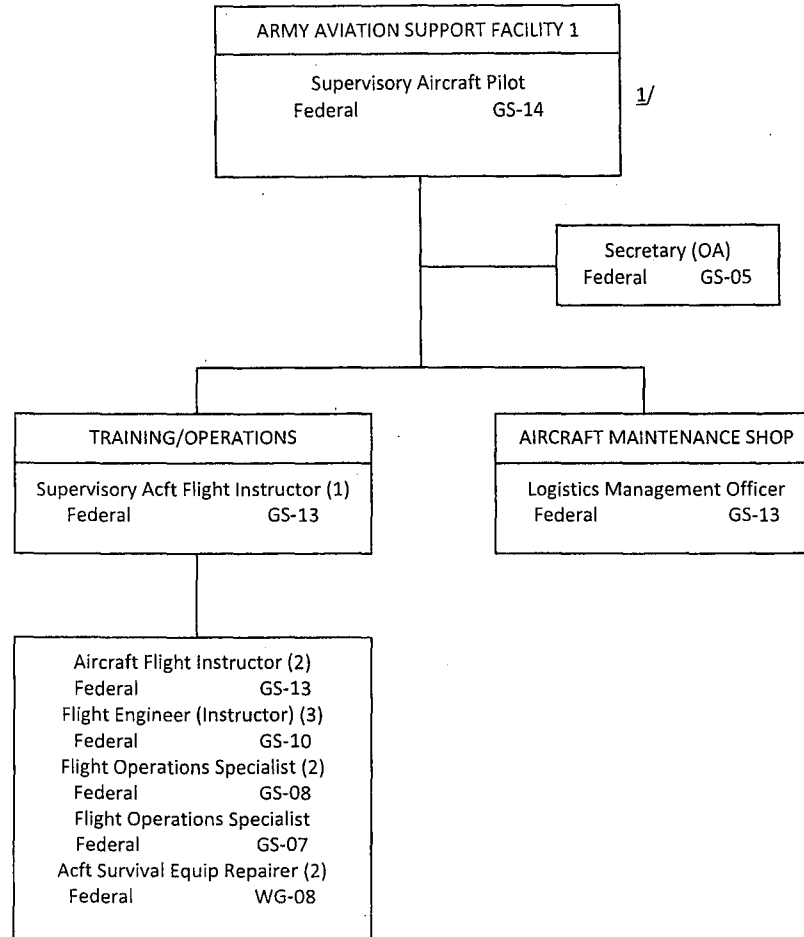
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Note:

1/ All assigned personnel are Federal employees.

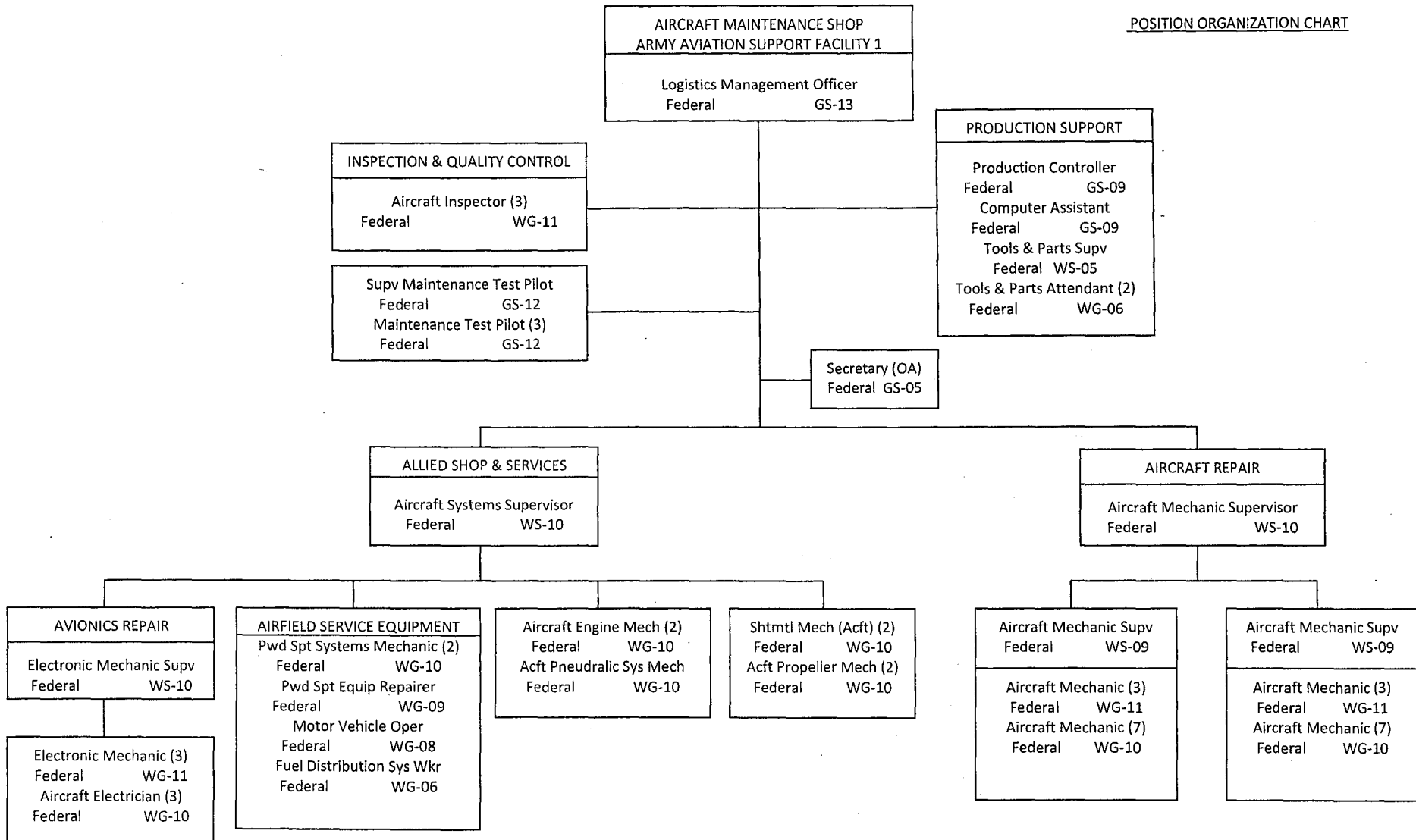
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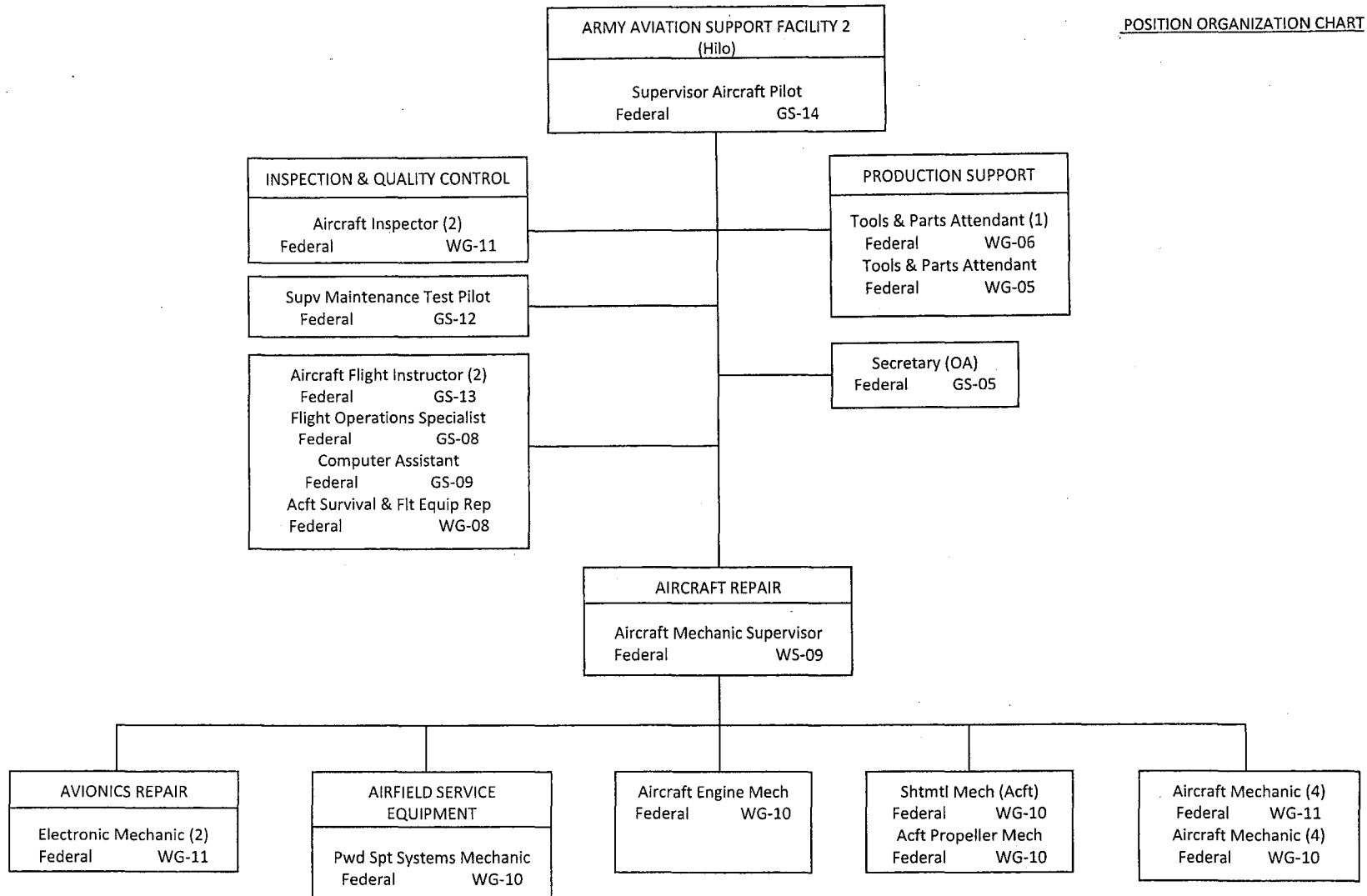
Note:

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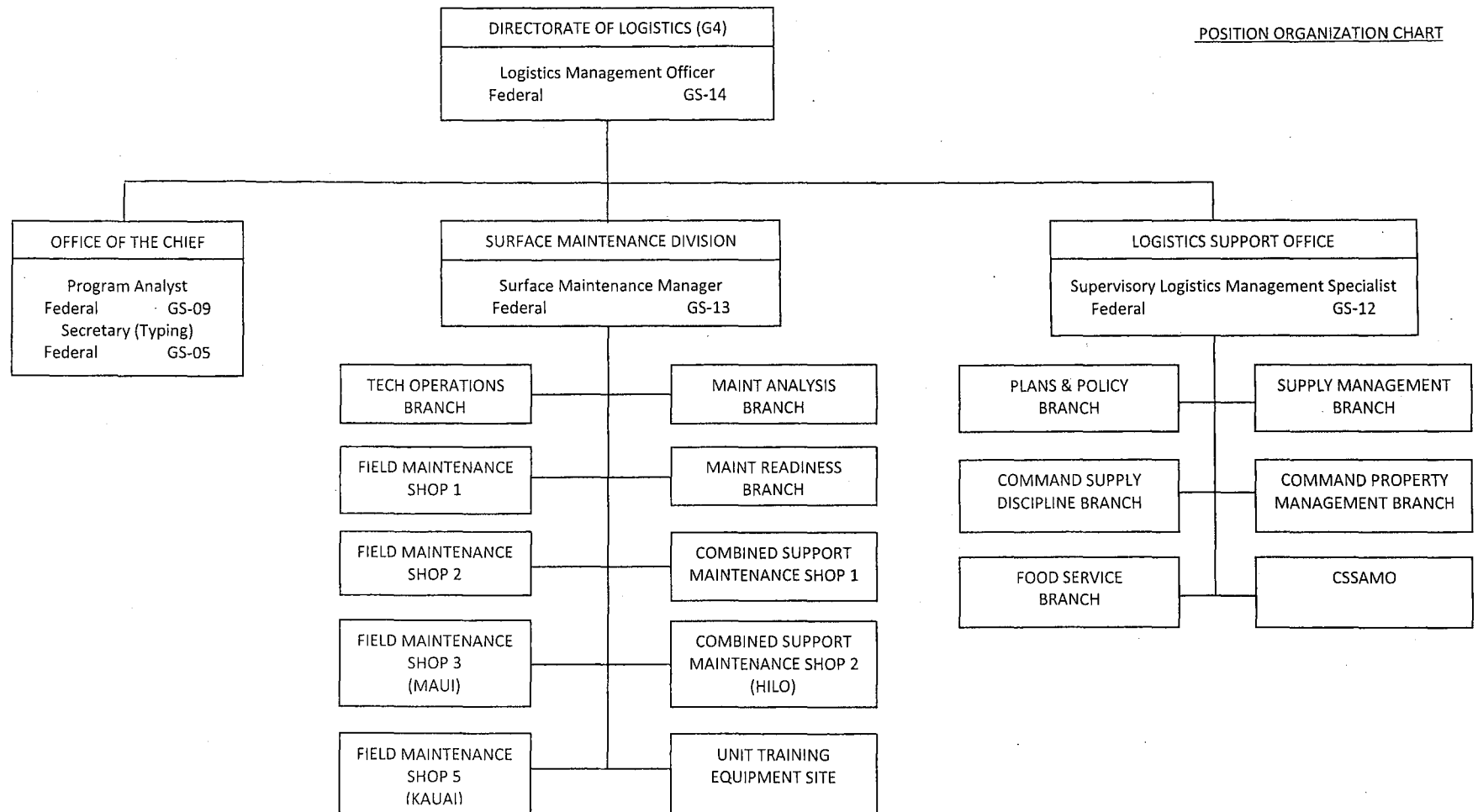
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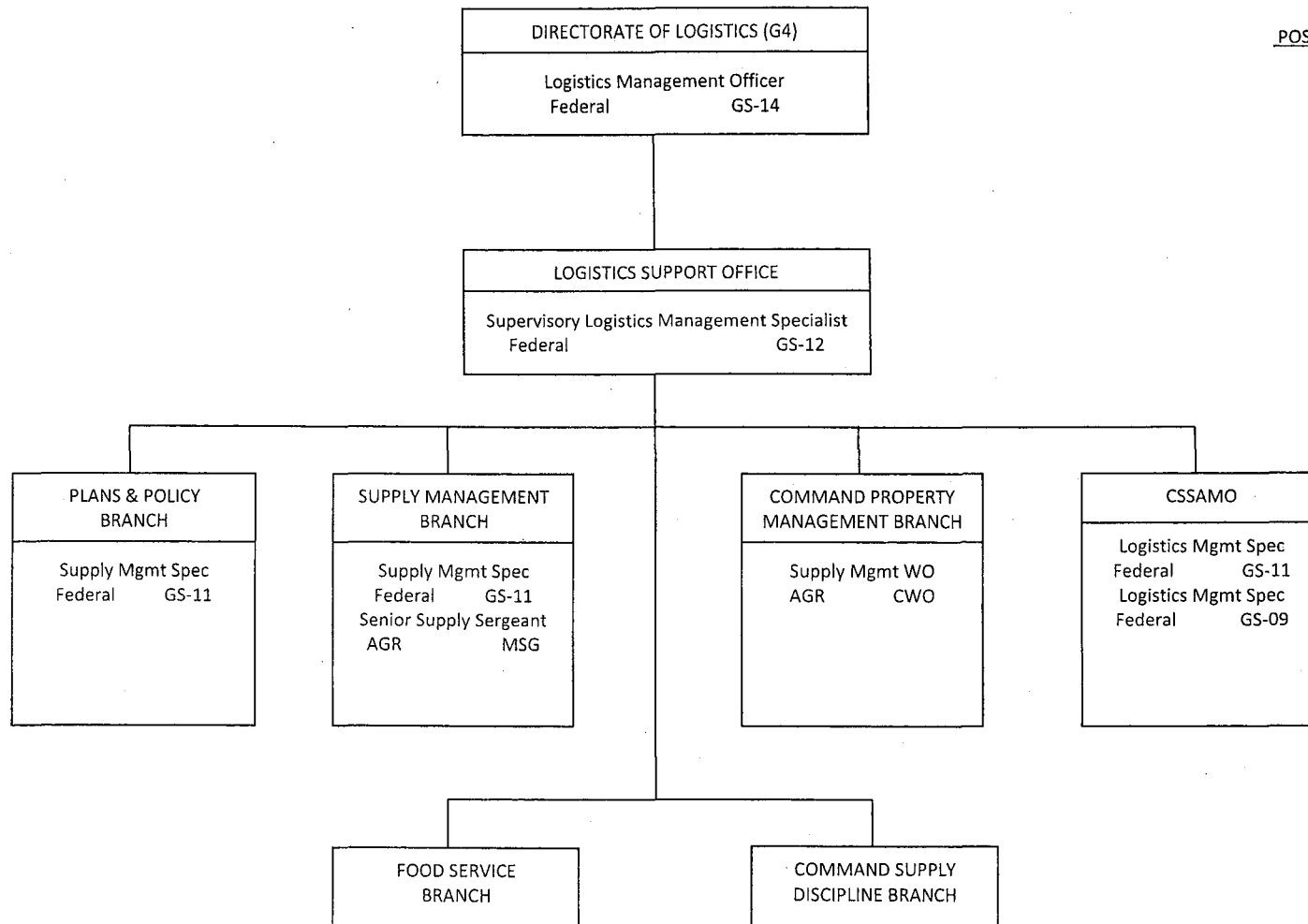
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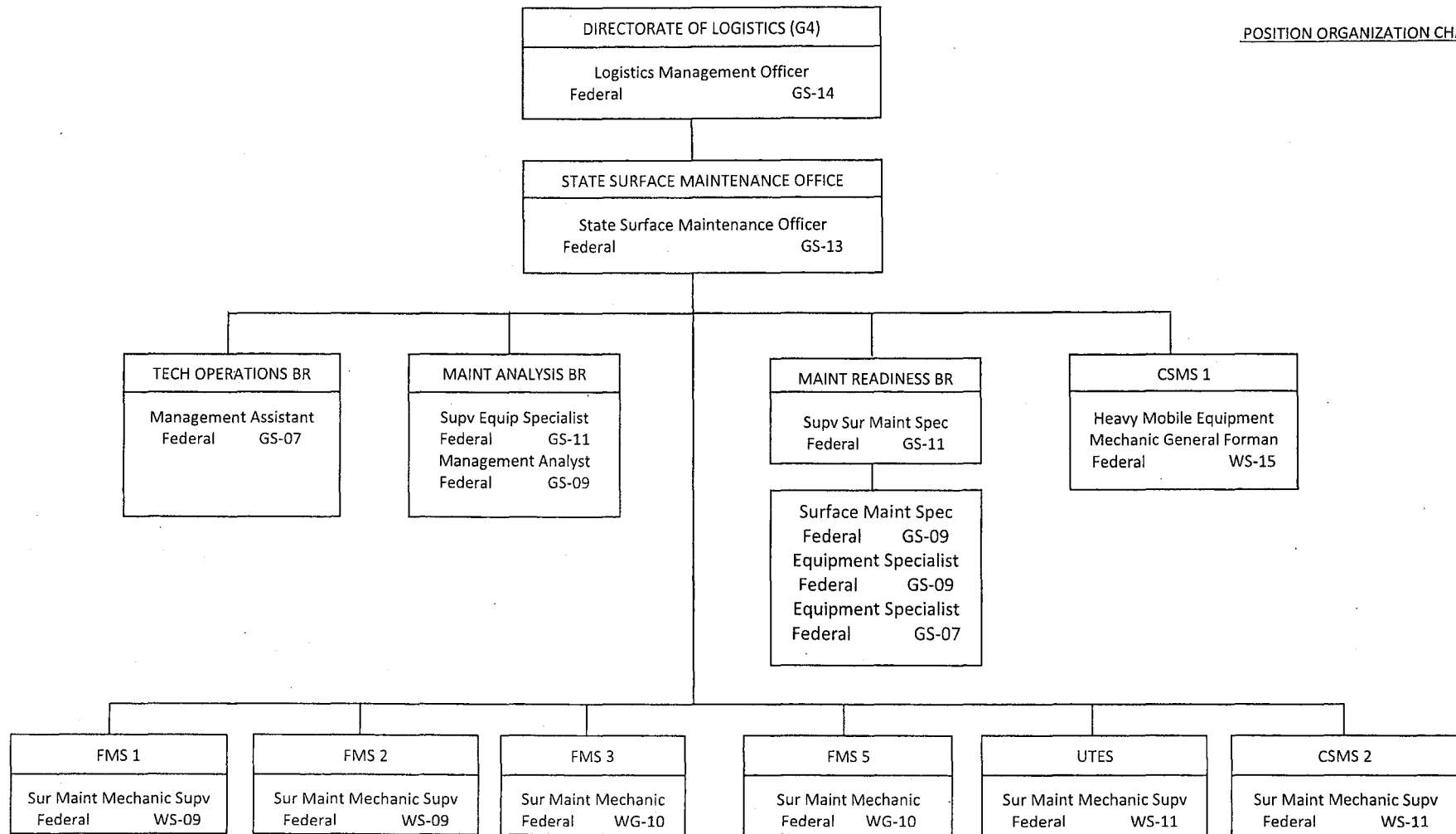
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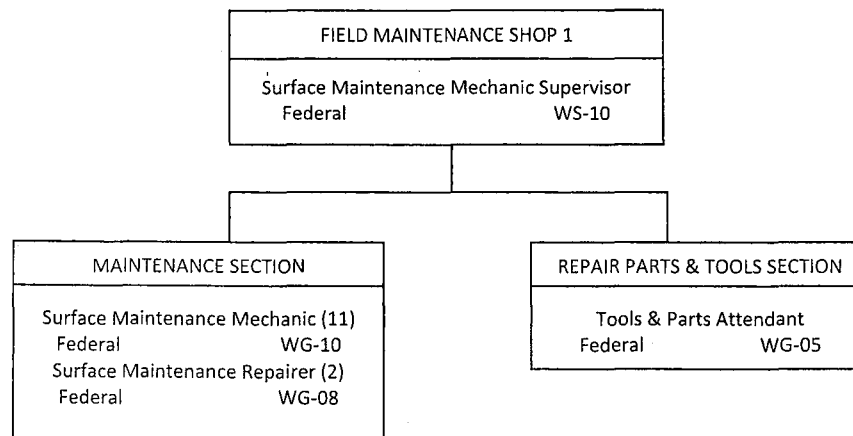
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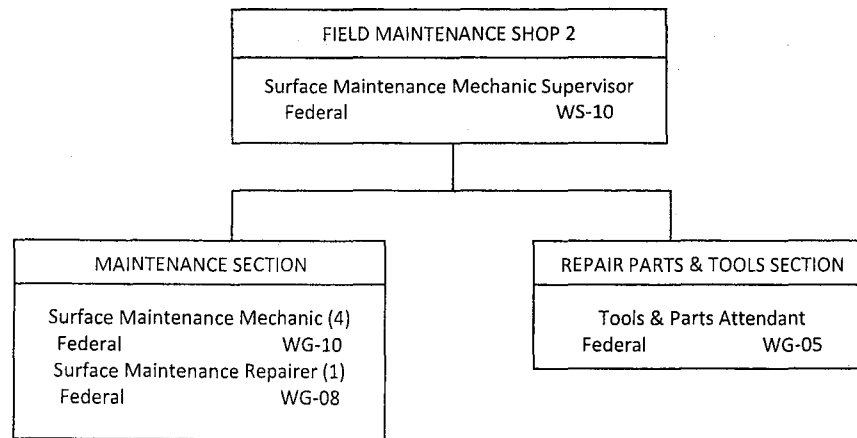
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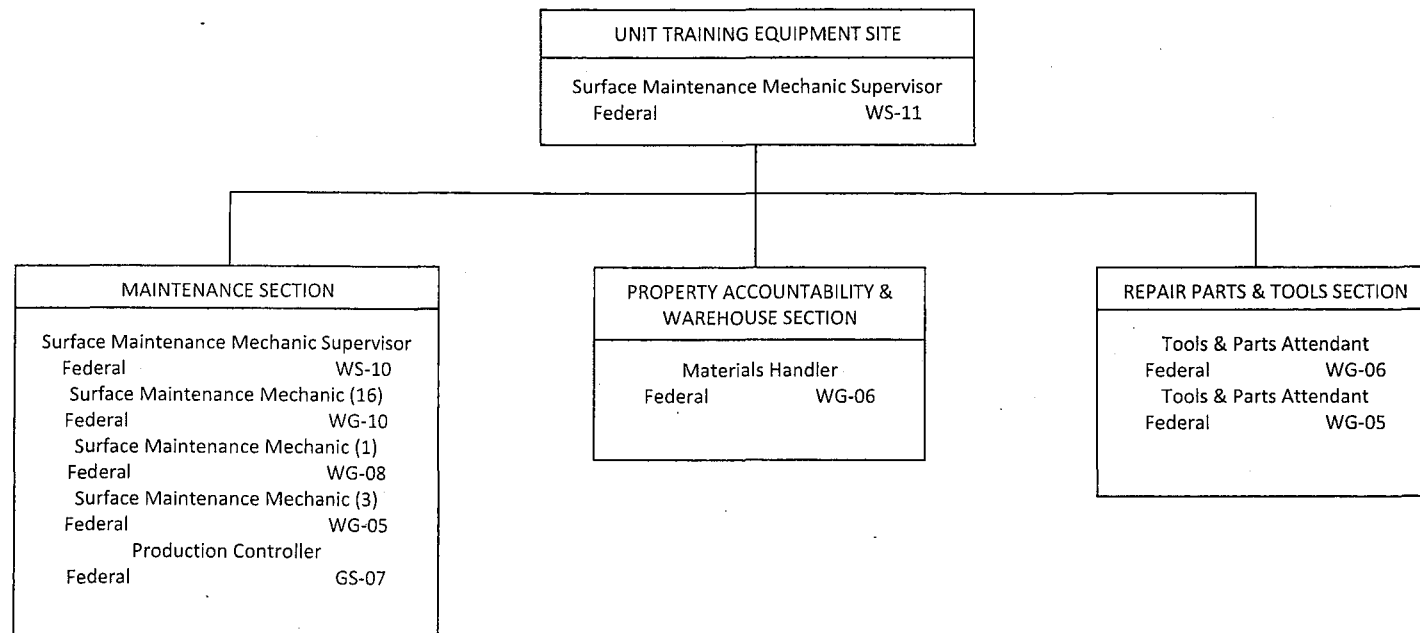
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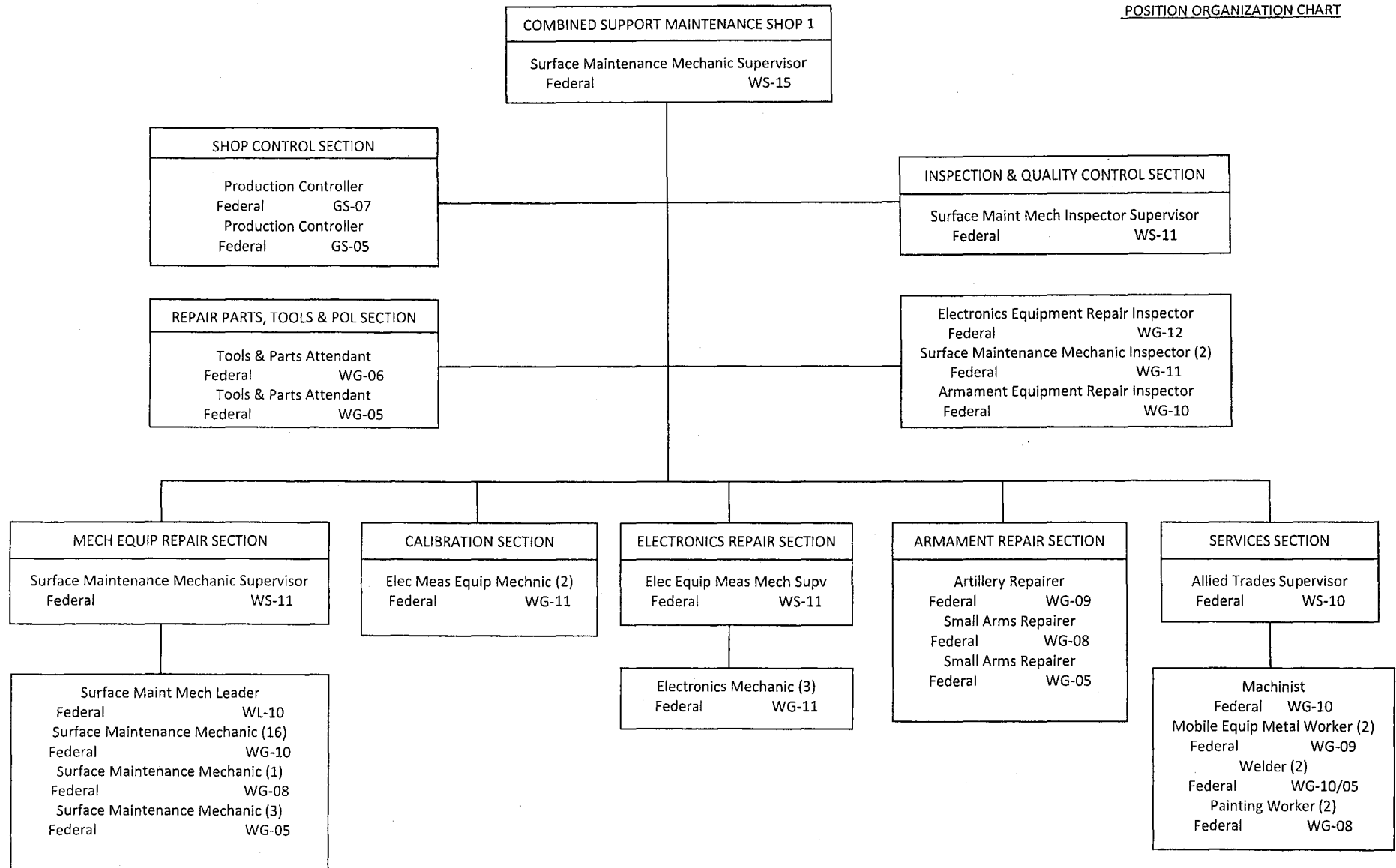
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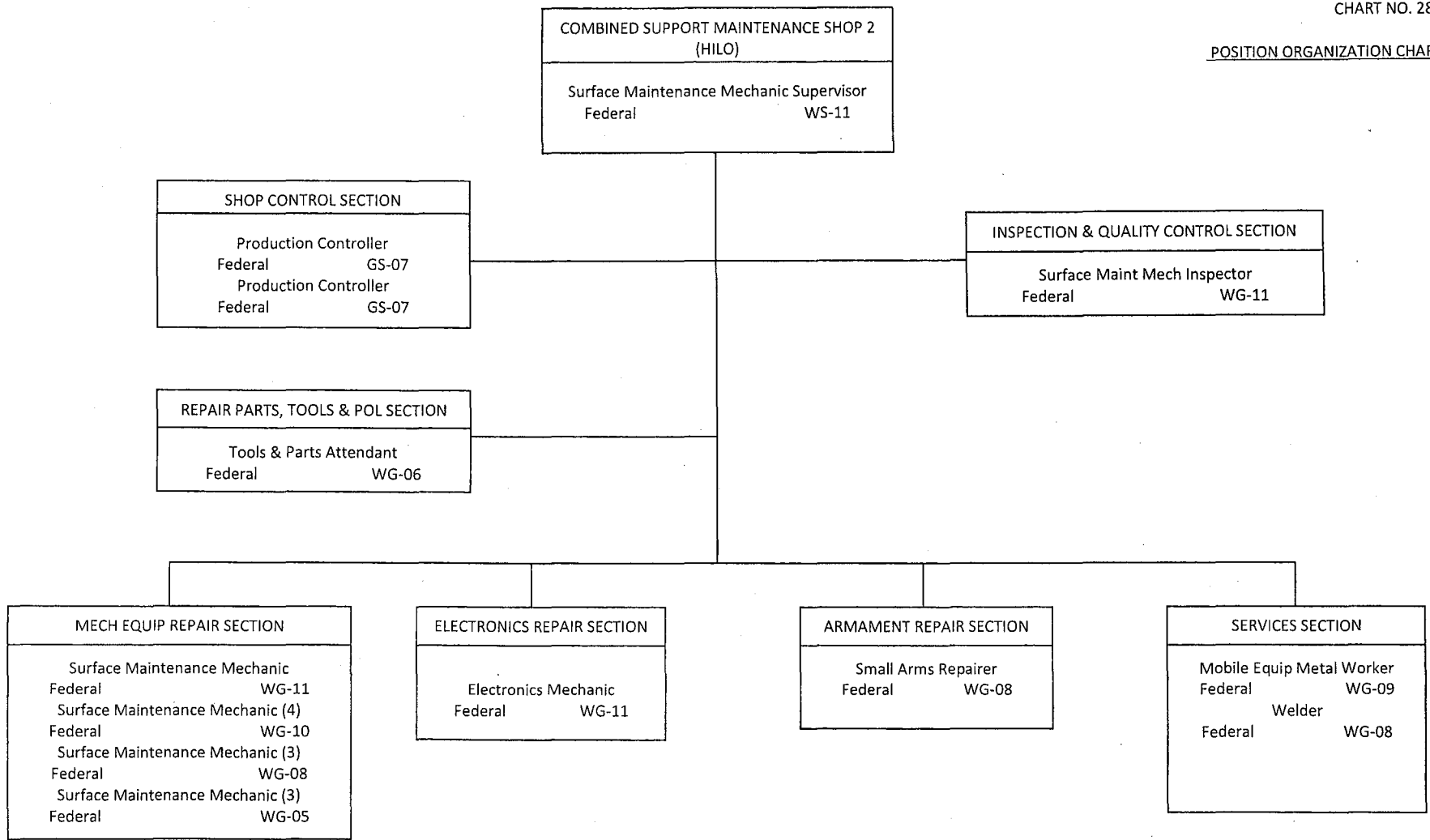
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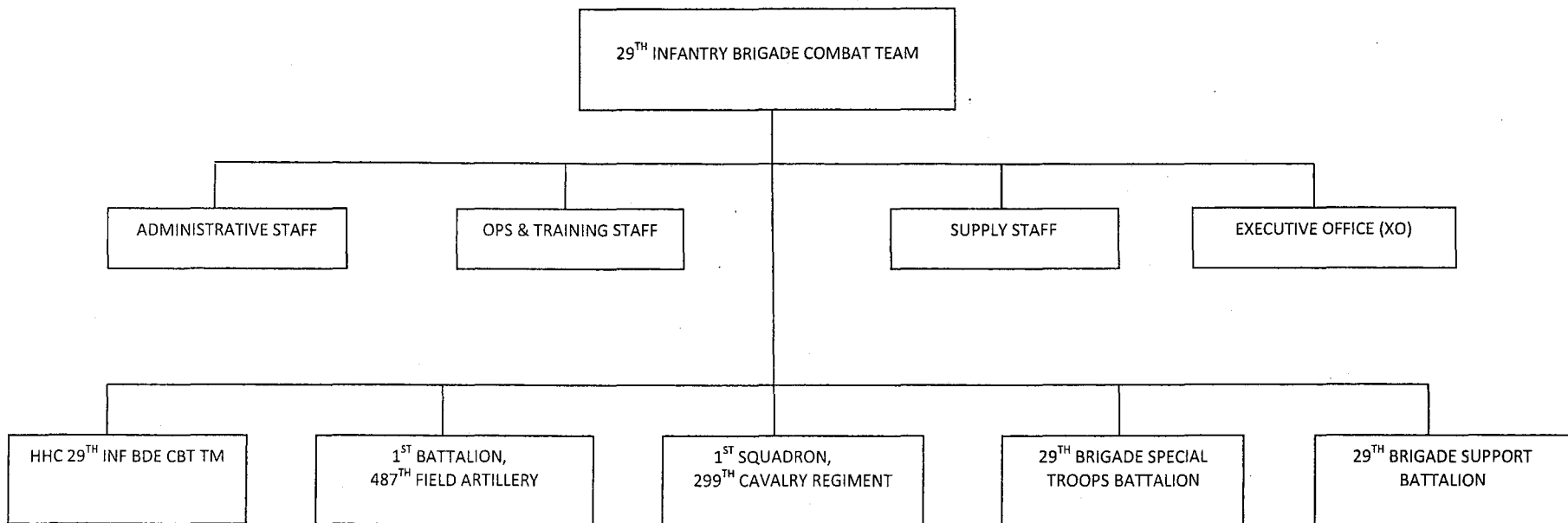
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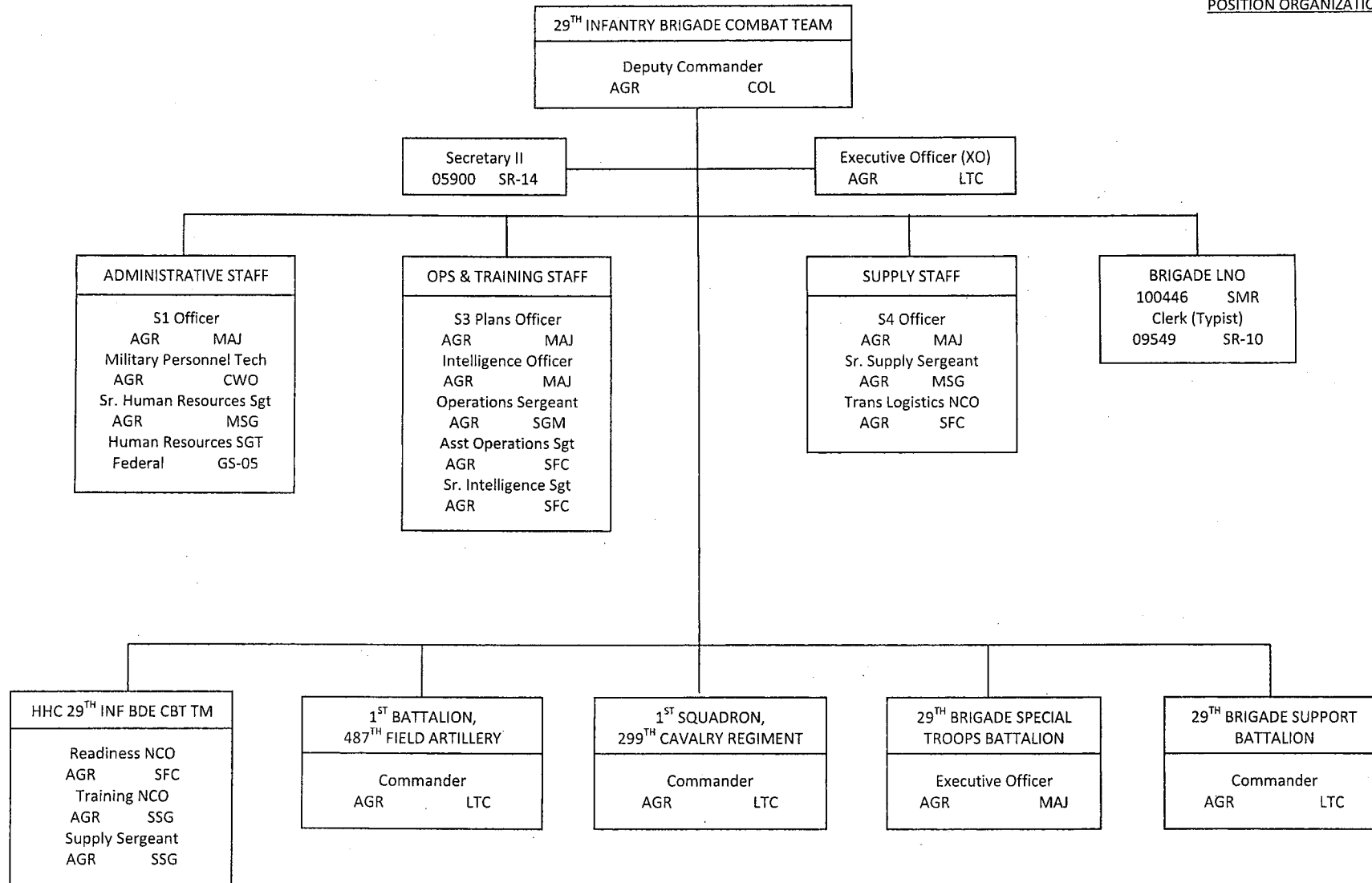
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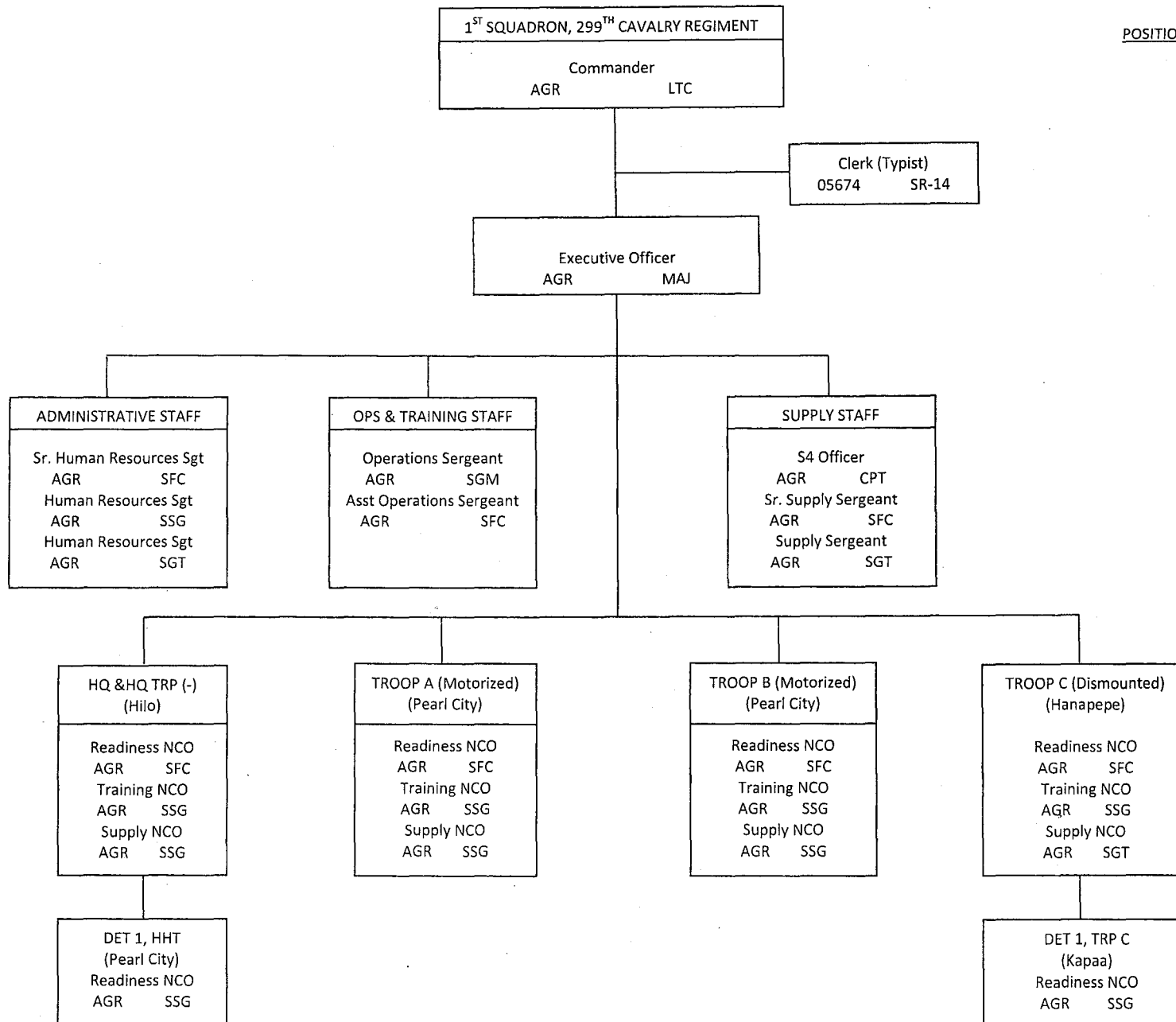
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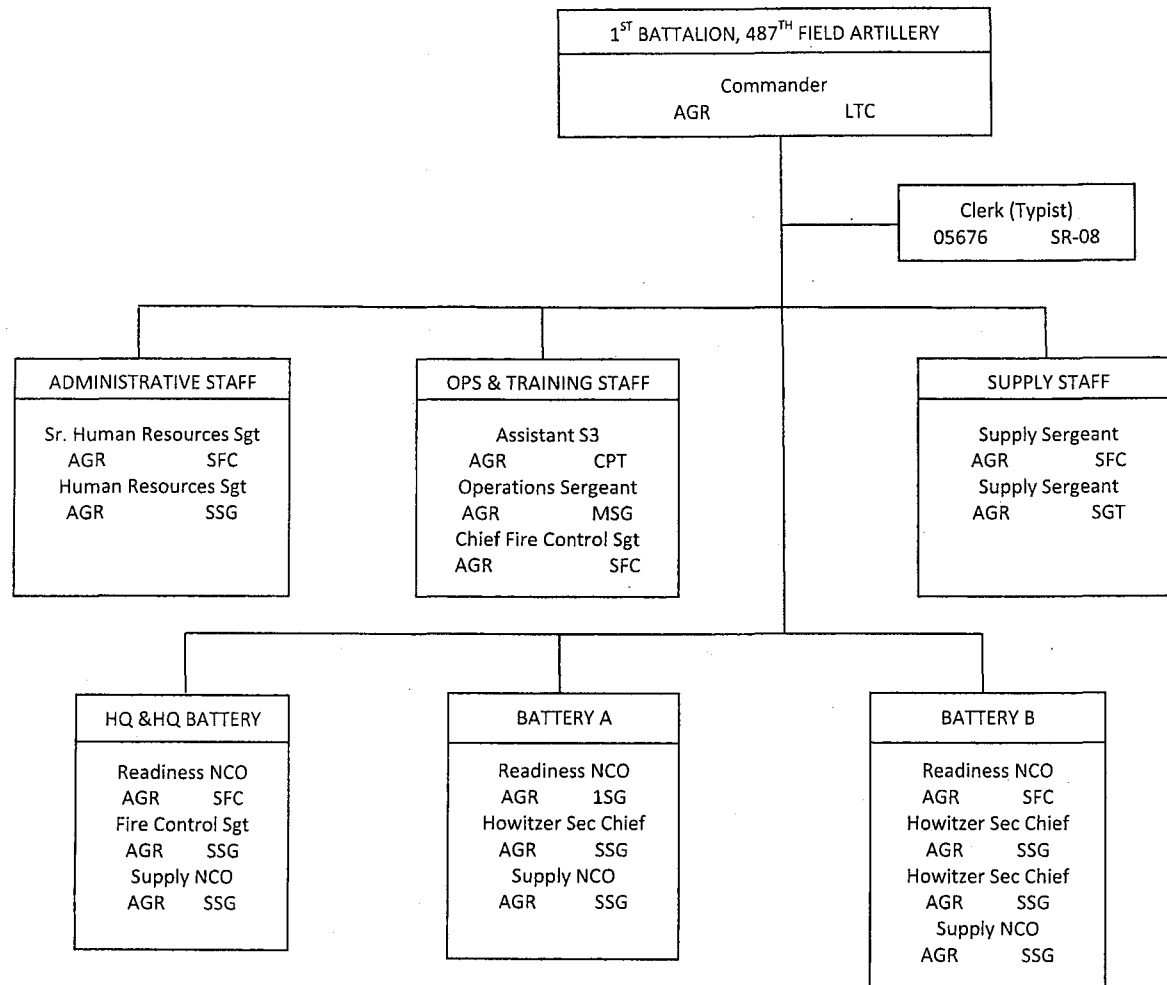
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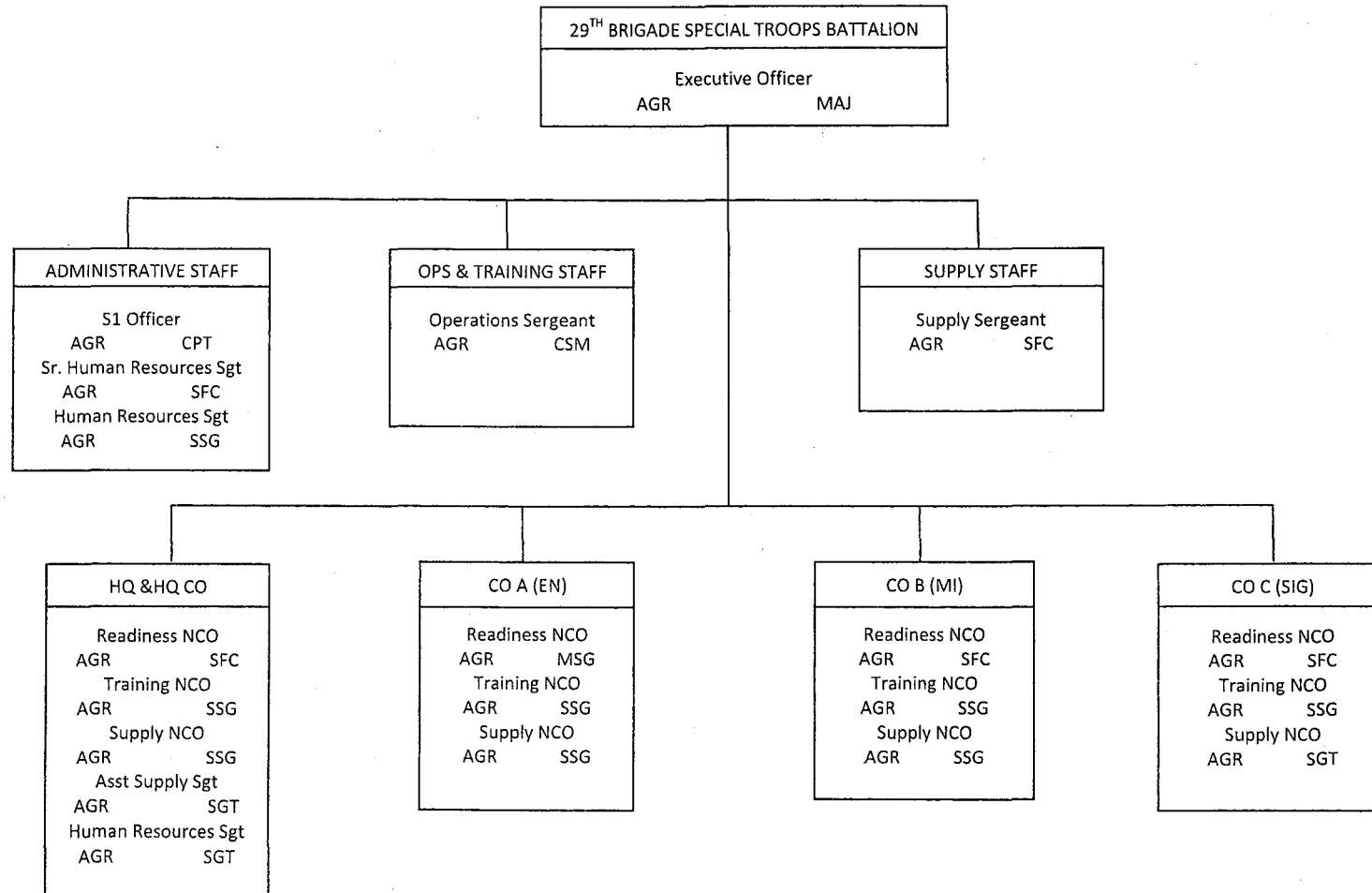
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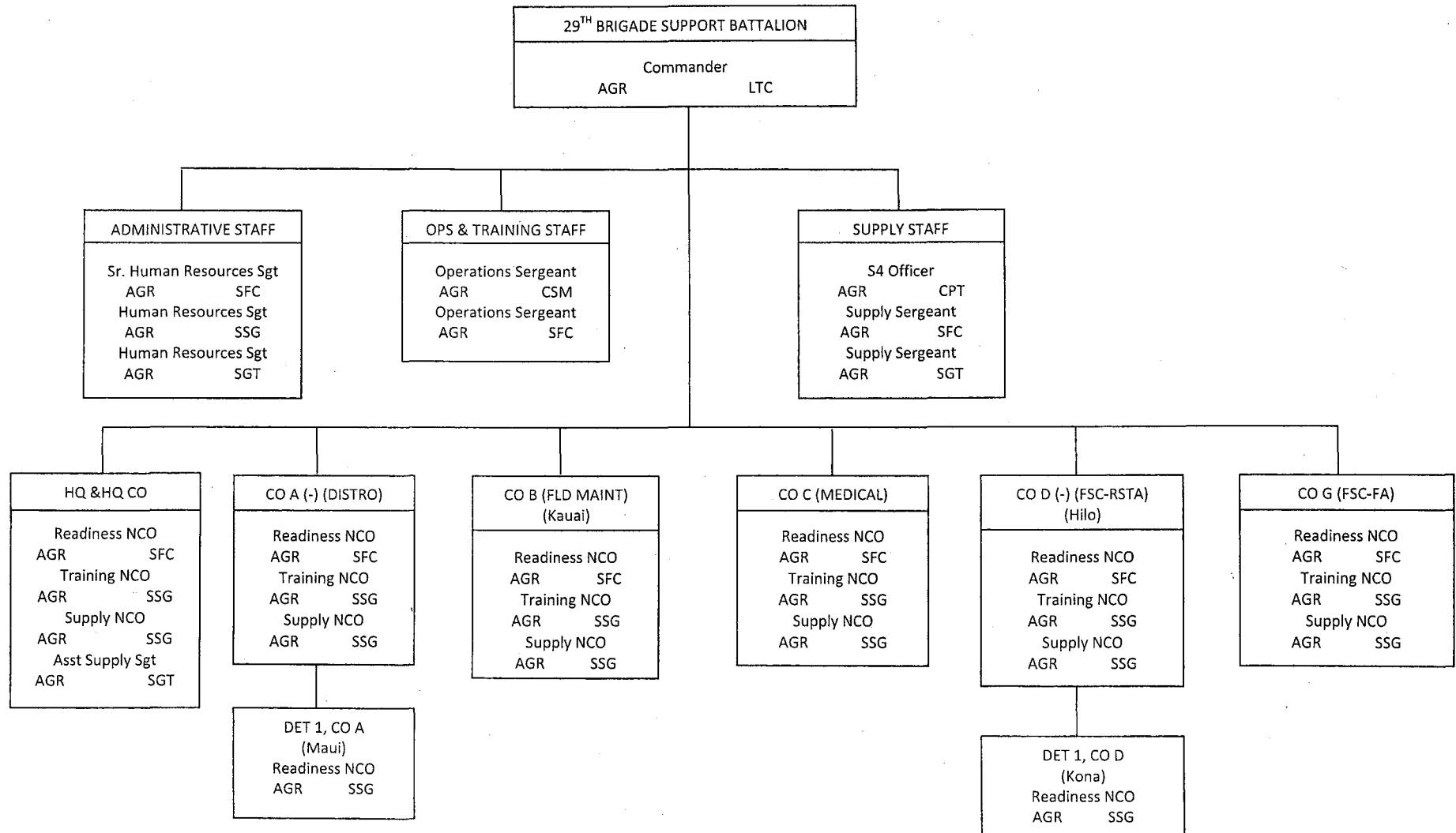
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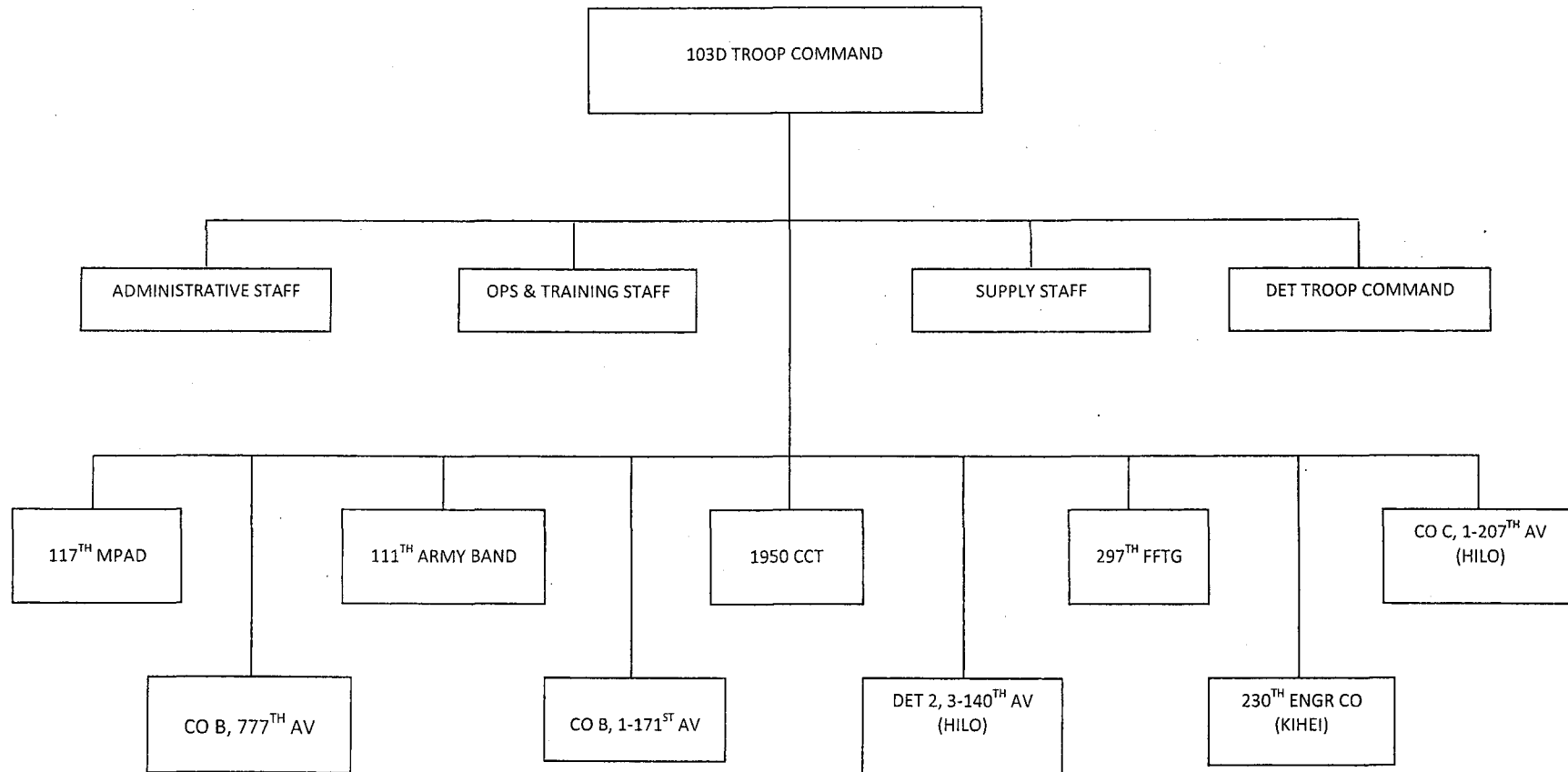
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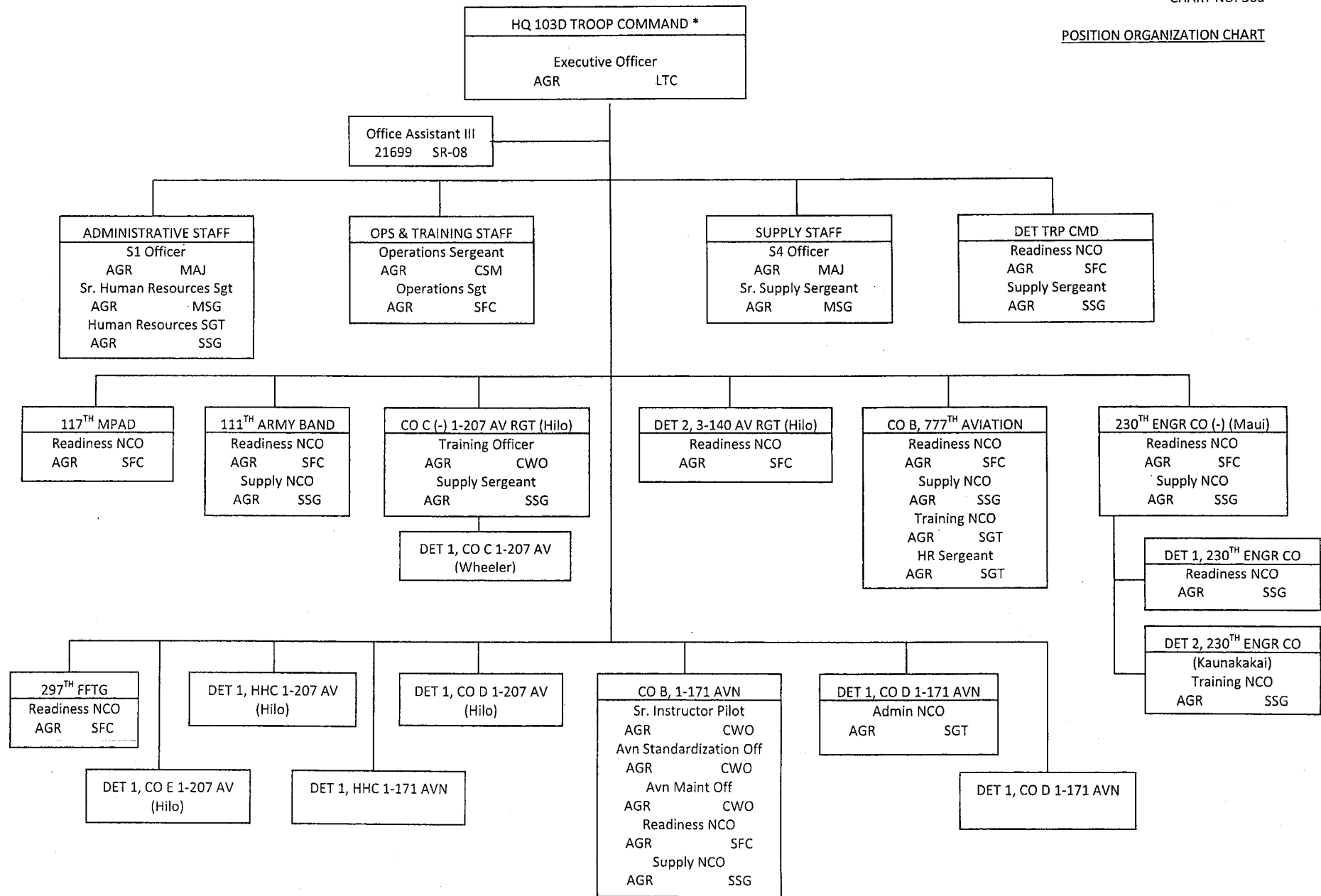
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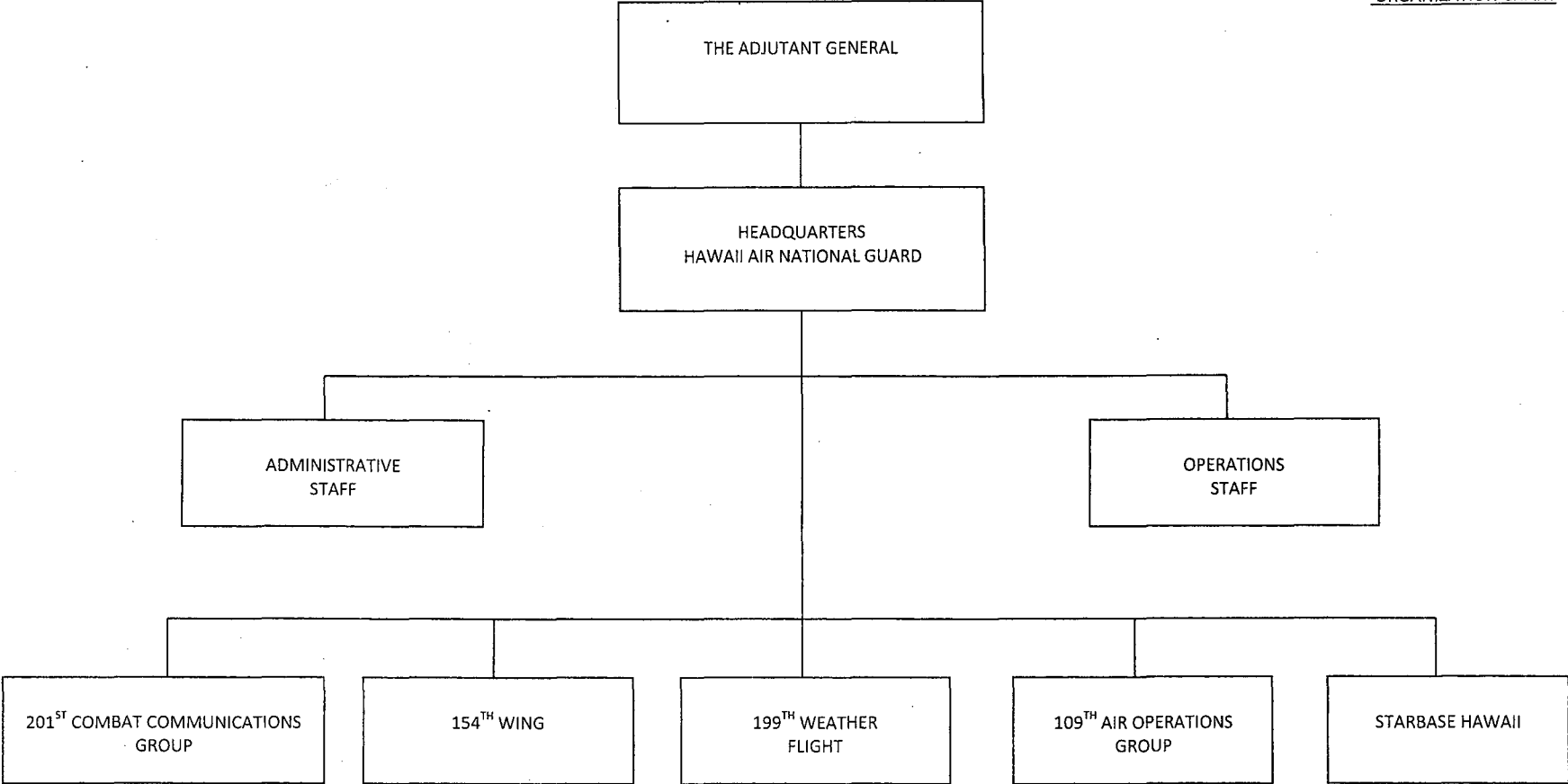


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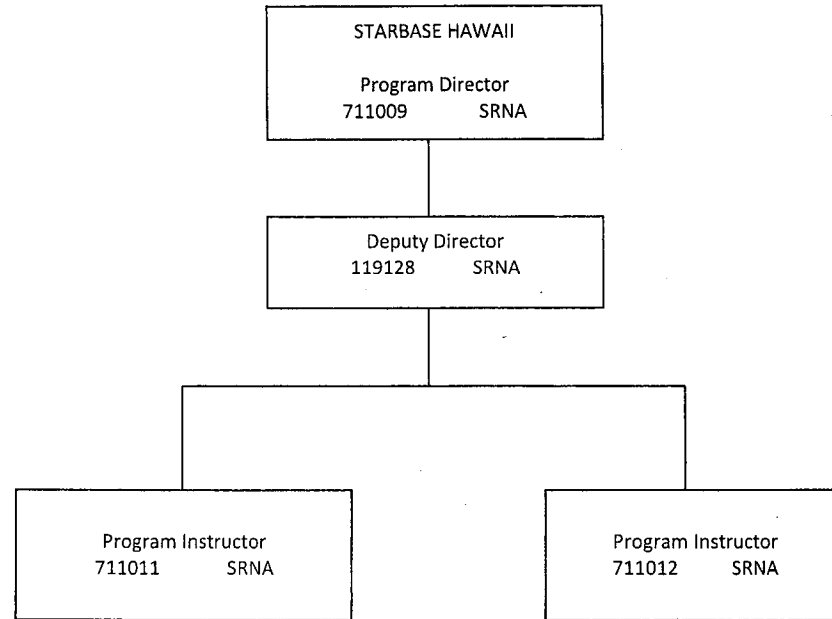


Notes:
 *Drill Status Commander

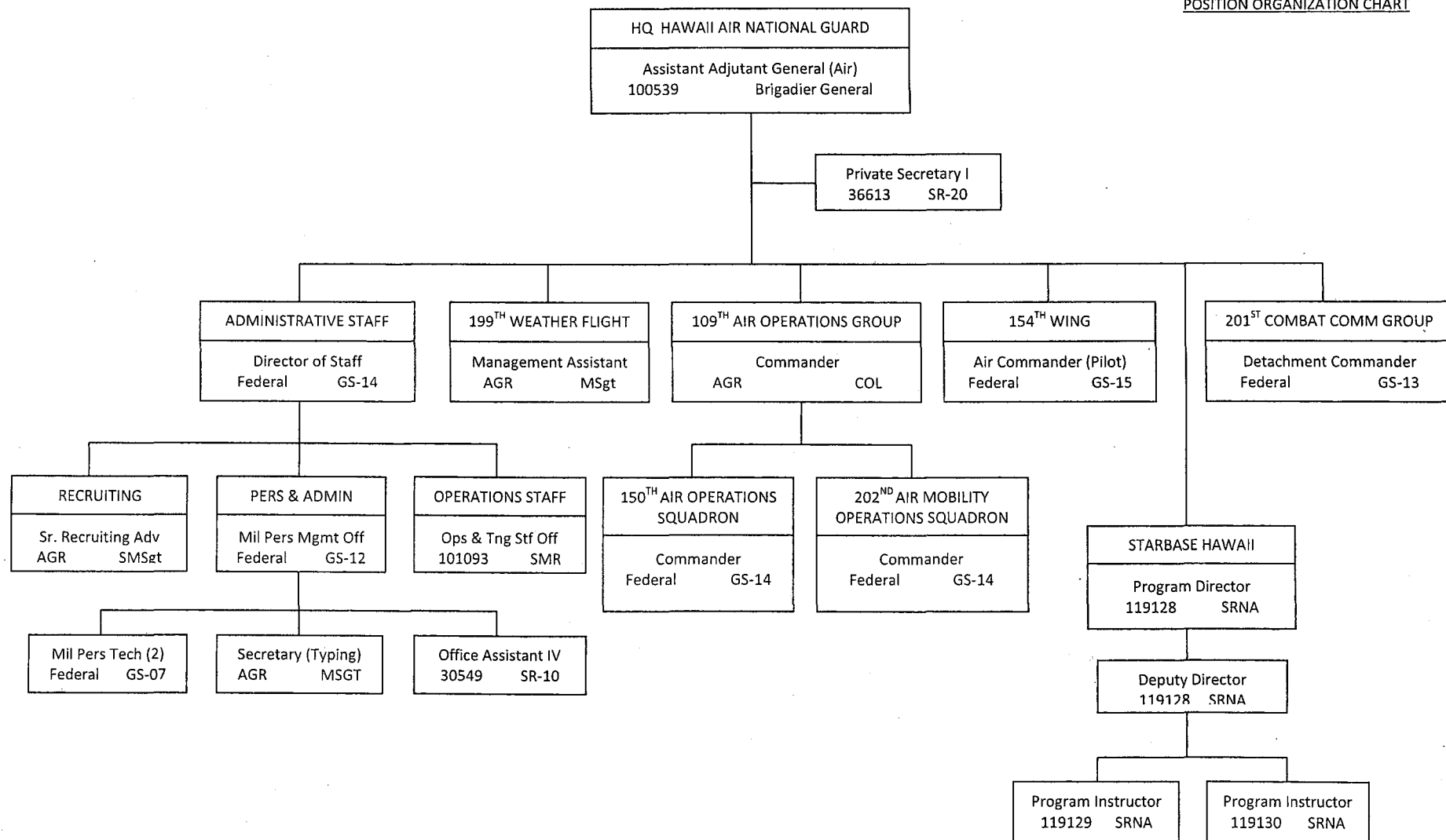
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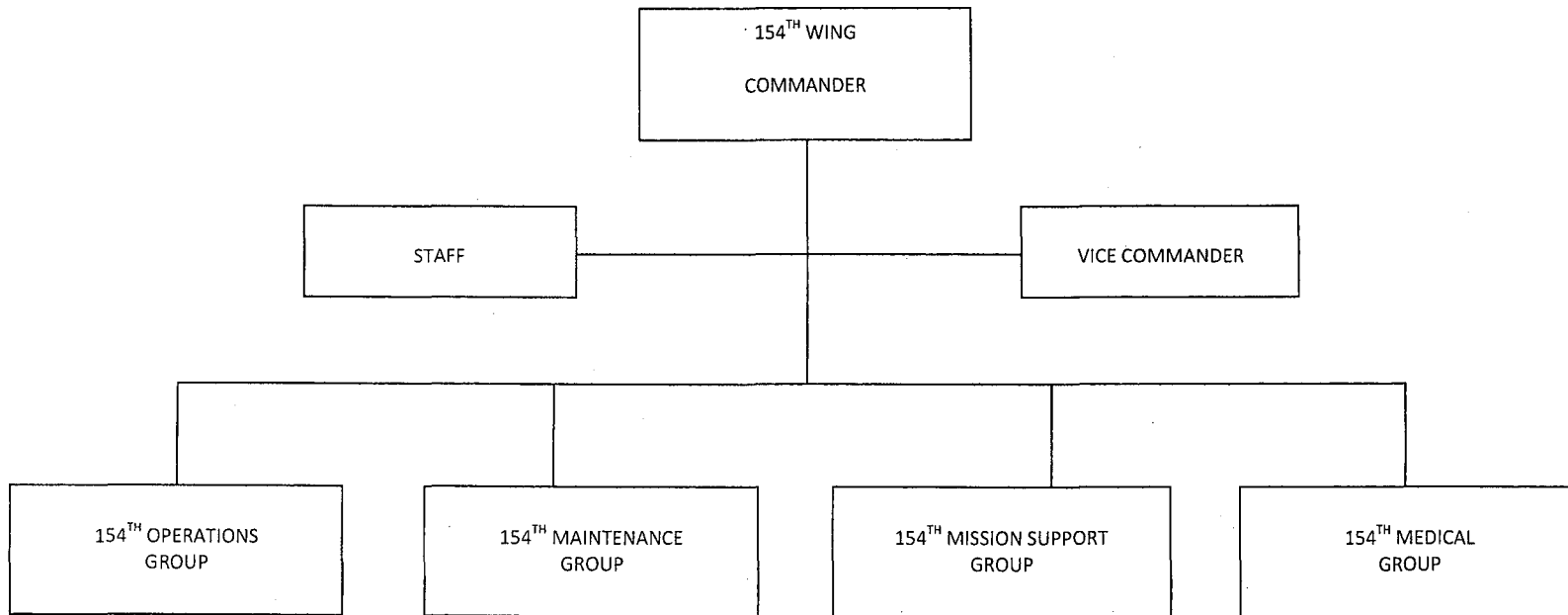
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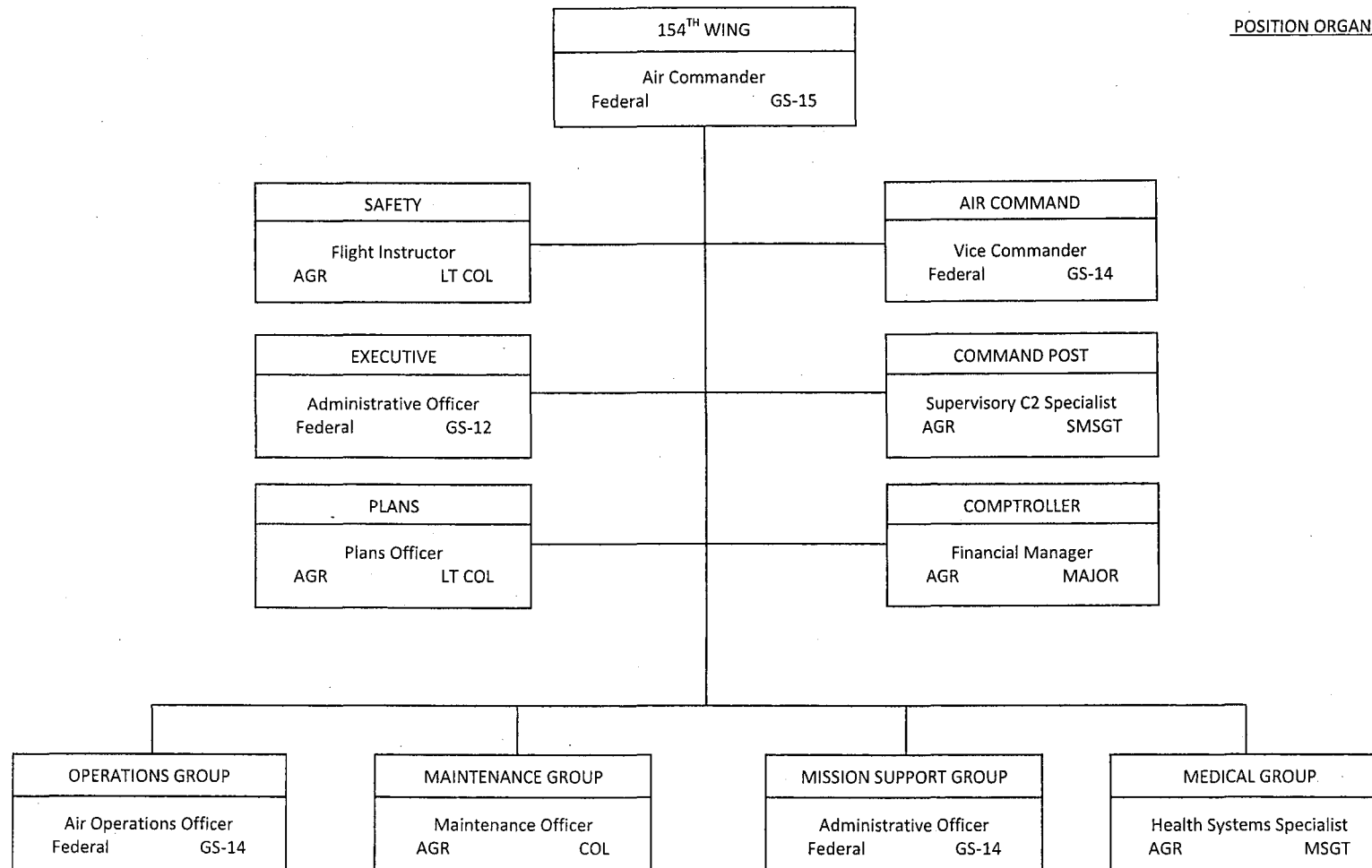
Notes:

14 Fulltime federal positions authorized at HQ, HIANG (Ft. Ruger); 32 military authorizations at Ft. Ruger (includes fulltime personnel)
4 Fulltime federal positions authorized for the Contingency Support Team at Kalaeloa. 4 military authorizations at Kalaeloa.
31 Fulltime federal positions authorized for the 109th Air Operations Group at Hickam. 130 military authorizations.

ORGANIZATION CHART



POSITION ORGANIZATION CHART



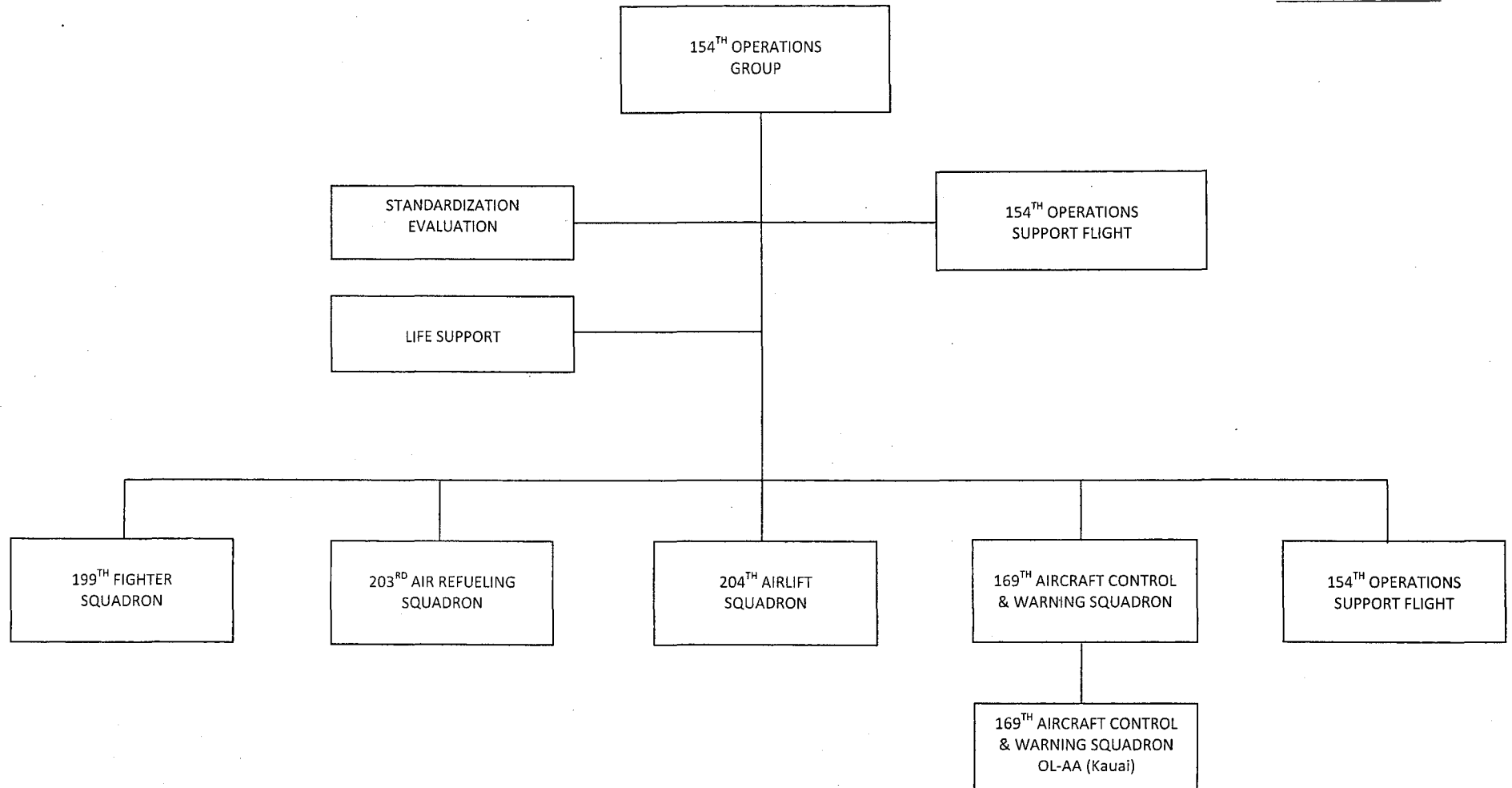
Notes:

- Wing Safety: 3 fulltime authorizations; 8 military authorizations (includes fulltime personnel)
- Wing Command Post: 6 fulltime authorizations; 11 military authorizations (includes fulltime personnel)
- Wing Finance: 11-fulltime authorizations; 15 military authorizations (includes fulltime personnel)
- Wing Plans: 2 fulltime authorizations; 4 military authorizations (includes fulltime personnel)
- Wing Command Section: 5 fulltime authorizations; 30 military authorizations (includes fulltime personnel)

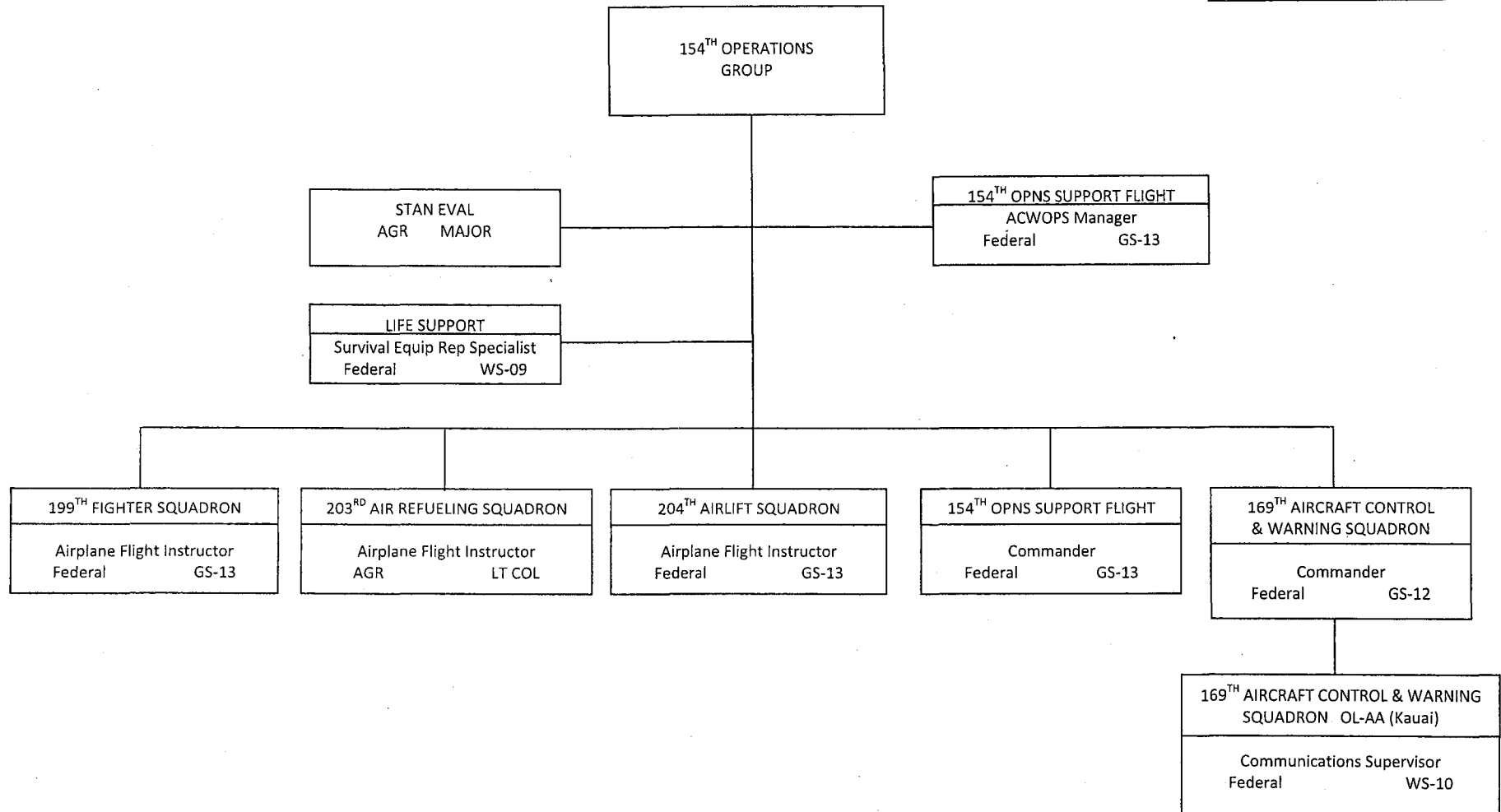
Wing Headquarters Total: 27 fulltime authorizations; 68 military authorizations (includes fulltime personnel)

154th Medical Group: 6 fulltime authorizations at Hickam (includes 2 personnel assigned to HQ, HIANG); 91 military personnel authorizations (includes four fulltime personnel)

ORGANIZATION CHART



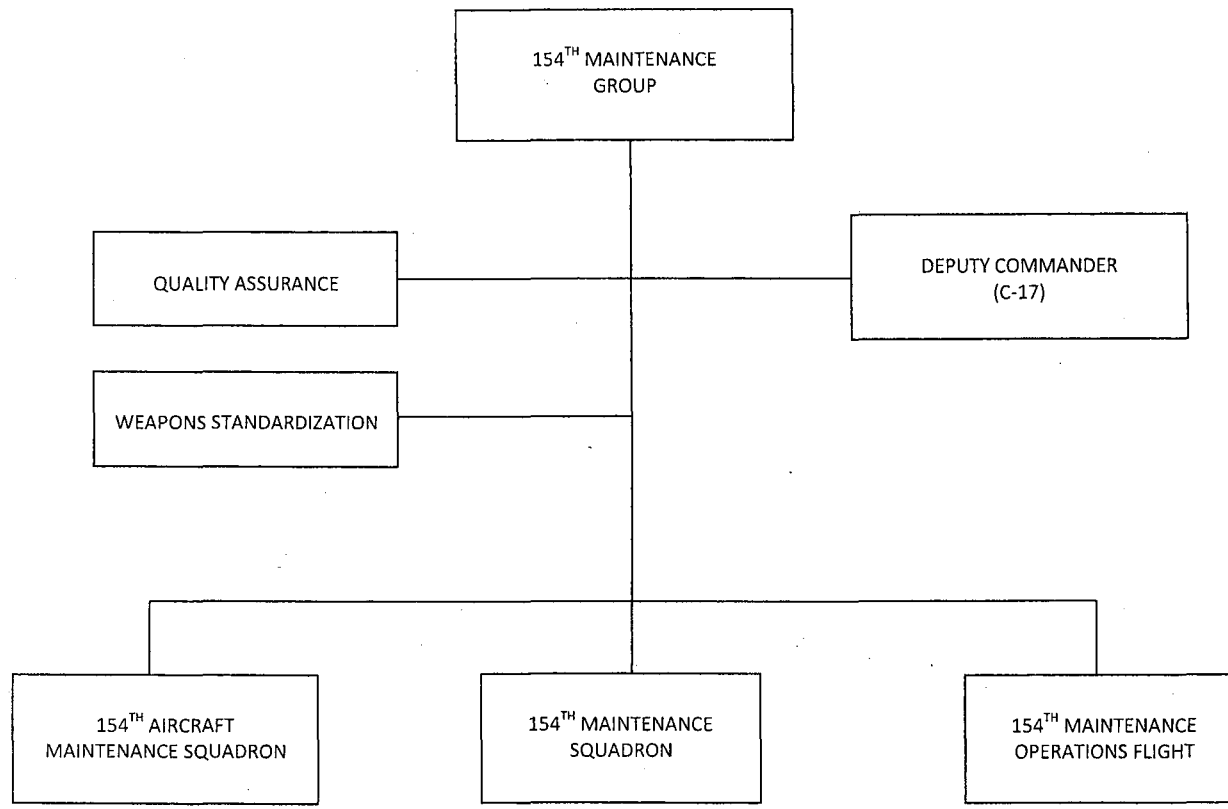
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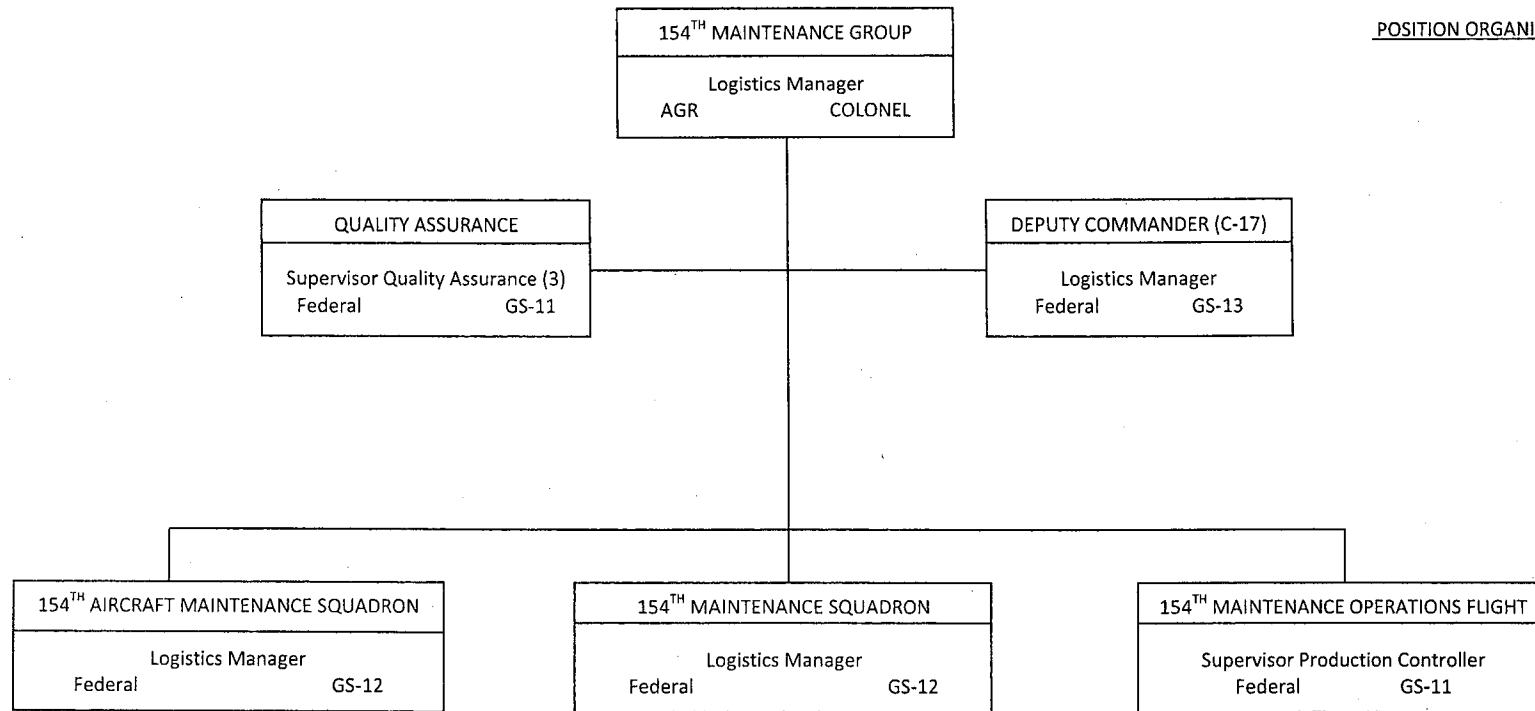
Notes:

- 154th Ops Gp: 8 fulltime positions; 8 military (includes fulltime personnel)
- 199th Fighter Sq: 15 fulltime positions; 44 military
- 203d Air Refuel Sq: 16 fulltime positions; 62 military
- 204th Airlift Sq: 16 fulltime positions; 83 military
- 169th Oper Loc AA (Kokee, Kauai) 10 fulltime positions; 18 military
- 169th ACWS (Wheeler) 132 fulltime positions; 212 military
- 154th Ops Support Flight: 14 fulltime positions; 51 military

ORGANIZATION CHART



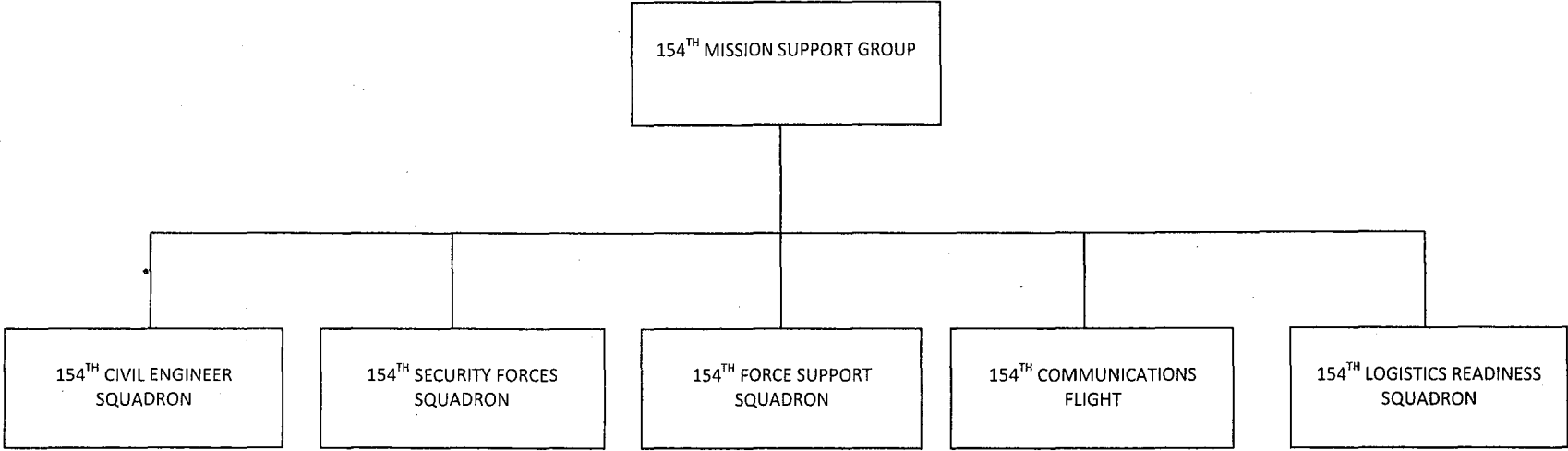
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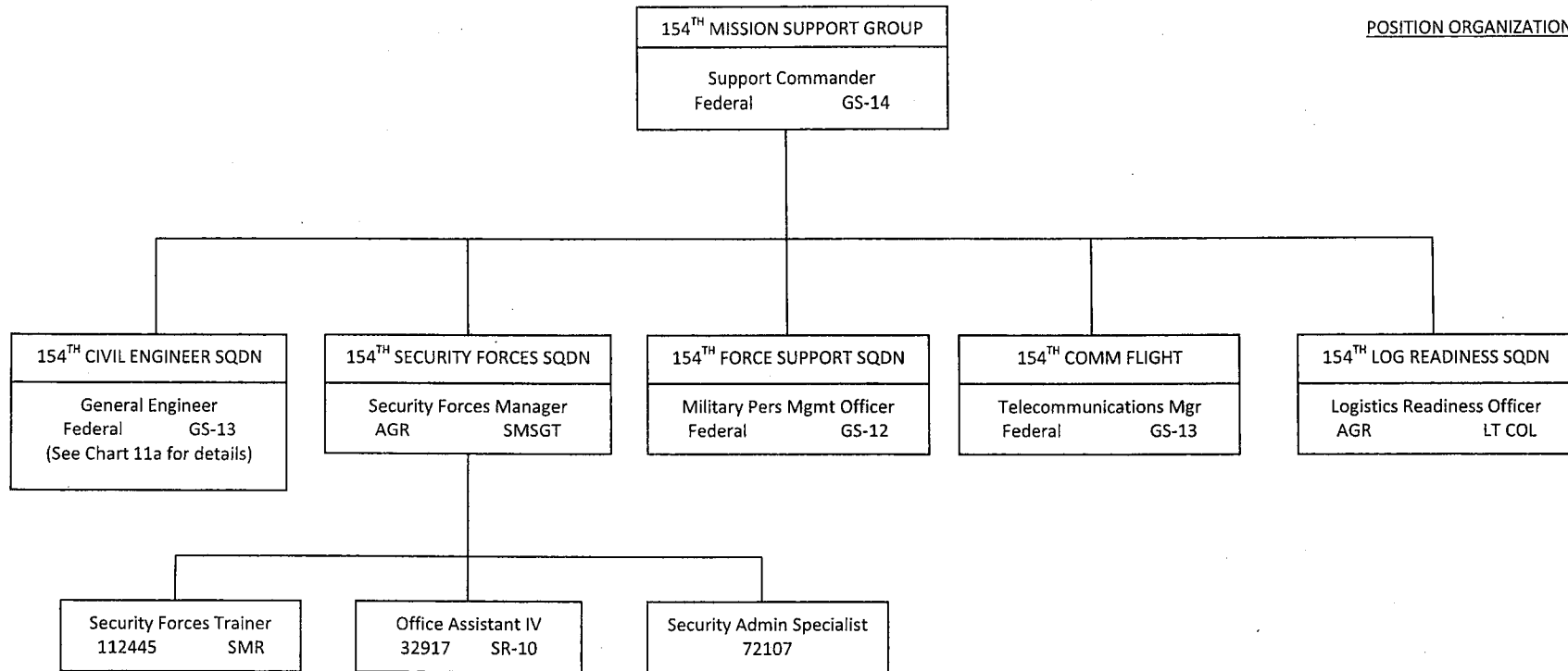
Notes:

Maintenance Group Headquarters: 38 fulltime authorizations; 65 military authorizations (includes fulltime personnel)
154th Aircraft Maintenance Sq: 162 fulltime authorizations; 279 military authorizations (includes fulltime personnel)
154th Maintenance Sq: 237 fulltime authorizations; 409 military authorizations (includes fulltime personnel)
154th Maintenance Operations Flt: 27 fulltime authorizations; 44 military authorizations (includes fulltime personnel)

ORGANIZATION CHART



POSITION ORGANIZATION CHART



Notes:

- 154th Mission Support Group: 3 fulltime authorizations; 10 military authorizations.
- 154th Security Forces Sq: 1 fulltime Federal authorization; 74 military, 2 state authorizations.
- 154th Civil Engineering Sq: 13 fulltime authorizations; 73 military authorizations; 17 fulltime state employees.
- 154th Communications Flt: 18 fulltime authorizations; 31 military authorizations.
- 154th Force Support Sq: 11 fulltime authorizations; 60 military authorizations.
- 154th Logistics Readiness Sq: 36 fulltime authorizations; 92 military authorizations.

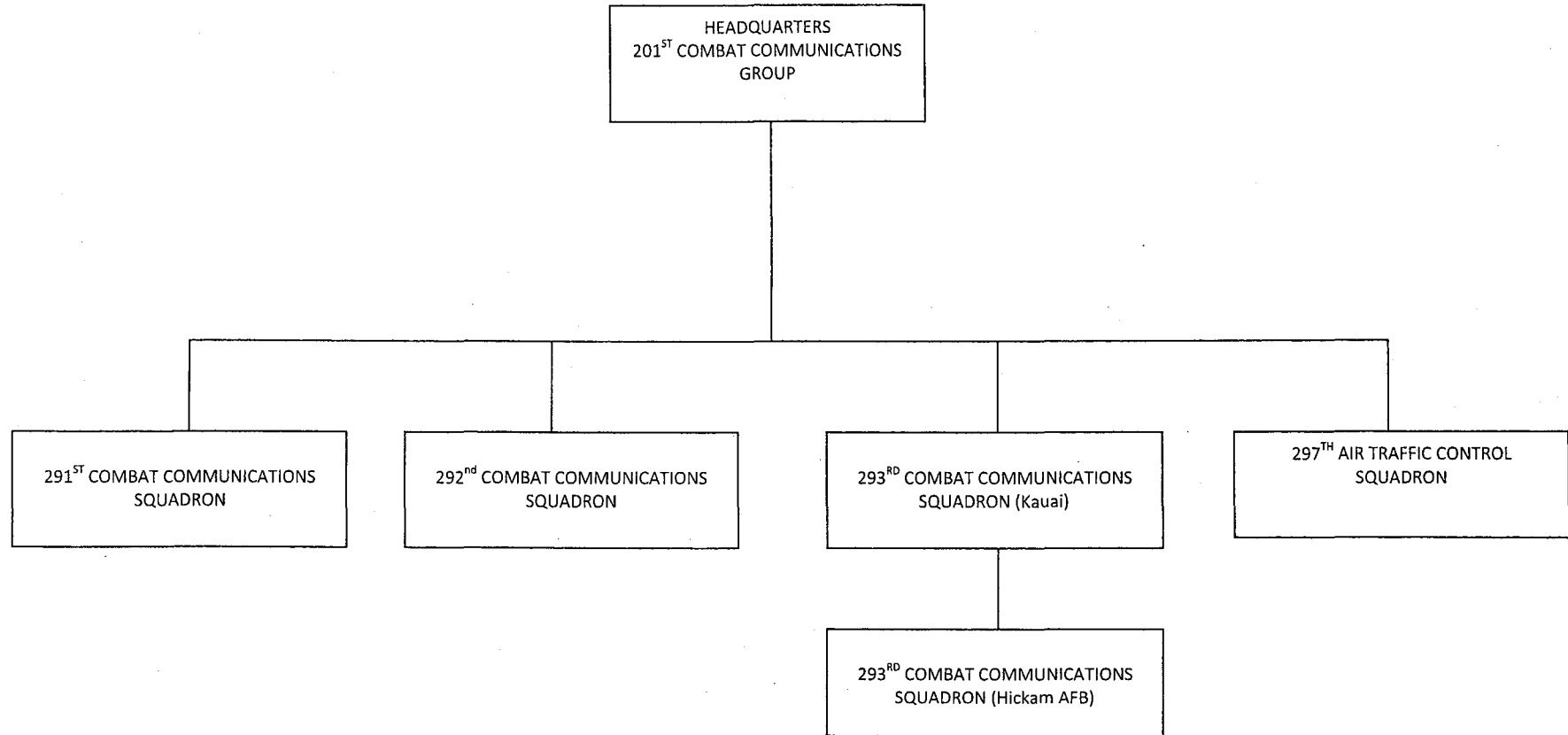
ORGANIZATION CHART

154 TH MEDICAL GROUP
Health Systems Specialist AGR MSGT

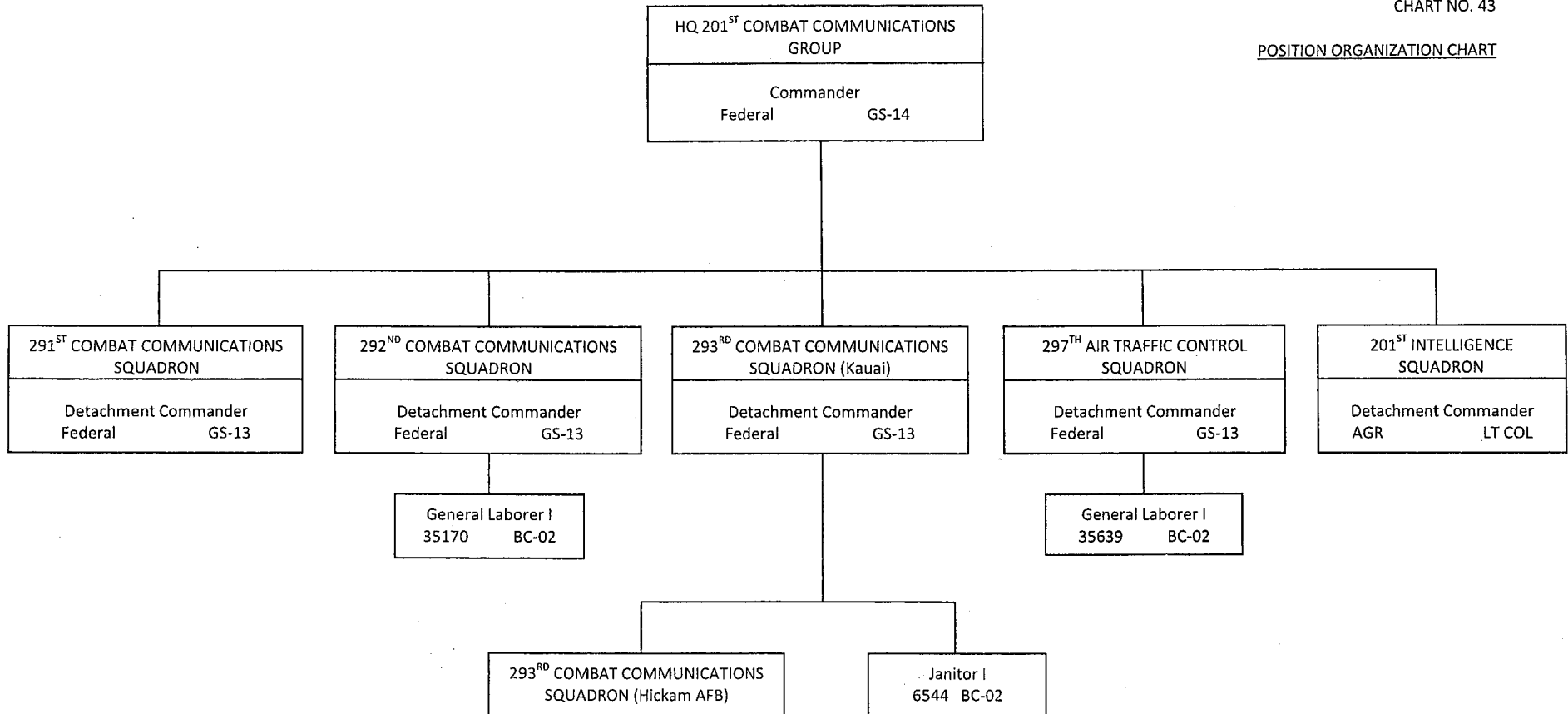
Note:

154th Medical Group: 6 fulltime authorizations at Hickam AFB (includes 2 personnel assigned to HQ HIANG); 91 military (includes 4 fulltime personnel).

ORGANIZATION CHART



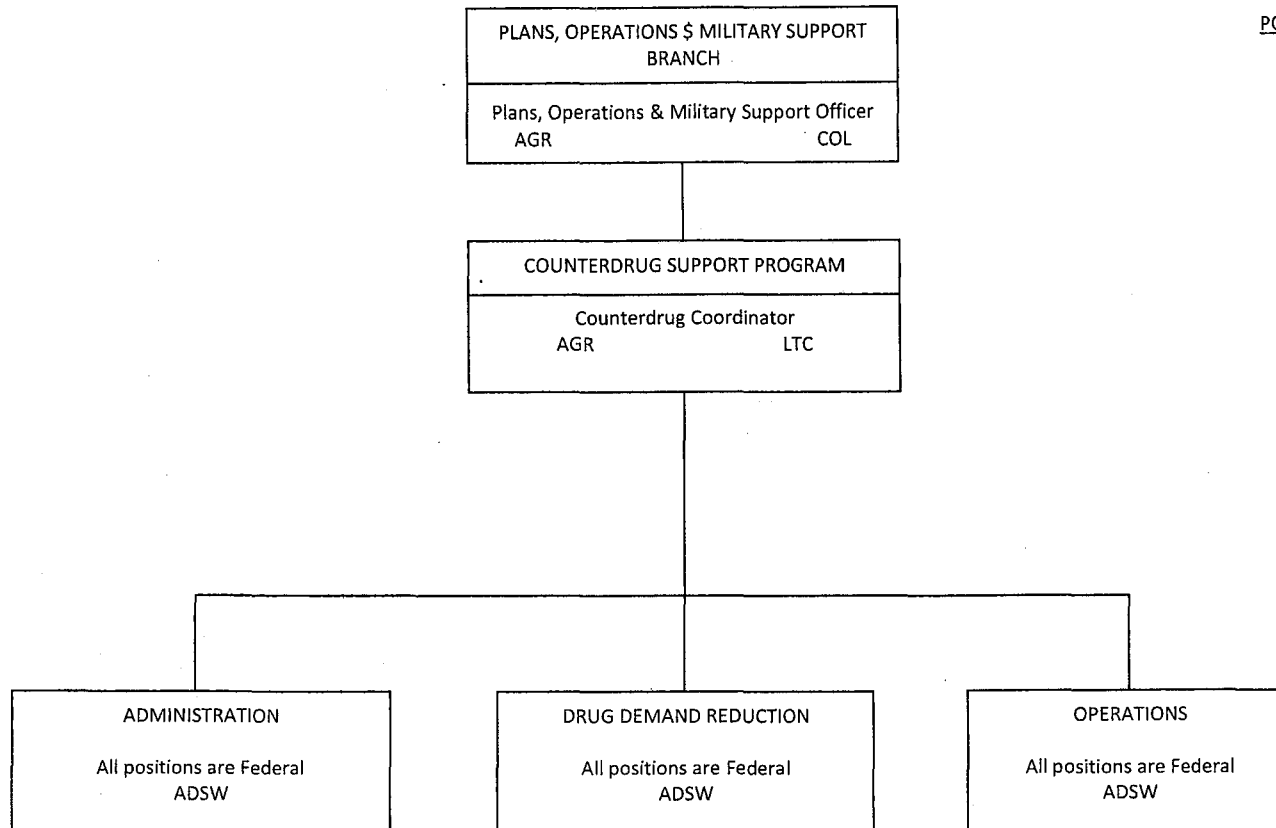
POSITION ORGANIZATION CHART



Notes:

- HQ 201ST CCG: 12 fulltime Federal authorizations (includes 2 AGRs); 38 military authorizations (includes fulltime personnel).
- 291ST CBCS: 23 fulltime Federal authorizations (includes 4 AGRs); 104 military authorizations.
- 292ND CBCS: 22 fulltime Federal authorizations (includes 5 AGRs); 105 military authorizations; one state employee.
- 293RD CBCS: 11 fulltime authorizations (includes 1 AGR); 119 military authorizations.
- 297TH ATCS: 26 fulltime authorizations (includes 9 who work in the Kalaeloa air traffic control tower); 90 military authorizations; one state employee.
- 201ST Intel Sq: 7 fulltime authorizations (all AGRs); 44 military authorizations.

POSITION ORGANIZATION CHART



STATE OF HAWAII
DEPARTMENT OF DEFENSE
OFFICE OF THE ADJUTANT GENERAL

Under the general direction of the Governor of the State of Hawaii, plans, directs and coordinates the various activities and programs of the department within the scope of laws and established policies and regulations.

Principal policy advisor to the Governor on all matters regarding the military and emergency management services.

Recommends departmental policies and organization for approval of the Governor and, after approval, directs their implementation.

Establishes policy directives, rules, regulations, and procedures governing the conduct of departmental activities.

Exercises responsibility to ensure the readiness of departmental resources to respond to war or to federal or State disasters, whether natural or man-made.

Responsible for additions/deletions of manpower, funding, equipment, weapons systems, facilities, and program changes within the State Department of Defense (State DOD). Exercises total control over the department's federal and State funds. Directs the preparation of, and approves, the department's federal and State operating and capital improvement budget submissions, reviews funding requests, and approves the expenditure of all departmental funds.

Commanding General of the Hawaii National Guard. Exercises command and control. Responsible for the discipline, training, and recruiting of the armed forces of the State; military operations, distribution of troops, inspections, armament, military education and instruction, fiscal operations, administration, and supply. Responsible for all State military reservations, armories, and all other property of the State kept or used for military purposes.

Directs the statewide emergency management system which is inclusive of all levels of government, the private sector, and voluntary organizations. Ensures the development of a seamless, integrated, and all-hazard statewide emergency management system.

Represents the State and the Governor during the course of intergovernmental relations as it affects the military and emergency management services in the State. Maintains effective working relationships with the Governor, Legislature, other governmental agencies, and the general public. Represents the department before the legislature and community, public, and private groups.

Exercises leadership in the development of a force structure that provides quick and decisive response to the needs of the community, state, and nation. Provides proactive leadership and guidance in the planning and programming process with the State, Pacific Command, National Guard Bureau, active duty components, and the Federal Emergency Management Agency, to ensure the department's missions are aligned with the needs of external stakeholders.

Responsible for the general welfare, quality of life, and safety of all State DOD employees. Cultivates an atmosphere of caring and respect for our people and customers. Directs the establishment of comprehensive programs that ensure the safety, health, welfare, and fitness of the department's workforce and their families. Provides the opportunity for employees to take advantage of educational opportunities that enhance productivity and the performance of core competencies.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
FUNCTIONAL STATEMENTS

Exercises leadership, guidance, and control of the efforts of the department's employees toward the achievement of mission objectives. Ensures an organizational climate that embraces continuous improvement, recognizes excellence, and uses results-oriented measurements as accomplishment indicators.

Provides leadership and direction to ensure that the department is prepared for both present and future missions. Controls departmental involvement in individual organizational training, joint exercises, and out-of-state deployments that enhance technical competencies in the performance of core readiness skills and missions. Directs the department's participation and enhancement of response capabilities to weapons of mass destruction.

Directs the planning, building, acquisition, and maintenance of equipment and facilities that further readiness, professionalism, and customer service. Continuously manage the modernization of facilities and equipment to enhance the department's capability to support future State and federal missions. Directs the coordination of facility and landuse plans with State and community organizations to ensure the concerns of the public are considered and mitigated.

Provides supervision and administrative support to the Office of Veterans Services, attached by law for administrative purposes.

Directs the overall activities and provides supervision over the personnel, facilities, and equipment of the Hawaii National Guard Youth Challenge Program.

Establishes and maintains a State/federal relationship with the U.S. Property and Fiscal Officer.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
HUMAN RESOURCES OFFICE

A consolidated office that provides personnel, manpower management, and administrative support services for all full-time personnel programs. The office serves as the adjutant general's single point of control for managing and administering Hawaii Army and Air National Guard full-time personnel programs. A standard National Guard structure prescribes that the human resources office must be organized with the following sections; technician personnel management and services, military duty management and services, equal employment opportunity, and labor relations.

Technician Personnel Management and Services Branch

Develops policy recommendations, procedures, and plans in compliance with the U.S. Office of Personnel Management and National Guard Bureau directives. The branch is responsible for major program areas such as position management and classification manning control, staffing, training, employee relations, performance management and recognition, incentive awards, disciplinary and adverse actions, grievances and appeals, personnel management evaluation and maintenance personnel data system. This branch also provides a wide range of services to technicians throughout their employment life cycle. Beginning with employment processing, the staff furnishes information on employee benefits, processes personnel actions, maintains personnel records, ensures proper pay administration, administers the federal Workers' Compensation program and processes retirement.

Military Management and Services Branch

Administers the military programs based on policies and procedures established by the Army, Air Force and National Guard directorates. This branch is responsible for the Army and Air National Guard Active-Guard and Reserve (AGR) personnel career management and tour retention processing, recruitment, and advisory services. This branch is the point of contact for AGR administrative services and assistance pertinent to pay, benefits, and entitlements.

Equal Employment Opportunity Section

Plans, develops and administers programs for all employees relative to equal employment. Programs include affirmative employment programs with special emphasis on women and other minority issues, equal opportunity complaints processing, discrimination investigations, and related training to departmental personnel.

Labor Relations Section

Provides federal labor relations services within the department. Tasks include contract administration, management advisory services and labor management relations training. This section also serves as the point of contact for union and other federal labor resolution and contract negotiations.

Personnel Systems Section

Provides advice, guidance, and technical support to the Human Resource Office on information systems. Responsible for the operations of the Defense Civilian Personnel Data System (DCPDS), quality control of the DCDS database, development and maintenance of the Human Resource web site, and system administrator for the Reserve Component Automation System (RCAS) located in the Human Resource Office. Integrates information management into all facets of the Human Resource Office. STATE OF HAWAII

DEPARTMENT OF DEFENSE
UNITED STATES PROPERTY AND FISCAL OFFICE

Representative of the Federal Government. Plans, coordinates and executes the Federal financial and logistical support of the Hawaii National Guard in accordance with applicable Federal laws, regulations and directives.

As contracting officer, performs purchasing and contracting responsibilities.

Plans and arranges for the transportation of National Guard personnel, equipment and supplies.

Receipts and accounts for all funds and property of the United States in the possession of the Hawaii National Guard.

Conducts audits of Federal funds and property.

Prepares and submits financial and logistical reports.

Internal Review Division

This division conducts internal reviews/audits/management studies of all the United States Property and Fiscal Office's functional elements and operations of the Hawaii Army and Air National Guard.

Administrative Staff

This office maintains administrative control of correspondence and furnishes guidance in the interpretation of administrative directives and procedures, performs general office services, operates official mail desk, maintains control of classified documents, provides duplicating and printing services, and prepares administrative reports.

Data Processing Center

The Data Processing Installation provides data processing services to the Hawaii Army National Guard.

Purchasing and Contracting Division

This office provides purchasing and contracting services for the Hawaii National Guard.

Resource Management Division

Responsible for the budget program, management of Federal funds, fiscal accounting, recording of fund transactions, processing technician and military payrolls and commercial and travel accounts.

Supply and Services Division

Directs and coordinates logistic activities of the Hawaii Army National Guard including procurement of supplies and services, management of material and equipment, and movement of material and personnel.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
ENGINEERING OFFICE

Provides professional engineering services to all major organizational segments of the department. The engineering services encompasses programming/budgeting, planning, designing, advertising and awarding the construction contract, construction management, and facilities maintenance and repair.

Administers, manages, and directs the department's statewide Capitol Improvement Projects (CIP) Program for the State Civil Defense, Office of Veterans Services, and the Hawaii National Guard divisions in compliance with both State and Federal rules and regulations.

Administers, manages, and directs the department's statewide major and minor construction programs for the Hawaii Army and Air National Guard in compliance with both State and Federal rules and regulations.

Administers, manages, and directs the consultant services program for the department. This includes consultant selection, fee negotiation, contract preparation and contract administration.

Administers, manages, and directs the department's construction management program statewide.

Administers, manages, and directs the department's security guard, custodial services and other service related contracts.

Administers, manages, and directs the department's combined in-house and contract program for the maintenance and repair of all facilities statewide.

Administers, manages, and directs the department's janitorial/custodial and grounds maintenance activities for all facilities statewide.

Administers, manages, and directs the department's procurement of materials, supplies and services related to maintenance and repair of facilities statewide.

Administers, manages, and directs the department's real property program statewide.

Administers, manages, and directs the department's fire prevention and protection program statewide.

Administers, manages, and directs the department's environmental program statewide.

Office Services Section

Provides office services to the Contracting and Engineering Officer and the various sections in the Engineering Office. Typing, filing, and clerical services are key functional support areas in the development and implementation of the departmental facilities engineering program.

Contracting and Engineering Services Section

Provides drafting and contracting services to the various sections in the Engineering Office in support of the department's statewide programs.

Maintenance Section

Provides maintenance support services in the trades, labor, and custodial functional areas to the department statewide.

Air National Guard Engineering Section

Provides engineering support services to the Hawaii Air National Guard in support of their statewide engineering facilities programs.

Army National Guard Engineering Section

Provides state-of-the-art community-based facilities and training sites that are in compliance with environmental rules and regulations and by virtue of their geographical location, facilitate communications, operations, training, and equipment sustainment.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
ADMINISTRATIVE SERVICES OFFICE

Under the general direction of the Adjutant General (TAG), provides military and State executive management services and support to the Office of the Adjutant General.

Exercises responsibility for providing executive management services and support to the Adjutant General. Coordinates and controls all communications directed to the Office of the Adjutant General.

Establishes and implements policies, procedures, and standards on the departmental budget management information, and records management systems.

Manages the department's State and federal legislative programs. Reviews and prepares or coordinates on all testimonies, reports, and correspondence submitted to the Legislature, Governor, congressional delegation, or other State and federal agencies. Maintains

liaison with state legislatures and Hawaii's congressional delegation.

Exercises responsibility for administering and controlling State general fund appropriations, the State-administered federal funds, and matching fund grants under the department's cooperative agreement and Federal Emergency Management Assistance programs. Provides financial oversight to ensure the allocation and expenditure of resources are consistent with TAG's approved plans and policies.

Exercises control over the department's budget management program. Ensures State and federal expenditures comply with TAG's priorities. Analyzes State and federal budget instructions for departmental impact. Develops departmental budget instructions based on analysis of budget instructions and TAG's priorities.

Exercises responsibility for managing the quarterly analyses of federal and State expenditures. Provides TAG with analyses and recommendations.

Manages the department's organization program. Responsible for evaluating the effectiveness and efficiency of departmental organizations and programs. Conducts a staff review and provides TAG with an analysis of requests for organizational changes to ensure compliance with statutes, State and federal guidelines, and basic organization principles.

Manages the development of departmental policy directives, regulations, and procedures.

Exercises responsibility for administering the State personnel programs which includes classification, compensation, recruitment, and placement, personnel transactions and records, labor relations, employee relations, training, workers' compensations, and occupational safety and health.

Develops appropriate evaluation mechanisms to ensure compliance with federal, State, and departmental policies. Conducts program evaluation to measure program execution at all levels of the department.

Fiscal Staff

Directs and coordinates the department's planning, programming and budgeting activities and maintains budgetary and fiscal controls over Federal and State funds appropriated to the department.

Directs and controls the State purchasing and contracting activities and formulates policies and procedures for the administration of State funds and property.

Reviews and estimates funding requirements for Federal grants and contracts and processes and/or audits State and County claims for Federal contracts and reimbursements.

State Personnel Office

Administers the personnel management program for the department including such services as position classification and compensation, employee relations, recruitment and evaluation, selection and placement, labor relations, employee training and development, safety, affirmative action and equal employment opportunity, personnel transactions and maintenance of personnel records.

Administers all departmental personnel management activities.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
FUNCTIONAL STATEMENTS

Plans, coordinates and conducts departmental recruitment, evaluation, selection, and placement; position classification and compensation; employee relations; labor relations; training and safety; and affirmative action and equal employment opportunity programs and activities.

Promulgates regulations and policies related to the management and administration of State personnel.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
PUBLIC AFFAIRS OFFICE

Provides public information and public relations services for the department.

The Public Affairs Office plans, develops, directs, and administers the department's community relations and public and internal information programs. Oversees the release of information to the public and serves as spokesperson during disasters or incidents related directly to public safety.

Responds to queries from the news media, public and other state and federal agencies.

Maintains liaison with military and civilian information media representative.

Provides briefings for civilian and military officials, community groups, and new departmental employees to inform them of the department's mission and its economic and education contribution to the State.

Writes approximately 25 speeches a year for the State Adjutant General. Observes and studies trends in public opinion. Manages all Internet development activities conducted by the State of Hawaii, Department of Defense.

Public Information Section

Prepares and distributes news releases, photographs and videotapes on the departmental activities to civilian and military news media locally and on the mainland.

Provides technical assistance for departmental briefings, setting up computer equipment, projectors, microphones and other pertinent software and hardware.

The public information section conducts research for speeches given by the state adjutant general. Publishes the semi-quarterly newspaper, the *Pupukahi*, for distribution to present and retired Hawaii National Guard members, state and federal agencies, and other parties interested in departmental activities.

Provides technical support, maintenance, and programming design for Internet web pages on the department's Windows NT World Wide Web server at <http://www.dod.state.hi.us>, which provides valuable information to customers of the State of Hawaii Department of Defense. Assists Hawaii National Guard recruiters, offices and departments on all issues related to the department's World Wide Web development program.

Maintains the OVS' presence on the Internet's World Wide Web by designing and updating its web page at <http://www.dod.state.hi.us/ovs>

Consolidates, edits, publishes the department's annual report and Economic Contributions Statement.

Clerical Section

Receives, stores, and issues all material connected with public information and public relations programs. Provides clerical support for the office.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
JUDGE ADVOCATE OFFICE

Provides professional legal support to the State Adjutant General, staff elements, subordinate units of the Hawaii National Guard and the United States Property and Fiscal Office.

Manages the legal program and provides legal services and support to the Adjutant General, staff elements, Army and Air National Guard units and the United States Property and Fiscal Office.

Provides legal advice and opinions, both written and oral, on issues arising from Federal laws and regulations or concerning the Federal mission of the National Guard.

Serves as the Federal litigation point of contact. Prepares litigation reports, briefs, pleadings, and other papers associated with civil litigation involving the Federal National Guard. Upon designation by the U.S. Department of Justice, or in appropriate cases, when designated by the Office of Legal Advisor, National Guard Bureau, may appear as counsel for the Federal National Guard or National Guard officials or Federal employees in civil litigation.

Acts as the State Adjutant General's representative in third party proceedings under the Federal labor-management relations statute. Reviews Federal technician collective bargaining agreements for legal sufficiency. Upon designation by the State Adjutant General, participates in collective bargaining as a member of management negotiation team.

Serves as Federal claims officer. Prepares claims reports for processing of claims by the appropriate claims officer.

Participates as Staff Judge Advocate to the convening authority in National Guard courts-martial and as legal advisor or counsel in administrative board proceedings.

Reviews reports of survey, line of duty determinations and similar administrative proceeding for legal sufficiency.

Reviews Federal contracts, procurement actions, and Federal real property matters involving Federal funds for legal sufficiency.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
INSPECTOR GENERAL

Inquires into and reports on matters affecting the performance of mission and state readiness, economy, efficiency, discipline, and esprit de corps of the Hawaii National Guard.

Responsible for the management of the Hawaii National Guard inspection program. Incremental parts of this program provide the Adjutant General with an assessment of the readiness of the Hawaii National Guard to perform its federal mission.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
FUNCTIONAL STATEMENTS

Conducts investigations and inquiries as directed by the Adjutant General into any activity or action performed by the Hawaii National Guard that impacts on its federal mission.

Establishes and executes a responsive Inspector General (IG) Action Request Program to respond to requests for assistance by all members of the Hawaii National Guard, other Federal agencies, and private citizens.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
MILITARY EXECUTIVE OFFICER

Develops command guidance on Hawaii National Guard operational readiness, strategy, force structure, modernization, tactical deployments, and long range planning, working closely with the active military components, National Guard Bureau, and the Hawaii National Guard senior leadership.

Represents the Adjutant General on State steering committees involving veterans, commemorations, and military special projects. Serves as the department's principal liaison on joint military issues and protocol affecting the Hawaii National Guard.

Serves as coordinator of operations and contingency planning, and provides the Adjutant General with advisory services on mobilization architect and preparedness planning.

Prepares executive level correspondence, reports and summaries for the Adjutant General to Congressional delegates, the Governor, flag officers, and higher headquarters.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
SENIOR ENLISTED ADVISOR

Serves as the Senior Enlisted Advisor for the Hawaii Army National Guard and is responsible to the Adjutant General for a variety of matters pertaining to policies and actions relative to enlisted Hawaii Army National Guard soldiers.

Advises the Adjutant General on all enlisted matters.

Works with the Hawaii National Guard Recruiting and Retention Office.

Assists the Inspector General in servicing enlisted problems.

Participates on boards related to enlisted soldiers to include: promotion, Active Guard Continuation, Selective Retention, and the Pacific Non-Commissioned Officer of the Year.

Attends various conferences both locally and on the mainland.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
OFFICE OF THE VICE DIRECTOR, CIVIL DEFENSE DIVISION

Under the supervision of the Adjutant General/Director of Civil Defense provides direction, control and coordination to the executive, administrative and operational responsibilities and functions of State Civil Defense and acts for the Director of Civil Defense in his absence.

Develops and recommends policy to the Director of Civil Defense.

Administers and directs the Civil Defense Division in planning, programming, preparing, organizing, and training for the purpose of minimizing loss of life and property within the State due to a major disaster.

Implements plans upon the direction of the Director of Civil Defense or higher competent authority.

Administers and coordinates the activities of the four county civil defense agencies.

Coordinates statewide preparedness planning with State agencies, resident Federal agencies, industry and the private sector.

Carries out policies of and makes recommendations to the Federal Emergency Management Agency (FEMA).

Programs for and administers Federal funds in support of State and county civil defense programs and State/Federal disaster assistance programs.

Negotiates contracts with Federal agencies and administers their execution.

Plans, programs, and executes the division's budget. Directs personnel. Reviews and prepares legislation for submission to the Legislature. Directs the installation and management of a division computer system; plans, programs, installs and maintains civil defense automated data systems.

Provides executive direction and coordination of the State Emergency Operating Center (EOC) when the division becomes the nucleus of an emergency state headquarters directly supporting the Governor in managing the total resources of the State, formulating and carrying out disaster relief (Chapters 127 and 128, HRS), and coordinating and directing all government, business and individual actions and activities statewide (Chapter 128, HRS) upon declaration of a civil defense emergency.

Advises, through the Director of Civil Defense, the Hawaii State Emergency Response Commission (HSERC) on HAZMAT Training and Exercises; and provides executive direction and coordination for the statewide HAZMAT training and exercise program to the Training, Education and Information Branch.

Administrative and Support Staff

Assists the Vice Director of Civil Defense administer the statewide civil defense program which encompasses program development; the conduct of operational needs assessment studies, development of policies and procedures, budget preparation and fiscal controls, administrative controls, and the development of standards for the proper execution of the statewide civil defense program.

Plans, develops, manages, and operates the State Civil Defense Division's computer system; coordinates, integrates, implements and maintains the electronic data processing and office automation systems and procedures; and analyzes, evaluates and makes recommendations on the automation of civil defense programs.

Special Planning Staff

State Hazard Mitigation Planning

Advises the Vice Director of Civil Defense on all matters pertaining to hazard mitigation planning. Plans, directs and manages all aspects.

Earthquake Preparedness Planning

Advises the Vice Director of Civil Defense on all matters pertaining to earthquake preparedness planning.

Plans, directs, and manages all aspects of the earthquake preparedness program.

Hurricane Preparedness Planning

Advises the Vice Director of Civil Defense on all matters pertaining to hurricane preparedness planning.

Plans, directs, and manages all aspects of the hurricane preparedness program.

Population Protection Planning

Advises the Vice Director of Civil Defense on all matters pertaining to population protection planning. Plans, directs, and manages all aspects of the population protection program.

Training, Education and Information Branch

Advises the Vice Director of Civil Defense on all matters pertaining to State Civil Defense intelligence, warning, first response operations, protective measures, reporting, training, education and information.

Organizes and directs the Emergency Operating Center (EOC) Control Point (CP); establishes, maintains and implements first (emergency) response standard operating procedures; monitors and supervises coordination between the State Warning Point (SWP), Pacific Tsunami Warning Center (PTWC), Radio Call Corporation (RCC) and other key elements in the warning system.

Analyzes civil defense training needs throughout the State and establishes training goals, plans and programs; develops training courses; promotes and monitors county civil defense agencies and State department programs of instruction; reviews and evaluates accomplishments; and supports training for public and private organizations.

Coordinates and provides professional civil defense training, including exercises for State and County government officials and industry, and coordinates technical civil defense training. Provides professional training for civil defense staff and reserve officers assigned to civil defense agencies.

Develops and implements an accelerated preparedness response and training program to supplement and extend the capabilities of the State's emergency government in the event of an increased readiness operation or declaration of a civil defense emergency and activation of the State EOC as the nucleus of an emergency State headquarters in direct support of the Governor (Chapters 127 and 128, HRS).

Develops and maintains plans and procedures to alert key officials of both public and private sectors and to warn the public in the event of the threat or occurrence of a major disaster.

Establishes and implements procedures for the operation of the disaster control first (emergency) responder system to actuate civil defense emergency response elements and action sequences throughout the State in response to disaster conditions.

Organizes, develops, and maintains plans and procedures related to the collection, evaluation and dissemination of finished intelligence; acts as the State center for receiving reports and producing intelligence in times of emergency.

Plans, directs, and conducts the State Civil Defense damage and casualty reporting program.

Plans, programs, and directs State Civil Defense disaster public information and education programs to condition the population to respond intelligently to threats of disaster and standardized warning signals.

Coordinates emergency public information and education with State and County officials, the media and other private organizations; observes and studies trends in public opinion; publishes and distributes newsletter; maintains film and reference library; and distributes informational emergency publications to the public.

Maintains and trains volunteer intelligence and education/information staff personnel.

Establishes training programs for reserve military officers attached to State Civil Defense and directs the activities of officers assigned to the branch.

Directs and coordinates the implementation of protective measures to insure the continuity of EOC operations.

Plans and Operations Branch

Advises the Vice Director of Civil Defense on all matters pertaining to civil defense resources mobilization, assistance and recovery management plans and operations.

Develops, organizes, coordinates, and maintains State Civil Defense emergency response plans relating to nuclear attack, resources management and natural and manmade disasters to include damage assessment, survey reports, project applications and administration.

Supervises and provides technical assistance to county and State agencies in the development and maintenance of emergency response plans and disaster assistance and recovery administrative procedures.

Reviews county and State agencies emergency response plans and disaster assistance and recovery administrative procedures to insure currency and compatibility with State plans and Federal requirements.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
FUNCTIONAL STATEMENTS

Reviews and evaluates mutual agreements and statements of understanding that State and county departments make with each other and with Federal and private organizations capable of providing public or individual relief or assistance.

Coordinates operational activities among county, State, Federal and private agencies and individuals responding to an imminent or actual disaster. Provides the leadership and supervision in the field during disaster situations to facilitate implementation of effective assistance and recovery.

Coordinates, guides, and assists the counties in the development and maintenance of county community shelter programs, crisis relocation and emergency resources management plans to include supporting training programs.

Develops and implements an ongoing "Readiness Evaluation Program" to assist State and county departments and agencies and private organizations, as applicable, to attain readiness standards established by the Director of Civil Defense; reviews and evaluates operational readiness and response capabilities of State and county civil defense organizations and facilities.

Assists the Director in preparing reports to the Governor as pertain to Civil Defense to include identifying any department or agency delinquent in complying with established readiness standards.

Establishes and maintains liaison with Federal agencies, including the military forces and coordinates their civil defense activities with the State.

Plans, directs, and manages the operation of the State EOC; activates alternate and forward EOCs or observation-control posts during disaster situations as required and in the event of an increased readiness operation or declaration of a civil defense emergency and activation of the State EOC as the nucleus of an emergency State headquarters in direct support of the Governor, performs duties and functions as required (Chapters 127 and 128, HRS).

Develops and maintains plans for the relocation of State government, succession to authority of State officials and emergency utilization of State employees, facilities and other resources.

Develops plans for, organizes and maintains a radiological defense system for the State and counties. Executes plans on direction of competent authority.

Develops and maintains response plans and the capability to deal with peacetime radiological accidents and incidents.

Directs and supervises the operation of a calibration and maintenance facility to support radiological systems for the counties, State and local Federal agencies, Guam, and American Samoa.

Develops and maintains a disaster mitigation program which will enable the State and counties to prevent, avoid and reduce threats posed by natural hazards and mitigate the effects of future disasters on people and property.

Maintains interagency liaison and communication among civil defense, State and Federal agencies, county governments and non-governmental agencies to include professional organizations and community groups concerned with disaster prevention and mitigation.

Telecommunications Branch

Advises the Vice Director of Civil Defense on the application of communications-electronics systems to civil defense planning, system design, installation and maintenance, procurement specifications and contracts, operational matters, management and decision-making.

Prepares, reviews, and coordinates plans, policies and programs which pertain to the organization, training, testing, operations and equipment of State Civil Defense telecommunications and warning systems.

Plans, directs, and supervises the acquisition, installation, operation, maintenance, and improvement of the State Civil Defense telecommunications-electronics systems and equipment statewide to include warning systems. Provides technical staff assistance and direction as required.

Performs State Civil Defense related telecommunications systems analysis and evaluation; engineers telecommunications and warning systems for State and county civil defense systems as required.

Directs and coordinates the operation of State Civil Defense telecommunications and warning centers. Establishes, maintains, and operates State Civil Defense emergency communications and warning systems throughout the State; in the event of an increased readiness operation or declaration of a civil defense emergency and activation of the State EOC as the nucleus of an emergency State government in direct support of the Governor, expands and performs emergency telecommunications as required (Chapters 127 and 128, HRS).

Plans, prepares, and directs training programs for State Civil Defense telecommunications and warning systems personnel and establishes staffing patterns for routine and emergency operations.

Coordinates State Civil Defense telecommunications matters with Federal, State, County, and private organizations and individuals throughout the State.

Maintains and operates a State Civil Defense communications-electronics maintenance program and facility.

Provides Federal Communications Commission (FCC) frequency coordination for all Public Safety Radio Services in the State as applies to the accomplishment of the State Civil Defense mission.

Maintains accurate stock levels, accountability, and inventory of communications equipment, supplies, and parts; maintains a computer data base comprised of stock level, parts inventory, acquisition dates, etc.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
HAWAII ARMY NATIONAL GUARD DIVISION (HIARNG)

Provides command, control, and supervision of administration, training, operations, and logistics in preparing assigned units for their Federal and State mobilization missions.

Military Personnel Office

Exercises staff responsibility for all matters pertaining to administration of officer and enlisted personnel of the Hawaii Army National Guard to include military personnel procurement, record-keeping, morale, medical care, discipline, automated personnel reporting systems, bonus programs, and maintenance of strength in preparing units of the Hawaii Army National Guard to meet their Federal and State mobilization requirements.

Plans, Operations and Training Office

Exercises staff responsibility for all matters pertaining to plans, operations, training, units of the Hawaii Army National Guard to meet their Federal and State mobilization missions.

Logistics/State Surface Maintenance Office

Exercises staff responsibility in all matters pertaining to supply, maintenance, transportation, and services in preparing units of the Hawaii Army National Guard to meet their Federal and State mobilization missions.

Exercises staff supervision for all matters pertaining to organizational and support maintenance performed by the various units, Field Maintenance Shops (FMS), the Unit and Training Equipment Sites (UTES) and the Combined Support Maintenance Shops (CSMS). Ensures a high level of maintenance readiness so that units of the Hawaii Army National Guard can meet their Federal and State mobilization missions.

State Army Aviation Office

Exercises staff responsibility for all matters pertaining to the Army aviation program to include administration, maintenance, individual aviator flight training, and flying safety in preparing aviation units of the Hawaii Army National Guard to meet their Federal and State missions.

Safety and Occupational Health

Exercises staff responsibility for all phases of the safety and occupational health programs for the Hawaii Army National Guard.

298th Regiment

Provides training of selected enlisted personnel for commissioning as officers in the reserve Components of the U.S. Army and also improves the quality of the Noncommissioned Officer Corps of the Hawaii Army National Guard.

Regional Training Site — Maintenance

Provides maintenance military occupational specialty/additional skill identifier transition and sustainment training during peacetime which will enable the U.S. Army to mobilize and deploy Reserve Components nondivisional maintenance companies capable of supporting current and force modernization systems.

29th Infantry Brigade Combat Team

Provides command, control, and supervision of administration, training, operations, and logistics in preparing assigned units for their Federal and State mobilization missions.

1st Squadron, 299th Cavalry Regiment

Provides command, control, and supervision of administration, operations and training, and logistics in preparing subordinate infantry units for their Federal and State missions.

1st Battalion, 487th Field Artillery

Provides command, control, and supervision of administration, operations and training, and logistics in preparing subordinate artillery units for their Federal and State missions.

29th Brigade Support Battalion

Provides command, control, and supervision of administration, operations, and training, and logistics in preparing subordinate combat service units for their Federal and State missions.

29th Brigade Special Troops Battalion

Provides command, control, and supervision of administration, operations, and training, and logistics in preparing subordinate combat support units for their Federal and State missions.

103d Troop Command

Provides command, control, and supervision of administration, training and operations, and logistics in preparing units assigned to the command for their Federal and State missions.

Company B, 777th Aviation Support Battalion

Provides aviation maintenance in support of Federal and State missions.

Company B, I-171 Aviation

Provides helicopter transportation in support of Federal and State missions.

Company C, 1-207 Aviation Regiment

Provides helicopter capabilities in support of Federal and State missions.

230th Engineer Company

Provides engineering capabilities in support of Federal and State missions.

POMSO

Exercises staff responsibility for all matters pertaining to military intelligence, security, military assistance to civil authorities, and emergency communications in preparing units of the HIARNG to meet their Federal and State mobilization missions.

COUNTERDRUG SUPPORT PROGRAM

The overall objective of the Counterdrug Support Program is to provide comprehensive and high quality support at all levels to law enforcement agencies and community based organizations that have a drug nexus.

Counterdrug Coordinator Office

Advisor to the Governor and Adjutant General on counterdrug issues. Overall responsibility for the budget and management of drug interdiction & demand reductions operations that support the counterdrug program.

Administration

Tracks all drug interdiction missions, report drug interdiction seizures to the National Guard Bureau, and process administrative issues concerning the personnel involved in the counterdrug support program.

Operations

Provides premier support to drug law enforcement agencies at all levels with the focus on airports, seaports, private parcel-postal operations, and the eradication of marijuana through increased technology, aircraft, and personnel in the State of Hawaii.

Drug Demand Reductions

Support law enforcement agencies, the Department of Education, and community coalitions by providing the youth of Hawaii with detailed information on the importance of being drug-free. Provide resource support at all levels to law enforcement and community based organizations that contain a drug nexus.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
HAWAII AIR NATIONAL GUARD DIVISION (HIANG)

Directs and coordinates the activities and units of the State Department of Defense Air National Guard Division. The HIANG has dual Federal and State missions. In the Federal role, the HIANG provides trained and qualified personnel for active duty in time of war or national emergency. In the State role, the HIANG provides organized and trained units to protect Hawaii's people, preserves peace, and ensures public safety in response to natural and human-caused disasters.

Headquarters 154th Wing

Provides overall command direction, planning, staff supervision and management of the 154th Wing in fulfilling its prescribed missions of providing forces to support air defense, air superiority, air refueling, and airlift missions for both the Federal government and the state of Hawaii. Additionally, the 154th Wing provides highly skilled and equipped personnel to support the State in the recovery from man-made and natural disasters. These missions include manning key positions in the Hawaii National Guard Emergency Operations Control Center, as well as providing airlift, medical, communication, engineering, and security police forces required for disaster response.

154th Operations Group

Provides overall command direction, planning, staff supervision, and management of the 154th Wing flying operations in support of Federal and State missions.

199th Fighter Squadron

Provides trained air crews with mission capability to execute fighter missions required to identify aircraft and destroy enemy forces. Provides air sovereignty for the State of Hawaii that is worldwide deployable to meet wartime and peacetime requirements.

203d Air Refueling Squadron

Provides a unit trained in aerial refueling in support of full spectrum in-flight air refueling and strategic airlift for peacetime, war, and contingency requirements. Supports tactical, mobility, and strategic operations at both the Federal and State levels.

204th Airlift Squadron

Provides trained air crews with mission capability to meet Federal and State airlift requirements, including tactical and theater airlift in either peacetime, full spectrum conventional warfare, or during State of Hawaii emergency and disaster response efforts.

169th Aircraft Control and Warning Squadron

Provides continuous operation and maintenance of an air defense facility and associated sensor sites that give the state of Hawaii and the nation early warning defense capability to protect Hawaii's skies from enemy attack. Collects, displays, and evaluates information on air activities within surveillance capabilities. Directs fighter interceptor and aircraft engaged in intercepting assigned targets. Assists the State in responding to emergencies by providing communications and power production equipment.

154th Operations Support Flight

Supports all elements of Group flying operations Provides a staff function, knowledgeable in all aspects of weapons and tactics, intelligence, operational planning, ground-based command and control systems, and current operations. Provides full spectrum expertise and support for key aspects of all Group flying missions.

154th Logistics Group

Maintains overall command direction, planning, staff supervision, and management of all logistics missions in support of Federal and State operational missions. Functions include aircraft maintenance, cargo marshaling and loading, contracting services, supply accounts, and vehicle operations and maintenance.

154th Maintenance Squadron

Provides a highly trained unit supporting all Federal and State 199th Fighter Squadron operational missions by maintaining aircraft, munitions, and aerospace and ground equipment.

154th Aircraft Maintenance Squadron

Provides direct maintenance support to the 199th Fighter Squadron, 203d Air Refueling Squadron and 204th Airlift Squadron.

154th Maintenance Operations Flight

Provides logistical support to the Wing.

154th Mission Support Group

Provides overall command direction, planning, staff supervision and management of support missions in support of Federal and State operational missions. Functions include security, engineering, food and mortuary services, telecommunications, and personnel.

154th Civil Engineering Squadron

Provides a highly mobile, self sufficient, rapidly deployable civil engineering capability. Trained personnel provide runway, facility, and utility damage assessment and repair teams. Civil engineering personnel are adept in construction, water purification, and tent city planning. The 154th Civil Engineering Squadron conducts recovery operations in hostile and peacetime environments. Unit personnel are qualified to deploy anywhere in the world within 28 hours and are fully trained to respond to State of Hawaii natural or man-made disaster response operations.

154th Force Support Squadron

Provides human resource management and personnel accountability functions supporting all Federal and State missions of the HIANG. Specific functions include recruiting, career progression, education and training, and personnel processing. In addition, personnel are capable of providing food service, including a highly mobile and deployable field kitchen, billeting, laundry, mortuary, and recreation services. These capabilities are available to support both Federal and State mission requirements.

154th Security Forces Squadron

Provides a highly trained and qualified unit available to provide security services for tactical aircraft, command and control centers, munitions, and air defense areas to meet both Federal and State requirements.

154th Logistics Readiness Squadron

Provides direct support for all units assigned to the HIANG. Management services include fuels distribution, traffic management, vehicle operations and maintenance, and base-level contracting. The unit is able to support Federal missions, Hawaii emergency missions, and is worldwide deployable to meet contingency requirements wherever they occur.

154th Communications Flight

Provides a highly qualified unit to furnish ground communications, information management systems, and photographic documentary capability in support of all HIANG missions and units.

154th Medical Group

Provides a trained unit of qualified medical personnel providing medical and dental services to the HIANG. This unit is deployable to meet medical requirements of Federal missions and State disaster response efforts.

199th Weather Flight

Provides 24-hour-a-day meteorological services to a U.S. Army infantry brigade and is capable of rapidly deploying to meet Federal and State emergency requirements. Capabilities include weather forecasting support for airfields, drop zones, and helipads.

201st Combat Communications Group

Maintains overall command direction, planning, and staff supervision. Manages all command and control communications and air traffic control services provided by the HIANG. These support U. S. Air Force combat forces and State of Hawaii recovery efforts in response to natural and man-made disasters.

291st Combat Communications Squadron

Provides a highly trained and qualified unit to provide command and control communications for both Federal and State mission requirements. Capabilities include land line, satellite and secure communications, as well as operating portable and mobile multi-band radios, and delivering on-scene command and control.

292d Combat Communications Squadron

Provides a highly trained and qualified unit to provide command and control communications for both Federal and State mission requirements. Capabilities include delivering land line, satellite, and secure communications, as well as operating portable and mobile multi-band radios, and delivering on-scene command and control.

293d Combat Communications Squadron

Provides a highly trained and qualified unit to provide command and control communications for both Federal and State mission requirements. Capabilities include land line, satellite and secure communications, operation of portable and mobile multi-band radios, and on-scene command and control.

297th Air Traffic Control Squadron

Provides air traffic control services for United States Air Force wartime and contingency requirements, as well as state of Hawaii disaster-recovery efforts.

201st Intelligence Squadron

Provides highly trained, ready personnel to conduct integrated intelligence, surveillance and reconnaissance operations with the 324th Intelligence Squadron. Specific mission skills include crypto-linguist trained personnel to operate Distributed Ground Intercept Facility workstations and multi-source and network intelligence analysts trained in Air Force National Tactical Integration positions. These skills are utilized to deliver Combatant Commanders, operational leaders, and tactical users decision-quality intelligence whenever, wherever, and however it is required.

109th Air Operations Group

Provides highly trained, combat mission ready war-fighters to the Joint Forces Air Component Commander for service across the full spectrum of military operations. These professionals provide the primary augmentation to the 613th Air and Space Operation Center (613 AOC), offset the current steady state operations tempo and provide a critical liaison between the 613 AOC and Headquarters Hawaii Air National Guard during state directed homeland defense missions. Responsible for integrating up to 127 AOC war-fighters into the 613 AOC staff to assist the State of Hawaii, Headquarters, Hawaii Air National Guard, and Thirteenth Air Force to meet local, humanitarian and disaster relief obligations as well as Commander, US Pacific Command objective for the region.

202nd Air Mobility Operations Squadron

This unit acts as the executive agency responsible for the command and control of all tactical and strategic air mobility assets and missions in the United States Pacific Command (USPACOM) area of responsibility. Serves as the theater Joint Forces Air Component Commander's experts in the full-spectrum of air mobility operations from planning, scheduling, coordinating, tasking, and executing air mobility missions in support of Commander, USPACOM goals and objectives. Implements and oversees theater tasks to provide airlift, air refueling, and aeromedical evacuation support in response to major theater war, crisis, contingencies, and humanitarian relief efforts around the world.

150th Air Operations Squadron

This unit plan, execute, control, monitor, and assess the Air Force's air space and cyberspace assets across the full spectrum of military operations in the Pacific Area of Responsibility (AOR). Provides augmentation for the Joint Forces Air Component Commander's (JFACC), Strategy, Combat Plans, Combat Operations and Intelligence, Surveillance, Reconnaissance Divisions. Serve as the JFACC experts in the Air Force's senior element of the Theater Air Control System (TACS) and enable the JFACC to exercise command and control of aerospace forces in support of the Joint Force Commander's theater-wide campaign plan.

STATE OF HAWAII
DEPARTMENT OF DEFENSE
OFFICE OF VETERANS SERVICES

The Office of Veterans Services, administratively assigned to the State Department of Defense, is the principal agency in State government responsible for the administration, conduct, and coordination of all functions and activities prescribed under Chapter 363, Veterans Rights and Benefits', Hawaii Revised Statutes, as amended.

Office of the Director

The Office of the Director provides direction and general supervision of all functions and activities statutorily and administratively assigned to the Office of Veterans Services, confers with the Advisory Board on Veterans' Services, and advises the Governor on new legislation, programs, and policy initiatives.

Serves as the principal official in State government responsible for the development, performance, and control of programs, policies, and activities in behalf of veterans and their dependents.

Directs, controls, and supervises the performance of subordinates in such areas as planning, evaluation, and coordination of veterans' programs and development of a statewide veterans services delivery network.

Assesses the policies and practices of other agencies concerning the delivery of services and benefits provided to veterans and their dependents.

Administers funds allocated for the office, and applies for, receives, and disburses grants and donations from all sources for veterans programs.

Establishes and maintains a clearinghouse for complaints of persons regarding services to veterans, or operations of State and county agencies affecting veterans; investigates such complaints and refers the complaints and investigation findings to the appropriate agencies for corrective action.

Develops, adopts, amends, and repeals rules pursuant to Chapter 91, Hawaii Revised Statutes.

Employs and retains such staff as may be necessary for purposes of carrying out program responsibilities.

Contracts for or grants such services, including entering into master contracts with other State agencies receiving Federal and State funds for veterans.

Provides for the special housing needs of disabled veterans as defined under Section 363-11, Hawaii Revised Statutes.

Plans, develops, establishes, and operates the Hawaii State Veterans Cemetery (HSVC) on Oahu in accordance with the U.S. Department of Veterans Affairs and State guidelines; oversees the maintenance of state veterans cemeteries as defined and operated under Sections 363-4, 5, and 7, Hawaii Revised Statutes.

Office Services Section

Provides secretarial and clerical services support for the Director and staff to enhance achievement of program objectives and responsibilities in a timely manner.

Provides logistical support for board meetings, committee meetings, and interagency meetings, by arranging for meeting place, by calling members to assure a quorum, and providing supplies as appropriate.

Provides board support by: typing, printing, and disseminating notice of meetings; by taking, transcribing, typing, printing, and disseminating minutes of meetings; by maintaining records of meetings and up-to-date list of names and addresses of individuals who request notification of meetings, and by typing and mailing correspondence.

Establishes and maintains public record files and confidential files, and retires files for long retention and future disposal, or for permanent record with State Archives.

Receives a variety of inquiries and requests for information in person, by mail or telephone, and gives information on public records or provides individual access to public records for inspection purpose, and provides copies as may be requested.

Maintains executive and external agency memoranda, instructions, procedures, circulars, and directives on an ongoing basis for easy access and use.

Provides assistance in securing legal change of name.

Maintains resource library which includes among other materials, books, publications, reports, statutes, session laws, films, and microfiche, and provides access and assistance to users.

Administrative Services Section

Establishes and maintains accounting systems and procedures to control and support all fiscal activities of the State agency and grantees in accordance with State and Federal policies, rules, and laws.

Prepares and submits reports in a timely manner in such form, and containing such information as may be required.

Establishes and maintains policies and procedures to control and support property management activities of State agencies and grantees in accordance with State policies, rules, and laws.

Maintains applicable policies and procedures to control and support all personnel management activities in accordance with State policies, rules, and laws.

Plans, develops, and monitors State agency operating policies, procedures, budget and program memoranda, and directives.

Ensures adequate quarters for the Office of Veterans Services.

Manages and coordinates Office of Veterans Services automation, data processing, information management and related activities.

Advisory Board on Veterans Services

Advises the Director in areas relating to the identification of issues and solutions; development of position papers; advocacy and legislative actions; program development and operations; and other matters as may be deemed important to the betterment and well being of veterans.

Veterans Services Branch

The Veterans Services Branch is a statewide operation that plans, directs, evaluates and provides information, referral, advocacy, counseling, and other appropriate services to veterans, their dependents and survivors.

Advises the Director on all matters pertaining to veterans' services provided by government agencies and private nonprofit organizations, including other veterans' affairs agencies that relate to or impact upon veterans, their dependents and survivors.

Cooperates with agencies in the community to coordinate and maximize the effectiveness of all services and benefits that are available to veterans, their dependents, and survivors.

Veterans Services Section (Hawaii, Kauai, Maui, Oahu)

Manages the delivery of State veterans' services within the County. Acts as a point of contact within the county for all issues relating to veterans.

Maintains an office to which veterans and their families come for information, counsel, assistance, and referrals to other appropriate agencies in the County, State or Federal jurisdictions.

Assists in the planning, evaluation, and coordination of veterans programs.

Coordinates with veterans and community groups on matters and concerns relevant to veterans, their dependents, and survivors.

Advocates for veterans and dependents in attaining rights and benefits to which they are entitled.

Assembles, analyzes, compiles, and disseminates current information concerning rights, benefits and services to which veterans and their dependents and survivors are entitled, including structural and functional descriptions of organizations providing veterans assistance services.

Maintains contact and service links in the statewide veterans' service delivery network.

Provides technical assistance to veterans' memorial and organizations and participates in community Veterans Day planning committees and other committees addressing the promotion and betterment of veterans.

Provides assistance in the preparation of an affidavit of support to sponsor aliens entering the United States.

Provides recordation and forms preparation assistance services.

Provides Public Notary services to the veteran community.

Hawaii State Veterans Cemetery Branch

The Hawaii State Veterans Cemetery Branch implements the programs of the Office of Veterans Services relating to veterans' burial needs, and establishes, directs, and maintains all activities of the cemetery.

Advises the Director on all matters relating to policies, administration and operation of the HSVC; provides guidance and technical assistance to neighbor island cemetery managers; develops programs to encompass veterans cemeteries on all islands.

Provides for the management and operation of the HSVC: maintains the buildings, grounds, roads, landscaping, and equipment; restores sunken gravesites; establishes maintenance programs, schedules, and records for all HSVC vehicles and equipment.

Coordinates burial-related activities: establishes eligibility, schedules interments, assigns gravesites, orders markers, installs temporary and permanent markers, coordinates with private mortuary representatives, maintains records of all interments and other related activities.

Works with local mortuary and/or funeral directors, Army Mortuary officials and clergy to coordinate funeral services and military honor details. Represents the State and ensures that committal services are conducted with dignity, and that the bereaved are treated with compassion.

Establishes and maintains a comprehensive public affairs program; provides veterans with information about burial eligibility, procedures, regulations, etc.; coordinates ceremonial functions with the Office of the Governor, Office of the Mayor, veterans organizations, local military, and other special interest groups.

STATE OF HAWAII DEPARTMENT OF DEFENSE HAWAII NATIONAL GUARD YOUTH CHALLENGE PROGRAM

The Hawaii National Guard Youth Challenge Program (HINGYCP) is part of a nation-wide strategy to assist qualified high school dropouts, ages 16 & 18, to participate in each of two five-month residential programs leading to the completion of a General Education Development (GED) or a Competency Based High School Diploma (CB), supplemented with comprehensive work and life skills attainment.

Successful completion of this program will lead to continuing post-secondary school education, vocational training, full-time employment, or mainstream back into regular education.

ADVISORY COMMITTEE

This committee will be appointed by the Adjutant General.

Provides advice and supports the establishment of a successful HINGYCP.

Review and evaluate the plans and operations to ensure that they support the program s goals and objectives.

Review operating policies of the program and provide guidance to the program administrative personnel and staff through the Adjutant General.

OFFICE OF THE DIRECTOR

Under the direction of the Adjutant General, provides direction and general supervision of all functions and activities for the HINGYCP.

Plans, coordinates, and operates the HINGYCP in accordance with the Federal-State Youth Opportunities Pilot Program Agreement.

Directs, controls, and supervises the performance of subordinates in such areas as planning, coordination, and evaluation of HINGYCP staff and program participants.

Supervise and control the activities of the Administrative/Logistical Branch and Program Branch.

Confers with the Youth Challenge Program Advisory Committee appointed by the Adjutant General and advises the Adjutant General on HINGYCP program developments, improvements, and policy initiatives.

Administers the funds allocated for the HINGYCP by applying for, receiving, and disbursing of same.

Employs and retains such staff as may be necessary for purposes of carrying out the HINGYCP responsibilities.

Contracts for services or enters into agreements with other Federal, State, or County agencies to successfully carry out the mission of the HINGYCP.

Secretarial/Clerical Services

Provides secretarial, clerical and other office support services to the Office of the Director and other organizational segments as needed.

Administrative/Logistical Branch

Plans, coordinates and supervises support to the HINGYOP by establishing the liaison and procedures to facilitate fiscal accounting, supply services, health services, security, food services, and custodial maintenance services. Also conducts periodic inspections to ensure the safety and health of participants. Control and supervises the performance of subordinates or contractors providing logistical support. Plans and coordinates the hiring of appropriate personnel for the Administrative/Logistical Branch.

Supply Staff

Organizes and directly oversees material and supply acquisition, maintenance, disposition and inventory.

Food Service Section

Coordinates and oversees messing/feeding the HINGYCP via in-house preparation, local purchase, or contracting.

Health Service Staff

Coordinates medical testing, evaluation, monitoring, and care for youths enrolled in the HINGYCP as required and appropriate.

Security Section

Reviews requirements and provides for physical security of the program and its participants, on site, off site and as required.

Custodial/Maintenance Staff

Assumes responsibility for accomplishing the maintenance and repairs of the grounds and facilities used for this program.

Accounting Staff

Responsible for fiscal planning, budgeting, accounting, payroll, purchasing, vendor payments, and property inventory.

Program Branch

Plans, coordinates, and supervises the educational, counseling, and residential programs and recruitment and placement services. The Branch additionally hires appropriate personnel to recruit, teach, counsel, and prepare HINGYCP youths to achieve success.

Educational Section

Serves as the principal coordinator in developing and implementing the HINGYCP school curriculum.

Counseling Section

Provides appropriate counseling to youths to enable them to achieve the goals of the program.

Residential Training Section

Plans and conducts residential, social, and athletic programs to foster the development of participants in a residential setting.

Recruitment/Placement Staff

Coordinates student recruitment and post-program completion placement services.