

**NEIL ABERCROMBIE**  
GOVERNOR



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**2014 Legislative Budget Briefing**  
**December 2013**

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**A. MISSION STATEMENT**

Legal Services

To provide excellent legal services to the State of Hawaii by offering advice and counsel to its client agencies, assisting in implementing policy decisions, and aiding the core activities of its client agencies. Carrying out this mission includes (1) appearing for the State in civil and criminal cases when the State is a party; (2) investigating violations of state laws, enforcing the laws, and prosecuting those who violate the law; (3) preparing legal opinions for the Governor, Legislature, and the heads of state departments; (4) advising state officials on legal matters so that they can faithfully execute their duties and responsibilities; and (5) defending and representing state officials and employees when they are sued for actions that have taken in connection with their state position.

Hawaii Criminal Justice Data Center (HCJDC)

To provide complete, accurate, and timely criminal justice information for use by all criminal justice and certain authorized non-criminal justice agencies throughout the State and to provide a statewide system of civil and criminal identification based on fingerprints and demographics.

Child Support Enforcement Agency (CSEA)

To collect child support payments from absent parents and reimburse the State for monies paid to meet the demands of public assistance programs. CSEA also enables children who are deprived of financial support from their absent parents to obtain support through the establishment of paternity; establishment of child, spousal, and medical support orders; and enforcement of support orders.

**B. HOW CURRENT ECONOMIC AND FISCAL CONDITIONS ARE AFFECTING THE DEPARTMENT**

Legal Services

Although the economy of the State has been improving, the measures previously adopted to deal with adverse economic conditions continue in effect and negatively affect the ability of the Department to respond to the legal needs of our client agencies.

We are hampered by the inability to fill vacant positions as a result of the high level of budgeted vacancy savings. The time frame for getting work product to clients and the number of pending assignments at any given time should be improved. However, because our vacancy savings are budgeted at 12.7% of payroll, we have fewer deputies available to timely respond to our clients' legal needs.

Deputy attorneys general work long hours and weekends, as necessary, to maintain

their caseload. However, the lack of adequate clerical staff levels decreases the deputies' efficiency. These facts have contributed to some deputies leaving the Department. Offering salaries that are not competitive with other government agencies has interfered with our ability to hire qualified attorneys to fill vacancies. (Recently many very well qualified applicants stated that they chose not to pursue the available positions because the salary was lower than expected.) This has resulted in fewer qualified candidates and a long delay in filling the vacancies that have been approved. Specifically, current delays in our services to our clients are due in large part to an inability to fill positions.

Because of the importance of work we do for the State, it is critical to attract the best talent and pay accordingly in order to make sure that the State is not forced to pay more of the taxpayers' money than it would ordinarily pay in settlements and judgments and that agencies continue to comply with the law.

Additionally, we continue to lose attorneys to the county prosecutors and Corporate Counsel offices that on average pay about \$7,500 - \$15,000 (10% to 15%) more.

Generally, we are slightly below meeting our current performance measures. The number of Cases Settled, Tried or Decided is down 4% (529), which is due to vacancies. The number of legal opinions and advice letters issued increased 13% (288 opinions and advice letters issued in 2013), due in part by requests from the Departments of Education and Land & Natural Resources. We exceeded our FY 2013 goal for Judgments Collected for the State by \$154 million, which amount is attributable to a settlement with on-line travel agencies.

#### Hawaii Criminal Justice Data Center (HCJDC)

The HCJDC is confronted with rising challenges to support the State's mission critical criminal justice systems which require 24x7 on-call services to law enforcement and criminal justice agencies. This remains a high priority for the HCJDC and all such agencies that depend upon these criminal justice services for maintaining public safety for the State of Hawaii.

Specifically, the HCJDC must keep the State's Automated Fingerprint ID System (AFIS) up and operational for law enforcement and public safety officers who depend upon AFIS to make positive identifications on a real time basis while on duty 24x7 keeping our streets and communities safe. Through AFIS, fingerprints of offenders, applicants, and employees are sent to the Federal Bureau of Investigation (FBI) for a national search. Hence, this system is mission critical to public safety for the entire State of Hawaii.

The last major upgrade to AFIS took place in 2004. Over the last nine (9) years, biometric identification technology has advanced significantly with major developments in matching capability, processing speed, and flexibility for cost-effective future growth. Unfortunately, the current aging system is not equipped to take advantage of these

major improvements. It is no longer viable to simply keep the existing AFIS system under maintenance. The need for a major AFIS upgrade that can incorporate these features has reached the critical stage.

### Child Support Enforcement Agency (CSEA)

Economic conditions have been perceived by the Legislature and the Governor to be serious enough to freeze hiring for periods of time and in the case of our budget to over-restrict turn-over savings. These actions have resulted in the CSEA having a large number of vacant positions and 22 such positions were lost in the last legislative session because of protracted vacancies.

CSEA needs to have the unfettered ability to fill positions because the agency is limited in its ability to attract outside candidates and many positions have been classified at a very low level. With most of our positions being para-professional, their job classification and associated low pay has made it very difficult to compete with other agencies for staff.

In addition, CSEA collects approximately \$110 million per year for child support and the agency receives \$2.00 in federal funds for each \$1.00 of general funds. This is good for children and families in the State as well as the State's economy.

## **C. FEDERAL FUNDS**

### Legal Divisions

The most immediate need to be remedied within Legal Services is the loss of federal funding for the DNA Swabbing Unit, which is partially and temporarily being funded by a combination of federal and the DNA special funds.

### Crime Prevention and Justice Assistance Division

Congress's inability to develop a long range plan to address the federal deficit is problematic for the Crime Prevention and Justice Assistance Division (Division). Without a deficit reduction plan, the Division may be subject to a 5-9% or greater reduction in federal funding as a result of sequestration. The grant funds support a range of criminal justice activities including enhancing and improving forensic science capabilities, reducing violence against women, improving criminal justice information systems, seizing illicit drugs, and holding offenders accountable.

The Division administers grant funds from the U.S. Department of Justice (DOJ). DOJ has reported that if sequestration is applied, budget cuts most likely will come from grant programs and not from DOJ personnel and operations that include the Federal Bureau of Prisons, Federal Bureau of Investigations, U.S. Marshals Service, and the U.S. Attorney Offices. The Federal Fiscal Year 2014 Budget is being funded on a Continuing



Resolution through January 15, 2014. The Continuing Resolution also suspends the debt limit through February 7, 2014. A number of factors could impact the Division: 1) sequestration is applied and federal grants are cut across the board (5-9%+), 2) a budget reduction plan is passed and select grant programs are eliminated as part of the reduction, and 3) a combination of across the board cuts and grant program eliminations are made. If grant programs are reduced or eliminated, the Division's ability to sustain its current workforce will be negatively impacted.

#### Hawaii Criminal Justice Data Center (HCJDC)

HCJDC is currently not impacted by the loss of federal funds due specifically to sequestration; however, dwindling federal grant funds, and in the case of AFIS, vanishing federal grant funds, will be of major negative impact in the near future.

A major initiative in the department is the HIJIS (Hawai'i Integrated Justice Information Sharing) program which is one of the largest information-sharing initiatives in the State. HIJIS focuses on the development of cost effective tools for sharing justice information in a secure manner amongst disparate justice and even non-justice systems. Its technology partnerships have already resulted in Information Technology (IT) solutions that benefit many states, and have earned national recognition by the National Information Exchange Model (NIEM). Although no budget request is being submitted this year, HIJIS has been significantly impacted as a result of nonexistent earmark federal funds and a significant decline in federal funds altogether.

#### Child Support Enforcement Agency (CSEA)

Federal Funds continue to be available at match rate of 66% federal to 34% state funds. This is a 2:1 match rate, one of the best offered to fund Human Service related programs. During the recent budget controversy, CSEA's funds were not at issue even though other agencies experienced the threat of lost funds or delayed reimbursement. Also, matching funds are available to match all state funds appropriated without limit.

### **D. APPROACH TO DEVELOP AGENCY BUDGET**

All division supervisors were asked to submit budget requests to the Administrative Services Manager (ASM), which were reviewed for merit and culled down to those needs deemed most important. Calculations of costs (Form A) were developed and prioritized by the ASM and then reviewed with the Attorney General and First Deputy Attorney General and requests were reprioritized and submitted to Budget and Finance.

## E. BUDGET REQUEST

Significant budget requests are;

### Legal Divisions

- i. \$252,720 in general funds attributable to a line item in the 2011 Program Review regarding Debt Collection. This proposed reduction in general funds required passage of legislation (HB2361 and SB2513) that failed to pass.
- ii. \$1,170,000 in all Means of Financing (\$634,258 in general funds) for a salary adjustment for Deputy Attorneys General. Average salaries for our department are \$7,500 below the average of other government agencies.
- iii. Convert seventy-two (72) Deputy Attorney General positions from temporary to permanent. The temporary status creates a large amount of paperwork that is unnecessary as these employees are "at will."
- iv. Add five Deputy Attorney General positions to meet client needs, funded by the client agencies. \$648,713 in Interdepartmental (U) funds. The DOE, OIMT, PSD and ACA all require additional legal services which they will fund.
- v. Create the Major Litigation Unit, five positions, \$377,000 in general funds. To have the most experienced litigators manage the cases with the highest impact.
- vi. Add two (2) positions to the Solicitation of Funds for Charitable Purposes and add outside lease space to house the division - \$365,296 in Special funds. To increase the enforcement proceedings relating to unregistered charities and charities engaging in unfair and deceptive practices.
- vii. Convert the DNA Swabbing unit, four and one-half (4.5) positions from a combination of federal and special funds to general funds - \$232,793 general funds. To address the more than 21,000 felons that have yet to provide DNA samples.
- viii. Provide \$794,959 in general funds to continue funding for the Justice Reinvestment Initiative – County Victim Services Program. To provide services and counseling to victims of crime per HRS§226-22(b)(5) and 226-105(6).
- ix. Addition of \$1.5 million in general funds for the Litigation Fund. Needed for several major cases that require expert witnesses and council.

### Crime Prevention and Justice Assistance Division

- i. Provide \$794,959 in general funds for the Justice Reinvestment Initiative – County Victims Services Program for FY 2015.
- ii. Provide \$358,000 in general funds for the Sex Assault Response and Training Program.

### Hawaii Criminal Justice Data Center (HCJDC)

- i. Add \$200,000 in general funds for upgrade to the Automated Fingerprint Identification System (AFIS). An upgrade to the existing system is a less costly alternative to procuring a new system, and will provide Hawaii with a technologically up-to-date, enhanced system that will notably improve the identification of offenders arrested, and those who work with children, the elderly, and disabled who comprise our State's most vulnerable population groups. This will benefit all citizens of Hawaii.
- ii. Add one position and \$39,775 in interdepartmental (U) funds for the Rap Back Program Support . This program is an important extension of the criminal background check process under which licensing/employing agencies will be notified when a person previously processed for a background check is arrested. Such notifications will be based on specific subscriptions to individuals and sent to authorized recipients. This position is needed to assist with the administrative responsibilities required by the program, to manage subscriptions, notifications, and associated fees.

### Child Support Enforcement Agency (CSEA)

- i. Add twenty-eight (28) positions and \$299,394 in general funds and \$737,504 in federal funds to expand the Case Manager concept for CSEA.

The Child Support Enforcement Agency (CSEA) has been underfunded for many years. CSEA presently has a total of about 220 staff. Of this number about 40 have direct contact with client caseloads. The result is an estimated 2,152 cases per direct service employee. This number is far too great a number for an employee to address. In addition, 30 of those 40 direct service staffs are para-professional and as such it is challenging for them to effectively deal with complex requests related to the cases. Only 10 positions presently are classified as professional and are handling caseloads.

This staffing configuration has always been a challenge to address program issues. It is now become critical to change the staffing make-up or the program may not survive in the very near future. The program as it stands cannot attract outside candidates because of a requirement that every employee must have child support experience. This restriction makes it difficult to fill vacancies, much like the para-professional nature of the positions.

More importantly, the professional positions that the agency is trying to establish will provide a career ladder for the staff so that in the long run the agency will be able to retain employees with child support experience and knowledge. The child support rules and regulations are complex and usually require the agency to devote vast amount of time to train new hires. The retention is another critical issue that the agency must rectify to ensure the operational stability.

In trying to plan the future of the program and to plan for its stability, we have concluded that the program must alter its staffing structure to by increasing the number of professional staff who can carry caseloads and be of more service to the families served by the CSEA. The current staffing configuration is too restrictive and will result in the program stagnating and being unable to adequately address the needs of the population it serves.

We propose to add 28 positions to the program (\$299,394 general funds and \$737,504 federal funds). This number equates to two additional child support units for Oahu (i.e. 10 case managers, 1 secretary, 1 office assistant and 1 supervisor for each unit). This leaves two additional Case Management positions for the Neighbor Islands. The Case Management positions in this request alone will allow for the assignment of up to 22,000 additional cases and cut the caseload from 2,152 to 1,388 cases per direct service staff member. Adding 28 new, professional Case Manager positions will allow the agency to be better prepared to provide services using an assigned caseload model.

We believe the aforementioned 28 positions to be a modest but critical addition to the staffing of the agency. Para-professional workers in the future will not seek positions like child support enforcement because wages will be higher in other organizations that offer less stressful work environments. By adding professional employees, we will begin to change the culture of the work and the relationship with the community.

Finally, the existing para-professional direct service workers (30) will eventually be reallocated to Case Manager positions and be trained to be professional workers. Ultimately, this change will allow CSEA to have virtually all of its active cases under direct supervision of a professional Case Manager.

Customers will appreciate this arrangement because they will have an identified employee that they can contact directly. This will avoid the frustration of dealing with a general call center and will expedite the problem-solving process for customers. The case managers' direct involvement in the caseload will result in better communication between the agency and the client and produce higher levels of customer satisfaction because the assigned employee will always be familiar with the customer's case.

Department of the Attorney General  
Prioritized List of Functions

Table 1

Priority	Description of Function	Activities	Prog ID(s)	Statutory Reference
1	Represents the State in civil litigation in which the State is a party.	Number of cases completed and the outcomes.	ATG100	HRS§28-1
2	Provides legal services to State agencies and employees; drafts and approves as to form the legality of various documents.	Number of legal opinions and advice issued and number of contracts and legislative bills reviewed.	ATG100	HRS§28-1, §28-3, & §28-4
3	Prosecutes criminal offenses, such as Medicaid fraud, elder abuse, welfare fraud, tax fraud, unemployment fraud, organized crimes, and other crime against the public order; initiates, develops, and performs or coordinates programs and activities on the subject of crime.	Number of cases and investigations completed and the amount of judgments collected for the State.	ATG100	§28-91
4	Administers the Child Support Enforcement Program, which involves initiating legal or administrative actions required to secure financial support for children.	Number of cases establishing paternity and support orders established, plus percentage of current support collections and delinquent support collected.	ATG500	HRS§576D
5	Responsible for the statewide criminal justice information system (CJIS-Hawaii), the statewide Automated Fingerprint Identification System (AFIS), Sex Offender Registration, National Crime Information Center (NCIC), and Expungements.	Average number of days to enter disposition data and complete expungements; percentage of completed dispositions; State ID applicants served; crime scene hits; registered and compliant sex offenders; average number of days to complete criminal history record checks and submission of fingerprint records to the FBI.	ATG231	HRS§846, HRS 846E, HRS Section 831-3.2
6	Conducts civil, criminal, and administrative investigations.	Number of investigations completed.	ATG100	HRS§28-11, §28-2.5
7	Recovers money owed to the State.	Amount of money recovered.	ATG100	HRS§40-82, §128D-.5, §480-14 & §231-9
8	Regulation of Charitable Solicitation and Charitable Oversight	Over 2,800 registered charitable organizations, ongoing technical support for registration system users; development of online registration system for professional solicitors and fundraising counsel; ongoing maintenance of Hawaii charity registration database, collection of \$615,000 in annual fees by registered charitable organizations, respond to and investigate complaints regarding non-profit charities and solicitation fraud.	ATG 100	HRS 467B-2.1, et. Seq. HRS ch. 414D.

Department of the Attorney General  
Department Totals

Table 2

Fiscal Year 2014				
Act 134/13 Appropriation	Restriction	Emergency Appropriations	Total FY14	MOF
\$ 25,381,893.00		\$ 1,000,000.00	\$ 26,381,893.00	A
\$ 2,655,226.00			\$ 2,655,226.00	B
\$ 4,852,075.00			\$ 4,852,075.00	N
\$ 19,784,550.00			\$ 19,784,550.00	P
\$ 6,221,728.00			\$ 6,221,728.00	T
\$ 9,035,961.00			\$ 9,035,961.00	U
\$ 5,209,087.00			\$ 5,209,087.00	W
\$ 73,140,520.00	\$ -	\$ 1,000,000.00	\$ 74,140,520.00	Total
Fiscal Year 2015				
Act 134/13 Appropriation	Reductions	Additions	Total FY15	MOF
\$ 25,231,849.00		\$ 5,330,019.00	\$ 30,561,868.00	A
\$ 2,655,226.00		\$ 290,564.00	\$ 2,945,790.00	B
\$ 4,852,075.00	\$ (355,002.00)		\$ 4,497,073.00	N
\$ 16,320,550.00		\$ 1,627,641.00	\$ 17,948,191.00	P
\$ 6,221,728.00	\$ (68,531.00)		\$ 6,153,197.00	T
\$ 9,035,361.00		\$ 547,994.00	\$ 9,583,355.00	U
\$ 5,209,087.00		\$ 3,447.00	\$ 5,212,534.00	W
\$ 69,525,876.00	\$ (423,533.00)	\$ 7,799,665.00	\$ 76,902,008.00	Total

Department of the Attorney General  
Program ID Totals

Table 3

Prog ID	Program Title	As appropriated by Act 134/13 (FY14)				Governor's Submittal (FY15)				Percent Change of \$\$\$\$
		MOF	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$		
ATG100	Legal Services	A	222.06	48.82	\$ 19,575,097	262.61	27.57	\$ 24,232,678	23.79%	
		B	22.80	1.80	\$ 2,655,226	24.60	0.50	\$ 2,945,790	10.94%	
		N	1.20	13.25	\$ 4,832,604	5.00	9.25	\$ 4,497,073	-6.94%	
		P	12.66	0.15	\$ 1,802,515	12.56	0.15	\$ 1,892,652	5.00%	
		T	0.50	-	\$ 3,990,504	-	-	\$ 3,921,973	-1.72%	
		U	53.11	71.50	\$ 9,035,961	101.11	25.50	\$ 9,543,580	5.62%	
		W	4.45	1.45	\$ 3,144,559	4.90	1.00	\$ 3,148,006	0.11%	
ATG231	Hawaii Criminal Justice Data Center	A	26.50	-	\$ 1,630,894	26.50	-	\$ 1,903,894	16.74%	
		N	-	7.00	\$ 19,471	-	-	\$ -	-100.00%	
		P	-	-	\$ 3,464,000	-	7.00	\$ 800,000	-76.91%	
		U	-	-	\$ -	1.00	-	\$ 39,775	#DIV/0!	
		W	19.50	-	\$ 2,064,528	19.50	-	\$ 2,064,528	0.00%	
ATG500	Child Support Enforcement Services	A	74.80	0.34	\$ 4,175,902	84.32	0.34	\$ 4,425,296	5.97%	
		P	145.20	0.66	\$ 14,518,035	163.68	0.66	\$ 15,255,539	5.08%	
		T	-	-	\$ 2,231,224	-		\$ 2,231,224	0.00%	
<b>TOTALS</b>			<b>582.78</b>	<b>144.97</b>	<b>\$ 73,140,520</b>	<b>705.78</b>	<b>71.97</b>	<b>\$ 76,902,008</b>	<b>5.14%</b>	

Department of the Attorney General  
Budget Request Decisions

Table 4

Prog ID	Description of Request	MOF	Initial Department Request			Initial Budget & Finance Recommendation			Governor's Final Decision		
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
ATG100AA	Other Current Expense adjustment by category	A			0			0			0
ATG100CU	Restoration for Debt Collection (2011 Program Review)	A			252,720			252,720			252,720
		U						(252,720)			(252,720)
ATG100	Deputy Attorney General pay adjustment	A			634,258			634,258			634,258
		B			37,223			37,223			37,223
		N			23,686			23,686			23,686
		P			70,449			70,449			70,449
		T			3,973			3,973			3,973
		U			396,964			396,964			396,964
		W			3,447			3,447			3,447
ATG100	Convert all temporary Deputies to permanent	A	24.75	(24.75)		24.75	(24.75)		24.75	(24.75)	
		B	0.80	(0.80)		0.80	(0.80)		0.80	(0.80)	
		N	4.00	(4.00)		4.00	(4.00)		4.00	(4.00)	
		U	42.00	(42.00)		42.00	(42.00)		42.00	(42.00)	
		W	0.45	(0.45)		0.45	(0.45)		0.45	(0.45)	
ATG100	Add Deputies to meet client needs	U	5.00		648,713	5.00		648,713	5.00		648,713
ATG100	Vacancy savings adjustment	A			774,789			-			-
ATG100AA	Major Litigation Unit	A	5.00		377,000	5.00		377,000	5.00		377,000
ATG100	Restore Legal Assistant for litigation purposes	A	1.00		30,066	1.00		30,066	1.00		30,066
ATG100AA	Information Technology Manager and IT strategy	A	1.00		199,500	1.00		199,500	1.00		199,500
ATG100	Deputy and Legal Clerk for Public Safety	A	2.00		108,212	2.00		108,212	2.00		108,212
ATG100AA	Deputy for Department of Health legal issues	A	1.00		90,000	1.00		90,000	1.00		90,000
		U	(1.00)		(99,435)			(99,435)			(99,435)
ATG100AI	Funding for Antitrust Deputy	A			50,005	0.50		50,005	0.50		50,005
		T			(72,504)	(0.50)		(72,504)	(0.50)		(72,504)
ATG100	Restore three positions to ASD	A	3.00		57,738	2.00		31,450	2.00		31,450
ATG100	Solicitation of Funds for Charitable Purposes expansion	B	2.00		365,296	2.00		365,296	2.00		365,296
		A			35,000			35,000			35,000
ATG100	Dues increases	A			21,680			-			-
ATG231BA	HCJDC - AFIS upgrade (lease financing)	A			500,000			200,000			200,000
ATG231BA	HCJDC - AFIS upgrade: Transfer In funds to Lease Financing from Other Current Expenses (Table BK)	A						200,000			200,000
ATG231BA	HCJDC - AFIS upgrade: Transfer out funds from Other Current Expenses to Lease Financing (Table BJ-2)	A						(200,000)			(200,000)
ATG231BC	HCJDC - HIJIS continuation	A	2.00		220,984	-			-		
		P		(2.00)	(119,372)						
ATG100CU	Legal Assistant for Tax Collections team	U	1.00		33,424	1.00		33,424	1.00		33,424
ATG231BC	HCJDC - Federal ceiling adjustments	N			(19,471)			(19,471)			(19,471)
		P			800,000			800,000			800,000
ATG500	CSEA -Additional Case Management Staff	A	19.38		605,590	9.52		299,394	9.52		299,394
		P	37.62		1,494,756	18.48		737,504	18.48		737,504
ATG100AI	Three Investigator positions	A	3.00		94,800	1.00		31,568	1.00		31,568



Department of the Attorney General  
Budget Request Decisions

Table 4

Prog ID	Description of Request	MOF	Initial Department Request			Initial Budget & Finance Recommendation			Governor's Final Decision		
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
ATG100AI	Add one Investigator to SOR Unit	A	1.00		58,054	-		-	-		-
ATG100AA	DNA Swabbing funding (U to A)	A		3.00	153,979		3.00	153,979		3.00	153,979
		U		(3.00)	(218,727)		(3.00)	(218,727)		(3.00)	(218,727)
ATG100AJ	Reallocate Investigators (B to A)	A	1.00	0.50	78,814	1.00	0.50	78,814	1.00	0.50	78,814
		B	(1.00)	(0.50)	(111,955)	(1.00)	(0.50)	(111,955)	(1.00)	(0.50)	(111,955)
ATG100AC	Correct MOF for Criminal Justice Planning Specialist	A	0.30		18,094	0.30		18,094	0.30		18,094
		N	(0.20)		(19,705)	(0.20)		(19,705)	(0.20)		(19,705)
		P	(0.10)		(4,222)	(0.10)		(4,222)	(0.10)		(4,222)
ATG500	CSEA - Two Trainers and one PMS	A	1.02		23,848	-		-	-		-
		P	1.98		64,789	-		-	-		-
ATG500	CSEA - Staff for Deadbeat Parent Unit	A	1.02		24,357	-		-	-		-
		P	1.98		65,811	-		-	-		-
ATG500	CSEA - Re-establish abolished positions	A	3.40		58,838	-		-	-		-
		P	6.60		162,249	-		-	-		-
ATG100AA	Justice Reinvestment Initiative - County Victim Services Prg.	A			809,886			794,959			794,959
ATG100AA	Career Criminal Prosecution. Victim Witness Assistance	A			690,435			-			-
ATG100AC	Hawaii Sex Assault Response & Training Program	A			358,000			358,000			358,000
ATG231BC	HCJDC - Replace storage device	A			34,925			-			-
ATG100AI	Investigations - Body Armor	A			13,500			-			-
ATG100AI	Investigations - Polygraph	A			11,800			-			-
ATG500GB	Furniture for Office of Child Support Hearings	A			5,084			-			-
		P			9,858			-			-
ATG500	CSEA - Fund the cash shortfall in CSEA Trust Fund	A			2,400,000			-			-
ATG100AC	CPJA - Adjust federal ceilings to tie to Form FF	P			28,630			23,910			23,910
		N			(339,512)			(339,512)			(339,512)
ATG231BC	HCJDC - Position for DOE background checks	U	1.00		39,775	1.00		39,775	1.00		39,775
ATG100AA	Litigation Fund	A			1,500,000			1,500,000			1,500,000
ATG100AA	Deputy Attorney General for Uniform Information Protection Act	A				1.00		87,000	1.00		87,000

Department of the Attorney General  
Proposed Budget Reductions

Table 5

<u>Prog ID</u>	<u>Description of Reduction</u>	<u>Impact of Reduction</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Carry-over?</u> <u>(Y/N)</u>
NONE							

Department of the Attorney General  
Proposed Budget Additions

Table 6

Prog ID	Request Category	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	Pos (P)	Pos (T)	\$\$\$
ATG100CU	LR		1	Restoration for Debt Collection (2011 Program Review)	The legislation required to implement this fee did not pass.	A			252,720
						U			(252,720)
ATG100	O		2	Deputy Attorney General pay adjustment	To increase salary of attorneys to be more competitive with other government agencies.	A			634,258
						B			37,223
						N			23,686
						P			70,449
						T			3,973
						U			396,964
						W			3,447
ATG100	O		3	Convert all temporary Deputies to permanent	To decrease paperwork required to renew appointments. These positions are all "at will" and there is no cost to the State to implement this.	A	24.75	(24.75)	
						B	0.80	(0.80)	
						N	4.00	(4.00)	
						U	42.00	(42.00)	
						W	0.45	(0.45)	
ATG100	O		4	Add Deputies to meet client needs	Clients have agreed to fund add'l positions.	U	5.00		648,713
ATG100AA	O		6	Major Litigation Unit	Create unit with significant litigation experience to focus on major cases.	A	5.00		377,000
ATG100	LR		7	Restore Legal Assistant for litigation purposes	To focus on hi-tech presentations for court.	A	1.00		30,066
ATG100AA	ND		8	Information Technology Manager and IT strategy	To establish IT governance framework, centralized IT Strategic Plan, and implement the OIMT plan centrally.	A	1.00		199,500
ATG100	HS		9	Deputy and Legal Clerk for Public Safety	To handle increased volume and complexity of Public Safety Dept. issues.	A	2.00		108,212
ATG100AA	O		10	Deputy for Department of Health legal issues	To handle increased volume and complexity of Health Dept. issues.	A	1.00		90,000
						U		(1.00)	(99,435)
ATG100AI	LR		11	Funding for Antitrust Deputy	The Trust fund does not have the cash to continue to support this position.	A	0.50		50,005
						T	(0.50)		(72,504)
ATG100	LR		12	Restore three positions to ASO	Reinstate positions abolished in the RIF. The growing workload in Personnel and Office Services requires add'l resources.	A	2.00		31,450
ATG100	O		13	Solicitation of Funds for Charitable Purposes expansion	Additional resources for management of Charities, including positions and addition of outside lease space.	B	2.00		365,296
						A			35,000
ATG231BA	HS		15	HCJDC - AFIS upgrade (lease financing)	Upgrade 9 year old AFIS system.	A			200,000
ATG231BA	HS	15	HCJDC - AFIS upgrade: Transfer In funds to Lease Financing from Other Current Expenses (Table BK)	A				200,000	
ATG231BA	HS	15	HCJDC - AFIS upgrade: Transfer out funds from Other Current Expenses to Lease Financing (Table BJ-2)	A				(200,000)	

Department of the Attorney General  
Proposed Budget Additions

Table 6

<u>Prog ID</u>	<u>Request Category</u>	<u>Prog ID Priority</u>	<u>Dept-Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
ATG100CU	O		17	Legal Assistant for Tax Collections team	To meet goals of the MOU with DOTAX to collect delinquent taxes.	U	1.00		33,424
ATG231BC	HS		18	HCJDC - Federal ceiling adjustments	To add federal grant funds erroneously abolished last session.	N			(19,471)
						P			800,000
ATG500	O		19	CSEA -Additional Case Management Staff	The Hawaii CSEA carries the highest caseload per worker in the nation increasing the number of sale management staff is needed to improve operations.	A	9.52		299,394
						P	18.48		737,504
ATG100AI	HS		20	Three Investigator positions	Add Investigator to Internet Crimes vs. Children unit.	A	1.00		31,568
ATG100AA	HS		22	DNA Swabbing funding (U to A)	Unit had been funded by federal funds which are no longer available.	A		3.00	153,979
						U		(3.00)	(218,727)
ATG100AJ	HS/LR		23	Reallocate Investigators (B to A)	The Special fund does not have cash to continue to cover costs of this unit.	A	1.00	0.50	78,814
						B	(1.00)	(0.50)	(111,955)
ATG100AC	O		24	Correct MOF for Criminal Justice Planning Specialist	Due to reduction in federal funds, administrative mgmt funds have been reduced.	A	0.30		18,094
						N	(0.20)		(19,705)
						P	(0.10)		(4,222)
ATG100AA	HS		28	Justice Reinvestment Initiative - County Victim Services Prg.	To continue funding for FY2015. Last session funds were provided only for FY2104.	A			794,959
ATG100AC	HS		30	Hawaii Sex Assault Response & Training Program	To cover cost increases for Statewide Sexual Assault Services.	A			358,000
ATG100AC	O		36	CPJA - Adjust federal ceilings to tie to Form FF	Federal ceiling adjustments.	P			23,910
						N			(339,512)
ATG231BC	HS		37	HCJDC - Position for DOE background checks	DOE will fund this position to provide their background check services.	U	1.00		39,775
ATG100AA	O		38	Litigation Fund	Expert witnesses and council for major cases.	A			1,500,000
ATG100AA	O		39	Deputy Attorney General for Uniform Information Protection Act	OIP requests have been steadily increasing and a position is needed to handle the volume.	A	1.00		87,000

Department of the Attorney General  
 Current Year (FY14) Restrictions

Table 7

<u>Prog ID</u>	<u>MOF</u>	<u>Restriction \$\$\$</u>	<u>Percent of Act 134/13 Prog ID Appropriation</u>	<u>Impact</u>
		NONE		

Department of the Attorney General  
Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
ATG100AA	Request \$1.0 million for the litigation fund.	There are several major cases that require expert testimony and specialized legal skills. Cases include; Kalima v. SOH; James Dannenberg. et al. v. SOH; Kostick v. Nago (apportionment) and a claim against Matson for the molasses spill.	A	-	-	1,000,000

Department of the Attorney General  
Expenditures Exceeding the Appropriation

Table 9

<u>Prog ID</u>	<u>MOF</u>	<u>Date</u>	<u>Appropriation</u>	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceiling</u>	<u>Legal Authority</u>	<u>Recurring (Y/N)</u>	<u>GF Impact (Y/N)</u>
		NONE							

Department of the Attorney General  
 Intradepartmental Transfers

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
		NONE								



Department of the Attorney General  
Federal Awards

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
N (ATG)	ATG 100 AC	2011-VA-GX-0023	16.575	FY 2011 Victims of Crime Act Victim Assistance	DOJ	\$2,243,354	\$2,243,354	S-14-205-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2012-VA-GX-0013	16.575	FY 2012 Victims of Crime Act Victim Assistance	DOJ	\$2,035,344	\$2,035,344	S-14-205-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2013-VA-GX-0071	16.575	FY 2013 Victims of Crime Act Victim Assistance	DOJ	\$2,243,150	\$2,243,150	S-14-205-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2010-DJ-BX-0404	16.738	FY 2010 Edward Byrne Memorial Justice Assistance Grant	DOJ	\$1,477,869	\$1,477,869	S-14-206-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2011-DJ-BX-2205	16.738	FY 2011 Edward Byrne Memorial Justice Assistance Grant	DOJ	\$1,213,980	\$1,213,980	S-14-206-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2012-DJ-BX-0436	16.738	FY 2012 Edward Byrne Memorial Justice Assistance Grant	DOJ	\$926,191	\$926,191	S-14-206-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2012-OJ-BX-0436 Supplement #1	16.738	FY 2012 Edward Byrne Memorial Justice Assistance Grant Supplemental – Wrongful Conviction Demonstration Project	DOJ	\$52,072	\$57,072	S-14-206-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov

Department of the Attorney General  
Federal Awards

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Amount Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
N (ATG)	ATG 100 AC	2013-DJ-BX-0018	16.738	FY 2013 Edward Byrne Memorial Justice Assistance Grant	DOJ	\$940,328	\$940,328	S-14-206-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2009-WF-AX-0049	16.588	FY 2009 Violence Against Women Act	DOJ	\$977,932	\$977,932	S-14-213-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2010-WF-AX-0065	16.588	FY 2010 Violence Against Women Act	DOJ	\$1,025,028	\$1,025,028	S-14-213-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2011-WF-AX-0008	16.588	FY 2011 Violence Against Women Act	DOJ	\$1,027,563	\$1,027,563	S-14-213-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2012-WF-AX-0032	16.588	FY 2012 Violence Against Women Act	DOJ	\$1,036,624	\$1,036,624	S-14-213-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2013-WF-AX-0002	16.588	FY 2013 Violence Against Women Act	DOJ	\$1,010,149	\$1,010,149	S-14-213-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2010-RT-BX-0058	16.593	FY 2010 Residential Substance Abuse Treatment	DOJ	\$179,130	\$179,130	S-14-214-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2011-RT-BX-0060	16.593	FY 2011 Residential Substance Abuse Treatment	DOJ	\$142,888	\$142,888	S-14-214-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2012-RT-BX-0042	16.593	FY 2012 Residential Substance Abuse Treatment	DOJ	\$53,278	\$53,278	S-14-214-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2013-RT-BX-0025	16.593	FY 2013 Residential Substance Abuse Treatment	DOJ	\$66,442	\$66,442	S-14-214-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov

Department of the Attorney General  
Federal Awards

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
N (ATG)	ATG 100 AC	2012-KF-AX-0047	16.017	FY 2012 Sex Assault Services Program	DOJ	\$238,722	\$238,722	S-14-216-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2013-KF-AX-0051	16.017	FY 2013 Sex Assault Services Program	DOJ	\$244,609	\$244,609	S-14-216-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2011-CD-BX-0014	16.742	FY 2011 Paul Coverdell National Forensic Science Improvement Act	DOJ	\$166,108	\$166,108	S-14-228-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2012-CD-BX-0047	16.742	FY 2012 Paul Coverdell National Forensic Science Improvement Act	DOJ	\$63,517	\$63,517	S-14-228-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2013-CD-BX-0011	16.742	FY 2013 Paul Coverdell National Forensic Science Improvement Act	DOJ	\$58,186	\$58,186	S-14-228-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2010-GP-BX-0062	16.609	FY 2010 Project Safe Neighborhood - State of Hawaii	DOJ	\$83,551	\$83,551	S-14-242-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2011-GP-BX-0010	16.609	FY 2011 Project Safe Neighborhood - State of Hawaii	DOJ	\$72,145	\$72,145	S-14-242-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2012-RJ-BX-0024	16.816	FY 2012 John R Justice Student Loan Repayment Program	DOJ	\$53,326	\$53,326	S-14-257-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2013-RJ-BX-0005	16.816	FY 2013 John R Justice Student Loan Repayment Program	DOJ	\$52,955	\$52,955	S-14-257-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov

Department of the Attorney General  
Federal Awards

Table 11

<u>State Expending Agency</u>	<u>Program ID</u>	<u>Award Number</u>	<u>CFDA Number</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Award Amount</u>	<u>Award Amount Allocated to the Pgm ID in Column B</u>	<u>State Appropriation Symbol</u>	<u>Contact Name</u>	<u>Contact Phone</u>	<u>Contact Email</u>
N (ATG)	ATG 100 AC	2012-DS-BX-0021	16.580	FY 2012 SORNA	DOJ	\$57,904	\$57,904	S-14-260-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N (ATG)	ATG 100 AC	2012-DS-BX-0021 Supp.-1	16.580	FY 2013 SORNA	OOJ	\$58,788	\$58,788	S-14-260-N	Shaleigh Tice	586-1157	shaleigh.k.tice@hawaii.gov
N	ATG231	2009-CK-WX-0179	16.710	COPS 2009 - HIJIS	Department of Justice	\$1,500,000 Remaining balance: \$204,000	\$1,500,000	S-14-221-N	Laureen Uwaine	587-3341	luwaine@hcjdc.hawaii.gov
N	ATG231	2010-CK-WX-0492	16.710	COPS 2010 - HIJIS	Department of Justice	\$2,000,000 Remaining balance: \$849,000	\$2,000,000	S-14-221-N	Laureen Uwaine	587-3341	luwaine@hcjdc.hawaii.gov
N	ATG231	2013-DG-BX-K010	16.738	Firearms 2013 - NICS	Department of Justice	\$700,000	\$700,000	S-14-502-N	Laureen Uwaine	587-3341	luwaine@hcjdc.hawaii.gov
N	ATG231	2011-MU-BX-K070	16.554	NCHIP 2011 - CJIS-Hawaii	Department of Justice	\$475,000 Remaining balance: \$417,000	\$475,000	S-14-210-N	Laureen Uwaine	587-3341	luwaine@hcjdc.hawaii.gov
N	ATG231	2012-RU-BX-K010	16.554	NCHIP 2012 - CJIS-Hawaii	Department of Justice	\$241,088 Remaining balance: \$197,000	\$241,088	S-14-210-N	Laureen Uwaine	587-3341	luwaine@hcjdc.hawaii.gov
N	ATG231	2013-DG-BX-K010	16.554	NCHIP 2013 - CJIS-Hawaii	Department of Justice	\$250,004	\$250,004	S-14-210-N	Laureen Uwaine	587-3341	luwaine@hcjdc.hawaii.gov
N	ATG231	2010-DB-BX-K053	16.751	NJIS 2010 - HIJIS Federated Identity	Department of Justice	\$500,000 Remaining balance: \$449,000	\$500,000	S-14-258-N	Laureen Uwaine	587-3341	luwaine@hcjdc.hawaii.gov
N	ATG231	2012-AW-BX-0046	16.750	SMART 2012 - Sex Offender	Department of Justice	\$258,727 Remaining balance: \$201,000	\$258,727	S-14-244-N	Laureen Uwaine	587-3341	luwaine@hcjdc.hawaii.gov
N	ATG231	2013-AW-BX-0012	16.750	SMART 2013 - Sex Offender	Department of Justice	\$390,950	\$390,950	S-14-244-N	Laureen Uwaine	587-3341	luwaine@hcjdc.hawaii.gov

Department of the Attorney General  
Non-General Fund Listing

Table 12

<u>Name of Fund</u>	<u>Purpose</u>	<u>Statutory Reference</u>	<u>MOF</u>	<u>Beginning FY14 Unencumbered Cash Balance</u>	<u>Estimated FY14 Revenues</u>	<u>Estimated FY14 Expenditures and Encumbrances</u>	<u>Estimated FY14 Net Transfers</u>	<u>Estimated FY14 Ending Unencumbered Cash Balance</u>	<u>Balance in Excess of Program Needs</u>
Medicaid Investigation Recovery Fund S-302	Special Fund to deposit Medicaid Investigation and fraud settlements which supports Medicaid Fraud Control Unit	HRS 28-91-5	B	\$ 1,964,835.27	\$ 600,000.00	\$ 440,000.00	\$ -	\$ 2,124,835.27	\$ -
DNA Registry Special Fund S-305	Funds to be used for DNA collection, testing, and related costs.	HRS 706-603	B	\$ 128,203.43	\$ 30,000.00	\$ 40,000.00	\$ -	\$ 118,203.43	\$ -
Tobacco Enforcement Special Fund S-307	To enforce Chapters 675, 486P, and 245, HRS and related statutes and programs.	HRS 28-15	B	\$ 1,248,781.64	\$ 1,500,000.00	\$ 1,217,721.00	\$ -	\$ 1,531,060.64	\$ -
Criminal Forfeiture Revolving Fund S320	To serve as an operating account for the Asset Forfeiture Program.	HRS 712A-16(4)	W	\$ 364,839.22	\$ 600,000.00	\$ 450,000.00	\$ -	\$ 514,839.22	\$ -
Criminal History Record Improvement Revolving Fund S321	Fund was established to deposit fees for services related to criminal history record information.	HRS 846-10.5	W	\$ 832,802.50	\$ 2,549,933.50	\$ 2,315,684.77	\$ -	\$ 1,067,051.23	\$ -
Notary Public Revolving Fund S-325	Funds to be used for all notary public program costs.	HRS 456-9.5	W	\$ 54,364.37	\$ 80,000.00	\$ 80,000.00	\$ -	\$ 54,364.37	\$ -
Solicitation of Funds for Charitable Purposes Special Fund S-326	Funds to be used for the enforcement of Chapter 467B, and the oversight of charities.	HRS 467B-15	B	\$ 1,001,506.58	\$ 650,000.00	\$ 400,000.00	\$ -	\$ 1,251,506.58	\$ -
Litigation Settlement Clearance Account T901	To serve as a clearing account to facilitate the holding and timely disbursement of litigation funds.	Comptroller's Approval	T	\$ 118,596.14	\$ -	\$ -	\$ -	\$ 118,596.14	\$ -
Antitrust Trust Fund T-908	Funds used for the enforcement of Antitrust Laws.	HRS 28-13	T	\$ 123,181.94	\$ -	\$ -	\$ -	\$ 123,181.94	\$ -
Litigation Deposits Trust Fund Account T-909	Funds to account moneys received through any civil action in which the State is a party.	HRS 28-16	T	\$ 311,503.20	\$ -	\$ -	\$ -	\$ 311,503.20	\$ -
Temporary Deposit - Child Support Enforcement Services T-902	To record the deposit of incentive payments earned for child support enforcement services	HRS 576D	T	\$ 255,840.00	\$ 750,000.00	\$ 850,000.00	\$ -	\$ 115,840.00	\$ -
Child Support Enforcement Trust Fund T-999	The account is established for depositing and distributing child support collections.	HRS 576D	T	\$ 15,169,544.20	\$ 120,000,000.00	\$ 114,000,000.00	\$ -	\$ 21,169,544.20	\$ -
HCJC Donations - T-903	Fund was established to receive and expend financial grants and donations for crime research, prevention, or education.	HRS 28-10.6	T	\$ 3,479.17	\$ -	\$ -	\$ -	\$ 3,479.17	\$ -
Federal Community Restitution - T-912	Fund was established to receive federal restitution payments related to drug cases where there is no identifiable victim ("community restitution).	S.735, Antiterrorism and Effective Death Penalty Act of 1996	T	\$ 3,355.67	\$ -	\$ -	\$ -	\$ 3,355.67	\$ -

Department of the Attorney General  
 Non-General Fund Listing

Table 12

<u>Name of Fund</u>	<u>Purpose</u>	<u>Statutory Reference</u>	<u>MOF</u>	<u>Beginning FY14 Unencumbered Cash Balance</u>	<u>Estimated FY14 Revenues</u>	<u>Estimated FY14 Expenditures and Encumbrances</u>	<u>Estimated FY14 Net Transfers</u>	<u>Estimated FY14 Ending Unencumbered Cash Balance</u>	<u>Balance in Excess of Program Needs</u>
Legal Services S-332	To receive funds from Friends of the Missing Child Center Hawaii to fund the MCCH Assistant Coordinator's position.	Supplemental Appropriations Act of 2012	R	\$ 1,637.61	\$ -	\$ 1,637.61	\$ -	\$ -	\$ -

Department of the Attorney General  
Vacancy Summary

Table 13

Prog ID/Org	MOF	All Established Positions					Salaries and Wages		
		Total Permanent FTE	Total Vacant Permanent FTE	Total Temporary FTE	Total Vacant Temporary FTE	% Vacant	Budgeted Amount for All Positions	Budgeted Amount for All Filled Positions	Approximate Vacancy Savings Rate
ATG100	A	222.06	25.24	48.82	10.75	13.3%	\$ 16,466,973	\$ 14,628,143	11.2%
	B	22.80	11.25	1.80	0.75	48.8%	\$ 1,308,218	\$ 646,330	50.6%
	N	1.20	0.60	13.25	7.47	55.8%	\$ 329,584	\$ 148,313	55.0%
	P	12.66	5.25	0.15	0.00	41.0%	\$ 625,758	\$ 297,913	52.4%
	T	0.50	0.00	0.00	0.00	0.0%	\$ 50,753	\$ 50,750	0.0%
	U	53.11	9.16	71.50	21.00	24.2%	\$ 6,019,607	\$ 4,490,830	25.4%
	W	4.45	0.00	1.45	0.00	0.0%	\$ 263,404	\$ 263,400	0.0%
									-
ATG231	A	26.50	4.00	0.00	0.00	15.1%	\$ 1,132,798	\$ 968,374	14.5%
	N	0.00	0.00	0.00	0.00	-	\$ 19,471	\$ -	100.0%
	P	0.00	0.00	7.00	5.00	71.4%	\$ 276,849	\$ 117,281	57.6%
	W	19.50	1.00	0.00	0.00	5.1%	\$ 516,091	\$ 487,255	5.6%
									-
ATG500	A	74.80	13.26	0.34	0.00	17.6%	\$ 2,286,304	\$ 1,775,377	22.3%
	P	145.20	25.74	0.66	0.00	17.6%	\$ 5,269,188	\$ 4,277,388	18.8%
	T	0.00	0.00	0.00	0.00	-	\$ -	\$ -	-
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Department of the Attorney General  
Vacant Positions as of November 30

Table 14

Prog ID	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	89 - count	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
ATG100AA	9/20/2013	1/2/2014	00100107	Sup'g Dep Attorney General	Y	SRNA	73	P	1.00	U	\$ 110,000	\$ 105,996	Y	TA				1
ATG100AA	11/16/2010	2/1/2014	00102661	Deputy Attorney General	Y	SRNA	73	T	1.00	U	\$ 60,000	\$ 73,008	Y	N				2
ATG100AA	9/29/2013	1/2/2014	00112197	Deputy Attorney General	Y	SRNA	73	P	1.00	A	\$ 64,500	\$ 67,200	Y	N			A50/U50	3
ATG100CU	6/3/2013	1/2/2014	00112490	Legal Assistant II	N	SR18	03	T	1.00	A	\$ 39,900	\$ 32,424	Y	Y	1.00	2	U	4
ATG231BA	3/1/2013	1/2/2014	00017368	Criminal ID Technician I	N	SR10	03	P	1.00	A	\$ 30,036	\$ 27,756	Y	Y	1.00	2		5
ATG100CU	4/1/2013	1/2/2014	00110185	Legal Assistant III	N	SR18	13	P	1.00	U	\$ 45,576	\$ 42,132	Y	Y	1.00	2		6
ATG231BC	5/7/2013	2/15/2014	00032943	Info. Technol SpcII IV	N	SR22	13	P	1.00	A	\$ 49,332	\$ 49,332	Y	Y	1.00	3		7
ATG100CU	10/3/2011	1/16/2014	00110221	Office Assistant III	N	SR08	03	T	1.00	A	\$ 25,668	\$ 25,668	Y	Y	1.00	5	U	8
ATG100AE	8/22/2013	1/2/2014	00110953	Legal Clerk	N	SR14	03	P	1.00	B	\$ 35,064	\$ 36,516	Y	N				9
ATG100CU	12/3/2012	12/9/2013	00048449	Legal Assistant III	N	SR20	13	P	1.00	A	\$ 53,352	\$ 53,352	Y	N				10
ATG231BC	8/1/2013	2/1/2014	00047829	Info. Technol SpcII IV	N	SR22	13	P	1.00	A	\$ 45,576	\$ 45,576	Y	N				11
ATG500GA	7/17/2007	2/28/2014	00031195	Child Support Enfc SpcII IV	N	SR22	13	P	1.00	A34/P66	\$ 45,138	\$ 47,436	Y	N				12
ATG500GA	5/1/2013	2/28/2014	00032428	Child Support Enfc SpcII IV	N	SR22	13	P	1.00	A34/P66	\$ 51,312	\$ 51,312	Y	N				13
ATG500GA	12/31/2011	1/2/2014	00037333	Support Payments Officer	N	SR15	03	P	1.00	A34/P66	\$ 44,412	\$ 44,412	Y	N				14
ATG500GA	9/18/2013	2/1/2014	00049320	Pers. Mgmt Specialist IV	N	SR16	73	P	1.00	A34/P66	\$ 45,576	\$ 45,576	Y	Y	1.00	1		15
ATG500GA	8/23/2011	1/30/2014	00110031	Info. Technol SpcII V	N	SR24	13	P	1.00	A34/P66	\$ 64,920	\$ 64,920	Y	N				16
ATG500GA	2/1/2012	2/28/2014	00117865	General Professional III	N	SR20	13	P	1.00	A34/P66	\$ 28,836	\$ 53,352	Y	N				17
ATG500GA	6/16/2010	2/28/2014	00117875	General Professional III	N	SR20	13	P	1.00	A34/P66	\$ 28,836	\$ 47,412	Y	N				18
ATG500GA	5/2/2010	2/28/2014	00119185	General Professional IV	N	SR22	23	P	1.00	A34/P66	\$ 50,000	\$ -	Y	N				19
ATG500GA	9/17/2012	2/28/2014	00119094	General Professional III	N	SR20	13	P	1.00	A34/P66	\$ 42,000	\$ 53,352	Y	N				20
ATG500GE	8/1/2006	2/26/2014	00025953	Child Support Enfc SpcII IV	N	SR22	23	P	1.00	A34/P66	\$ 46,568	\$ 57,996	Y	N				21
ATG500GF	12/1/2012	2/26/2014	00025951	Child Support Enfc SpcII IV	N	SR22	23	P	1.00	A34/P66	\$ 67,488	\$ 67,488	Y	TA				22
ATG500GF	12/31/2010	2/28/2014	00030815	Support Payments Officer	N	SR15	03	P	1.00	A34/P66	\$ 42,684	\$ 42,684	Y	TA				23
ATG100AA	2/26/2010	1/2/2014	00002726	Legal Clerk	N	SR14	03	P	1.00	A	\$ 37,968	\$ 37,968	Y	N				24
ATG500GA	6/1/2012	2/28/2014	00118493	Legal Assistant III	N	SR20	13	P	1.00	A34/P66	\$ 49,332	\$ 47,412	Y	Y	1.00	3		25
ATG100AA	1/1/2013	1/2/2014	00011597	Legal Clerk	N	SR14	63	P	1.00	A	\$ 49,932	\$ 49,932	Y	N				26
ATG100CU	4/25/2012	1/16/2014	00110697	Office Assistant III	N	SR08	03	T	1.00	U	\$ 26,700	\$ 25,368	Y	N				27
ATG100AA	6/3/2012	1/16/2014	00046735	Personnel Clerk V	N	SR07	63	P	1.00	A	\$ 41,040	\$ 48,528	Y	N				28
ATG100AA	10/19/2013	7/1/2014	00111531	Deputy Attorney General	Y	SRNA	73	P	1.00	A	\$ 78,000	\$ 82,008	Y	N				29
ATG100AA	5/16/2013	2/3/2014	00112402	Deputy Attorney General	Y	SRNA	73	T	1.00	U	\$ 60,000	\$ 75,024	Y	N				30
ATG100AA	7/14/2005	7/1/2014	00117521	Deputy Attorney General	Y	SRNA	73	T	1.00	U	\$ 70,000	\$ -	Y	N				31
ATG100AA	1/1/2010	2/3/2014	00118908	Deputy Attorney General	Y	SRNA	73	P	1.00	A	\$ 63,000	\$ 63,000	Y	N				32
ATG100AA	11/20/2013	1/20/2014	00121064	Deputy Attorney General	Y	SRNA	73	T	1.00	N	\$ 65,000	\$ -	Y	N			U	33
ATG500GA	2/23/2013	2/17/2014	00004719	Cashier II	N	SR12	03	P	1.00	A34/P66	\$ 36,516	\$ 36,516	Y	N				34
ATG100AE	12/31/2012	7/1/2014	00110966	Deputy Attorney General	Y	SRNA	73	P	1.00	B	\$ 73,808	\$ 73,008	Y	N				35
ATG100AI	4/3/2012	7/1/2014	00102097	Deputy Attorney General	Y	SRNA	73	P	1.00	A40/N60	\$ 101,004	\$ 89,004	Y	N				36
ATG100AI	8/24/2013	7/1/2014	00117968	Deputy Attorney General	Y	SRNA	73	T	1.00	N	\$ 60,000	\$ 65,496	Y	N			A50/N50	37
ATG100CJ	6/29/2013	1/2/2014	00120685	Asst Coord Mag Child Ctr	Y	SRNA	13	T	1.00	A	\$ 38,000	\$ 37,980	Y	N				38
ATG100CU	6/1/2011	2/28/2014	00106063	Deputy Attorney General	Y	SRNA	73	T	1.00	U	\$ 84,000	\$ 84,000	Y	Y	1.00	9		39
ATG100AA	7/3/2013	2/1/2014	00010596	Legal Clerk	N	SR14	03	P	1.00	U	\$ 41,040	\$ 46,176	Y	N				40
ATG100AA	1/1/2010	2/28/2014	00025937	Investigator VI	N	SR26	73	P	1.00	A	\$ 78,984	\$ 78,984	Y	TA				41
ATG100AA	6/19/2013	2/28/2014	00036723	Legal Clerk	N	SR14	63	P	1.00	A	\$ 36,516	\$ 36,516	Y	N				42
ATG100AA	9/27/2013	1/13/2014	00037479	Legal Clerk	N	SR14	03	P	1.00	A	\$ 37,968	\$ 33,756	Y	N				43
ATG100AA	12/4/2006	1/20/2014	00040444	Legal Clerk	N	SR14	63	P	1.00	A	\$ 37,968	\$ -	Y	Y	1.00	6		44
ATG100AA	8/1/2013	2/1/2014	00040555	Legal Assistant III	N	SR20	13	P	1.00	A	\$ 51,312	\$ 51,312	Y	N				45
ATG100AA	8/31/2004	2/28/2014	00040975	Investigator IV	N	SR22	73	P	1.00	U	\$ 45,573	\$ -	Y	Y	1.00	8		46
ATG100AA	6/28/2012	2/15/2014	00046063	Legal Assistant II	N	SR20	13	T	1.00	U	\$ 38,988	\$ 38,988	Y	Y	1.00	1		47
ATG100AA	9/15/2003	2/28/2014	00049324	Investigator IV	N	SR22	73	T	1.00	A	\$ 45,573	\$ -	Y	Y	1.00	44		48
ATG100AA	11/1/2004	2/28/2014	00118485	Investigator V	N	SR24	73	P	1.00	U	\$ 51,314	\$ 53,376	Y	Y	1.00	3	A	49



Department of the Attorney General  
Vacant Positions as of November 30

Table 14

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ATG100AA	11/1/2013	2/28/2014	00117607	Legal Clerk	N	SR14	03	P	1.00	A50/U50	\$ 35,064	\$ 36,516	Y	N				50
ATG100AB	5/30/2009	2/28/2014	00029624	Investigator VI	N	SR26	93	P	1.00	B25/P75	\$ 75,960	\$ -	Y	Y	1.00	15		51
ATG100AB	12/31/2012	2/28/2014	00034172	Investigator V	N	SR24	73	P	1.00	B25/P75	\$ 62,424	\$ -	Y	Y	1.00	2		52
ATG100AD	4/1/2013	8/1/2014	00102641	JJIS Analyst	Y	SRNA	13	P	1.00	A	\$ 53,364	\$ 53,364	Y	Y	1.00	2		53
ATG100AE	11/1/2006	2/28/2014	00111854	Investigator V	N	SR24	73	P	1.00	B	\$ 51,314	\$ 49,332	Y	Y	1.00	2		54
ATG100AE	5/1/2008	2/28/2014	00111856	Investigator V	N	SR24	73	P	1.00	B	\$ 51,314	\$ 55,488	Y	Y	1.00	4		55
ATG100AI	10/1/2011	2/28/2014	00112931	Investigator VI	N	SR26	73	P	1.00	A	\$ 75,960	\$ 75,960	Y	TA				56
ATG100AI	4/27/2006	2/28/2014	00117946	Investigator V	N	SR24	73	P	1.00	A	\$ 51,300	\$ -	Y	Y	1.00	12	N	57
ATG100AI	7/1/2013	2/28/2014	00119454	Investigator V	N	SR24	73	T	1.00	A	\$ 49,344	\$ -	Y	Y	1.00	3		58
ATG100CU	3/2/2012	1/31/2014	00011581	Legal Clerk	N	SR14	03	P	1.00	U	\$ 46,176	\$ -	Y	TA			A	59
ATG100CU	10/1/2010	1/16/2014	00039453	Office Assistant III	N	SR08	03	T	1.00	U	\$ 26,700	\$ 26,700	Y	Y	1.00	6		60
ATG100CU	5/31/2012	1/16/2014	00043210	Office Assistant III	N	SR08	03	T	1.00	U	\$ 31,212	\$ -	Y	Y	1.00	2		61
ATG231BC	7/1/2013	2/3/2014	00034061	Office Assistant IV	N	SR10	03	P	1.00	A	\$ 39,480	\$ -	Y	N				62
ATG231BC	7/1/2013	7/1/2014	00119340	Office Assistant IV	N	SR10	03	T	1.00	P	\$ 29,104	\$ -	Y	Y	1.00	2		63
ATG500GA	12/15/2009	1/2/2014	00027268	Cashier I	N	SR10	03	P	1.00	A34/P66	\$ 27,756	\$ 28,836	Y	N				64
ATG500GA	1/2/2013	2/15/2014	00037331	Cashier II	N	SR12	03	P	1.00	A34/P66	\$ 35,064	\$ 35,064	Y	N				65
ATG500GF	6/13/2013	2/28/2014	00029528	Office Assistant IV	N	SR10	03	P	1.00	A34/P66	\$ 31,212	\$ 31,212	Y	N				66
ATG500GF	6/1/2013	2/28/2014	00031308	Office Assistant IV	N	SR10	03	P	1.00	A34/P66	\$ 31,212	\$ 31,212	Y	N				67
ATG500GA	8/30/2013	3/15/2014	00042608	Legal Assistant III	N	SR20	13	P	1.00	A34/P66	\$ 42,132	\$ 43,812	Y	N				68
ATG500GE	5/1/2013	2/28/2014	00029529	Office Assistant IV	N	SR10	03	P	1.00	A34/P66	\$ 37,968	\$ 37,968	Y	N				69
ATG100AA	9/2/2003	TBD	00006477	Investigator V	N	SR24	73	P	1.00	A	\$ 51,314	\$ 51,312	Y	Y	1.00	3		70
ATG100AA	10/31/2003	TBD	00033404	Investigator VI	N	SR26	73	P	1.00	A	\$ 51,314	\$ -	Y	Y	1.00	3		71
ATG100AA	9/16/1997	TBD	00049338	Investigator V	N	SR24	73	P	1.00	A	\$ 51,312	\$ -	Y	Y	1.00	4		72
ATG100AA	5/16/2005	TBD	00050195	Investigator V	N	SR24	73	P	1.00	A	\$ 51,312	\$ 47,892	Y	Y	1.00	34		73
ATG100AA	5/1/2002	TBD	00112836	Investigator V	N	SR24	73	T	1.00	U	\$ 51,314	\$ -	Y	Y	1.00	39		74
ATG100AA	5/1/2002	TBD	00112837	Investigator V	N	SR24	73	T	1.00	U	\$ 51,314	\$ -	Y	Y	1.00	23		75
ATG100AA	5/1/2002	TBD	00112838	Investigator V	N	SR24	73	T	1.00	U	\$ 51,314	\$ -	Y	Y	1.00	6	B	76
ATG100AA	6/19/2003	TBD	00116407	Investigator V	N	SR24	73	T	1.00	U	\$ 51,314	\$ -	Y	Y	1.00	12		77
ATG100AA	6/19/2003	TBD	00116408	Investigator V	N	SR24	73	T	1.00	U	\$ 51,314	\$ -	Y	N				78
ATG100AA	7/29/2003	TBD	00116441	Investigator V	N	SR24	73	T	1.00	U	\$ 51,314	\$ -	Y	N				79
ATG100AA	8/22/2003	TBD	00116466	Investigator V	N	SR24	73	P	0.50	A	\$ 25,657	\$ -	Y	Y	1.00	11		80
ATG100AA	9/2/2003	TBD	00116482	Investigator V	N	SR24	73	T	1.00	U	\$ 51,314	\$ -	Y	N				81
ATG100AA	1/27/2004	TBD	00116698	Investigator V	N	SR24	73	T	1.00	U	\$ 51,314	\$ -	Y	Y	1.00	13		82
ATG100AA	5/9/2007	TBD	00116785	Investigator V	N	SR24	73	T	1.00	U	\$ 51,314	\$ 53,352	Y	Y	1.00	3		83
ATG100AA	3/1/2004	TBD	00116786	Investigator V	N	SR24	73	T	1.00	A	\$ 51,314	\$ -	Y	Y	1.00	7	N	84
ATG100AA	4/1/2005	TBD	00117351	Investigator V	N	SR24	73	T	1.00	U	\$ 51,314	\$ -	Y	Y	1.00	6	B	85
ATG100AA	6/16/2005	TBD	00117420	Investigator V	N	SR24	73	T	1.00	N	\$ 51,314	\$ -	Y	Y	1.00	4	A	86
ATG100AA	2/10/2006	TBD	00117636	Investigator V	N	SR24	73	T	1.00	U	\$ 51,314	\$ -	Y	Y	1.00	30	N	87
ATG100AA	7/20/2006	TBD	00118091	Investigator V	N	SR24	73	T	1.00	A	\$ 51,314	\$ -	Y	N				88
ATG100AA	7/20/2006	TBD	00118092	Investigator V	N	SR24	73	T	1.00	A	\$ 51,314	\$ -	Y	Y	1.00	9		89
ATG100AA	7/20/2006	TBD	00118093	Investigator V	N	SR24	73	P	1.00	A	\$ 51,314	\$ -	Y	N				90
ATG100AA	10/30/2007	TBD	00118774	Investigator V	N	SR24	73	T	1.00	U	\$ 51,314	\$ -	Y	Y	1.00	24	A	91
ATG100AA/J	10/30/2007	TBD	00118775	Investigator V	N	SR24	73	P	1.00	A50/B50	\$ 51,314	\$ 51,314	Y	Y	1.00	12		92
ATG100AB	3/6/2007	TBD	00031525	Investigator V	N	SR24	73	P	1.00	B25/P75	\$ 51,312	\$ 49,332	Y	Y	1.00	10		93
ATG100AB	10/1/2005	TBD	00033220	Investigator V	N	SR24	73	P	1.00	B25/P75	\$ 51,313	\$ -	Y	N				94
ATG100AB	11/16/2007	TBD	00034764	Investigator IV	N	SR24	73	P	1.00	B25/P75	\$ 51,312	\$ 51,300	Y	N				95
ATG100AE	2/29/2009	TBD	00111544	Investigator V	N	SR24	73	P	1.00	B	\$ 51,314	\$ -	Y	Y	1.00	3	U	96
ATG100AE	3/19/2011	TBD	00111855	Investigator V	N	SR24	73	P	1.00	B	\$ 51,314	\$ -	Y	Y	1.00	8		97
ATG100AE	10/12/2005	TBD	00117668	Investigator V	N	SR24	73	P	1.00	B	\$ 51,314	\$ -	Y	Y	1.00	32		98

Department of the Attorney General  
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Table 14

Prdg ID	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	89 - count	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
ATG100AE	2/25/2010	TBD	00117669	Investigator V	N	SR24	73	P	1.00	B	\$ 67,488	\$ 67,488	Y	Y	1.00	8		99
ATG100AI	5/8/2006	TBD	00111761	Investigator V	N	SR24	73	T	1.00	N	\$ 51,314	\$ 57,996	Y	Y	1.00	3		100
ATG100AI	10/1/2004	TBD	00117188	Investigator V	N	SR24	73	T	1.00	U	\$ 51,314	\$ -	Y	Y	1.00	12		101
ATG100AI	10/1/2004	TBD	00117189	Investigator V	N	SR24	73	T	1.00	N	\$ 51,314	\$ -	Y	Y	1.00	4	U	102
ATG100AI	8/10/2005	TBD	00117552	Investigator VI	C	SR26	73	T	0.75	N	\$ 51,314	\$ -	Y	Y	0.75	10		103
ATG100AI	2/10/2006	TBD	00117837	Investigator V	N	SR24	73	T	0.72	N	\$ 38,300	\$ -	Y	N				104
ATG100AI	2/21/2007	TBD	00118369	Investigator V	N	SR24	73	T	1.00	N	\$ 47,000	\$ -	Y	Y	1.00	2	A	105
ATG100AI	2/21/2007	TBD	00118374	Investigator V	N	SR24	73	T	1.00	A50/B50	\$ 60,157	\$ -	Y	Y	1.00	14	N	106
ATG100AI	7/1/2013	TBD	00119453	Investigator V	N	SR24	73	T	1.00	A	\$ 49,344	\$ -	Y	Y	1.00	1		107
ATG500GA	10/16/2013	3/15/2014	00037341	Office Assistant IV	N	SR10	03	P	1.00	A34/P66	\$ 28,836	\$ 30,036	Y	N				108
ATG231BC	7/22/2013	4/1/2014	00117520	Office Assistant IV	N	SR10	03	P	1.00	W	\$ 28,836	\$ 30,036	Y	N				109
ATG100AIJ	8/1/2006	TBD	00118101	Investigator V	N	SR24	73	T	0.50	A50/B50	\$ 60,157		Y	Y	1.00	26		110
ATG100AJ	8/10/2005	TBD	00117553	Investigator V	N	SR24	93	P	1.00	B	\$ 51,314	\$ -	Y	Y	1.00	5		111
ATG500GA	11/6/2013	2/15/2014	00037459	Cashier II	N	SR12	03	P	1.00	A34/P66	\$ 32,424	\$ 33,756	Y	N				112
ATG231BC	1/5/2012	7/1/2014	00119496	HUIS Info Tech Spect	Y	SRNA	13	T	1.00	P	\$ 43,824	\$ 45,576	Y	N			N	113
ATG500GA	10/16/2013	3/15/2014	00031236	Office Assistant IV	N	SR10	03	P	1.00	A34/P66	\$ 32,424	\$ 33,756	Y	N				114
ATG500GA	10/16/2013	3/15/2014	00029533	Office Assistant IV	N	SR10	03	P	1.00	A34/P66	\$ 32,424	\$ 33,756	Y	N				115
ATG500GA	1/3/2013	2/28/2014	00038415	Office Assistant III	N	SR08	03	P	1.00	A34/P66	\$ 25,668	\$ 25,668	Y	N				116
ATG500GA	2/14/2013	2/28/2014	00052815	Legal Assistant III	N	SR20	13	P	1.00	A34/P66	\$ 47,412	\$ 47,412	Y	N				117
ATG231BC	7/1/2013	7/1/2014	00119342	Office Assistant IV	N	SRNA	03	T	1.00	P	\$ 27,756	\$ 27,756	Y	N				118
ATG500GA	10/16/2013	3/15/2014	00117871	Social Serv Assistant IV	N	SR11	03	P	1.00	A34/P66	\$ 28,836	\$ 30,036	Y	N				119
ATG231BC	11/29/2011	7/1/2014	00119341	Office Assistant IV	N	SRNA	03	T	1.00	P	\$ 28,884	\$ 27,756	Y	N				120
ATG500GA	4/18/2009	1/31/2014	00118481	Deputy Attorney General	Y	SRNA	73	P	1.00	A34/P66	\$ 75,000	\$ 75,024	Y	N				121
ATG100AA	3/5/2013	2/1/2014	00039028	Legal Clerk	N	SR14	63	T	1.00	A	\$ 33,756	\$ 33,756	Y	N				122
ATG500GA	10/17/2013	3/15/2014	00035281	Clerical Supervisor III	N	SR14	04	P	1.00	A34/P66	\$ 39,480	\$ 41,040	Y	TA				123
ATG500GA	10/10/2013	3/15/2014	00110291	Office Assistant IV	N	SR10	03	P	1.00	A34/P66	\$ 31,212	\$ 32,424	Y	N				124
ATG500GA	6/3/2013	2/28/2014	00117861	Social Serv Assistant IV	N	SR11	03	P	1.00	A34/P66	\$ 26,700	\$ 28,836	Y	Y	1.00	2		125
ATG100AA	4/1/2010	7/1/2014	00118266	Legal Assistant III	N	SR20	73	P	1.00	U	\$ 42,132	\$ 42,132	Y	N				126
ATG500GA	4/17/2010	2/28/2014	00117866	Social Serv Assistant IV	N	SR11	03	P	1.00	A34/P66	\$ 24,648	\$ 31,212	Y	Y	1.00	3		127
ATG500GA	7/4/2013	3/15/2014	00110478	Office Assistant III	N	SR08	03	P	1.00	A34/P66	\$ 25,668	\$ 26,700	Y	N				128
ATG500GA	12/4/2012	2/28/2014	00118487	Legal Clerk	N	SR14	03	P	1.00	A34/P66	\$ 42,684	\$ 42,684	Y	N				129
ATG100AA	11/19/2013	2/28/2014	00118272	Legal Clerk	N	SR14	03	P	1.00	A34/U66	\$ 60,000	\$ 33,756	Y	N				130
ATG500GA	5/31/2008	2/28/2014	00118488	Office Assistant IV	N	SR10	03	P	1.00	A34/P66	\$ 31,212	\$ 27,756	Y	N				131
ATG500GA	10/1/2013	3/15/2014	00038417	Office Assistant III	N	SR08	03	P	1.00	A34/P66	\$ 30,036	\$ 31,212	Y	N				132
ATG500GA	8/7/2009	2/28/2014	00118490	Office Assistant IV	N	SR10	03	P	1.00	A34/P66	\$ 33,756	\$ 33,756	Y	N				133
ATG500GF	5/1/2013	2/28/2014	00040801	Office Assistant III	N	SR08	03	P	1.00	A34/P66	\$ 36,516	\$ 36,516	Y	N				134
ATG500GA	11/1/2013	2/28/2014	00118483	Account Clerk III	N	SR11	03	P	1.00	A34/N66	\$ 28,829	\$ 30,036	Y	N				135
ATG100AA	4/3/2009	7/1/2014	00119250	Legal Assistant III	N	SR20	13	P	1.00	U	\$ 42,684	\$ -	Y	N				136
ATG100AB	5/24/2008	2/1/2014	00029623	Office Assistant III	N	SR09	03	P	1.00	B25/P75	\$ 25,668	\$ -	Y	N				137
ATG100AB	12/1/2011	2/17/2014	00029622	Auditor III	N	SR20	13	P	1.00	B25/P75	\$ 49,332	\$ 49,332	Y	N				138
ATG100CU	4/25/2012	1/13/2014	00049323	Account Clerk II	N	SR08	03	P	1.00	A	\$ 28,836	\$ 27,396	Y	Y	1.00	2		139
ATG100CU	4/1/2011	1/31/2014	00049322	Legal Secretary	N	SR18	03	P	1.00	A	\$ 54,012	\$ 54,012	Y	N				140
ATG100AA	7/1/2011	2/17/2014	00047314	Auditor IV	N	SR24	73	P	1.00	A	\$ 64,920	\$ 64,920	Y	TA				141
ATG231BC	8/16/2011	7/1/2014	00119339	Office Assistant IV	N	SRNA	03	T	1.00	P	\$ 30,000	\$ 27,756	Y	N				142
									140.47						57.75			

Department of the Attorney General  
Personnel Separations

Table 15

Prog ID/Org	Separation Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	Budgeted FTE	Budgeted Salary	Actual FTE	Actual Salary
ATG100AA	11/19/2013	00118272	Legal Clerk	N	SR14	03	P	A	1.00	\$ 60,000	1.00	\$ 33,756
ATG500GA	12/31/2012	00030815	Support Payments Officer	N	SR15	03	P	A34/N66	1.00	\$ 42,684	1.00	\$ 42,684
ATG100AA	6/15/2013	00036361	Data Proc'g User Supp Tech	N	SR15	03	P	A	1.00	\$ 41,040	1.00	\$ 33,756
ATG100AE	8/28/2013	00110953	Legal Clerk	N	SR14	03	P	B	1.00	35,064	1.00	35,064
ATG100AA	7/26/2012	00049334	Legal Assistant III	N	SR20	13	P	A	1.00	\$ 53,352	1.00	\$ 55,488
ATG100AE	12/31/2012	00110966	Deputy Attorney General	Y	SRNA	73	P	B	1.00	\$ 73,008	1.00	\$ 73,008
ATG500GA	1/2/2013	00037331	Cashier II	N	SR12	03	P	A34/P66	1.00	\$ 35,064	1.00	\$ 35,064
ATG100AC	3/1/2013	00119258	Crim Jus Plng Spec	Y	SRNA	13	T	V	1.00	\$ -	1.00	\$ 51,000
ATG100AA	11/1/2013	00118483	Account Clerk III	N	SR11	03	P	A34/N66	1.00	\$ 28,836	1.00	\$ 30,036
ATG500GA	3/30/2013	00101862	Deputy Attorney General	Y	SRNA	73	T	A34/N66	1.00	\$ 58,008	1.00	\$ 63,000
ATG100AA	8/1/2012	00101985	Private Secretary II	Y	SR22	63	P	A	1.00	\$ 56,172	1.00	\$ 56,172
ATG100CJ	6/29/2013	00120685	Asst Coor Msg Chdn Ctr	Y	SRNA	13	T	R	1.00	\$ 38,000	1.00	\$ 15,192
ATG500GA	10/16/2013	00029533	Office Assistant IV	N	SR10	03	P	A34/N66	1.00	\$ 32,424	1.00	\$ 33,756
ATG500GA	10/17/2013	00035281	Clerical Supervisor III	N	SR14	04	P	T34/N66	1.00	\$ 39,480	1.00	\$ 41,040
ATG231BB	1/1/2013	00118853	Office Assistant III	N	SR08	03	P	W	1.00	\$ 28,836	1.00	\$ 25,668
ATG100AA	12/31/2012	00112195	Deputy Attorney General	Y	SRNA	73	T	B	1.00	\$ 79,500	1.00	\$ 79,500
ATG100AA	2/2/2013	00102089	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 82,008	1.00	\$ 82,008
ATG100AA	10/19/2013	00111531	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 76,000	1.00	\$ 82,008
ATG500GA	10/3/2012	00035457	Social Service Assistant IV	N	SR11	03	P	A34/P66	1.00	\$ 31,212	1.00	\$ 36,516
ATG100AA	7/20/2013	00117555	Legal Clerk	N	SR14	03	P	A50/U50	1.00	\$ 36,516	1.00	\$ 33,756
ATG100AA	9/1/2012	00042603	Legal Assistant III	N	SR20	13	P	A34/N66	1.00	\$ 43,824	1.00	\$ 43,824
ATG100AA	11/1/2013	00117607	Legal Clerk	N	SR14	03	P	A50/U50	1.00	\$ 35,064	1.00	\$ 36,516
ATG100AC	1/1/2013	00110144	Crim Jus Plng Spec	Y	SRNA	13	T	N	1.00	\$ 60,312	1.00	\$ 55,008
ATG500GA	4/20/2013	00117868	Social Service Assistant IV	N	SR11	03	P	A34/N66	1.00	\$ 28,836	1.00	\$ 24,516
ATG100AA	8/1/2012	00031014	Legal Clerk	N	SR14	63	P	A	1.00	\$ 49,932	1.00	\$ 37,968
ATG100AA	8/1/2013	00010596	Legal Clerk	N	SR14	03	P	U	1.00	\$ 41,040	1.00	\$ 46,176
ATG100AB	12/31/2012	00034172	Investigator V	N	SR24	73	P	B25/P75	1.00	\$ 32,424	1.00	\$ 62,424
ATG100AA	1/2/2013	00102141	Supvg Deputy Atty General	Y	SRNA	73	P	A	1.00	\$ 113,000	1.00	\$ 107,016
ATG500GA	9/18/2013	00049320	Personnel Mgmt Specialist IV	C	SR16	73	P	A34/P66	1.00	\$ 45,576	1.00	\$ 51,312
ATG231BB	1/1/2013	00118852	Office Assistant III	N	SR08	03	P	W	1.00	\$ 25,668	1.00	\$ 25,668
ATG231BC	6/29/2013	00119340	NFF Validation Clerk	Y	SRNA	03	T	N	1.00	\$ 29,104	1.00	\$ 26,004
ATG500GA	11/6/2013	00037459	Cashier II	N	SR12	03	P	A34/N66	1.00	\$ 32,424	1.00	\$ 33,756
ATG500GA	11/1/2012	00052797	Support Payments Officer	N	SR15	03	P	A34/N66	1.00	\$ 49,932	1.00	\$ 49,932
ATG100AA	11/1/2012	00034793	Office Assistant III	N	SR08	03	P	A	1.00	\$ 35,064	1.00	\$ 35,064
ATG100AA	9/27/2012	00119295	Secy to Spec Asst to AG	Y	SRNA	63	P	A	1.00	\$ 50,000	1.00	\$ 56,172
ATG100AA	6/3/2013	00046735	Personnel Clerk V	N	SR07	63	P	A	1.00	\$ 41,040	1.00	\$ 48,528
ATG100AA	7/26/2012	00047675	Legal Assistant III	N	SR20	73	P	A	1.00	\$ 53,352	1.00	\$ 55,500
ATG100AA	6/29/2013	00100112	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 96,000	1.00	\$ 76,008
ATG100AD	4/1/2013	00102641	JJIS Analyst	Y	SRNA	13	P	A	1.00	\$ 53,364	1.00	\$ 53,364

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Table 15

Prog ID/Org	Separation Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	Budgeted FTE	Budgeted Salary	Actual FTE	Actual Salary
ATG500GA	5/17/2013	00035460	Social Service Assistant IV	N	SR11	03	P	A34/N66	1.00	\$ 37,242	1.00	\$ 28,836
ATG500GA	8/30/2013	00042608	Legal Assistant III	N	SR20	13	P	A34/N66	1.00	\$ 42,132	1.00	\$ 42,132
ATG500GA	12/31/2012	00025949	Investigator III	N	SR20	13	P	A34/N66	1.00	\$ 57,708	1.00	\$ 60,024
ATG231BA	3/1/2013	00017368	Criminal ID Technician I	N	SR10	03	P	A	1.00	\$ 30,036	1.00	\$ 27,756
ATG100AA	9/20/2013	00100107	Supvg Deputy Atty General	Y	SRNA	73	P	U	1.00	\$ 110,000	1.00	\$ 105,996
ATG100AA	3/1/2013	00100082	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 80,000	1.00	\$ 80,004
ATG100AA	12/31/2012	00117245	Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 69,000	1.00	\$ 69,000
ATG100AA	12/1/2012	00100108	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 92,500	1.00	\$ 92,496
ATG100AA	7/2/2013	00102669	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 87,500	1.00	\$ 78,000
ATG500GA	2/23/2013	00004719	Cashier II	N	SR12	03	P	N	1.00	\$ 36,516	1.00	\$ 36,516
ATG231BB	1/1/2013	00032982	Fingerprint Classifctn Clk II	N	SR12	03	P	W	1.00	\$ 42,619	1.00	\$ 33,756
ATG100AA	12/31/2012	00101282	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 73,000	1.00	\$ 72,996
ATG100AA	2/2/2013	00111531	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 76,000	1.00	\$ 76,008
ATG100AA	6/19/2013	00036723	Legal Clerk	N	SR14	63	P	A	1.00	\$ 36,516	1.00	\$ 36,516
ATG100AA	11/17/2012	00118272	Legal Clerk	N	SR14	03	P	A	1.00	\$ 60,000	1.00	\$ 32,424
ATG100AC	4/9/2013	00102667	Crim Jus Plng Spec	Y	SRNA	13	T	A5/N95	1.00	\$ 58,008	1.00	\$ 51,000
ATG100AC	7/16/2012	00119338	Crim Jus Plng Spec	Y	SRNA	13	T	A25/N75	1.00	\$ 55,008	1.00	\$ 51,000
ATG100AE	8/28/2013	00110953	Legal Clerk	N	SR14	03	P	B	1.00	\$ 35,604	1.00	\$ 36,516
ATG100AA	8/1/2013	00040555	Legal Assistant III	N	SR20	13	P	A90/W10	1.00	\$ 51,312	1.00	\$ 51,312
ATG100AA	12/15/2012	00008580	Legal Clerk	N	SR14	63	P	A	1.00	\$ 32,424	1.00	\$ 25,668
ATG231BC	5/1/2013	00117715	Office Assistant IV	N	SR10	03	P	W	1.00	\$ 36,516	1.00	\$ 36,516
ATG100AA	1/16/2013	00116487	Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 83,004	1.00	\$ 85,008
ATG100AA	8/1/2013	00010596	Legal Clerk	N	SR14	03	P	U	1.00	41,040	1.00	41,040
ATG100AA	6/24/2013	00102653	Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 67,000	1.00	\$ 80,016
ATG500GA	12/4/2012	00118487	Legal Clerk	N	SR14	03	P	A34/P66	1.00	\$ 42,684	1.00	\$ 42,684
ATG500GF	12/1/2012	00025951	Child Support Enfc Spclt IV	N	SR22	23	P	A34/N66	1.00	\$ 67,488	1.00	\$ 67,488
ATG100AA	7/9/2013	00101842	Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 59,000	1.00	\$ 60,000
ATG231BC	7/1/2013	00034061	Office Assistant IV	N	SR10	03	P	A	1.00	\$ 39,480	1.00	\$ 39,480
ATG100AA	11/1/2012	00100428	Deputy Attorney General	Y	SRNA	73	T	A50/U50	1.00	\$ 58,512	1.00	\$ 55,008
ATG100AA	12/31/2012	00006478	Legal Secretary	N	SR18	63	P	A	1.00	\$ 45,012	1.00	\$ 54,012
ATG100AA	1/2/2013	00100081	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 92,508	1.00	\$ 92,508
ATG100AA	9/28/2013	00112197	Deputy Attorney General	Y	SRNA	73	P	A50/U50	1.00	\$ 64,500	1.00	\$ 64,500
ATG500GA	1/3/2013	00038415	Office Assistant III	N	SR08	03	P	A34/P66	1.00	\$ 25,668	1.00	\$ 25,668
ATG500GA	10/16/2013	00031236	Office Assistant IV	N	SR10	03	P	A34/N66	1.00	\$ 32,424	1.00	\$ 33,756
ATG231BC	7/22/2013	00117520	Office Assistant IV	N	SR10	03	P	A	1.00	\$ 28,836	1.00	\$ 30,036
ATG500GA	6/13/2013	00029528	Office Assistant IV	N	SR10	03	P	A34/N66	1.00	\$ 31,212	1.00	\$ 31,212
ATG500GA	10/1/2013	00038417	Office Assistant III	N	SR08	03	P	T34/N66	1.00	\$ 30,036	1.00	\$ 31,212
ATG100AA	5/16/2013	00112402	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 60,000	1.00	\$ 75,024
ATG231BB	5/25/2013	00047584	Account Clerk II	N	SR08	03	P	W	1.00	\$ 25,668	1.00	\$ 25,668



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Prog ID/Org	Separation Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	Budgeted FTE	Budgeted Salary	Actual FTE	Actual Salary
ATG100AA	8/8/2012	00117522	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 81,000	1.00	\$ 73,008
ATG100AA	9/27/2013	00037479	Legal Clerk	N	SR14	03	P	A	1.00	\$ 37,968	1.00	\$ 33,756
ATG231BB	11/24/2012	00011219	Office Assistant III	N	SR08	03	P	W	1.00	\$ 25,668	1.00	\$ 25,668
ATG100AA	7/31/2012	00052798	Office Assistant IV	N	SR10	63	P	A	1.00	\$ 27,747	1.00	\$ 27,756
ATG231BC	10/20/2012	00118331	Office Assistant IV	N	SR10	03	P	W	1.00	\$ 27,756	1.00	\$ 27,756
ATG500GA	6/1/2013	00031308	Office Assistant IV	N	SR10	03	P	A34/N66	1.00	\$ 31,212	1.00	\$ 31,212
ATG500GA	5/1/2013	00040801	Office Assistant III	N	SR08	03	P	A34/N66	1.00	\$ 36,516	1.00	\$ 36,516
ATG100AA	5/1/2013	00112305	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 67,500	1.00	\$ 67,500
ATG231BC	9/7/2012	00032941	Information Technol Spclt V	N	SR24	13	R	A	1.00	\$ 57,708	1.00	\$ 53,364
ATG500GA	2/14/2013	00052815	Legal Assistant III	N	SR20	13	P	A34/P66	1.00	\$ 47,412	1.00	\$ 47,412
ATG100AA	12/31/2012	00007569	Legal Clerk	N	SR14	03	P	A	1.00	\$ 39,480	1.00	\$ 39,480
ATG100AA	7/17/2012	00101879	Deputy Attorney General	Y	SRNA	73	P	A34/N66	1.00	\$ 75,516	1.00	\$ 75,516
ATG100AA	2/1/2013	00047686	Legal Assistant III	N	SR20	13	P	A	1.00	\$ 53,352	1.00	\$ 53,352
ATG100AA	12/1/2012	00112920	Deputy Attorney General	Y	SRNA	73	T	A60/N40	1.00	\$ 83,508	1.00	\$ 85,008
ATG100AI	8/24/2013	00117968	Deputy Attorney General	Y	SRNA	73	T	A50/N50	1.00	\$ 60,000	1.00	\$ 65,496
ATG100AA	6/27/2013	00101069	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 78,500	1.00	\$ 85,008
ATG231BC	5/7/2013	00032943	Information Technol Spclt IV	N	SR22	13	P	A	1.00	\$ 49,332	1.00	\$ 49,332
ATG231BB	1/1/2013	00054533	Office Assistant IV	N	SR10	03	P	W	1.00	\$ 31,212	1.00	\$ 27,756
ATG100AA	7/13/2013	00116640	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 80,000	1.00	\$ 80,004
ATG100AA	7/16/2013	00100098	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 89,508	1.00	\$ 75,612
ATG500GA	10/16/2013	00037341	Office Assistant IV	N	SR10	03	P	A34/N66	1.00	\$ 28,836	1.00	\$ 30,036
ATG231BB	10/16/2012	00026671	Office Assistant IV	N	SR10	03	P	W	1.00	\$ 38,836	1.00	\$ 27,756
ATG100AC	3/1/2013	00119259	Crim Jus Plng Spec	Y	SRNA	13	T	V	1.00		1.00	\$ 51,000
ATG500GA	5/1/2013	00032428	Child Support Enfc Spclt IV	N	SR22	13	P	A34/P66	1.00	\$ 51,312	1.00	\$ 51,312
ATG500GA	10/10/2013	00110291	Office Assistant IV	N	SR10	03	P	A34/N66	1.00	\$ 31,212	1.00	\$ 32,424
ATG500GA	10/16/2013	00117871	Social Service Assistant IV	N	SR11	03	P	A34/N66	1.00	\$ 28,836	1.00	\$ 30,036
ATG500GA	7/4/2013	00110476	Office Assistant III	N	SR08	03	P	A34/N66	1.00	\$ 25,668	1.00	\$ 25,668
ATG500GA	11/1/2012	00110170	Support Payments Officer	N	SR15	03	P	A34/N66	1.00	\$ 42,684	1.00	\$ 42,684
ATG231BC	8/3/2012	00119457	HIJIS Program Manager	Y	SRNA	13	T	N	1.00	\$ 75,548	1.00	\$ 82,128
ATG100AA	8/20/2013	00117286	Personnel Mgmt Specialist V	N	SR24	73	P	A	1.00	\$ 60,024	1.00	\$ 51,312
ATG100AA	12/11/2012	00119297	Special Assistant to the AG	Y	SRNA	73	P	A	1.00	\$ 90,000	1.00	\$ 90,000
ATG500GA	9/15/2012	00119094	General Professional III	N	SR20	13	P	A34/P66	1.00	\$ 42,000	1.00	\$ 53,352
ATG231BC	8/1/2013	00047829	Information Technol Spclt IV	N	SR22	13	P	A	1.00	\$ 45,576	1.00	\$ 47,400
ATG100AA	1/1/2013	00006479	Chief Special Investigator	N	EM07	35	P	A	1.00	\$ 79,104	1.00	\$ 84,996
ATG100AA	12/31/2012	00011597	Legal Clerk	N	SR14	63	P	A	1.00	\$ 4,932	1.00	\$ 49,932
ATG231BC	3/30/2013	00119342	NFF Reconciliation Clerk	Y	SRNA	03	T	P	1.00	\$ 27,756	1.00	\$ 27,756
ATG500GA	9/1/2011	00030919	Investigator III	N	SR20	13	P	A34/P66	1.00	\$ -	1.00	\$ 53,352
ATG100AI	10/1/2011	00112931	Investigator VI	N	SR22	73	P	A	1.00	\$ 75,960	1.00	\$ 75,960
ATG500GA	12/1/2011	00042396	Office Assistant III	N	SR08	03	P	A34/P66	1.00	\$ -	1.00	\$ 29,652

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Prog ID/Org	Separation Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	Budgeted FTE	Budgeted Salary	Actual FTE	Actual Salary
ATG100AA	12/31/2011	00046735	Personnel Clerk V	N	SR15	63	P	A	1.00	\$ 41,040	1.00	\$ 38,988
ATG100AA	12/31/2011	00047123	Legal Secretary	N	SR18	03	P	A	1.00	\$ 49,932	1.00	\$ 49,932
ATG100AA	12/31/2011	00038327	Legal Clerk	N	SR14	03	P	A	1.00	\$ -	1.00	\$ 44,412
ATG500GA	12/31/2011	00118474	Legal Clerk	N	SR14	03	P	A34/P66	1.00	\$ -	1.00	\$ 46,176
ATG500GF	12/31/2011	00029211	Investigator III	N	SR20	13	P	A34/P66	1.00	\$ -	1.00	\$ 55,500
ATG500GA	12/31/2011	00037333	Support Payments Officer	N	SR15	03	P	A34/P66	1.00	\$ 44,412	1.00	\$ 44,412
ATG100AA	5/1/2012	00036361	Tech	N	SR15	03	P	A	1.00	\$ 41,040	1.00	\$ 41,040
ATG500GA	5/1/2012	00110035	Information Technol Spclt IV	N	SR22	13	P	A34/P66	1.00	\$ 51,312	1.00	\$ 51,312
ATG500GA	6/1/2012	00118493	Legal Assistant III	N	SR18	13	P	A34/P66	1.00	\$ 49,332	1.00	\$ 47,412
ATG100CU	12/1/2011	00043211	Legal Clerk	N	SR14	03	T	U	1.00	\$ 36,516	1.00	\$ 36,516
ATG100CU	6/1/2012	00043210	Office Assistant III	N	SR08	03	T	U	1.00	\$ 31,212	1.00	\$ 31,212
ATG100AA	7/1/2011	00106267	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 86,000	1.00	\$ 86,004
ATG231BC	9/1/2011	00119457	HIJIS Program Manager	Y	SRNA	13	T	P	1.00	\$ 75,548	1.00	\$ 78,024
ATG100AA	4/1/2012	00101027	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 69,000	1.00	\$ 69,000
ATG100AA	7/1/2011	00047314	Auditor IV	N	SR22	73	P	A	1.00	\$ 64,920	1.00	\$ 64,920
ATG500GA	8/17/2011	00037348	Office Assistant III	N	SR08	03	P	A34/P66	1.00	\$ -	1.00	\$ 28,836
ATG100AA	8/23/2011	00026219	Legal Clerk	N	SR14	03	P	A50/U50	1.00	\$ 39,480	1.00	\$ 39,480
ATG500GA	11/3/2011	00110032	Information Technol Spclt VI	N	SR26	13	P	A34/P66	1.00	\$ 60,024	1.00	\$ 57,024
ATG231BC	12/1/2011	00117967	Office Assistant IV	N	SR10	03	P	W	1.00	\$ 27,756	1.00	\$ 27,756
ATG500GF	1/20/2012	00038060	Office Assistant III	N	SR08	03	P	A34/P66	1.00	\$ 27,756	1.00	\$ 27,756
ATG500GA	2/1/2012	00033953	Account Clerk II	N	SR09	03	P	A34/P66	1.00	\$ -	1.00	\$ 25,368
ATG500GB	2/4/2012	00040798	Office Assistant III	N	SR08	03	P	A34/P66	1.00	\$ 25,668	1.00	\$ 25,668
ATG100AA	3/31/2012	00117555	Legal Clerk	N	SR14	03	P	A	1.00	\$ 36,516	1.00	\$ 36,516
ATG500GA	4/12/2012	00042607	Legal Assistant III	N	SR20	13	P	A34/P66	1.00	\$ 51,312	1.00	\$ 51,312
ATG100CU	7/1/2011	00110165	Legal Assistant III	N	SR20	13	P	U	1.00	\$ 45,576	1.00	\$ 45,576
ATG100AA	7/1/2011	00118621	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 53,000	1.00	\$ 55,008
ATG100AA	7/1/2011	00116640	Deputy Attorney Genreal	Y	SRNA	73	T	U	1.00	\$ 80,000	1.00	\$ 80,016
ATG231BC	8/16/2011	00119339	HCJDC Disposition Researcher	Y	SRNA	03	T	P	1.00	\$ 30,000	1.00	\$ 27,756
ATG231BC	8/27/2011	00119342	NFF Reconciliation Clerk	Y	SRNA	03	T	P	1.00	\$ 27,756	1.00	\$ 27,756
ATG100AC	9/8/2011	00102013	Criminal Justice Resource Mgr	Y	SRNA	93	T	A	1.00	\$ 93,524	1.00	\$ 75,000
ATG100AA	10/8/2011	00100981	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 57,012	1.00	\$ 60,000
ATG100AC	11/16/2011	00102365	Crim Jus Plng Spec	Y	SRNA	13	T	A25/N75	1.00	\$ -	1.00	\$ 57,300
ATG231BC	11/29/2011	00119341	NFF Reconciliation Clerk	Y	SRNA	03	T	P	1.00	\$ 28,884	1.00	\$ 27,756
ATG100AA	12/1/2011	00101069	Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 78,500	1.00	\$ 78,504
ATG100CJ	12/30/2011	00101180	Clerk Typist	Y	SRNA	03	T	A	1.00	\$ -	1.00	\$ 24,419
ATG231BC	1/5/2012	00119498	HIJIS Info Tech Spectt	Y	SRNA	13	T	P	1.00	\$ 43,824	1.00	\$ 45,576
ATG100AC	1/6/2012	00101824	Grants and Planning Chief	Y	SRNA	13	T	A81/N19	1.00	\$ 66,880	1.00	\$ 71,880
ATG100AA	1/18/2012	00101985	Private Secretary II	Y	SR22	63	P	A	1.00	\$ 56,172	1.00	\$ 56,172
ATG100AA	4/3/2012	00102097	Deputy Attorney General	Y	SRNA	73	T	A40/N60	1.00	\$ 101,004	1.00	\$ 89,004

Department of the Attorney General  
Personnel Separations

Table 15

<u>Prog ID/Org</u>	<u>Separation Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
ATG231BC	4/6/2012	00119342	NFF Reconciliation Clerk	Y	SRNA	03	T	P	1.00	\$ 27,756	1.00	\$ 29,220
ATG100AA	4/6/2012	00100189	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 82,008	1.00	\$ 64,008
ATG100AC	4/24/2012	00102667	Crim Jus Plng Spec	Y	SRNA	13	T	A5/N95	1.00	\$ 58,008	1.00	\$ 58,008
ATG100AA	5/1/2012	00112844	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 65,004	1.00	\$ 65,004
ATG500GA	1/31/2012	00117865	General Professional III	N	SR20	13	P	A34/P66	1.00	\$ 53,566	1.00	\$ 50,688
ATG100AA	5/31/2012	00003294	Personnel Clerk V	N	SR15	63	P	A	1.00	\$ 37,968	1.00	\$ 37,968
ATG500GA	6/29/2012	00025948	Secretary III	N	SR16	03	P	A34/P66	1.00	\$ 42,684	1.00	\$ 42,684
ATG500GA	12/19/2011	00041119	Information Tech Specialist II	N	SR18	13	P	A34/P66	1.00	\$ 62,424	1.00	\$ 62,424
ATG100AA	8/15/2011	00119100	Office Assistant III	N	SR08	03	P	W	1.00	\$ 25,668	1.00	\$ 24,384
ATG100CU	12/16/2011	00040716	Office Assistant III	N	SR08	03	T	U	1.00	\$ 32,424	1.00	\$ 22,500
ATG100AC	11/15/2011	00102365	Crim Jus Plng Spec	Y	SRNA	13	T	V	1.00	\$ 60,312	0.52	\$ 57,060

Department of the Attorney General  
New Hires

Table 16

Prog ID/Org	New Hire Effective Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	Budgeted FTE	Budgeted Salary	Actual FTE	Actual Salary
ATG100AA	6/3/2013	00003294	Personnel Technician VI	N	SR15	63	P	A	1.00	\$ 37,968	1.00	\$ 54,012
ATG100AA	6/19/2013	00006478	Legal Secretary	N	SR18	63	P	A	1.00	\$ 54,012	1.00	\$ 42,684
ATG100AA	8/12/2013	00006479	Chief Special Investigator	N	EM07	35	P	A	1.00	\$ 79,104	1.00	\$ 82,272
ATG231BA	8/1/2012	00017368	Criminal ID Technician I	N	SR10	03	P	A	1.00	\$ 30,036	1.00	\$ 27,756
ATG500GA	5/1/2013	00025935	Child Support Enfc Spclt V	N	SR24	13	P	A34/P66	1.00	\$ 51,312	1.00	\$ 60,012
ATG500GA	10/18/2013	00025948	Secretary III	N	SR16	63	P	A34/P66	1.00	\$ 42,684	1.00	\$ 44,412
ATG500GA	6/3/2013	00026166	Support Payments Officer	N	SR15	03	P	A34/P66	1.00	\$ 33,756	1.00	\$ 39,480
ATG500GA	7/16/2013	00029292	Cashier Clerk	N	SR08	03	P	A34/P66	1.00	\$ 27,756	1.00	\$ 25,668
ATG500GA	9/23/2013	00029777	Accountant IV	N	SR22	13	P	A34/P66	1.00	\$ 57,708	1.00	\$ 47,400
ATG500GA	1/3/2013	00032866	Office Assistant IV	N	SR10	03	P	A34/P66	1.00	\$ 33,756	1.00	\$ 28,836
ATG231BC	8/1/2013	00032941	Information Technol Spclt V	N	SR24	13	P	A	1.00	\$ 57,708	1.00	\$ 53,364
ATG100AA	2/14/2013	00034736	Legal Assistant III	N	SR20	13	P	A	1.00	\$ 57,708	1.00	\$ 49,308
ATG100AA	11/1/2012	00034793	Office Assistant III	N	SR08	03	P	A	1.00	\$ 35,064	1.00	\$ 26,700
ATG100AA	8/1/2012	00034813	Legal Clerk	N	SR14	63	P	A	1.00	\$ 33,756	1.00	\$ 35,064
ATG500GA	10/16/2013	00035457	Social Service Assistant IV	N	SR11	03	P	A34/P66	1.00	\$ 31,212	1.00	\$ 33,756
ATG500GA	4/1/2013	00035460	Social Service Assistant IV	N	SR11	03	P	A34/P66	1.00	\$ 37,202	1.00	\$ 28,836
ATG500GA	10/16/2013	00035460	Social Service Assistant IV	N	SR11	03	P	A34/P66	1.00	\$ 37,202	1.00	\$ 35,064
ATG100AA	9/9/2013	00036361	Info Technology Support Tech	N	SR15	03	P	A	1.00	\$ 41,040	1.00	\$ 33,756
ATG100AA	10/30/2012	00036361	Info Technology Support Tech	N	SR15	03	P	A	1.00	\$ 41,040	1.00	\$ 33,756
ATG500GA	6/3/2013	00037350	Support Payments Officer	N	SR15	03	P	A34/P66	1.00	\$ 51,936	1.00	\$ 35,064
ATG100AA	9/4/2012	00037479	Legal Clerk	N	SR14	03	P	A	1.00	\$ 37,968	1.00	\$ 33,756
ATG100AA	6/24/2013	00037607	Legal Clerk	N	SR14	63	P	A	-	\$ -	1.00	\$ 33,756
ATG500GA	2/1/2013	00038060	Office Assistant III	N	SR08	03	P	A34/P66	1.00	\$ 27,756	1.00	\$ 26,700
ATG100AA	6/3/2013	00038324	Office Assistant III	N	SR08	03	P	A	1.00	\$ 41,040	1.00	\$ 26,700
ATG500GA	11/1/2012	00038421	Office Assistant III	N	SR08	03	P	A34/P66	1.00	\$ 25,668	1.00	\$ 26,700
ATG500GA	10/16/2013	00040022	Social Service Assistant IV	N	SR11	03	P	A34/P66	1.00	\$ 33,756	1.00	\$ 30,036
ATG500GA	10/16/2013	00040023	Social Service Assistant IV	N	SR11	03	P	A34/P66	1.00	\$ 33,756	1.00	\$ 35,064
ATG100AA	8/21/2012	00040553	Legal Assistant III	N	SR20	13	P	A	1.00	\$ 38,988	1.00	\$ 43,812
ATG500GA	10/1/2012	00040701	Legal Assistant III	N	SR20	13	P	A34/P66	1.00	\$ 57,708	1.00	\$ 43,812
ATG100CU	6/18/2013	00040716	Office Assistant III	N	SR08	03	T	U	1.00	\$ 32,424	1.00	\$ 26,700
ATG500GA	7/1/2013	00041119	Information Technol Spclt II	N	SR18	13	P	A34/P66	1.00	\$ 62,424	1.00	\$ 40,548
ATG500GA	6/24/2013	00042607	Legal Assistant III	N	SR20	13	P	A34/P66	1.00	\$ 51,312	1.00	\$ 43,812
ATG100CU	2/19/2013	00043211	Legal Clerk	N	SR14	03	T	U	1.00	\$ 36,516	1.00	\$ 33,756
ATG100CU	9/23/2013	00043213	Legal Clerk	N	SR14	03	T	U	1.00	\$ 37,968	1.00	\$ 32,424
ATG100CU	10/4/2012	00043214	Office Assistant III	N	SR08	03	T	U	1.00	\$ 30,036	1.00	\$ 26,700
ATG231BC	7/30/2012	00044997	Office Assistant IV	N	SR10	03	P	A	1.00	\$ 41,040	1.00	\$ 28,836
ATG100AA	9/17/2012	00046735	Personnel Clerk V	N	SR07	63	P	A	1.00	\$ 41,040	1.00	\$ 54,012
ATG231BB	10/16/2012	00047584	Account Clerk II	N	SR08	03	P	W	1.00	\$ 25,668	1.00	\$ 25,668
ATG231BB	7/22/2013	00047584	Account Clerk II	N	SR08	03	P	W	1.00	\$ 25,668	1.00	\$ 27,756
ATG100AA	7/26/2012	00047675	Legal Assistant III	N	SR20	13	P	A	1.00	\$ 53,352	1.00	\$ 55,488



Department of the Attorney General  
New Hires

Table 16

Prog ID/Org	New Hire Effective Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	Budgeted FTE	Budgeted Salary	Actual FTE	Actual Salary
ATG100AA	8/30/2013	00047686	Legal Assistant III	N	SR20	13	P	A	1.00	\$ 42,132	1.00	\$ 43,812
ATG500GA	1/2/2013	00049320	Personnel Mgmt Specialist IV	N	SR16	73	P	A34/P66	1.00	\$ 45,576	1.00	\$ 51,312
ATG100AA	7/26/2012	00049334	Legal Assistant III	N	SR20	73	P	A	1.00	\$ 53,352	1.00	\$ 55,500
ATG100AA	6/3/2013	00052798	Office Assistant IV	N	SR10	63	P	A	1.00	\$ 27,747	1.00	\$ 28,836
ATG100AA	7/9/2012	00052798	Office Assistant IV	N	SR10	63	P	A	1.00	\$ 27,747	1.00	\$ 27,756
ATG500GA	1/2/2013	00052803	Clerical Supervisor III	N	SR14	04	P	A34/P66	1.00	\$ 36,516	1.00	\$ 39,480
ATG100AA	1/2/2013	00100081	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 92,508	1.00	\$ 98,496
ATG100AA	8/5/2013	00100082	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 80,000	1.00	\$ 60,000
ATG100AA	9/20/2013	00100098	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 89,508	1.00	\$ 63,000
ATG100AA	6/24/2013	00100103	Deputy Attorney General	Y	SRNA	73	P	U	1.00	\$ 76,008	1.00	\$ 82,512
ATG100AA	2/1/2013	00100108	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 92,500	1.00	\$ 70,008
ATG100AA	7/1/2013	00100112	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 96,000	1.00	\$ 79,008
ATG100AA	9/3/2013	00100189	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 82,008	1.00	\$ 72,000
ATG100AA	3/5/2013	00100428	Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 58,512	1.00	\$ 75,000
ATG100AA	9/3/2013	00101069	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 78,500	1.00	\$ 77,004
ATG100AA	2/4/2013	00101282	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 73,000	1.00	\$ 77,808
ATG100AA	10/21/2013	00101842	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 59,000	1.00	\$ 78,000
ATG500GC	8/19/2013	00101862	Deputy Attorney General	Y	SRNA	73	P	A34/P66	1.00	\$ 58,008	1.00	\$ 64,008
ATG100AA	1/16/2013	00101879	Deputy Attorney General	Y	SRNA	73	P	A34/P66	1.00	\$ 75,529	1.00	\$ 65,004
ATG100AA	4/1/2013	00101985	Private Secretary II	Y	SR22	63	P	A	1.00	\$ 56,172	1.00	\$ 58,440
ATG100AA	3/1/2013	00102089	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 82,008	1.00	\$ 83,604
ATG100AA	1/2/2013	00102141	Supvg Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 113,000	1.00	\$ 104,004
ATG100AA	6/24/2013	00102653	Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 67,000	1.00	\$ 63,000
ATG100AC	8/5/2013	00102667	Crim Jus Plng Spec	Y	SRNA	13	T	A	1.00	\$ 58,008	1.00	\$ 55,008
ATG100AC	7/16/2012	00102667	Crim Jus Plng Spec	Y	SRNA	13	T	A	1.00	\$ 58,008	1.00	\$ 58,008
ATG100AA	5/1/2013	00102669	Deputy Attorney General	Y	SRNA	73	P	U	1.00	\$ 87,500	1.00	\$ 78,000
ATG500GA	4/5/2013	00110035	Information Technology Spec III	N	SR18	13	P	A34/P66	1.00	\$ 51,312	1.00	\$ 43,812
ATG100AC	7/29/2013	00110144	Crim Jus Plng Spec	Y	SRNA	13	T	N	1.00	\$ 60,312	1.00	\$ 55,008
ATG100CU	9/27/2012	00110165	Legal Assistant III	N	SR20	13	P	U	1.00	\$ 45,576	1.00	\$ 42,132
ATG500GA	5/1/2013	00110166	Support Payments Officer	N	SR15	03	P	A34/P66	1.00	\$ 46,176	1.00	\$ 44,412
ATG100AA	3/1/2013	00110242	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 85,000	1.00	\$ 86,004
ATG500GA	11/1/2012	00110476	Office Assistant III	N	SR08	03	P	A34/P66	1.00	\$ 25,668	1.00	\$ 26,700
ATG100AA	10/10/2013	00111093	Litigation Secretary	Y	SRNA	63	T	A	1.00	\$ 56,172	1.00	\$ 53,604
ATG100AA	2/4/2013	00111531	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 76,000	1.00	\$ 82,008
ATG100AA	1/16/2013	00112195	Deputy Attorney General	Y	SRNA	73	T	B	1.00	\$ 79,500	1.00	\$ 77,004
ATG100AA	10/7/2013	00112305	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 67,500	1.00	\$ 75,000
ATG100CU	3/18/2013	00112490	Legal Assistant II	N	SR18	13	T	U	1.00	\$ 39,900	1.00	\$ 33,756
ATG500GA	3/1/2013	00112593	Information Technol Spclt IV	N	SR22	13	P	A34/P66	1.00	\$ 45,576	1.00	\$ 47,400
ATG100AA	10/21/2013	00112920	Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 83,508	1.00	\$ 85,008
ATG100AA	8/15/2013	00113217	Office Assistant III	N	SR08	63	P	A	1.00	\$ 26,700	1.00	\$ 25,668

Department of the Attorney General  
New Hires

Table 16

Prog ID/Org	New Hire Effective Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	Budgeted FTE	Budgeted Salary	Actual FTE	Actual Salary
ATG100AA	12/18/2012	00116418	Legal Assistant II	N	SR18	73	P	A	1.00	\$ 41,040	1.00	\$ 38,988
ATG100AA	9/20/2013	00116487	Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 83,004	1.00	\$ 102,000
ATG100AA	8/29/2013	00116640	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 80,000	1.00	\$ 72,000
ATG100AA	6/17/2013	00117245	Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 69,000	1.00	\$ 64,008
ATG100AA	9/18/2013	00117286	Personnel Mgmt Specialist V	N	SR24	73	P	A	1.00	\$ 60,024	1.00	\$ 51,312
ATG100AA	5/16/2013	00117522	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 81,000	1.00	\$ 63,000
ATG100AA	1/16/2013	00117555	Legal Clerk	N	SR14	03	P	A	1.00	\$ 36,516	1.00	\$ 33,756
ATG100AA	11/1/2013	00117555	Legal Clerk	N	SR14	03	P	A	1.00	\$ 36,516	1.00	\$ 36,516
ATG231BC	6/19/2013	00117715	Office Assistant IV	N	SR10	03	P	W	1.00	\$ 36,516	1.00	\$ 28,836
ATG500GA	4/2/2013	00117868	Social Service Assistant IV	N	SR11	03	P	A34/P66	1.00	\$ 26,664	1.00	\$ 28,836
ATG500GA	10/16/2013	00117868	Social Service Assistant IV	N	SR11	03	P	A34/P66	1.00	\$ 26,664	1.00	\$ 31,212
ATG100AA	7/16/2013	00118046	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 70,500	1.00	\$ 75,612
ATG100AA	2/19/2013	00118272	Legal Clerk	N	SR14	03	P	A	1.00	\$ 40,000	1.00	\$ 33,756
ATG231BC	1/22/2013	00118331	Office Assistant IV	N	SR10	03	P	W	1.00	\$ 27,756	1.00	\$ 32,424
ATG231	8/1/2012	00118393	Criminal ID Technician I	N	SR10	03	P	S	1.00	\$ 41,040	1.00	\$ 28,836
ATG100AA	4/1/2013	00118485	Legal Clerk	N	SR14	03	P	A	1.00	\$ 32,427	1.00	\$ 33,756
ATG231BC	8/13/2012	00119137	Office Assistant IV	N	SR10	03	P	V	1.00	\$ 27,756	1.00	\$ 28,836
ATG100AA	9/27/2012	00119295	Secretary to Spect Asst to AG	Y	SRNA	63	P	A	1.00	\$ 50,000	1.00	\$ 50,604
ATG100AA	1/2/2013	00119297	Special Assistant to the AG	Y	SRNA	73	P	A	1.00	\$ 90,000	1.00	\$ 93,996
ATG100AC	10/16/2012	00119338	Crim Jus Plng Spec	Y	SRNA	13	T	A	1.00	\$ 55,008	1.00	\$ 57,204
ATG231BC	1/15/2013	00119340	Office Assistant IV	N	SR10	03	T	N	1.00	\$ 29,104	1.00	\$ 26,364
ATG231	9/9/2013	00119438	HIJIS Program Project IT Spcft	Y	SRNA	13	T	P	1.00	\$ 43,824	1.00	\$ 60,024
ATG231BC	4/15/2013	00119457	HIJIS Program Manager	Y	SRNA	13	T	P	1.00	\$ 75,548	1.00	\$ 78,996
ATG100CJ	9/4/2012	00120685	Asst Coor Msg Chdn Clhse Ctr	Y	SRNA	13	T	R	1.00	\$ 38,000	0.40	\$ 15,192
ATG100AA	12/3/2012	00120693	Legal Assistant III	N	SR20	13	P	A	1.00	\$ 42,000	1.00	\$ 55,488
ATG100AA	12/27/2012	00120728	Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 65,000	1.00	\$ 82,008
ATG100CU	8/26/2013	00120952	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 80,000	1.00	\$ 65,496
ATG231BC	3/1/2012	00117520	Office Assistant IV	N	SR10	03	P	W	1.00	\$ 28,836	1.00	\$ 28,836
ATG100AA	2/13/2012	00041803	Office Assistant III	N	SR08	03	P	A	1.00	\$ 41,040	1.00	\$ 26,700
ATG100AA	2/16/2012	00040441	Office Assistant II	N	SR06	03	P	A	1.00	\$ 24,648	1.00	\$ 24,648
ATG231BB	5/7/2012	00118852	Office Assistant III	N	SR08	03	P	W	1.00	\$ -	1.00	\$ 25,668
ATG100AA	6/1/2012	00026219	Legal Clerk	N	SR14	03	P	A50/U50	1.00	\$ 39,480	1.00	\$ 33,756
ATG100AA	6/1/2012	00033287	Legal Clerk	N	SR14	03	P	U	1.00	\$ 41,040	1.00	\$ 33,756
ATG100AA	6/26/2012	00112333	Legal Clerk	N	SR14	63	P	A	1.00	\$ 36,516	1.00	\$ 33,756
ATG500GA	8/30/2011	00102650	Admin Proc Branch Chief	Y	SRNA	93	P	A34/P66	1.00	\$ 82,407	1.00	\$ 87,996
ATG100AA	9/1/2011	00118621	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 53,000	1.00	\$ 57,504
ATG100AD	9/9/2011	00102392	Clerk Typist	Y	SRNA	03	P	A	1.00	\$ 33,903	1.00	\$ 33,900
ATG100AA	9/16/2011	00100423	Deputy Attorney General	Y	SRNA	73	T	A50/U50	1.00	\$ 65,000	1.00	\$ 59,004
ATG100AA	9/27/2011	00100424	Deputy Attorney General	Y	SRNA	73	T	A50/U50	1.00	\$ 55,000	1.00	\$ 57,504
ATG100AA	10/17/2011	00101389	Supvgy Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 69,000	1.00	\$ 108,996

Department of the Attorney General  
New Hires

Table 16

Prog ID/Org	New Hire Effective Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	Budgeted FTE	Budgeted Salary	Actual FTE	Actual Salary
ATG100AA	11/7/2011	00101261	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 65,000	1.00	\$ 60,000
ATG231BC	11/16/2011	00119342	NFF Reconciliation Clerk	Y	SRNA	03	T	P	1.00	\$ 27,756	1.00	\$ 29,220
ATG100AA	12/5/2011	00118348	Litigation Assistant	Y	SRNA	73	T	A	1.00	\$ 42,100	1.00	\$ 57,792
ATG100AA	1/19/2012	00112402	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 60,000	1.00	\$ 71,280
ATG100AA	2/16/2012	00101025	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 94,500	1.00	\$ 76,008
ATG100AD	3/12/2012	00102663	JJIS Program Analyst	Y	SRNA	13	T	A	1.00	\$ 53,352	1.00	\$ 55,488
ATG100AA	4/26/2012	00102089	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 82,008	1.00	\$ 82,008
ATG231BC	5/7/2012	00119342	NFF Reconciliation Clerk	Y	SRNA	03	T	P	1.00	\$ 27,756	1.00	\$ 27,756
ATG100AA	7/1/2011	00037509	Departmental Pers Officer II	N	EM03	35	P	A	1.00	\$ 82,632	1.00	\$ 73,692
ATG100AA	7/1/2011	00014194	Legal Secretary	N	SR18	03	P	A	1.00	\$ 58,440	1.00	\$ 51,936
ATG231BB	8/1/2011	00054533	Office Assistant IV	N	SR10	03	P	W	1.00	\$ -	1.00	\$ 28,836
ATG231BA	8/30/2011	00048790	Criminal Id Supervisor	N	SR23	04	P	A	1.00	\$ 46,176	1.00	\$ 48,048
ATG500GA	10/17/2011	00039782	Child Support Enfc Splct IV	N	SR22	13	P	A34/P66	1.00	\$ 45,138	1.00	\$ 64,920
ATG100AA	10/24/2011	00117681	Legal Assistant III	N	SR20	13	P	A	1.00	\$ 42,132	1.00	\$ 43,812
ATG500GA	11/1/2011	00112595	Information Technol Splct V	N	SR24	13	P	A34/P66	1.00	\$ 62,424	1.00	\$ 53,364
ATG500GA	11/7/2011	00037407	Accountant III	N	SR20	13	P	A34/P66	1.00	\$ 41,727	1.00	\$ 43,812
ATG231BC	11/16/2011	00052800	Office Assistant V	N	SR10	03	P	A	1.00	\$ 32,424	1.00	\$ 33,756
ATG100AB	12/1/2011	00030850	Auditor IV	N	SR22	13	P	B25/P75	1.00	\$ 57,708	1.00	\$ 55,488
ATG231BC	1/3/2012	00047334	Information Technol Splct III	N	SR20	13	P	A	1.00	\$ 42,132	1.00	\$ 47,400
ATG231BA	1/3/2012	00048959	Criminal ID Technician III	N	SR14	03	P	A	1.00	\$ 44,412	1.00	\$ 46,176
ATG100AA	3/6/2012	00047123	Legal Secretary	N	SR18	03	P	A	1.00	\$ 49,932	1.00	\$ 48,048
ATG100AA	3/16/2012	00112198	Legal Clerk	N	SR14	03	P	U	1.00	\$ 37,968	1.00	\$ 44,412
ATG231BB	4/26/2012	00054533	Office Assistant IV	N	SR10	03	P	W	1.00	\$ -	1.00	\$ 27,756
ATG500GA	5/1/2012	00040702	Legal Assistant II	N	SR16	13	P	A34/P66	1.00	\$ 60,024	1.00	\$ 43,812
ATG100AA	9/1/2011	00031014	Legal Secretary	N	SR18	63	P	A	1.00	\$ 49,932	1.00	\$ 37,968
ATG231BC	10/4/2011	00039019	Office Assistant III	N	SR08	03	P	W	1.00	\$ 25,668	1.00	\$ 26,700
ATG100CU	11/1/2011	00040716	Office Assistant II	N	SR06	03	T	U	1.00	\$ 32,424	1.00	\$ 22,500
ATG231BC	11/29/2011	00044997	Office Assistant IV	N	SR10	03	P	A	1.00	\$ 41,040	1.00	\$ 31,212
ATG231BB	12/16/2011	00026671	Office Assistant IV	N	SR10	03	P	W	1.00	\$ 28,836	1.00	\$ 26,364
ATG231BC	1/5/2012	00047829	Information Technol Splct IV	N	SR22	13	P	W	1.00	\$ 45,576	1.00	\$ 45,576
ATG231BB	4/9/2012	00011219	Office Assistant III	N	SR08	03	P	W	1.00	\$ -	1.00	\$ 25,668
ATG500GA	4/16/2012	00110033	Information Technol Splct IV	N	SR22	13	P	A34/P66	1.00	\$ 53,352	1.00	\$ 47,400
ATG500GA	4/23/2012	00110032	Information Technol Splct VI	N	SR26	13	P	A34/P66	1.00	\$ 60,024	1.00	\$ 57,720
ATG231BB	5/17/2012	00118853	Office Assistant III	N	SR08	03	P	W	1.00	\$ -	1.00	\$ 25,668
ATG100AA	5/21/2012	00118272	Legal Clerk	N	SR14	03	P	A34/U66	1.00	\$ 60,000	1.00	\$ 32,424
ATG100AA	7/1/2011	00102653	Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 67,000	1.00	\$ 82,512
ATG100AA	7/1/2011	00119116	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 63,000	1.00	\$ 60,514
ATG100AA	8/1/2011	00116640	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 80,000	1.00	\$ 80,004
ATG100AA	11/1/2011	00106267	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 86,000	1.00	\$ 62,004
ATG100AC	1/6/2012	00102013	Criminal Justice Resource Mgr	Y	SRNA	93	T	A	1.00	\$ 93,524	1.00	\$ 83,064

Department of the Attorney General  
New Hires

Table 16

<u>Prog ID/Org</u>	<u>New Hire Effective Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
ATG100AA	1/18/2012	00101985	Private Secretary II	N	SRNA	63	P	A	1.00	\$ 56,172	1.00	\$ 56,172
ATG100AC	2/1/2012	00117116	Juvenile Justice Res Analyst	Y	SRNA	13	P	A	1.00	\$ 51,812	1.00	\$ 52,776
ATG100AC	2/8/2012	00102366	Crim Jus Plng Spec	Y	SRNA	13	T	A54/N46	1.00	\$ 60,312	1.00	\$ 57,204
ATG231BC	2/14/2012	00119457	HIJIS Program Manager	Y	SRNA	13	T	P	1.00	\$ 75,548	1.00	\$ 82,128
ATG100AA	4/3/2012	00101027	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 69,000	1.00	\$ 92,208
ATG100AA	4/19/2012	00100981	Deputy Attorney General	Y	SRNA	73	P	A	1.00	\$ 57,012	1.00	\$ 68,988
ATG100AC	4/24/2012	00101824	Grants and Planning Chief	Y	SRNA	13	T	A81/N19	1.00	\$ 66,880	1.00	\$ 74,760
ATG100AA	5/16/2012	00101069	Deputy Attorney General	Y	SRNA	73	T	A	1.00	\$ 78,500	1.00	\$ 85,008
ATG100AA	6/25/2012	00112844	Deputy Attorney General	Y	SRNA	73	T	U	1.00	\$ 65,004	1.00	\$ 69,204
ATG100AA	7/1/2011	00003932	Receptionist	N	SR07	03	P	A	1.00	\$ 28,800	1.00	\$ 32,424
ATG231BC	8/16/2011	00036259	Office Assistant III	N	SR08	03	P	A	1.00	\$ 26,700	1.00	\$ 27,756
ATG100AA	8/23/2011	00046454	Information Technol Spclt V	N	SR24	13	P	A	1.00	\$ 75,960	1.00	\$ 67,512
ATG100AA	10/14/2011	00046349	Information Technol Spclt IV	N	SR22	13	P	A	1.00	\$ 51,312	1.00	\$ 55,488
ATG231BC	11/16/2011	00037403	Office Assistant III	N	SR08	03	P	A	1.00	\$ 31,212	1.00	\$ 35,064
ATG100AA	12/1/2011	00031022	Legal Clerk	N	SR14	03	P	A	1.00	\$ 44,412	1.00	\$ 37,968
ATG231BC	3/1/2012	00117967	Office Assistant IV	N	SR10	03	P	W	1.00	\$ 27,756	1.00	\$ 28,836
ATG100AA	3/2/2012	00120308	Legal Clerk	N	SR14	03	P	B	1.00	\$ 48,024	1.00	\$ 48,048
ATG231BA	4/2/2012	00118392	Criminal ID Technician I	N	SR12	03	P	W	1.00	\$ 36,216	1.00	\$ 31,212
ATG100AA	4/3/2012	00117286	Personnel Mgmt Specialist V	N	SR24	73	P	A	1.00	\$ 60,024	1.00	\$ 67,488
ATG500GB	4/25/2012	00040798	Office Assistant III	N	SR08	03	P	A34/P66	1.00	\$ 25,668	1.00	\$ 30,036

Department of the Attorney General  
 Unauthorized Positions

Table 17

<u>Prog ID/Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
NONE													

Department of the Attorney General  
Overtime Expenditures

Table 18

Prog ID	Program Title	MOF	FY12 (actual)			FY13 (actual)			FY14 (estimated)			FY15 (budgeted)		
			<u>Base Salary</u>	<u>Overtime</u>	<u>Overtime</u>	<u>Base Salary</u>	<u>Overtime</u>	<u>Overtime</u>	<u>Base Salary</u>	<u>Overtime</u>	<u>Overtime</u>	<u>Base Salary</u>	<u>Overtime</u>	<u>Overtime</u>
			\$\$\$\$	\$\$\$\$	Percent	\$\$\$\$	\$\$\$\$	Percent	\$\$\$\$	\$\$\$\$	Percent	\$\$\$\$	\$\$\$\$	Percent
ATG100	Legal Services	M	\$ 22,986,741	\$ 153,271	0.67%	\$ 24,570,838	\$ 126,063	0.51%	\$ 25,383,238	\$ 152,300	0.60%	\$ 28,663,755	\$ 172,000	0.60%
ATG231	Hawaii Criminal Justice Data C	M	\$ 2,783,234	\$ 56,683	2.04%	\$ 2,770,966	\$ 53,702	1.93%	\$ 2,328,840	\$ 46,600	2.00%	\$ 2,324,815	\$ 46,500	2.00%
ATG500	Child Support Enforcement Ag	A/N	\$ 10,391,293	\$ 6,444	0.06%	\$ 9,837,706	\$ 6,453	0.07%	\$ 10,712,906	\$ 6,500	0.06%	\$ 11,858,261	\$ 7,100	0.06%
		M = Multiple MOF												
		M = Multiple MOF												
		A = 34% ; N = 66%												

Department of the Attorney General  
Overpayments

Table 19

Employee Name	Date of Overpayment	Gross Amount Overpaid	Amount Recovered	Balance	Category				Reason for Overpayment	Referred to Attorney General
					Employed		Not Employed			
					Occurred > 2 Years	Occurred < 2 Years	Occurred > 2 Years	Occurred < 2 Years		
[REDACTED]	various dates	\$ 2,859.66	\$ 770.00	\$ 2,089.66			2,089.66		LWOP caused by adjustments made by DHRD-WC.	Yes
[REDACTED]	various dates	\$ 3,435.74	\$ 2,920.36	\$ 515.38	515.38				LWOP. Payroll deduction is being worked on by AG/CRD	Yes
[REDACTED]	11/20/03-1/15/04	\$ 7,727.27	\$ 300.00	\$ 7,427.27			7,427.27		Notification to stop paycheck was late in coming to AG Payroll	Yes
[REDACTED]	10/24-31/2005	\$ 718.00	\$ -	\$ 718.00			718.00		LWOP notification was late in coming to AG Payroll	Yes
[REDACTED]	4/21/11-05/15/201	\$ 2,531.49	\$ -	\$ 2,531.49				2,531.49	LWOP notification was late in coming to AG Payroll	Yes



Department of the Attorney General  
Contract Costs

Table 20

Prop ID	MOF	Frequency		Max Value	Outstanding Balance	Term of Contract			Organization	Category E/U/P/C/G/S	Description	Method and Frequency of Monitoring	POS Y/N	Data no longer requested	
		Amount	(M/A/O)			Date Executed	From	To							
ATG500	N	\$ 3,408	M	\$ 408,959	\$ 255,599	10/1/2009	10/1/2009	9/30/2019	Sumikawa, Bert M. & Ellen S.	L	CSEA Kauai Office Lease	DAGS Leasing quarterly billing	N	4180 Rice St., Suite 103, Lihue	A (0%) / N (66%)
ATG500	N	\$ 8,155	M	\$ 481,361	\$ 261,121	4/6/2011	4/1/2011	2/29/2016	Gulsons, LLC	L	CSEA Maui Office Lease	DAGS Leasing quarterly billing	N	35 Lunalilo St., Suite 200, Wailuku	A (0%) / N (66%)
ATG500	A / N	\$ 4,483	M	\$ 376,606	\$ 49,313	6/1/2007	6/1/2007	5/31/2014	WKSP Limited Partnership	L	CSEA Hilo Office Lease	DAGS Leasing quarterly billing	N	88 Kaneohehwa Ave., Suite 202, Hilo	A (23%) / N (66%)
ATG500	A / N	\$ 2,266	M	\$ 133,672	\$ 111,012	3/15/2012	9/1/2012	7/31/2017	C&A Properties LLP	L	FSU Kona Office Lease	Owner's monthly billing	N	81-941 A Halekii St, Kealahou, HI 96750	A (34%) / N (66%)
ATG500	A / N	\$ 5,407	M	\$ 405,510	\$ 259,521	10/31/2012	4/1/2011	7/31/2017	Loihi Holdings LLC	L	FSU Hilo Office Lease	Owner's monthly billing	N	688 Kinoole St., Suite 219A, Hilo	A (34%) / N (66%)
ATG500	A / N	\$ 13,937	M	\$ 517,522	\$ 155,160	5/1/2011	5/1/2011	3/31/2016	Castle & Cooke Commercial	L	FSU Oahu Office Lease	Owner's monthly billing	N	680 Iwilei Rd., Suite 400, Honolulu	A (34%) / N (66%)
ATG100	B	\$ 9,192	M	\$ 661,828	\$ -	3/20/2007	1/1/2007	12/31/2012	Melim Building, Ltd	L	Medicaid Fraud / CJD Office Lease	Owner's monthly billing	N	333 Queen St., Suite 1000, Honolulu	B (100%)
ATG100	B	\$ 8,988	M	\$ 602,676	\$ -	3/20/2007	1/1/2007	12/31/2012	Melim Building, Ltd	L	Tobacco Enforcement Unit / CJD Office Lease	Owner's monthly billing	N	333 Queen St., Suite 400, Honolulu	B (100%)
ATG100	A	\$ 11,672	M	\$ 560,433	\$ -	6/13/2008	7/1/2008	5/31/2013	Melim Building, Ltd	L	Criminal Justice Division Office Lease	Owner's monthly billing	N	333 Queen St., Suite 200, Honolulu	A (100%)
ATG100	A	\$ 1,307	M	\$ 77,085	\$ 41,803	4/6/2011	4/1/2011	2/29/2016	GLACS, LLC	L	Family Law Division Kona Office Lease	DAGS Leasing quarterly billing	N	77-6399 Nalan St., #1 & 2, Kailua-Kona	A (100%)
ATG100	A	\$ 9,277	M	\$ 1,113,240	\$ 955,531	12/9/2011	2/1/2012	1/31/2022	James Campbell Company LLC	L	Family Law Division Kapolei Office Lease	Vendor's monthly billing	N	1001 Kamokila Blvd., Suite 211, Kapolei	A (100%)
ATG100	A	\$ 13,254	M	\$ 1,484,419	\$ 1,325,371	8/7/2012	9/1/2012	1/31/2022	James Campbell Company LLC	L	Family Law Division Kapolei Office Lease	Vendor's monthly billing	N	1001 Kamokila Blvd., Suite 309, Kapolei	A (100%)
ATG100	A	\$ 498	M	\$ 29,384	\$ 16,936	3/1/2011	4/1/2011	4/30/2016	1955 Main Street Partnership	L	Family Law Division Maui Office Lease	DAGS Leasing quarterly billing	N	1955 Main St., Suite 401, Wailuku	A (100%)
ATG100	A	\$ 658	M	\$ 39,450	\$ 17,747	09/28/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By TRT per Month	N	2CRLQUBE9201	BRE-242637
ATG100	A	\$ 672	M	\$ 40,307	\$ 18,136	09/28/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By ASO per Month	N	2CRLQUBE9201	BRE-242641
ATG100	A	\$ 672	M	\$ 40,307	\$ 18,136	09/28/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By ASO per Month	N	2CRLQUBE9201	BRE-242665
ATG100	A	\$ 658	M	\$ 39,450	\$ 17,747	09/28/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By EDU per Month	N	2CRLQUBE9201	BRE-242649
ATG100	A	\$ 672	M	\$ 40,307	\$ 18,136	09/28/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By INV per Month	N	2CRLQUBE9201	BRE-242671
ATG100	A	\$ 556	M	\$ 33,389	\$ 25,047	04/01/2012	04/01/2012	03/31/2017	Xerox Corp	E	Copier Machine Lease	By ADMIN per Month	N	4112CP	3YA-892644
ATG100	A	\$ 870	M	\$ 52,200	\$ 46,980	12/31/2012	01/01/2013	12/31/2017	Xerox Corp	E	Copier Machine Lease	By CRD per Month	N	D125CP	BG-0961965
ATG100	A	\$ 123	M	\$ 7,399	\$ 3,333	09/30/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By ASO per Month	N	W5230	KBM-541791
ATG100	A	\$ 155	M	\$ 9,326	\$ 4,668	12/30/2010	01/01/2011	12/31/2015	Xerox Corp	E	Copier Machine Lease	By CED per Month	N	W5225P	KBM-542194
ATG100	A	\$ 491	M	\$ 29,451	\$ 2,452	11/19/2008	12/01/2008	11/30/2013	Xerox Corp	E	Copier Machine Lease	By EDU per Month	N	W7665P	VDR-561351
ATG100	A	\$ 764	M	\$ 45,868	\$ 22,939	12/31/2010	01/01/2011	12/31/2015	Xerox Corp	E	Copier Machine Lease	By ELD per Month	N	WC7775P	RFX-350591
ATG100	A	\$ 612	M	\$ 36,702	\$ 8,563	08/17/2009	09/01/2009	08/31/2014	Xerox Corp	E	Copier Machine Lease	By CID per Month	N	W7665P	VDR-567791
ATG100	A	\$ 658	M	\$ 39,450	\$ 17,747	09/27/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By FLD per Month	N	2CQ9201	BRE-242662
ATG100	A	\$ 672	M	\$ 40,307	\$ 18,136	09/28/2010	10/01/2010	09/30/2015	Xerox Corp	E	Copier Machine Lease	By FLD per Month	N	2CQ9201	BRE-242692
ATG100	A	\$ 548	M	\$ 32,864	\$ 8,213	09/29/2009	10/01/2009	09/30/2014	Xerox Corp	E	Copier Machine Lease	By HHS per Month	N	W7665P	VDR-567920
ATG100	A	\$ 460	M	\$ 27,597	\$ 6,899	09/29/2009	10/01/2009	09/30/2014	Xerox Corp	E	Copier Machine Lease	By LT per Month	N	W5665PT	VTM-780596
ATG100	A	\$ 203	M	\$ 12,199	\$ 1,020	11/19/2008	12/01/2008	11/30/2013	Xerox Corp	E	Copier Machine Lease	By FLD-Kauai per Month	N	WC7232P	3BP-237148
ATG100	A	\$ 296	M	\$ 17,786	\$ 9,491	02/24/2011	03/01/2011	02/29/2016	Xerox Corp	E	Copier Machine Lease	By FLD-Hilo per Month	N	WC7435P	PBB-025521
ATG100	A	\$ 178	M	\$ 10,664	\$ 4,796	03/14/2009	03/14/2009	03/14/2015	Xerox Corp	E	Copier Machine Lease	By FLD-Kona per Month	N	WC7232P	GBP240801
ATG100	A	\$ 665	M	\$ 39,897	\$ 23,938	07/11/2011	07/11/2011	07/11/2016	IKDN Office Solutions	E	Copier Machine Lease	By CID-TEU per Monthly Billing	N	MPC6501	8
ATG100	A	\$ 229	M	\$ 13,740	\$ 13,511	05/30/2013	05/30/2013	04/30/2018	Xerox Corp	E	Copier Machine Lease	By FLD-Maui per Month	N	W7845PT	MX4316998
ATG500	A / N	\$ 1,511	M	\$ 90,667	\$ 45,335	12/22/2010	12/22/2010	12/22/2015	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	4112CP	3YA-888636
ATG500	A / N	\$ 56	M	\$ 3,359	\$ 1,679	12/22/2010	12/22/2010	12/22/2015	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	MFP3635X	LBP-356957
ATG500	A / N	\$ 316	M	\$ 18,974	\$ 9,490	12/22/2010	12/22/2010	12/22/2015	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	W7545P	XKP-509978
ATG500	A / N	\$ 420	M	\$ 25,187	\$ 4,195	04/29/2009	04/29/2009	04/15/2014	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	W5655 COPIER/AT	MTD-066212
ATG500	A / N	\$ 494	M	\$ 29,637	\$ 494	08/06/2008	08/06/2008	08/06/2013	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	WORKCENTRE 5645	ATD-727217
ATG500	A / N	\$ 780	M	\$ 46,792	\$ 7,780	04/29/2009	04/29/2009	04/15/2014	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	4112CP	3YA-890782



Department of the Attorney General  
Contract Costs

Table 20

Prgg ID	MOF	Amount	(M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Organization	E/I/P/C/G	Description	Frequency of Monitoring	POS Y/N	Data no longer requested
ATG500	A / N	\$ 31	M	\$ 1,856	\$ 62	08/26/2008	08/26/2008	08/26/2013	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	WORKCENTRE 4118X YHT-184819
ATG500	A / N	\$ 31	M	\$ 1,856	\$ 372	06/17/2009	06/17/2009	06/17/2014	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	WORKCENTRE 4118X YHT-184822
ATG500	A / N	\$ 494	M	\$ 29,637	\$ 987	08/26/2008	08/26/2008	08/26/2013	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	WORKCENTRE 766S VDR-558465
ATG500	A / N	\$ 360	M	\$ 21,600	\$ 4,320	06/17/2009	06/17/2009	06/17/2014	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	WC7345 PRINTER FKA-941260
ATG500	A / N	\$ 401	M	\$ 24,067	\$ 15,639	08/29/2011	10/01/2011	10/01/2016	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	W7545P XKP-522983
ATG500	A / N	\$ 401	M	\$ 24,068	\$ 15,640	08/29/2011	10/01/2011	10/01/2016	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	W7545P XKP-523007
ATG500	A / N	\$ 780	M	\$ 46,792	\$ 30,420	09/23/2011	10/01/2011	10/01/2016	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	4112CP 3YA-890782
ATG500	A / N	\$ 467	M	\$ 16,816	\$ 936	04/28/2011	04/25/2011	04/25/2014	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	W5655 COPIER/4T
ATG500	A / N	\$ 19	M	\$ 1,138	\$ 1,119	05/24/2013	06/01/2013	06/01/2018	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	WORKCENTRE 3550 YHR-697137
ATG500	A / N	\$ 302	M	\$ 18,138	\$ 18,138	08/08/2013	08/29/2013	08/29/2018	Xerox Corp	E	Copier Machine Lease	By CSEA per Month	N	WORKCENTRE 775 MFD
ATG500	A / N	\$ 25,371	M	\$ 2,055,033	\$ 964,098	11/23/2009	11/23/2009	08/18/2016	Redmane Technology LLC	S	Maintenance and Support of Child Support System	By CSEA per Month	Y	
ATG500	A / N	\$ 3,153	M	\$ 75,677	\$ 75,677	07/01/2013	07/01/2013	06/30/2015	Star Protection Agency	S	Security Services for CSEA Maui Office	By CSEA per Month	Y	
ATG500	A / N	\$ 15,153	M	\$ 363,664	\$ 363,664	06/10/2013	06/10/2013	05/26/2015	Aloha Data Services, Inc.	S	File Conversion Services/Scan Case Files	By CSEA per Month	Y	
ATG500	A / N	\$ 537	O	\$ 27,912	\$ 27,912	08/15/2013	08/15/2013	08/14/2015	Arekat Pacific Security, Inc.	S	Security Services for CSEA Oahu Branch Office	By CSEA per Month	Y	
ATG100	N	\$ 83	M	\$ 4,987	\$ 416	11/05/2007	11/05/2007	11/05/2012	Xerox Corp	E	Copier Machine Lease	By CPJA per Month	N	CopyCentre 123 TFW028525
ATG100	N	\$ 188	M	\$ 11,255	\$ 1,308	02/06/2009	02/06/2009	02/06/2014	Business Works Hawaii	E	Mall Machine Lease	By CPJA per Monthly Billing	N	Neopost IS 420 8.33E+08
ATG100	B	\$ 500.00	M	\$ 30,000	\$ 19,000	8/26/2011	8/26/2011	8/26/2016	IKON Office Solutions	E	Software Maintenance	By TEU per Monthly Billing	Y	For Ricoh Copier
ATG231	A/W	\$ 96,824	O	\$ 658,145	\$ -	5/1/2012	5/1/2012	12/31/2013	Morpho Trak (MetaMorpho)	S	AFIS Maintenance NOTE: A contract extension is currently being worked on	HCJDC per Billing Received	Y	
ATG231	N	billed for time as services are provided	O	\$ 69,341	\$ -	4/15/2011	4/15/2011	4/14/2014	Communication Consulting Services	S	To replace and maintain the HCJDC Computer Room UPS/PDU	HCJDC per Billing Received	Y	
ATG231	N	billed for time as services are provided	O	\$ 300,000	\$ 126,609	2/11/2013	2/21/2013	4/30/2104	SEARCH Group, Inc.	S	Federated Identity Management for HUIS Program	HCJDC per Billing Received	Y	

Department of the Attorney General  
 Capital Improvements Program Requests

Table 21

<u>Prog ID</u>	<u>Prog ID Priority</u>	<u>Dept- Wide Priority</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY14 \$\$\$</u>	<u>FY15 \$\$\$</u>
	NONE					

Department of the Attorney General  
 Capital Improvements Program Lapses

Table 22

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Amount \$\$\$\$</u>	<u>Reason</u>
	NONE				

Department of the Attorney General  
Division Resources

Table 23

Division	Associated Program IDs					
<b>Legal Services:</b>						
Administration Division	ATG100AA					
Appellate Division	ATG100AA					
Civil Recoveries Division	ATG100CU					
Civil Right Litigation Division	ATG100AA					
Commerce & Economic Dev. Division	ATG100AA					
Criminal Justice Division	ATG100AA	ATG100AB	ATG100AE			
Education Division	ATG100AA					
Employment Law Division	ATG100AA					
Family Law Division	ATG100AA					
Health & Human Services Division	ATG100AA					
Investigations Division	ATG100AA	ATG100AI	ATG100AJ			
Labor Division	ATG100AA					
Land/Transportation Division	ATG100AA					
Legislative Division	ATG100AA					
Public Safety/Hawaiian Homeland/Housing	ATG100AA					
Taxation & Charities Division	ATG100AA					
Tort Litigation Division	ATG100AA					
Administrative Services Office	ATG100AA					
Crime Prevention & Justice Assistance Div.	ATG100AC	ATG100AD	ATG100CJ			
Hawaii Criminal Justice Data Center	ATG231BA	ATG231BB *	ATG231BC			
Child Support Enforcement Agency	ATG500GA	ATG500GC	ATG500GD	ATG500GE	ATGS00GF	
Office of Child Support Hearings	ATG500GB					
* ATG231BB was the program ID for the State Identification program. This program ID will be abolished when the historical data is dropped.						

Department of the Attorney General  
Organizational Charts

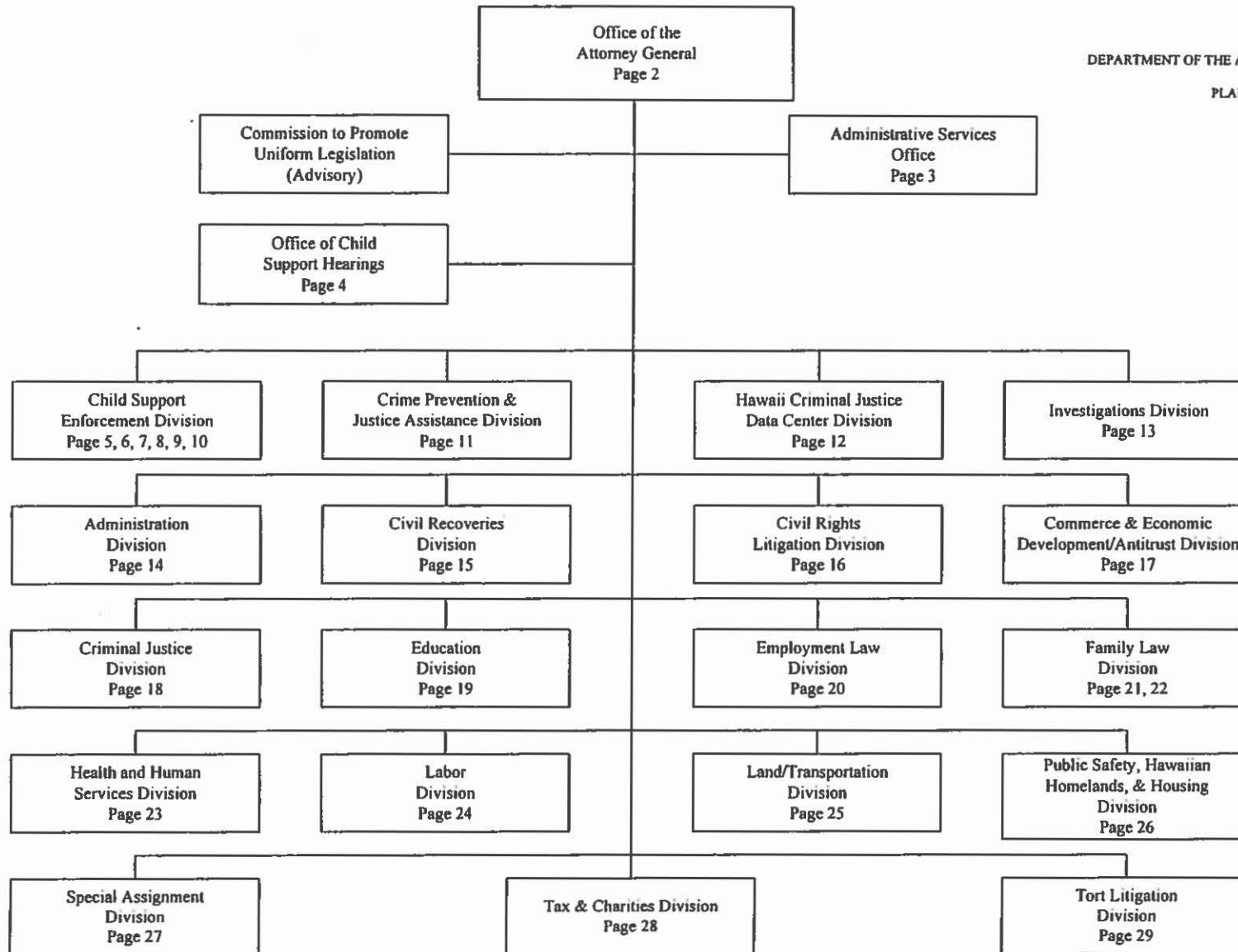
Table 24

<u>Year of Change</u> <u>FY14/FY15</u>	<u>Page</u> <u>Number</u>	<u>Description of Change</u>
FY14	6	CSEA: Delete #37348, Office Assistant III (Act 134, SLH 2013)
FY14	6	CSEA: Delete #42396, Office Assistant III (Act 134, SLH 2013)
FY14	6	CSEA: Delete #30920, Investigator III (Act 134, SLH 2013)
FY14	7	CSEA: Delete #110330, Cashier II (Act 134, SLH 2013)
FY14	7	CSEA: Delete #33953, Account Clerk II (Act 134, SLH 2013)
FY14	7	CSEA: Delete #37344, Cashier I (Act 134, SLH 2013)
FY14	8	CSEA: Delete #119114, Legal Assistant III (Act 134, SLH 2013)
FY14	8	CSEA: Transfer out #42603, Legal Assistant III
FY14	9	CSEA: Delete #30919, Investigator III (Act 134, SLH 2013)
FY14	9	CSEA: Delete #110170, Support Payments Officer (Act 134, SLH 2013)
FY14	9	CSEA: Delete #40024, Social Service Assistant IV (Act 134, SLH 2013)
FY14	9	CSEA: Delete #29534, Office Assistant IV (Act 134, SLH 2013)
FY14	9	CSEA: Delete #36506, Office Assistant III (Act 134, SLH 2013)
FY14	9	CSEA: Delete #25949, Investigator III (Act 134, SLH 2013)
FY14	9	CSEA: Delete #52797, Support Payments Officer (Act 134, SLH 2013)
FY14	9	CSEA: Delete #119092, General Professional III (Act 134, SLH 2013)
FY14	9	CSEA: Delete #119097, General Professional III (Act 134, SLH 2013)
FY14	9	CSEA: Delete #117867, Social Service Assistant IV (Act 134, SLH 2013)
FY14	9	CSEA: Delete #117873, Social Service Assistant IV (Act 134, SLH 2013)
FY14	10	CSEA: Delete #29211, Investigator III (Act 134, SLH 2013)
FY14	10	CSEA: Delete #31306, Office Assistant IV (Act 134, SLH 2013)
FY14	11	CPJAD: Delete #101180, Clerk Typist (Act 134, SLH 2013)
FY14	11	CPJAD: Delete #102365, Criminal Justice Planning Specialist (Act 134, SLH 2013)
FY14	12	HCJDC: Redescribe #32948 Teleprocessing System Monitor (SR13) to Data Processing User Support Tech (SR 15).
FY14	12	HCJDC: Redescribe #37594 Clerical Supervisor II (SR 12) to Data Processing User Support Tech (SR 15).
FY14	12	HCJDC: Convert and redescribe #119339, HCJDC Disposition Researcher (Exempt) to Office Assistant IV (SR10) (Civil Service) (Act 300, SLH 2006)
FY14	12	HCJDC: Convert #119341 and #119342, NFF Reconciliation Clerk (Exempt) to Office Assistant IV (SR10) (Civil Service) (Act 300, SLH 2006)

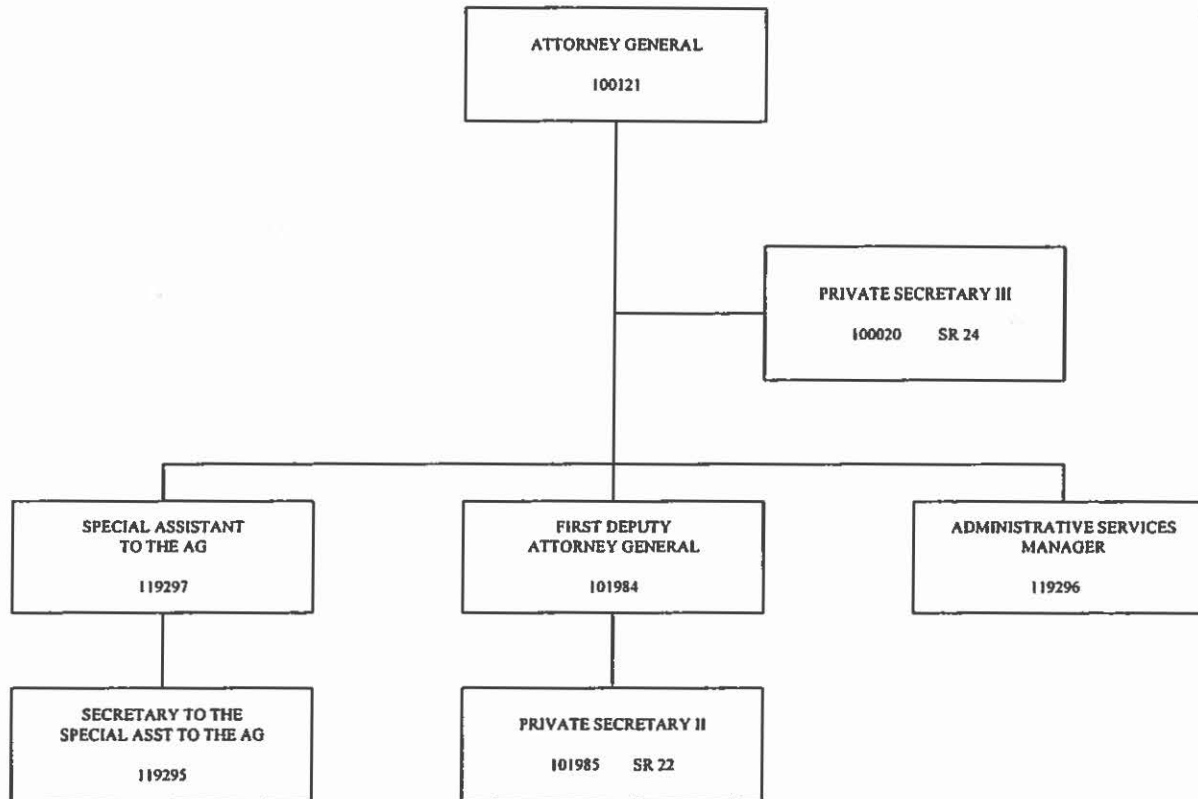
Department of the Attorney General  
Organizational Charts

Table 24

<u>Year of Change</u> <u>FY14/FY15</u>	<u>Page</u> <u>Number</u>	<u>Description of Change</u>
FY14	12	HCJDC: Convert #119340, NFF Validation Clerk (Exempt) to Office Assistant IV (SR10) (Civil Service) (Act 300, SLH 2006)
FY14	13	INV: Convert #119453, ARRA Investigator (Exempt) to Investigator V (SR24) (Civil Service) (Act 300, SLH 2006)
FY14	13	INV: Convert #119454, ARRA Investigator (Exempt) to Investigator V (SR24) (Civil Service) (Act 300, SLH 2006)
FY14	13	INV: Correct #118774, Investigator V to temporary (Act 134, SLH 2013)
FY14	15	CRD: Establish Deputy Attorney General, #120952 (pseudo #990006)
FY14	15	CRD: Redescribe #39453, Account Clerk to Office Assistant III
FY14	15	CRD: Redescribe #112490, Legal Clerk to Legal Assistant III
FY14	19	EDU: Delete #102669, Deputy Attorney General (Act 134, SLH 2013)
FY14	22	FLD: Delete #118474, Legal Clerk (Act 134, SLH 2013)
FY14	22	FLD: Delete #118489, Office Assistant IV (Act 134, SLH 2013)
FY14	22	FLD: Transfer in #42603, Legal Assistant III
FY14	25	LTD: Delete #38327, Legal Clerk (Act 134, SLH 2013)
FY14	25	LTD: Correct #100082, Deputy Attorney General to temporary
FY14	25	LTD: Correct #100108, Deputy Attorney General to temporary
FY14	25	LTD: Correct #112195, Deputy Attorney General to temporary
FY14	26	PSHH: Establish Deputy Attorney General, #121064 (pseudo #888017)

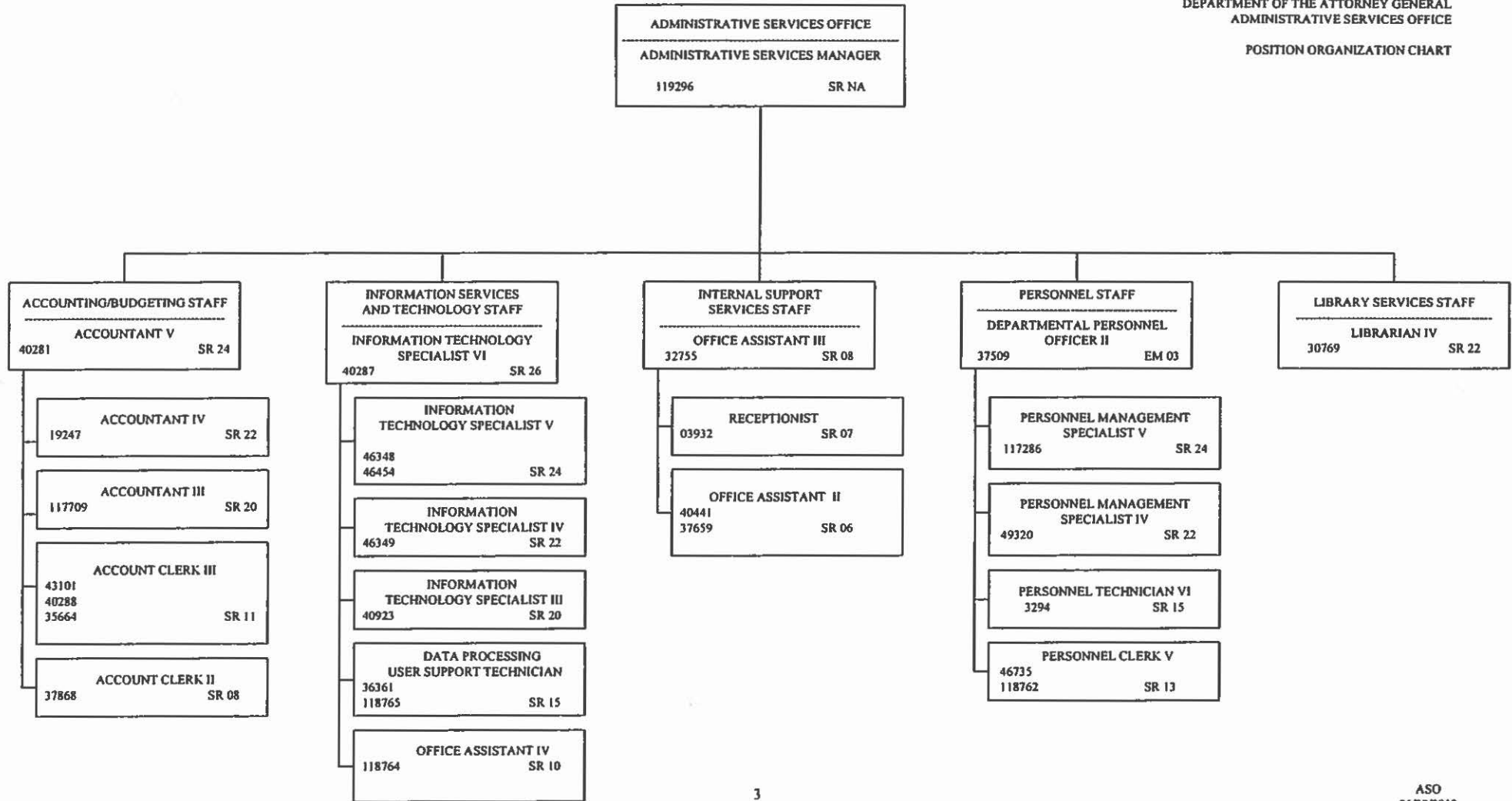


STATE OF HAWAII  
DEPARTMENT OF THE ATTORNEY GENERAL  
OFFICE OF THE ATTORNEY GENERAL  
POSITION ORGANIZATION CHART

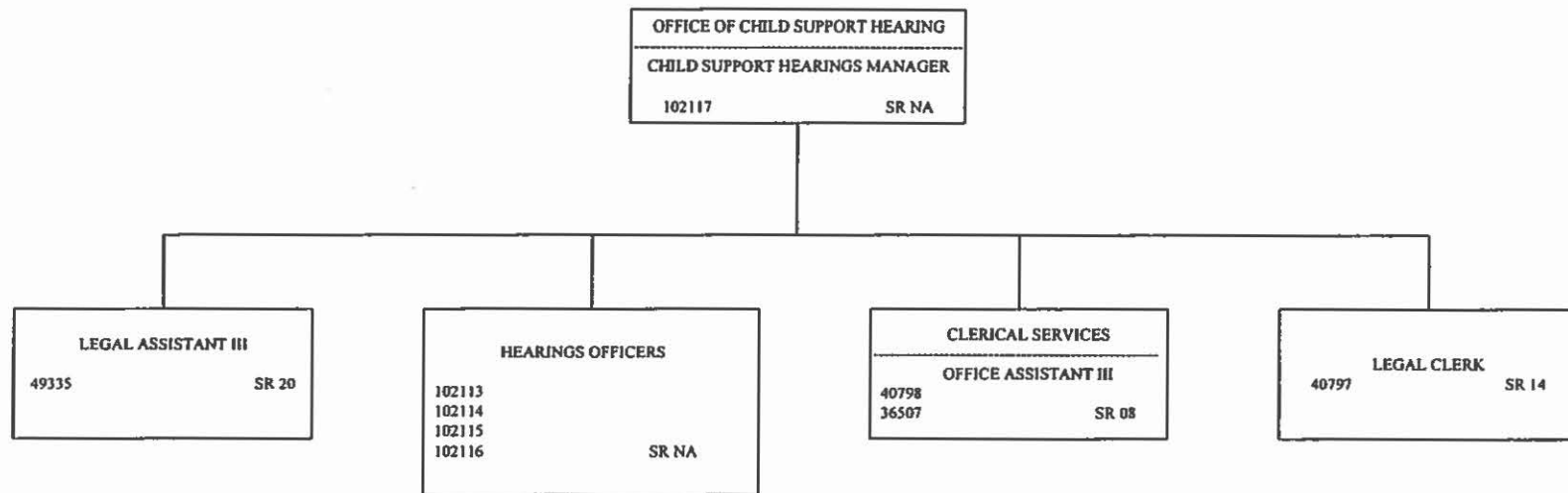




STATE OF HAWAII  
 DEPARTMENT OF THE ATTORNEY GENERAL  
 ADMINISTRATIVE SERVICES OFFICE  
 POSITION ORGANIZATION CHART

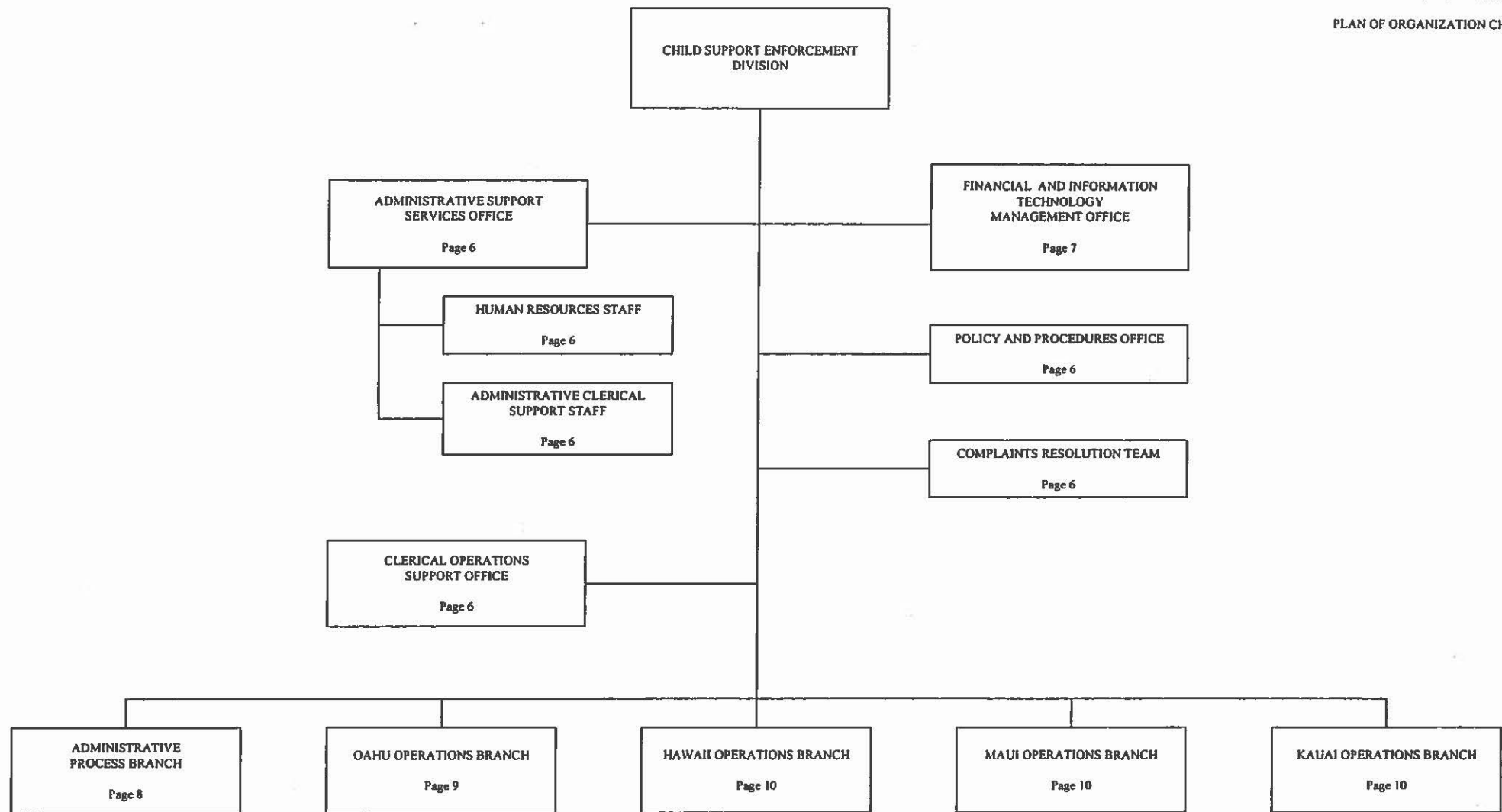


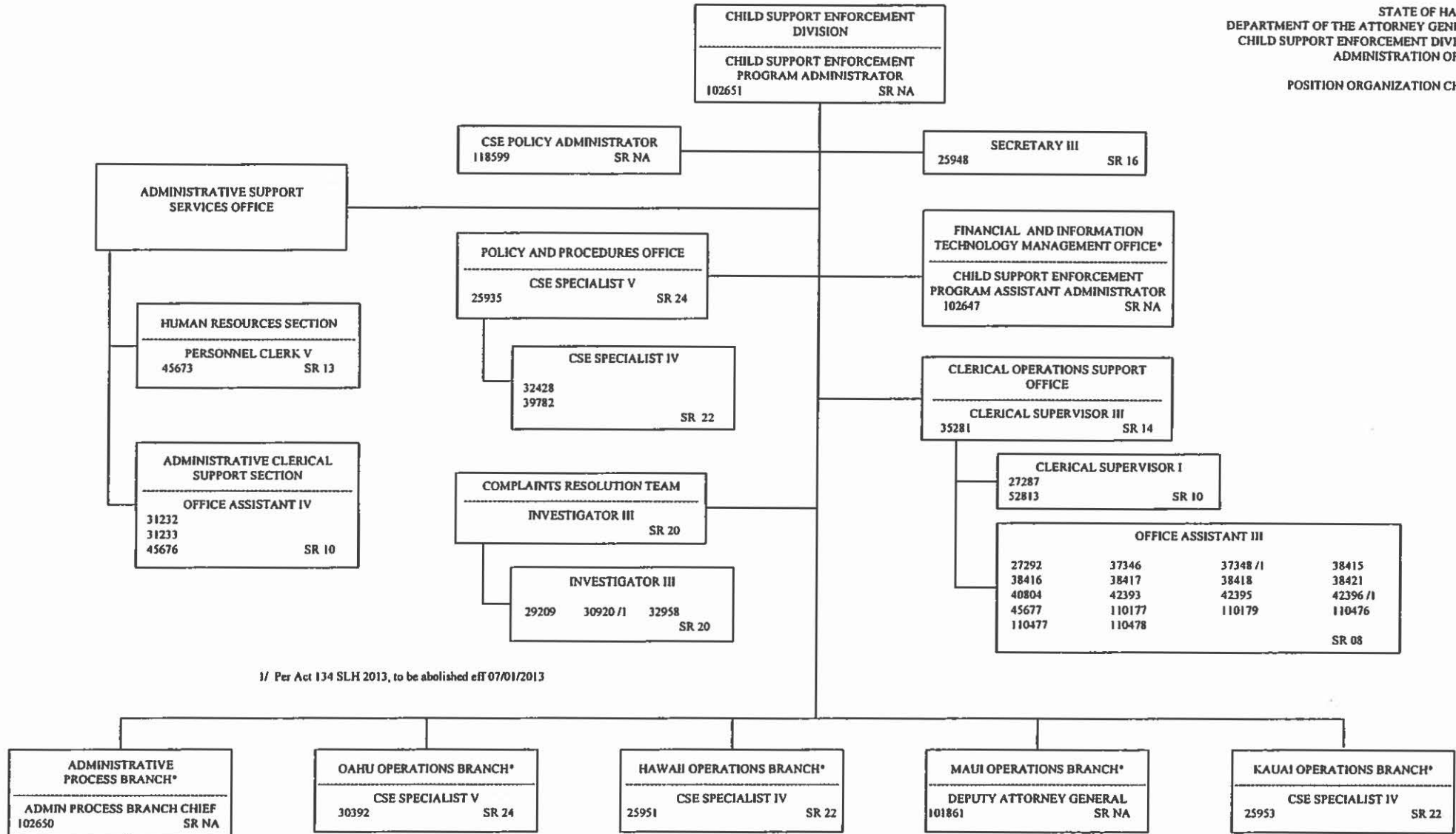
STATE OF HAWAII  
DEPARTMENT OF THE ATTORNEY GENERAL  
OFFICE OF CHILD SUPPORT HEARINGS  
POSITION ORGANIZATION CHART



OCSH  
06/30/2013

PLAN OF ORGANIZATION CHART





1/ Per Act 134 SLH 2013, to be abolished eff 07/01/2013

\* Refer to following pages

CHILD SUPPORT ENFORCEMENT DIVISION  
 CHILD SUPPORT ENFORCEMENT  
 PROGRAM ADMINISTRATOR  
 102651 SR NA

FINANCIAL AND INFORMATION TECHNOLOGY  
 MANAGEMENT OFFICE  
 CHILD SUPPORT ENFORCEMENT  
 ASSISTANT ADMINISTRATOR  
 102647 SR NA

STATEWIDE DISTRIBUTION SECTION  
 ACCOUNTANT III  
 37407 SR 20

GENERAL ACCOUNTING SECTION  
 ACCOUNTANT IV  
 29777 SR 22

INFORMATION TECHNOLOGY SECTION  
 INFORMATION TECHNOLOGY  
 SPECIALIST VI  
 110032 SR 26

COLLECTIONS UNIT  
 CLERICAL SUPERVISOR III  
 52803 SR 14

DISBURSEMENT UNIT

ACCOUNTANT III  
 31194  
 32962  
 41346 SR 20

OFFICE ASSISTANT IV  
 40922 SR 10

CASHIER II  
 4719 37331  
 11258 37339  
 28290 37459  
 28291 110330/2  
 37330 110331 SR 12

ACCOUNT CLERK II  
 29778  
 30110  
 33953 /2 SR 08

ACCOUNT CLERK III  
 45674 SR 11

SYSTEMS UNIT  
 INFORMATION TECHNOLOGY  
 SPECIALIST V  
 112595  
 52132 SR 24

APPLICATIONS UNIT  
 INFORMATION TECHNOLOGY  
 SPECIALIST V  
 110031 SR 24

TECHNICAL SUPPORT UNIT  
 DATA PROCESSING USER  
 SUPPORT TECHNICIAN  
 110030 SR 15

CASHIER I  
 37344 /2 37460 27288  
 37347 110329 SR 10

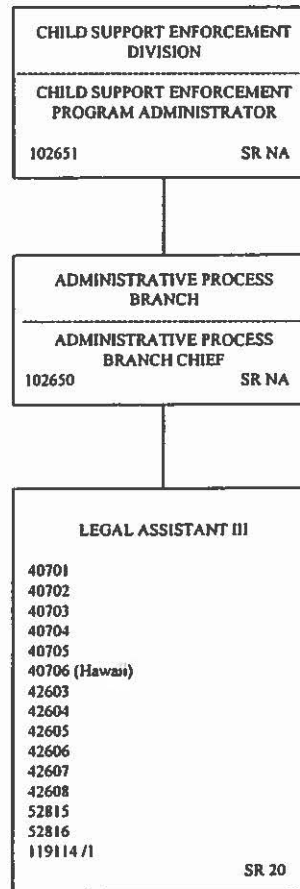
INFORMATION TECHNOLOGY  
 SPECIALIST IV  
 29210 /1  
 34964  
 41119  
 110033  
 110034  
 112594 SR 22

INFORMATION TECHNOLOGY  
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 41348  
 110035  
 112591  
 112593 SR 22

CASHIER CLERK  
 42394  
 29292 SR 08

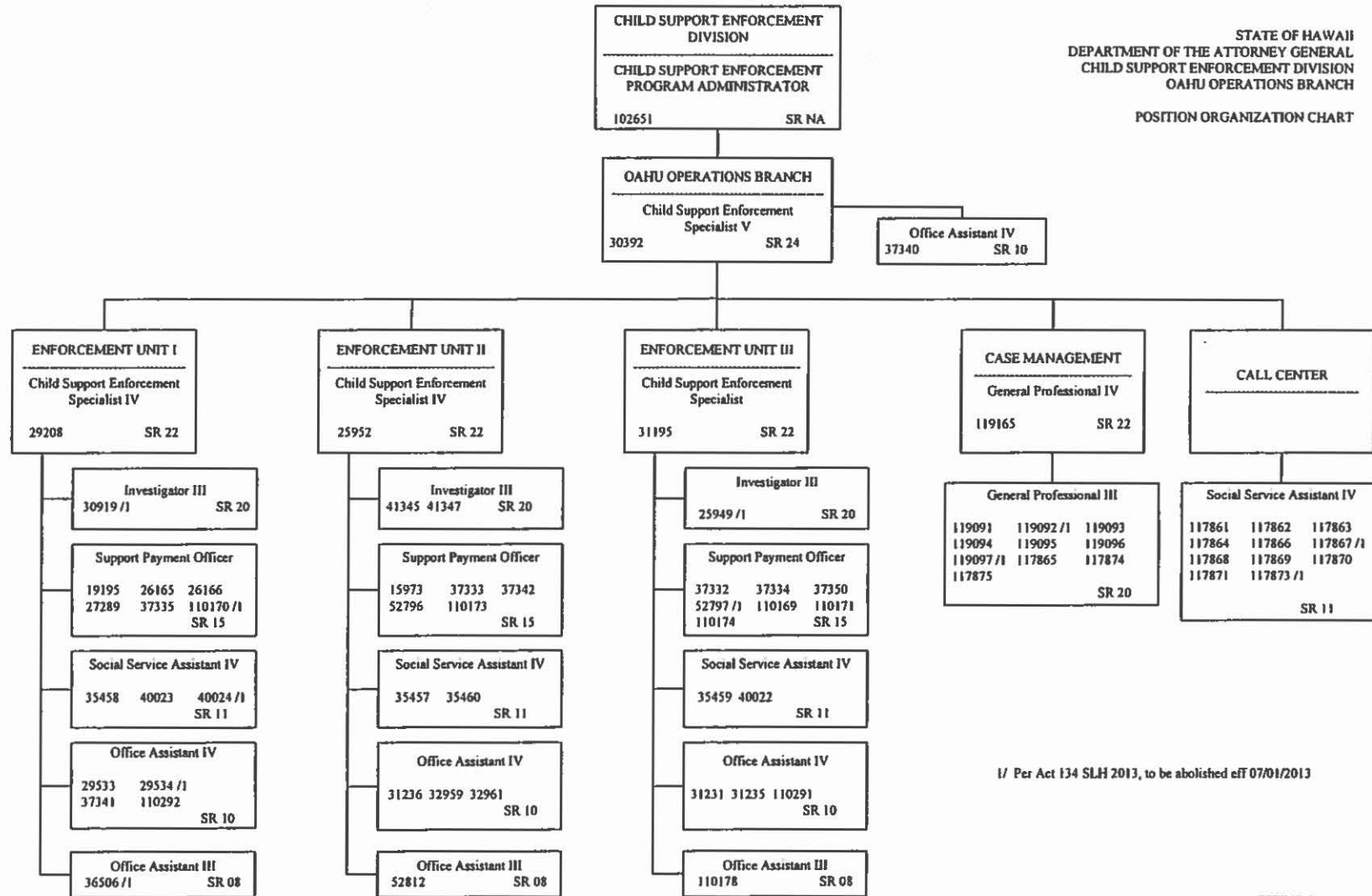
1/ RFR ITS III SR20  
 2/ Per Act 134 SLH 2013, to be abolished eff 07/01/2013

STATE OF HAWAII  
 DEPARTMENT OF THE ATTORNEY GENERAL  
 CHILD SUPPORT ENFORCEMENT DIVISION  
 ADMINISTRATIVE PROCESS BRANCH  
 POSITION ORGANIZATION CHART



1/ Per Act 134 SLH 2013, to be abolished eff 07/01/2013

STATE OF HAWAII  
 DEPARTMENT OF THE ATTORNEY GENERAL  
 CHILD SUPPORT ENFORCEMENT DIVISION  
 OAHU OPERATIONS BRANCH  
 POSITION ORGANIZATION CHART

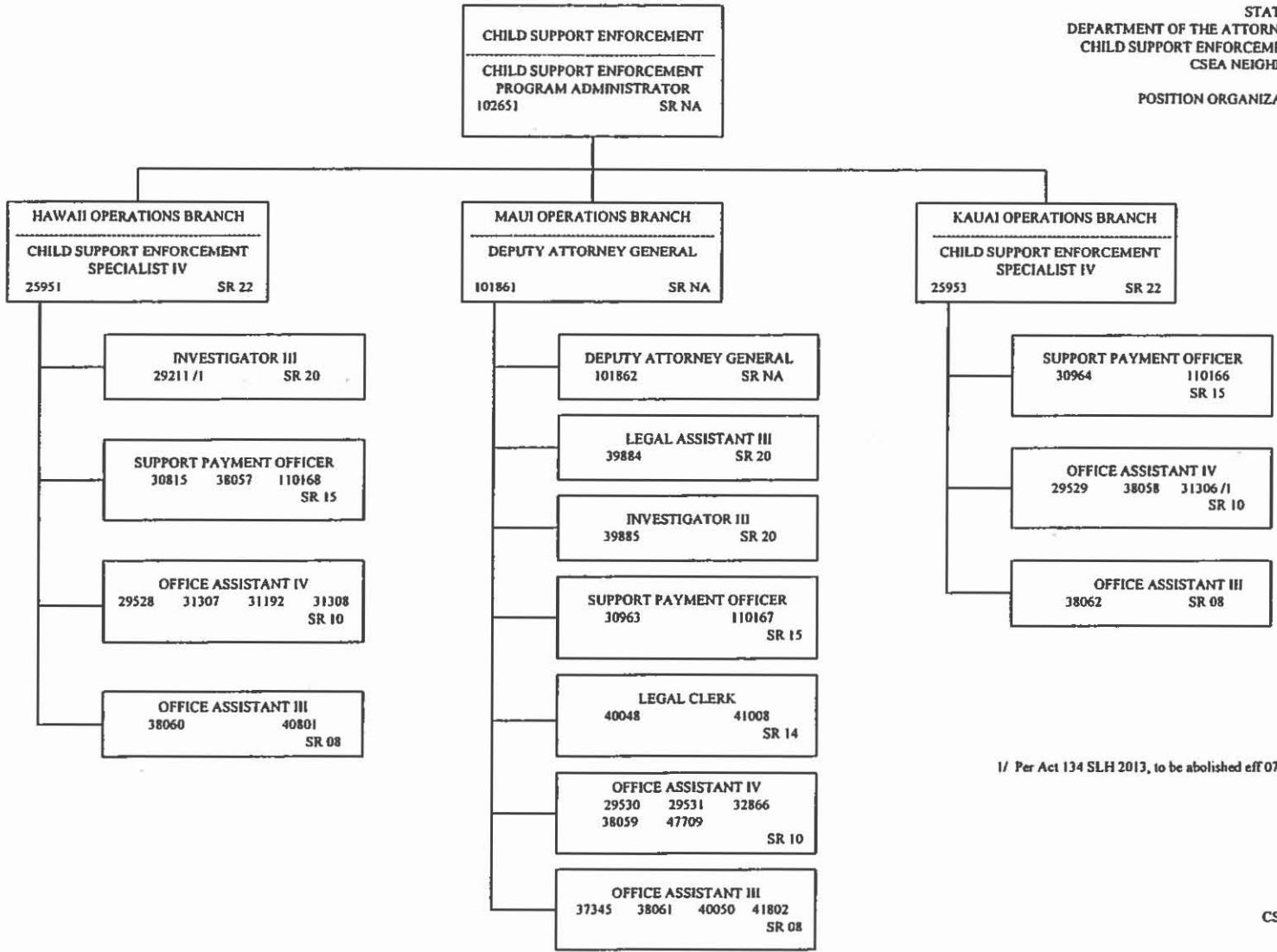


/1/ Per Act 134 SLH 2013, to be abolished eff 07/01/2013

CSED/Oahu  
 06/30/2013

STATE OF HAWAII  
 DEPARTMENT OF THE ATTORNEY GENERAL  
 CHILD SUPPORT ENFORCEMENT DIVISION  
 CSEA NEIGHBOR ISLANDS

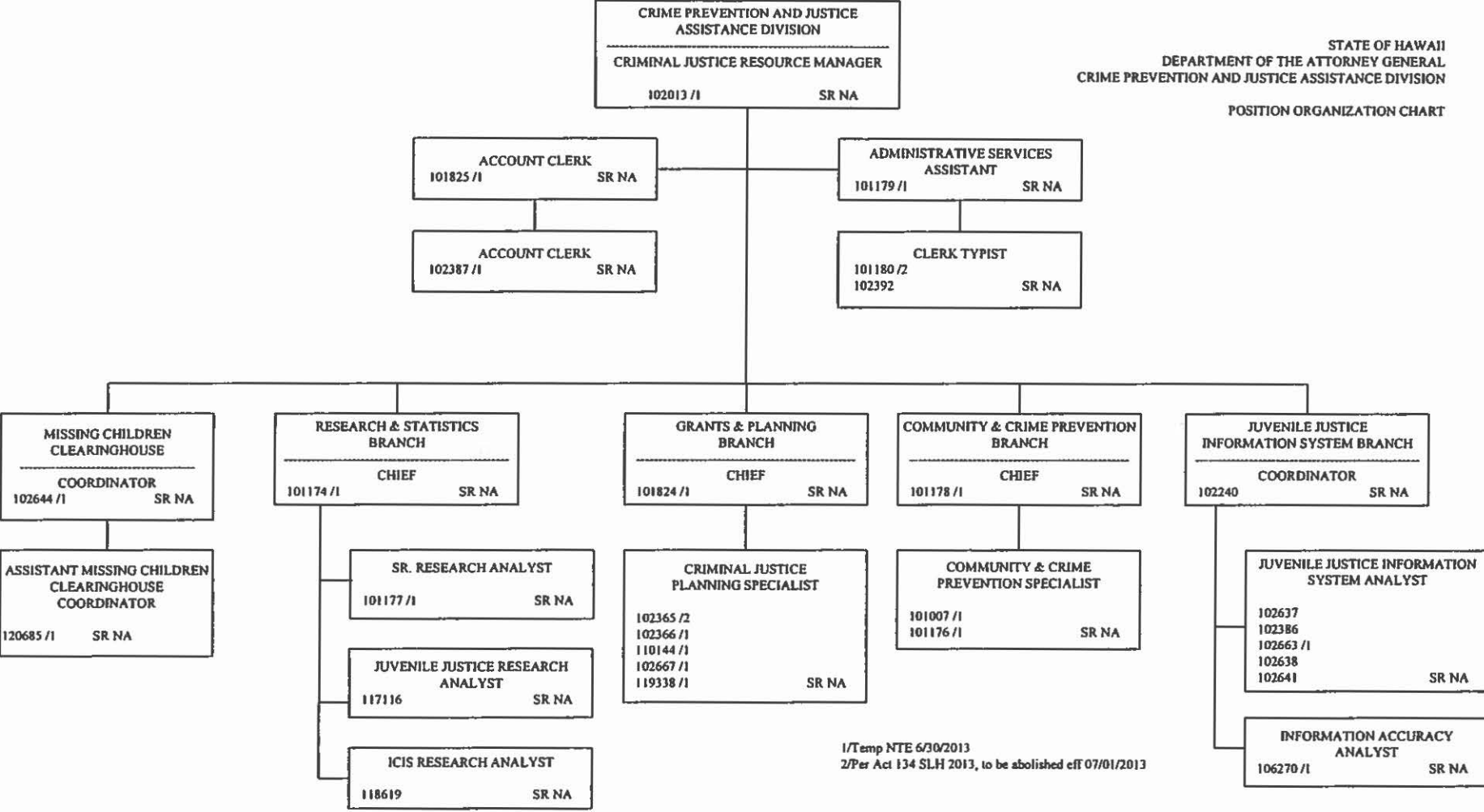
POSITION ORGANIZATION CHART



1/ Per Act 134 SLH 2013, to be abolished eff 07/01/2013

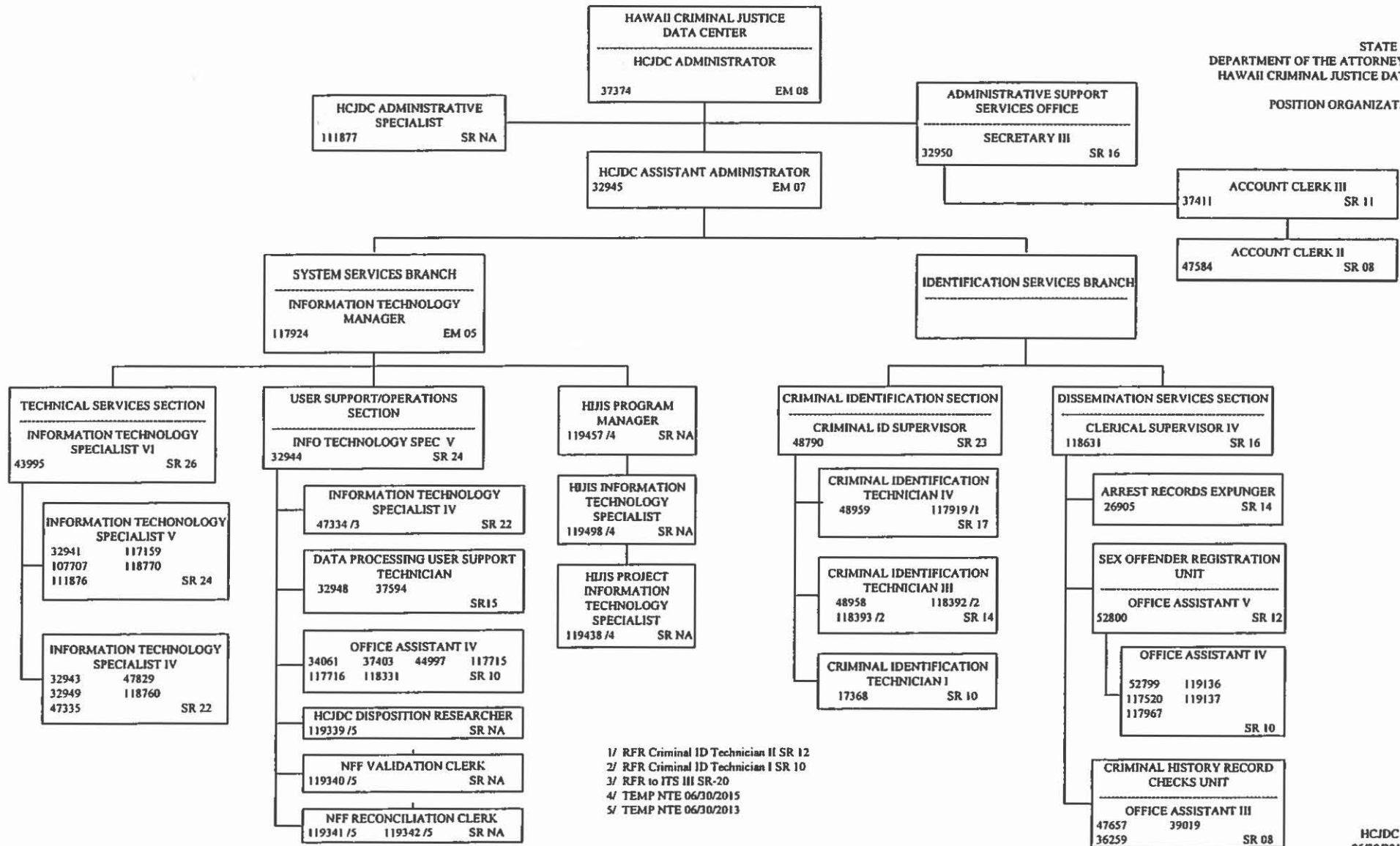
CSEA Neighbor Islands  
 06/30/2013





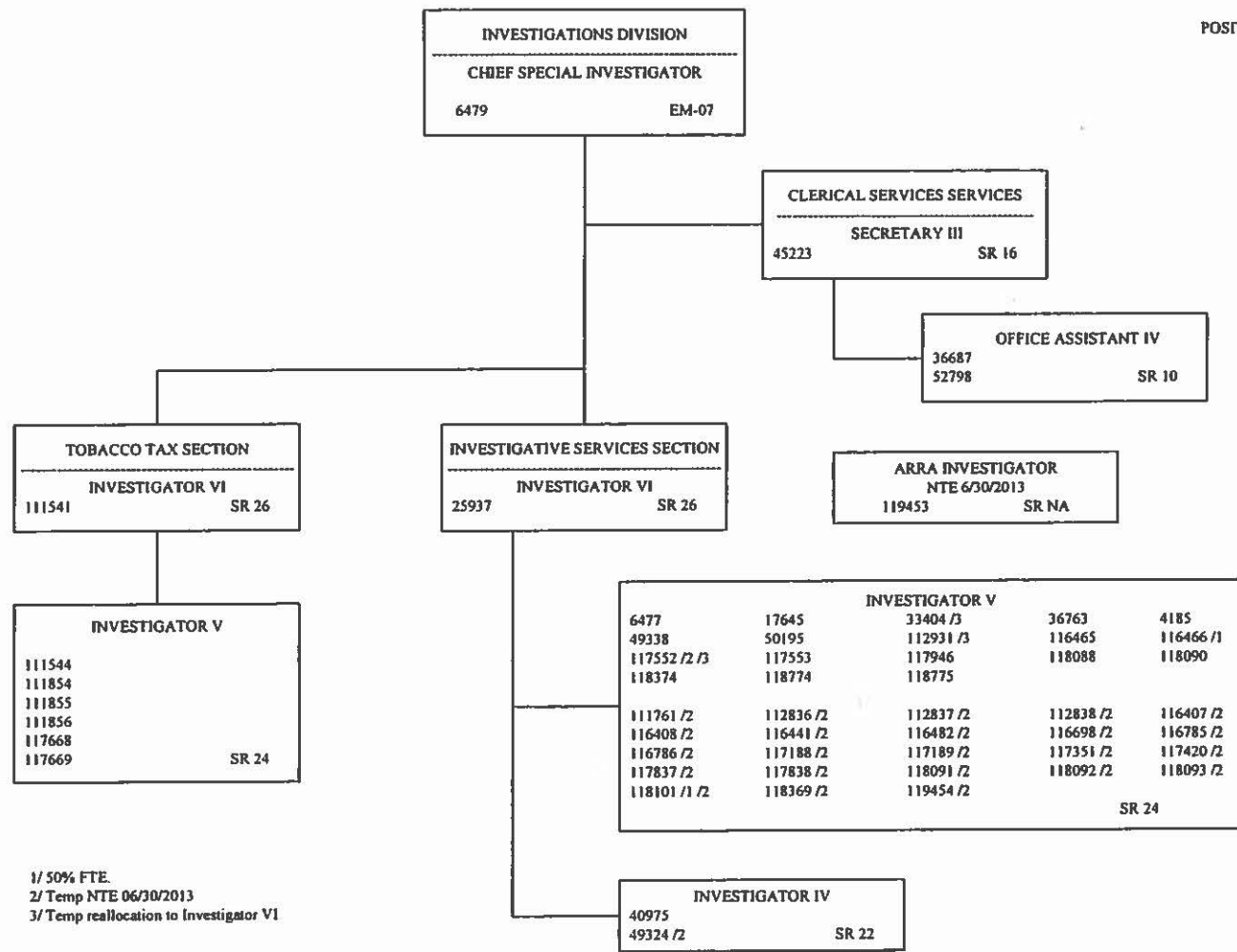
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POSITION ORGANIZATION CHART



STATE OF HAWAII  
DEPARTMENT OF THE ATTORNEY GENERAL  
INVESTIGATIONS DIVISION

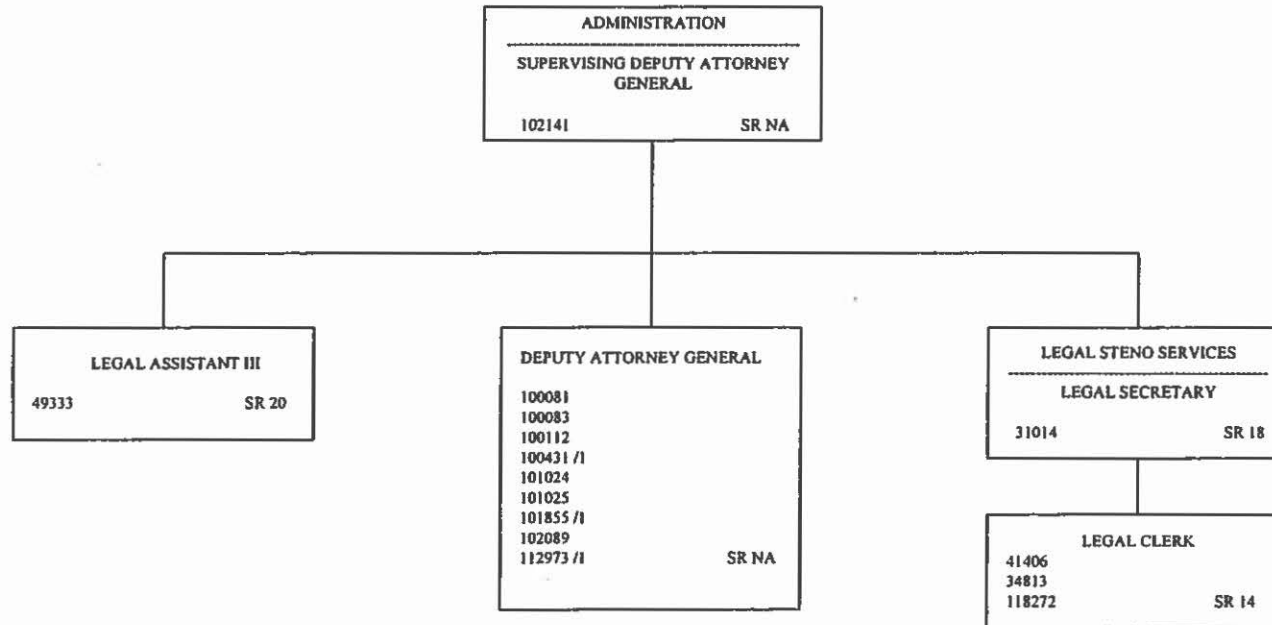
POSITION ORGANIZATION CHART



1/ 50% FTE.  
2/ Temp NTE 06/30/2013  
3/ Temp reallocation to Investigator VI

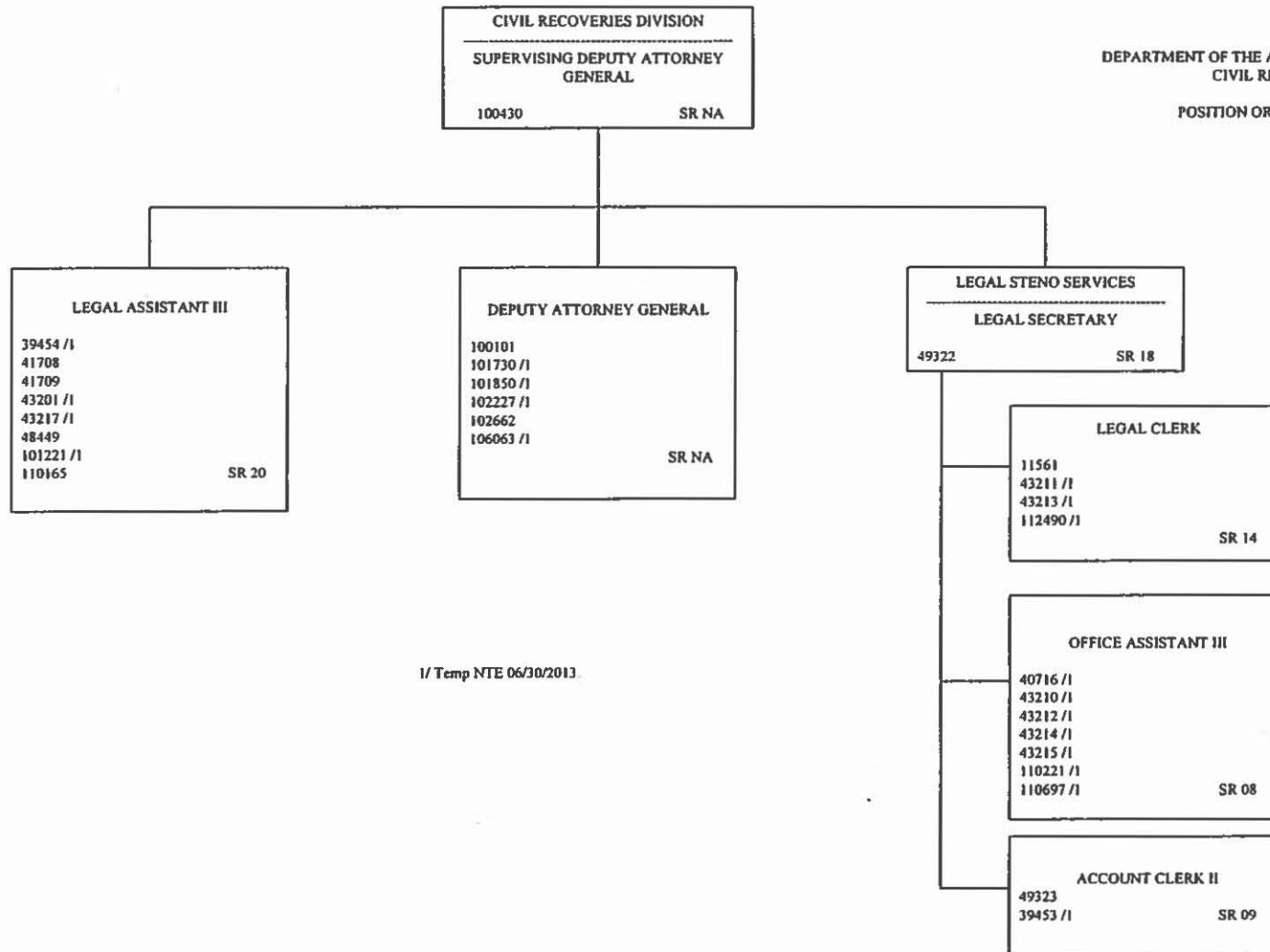
INVESTIGATIONS  
06/30/2013

STATE OF HAWAII  
 DEPARTMENT OF THE ATTORNEY GENERAL  
 ADMINISTRATION DIVISION  
 POSITION ORGANIZATION CHART



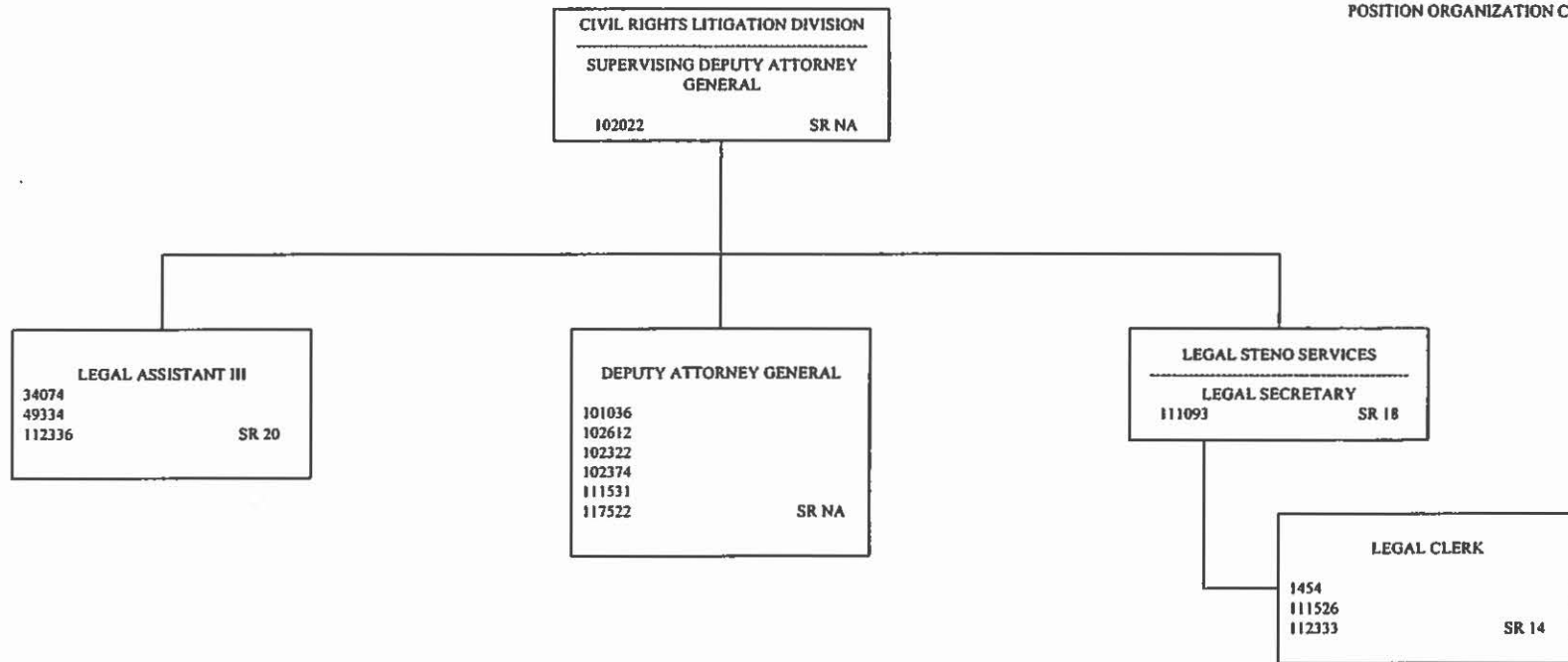
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STATE OF HAWAII  
 DEPARTMENT OF THE ATTORNEY GENERAL  
 CIVIL RECOVERIES DIVISION  
 POSITION ORGANIZATION CHART



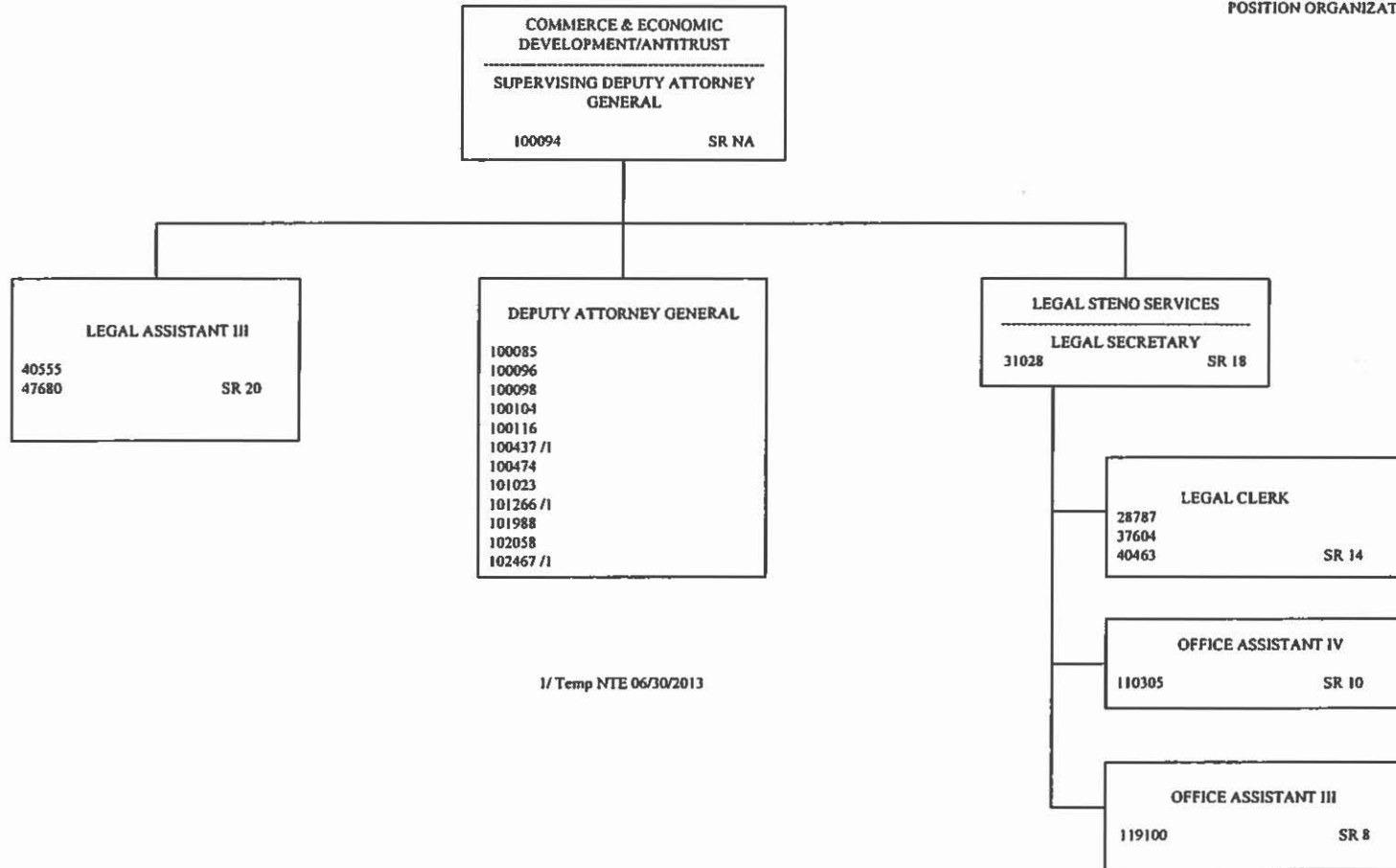
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STATE OF HAWAII  
DEPARTMENT OF THE ATTORNEY GENERAL  
CIVIL RIGHTS LITIGATION DIVISION  
POSITION ORGANIZATION CHART

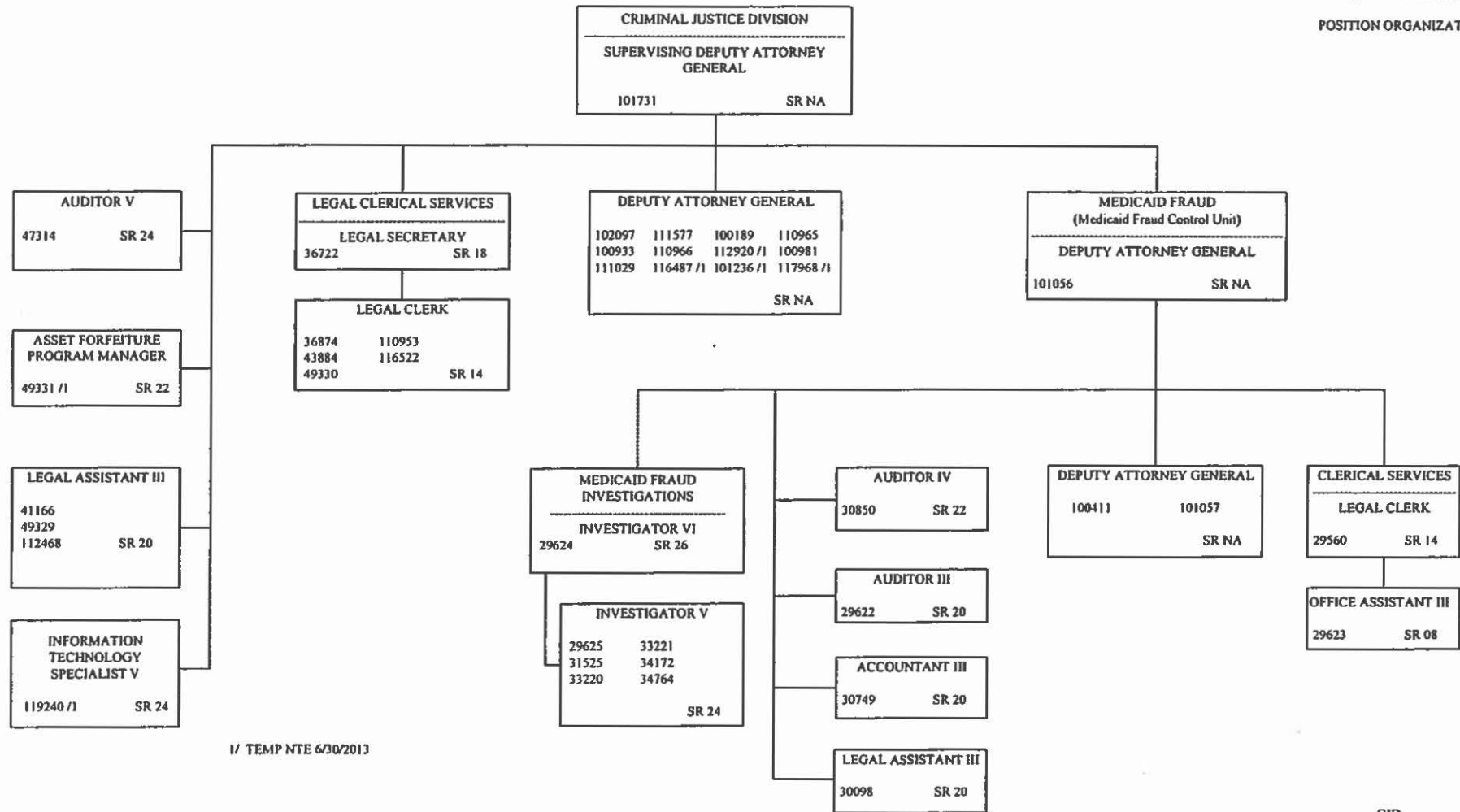


STATE OF HAWAII  
 DEPARTMENT OF THE ATTORNEY GENERAL  
 COMMERCE AND ECONOMIC DEVELOPMENT/ANTITRUST DIVISION

POSITION ORGANIZATION CHART



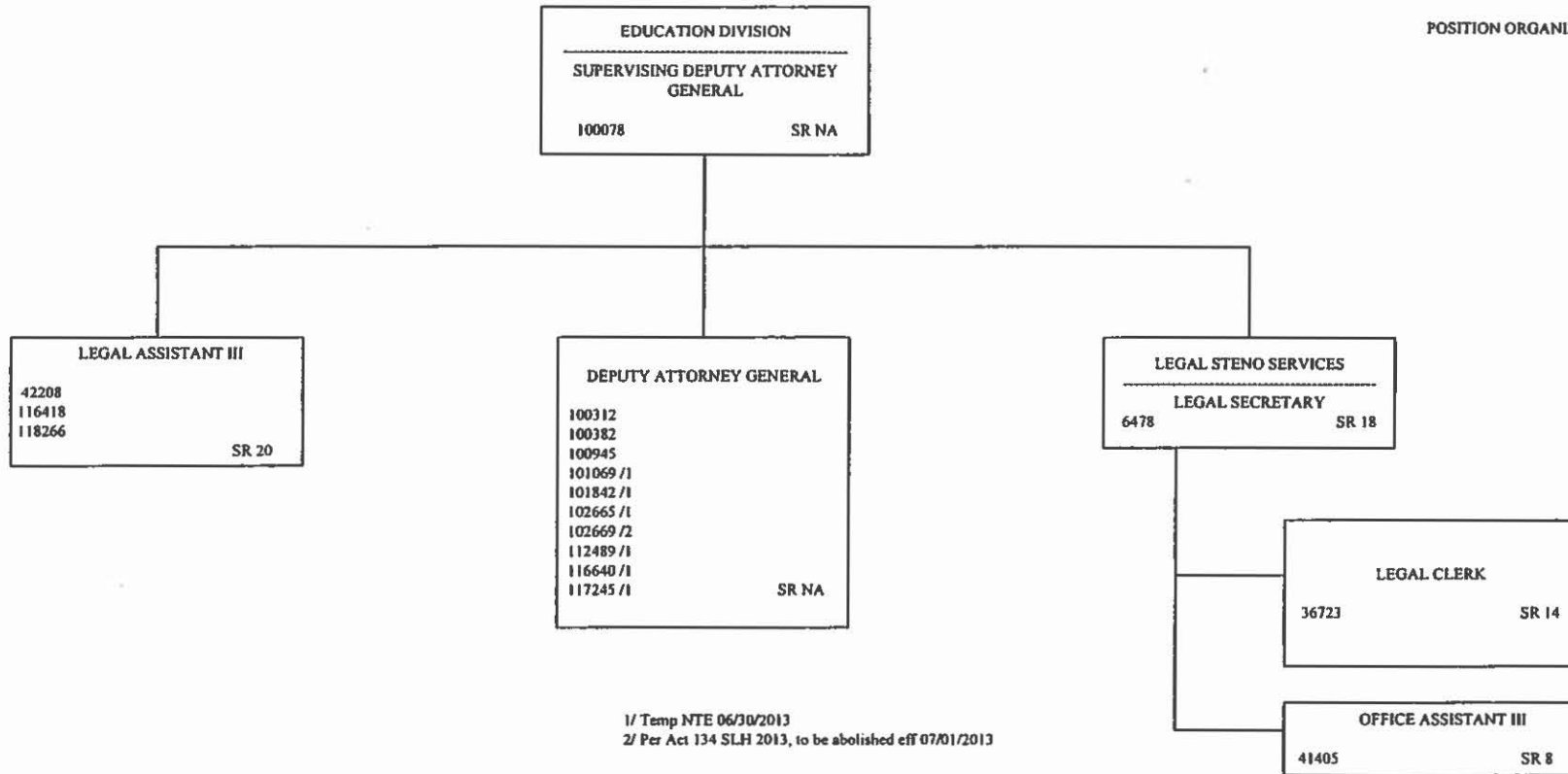
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/1/ TEMP NTE 6/30/2013

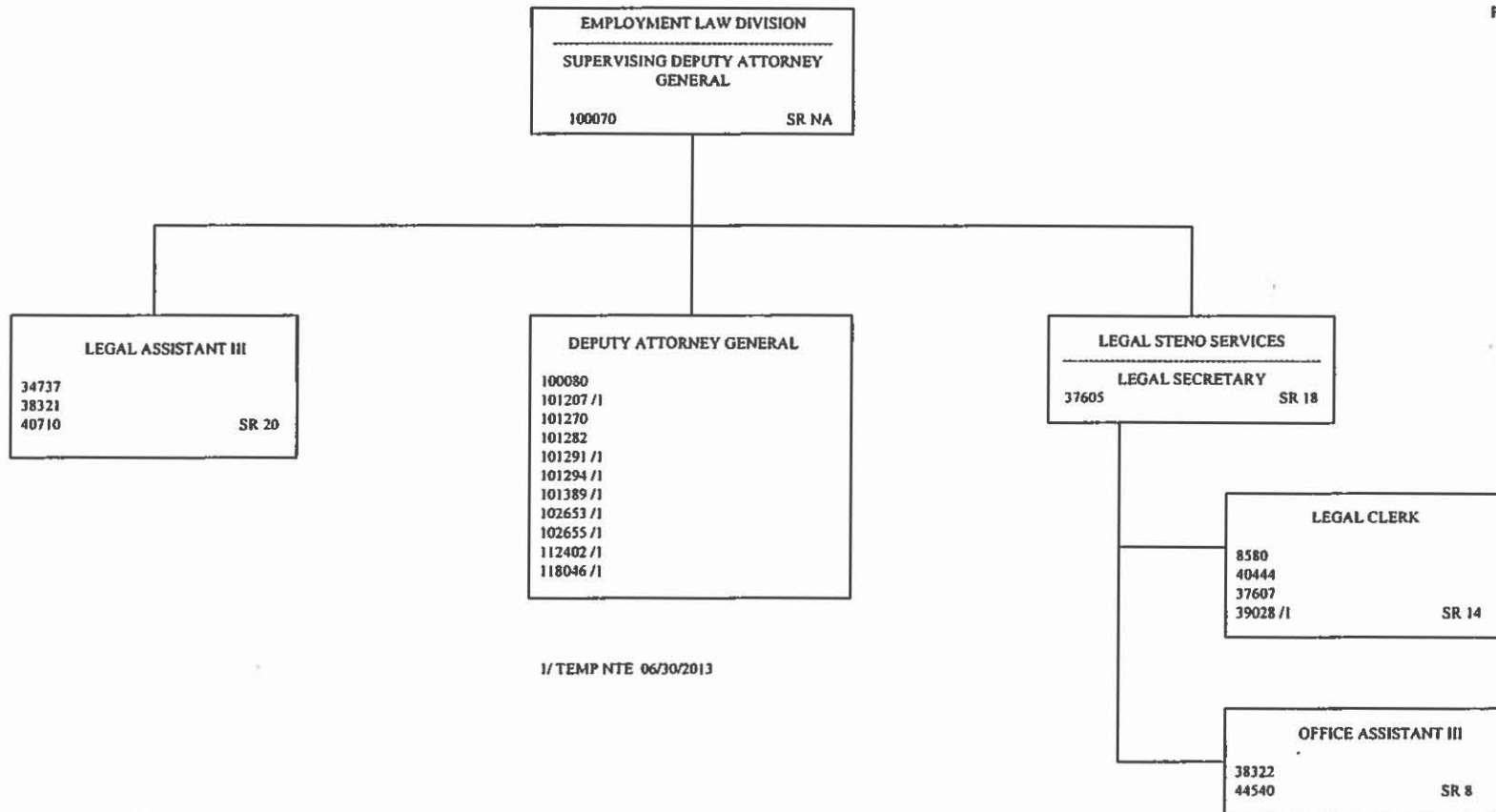


STATE OF HAWAII  
 DEPARTMENT OF THE ATTORNEY GENERAL  
 EDUCATION DIVISION  
 POSITION ORGANIZATION CHART

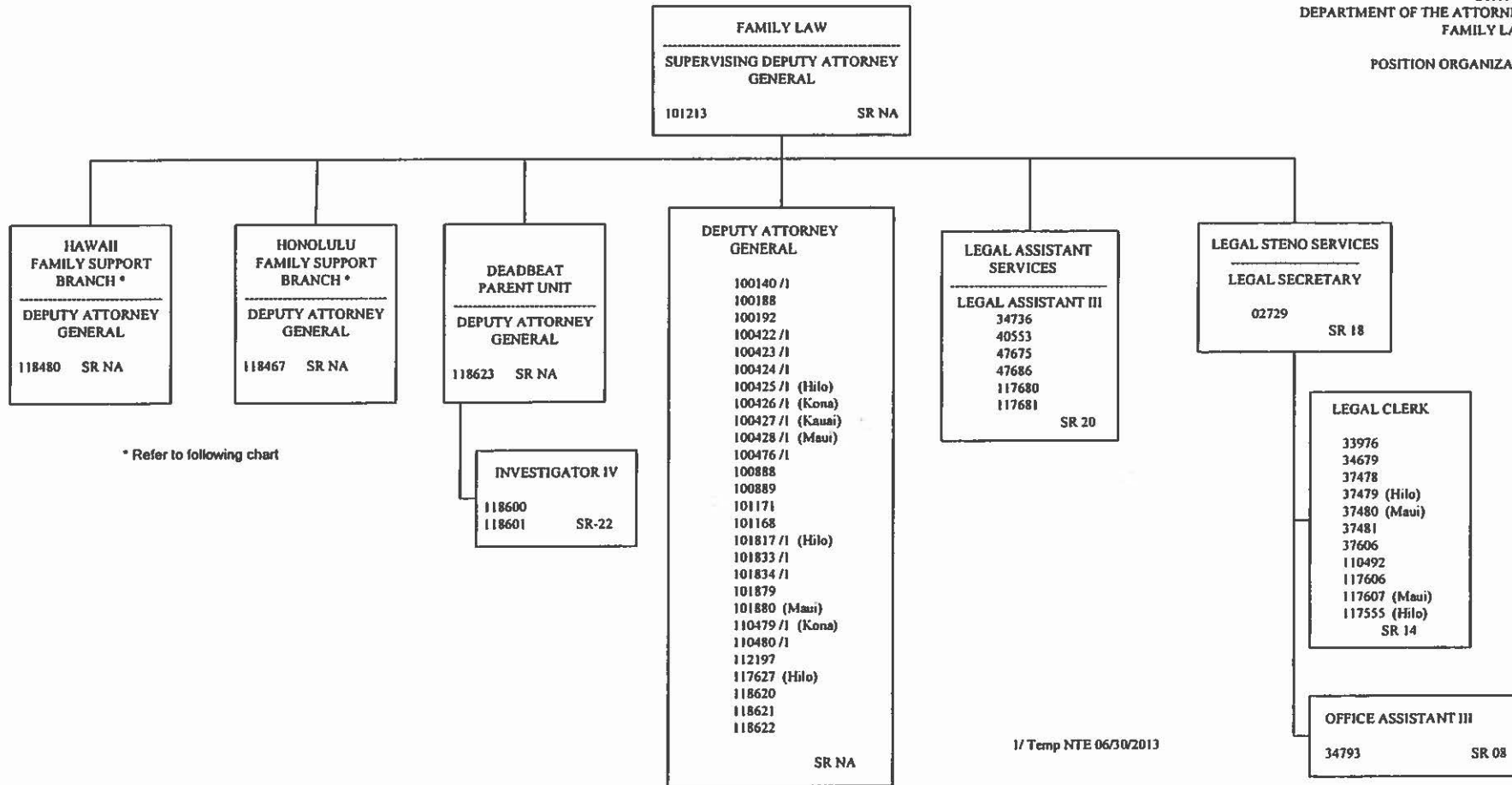


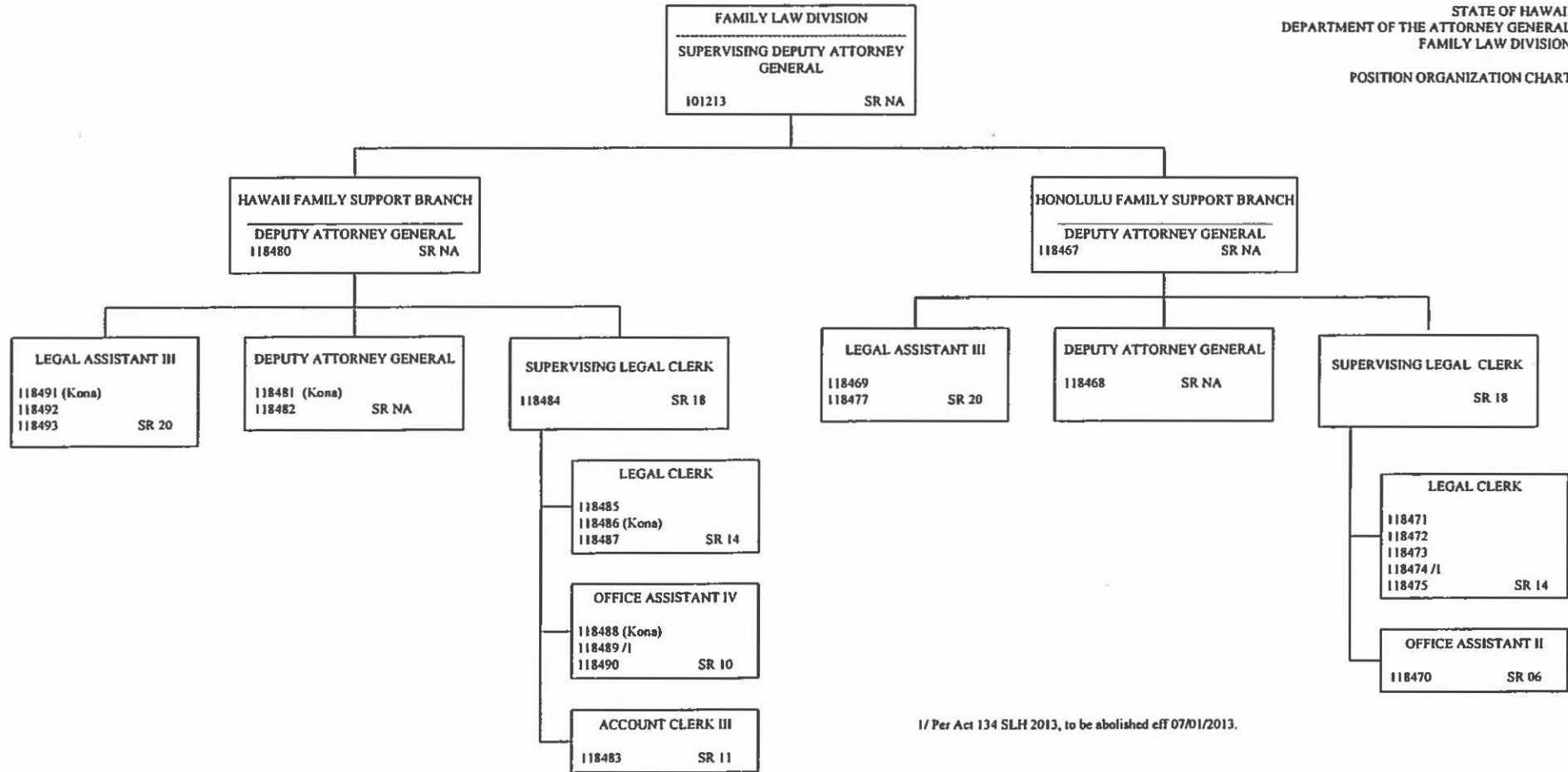
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 2/ Per Act 134 SLH 2013, to be abolished eff 07/01/2013

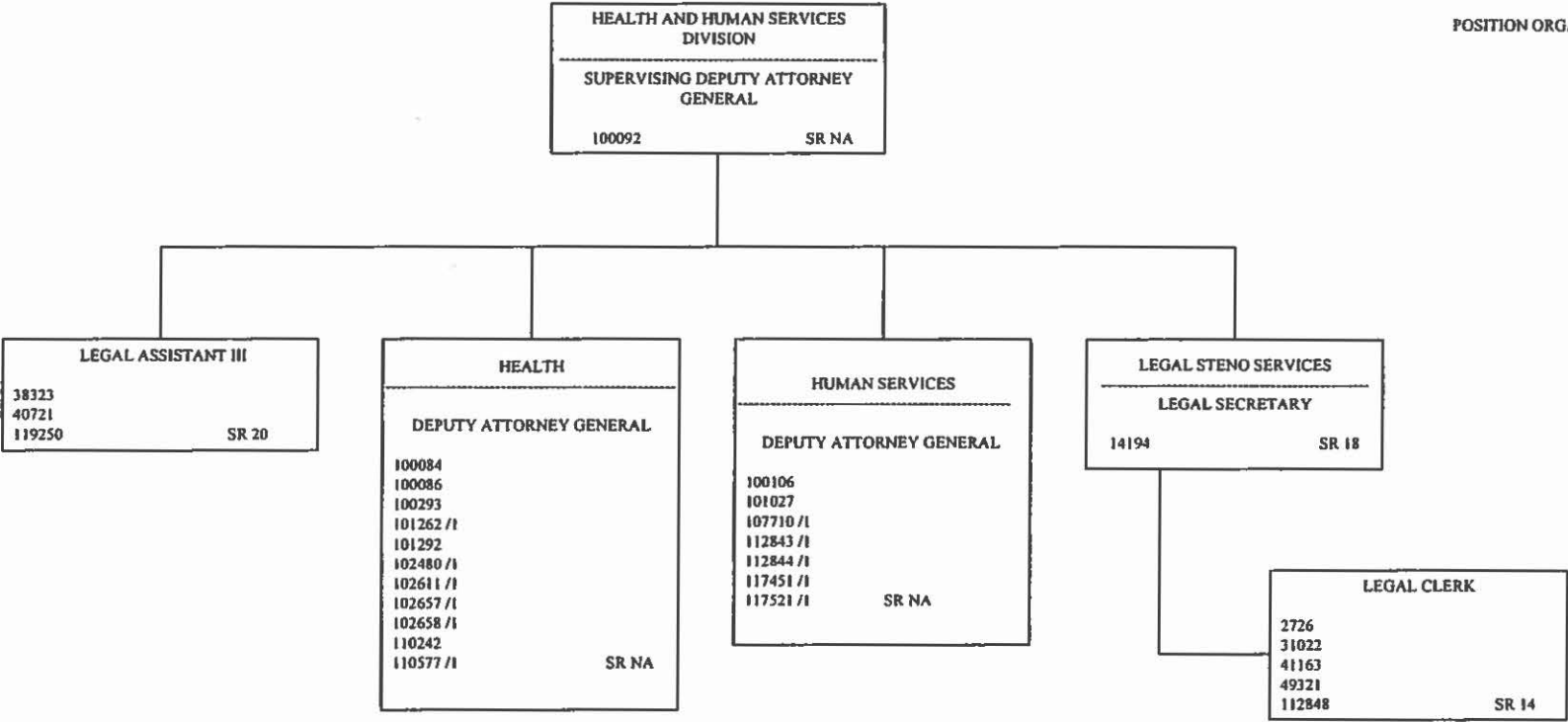
STATE OF HAWAII  
 DEPARTMENT OF THE ATTORNEY GENERAL  
 EMPLOYMENT LAW DIVISION  
 POSITION ORGANIZATION CHART



1/ TEMP NTE 06/30/2013



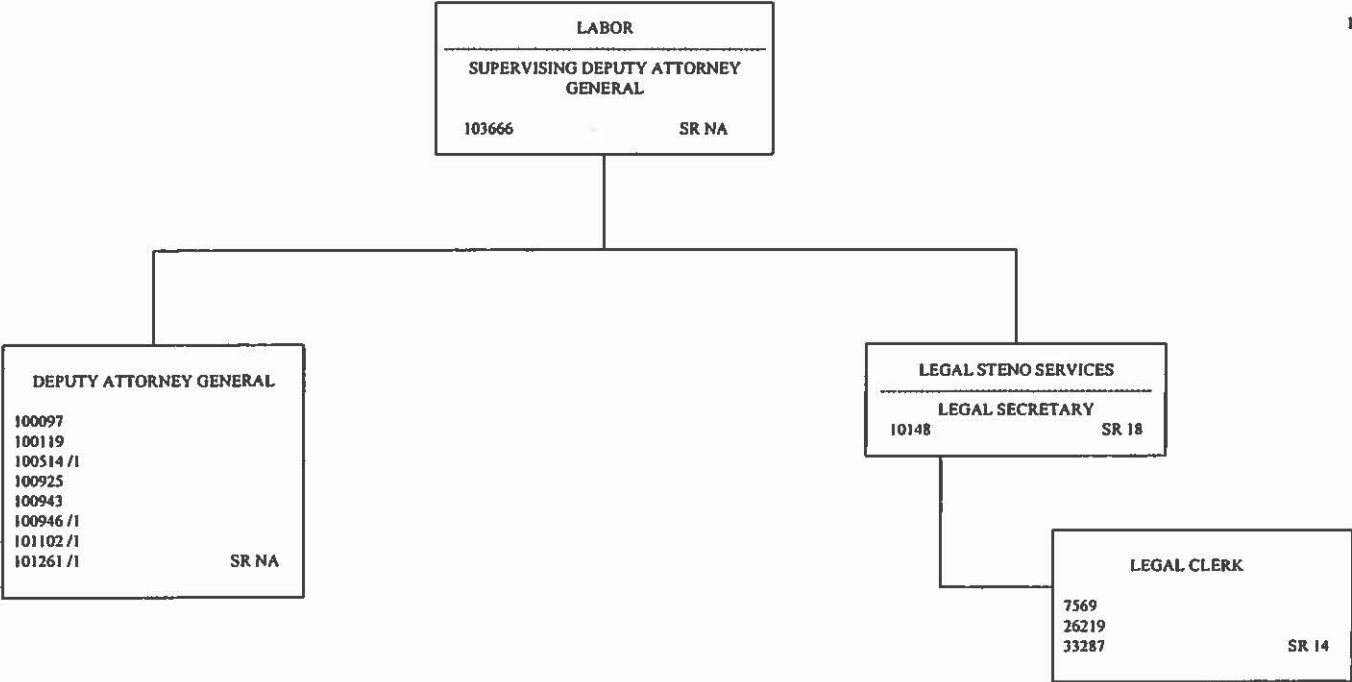




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STATE OF HAWAII  
DEPARTMENT OF THE ATTORNEY GENERAL  
LABOR DIVISION

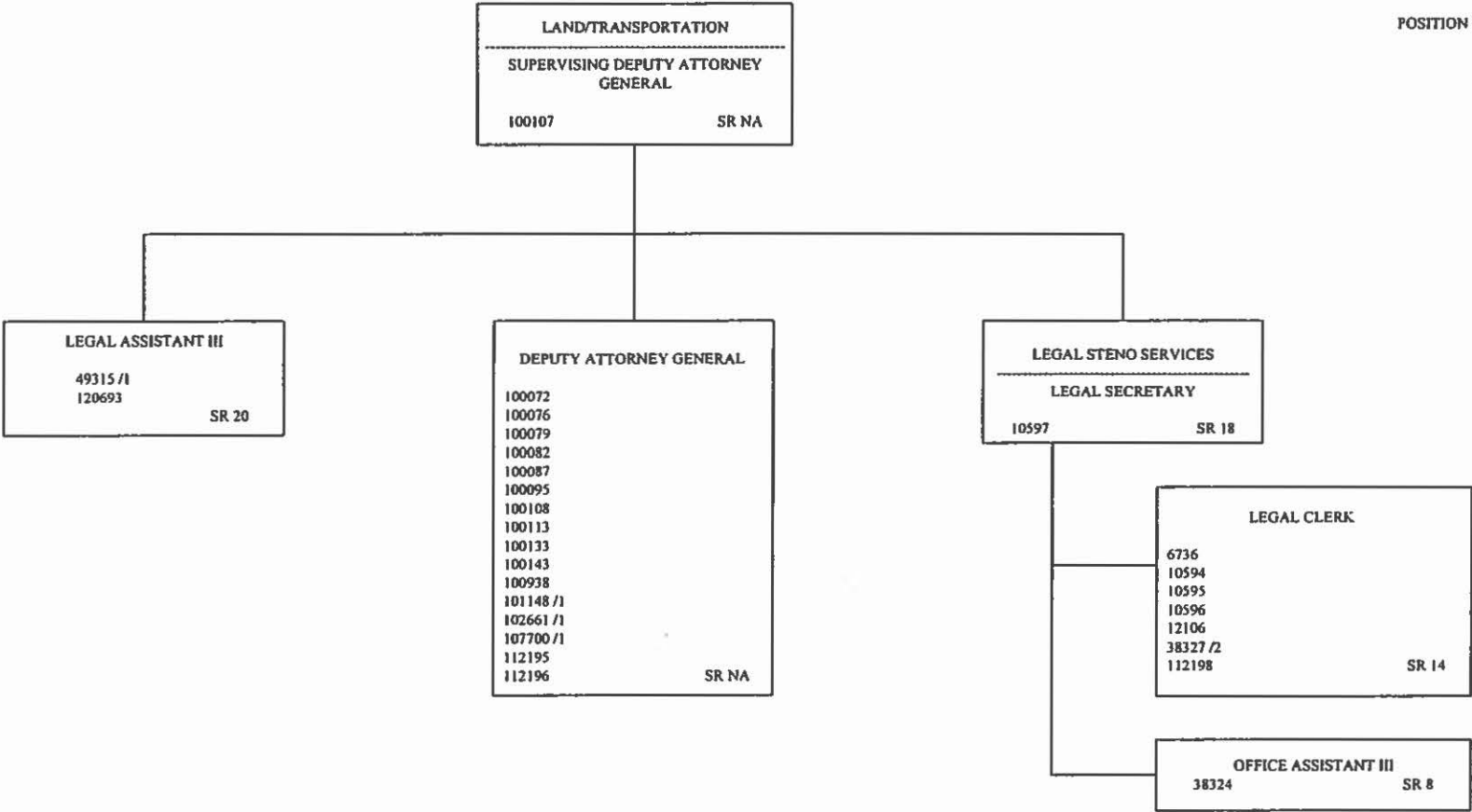
POSITION ORGANIZATION CHART



1/ Temp NTE 06/30/2013

STATE OF HAWAII  
 DEPARTMENT OF THE ATTORNEY GENERAL  
 LAND/TRANSPORTATION DIVISION

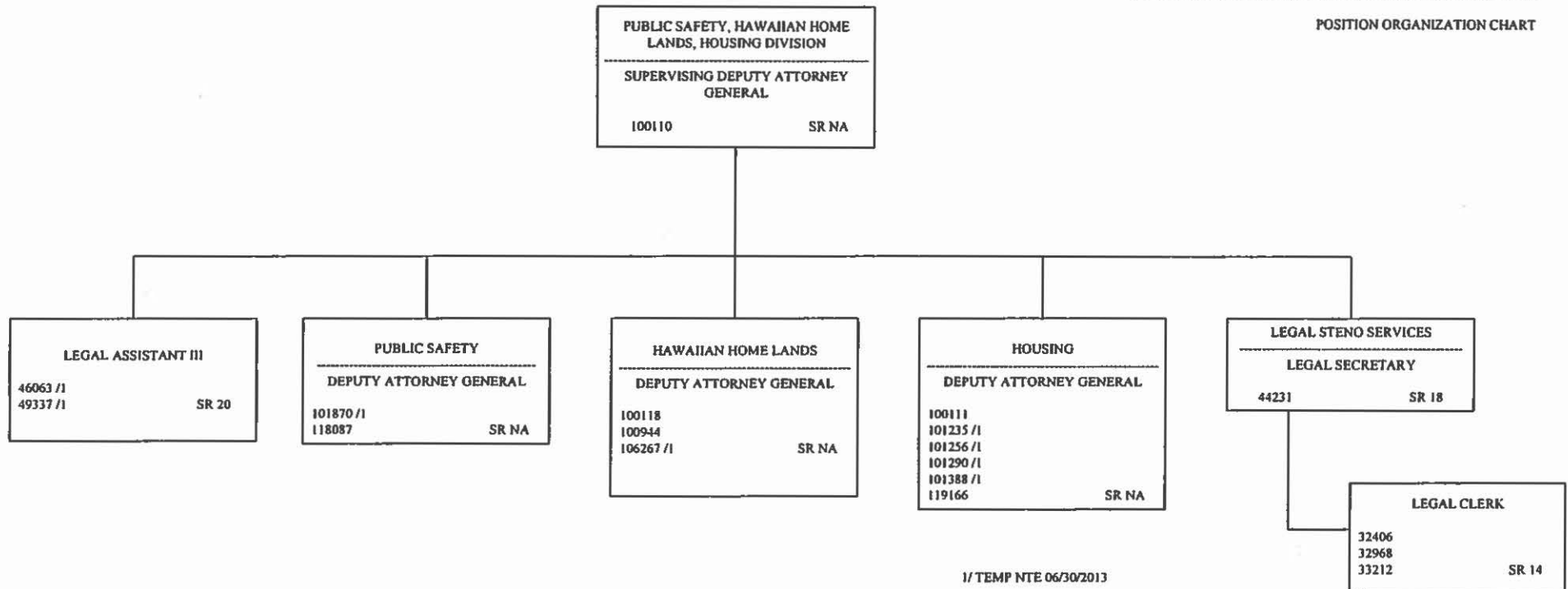
POSITION ORGANIZATION CHART



1/ TEMP NTE 06/30/2013  
 2/ Per Act 134 SLH 2013, to be abolished eff 07/01/2013

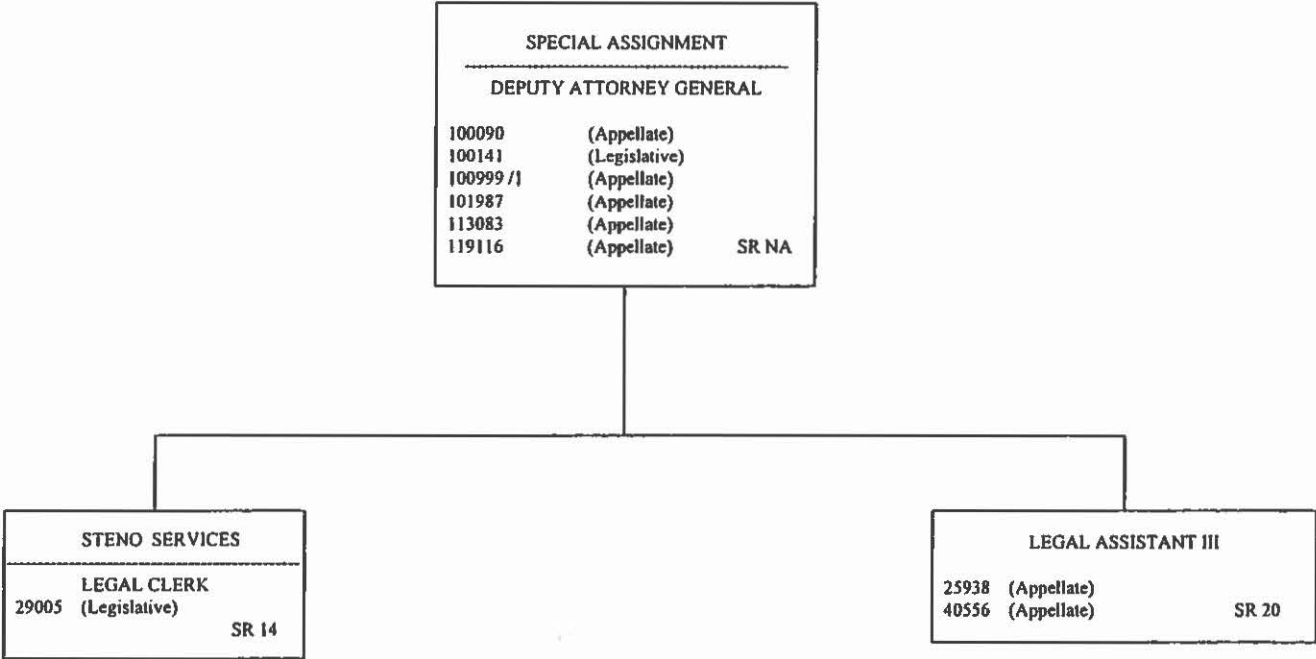
STATE OF HAWAII  
 DEPARTMENT OF THE ATTORNEY GENERAL  
 PUBLIC SAFETY, HAWAIIAN HOME LANDS, HOUSING DIVISION

POSITION ORGANIZATION CHART





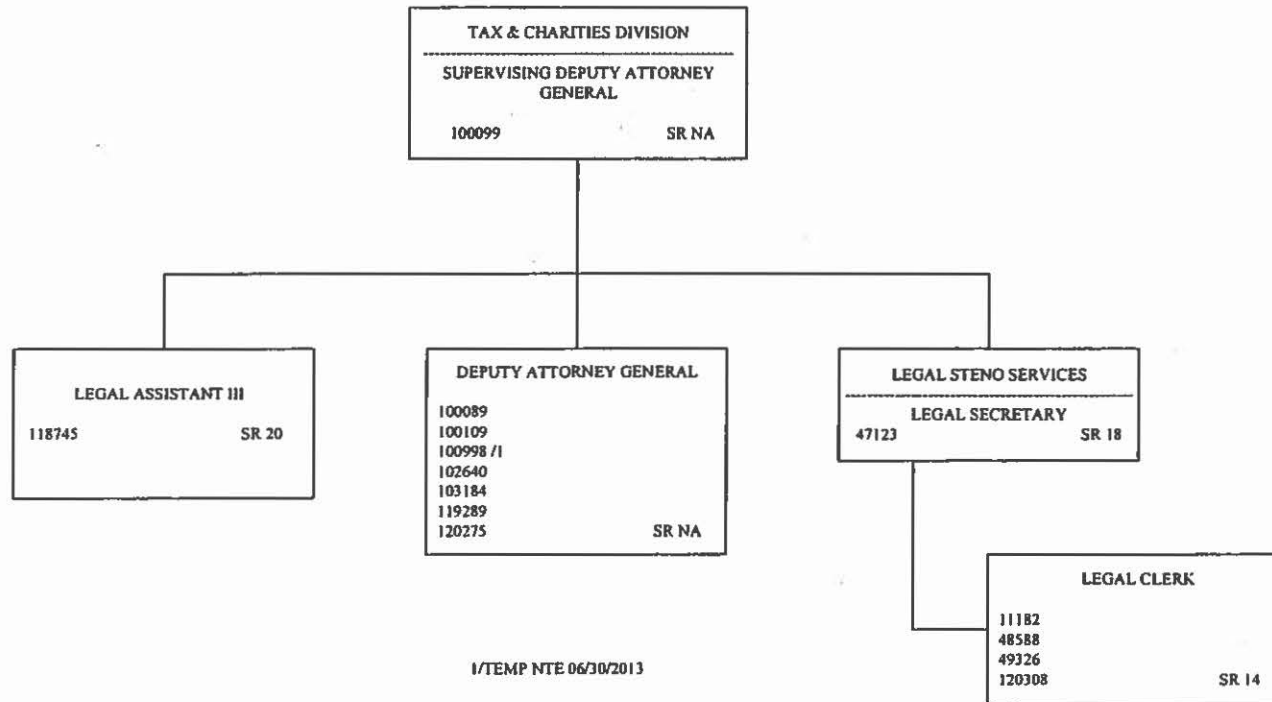
STATE OF HAWAII  
 DEPARTMENT OF THE ATTORNEY GENERAL  
 SPECIAL ASSIGNMENT DIVISION  
 POSITION ORGANIZATION CHART



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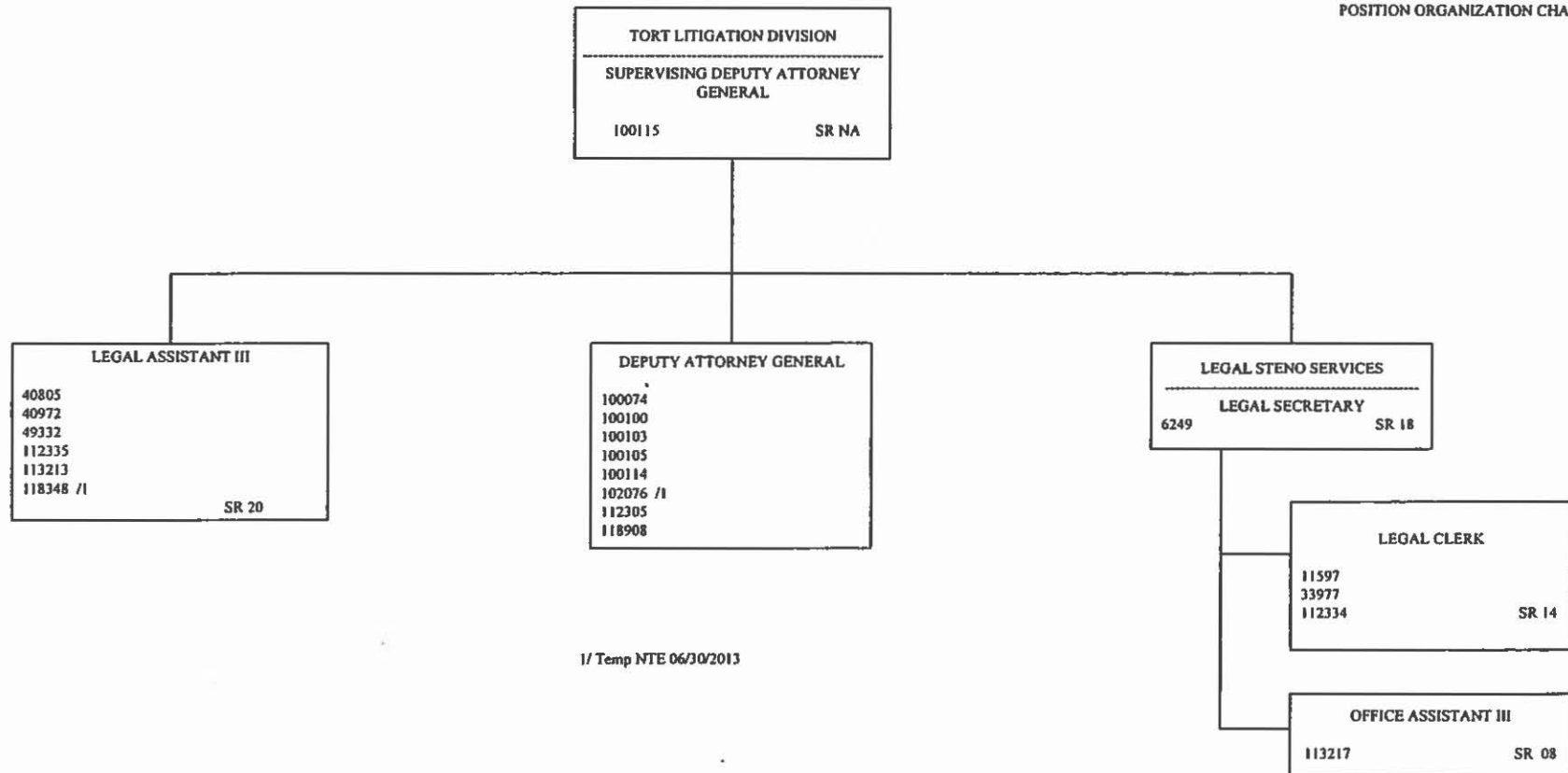
STATE OF HAWAII  
DEPARTMENT OF THE ATTORNEY GENERAL  
TAX DIVISION

POSITION ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF THE ATTORNEY GENERAL  
 TORT LITIGATION DIVISION

POSITION ORGANIZATION CHART



DEPARTMENT OF THE ATTORNEY GENERAL  
OFFICE OF THE ATTORNEY GENERAL  
FUNCTIONAL STATEMENT

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The Attorney General shall administer and render State legal services, including furnishing of written legal opinions to the governor, legislature and State departments and officers, represent the State in civil actions in which the State is a party; approve as to legality and form all documents relating to the acquisition of any land or interest in lands by the State; and unless otherwise provided by law, prosecute cases involving violations of State laws and cases involving agreements, uniform laws or other matters which are enforceable in the courts of the State. The Attorney General shall be charged with such other duties and have such authority as heretofore provided by common law or statute.

DEPARTMENT OF THE ATTORNEY GENERAL  
COMMISSION TO PROMOTE UNIFORM LEGISLATION  
FUNCTIONAL STATEMENT

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The Commission to Promote Uniform Legislation is placed in the Department of the Attorney General to provide advise on matters relating to the promotion of uniform legislation in accordance with Chapters 3 (Uniformity of Legislation) and 26-7 (Department of the Attorney General, Hawaii Revised Statutes. The Commission consists of five members appointed by the Governor and confirmed by the State Senate, who service with compensation for a term of four years.

**DEPARTMENT OF THE ATTORNEY GENERAL  
ADMINISTRATIVE SERVICES OFFICE  
FUNCTIONAL STATEMENT**

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The Administrative Services Office (ASO) provides the Department with budgeting, accounting, personnel, data processing, purchasing, and other internal support services.

**ACCOUNTING/BUDGETING STAFF:**

- Provides budget staff assistance to the Office of the Attorney General in the development of the Department's long-range plans.
- Coordinates the development of the Department's executive budget request.
- Provides or coordinates justification of the Department's budget request to the Department of Budget and Finance and the Legislature.
- Assists in the development of the Department's legislative budget testimonies.
- Coordinates the development of the Department's multi-year program and financial plan. May recommend changes based on input from divisions.
- Coordinates the development of the Department's budget execution/operational plans based on the appropriations act and other pertinent special acts involving appropriations.
  - Prepares allotment for various programs of the Department.
  - Assists programs and division in implementing various programs and provisos of the appropriation act.
  - Installs and maintains budgetary controls for the Department.
  - Prepares financial reports as required by the Attorney General, the Department of Budget and Finance, and the Legislature.
  - Advises or recommends adjustments to the Department's budget to responsible personnel.
- Provide budgeting advice and staff services to the Department's federal grants programs.
  - Develops and maintains the Department's accounting system based on general governmental accounting principles and in accordance with State policies and procedures.
  - Maintains a system of fund accounts in accordance with State accounting requirements.
- Maintains records of the Department's fiscal records and provides necessary financial data as requested by authorized personnel.
  - Reconciles departmental records with Department of Accounting and General Services Records.
  - Performs or advises divisions on purchasing activities.

- Develop and install accounting systems and monitors Department's federal grants and funds and advises program managers on general accounting procedures, as necessary.
- Computes processes and transmits payroll for preparation of warrants.
- Accounts for monies received by the Department and bills vendors and other state agencies for monies due the Department.

### **PERSONNEL STAFF**

- Advises the Office of the Attorney General, supervisors and employees regarding current personnel management practices, existing personnel rules and regulations, and provisions contained in the collective bargaining agreements.
- Advises and assist in classification and pricing actions.
- Coordinates the civil service recruitment activities for the Department and assists with recruitment of attorneys.
- Assists Department's operating units in planning for their personnel needs.
- Establishes and maintains a centralized system of recording and reporting personnel transactions.
- Reviews and make initial recommendation on worker's compensation cases.
- Maintains personnel files for the Department.
- Coordinates and arranges for the Department's safety program, incentive and service awards program, and other personnel related programs.
- Develops and maintains the Department's Affirmative Action Plan.
- Advises management of organization matters and updates organizational plans.

### **DATA PROCESSING AND TELECOMMUNICATIONS STAFF**

- Coordinates the development of the overall office automation plans for the legal services program.
- As needed, assists other departmental programs with data processing requirements.
- Performs as EDP liaison with the Electronic Data Processing Division of the Department of the Department of Budget and Finance.
- Coordinates the telecommunications activities of the Department.
- Upon request, advises the Office of the Attorney General on the data processing activities and requirements of the Department.
- Troubleshoots EDP problem areas and coordinates EDP related training for the Department.
- Administers the word processing activities of the Department.
- Maintains inventory of data processing and telecommunications equipment.

### **LIBRARY SERVICES**

- Provides law librarian services to personnel in the Department of the Attorney General, other state agencies, and the Legislature.
- Oversees administration and the day-to-day activities of the Department's library.
- Administers the Department's legal services reference information system; as needed, provides, training in the use of the legal services information to the attorney and other appropriate staff of the Department.
- Develop policies and procedures in the operation of the library.

### **INTERNAL SUPPORT SERVICES STAFF**

- Provides intra-departmental messenger services.
- Provides telephone and receptionist services for the Department.
- Maintains a central supply room for the Department.



**DEPARTMENT OF THE ATTORNEY GENERAL  
ADMINISTRATION DIVISION  
FUNCTIONAL STATEMENT**

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The Administration Division provides legal services to the Office of the Governor; Office of the Lieutenant Governor; Department of Accounting and General Services; Department of Budget and Finance (including the Employees Retirement System and the Hawaii Employer-Union Health Benefits Trust Fund); Department of Business, Economic Development and Tourism (Land Use Commission); Office of Elections; Research Corporation of the University of Hawai'i; Campaign Spending Commission; Judiciary; Department of Taxation (Tax Review Commission); Department of Human Services (Commission on Status of Women and Commission on Fatherhood); the Legislature; and the Department of the Attorney General non-legal services divisions (Crime Prevention and Justice Assistance Division and Hawai'i Criminal Justice Data Center).

Legal services are also provided to the boards, commissions, and agencies which are either administratively assigned to the executive departments, or which are otherwise entitled to receive such services.

**LEGAL STENO SERVICES**

The Legal Steno Services section provides legal clerical support services to the Administration Division.

**DEPARTMENT OF THE ATTORNEY GENERAL  
CHILD SUPPORT ENFORCEMENT AGENCY  
FUNCTIONAL STATEMENT**

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Under the Department of the Attorney General, the Child Support Enforcement Agency (CSEA) is responsible for providing the guidance and direction to the Child Support Enforcement Program.

**ADMINISTRATION**

The Administration is responsible for planning, directing, controlling, and coordinating the statewide activities and operations of the Child Support Enforcement Agency. The Administration is also responsible for policy development, program monitoring and evaluation, complaint resolution, administrative staff functions, interpretation of laws and regulations affecting the overall Child Support Enforcement program's goal and priorities, as well as operation of units located on each of the major islands which are responsible for conducting child support enforcement activities in their respective counties.

The Administration coordinates the legal or administrative action required in order to secure support for children. Conducts special studies and reviews to determine the extent of conformance to program policies; provide field services in order to assist county units in operating the program; coordinate and interpret policies and procedures in connection with the program as well as in implementing major program changes. Develops and presents public service information briefings and announcements regarding child support enforcement services. Prepares budget proposals and justification, legislative testimonies, and reports relating to child support. Receives and reviews customer complaints; process incoming correspondence and referrals.

**FINANCIAL & TECHNOLOGY MANAGEMENT OFFICE**

The Financial & Technology Management Office is responsible for three sections: Statewide Disbursement, General Accounting, and Information Technology. The State Disbursement function is responsible for support payment collections and disbursements in the manner in compliance with the State and Federal requirements in the Child Support area. General Accounting takes care of the agency's invoice and procurement processing, accounting records, banking relations, State and Federal reporting, and other miscellaneous accounting functions. The Information Technology section is responsible for the daily operational maintenance of the KEIKI system through computer programming, data processing, informational retrieval, and user interfaces.

Overall, the Financial & Technology Management Office coordinates the day-to-day support payment processing, accounting and system operations for CSEA.

### ***Information Technology Section***

The Information Technology Section is responsible for the development, operation, and maintenance of a statewide automated data processing and information retrieval system, KEIKI, mandated by the federal government in 1988. There are three Units that provide integral support to the KEIKI system and its users; The Systems Unit, the Applications Unit, and the Technical Support Unit.

The Information Technology Section coordinates the systemic operations of the Child Support Enforcement Agency; technical staff services in data control function relating to electronic data processing for the departments; computer processing functions, job submission/controls, input/output processing, and processing operational matters with the Electronic Data Processing Division and Department of Budget and Finance.

### ***Systems Unit***

The Systems Unit is responsible for network connections to any site (i.e. mainframe, workstations, servers, etc.), system maintenance of the Agency's networks (i.e. LAN, WAN, etc.), and advises staff on the information/data processing and telecommunications operations.

The Systems Unit maintains and upgrades the LANs, WANs, and email server. Coordinates any security modifications, standards and procedures for maintenance, monitors traffic on the network; troubleshoots network, computer hardware and computer software problems. Maintains inventory of all Agency telecommunication/data lines and evaluates and recommends additional/reduction or telecommunication/data lines based upon various situations (i.e. budget reduction, staffing, etc.).

### ***Applications Unit***

The Applications Maintenance Unit is responsible for the maintenance and development of mainframe applications; user interfaces; interface scheduling and tracking; and updating the various Child Support Enforcement Division forms under the Family Support Act.

The Applications Maintenance Unit coordinates and conducts direct programming for computer systems and systems testing; determines programming resources, establishes schedules, tracks progress, and prepares progress reports. Analyzes and evaluates various operating procedures, project resources and capacity problems, work methods, and practices relative to KEIKI. Reviews needs of staff for additional or specialized training.

### ***Technical Support Unit***

The Technical Support Unit will be responsible for maintaining user support workstations and "Hotline" issues which the staff encounters, provide day-to-day operational support for more than two hundred (200+) personal computers and printers (e.g. install computer hardware and software, troubleshoot hardware and software problems, perform simple hardware repairs,

coordinate more difficult repairs with the State's self-maintenance group or private hardware vendors, and etc.) maintain the Agency's hardware and software inventory, conduct user training, and perform some miscellaneous clerical tasks.

The Technical Support Unit coordinates the technical support for the staff through receiving telephone or email messages in regards to hardware and software problems. Provides operational support of installing, troubleshooting, and coordinating computer hardware and software repairs and problems. Coordinates technical on-site assistance, instruction, and training to users on a variety of computer applications.

### **STATEWIDE DISTRIBUTION SECTION**

The Statewide Distribution Section is responsible for maintaining the individual records of recipients and assists in preparing statements and reports in the Child Support Program. The section understands program regulations and interpretation of laws in keeping all records up to date and adhering to deadlines in collection of data necessary for the preparation of reports in order to meet stringent Federal reporting requirements.

#### ***Collections Unit***

Receives and reviews support obligation records checking and clarifying for correctness of information. Coordinates the collection, computation, and preparation of incentive payments for intra-state and inter-state collection services.

#### ***Disbursement Unit***

Reviews and prepares control ledgers, reconciles accounts, and prepares vouchers for disbursement of funds for incentive payments, erroneous deposits and payments of excess collections.

### **GENERAL ACCOUNTING SECTION**

The General Accounting Section is responsible for reviewing, analyzing, and reconciling monthly bank statements, updating and maintaining the CSEA bank accounts, reconciling the automated child support system data, and preparing statistical and financial reports.

The General Accounting Section coordinates the preparation of financial statements and reports to reflect appropriate actions of adjustments and maintenance of all deposits and disbursement that comply with State and Federal rules and regulations. Processes all fiscal transactions for the Division such as purchase orders, travel requests, and payments. Section maintains records of appropriations, expenditures; develops implements and maintains internal fiscal policies and procedures.

## **ADMINISTRATIVE SUPPORT SERVICES OFFICE**

The Administrative Support Services Office is responsible for administrative, clerical, and personnel support for the Child Support Enforcement Agency. The Administrative Support Services Office coordinates all personnel services and requests that comply with State Policies, procedures, rules, and regulations. The office with its clerical staff provides clerical support for the employees in State Administration. The Administrative Support Services Office performs administrative functions to assist the Administrator, such as coordinating the preparation of budget and program plans and preparing appropriate justification; conducting special administrative studies for the Administrator which include defining the problems, conducting background research and other fact finding, analyzing the information, preparing alternatives and making recommendations.

### ***Human Services Section***

The Human Resources Section is responsible for providing services to all personnel functions required at the division level in matters relating to personnel administration including recruitment, position classification, organizational analysis, labor relations, training, safety, etc.

The Human Resources Section coordinates all personnel support for the division in securing employees of their benefits; informing supervisors and employees regarding personnel laws, rules, regulations, policies, procedures, collective bargaining agreements, and classification and compensation matters. Coordinates training programs on the laws, principles, concepts, practices, rules and regulations in a technical and professional aspect of all personnel functions. Process appropriate personnel forms for recruitment, workers compensation, leave of absence, etc. in a timely manner. Keep the administrator informed of the status of any disciplinary action.

## **ADMINISTRATIVE CLERICAL SUPPORT SECTION**

The Administrative Clerical Support Office is responsible for providing secretarial, administrative, and office managerial support services for the Child Support Enforcement Agency's State Administration Office. Responsibilities include providing receptionist, fiscal personnel, clerical, and budgetary support.

The Administrative Clerical Office Support Office coordinates and reviews correspondence, memoranda, reports and other materials requiring the Administrator's approval and/or signature. Receives and screens all telephone, or personal queries, complaints and requests, and determines which requires the Administrator's attention and which can be referred to other Child Support administrative staff. Coordinates all legislative matters for the office, including following upon on hearings schedules and bill status, collection committee reports, and monitoring of bills that are interest and have impact on the Child Support Enforcement Agency program. Receives and handles all administrative questions, from other departments and governmental agencies pertaining to the various aspects of the Child Support Enforcement Agency.

## **POLICY AND PROCEDURES OFFICE**

The Policy and Procedures Office is responsible for program development activities, including developing policies and procedures, preparing the State plan, and evaluating the CSEA program and for reviewing federal and state statutes, federal regulations, etc., to identify program requirements, options, etc.

The Policy and Procedures Office conducts special studies including defining the problems, conducting background research and other fact finding, analyzing the information, preparing alternatives and making recommendations; coordinates and oversees the completion of reports and grant application requests, drafts proposed legislation, policies, procedures, rules and regulations.

## **COMPLAINTS RESOLUTION OFFICE**

The Complaints Resolution Office under the direction of the Administrator investigates complaints concerning child support services to determine validity of the complaint and appropriate corrective action to resolve recurring problems.

The Complaints Resolution Office recommends systemic changes to procedures to resolve recurring problems and complaints and improve general processing of work. They provide technical guidance and advice regarding child support enforcement problems, investigations, and administrative reviews. They gather and analyze pertinent data, prepare detailed reports and plans of coercive action, and respond to complainants and representatives via written correspondence, letters, and telephone calls.

## **CLERICAL OPERATIONS SUPPORT OFFICE**

The Clerical Operations Support Office is responsible for processing incoming and outgoing mail, entering appropriate data into the automated child support enforcement system (KEIKI) for control and maintenance of the files of all child support cases.

The Clerical Operations Support Office coordinates and processes case correspondence; researches case information to determine proper actions based on information contained in the KEIKI file and generates responses to the appropriate case participant. Segregates correspondence for referral to other units for proper disposition. Process incoming and outgoing mail for all branches such as opening ,date/time stamping individual pieces, calibrate and operate mail machine, operate and maintain high speed printers for batch printing of correspondence mailed pieces.

## **ADMINISTRATION PROCESS BRANCH**

The Administrative Process Branch is responsible for prosecuting cases on behalf of the Child Support Enforcement Division for the establishment, modification, and enforcement of support



obligations owed to dependent children by parents, via an expedited administrative process in accordance with state and federal laws.

The Administrative Process Branch coordinates the enforcement of child support obligations. Serves as representatives in administrative hearings dealing with the establishment, modification, and termination of child support. The branch prepares and reviews legal documents and correspondence following strict State and Federal guidelines and deadlines, making sure that the follow-up is compliant with administrative orders, and certifies case files kept by the Child Support Enforcement Agency are properly executed and filed.

### **OAHU OPERATIONS BRANCH**

The Oahu Operations Branch is responsible for the complex operational needs of the Child Support Enforcement Agency. The Branch, through the Case Management Unit, Call Center Unit, and the Enforcement Units, is responsible for providing quality customer service to custodial and absent parents who have child support cases; providing case management services, conducting investigative inquiries; determining actions for verification of paternity, support obligations, administrative orders, and fraud; and responding to and resolving customer complaints.

The Oahu Operations Branch coordinates enforcement of support obligations; reviews, verifies and updates CSEA records and applies all available enforcement remedies to enforce the support order. The branch performs phone answering services and walk-in services to client to resolve problems and issues associated with their child support cases; prepares written responses to daily correspondence received using knowledge and understanding of Child Support Enforcement statutes, regulations, and procedures.

### **HAWAII AND KAUAI OPERATIONS BRANCH**

Each branch is responsible for maintaining child support case files, establishing child support obligations, monitoring for compliance, providing case management services and undertaking enforcement actions both administratively and judicially where necessary, to collect child support in their respective districts.

In accordance with federal, State, Attorney General rules, regulations, and policies, and under the provision of state and federal laws for all CSEA activities performed for credit and collection, the branches coordinate the support of customer service for all case participants in their respective districts, prepare financial information necessary for collections and distributions of child support. Receive and process complex correspondence requiring investigation and review.

### **MAUI OPERATION BRANCH**

In addition to the functions listed above for the Hawaii and Kauai Operations Branches, the Maui Operations has the additional responsibility of establishing paternity for children.

DEPARTMENT OF THE ATTORNEY GENERAL  
CIVIL RECOVERIES DIVISION  
FUNCTIONAL STATEMENT

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The Civil Recoveries Division (CRD) systematically recovers and collects moneys ranging from accounts receivable, dishonored checks, delinquent loans, salary and benefit overpayments, complex delinquent child support cases, unpaid traffic fines, civil judgments, delinquent patient accounts, property damage claims, lease rents, construction litigation, contract disputes and miscellaneous fees owed to the State and its agencies.

This division represents the State in major contract or construction disputes.



DEPARTMENT OF THE ATTORNEY GENERAL  
CIVIL RIGHTS LITIGATION DIVISION  
FUNCTIONAL STATEMENT

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The Civil Rights Litigation Division (CRLD) provides legal defense to the State, its departments, agencies and certain State employees<sup>1</sup> in lawsuits or other claims that involve allegations of constitutional and civil rights violations. This defense includes, but is not limited to, answering legal complaints filed in court, investigating claims, conducting discovery, filing motions as determined to be necessary, and representing State interests at arbitrations, mediations and/or trials. The Civil Rights Litigation Division does not have responsibility for providing general advice and counsel to any State department or agency, except as may be directed by the Attorney General.

The Civil Rights Litigation division also provides assistance to the Attorney General as requested on matters related to civil rights issues, and interfaces with the State Risk Management Office regarding relevant lawsuits and claims.

In addition to deputies, the staff of the Civil Rights Litigation Division includes a legal secretary, legal clerks, legal assistants, and, if available, student help. These persons provide clerical and paralegal support to the Division.

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<sup>1</sup> Representation of State employees by the Department of the Attorney General is discretionary pursuant to Hawaii Revised Statutes Section 662-16 and is based upon a determination that the employee was acting within the course and scope of his or her employment when the alleged negligent or wrongful act occurred.

DEPARTMENT OF THE ATTORNEY GENERAL  
COMMERCE AND ECONOMIC DEVELOPMENT DIVISION  
FUNCTIONAL STATEMENT

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The Commerce and Economic Development Division (CED) provides a full range of legal services including advice and counsel, document, rules, and legislation review, and advocacy in litigation in administrative and judicial for a for its client departments. (CED currently provides legal services to the Department of Commerce and Consumer Affairs, the Department of Business, Economic Development and Tourism, the Department of Agriculture, and their attached agencies. CED also advises agencies with tax deferring benefit programs including deferred compensation and tuition savings programs.)

Enforces the antitrust laws, investigates alleged violations of antitrust laws, and advises the Attorney General on antitrust policy.

Administers chapter 456, Hawaii Revised Statutes, which involves the commissioning and regulation of notaries public and handles inquiries and complaints about notaries public and their practices. statement.

**DEPARTMENT OF THE ATTORNEY GENERAL  
CRIMINAL JUSTICE DIVISION  
FUNCTIONAL STATEMENT**

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The primary function of the Criminal Justice Division (CJD) is to discharge the Attorney General's responsibilities as the State's chief law enforcement officer. The division also administers the Medicaid Fraud program, Asset Forfeiture Coordination Program and the Missing Children's Clearinghouse for the State. The functions of the division include the following:

- Review and prosecute, if appropriate, cases referred to the Attorney General's Office for criminal action.
- Provide advice and counsel to clients regarding crimes and criminal procedure.
- Provide assistance to office of the Prosecuting Attorney in each county.
- Coordinate investigations and prosecutions of crimes occurring in more than one county.
- Coordinate legislative advocacy on crimes and criminal justice.
- Assist or represent the Attorney General in organizations and committees concerning crimes, criminal justice, and criminal procedure.
- Respond to inquiries by members of the public about criminal laws and procedure or the criminal justice system, and provide information or refer the public to the appropriate agency.

**MEDICAID FRAUD BRANCH**

- Plan, supervise and coordinate the criminal and civil investigations and prosecutions of fraud and abuse in the administration of the Medicaid Program.
- Initiate appropriate civil actions for the recovery of funds due the Medicaid program as a result of fraud and abuse by providers.
- Receive complaints of abuse and neglect of Medicaid patients in health care facilities and take required action.
- Be responsible for conducting legal preparation and prosecution of cases for trial. Coordinate the investigation of case with Deputy Attorney General and carry out the assignment through to completion.
- Conduct specialized criminal and civil investigations of all incidents of alleged fraud and abuse involving any party who receives federal funds through the Social Security Act (Medicare and Medicaid).
- Submit reports and required applications to Federal Agencies to obtain funds.
- Provide legal clerical services and other related office services such as maintaining all case files, scheduling of appointments for staff, and ordering of supplies and equipment.

- Plan, supervise, review financial data and reports; advise and assist in the presentation of financial data in civil and criminal trials of individuals or businesses in Medicaid provider fraud cases.
- Prepare financial reports of individual or business firms and request verification of payment claims.

#### **ASSET FORFEITURE COORDINATION PROGRAM**

- Administer the disposition of forfeiture petitions filed pursuant to Section 712 A-10, Hawai'i Revised Statutes.
- Manage the storage, maintenance, liquidation, and distribution of assets seized and forfeited pursuant to Sections 712A-6 and 712A-16, Hawai'i Revised Statutes.

#### **LEGAL CLERICAL SERVICES**

- Provide secretarial and administrative services for the division.
- Provide typing, filing, copying and other related clerical services for the division.
- Maintain confidential files for the division.

**DEPARTMENT OF THE ATTORNEY GENERAL  
CRIME PREVENTION AND JUSTICE ASSISTANCE DIVISION  
FUNCTIONAL STATEMENT**

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The Crime Prevention and Justice Assistance Division (CPJAD) serves as the central agency which provides the Attorney General, the chief law enforcement office of Hawaii, with the information and resources needed to address crime and crime prevention issues.

**RESEARCH AND STATISTICS BRANCH**

Develops, directs, and coordinates the major crime and crime prevention research projects of the division. Also collects, compiles, and reports uniform crime statistics for the state.

- Plans, organizes, coordinates, and conducts research studies.
- Prepares comprehensive written reports and other publications that may be required for the Uniform Crime Reporting service based on research findings.
- Evaluates projects and their impact for other branches of the division.
- Disseminates and presents research findings to interested individuals, groups, and appropriate government agencies.
- Establishes and maintains effective working relationships with other agencies, national clearinghouse and between branches of the division.

**GRANTS AND PLANNING BRANCH**

Maintains information on financial (federal and state funds) and non-financial resources that may be available to assist in improving the coordination of crime policies and service delivery of the criminal justice and juvenile justice systems.

- Identifies and evaluates overall needs and concerns of the criminal and juvenile justice agencies in the State.
- Seeks, applies for, and administers federal and other resources.
- Provides financial and technical assistance to the state and county agencies.
- Monitors projects for adherence to contractual agreements, program goals, and expenditures plans.
- Completes and submits required federal fiscal and program reports on a timely basis.
- Facilitates meetings and prepares materials for the Department's crime-related committees such as the governor's Committee on Crime, Violence Against Women Planning Committee, and Statewide Gang Task Form. Facilitates informal interagency meetings for coordination of criminal justice issues.
- Establishes and maintains effective working relationships with other criminal and juvenile justice agencies, federal and other state agencies, and between branches of the division.

## **COMMUNITY AND CRIME PREVENTION BRANCH**

Develops, directs, and coordinate the major education and crime prevention training activities.

- Assists community groups, educators, and agencies to develop community crime prevention programs.
- Plans, develops, and implements education and crime prevention training projects.
- Promotes public-private partnerships in the development of community and crime prevention programs and activities.
- Coordinates video documentaries and public service announcements to assist citizens in developing the knowledge and confidence to become involved in preventing crimes and avoid becoming victims of crime.
- Establishes and maintains effective working relationships with the media, government agencies, private service providers, business, corporations, and community groups and between branches of the division.

## **JUVENILE JUSTICE INFORMATION SYSTEM**

Provides information to juvenile agencies on juveniles in the juvenile justice system in a timely, efficient, and effective manner. Insures that the information system responds to the juvenile justice system agencies' needs.

- Develops, maintains, and enhances the statewide, computerized juvenile information system.
- Maintains involvement of the juvenile justice agencies in the development and operations of the system through the Juvenile Justice Information System Committee and other ad hoc groups.
- Trains juvenile justice system personnel in their agencies' maintenance of the information system.
- Provides juvenile justice data to the other branches of the division for research and evaluation purposes.

## **MISSING CHILDREN'S CLEARINGHOUSE**

- Assist and coordinate the efforts of government agencies in locating , recovering, and protecting missing children.
- Maintain access to national databases to locate suspected abductor and missing children to assist law enforcement agencies.

DEPARTMENT OF THE ATTORNEY GENERAL  
EDUCATION DIVISION  
FUNCTIONAL STATEMENT

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The Education Division (EDU) provides legal services to the Department of Education, including the two hundred sixty-eight (268) Department of Education public schools, the Board of Education, the Hawaii State Public Libraries System, the Hawaii Teacher Standards Board, the Charter School Review Panel, the Charter School Administrative Office, including the thirty-one (31) public charter schools, and the Department of Health as it relates to *Felix* matters. The Legal Support Services section provides legal clerical support services to the Education Division.

DEPARTMENT OF THE ATTORNEY GENERAL  
EMPLOYMENT LAW DIVISION  
FUNCTIONAL STATEMENT

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The Employment Law Division (ELD) provides legal representation and advice to the Department of Human Resources Development and to all state departments and agencies, except UH and HHSC, on employment-related issues. The division represents all state employers in mandatory arbitration hearings, administrative agency hearings, and civil litigation involving disputes over employment matters with the State's employees.

In addition to providing legal representation to the Department of Human Resources Development, Office of Collective Bargaining, Counties' and State Civil Service Commissions (Merit Appeals Boards), the division provides legal assistance to all State departments, agencies and programs in all personnel-related matters.



**DEPARTMENT OF THE ATTORNEY GENERAL  
FAMILY LAW DIVISION  
FUNCTIONAL STATEMENT**

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The Family Law Division (FLD) provides representation at Family Court and other legal services, to various State agencies. Specifically, the Division:

- Represents the Department of Human Services (DHS) in child welfare cases (CWS) instituted pursuant to Chapter 587, Hawaii Revised Statutes (HRS). Services extend to Permanent placements for children, including adoption and legal guardianship.
- Represents the Department of Education (DOE) in educational neglect and truancy cases pursuant to Chapter 587, and 471, HRS.
- Represents the Department of Health in involuntary hospitalization for mental health reasons, and works closely with mental health professionals affiliated with public and private health care facilities.
- Represents DHS in dependent adult protective proceedings instituted under the provisions of Chapter 346, HRS;
- Provides representation to the Office of the Public Guardian (OPG) in proceedings brought under Article V of Chapter 560, HRS, where that office is petitioning to be appointed guardian of the person of an incapacitated adult or is assisting others to be so appointed;
- Represents DOH, DOE, and DHS in situations where those agencies, as service providers, are brought into court for juvenile matters pursuant to Chapter 571, HRS;
- Represents the Child Support Enforcement Agency (CSEA) in family court matters including paternity, civil contempt for willfully failing to honor court orders for child support, and administrative appeals from the Office of Child Support Hearings;
- Provides legal advice and counsel to the CSEA in matters involving rules, contracts, etc.
- Works with the Family Court, the Children's Justice Center, the client agencies, and others on matters involving policies and procedure related to those areas in which FLD provides legal services.

The Division's support staff includes a legal secretary, legal clerks, clerk typists, legal assistants, an investigator, and an accounting clerk, all of whom provide clerical or other support to the Division.

DEPARTMENT OF THE ATTORNEY GENERAL  
HAWAII CRIMINAL JUSTICE DATA CENTER  
FUNCTIONAL STATEMENT

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The Hawaii Criminal Justice Data Center (HCJDC) manages statewide criminal justice information systems, the statewide criminal justice telecommunications network, and criminal identification resources, all in support of the statewide integrated criminal justice process in Hawaii. Also included is the management of Hawaii's state civil identification program.

***Information Systems***

To develop, implement, and operate comprehensive and integrated statewide criminal justice information and identification systems to support Hawaii's criminal justice systems.

***Criminal Justice Information***

To manage data as a resource, to be collected, stored, disseminated, and controlled as inter-related data designed to meet the needs of multiple types of criminal justice users. To provide statistical analysis and reports in response to agency user operational needs.

***Criminal Justice Services***

To process criminal history record expungements, requests for fingerprint-based and name-based criminal history background checks, and requests for public criminal history record information. To manage the statewide sex offender registration and verification program.

***Teleprocessing Network***

To provide telecommunications capability for accessing intrastate, interstate, and national criminal justice information systems and data.

***Technical Assistance***

To provide specialized Information Technology (IT) assistance related to data processing, security, telecommunications, criminal justice information systems, and infrastructure support.

***Identification***

To establish and maintain a statewide system of criminal identification. To register and issue State Identification (ID) cards to those persons applying for this service.

**OFFICE OF THE ADMINISTRATOR**

Provides overall direction and leadership to the HCJDC in the management and administration of statewide criminal justice information systems, and of the criminal and civil identification programs, as outlined in the agency function statement.

### ***Provide Clear Planning Stages for HCJDC (strategic and administrative)***

This includes the estimation, projection, and scheduling of future requirements, and the resources needed to meet them. To continually revise these projections as requirements become more clearly defined. The Office of the Administrator is also responsible for initiating and maintaining plans that are responsive to the mission/goals of the entire agency, and for keeping the criminal justice agencies and other impacted users fully aware of these plans. Fundamental elements of these plans are:

- The development of project selection, definition, scheduling, reporting, and control.
- The selection and integration of technologically current equipment and software.
- The scheduling of personnel needs, by type.
- Scheduling of physical and administrative support resource requirements.

### ***Provide Management and Overall Project(s) Administration***

Management refers to the organization and direction of the branches and the responsibilities and activities assigned to each branch, through the respective branch chiefs. Overall project(s) administration includes the following:

- The definition of project goals and objectives.
- The assessment of priorities and resource allocation for agency projects, including readjustments of priorities and resources agency-wide, when required.
- The monitoring of overall performance and resource usage of all projects.
- Interagency administrative coordination.

### ***Provide Financial Management***

The analysis of cost records, management of the operating budget, oversight of procurement, coordination of branch fiscal requirements, long-range fiscal planning and budgeting, and other financial services.

### ***Provide Personnel Management***

The administration of staffing and personnel programs. Principle functions include:

- Personnel resource management and planning.
- Recruitment and selection.
- Performance evaluation.
- Administration of employees' time and attendance records.
- Maintenance of position descriptions and allocations.
- Labor Relations.
- Health and Safety requirements.
- Maintenance of general personnel transaction records.

### ***Provide Legislative Planning and Support for the HCJDC***

Planning refers to appropriate legislation required to support and/or implement changes and initiatives for the programs and systems managed by the HCJDC. Activities for legislative support include the following:

- Preparation and submittal of draft legislation required by the HCJDC programs, including budget-related submittals and testimony.  
The monitoring of all legislative bills and resolutions introduced in a session.
- The drafting of legislative information sheets and active testimony for legislative bills and resolutions having direct impact to the HCJDC programs.
- Follow-up on action required on Acts passed that impact any HCJDC program.

### ***Provide Planning and Support of Federal Mandates and Congressional Legislation***

Planning refers to federal legislation required to implement changes and initiatives passed by Congress. Activities for Congressional legislative support include the following:

- Preparation and submittal of legislation at the state level that may be required to effectuate the Congressional legislation passed.
- The monitoring of legislation at the federal level, including participation in federal working groups, councils, and user groups to address any administrative concerns.
- Startup action to initiate any program changes required

### ***Identify and Administer Grant Funding Sources for the HCJDC Program***

Activities under this function include the following:

- Research and identify potential funding sources for new initiatives identified via strategic planning for the agency.
- Coordinate the application process, including the required budget information.
- Administer the appropriation, procurement and expenditure of grant funds and coordinate reporting and compliance requirements.

### ***Provide a Reporting Function***

To translate technical measures of progress and performance into commonly understood standards and reports, and to provide regular administrative reports on planning, project performance, and resource utilization.

## **ADMINISTRATIVE SUPPORT SERVICES OFFICE**

### ***Provide General Administrative Support***

The management of ongoing operating business responsibilities. This includes:

- Secretarial and clerical assistance.
- General record keeping and files maintenance.
- Maintenance of inventory for the HCJDC equipment, including those located at user sites.

- Maintenance of the agency's physical office facilities.

### ***Provide Financial Support***

Principle functions include:

- Maintenance of general and non-general fund accounts.
- Payroll records.
- Procurement and cost records.
- Expenditure control.
- Contracts maintenance.
- Fiscal report and statistics.
- Audits.
- Regulatory compliance.

### ***Provide Grant Support***

Principle functions include:

- Coordination of Application Process.
- Grant Reporting Requirements.
- Grant Expenditure Records.
- Federal grant compliance, including match requirements.
- Research of new grant initiatives for the HCJDC.

## **SYSTEM SERVICES BRANCH**

To plan and manage the technical and operational resources for the HCJDC IT systems maintained, electronic interfaces to national systems, and all IT projects undertaken and managed by the HCJDC. To provide statewide strategic and tactical IT planning for these systems. To coordinate and manage the responsibilities of the following sections:

### ***Technical Services Section***

To provide technical assistance for the IT infrastructure required to support systems administered by the HCJDC.

#### **Telecommunications Network**

- Plan, develop, and manage the statewide criminal justice telecommunications infrastructure required to support connectivity of authorized users to the HCJDC IT systems.
- Maintain network performance and availability levels that meet the requirements of the HCJDC IT systems.
- Assist user agencies with inter-connection to HCJDC services.

### Data Administration

- Establish and maintain policies and procedures governing the internal control processes related to database management.
- Plan for, design, and install databases used by the HCJDC statewide IT systems and LAN.
- Establish and administer standards for data structures, data dictionaries, access methods and utilization.
- Manage space allocation and storage devices for all application systems.

### Technical Assistance and Installation Support

- Provide expert technical assistance in troubleshooting hardware/software problems that are referred from users or other HCJDC sections/branches.
- Implement software and hardware products including database, teleprocessing facilities, and IT computer system components.
- Develop or acquire materials and courses for the development and maintenance of computer knowledge and skills among the HCJDC's IT staff and management. This includes all levels of technical knowledge required to maintain and/or use the operational systems supported by the HCJDC.

### Systems Architecture Strategic Planning

- Research and identify IT alternatives for managing the HCJDC's present and future IT requirements.
- Monitor the performance and availability levels of the system components.
- Provide back-up and security tools for the IT infrastructure of the HCJDC IT systems.

### Security

Develop and administer security standards for the HCJDC IT systems designed to monitor and protect the security and integrity of data, to provide recovery and back-up options, and to prevent the unauthorized use of the telecommunications network.

### Application Services

- Plan and direct the IT staff resources as they relate to the design, development, implementation and maintenance of application software.
- Develop and maintain policies and procedures for IT functions governed by the Systems Development Life Cycle, including requirements, business needs, analysis, programming, testing, implementation, documentation, and ongoing maintenance.
- Responsible for IT application support for the collection, storage, and processing of statewide criminal justice information, including ad hoc requests for data.
- Serve as technical liaison between the agency and vendors of third-party application systems.

### Change Control



Plan and direct the statewide implementation of new or updated changes to hardware and/or software in all of the computer-based IT system components under the HCJDC. Maintain and update internal change control policies and procedures for these statewide systems.

### ***User Support /Operations Section***

To serve as the first Point Of Contact for technical and operational assistance for authorized statewide criminal justice users of CJIS-Hawaii, and to maintain the quality and availability of the information at the highest levels practicable. To advise and assist the Administration in identifying future operational requirements for CJIS-Hawaii, including the necessary resources for personnel, fiscal, capital, and other operational needs.

#### **Data Quality Assurance**

- Establish and administer statewide policies and procedures for the entry and access of information into the HCJDC operational systems by criminal justice user agencies.
- Develop and administer the CJIS-Hawaii Delinquent Disposition Reporting Plan and to proactively evaluate statewide delinquent disposition rates by agency and jurisdiction, and to provide resources to address the problem and priority items effectively.
- Develop and direct regular state level audits of criminal justice information, as it relates to accuracy, completeness, timeliness, and relevance of reporting disposition information, and provide recommendations on data quality improvements, as applicable.

#### **Automated Criminal Justice Interfaces**

- Provide operational support for the production runs of external criminal justice agency electronic interfaces to CJIS-Hawaii.
- Plan for and manage staff resources to maximize the efficient evaluation of data being transmitted via the electronic interfaces to CJIS-Hawaii, and to improve the level of accurate and timely posting of information.
- Develop the functional requirements for all new state and national level electronic interface initiatives, consistent with established technical standards for CJIS-Hawaii.

#### **User Support**

- Maintain availability of the HCJDC's statewide operational criminal justice information systems (CJIS-Hawaii, including all of its subsystems) to authorized users, as much as is practicable, and provide timely notification of downtimes to designated technical staff for action.
- Maintain a statewide Help Desk Facility for data, desktop, hardware, or software problems related to CJIS-Hawaii.
- Authorize access to and use of CJIS-Hawaii by the end-users.
- Responsible for recommendations on future operational requirements for CJIS-Hawaii, including the necessary resources for personnel, fiscal, and capital needs.
- Responsible for the production jobs for operational systems under the HCJDC, and for the dissemination of production reports.  
Responsible for the statewide training plan for new users and new applications as required.

- Responsible for the operations documentation library, including Help System documentation.
- Responsible for back-up clerical support services, including the typing of reports and disposition of equipment that is the responsibility of the HCJDC.

## **IDENTIFICATION SERVICES BRANCH**

To manage and administer statewide policies and procedures related to identification systems for criminal justice and non-criminal justice users sex offender registration/notification, the issuance of State Identification (ID) cards to the general public, and statewide training for the identification systems maintained by the HCJDC. To advise and assist the Administration with strategic planning for the HCJDC programs under this branch. To provide these services by coordinating and managing the following sections:

### ***Criminal Identification Section***

To plan, manage, and coordinate a statewide identification system of offenders arrested and other records received from contributing law enforcement, custodial and judicial agencies in the State of Hawaii. This includes the following functions:

- Establish policies and procedures for the management and operation of the statewide Automated Fingerprint Identification System (AFIS), including activities to monitor workload throughput, and support quality control.
- Responsible for the fingerprint-based positive identification of first-time and repeat offenders including any associated arrest information.
- Responsible for a statewide training program for all identification systems managed by the HCJDC.
- Serve as the State's Point of Contact and Single Source Contributor for Hawaii's electronic transmissions to and from the Federal Bureau of Investigation's (FBI) national Integrated Automated Fingerprint Identification System/Interstate Identification Index (IAFIS/III) system.
- Responsible for state level III program requirements, including III information and responses for arrest/disposition information from out-of-state law enforcement agencies.
- Responsible for all electronic state fingerprint-based checks for statutorily authorized state agencies.

### ***Dissemination Services Section***

To provide authorized services to the public and non-criminal justice users of CJIS-Hawaii information. This includes the following functions:

#### **Sex Offender Registration Unit:**

- Responsible for the statewide sex offender registration program, including the 90-day verification requirements.
- Responsible for the monitoring and followup on non-compliant convicted sex offenders.
- Responsible for the maintenance and monitoring of data quality on the sex offender website.



- Responsible for program compliance with the FBI's National Sex Offender Registry reporting requirements.
- Responsible for the authorized dissemination of sex offender information to criminal justice users, non-criminal justice users, outside agencies, and the general public.

#### Expungement of Arrest Records

Responsible for the expungement of arrest records for all qualified applicants, including the coordination required from other city, county, state and national criminal justice agencies.

#### Criminal History Record Check Unit

- Management of the statewide Public Access Facility and the State's online criminal history website (eCrim) that disseminates conviction information to the general public.
- Responsible for the dissemination of criminal history record information for all statutorily authorized purposes at both the state and national levels.
- Responsible for the capture and monitoring of the quality of fingerprints required for non-criminal fingerprint-based background checks, both manually and via electronic capture on site and at outside agencies.

#### Civil Identification Section

To establish and maintain a statewide system of civil identification. This includes the following functions:

- Responsible for the statewide registration and issuance of State ID cards for all applicants with proper documentation.
- Coordinate statewide community outreach initiatives including the staffing of events/remote sites that provide improved access to these services by the general public.
- Provide statewide training, operational, and first level technical assistance for staff at the HCJDC and at the Governor's Liaison Offices on the Neighbor Islands.
- Provide information, including fingerprints, to authorized agencies for investigative purposes or verification of identity.

DEPARTMENT OF THE ATTORNEY GENERAL  
HEALTH AND HUMAN SERVICES DIVISION  
FUNCTIONAL STATEMENT

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The Health and Human Services Division (HHSD) furnishes legal services to the Department of Health and the Department of Human Services, except for family court matters.

These legal services include general advice and counsel to all programs, assistance in rule making, review of and advice on contracts, advice to boards and commissions, preparation of legal opinions, environmental enforcement actions and licensing enforcement actions both in administrative forums and in court, and litigation and appeals in state and federal courts..

**DEPARTMENT OF THE ATTORNEY GENERAL  
INVESTIGATIONS DIVISION  
FUNCTIONAL STATEMENT**

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The Investigations Division (INV) conducts a broad range of investigations involving suspected or actual violations of criminal, civil, and administrative laws, rules, regulations or other legal requirements.

**INVESTIGATIVE SERVICES SECTION**

- Conducts special investigations dealing with confidential matters such as crime, subversive activities, public employees and officers, malfeasance and other sensitive matters.
- Provides investigative services in according with the Uniform Criminal Extradition Act.
- Conducts investigations of municipal and State agencies for nonconformance to policies or regulations.
- Reviews and conducts necessary investigations for all applications for pardon, commutation of criminal sentence, final discharge from parole, petitions for writ of habeas corpus, and other matters regarding disposition of persons convicted of criminal offenses, submitted to the Office of the Governor through the Board of Pardons, Parole or through independent sources.
- Conducts immediate investigations of patient abuse and neglect at Hawai'i State Hospital.
- Conducts investigations of Hazardous Waste violations.

**TOBACCO TAX SECTION**

Conducts enforcement of the Tobacco Tax law, which began on April 1, 2001. The law requires that no individual package of cigarettes may be sold or offered for sale to the general public unless affixed with a stamp required under Chapter 245, HRS. Statewide enforcement is provided on a continuous basis.

**CLERICAL SERVICES**

Provides all clerical and other support services to Chief Investigator and staff.

DEPARTMENT OF THE ATTORNEY GENERAL  
LABOR DIVISION  
FUNCTIONAL STATEMENT

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The Labor Division provides legal services and litigation support, including agency appeals, to the Department of Labor and Industrial Relations and boards and agencies administratively attached to that department, including the State Fire Council, Office of Community Services, Office of Language Access, and Workforce Development Council. In connection with its enforcement of the various labor laws, the division also collects penalties, fines, and reimbursements. The Labor Division also currently advises and represents the Medical Board of the Employees' Retirement System.

DEPARTMENT OF THE ATTORNEY GENERAL  
LAND/TRANSPORTATION DIVISION  
FUNCTIONAL STATEMENT

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The attorneys in the Land/Transportation Division (LTD) provide assistance on all legal matters to their clients who are the Department of Transportation, the Board of Land and Natural Resources, Department of Land and Natural Resources (including the Commission on Water Resource Management, Kaho'olawe Island Reserve Commission, and the Island Burial Councils for Hawaii, Oahu, Kauai/Niihau, Molokai, and Maui/Lanai).

This work includes the preparation of written legal opinions and advice, client counseling, reviewing legislation and administrative rules, assisting on legal issues at board and commission meetings, and being responsible for numerous types of lawsuits including eminent domain and quiet title actions, actions concerned with public land trust matters, appeals from administrative agencies, and other civil actions exclusive of torts that are assigned to another division. The division routinely prepares and reviews a great many land documents including the governor's executive orders setting aside public lands to various public uses, deeds, leases, permits, licenses and easements. The legal steno services section provides a full range of clerical support to the deputies and legal assistant of the division.

DEPARTMENT OF THE ATTORNEY GENERAL  
OFFICE OF CHILD SUPPORT HEARINGS  
FUNCTIONAL STATEMENT

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The Office of Child Support Hearings (OCSH) establishes, modifies, enforces, suspends, and terminates support obligations owed to dependent children by parents, via an administrative process in accordance with state and federal laws.

**HEARINGS STAFF**

- Hears and determines child support proceedings.
- Issues orders, including default and consent orders, which may include establishing, modifying, enforcing, suspending, and terminating support.
- Schedules cases for the administrative process branch and the child support enforcement agency, as requested by the CSEA.
- Develops written procedures for hearings officer training, and research and development for the child support hearings program as required by federal law.
- Establishes and maintains liaison with all family support divisions, county and state attorneys and courts.
- Reviews, evaluates, and recommends amendments to state and federal child support laws, administrative rules, and regulations.

**CLERICAL SERVICES**

- Provides clerical support services for the Office of Child Support Hearings staff in such general areas as correspondence, purchasing, and inventory; and specific program areas as support cases, amendments to present child support laws and administrative rules, reciprocal support cases and divorce order to show cause cases.
- Provides clerical support services for the Administrator of the Child Support Hearings.
- Schedules cases for the administrative hearing process.
- Performs clerical functions necessary for the operation of the section.

**DEPARTMENT OF THE ATTORNEY GENERAL  
PUBLIC SAFETY, HAWAIIAN HOME LANDS AND HOUSING DIVISION  
FUNCTIONAL STATEMENT**

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The Public Safety, Hawaiian Home Lands and Housing Division (PSHHD) provides legal services to the Department of Public Safety and its attached commissions and agencies which include the Hawaii Paroling Authority, Crime Victim Compensation Commission, Correctional Industries Advisory Committee and the Corrections Population Management Commission, the Department of Hawaiian Home Lands, Hawaii Public Housing Authority, Hawaii Housing Finance and Development Corporation and the Hawaii Community Development Authority.

The Legal Steno Services section provides legal stenographic support to the Public Safety, Hawaiian Home Lands and Housing Division.

The legal services provided by this division includes advice and counsel to client departments and agencies on a variety of issues including advice to boards and commissions, assistance in rule making, preparation of legal opinions, contract, legislation and other documentation review, eviction, foreclosure and eminent domain actions, administrative appeals and other state and federal litigation and related appeals. The division is also responsible for handling extradition and pardon requests on behalf of the State, correspondence and communication with the public and the media on behalf of the department on matters relating to its clients, and the defense of the State in quasi-criminal matters, such as habeas corpus petitions and petitions under Rule 40 of the Hawaii Rules of Penal Procedure.

DEPARTMENT OF THE ATTORNEY GENERAL  
SPECIAL ASSIGNMENT DIVISION  
FUNCTIONAL STATEMENT

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The Special Assignment Division provides legal services on any special assignment as determined by the attorney general, or assistant attorney general. The Steno Services section provides stenographic services for the Special Assignment Division.

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June 30, 2013



**DEPARTMENT OF THE ATTORNEY GENERAL  
TAX AND CHARITIES DIVISION  
FUNCTIONAL STATEMENT**

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The Tax and Charities Division (TCD) provides legal representation and advice to the Department of Taxation and other state departments and agencies, primarily in the areas of:

- Tax appeals and other tax litigation in State and Federal Courts.
- Tax legislation,
- Tax related administrative rules
- Tax audits and investigations
- Procurement
- Opinions and advice.

The division also represents the Department of Taxation in federal bankruptcy cases. The division represents the Attorney General, as *parens patriae*, in the oversight and enforcement of laws pertaining to charitable trusts, public charities, public benefit corporations, and private foundations.

The division is also responsible administering and enforcing the department's registration and bonding function for charitable organizations, professional solicitors and professional fundraising counsels under chapter 467B, Hawaii Revised Statutes, and the enforcement of the State's charitable solicitation laws. The division is the custodian of certifications by charities that issue charitable gift annuities under HRS § 431:204(b).

The division also provides oversight over public benefit corporations under chapter 414D, Hawaii Revised Statutes, including reviewing the proposed dissolution of public benefit corporations and the sale of substantially all of their assets.

The division is also responsible for reviewing the proposed acquisition of nonprofit hospitals under section 323D-73, Hawaii Revised Statutes.

The division also responds to governor's referrals and responds to inquiries from legislators in connection with addressing legislative concerns.

The Legal Steno Services section provides legal stenographic services for the Tax Division.

DEPARTMENT OF THE ATTORNEY GENERAL  
TORT LITIGATION DIVISION  
FUNCTIONAL STATEMENT

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The Tort Litigation Division (TLD) provides defense against legal claims made against the State, its departments, agencies and certain State employees<sup>1</sup>. The Tort Litigation Division does not have primary responsibility to give advice and counsel to any State department or agency, to conduct criminal prosecutions, nor to collect monies owed to the State.

The Tort Litigation Division provides legal services to all State departments and agencies that are sued, or have affirmative claims for relief made against them, in personal injury, property damage and/or other tort claims.

In addition to deputies, the staff of the Tort Litigation Division includes a legal secretary, legal clerks, legal assistants, and if available, student help. These persons provide clerical and paralegal support to the Division.

The services provided by the Division include:

- Accepting service of legal complaints for the Attorney General
- Answering legal complaints made against the State
- Investigating claims and conducting discovery on claims
- Representing State interests at arbitrations, mediations and trial
- Assisting in training State departments and agencies on tort liability issues, when requested
- Drafting or monitoring legislation relevant to litigation
- Advising the State Risk Management Office regarding tort claims against the State

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<sup>1</sup> Representation of State employees by the Department of the Attorney General is discretionary pursuant to Hawaii Revised Statutes Section 662-16 and is based upon a determination that the employee was acting within the course and scope of his or her employment when the alleged negligent or wrongful act occurred.