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## A BILL FOR AN ACT

RELATING TO TRAINING.

**BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:**

1           SECTION 1. Chapter 92F, Hawaii Revised Statutes, is  
2 amended by adding a new section to be appropriately designated  
3 and to read as follows:

4           "§92F-       Mandatory training on public agency meetings and  
5 information practices; boards and commissions. (a) All members  
6 of boards, commissions, or committees subject to section 26-34  
7 shall complete a public agency meetings and information  
8 practices training course administered by the office of  
9 information practices within six months of a member being  
10 confirmed by the senate pursuant to section 26-34.

11           (b) The office of information practices shall establish,  
12 design, supervise, and conduct public agency meetings and  
13 information practices training designed specifically for members  
14 of boards, commissions, and committees. The training course  
15 shall include:

16           (1) Explanations and discussions of the laws under this  
17 chapter and chapter 92, rules, advisory opinions, and  
18 relevant internal policies;



- 1        (2) Specific technical and legal requirements;
- 2        (3) The underlying purposes and principles of the laws
- 3                under this chapter and chapter 92;
- 4        (4) Examples of practical application of the laws and
- 5                principles; and
- 6        (5) A question-and-answer participatory segment regarding
- 7                common problems and situations.

8        The office of information practices shall develop the methods  
9        and prepare any materials necessary to implement the course.

10        (c) The office of information practices shall designate  
11        those of its legal staff to conduct the public agency meetings  
12        and information practices training course and notify each member  
13        of a board, commission, or committee that attendance is  
14        mandatory.

15        (d) The public agency meetings and information practices  
16        training course shall be held in January and July of each year.  
17        The course shall last at least two hours. The office of  
18        information practices may repeat the course as necessary to  
19        accommodate all persons who are required to attend.

20        (e) Each state agency shall timely provide the office of  
21        information practices the names of those required to take the



1 course and assist the office by providing adequate meeting  
2 facilities for the training course.

3 (f) For purposes of this section, "public agency meetings  
4 and information practices training" means education and training  
5 in:

6 (1) The public agency meetings and records laws set forth  
7 in chapter 92; and

8 (2) The information practices laws set forth in this  
9 chapter."

10 SECTION 2. Section 84-41, Hawaii Revised Statutes, is  
11 amended to read as follows:

12 **"§84-41 Applicability of part.** This part applies to  
13 legislators, members of the board of education, trustees of the  
14 office of Hawaiian affairs, the governor, the lieutenant  
15 governor, [~~and~~] executive department heads and deputies[~~-~~], and  
16 members of boards, commissions, and committees subject to  
17 section 26-34. This part does not apply to any other officer or  
18 employee of the State."

19 SECTION 3. Section 84-42, Hawaii Revised Statutes, is  
20 amended to read as follows:

21 **"[+]§84-42[+] Mandatory ethics training course.** All state  
22 officers and employees enumerated in section 84-41 shall



1 complete an ethics training course administered by the state  
 2 ethics commission as provided in this part[-]; provided that a  
 3 member of a board, commission, or committee shall complete an  
 4 ethics training course within six months of the member being  
 5 confirmed by the senate pursuant to section 26-34. For the  
 6 purposes of this part, "ethics training" includes education and  
 7 training in:

- 8 (1) The ethics laws set forth in this chapter; and
- 9 (2) The lobbying laws set forth in chapter 97."

10 SECTION 4. Section 84-43, Hawaii Revised Statutes, is  
 11 amended by amending subsection (d) to read as follows:

12 "(d) [~~The ethics~~] Ethics training [~~course~~] courses shall  
 13 be held in January and July of each year for those who have not  
 14 attended the course previously. The course shall last at least  
 15 two hours in length."

16 SECTION 5. Statutory material to be repealed is bracketed  
 17 and stricken. New statutory material is underscored.

18 SECTION 6. This Act shall take effect upon its approval.

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JAN 22 2014



**Report Title:**

Boards and Commissions; Public Agency Meetings and Information Practices; Code of Ethics; Training

**Description:**

Requires all members of boards and commissions to complete training in ethics, public agency meetings, and information practices within six months of each member's confirmation to the board or commission by the Senate. Establishes a public agency meetings and information practices training course to be administered by the office of information practices. Requires an additional ethics training course to be provided in July of each year.

*The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intent.*

